

KODIAK CITY COUNCIL

WORK SESSION AGENDA

Tuesday, August 8, 2017

Kodiak Public Library Multi-Purpose Room

7:30 p.m.

Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the "official record" should be made at a regular City Council meeting.

Discussion Items

1. Public Comments (limited to 3 minutes)
2. Discuss Natives of Kodiak Land Development Request for Water Extension
3. Alutiiq Museum Park Update.....1
4. Presentation From the Solid Waste Advisory Board About Plastic Bags.....15
5. Presentation About Lift Station No. 3 Sewer Line Upgrade.....21
6. Nonprofit Grant Funding.....23
7. Discuss Economic Development Committee Appointments.....27
8. Budget Discussion.....47
9. Elected Officials Training/Travel Requests
10. August 10, 2017, Agenda Packet Review

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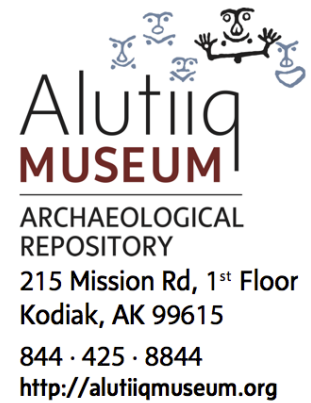


PROPOSAL TO THE CITY OF KODIAK

BY

THE ALUTIIQ HERITAGE FOUNDATION

AUGUST 8TH, 2017



July 24th, 2017

Kodiak City Council
c/o Mike Tvenge, City Manager
71 Mill Bay Road,
Kodiak, AK 99615

RE: ALUTIIQ ANCESTORS' MEMORIAL PARK PROPOSAL

Honorable Council Members,

Attached please find a proposal for a new city park honoring Kodiak's Alutiiq heritage. We ask for your careful consideration of this important cultural landmark, and pledge our financial and logistical assistance to create an attractive, useful, and educational community space.

Briefly, the Alutiiq Heritage Foundation (D.B.A. Alutiiq Museum & Archaeological Repository) requests authorization from the Kodiak City Council to establish the *Alutiiq Ancestors' Memorial* on the .34 acre plot of city land on the corner of Kashevaroff Ave. and Upper Mill Bay Rd (210 Mill Bay Rd; New Kodiak BK. 17 LT. 2). The City of Kodiak would retain ownership of the parcel, and the Alutiiq Museum would fundraise to support the costs of establishing park facilities and paying for selected, ongoing maintenance. Details of our collaboration would be outlined in an MOA negotiated between the City and the Alutiiq Museum.

There is a need for this park. The *Alutiiq Ancestors' Memorial* will honor Kodiak's Alutiiq heritage, and will remind all visitors of the importance of acknowledging and respecting those who come before us. Establishment of a cultural park is aligned with the Alutiiq Museum's mission, which is to *preserve and share the heritage and culture of the Alutiiq people* – and our goal to expand our reach and relevance beyond the Museum walls to a larger public audience. This park in downtown Kodiak will also aid the City in developing a lot for community and visitor use that has been vacant since 1964—a lot which has been identified as a potential park site by the Downtown Revitalization Committee. In short, the *Alutiiq Ancestors' Memorial* will provide Kodiak residents and visitors with a beautiful place to visit and learn, and will encourage community dialogue and understanding.

The Alutiiq Heritage Foundation is well-prepared to implement the attached proposal. Since our inception 22 years ago, we have successfully partnered on large-scale, multi-year projects requiring significant fundraising, time management, and logistics. From major archaeological research projects to

international exhibits and facilities improvements, our staff has an excellent record of project implementation. We have completed numerous large initiatives on time, on budget, and with significant benefit to the Kodiak community. Our past partners have included the Smithsonian Institution, University of Alaska Fairbanks, Harvard University's Peabody Museum, and the City of Boulogne-Sur-Mer, France. Moreover, we bring strong relationships to this project. In addition to conducting community fundraising across the Kodiak Archipelago, we plan to leverage our relationships with foundations to seek grant support for the park. As such, our fundraising plan will minimize costs to the City and establish a fund for ongoing park maintenance.

Kodiak is a beautiful town, and its public spaces would be enhanced with an Alutiiq cultural landmark. The proposed *Alutiiq Ancestors' Memorial* will provide a respectful Native cultural presence in the downtown area, while also serving to inform and inspire. Collaborations between Native-run non-profits and municipalities are uncommon, but this project could serve as a model for other communities who seek to honor their unique Indigenous histories. *Quyanaa* – We thank you for your consideration.

Sincerely,



Margaret Roberts
Chair, Board of Directors



April Laktonen Counciller, Ph.D.
Executive Director

ALUTIIQ ANCESTORS' MEMORIAL: PROPOSAL



EXECUTIVE SUMMARY

The Alutiiq Museum proposes to establish of an *Alutiiq Ancestors' Memorial* park, featuring a circular memorial feature, interpretive signage, low-maintenance plantings, and paved walkways (See Appendix II). The purpose park is to honor Kodiak's Alutiiq heritage, acknowledge the contributions of Alutiiq people to the cultural fabric of Kodiak, and encourage respectful treatment of ancestral sites and burials. We propose that the City of Kodiak retain ownership of the property, and authorize the Alutiiq Museum to develop the park it on the corner of Kashevaroff Ave. and Upper Mill Bay Road (210 Mill Bay Road; New Kodiak BK. 17 LT. 2). The proposed location is directly diagonal from the Alutiiq Museum (See Fig. 1).

The Alutiiq Museum will fundraise to pay for the costs of establishment of the memorial and contribute to ongoing maintenance. We request that the City of Kodiak maintain the property at the same level as other city-owned properties (i.e., mowing & snow removal). Additional upkeep (e.g., weeding, litter pick up) would be contributed by the museum and its volunteers. Details of the collaboration would be outlined in an MOA between the City and the Alutiiq Heritage Foundation, the Alutiiq Museum's governing body. We understand that this collaboration will require long-term commitment.



FIGURE 1 - AERIAL VIEW OF PROPOSED MEMORIAL PARK SITE (A), NEAR ALUTIIQ MUSEUM (B).

BACKGROUND

The Alutiiq Ancestors' memorial idea came from ongoing efforts in the Kodiak Native community to address historic and contemporary issues surrounding the treatment of ancestral remains and archaeological sites. The focus of the memorial has broadened since the formation of a community steering committee. The committee recommended the space be used to honor Kodiak Island's Alutiiq heritage and ancestry, and encourage all visitors to consider the contributions of the Alutiiq people to Kodiak's heritage. It is with this perspective that we approach the City of Kodiak. We are not seeking a place for ancestral burials. Instead, we seek a monument that can be used to promote cultural understanding.

The Alutiiq Museum has worked on repatriations with local tribes since its inception, under the Native American Graves Protection & Repatriation Act (NAGPRA). Repatriation refers to the return of human remains, funerary objects, sacred objects, and objects of cultural patrimony to their tribes of origin. Myths of vanishing races and discrimination against Native Americans led to numerous excavations in Kodiak and around the country, some with the goal of removing as many human remains as possible for scientific study. This work was done without the consent of Alutiiq communities. Such treatment is no longer acceptable, and repatriations to Kodiak tribes are ongoing. However, there are still issues with preservation and protection of Kodiak Alutiiq archaeological sites and their contents, including our ancestors remains. Site vandalism, illegal artifact trade, disrespectful treatment of ancestral remains, and misunderstandings about Native culture continue in the Kodiak region. This memorial will help visitors understand the ethical and legal imperatives surrounding ancestral resources.

There is great potential to enhance the cultural landscape of the City of Kodiak with an Alutiiq Ancestors' Memorial, and the Alutiiq Heritage Foundation is committed to developing this park to encourage positive cultural dialog and reflection for all of Kodiak's residents and visitors.

PROJECT PLAN

The project plan outlined here is contingent on approval of this proposal by the City Council. We seek authorization for the park now, so that we can begin active fundraising by September, 2017.

Initial communications with the City and the Alutiiq Heritage Foundation board (AHF) began in May and June, 2017. Museum staff met with City management and Mayor Branson, and formed a volunteer steering committee to guide decisions about the memorial. Following a presentation to the City Council at a work session, this plan and budget were developed for the city's consideration.

While the project is in initial planning, we have begun to receive offers of in-kind services and donations from local businesses. This indicates community support for the memorial. As fundraising has not officially begun, we have not sought business or individual donations, but the Museum has begun laying the groundwork for contributions of support from with our founding Native corporations, local tribes, and foundations we have worked with on other projects.

PROJECT TIMELINE

Under the proposed plan, the park will be developed by Summer 2018, and ready for an official ribbon-cutting ceremony by August 2018. At the museum, the project will be led by Executive Director April Counciller, Ph.D., with help from Development Assistant Jeff Garcie (See Appendix IV, Museum Staff).

The work plan chart shown on the next page outlines major project activities.

WORK PLAN

Alutiiq Ancestors Memorial: Workplan																					
		2017										2018									
Activity	Personnel	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				
Initial city communications	ED, DA																				
Alutiiq Museum board review	ED, Museum Board																				
Meeting of steering committee	ED, DA, Steering																				
Presentation at City work session	ED, DA																				
Develop budget/workplan	ED, DA, CC																				
Site survey work	DA, Surveyors																				
Negotiate MOU with City	ED, City Mgmt.																				
Site design & approval	Designer, DA, ED, City Mgmt																				
Brick fundraising website developed	DA, ED, Contractor																				
Groundbreaking Ceremony (Indigenous Peoples' Day?)	All																				
Apply for foundation support	ED, CC, DA																				
Sell fundraising bricks*	ED, DA																				
Local fundraising/sponsorships	DA, ED, Steering																				
Develop contracts	ED, AD, DA																				
Site preparation	Contractors																				
Sign design, approval & ordering	DA, CC, Contractors, City Mgmt.																				
Pathway, signage, fence installation	Contractors																				
Hydroseeding, planting	Contractors																				
Site work complete, engraved brick placement	DA, Contractor																				
Advertising, invitation of dignitaries for opening	DA, AD, Steering																				
Opening ceremony	Museum, City, Steering, Public																				
Personnel: ED=Executive Director, DA=Development Assistant, AD=Assistant Director, CC=Chief Curator, Steering=Steering Committee																					
*brick sales before deadline will be placed before grand opening. Ongoing sales for 1 year for upkeep fund																					

Once an MOU is negotiated between the City and Alutiiq Heritage Foundation, we will increase our fundraising efforts and seek grant support for the project. The Rasmuson Foundation has agreed to consider a Tier 1 proposal, which could provide up to \$25,000 in support. Additionally, museum staff and steering committee members will begin active outreach to increase local support and fundraise, ensuring the City's needs and concerns are addressed. A well promoted October 2017 groundbreaking ceremony will also increase public awareness and generate press coverage.

Local businesses will be contracted to develop the park, including donated groundwork by Golden Alaska Excavating, and donated plantings by Kodiak Lawn Care. The majority of cost for the memorial, ca. \$70,000.00 will be raised through sales of engraved pathway bricks and pavers that will be integrated in the site design, with businesses and individual donors recognized (see Budget, below).

STEERING COMMITTEE

The Alutiiq Museum formed a steering committee to guide the development of the memorial. Participants outside of the Alutiiq Museum include:

- Mike Brady, USF&WS
- Nanette Foster, Artist
- Mayor Pat Branson
- Fr. Innocent Dresdow, Russian Orthodox Church
- Sven Haakanson, Jr., Ph.D., Burke Museum

- Alisha Drabek, Ph.D., Afognak Native Corporation
- Frank Peterson, Jr., Koniag, Inc. & Sun'aq Tribe of Kodiak
- Stacy Studebaker, Master Gardener
- Margaret Roberts, KANA & Alutiiq Heritage Foundation
- Shauna Hegna, Koniag, Inc., and Alutiiq Heritage Foundation
- Jeanine Marsh, Sun'aq Tribe of Kodiak
- Lisa Hupp, USF&WS

Two steering committee meetings have been held so far. The committee is open to anyone interested in consulting on the project or assisting with fundraising. Interested parties can contact the Alutiiq Museum to join the project on the email list. We also plan to create a project specific website that will share project news, promote paver sales, and help people communicate with the museum about park development.

SITE DESIGN

The park site is a roughly rectangular lot about 120 feet long. It is .34 acres, and the long edge of the property abuts Upper Mill Bay Road. It is adjacent to the old Fish & Game building, and diagonal from the Alutiiq Museum's back door.

Site designing services have been donated by Appian Way Pavers. Landscape architect Yvette Burlette has contributed a draft site plan (Figure 2). The current plan is encircled by low open fencing, with three entrances. One entrance is on Upper Mill Bay, while an ADA-accessible entrance path is planned for the side facing Kashevaroff Drive. Additionally, a small set of steps will provide access to the main park pathway out of the existing parking area.

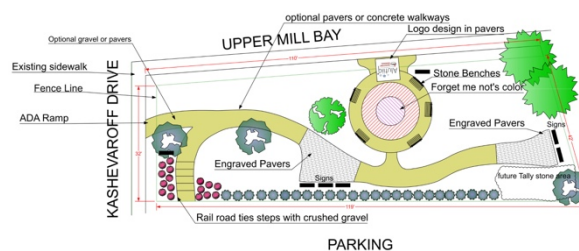


FIGURE 2: DRAFT PARK DESIGN. SEE LARGER VERSION IN APPENDIX II.

The park design features a meandering pathway, with sections near the planned

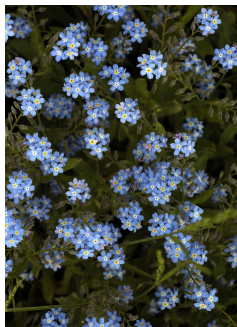


FIGURE 3: FORGET-ME-NOT FLOWERS.

interpretive signs reserved for engraved donor bricks. The center of the park will contain a concrete ring memorial, planted with perennial dwarf forget-me-nots. The circle is an important symbol in Alutiiq culture. Circles represents the universe in Alutiiq art, and circular holes can act as passageways between the human and the spirit world. Informative signs will share these interpretations, introduce Kodiak's Native history, and tell the project story.

Visitors will be invited to leave a pebble or small stone at the circle as a gesture of respect. A corner of the park is planned for a "tally stone" to commemorate human remains that have been returned to Kodiak Island through repatriation.

The parking side of the park, opposite Mill Bay Road, has an embankment ranging from a few inches where the steps are located, to 11 feet above the parking level at the opposite end. To reduce access and erosion, foot traffic will be directed away from the brush-covered embankment with fencing along the upper edge, and bushes planted on the embankment itself.

SELECTED MATERIALS

To reduce future maintenance needs, plantings for the park will be low-maintenance and suited for Kodiak's climate. Museum staff have consulted with professionals and local gardeners for input on plantings. For ease of maintenance, much of the park will be grass only.

Similarly, the park's hardscaping is planned to be durable and low maintenance. Fencing will be made from treated heavyweight posts and beams. The type of engraved bricks used in pathways will use laser vitrification rather than sandblasting to preserve surface integrity and increase lifespan (they come with a lifetime warranty). Concrete benches will be treated with a sealer and re-sealed on a semi-annual basis as needed. Signage will be produced by iZone, a leading company in outdoor signage for parks and national monuments, using a patented, long-lasting, synthetic material.



FIGURE 4: EXAMPLE BRICKS FROM FUNDRAISINGBRICK.COM. MEMORIAL BRICKS WILL BE GRAY.

BUDGET

The total cost of the park development is approximately \$156,000.00. This includes all costs to the Alutiiq Museum from the current date through the groundbreaking in 2018. This budget does not include ongoing annual costs to the Alutiiq Museum for maintenance and upkeep, nor does it include the City's costs of the collaboration.

See Budget sheet on the following page.

DRAFT 7/18/2017 Ancestors Memorial Capital Budget				
Cost Item	RATE/Provider	Budget	Notes	
Personnel				
Museum ED & Dev. Asst.	16 months, at 20 & 30 hrs.mo.	\$ 42,564.92	thru 7/2018. non-budgeted hours in-kind	
Archaeological Survey	P.Saltonstall, Curator of Archaeo	\$ 500.00	Verify no prehistoric features	
Volunteer Memorial Commit	est. \$25/hr, 12 mtngs 1.5	\$ 4,500.00	Donated time from Committee members	
Contractual				
Geophysical survey	Underground feature document	\$ 300.00	Donated Services from Ryan Cross	
Topographical Survey	Kodiak Land Surveying	\$ 4,000.00	Donated Services by Kodiak Land Surveying	
Site Design	Yvette Burlette, Appian Way	\$ 10,000.00	Donated Services from Yvette Burlete	
Two entrance signs	Island Trails Network	\$ 800.00	Wooden Signs, approx. 20X40"	
Ground work, grading	Golden Alaska	\$ 10,000.00	Donated by Golden Alaska Excavating	
Low-maintenance Plantings,	Kodiak Lawn Care	\$ 5,000.00	Donated by Kodiak Lawn Care	
Reg. paver installation, bench	Belarde Custom Concrete	\$ 28,550.00	Incl. pavers	
Fencing	labor+ low-maintenance comp	\$ 13,200.00	Pending quotes	
Memorial Logo	Alisha Drabek, Nunaworks	\$ 500.00	Donated by Nunaworks	
Fundraising website	Sparkem Studio	\$ 871.00	Online donations & Brick ordering	
Fixtures				
Fundraising Bricks and Paver	Fundraisingbrick.com	\$ 10,600.00	300 engraved bricks/pavers + ship from Seattle	
Interprative signs	iZone (Used by Parks Svc.)	\$ 3,509.07	Weatherproof interpretive signage, 24X36"	
Additional Fixtures	As determined by Design Com	\$ 5,000.00	estimated cost	
concrete bench stones,	Doty & Sons, price includes shi	\$ 13,640.00	Specialty Concrete products	
Other				
Advertising costs	Fundraising & events	\$ 1,400.00		
Ribbon Cutting & Grand Ope	performers, refreshments, sup	\$ 1,000.00		
	Total Cost:	\$ 155,934.99		
	Donated Services:	\$ (34,300.00)		
	Fundraising brick gross Profit:	\$ (76,250.00)		
	Still Needed:	\$ 45,384.99		

CONCLUSION

The town of Kodiak will benefit from the establishment of the Alutiiq Ancestors' Memorial. Creation of a memorial park for Kodiak's first peoples will contribute to community understanding, educate students and visitors, and provide a place of beauty and contemplation in the downtown area.

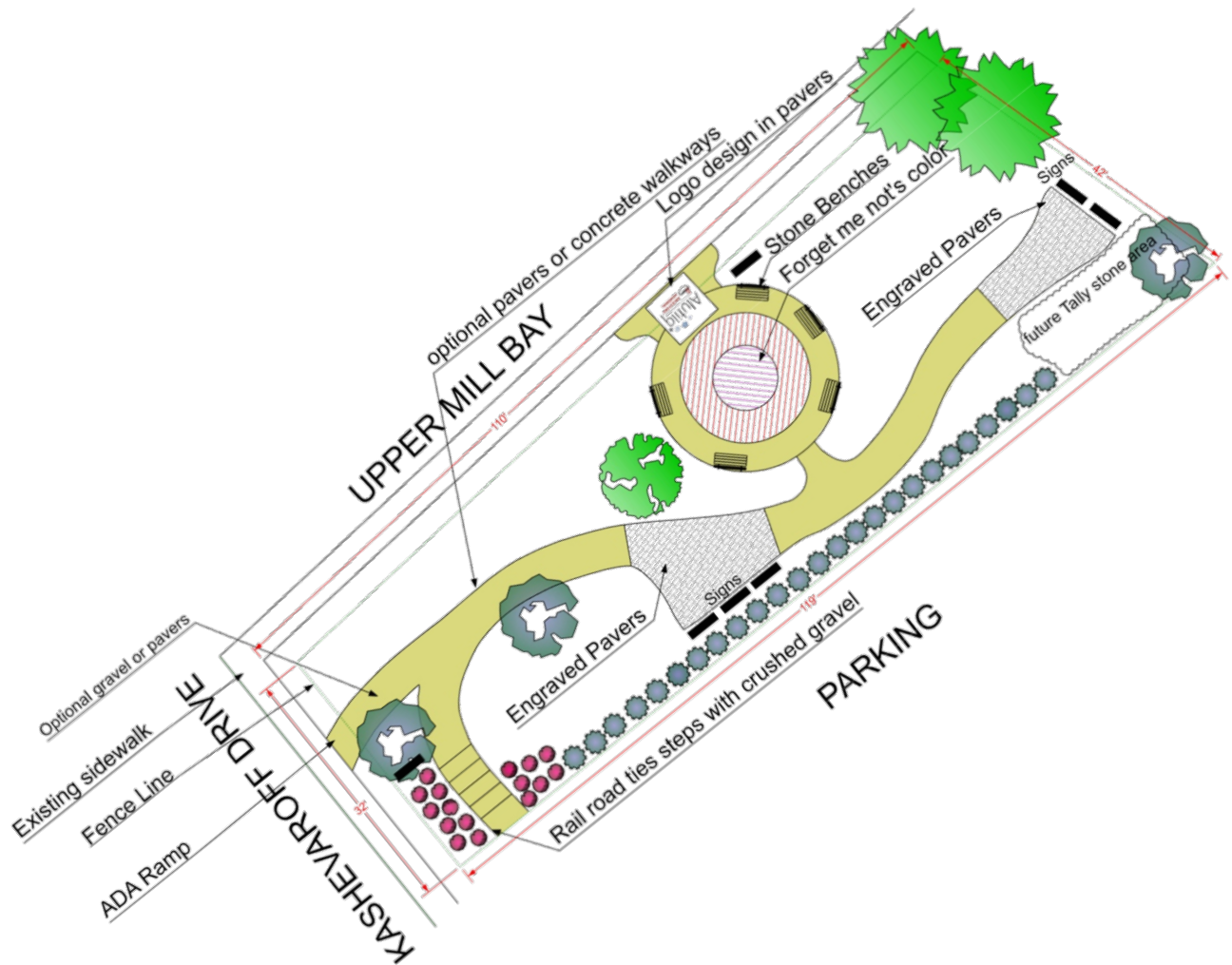
The Alutiiq Heritage Foundation (Alutiiq Museum) seeks authorization to enter an MOA with the City of Kodiak regarding the development of the site. With approval of this plan by September, 2017, and successful fundraising for the costs, we feel that this park will be ready for a grand opening by late Summer 2018. This plan has been developed to minimize financial impact to the City of Kodiak through fundraising and grant support covering all development costs. Additionally, the Alutiiq Museum commits to both volunteer coordination for park upkeep, and establishment of a maintenance fund for intermittent or unexpected future costs.

We sincerely appreciate this opportunity to collaborate. Should there be any questions, please contact April Counciller at 1-844-425-8844 (844-4ALUTIIQ) x12.

APPENDIX I – AERIAL IMAGE OF SITE, SOURCE: KIB GIS WEBSITE

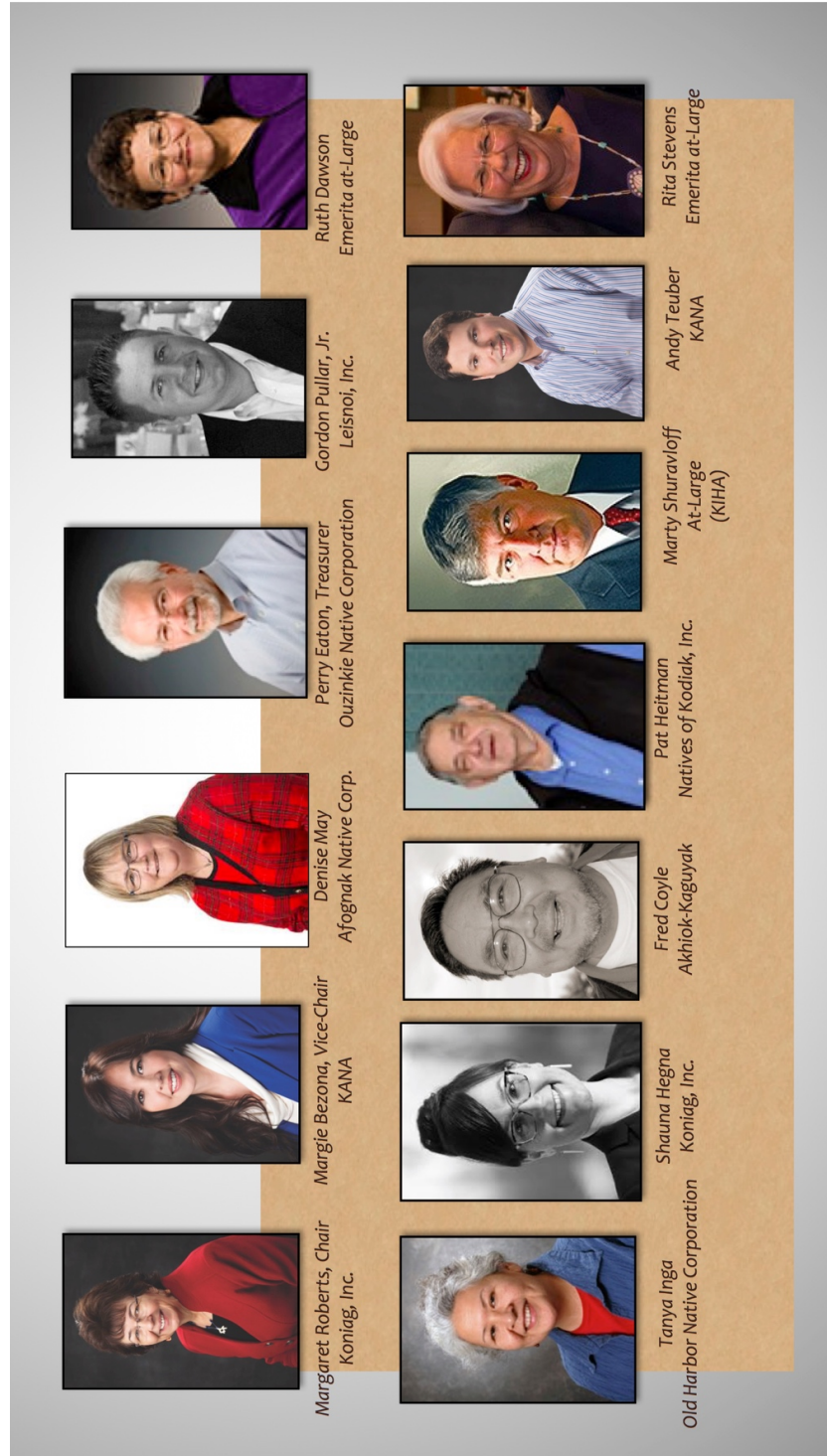


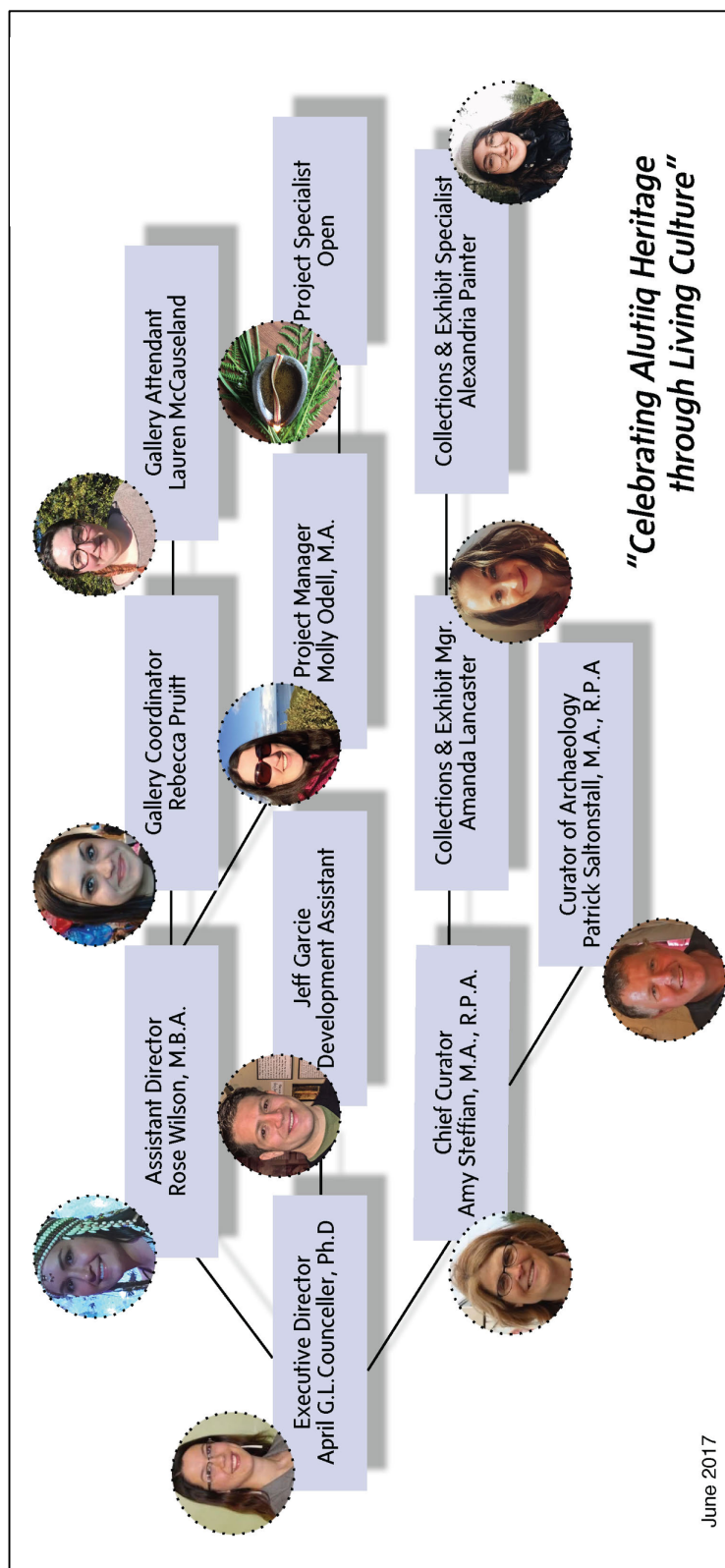
PROPOSED MEMORIAL SITE: 210 MILL BAY ROAD; NEW KODIAK BK. 17 LT. 2



DRAFT ALUTIIQ ANCESTORS' MEMORIAL DESIGN, PENDING COMMITTEE AND CITY APPROVAL.

APPENDIX IV – ALUTIIQ HERITAGE FOUNDATION BOARD





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Cost of Plastic Bags in Kodiak

As a condition of the Kodiak landfill permit from the Alaska Department of Environmental Conservation (ADEC), the Borough is required to keep the area around the landfill clean. Most of the debris that is cleaned up is plastic bags that have blown into the vegetation around the landfill. This is very labor intensive and thus very costly. In 2017 the Borough spent \$10,000 and in 2018 has budgeted \$15,000 to comply with the ADEC permit.

Plastic shopping bags are shipped off island for recycling and that cost is a portion of the \$250,000 the Borough pays Threshold Services each year for recycling in Kodiak.

All of these costs are paid from the landfill enterprise fund. The revenue for the enterprise fund is the dumping fees primarily paid by the garbage collection contractor. The individual customer garbage bills are based on the costs born by the collection contractor and so each individual customer's garbage bill is adjusted by the landfill operation costs.

Everyone that pays a garbage bill is paying for the additional costs of disposing of plastic bags.

The Real Cost of Those Plastic Bags

This is a subject that has come up before in our community. Should we ban the thin plastic shopping bags used for convenience at our local stores? The argument most often used is that they are an environmental nuisance. They clog our waterways, take up space in the landfill and blow across the land in a way that makes it difficult to pick up and properly dispose of them. This is a legitimate argument. What is not often cited is just how much those convenient little bags actually cost us here in Kodiak.

It's estimated that Americans use over 380 billion plastic bags and wraps each year. Nationwide, litter clean up efforts amount to as much as \$11 billion per year. Even though not all of that is from disposable bags, it costs 30 cents to clean up each piece of litter out of our cities, streets, and roadsides. From landfill, to litter removal, to trash collection, cities are paying the price for plastic bag clean up in a variety of ways. Even if you think you have thrown away a bag responsibly, the bag can blow out of a trash truck or land fill and end up as inadvertent litter.

In 2004 the City of San Francisco estimated \$8.49 million for landfill and clean up of plastic bags, which was 17 cents per bag. (<https://1bagatime.com/learn/plastic-bag-clean-costs/>)

It is difficult to make a similar comparison for Kodiak, but there are some costs we can quantify.

As a condition of the Kodiak landfill permit from the Alaska Department of Environmental Conservation (ADEC), the Borough is required to keep the area around the landfill clean. Most of the debris that is cleaned up is plastic bags that have blown into the vegetation around the landfill. This is very labor intensive and thus very costly. In 2017 the Borough spent \$10,000 and in 2018 has budgeted \$15,000 to comply with the ADEC permit.

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Introduced by: Assembly Members Van Daele and Symmons

Drafted by: Assembly Member Van Daele and SWAB

Requested by: SWAB

Introduced on: xx June 2017

Adopted on:

KODIAK ISLAND BOROUGH
ORDINANCE NO. FY2017-XX

An Ordinance of the Assembly of the Kodiak Island Borough to reduce the use of disposable plastic shopping bags.

WHEREAS, the use of disposable plastic shopping bags in Kodiak creates burdens on the local solid waste disposal system and degrades the environment; and,

WHEREAS, to decrease the use of disposable plastic shopping bags in Kodiak, it is necessary to restrict and mitigate such use; and,

WHEREAS, it is in the best interest of the Kodiak Island Borough and its residents to reduce the use of disposable plastic shopping bags in Kodiak.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH THAT:

Section 1: Kodiak Island Borough Code Title 8, is hereby enacted to read as follows:

Title 8.20.015 Disposable Plastic Shopping Bags

A. The purpose of this section is to reduce the generation of waste from disposable plastic shopping bags.

B. On February 14th, 2018, disposable plastic shopping bags will no longer be permitted for distribution in the Kodiak Island Borough.

C. Bags used by customers inside stores to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items, such as washers and bolts; bags used to contain dampness or leaks from items such as frozen foods, meat or fish, flowers or potted plants; bags used to protect prepared foods or bakery goods; bags provided by pharmacists to contain prescription drugs; laundry or dry cleaning bags;

bags sold for consumer use off the seller's premises for such purposes as the collection and disposal of garbage, pet waste, or yard waste; and newspaper bags are exempt from the requirements of this chapter.

D. For the immediate preservation of the public peace, health or safety the provisions of this chapter may be suspended.

8.20.020 Definitions

As used in this chapter;

A. "litter" means all waste material of every kind and nature, including, but not limited to, disposable packages, containers, or disposable plastic shopping bags, rubbish, garbage, junk, paper, paper products, rock, gravel, or dirt. [Ord. 87-16-O §2, 1987; Ord. 84-63-O, 1984; Ord. 82-49-O(A) §1, 1982. Formerly §8.12.020].

B. "buyer" means a person who is a purchaser of goods or services.

C. "disposable plastic shopping bag" means a bag made from plastic and/or any plastic material marketed or labeled as "biodegradable" or "compostable" that is not suitable for continuous reuse; if made of or containing plastic and is less than 5 mils thick; is unable to be cleaned and disinfected regularly; and is designed to carry customer purchases from the seller's premises. Paper bags are exempt from this ordinance.

D. "seller" means a person includes persons who are vendors of property, persons furnishing services, and all persons making sales, including goods and services.

Section 2: Section 1 of this Ordinance is of a permanent and general nature and shall be included in the Kodiak Island Borough Code.

Section 3: This Ordinance shall take effect on February 14th, 2018.

Adopted by the Assembly of the Kodiak Island Borough

This _____ Day of _____, 2017

Kodiak Island Borough

Attest:

Daniel A. Rohrer, Mayor

Nova M. Javier, MMC, Clerk

VOTES:

Ayes:

Noes:

DRAFT

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TO: Mike Tvenge, City Manager

FROM: Mark Kozak
Public Works Director

Glenn Melvin PE
City Engineer

DATE: August 3, 2017

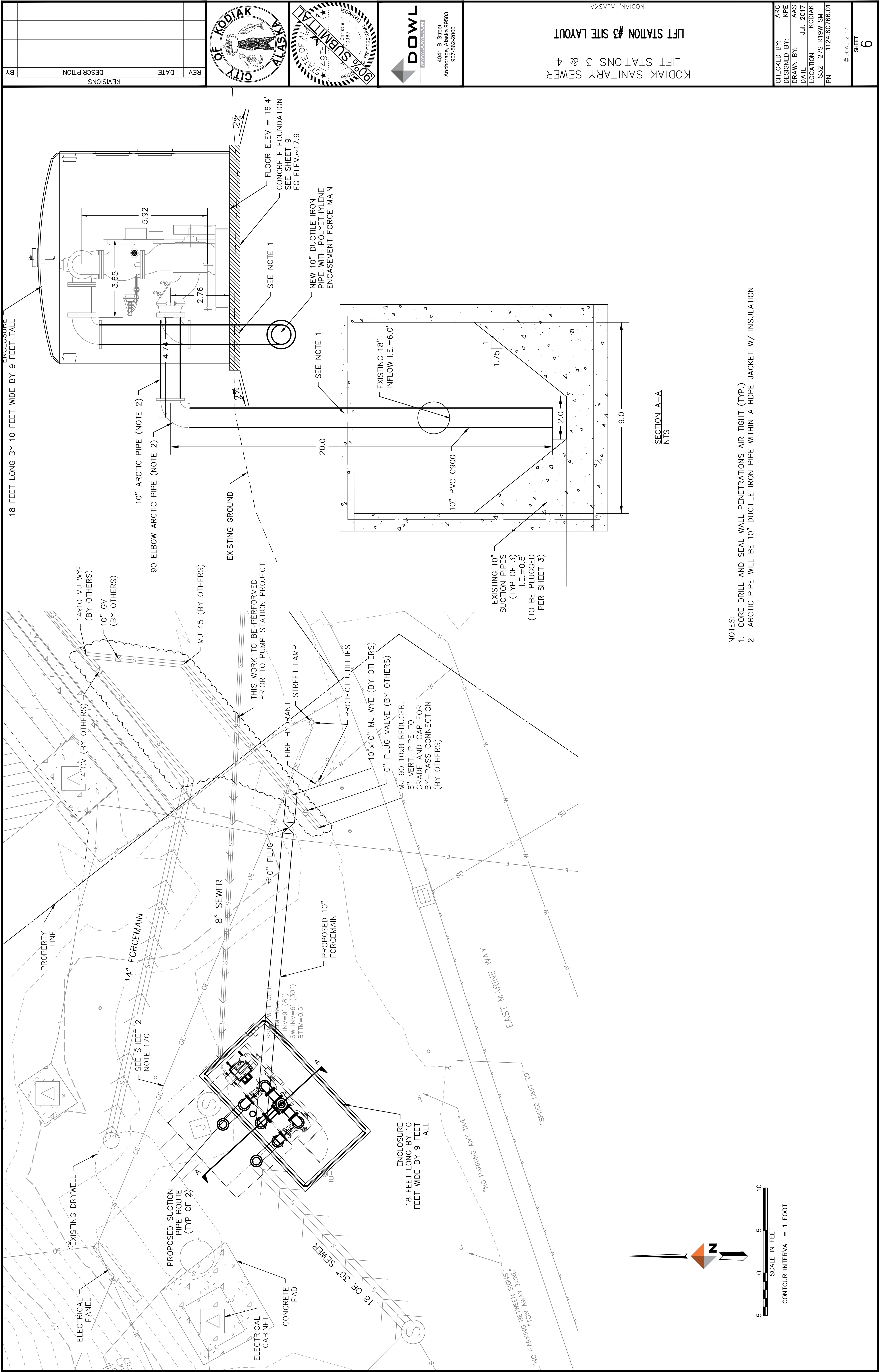
RE: Lift Station No. 3 repair work needed

Both Lift Station No. 3 and No. 4 have three pumps each but currently only one pump is operational in each lift station. In Lift Station No. 3 the isolation valves and check valves do not work. Without these valves functioning we are not able to operate or repair the two remaining pumps.

In order for us to possibly get a second pump working in Lift Station No. 3 we must set up a by-pass system to pump around the lift station. The by-pass system would require setting up two diesel pumps and constructing a temporary above ground piping system. The by-pass system will allow us to disassemble the existing piping and valves in the existing lift station dry well and attempt to clear them of debris and hopefully regain function in the valves. Once isolation control is regained in the valve system we may be able to repair an existing pump and return it to limited service. If we can't get a second pump working we will maintain a diesel pump on site to keep the system operating if the main pump fails.

The by-pass system will require slightly over 300 feet of 8" HDPE piping to extend from the existing wet well at Lift Station No. 3 to the first gravity sewer manhole downstream which is located right in front of KEA's diesel power plant uphill from Marine Way. We anticipate that the by-pass system will need to be in-place for two to three weeks while we work on the pumps. During the two to three weeks of by-pass pumping we intend to have the contractor install new underground piping and valves to prepare for future replacement of the station that is being designed now.

The new pipe work will include the installation of a wye, three valves and approximately 70 feet of ductile iron pipe and fittings. All of this work will be utilized as part of the new pump station. The wye will be installed with two valves. One will be used for elimination of the existing force main from the wye back to the old station when it is replaced. The second valve will be used as control for the connection point of the new pump station. A third valve will be used as a connection point for a short by-pass that will be required when the new above ground lift station is installed. Included in this work we will bring a by-pass stand pipe to the surface to be used during the actual lift station replacement phase of work. The by-pass stand pipe will make future by-pass much less costly (much shorter by-pass piping) and time consuming for installation. In addition if we are unsuccessful in getting an existing pump operational in lift station 3 we will utilize the new by-pass stand pipe to connect our diesel pump as an emergency by-pass system in the event that the existing pump fails. This would remain in place until the new lift station is constructed.



**CITY OF KODIAK
RESOLUTION NUMBER 2017-21**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK
AUTHORIZING PAYMENT OF FISCAL YEAR 2018 NONPROFIT ORGANIZATION
GRANTS**

WHEREAS, the City Council recognizes and supports local nonprofit organizations and has made provisions in the Fiscal Year 2018 budget for cash contributions to these organizations; and

WHEREAS, the City Council supports these nonprofit organizations because they supplement and complement services provided by the City; and

WHEREAS, the funding criteria for cash grants from the General Fund Non-Departmental Contributions Account to nonprofit organizations is based on the criteria established in Resolution No. 2017-13; and

WHEREAS, the City Council reviewed FY2018 nonprofit grant applications at the July 11, 2017, work session and voiced a consensus to provide funding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, hereby authorizes payment of the following nonprofit organization grants for Fiscal 2018:

Section 1. General Fund-Non-Departmental Cash Contributions (FY2018 Nonprofit Organization Grants):

Youth Recreation Programs 15,730.00

Island Trails Network	3,575.00
Kodiak Football League	3,575.00
Kodiak Girl Scouts	3,575.00
Kodiak Kid Wrestling Club	1,787.50
Kodiak Kingfishers Swim Club, Inc	1,787.50
St. Paul Lutheran Preschool	1,430.00

Adult Recreation Programs 10,725.00

Hope Community Resources, Inc.	3,575.00
Kodiak Arts Council	3,575.00
Special Olympics - Kodiak Area	3,575.00

Public Safety Support Programs (Shelter/Food) 73,000.00

Brother Francis Shelter – Kodiak	15,000.00
Humane Society of Kodiak	6,000.00
Kodiak Teen Court, Inc.	7,000.00
Kodiak Women’s Resource and Crisis Center	15,000.00
Senior Citizens of Kodiak, Inc.	15,000.00
The Salvation Army	15,000.00

Emergency Response Support Programs 61,200.00

American Red Cross of Alaska	6,200.00
Kodiak Area Transit System (KATS)	15,000.00
Kodiak Island Food Bank/Baptist Mission	15,000.00
Kodiak Public Broadcasting Company	10,000.00
Providence Kodiak Is Counseling/Safe Harbor	15,000.00

Total Grant Funding 160,655.00

Section 2. Tourism Development Fund. The Fiscal Year 2018 Tourism Development Fund Budget is amended by appropriating the use of additional funds in the amount of \$4,350 and authorizing payment to the Alutiiq Museum as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
251.260.100.440.100	Contributions	4,350.00
251.001.000.385.100	Appropriation From Tourism Fund Balance	(4,350.00)

Section 3. In-Kind Contribution. A one-time in-kind contribution shall be granted to the Kodiak Maritime Museum in the amount of \$2,039.15 to cover the cost of the building permit fee for the Thelma C Interpretive Exhibit as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
100.001.385.100	Appropriation from General Fund Fund Balance	2,039.15
100.001.320.300	Building Permits	(2,039.15)

Section 4. Reporting Requirements. All grantees shall submit two written reports annually to the City Manager, one not later than January 15 and one not later than July 15 to document expenditure of grant funds. Grantees that fail to comply with grant reporting requirements may be ineligible for future grant funding.

CITY OF KODIAK

MAYOR

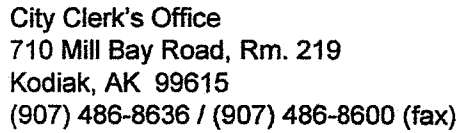
ATTEST:

CITY CLERK

Adopted:

DRAFT

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**APPLICANT INFORMATION:**

ECONOMIC SECTOR:

27

- ☐ Aviation and Support Services
- ☐ Community and Civic Organizations
- ☐ Construction Contracting and Trades
- ☐ Health Care and Medical Support Services
- ☐ Hospitality and Tourism
- ☐ Marine Transportation and Support Services
- ☐ Professional and Business Services

- ☐ Retail Goods and/or Services
- ☐ Seafood Harvesting
- ☐ Seafood Processing x

☒ Other (describe below):

_INDIVIDUAL_____

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation _____

1: _____

Affiliation _____

2: _____

Affiliation _____

3: _____

WORK GROUP TASKING:

The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

For a number of years, I have been watching the U.S. Congress and the Alaska Legislature go deeper into debt without a long range fiscal plan. This leads one to believe that both of these governments will have to reduce their ability to help fund local government.

Kodiak's main economic driver is the fishing industry. Basically, this industry has matured and is harvesting the maximum sustainable fishing resources. Except for minor biological changes to the biomass and price fluctuations, the fishing industry is fixed and stable. There are things like aquaculture (seaweed) and mariculture (oysters) this island community should be encouraging and pursuing.

When your main industry is stable and not growing, your tax base is stable and not growing. Without a new industrial tax base, then you have to assume that the local businesses and individuals will have to bear the brunt of higher taxes to pay for any growth of the community.

I would like to help this committee develop a solid economic development program that includes a long-range view of a fiscal plan for what Kodiak should look like in 10-15 years.

To be effective I believe that this committee should be meeting at least monthly.

I spend three to four months (January thru April/May) each year in California and would be available via teleconference but would understand your desire to have someone attend these meetings in person.

A handwritten signature in blue ink, reading "Alan Custer". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.



City Clerk's Office
710 Mill Bay Road, Rm. 219
Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)



CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date: 7.17.17
Full Name: BARBARA L. BIGELOW
Company or Organization: HOSPITAL/LTC: PRIMC
Physical Address: 1915 E. PEZANOFF DRIVE
Mailing Address: SAME
E-mail Address: BARBARA.BIGELOW@PROVIDENCE.ORG
Best Phone: 907.821.1990

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|--|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input checked="" type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | _____ |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1: Community Advisory Boards - Hospital
Affiliation 2: HOSPICE AND PALLIATIVE CARE OF KODIAK BOARDS
Affiliation 3: KODIAK Community Health Center Board

WORK GROUP TASKING:

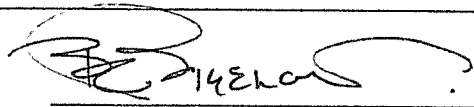
The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

FINA ATTACHMENTS P13.

Signature: _____

A handwritten signature in black ink, appearing to read "B. J. HENSON", written over a horizontal line.



1915 E. Rezanof Drive
Kodiak, Alaska 99615

Tel 907 486 3281

July 21, 2017 (delivered via email 7/22/17)
City of Kodiak, Clerk's Office
710 Mill Bay Road, Room 218
Kodiak, AK 99615

RE: Statement of Interest
City of Kodiak
Economic Development Work Group

Dear Ms. Shuravloff-Nelson, CMC / Deputy Clerk:

This statement serves as my intent and interest in the City of Kodiak's Economic Development Work Group.

I understand this group to be a time-limited work group, formed to advise the City of Kodiak on items related to economic development.

As the Hospital CEO, my career has been steeped in all aspects healthcare and my contributions will be based on professional expertise as well as interest. I believe that a thriving community includes not only quality healthcare, but also value-added schools, museums, industry and jobs, the arts in all forms, affordable housing, effective law enforcement, clean air and water, and a safety net for the most vulnerable and those in need. I also strongly believe that municipalities have a critical role to play in developing the community on all levels, to attract professional talent and to enhance the lives of those who make that community their home.

My spouse and I have made Kodiak our home, and I am interested in serving our community.

In good faith,

A handwritten signature in blue ink, appearing to read "Barbara Bigelow".

Barbara Bigelow
Chief Executive Officer
Providence Kodiak Island Medical Center



City Clerk's Office
710 Mill Bay Road, Rm. 219
Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)

CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date:	7/13/2017
Full Name:	Julie Bonney
Company or Organization:	Alaska Groundfish Data Bank, Inc
Physical Address:	363 Curlew Way, Kodiak AK 99615
Mailing Address:	PO Box 788 Kodiak AK 99615
E-mail Address:	jbonney@gei.net
Best Phone:	907 250-4706

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input checked="" type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | _____ |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1:	Kodiak Chamber of Commerce
Affiliation 2:	Marine Conservation Alliance
Affiliation 3:	NOAA Marine Advisory Committee (MAFAC)

WORK GROUP TASKING:

The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

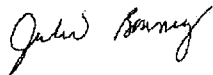
STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

I am the owner and Executive Director of Alaska Groundfish Data Bank, a consulting, research, management, and public relations firm. My business specializes in shorebased trawl commercial fisheries, both harvesting and processing sectors. All the major processing companies in the city of Kodiak are members of my organization as are the majority of trawl vessels that operate out of the port of Kodiak. I have familiarity with the regulatory processes for both State and Federal fisheries. I understand the interconnectivity of primary, secondary and tertiary businesses and the economic engine that the seafood industry provides. I also have a broad understanding of all the commercial fisheries that benefit the City of Kodiak. I appreciate the huge investment by the city of Kodiak to provide the necessary infrastructure to support the seafood industry – water, sewer, docks, harbors and freight service support. Finally, the Kodiak seafood industry is part of a global commodity market place and is one of the most heavily regulated industries in the U.S. so any discussion of economic development needs to consider these larger, non-local pressures.

On a more personal note, my husband and I plan to retire here in Kodiak which is a motivating factor when trying to improve Kodiak's long-term economic outlook.

Signature: _____





City Clerk's Office
710 Mill Bay Road, Rm. 219
Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)

CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date: _____ June 22, 2017 _____
Full Name: _____ Trevor Brown _____
Company or Organization: _____ Kodiak Chamber of Commerce _____
Physical Address: _____ 100 E. Marine Way, Ste 300 Kodiak, AK _____
Mailing Address: _____ 100 E. Marine Way, Ste 300 Kodiak, AK _____
E-mail Address: _____ trevor@kodiak.org _____
Best Phone: _____ (907) 486-5557 _____

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input checked="" type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input type="checkbox"/> Other (describe below): _____ |
| <input type="checkbox"/> Marine Transportation and Support Services | |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1: _____ Executive Director, Kodiak Chamber of Commerce _____
Affiliation 2: _____ Economic Dev. Subcommittee Chair of the Downtown Revitalization Committee _____
Affiliation 3: _____ Board Member, Discover Kodiak _____

WORK GROUP TASKING:

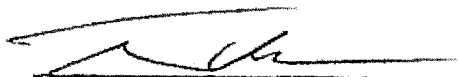
The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

As the Executive Director of the Kodiak Chamber of Commerce I work closely with a wide range of businesses and organizations within the community to promote a strong and diverse economy for the Kodiak region. In my capacity as the director, I also sit on numerous boards that promote Economic development within the community, such as Discover Kodiak, City of Kodiak's Downtown Revitalization Committee, and Kodiak Workforce Regional Advisory Committee. I worked three years as the Economic Development Specialist at the Chamber of Commerce, working closely with government and businesses to promote economic development within the region. I graduated with honors from the University of Wisconsin system with a bachelor's degree in Economics and Finance. I served 6 years on the Southwest Alaska Municipal Conference Board of Directors and have worked closely with economic development organizations within the state. I also currently serve as the Downtown Revitalization Committee's Economic Development Subcommittee Chair. I feel my past and current experience with Economic Development within the community will be an asset to this work group and look forward to serving the people of Kodiak in this capacity.

Signature: _____





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(907) 486-8636 / (907) 486-8600 (fax)

CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date: April 26, 2017

Full Name: Tyler Kornells

Company or Organization: Kodiak Area Native Association

Physical Address: 3449 Rezanof Drive East, Kodiak, Alaska 99615

Mailing Address: 3449 Rezanof Drive East, Kodiak, Alaska 99615

E-mail Address: tyler.kornells@kodiakhealthcare.org

Best Phone: 907-654-5620

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input checked="" type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | <u>Economic Development Professional</u> |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1: Kodiak Harvest Food Cooperative Board of Directors

Affiliation 2: _____

Affiliation 3: _____

WORK GROUP TASKING:

The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

The Kodiak Area Native Association receives a Planning Grant from the Economic Development Administration to produce and manage the Comprehensive Economic Development Strategy. This important responsibility is part of my role as a Project Manager at KANA. I work closely with the Kodiak Island Borough's village communities, the Kodiak region's Tribal Governments and the Alaska Native Corporations to pursue economic development opportunities and elevate the quality of life of all people in our region. Connecting these economic development activities with the City of Kodiak Economic Development Working Group will be valuable for the entire Kodiak Region.

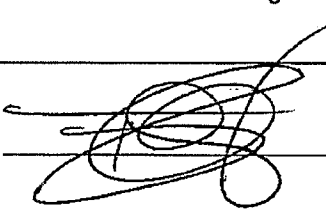
I have received economic development training from the International Economic Development Council (IEDC) and am pursuing my Certified Economic Developer credentials. Courses that I have completed so far include: Basic Economic Development, Economic Development Strategic Planning, and Managing EDOs. I am scheduled to attend Business Retention & Expansion and Economic Development Credit Analysis before the end of June 2017. I have a Bachelors of Arts in Business Administration from the University of Washington School of Business.

The Kodiak Harvest Food Cooperative is a newly formed entity, which, when open, will ideally be located in downtown Kodiak. I serve on the Board of Directors as the Vice President. This project pairs well with our region's village-based pilot farm project titled "Small Tribes of the Kodiak Archipelago - Economic Stability through Food Security". This project is managed by the Kodiak Archipelago Leadership Institute and is funded in part by the Administration for Native Americans. I serve as the back-up to the project's Executive Director and have been actively involved in keeping the development of the pilot farm project connected to Kodiak Harvest Food Cooperative.

KANA is a member of the Southwest Alaska Municipal Conference (SWAMC) and I am generally tasked with representing KANA at SWAMC events. SWAMC has received a 3 year grant from the Department of Energy - Office of Indian Energy work on Regional Energy Planning in the SWAMC Region. KANA is contracted as the sub-recipient of this grant; my Project Manager responsibilities include working as the Regional Energy Coordinator under this contract.

I believe in localizing our economy, keeping our dollars in our community for longer, and creating an atmosphere of opportunity for those who wish to seize it. I would enjoy providing my time to this working group and I believe that our region would benefit from my knowledge, experience, and passion.

Signature: _____





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Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)



CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date: 4/24/2017

Full Name: Daniel Mckenna-Foster

Company or Organization: _____

Physical Address: 1522 Mission Rd.

Mailing Address: 1522 Mission Rd.

E-mail Address: drm279@cornell.edu

Best Phone: 512-6778

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input checked="" type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input checked="" type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | <u>Long range planning</u> |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Kodiak Harvest Food Co-Op Board Member (Secretary)

Affiliation 1: _____

Affiliation 2: American Planning Association Member

Affiliation 3: Threshold Services Member

WORK GROUP TASKING:

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STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

I have a wide range of experience that I believe would lend itself well to this type of work group. I have been a business owner in a similar small community, worked on a 9 month main street revitalization project in Ovid, New York, and currently work professionally as a long-range planner. I am interested in both small-scale and large-scale implementations, and especially focused on the impact of the built environment on economic and travel patterns.

I am also on the board of Kodiak's food co-operative, and we are considering downtown as the site of the co-op market building when we select a location. This could have huge impacts on the livability and economic stability of the entire area.

Although I am new to Kodiak, I chose to come here because I think there is a lot of possibility and potential--and I also believe I could lend a fresh set of eyes or ideas to some of Kodiak's current challenges and opportunities.

Signature:





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Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)

CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date:	June 21, 2017
Full Name:	Rebecca Skinner
Company or Organization:	Alaska Whitefish Trawlers Association
Physical Address:	Kodiak, Alaska
Mailing Address:	PO Box 991, Kodiak AK 99615
E-mail Address:	execdir@alaskawhitefishtrawlers.org
Best Phone:	907-654-9888

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input checked="" type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Hospitality and Tourism | <input type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1:	Kodiak Island Borough Assembly, Assembly Member
Affiliation 2:	United Fishermen of Alaska, Board Member
Affiliation 3:	Kodiak College Advisory Council, Chair

WORK GROUP TASKING:

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STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

Alaska Whitefish Trawlers Association is a trade association comprising independently owned commercial fishing trawl vessels operating primarily in the Gulf of Alaska and delivering fish to Kodiak. Trawl comprises approximately 63% of all deliveries across the dock on average and is a year-round fishery. Year-round operation of the processing plants supports Kodiak's resident processing workforce, which is the largest resident processing workforce in the entire state. As Executive Director of Alaska Whitefish Trawlers Association I can speak to the significant and unique contribution trawl makes to Kodiak's economy ensure that economic development discussions include the perspective of the trawl harvesting sector. I have an MBA, JD and Masters in Environmental Law and am well-versed in Kodiak's economy as well as current challenges facing the community.

Signature: _____

Rebecca Skum



City Clerk's Office
710 Mill Bay Road, Rm. 219
Kodiak, AK 99615
(907) 486-8636 / (907) 486-8600 (fax)

CITY OF KODIAK
ECONOMIC DEVELOPMENT WORK GROUP
APPLICANT PROFILE AND STATEMENT OF INTEREST

APPLICANT INFORMATION:

Date: July 6, 2017
Full Name: Aimee Williams
Company or Organization: Discover Kodiak
Physical Address: 100 Marine Way, Suite 200
Mailing Address: same
E-mail Address: director@kodiak.org
Best Phone: 907-486-4782

ECONOMIC SECTOR:

Please select one economic sector that you are applying to represent:

- | | |
|---|---|
| <input type="checkbox"/> Aviation and Support Services | <input type="checkbox"/> Professional and Business Services |
| <input type="checkbox"/> Community and Civic Organizations | <input type="checkbox"/> Retail Goods and/or Services |
| <input type="checkbox"/> Construction Contracting and Trades | <input type="checkbox"/> Seafood Harvesting |
| <input type="checkbox"/> Health Care and Medical Support Services | <input type="checkbox"/> Seafood Processing |
| <input checked="" type="checkbox"/> Hospitality and Tourism | <input type="checkbox"/> Other (describe below): |
| <input type="checkbox"/> Marine Transportation and Support Services | _____ |

INDUSTRY AND COMMUNITY AFFILIATIONS:

Please list up to three organizations of which you are an active member or board officer.

Affiliation 1: Chamber Board
Affiliation 2: Local Emergency Planning Committee
Affiliation 3: CrabFest Committee
Executive Director Discover Kodiak

WORK GROUP TASKING:

The Economic Development Work Group will meet on a quarterly basis to develop recommendations for the City of Kodiak's economic development program. Work Group members will review economic summaries, reports, and other work products; provide feedback and advice to the city's contractor; and recommend a long-term approach to economic development.

STATEMENT OF INTEREST:

Please describe how your qualifications and interests will help the EDWG fulfill its tasking and advance the City of Kodiak's economic development program.

please see attached.
Thanks!

Signature: _____

Chloe Williams

City of Kodiak Economic Development Work Group / Statement of Interest for Aimee Williams

Tourism plays a vital role in the economic portfolio of the City of Kodiak. As the Executive Director of Discover Kodiak, I am able to contribute a voice for the tourism sector of our broad base of businesses.

I am both professionally and personally interested in the growth of the City of Kodiak using sustainable means. Building a solid foundation that allows the city to both meet its current needs and allows for growth to accomplish future projects is imperative to the future growth of the city.

My qualifications for the board include a Bachelor's of Science in Management and a Master's of Science in Technology and Human Resources Development. I also hold a Professional Certificate in Project Management from Villanova.

Thank you very much for your consideration and I look forward to the opportunity to working in this group.

Regards,

Aimee

Aimee Williams

Executive Director

Discover Kodiak

100 Marine Way, Suite 200

Kodiak, AK 99615

(907) 486-4782

(907)486-6545 fax

www.kodiak.org

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City Council FY 2016 Budget Goals

- Annual budget goals include “reviewing ways to increase revenues in the General Fund to help offset increases in operating expenses, meet infrastructure needs, and to maintain the fund balance of the General Fund per the plan outlined during 01/14/2012” .



Sales Tax Overview

- City currently levies 7% sales tax up to \$750 per transaction
- Sales tax was increased from 6% to 7% in 2013
- Sales tax levies and exemptions have not been modified since that time
- Annual allocations from Sales tax include the following:

	<u>Percentage</u>	<u>Maximum</u>
▫ Street Improvement Fund	0.45%	\$450,000
▫ Parks Improvement Fund	0.05%	\$ 50,000
▫ Port & Harbor Improvements	0.50%	\$500,000



Estimated Life of Unassigned Fund Balances

- FY 2015 Harbor Fund – Fund Balance: 3,523,982
- FY 2016 estimated deficit = \$119,254
- Fund Balance Assigned to R&M / Capital Projects = \$2,893,496
- Net Fund Balance after assignments = 511,232
- FY 2017 Budgeted deficit = \$1,369,696
- Fund balance will be eliminated in FY 2017 and would require General Fund transfers to balance budget for Harbor Operations

Upcoming City Challenges

- Infrastructure
 - PW Building – estimated \$5-\$10 million
 - Fire Station – estimated \$5-\$10 million
 - Mill Bay Road each year R&M = \$1.5 million
 - Mill Bay Road Rehabilitation = est \$6-\$8 million
 - Annual Sidewalk, Curb, & Gutter R&M = \$100,000
 - Storm Drainage Rehabilitation = est. \$8-\$10 million
 - Waste Water Treatment facility major upgrades
 - St Herman Harbor Replacement – est \$29 million

Upcoming City Needs

- In the next 6 years, \$73.9M in Water, Sewer, and Streets projects that will be required – 1/3 for each fund ~ \$24.6M per fund
 - Streets = General Fund
 - Water = Water Fund generated through Water Rates
 - Sewer = Sewer Fund generated through Sewer Rates
- Fire Department = General Fund ~ \$2.5M
 - Fire Truck (4 Years) = \$1.5M
 - Rescue Apparatus (3 Years) = \$200,000
 - Deferred Maintenance = \$50,000 per year until the new Fire Station has been completed
 - Fire Safety Equipment = \$250,000

Upcoming City Needs continued

- Finance / IT = General Fund ~ \$750,000
 - Full replacement of Microsoft Office ~\$100,000
 - Full replacement of the Phone System ~\$100,00
 - Secure chip readers for City IDs for computer / IT access ~\$150,000
 - Hardware Equipment ~\$300,00
 - Additional components to Financial Software ~\$100,000
- City Administration = General Fund ~\$250,000
 - Economic Development Plan Implementation ~\$50,000
 - Pending = HR related costs ~\$200,000

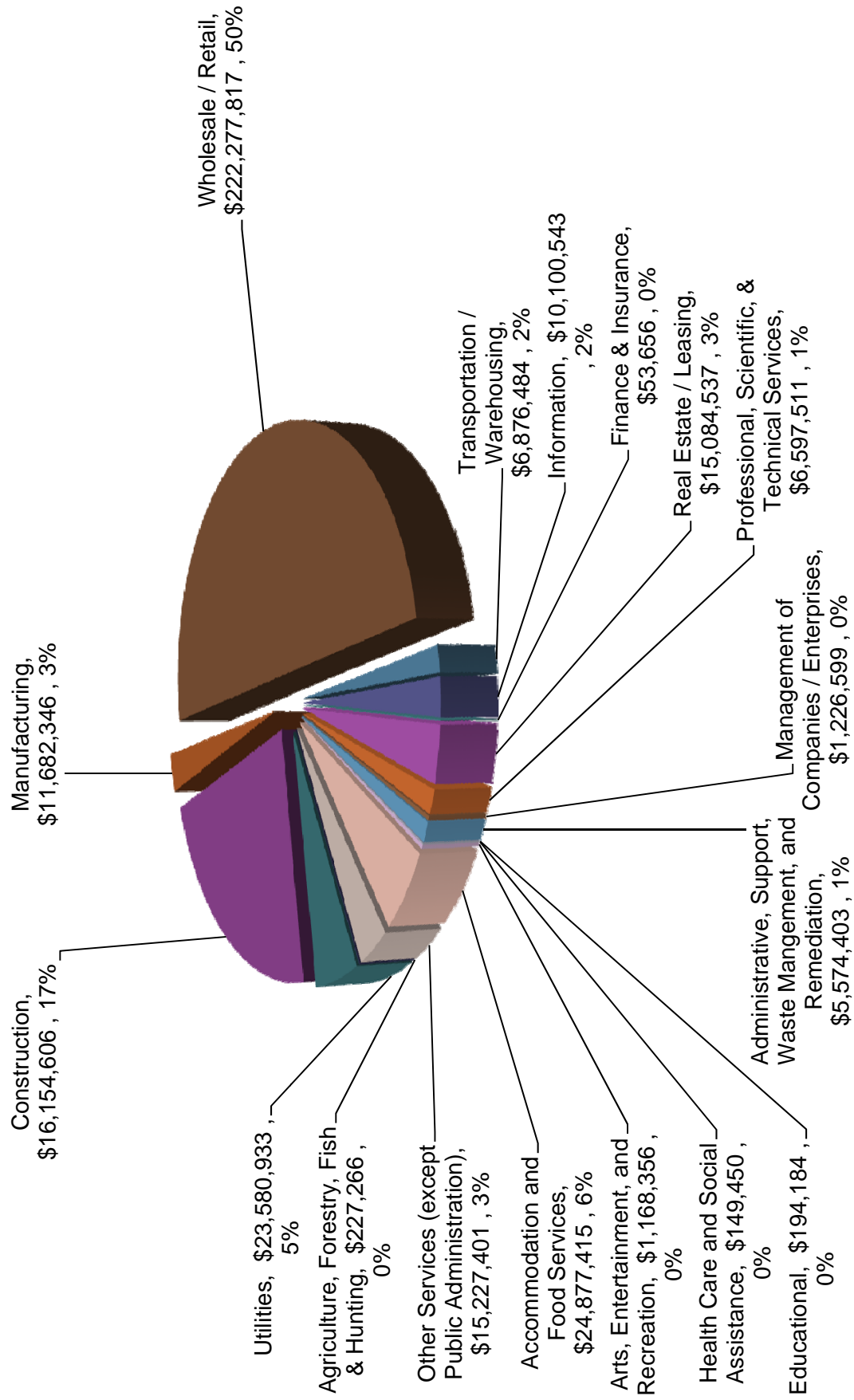
Upcoming City Needs continued

- Parks & Recreation = General Fund ~ \$450,000
 - Teen Center Siding ~\$25,000
 - Fencing ~\$15,00
 - Parking for Baranof ~\$300,000
 - Ice Rink Scoreboards ~\$10,00
 - Bathroom / Changing Facility ~\$100,000
- City Clerks = General Fund ~\$100,000
 - Records Management software upgrades ~\$50,000
 - Additional storage costs ~\$50,000

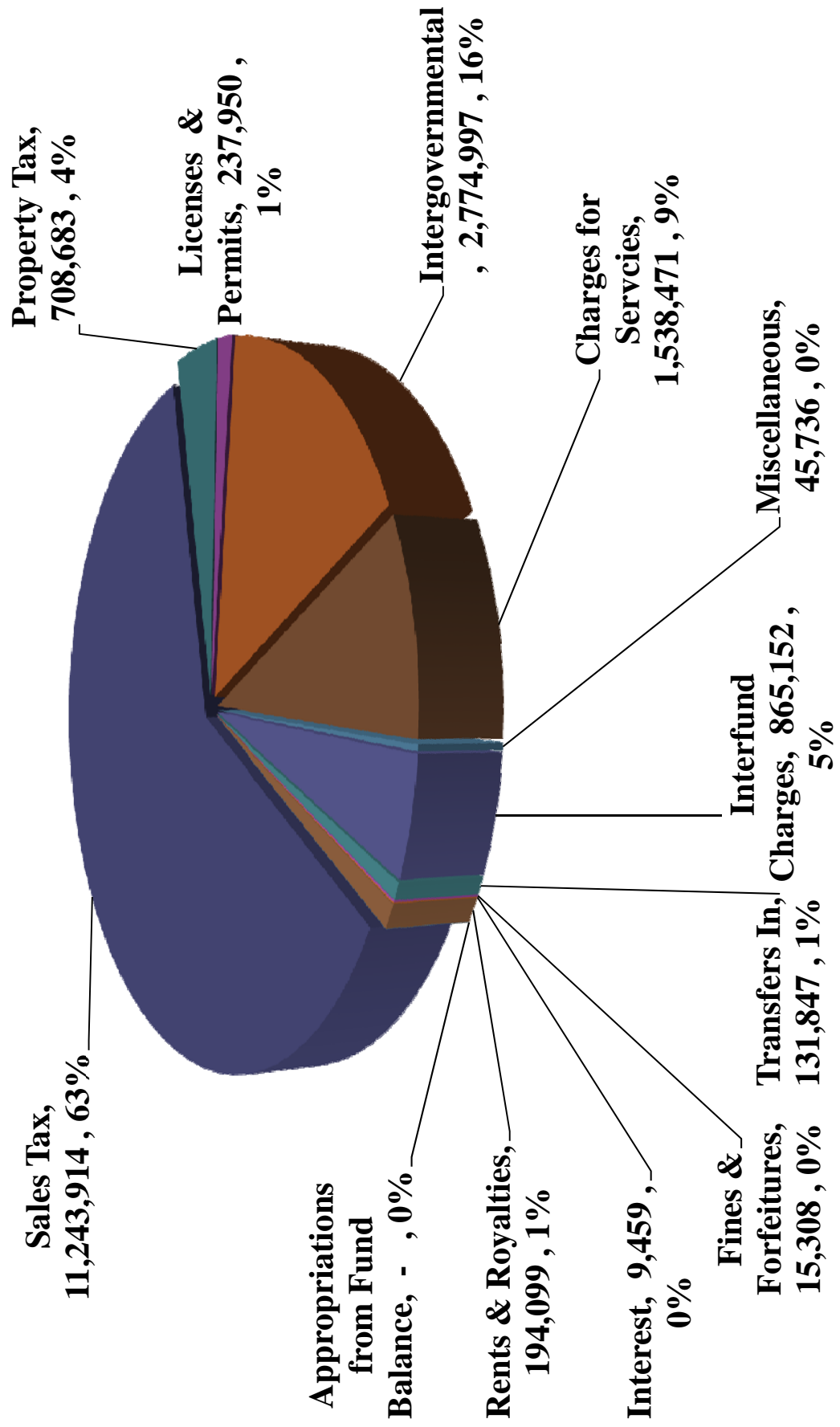
Upcoming City Needs continued

- Harbor = Harbor Fund~ \$29,000,000
 - St. Herman Harbor Replacement
- Cargo= Cargo Fund~\$5,000,000
 - Demolition of old Pier III and installation of new dolphins
- Shipyard = Shipyard Fund ~ \$8,000,000
 - Shipyard Building ~\$5,000,000
 - Shipyard pads ~ \$2,000,000

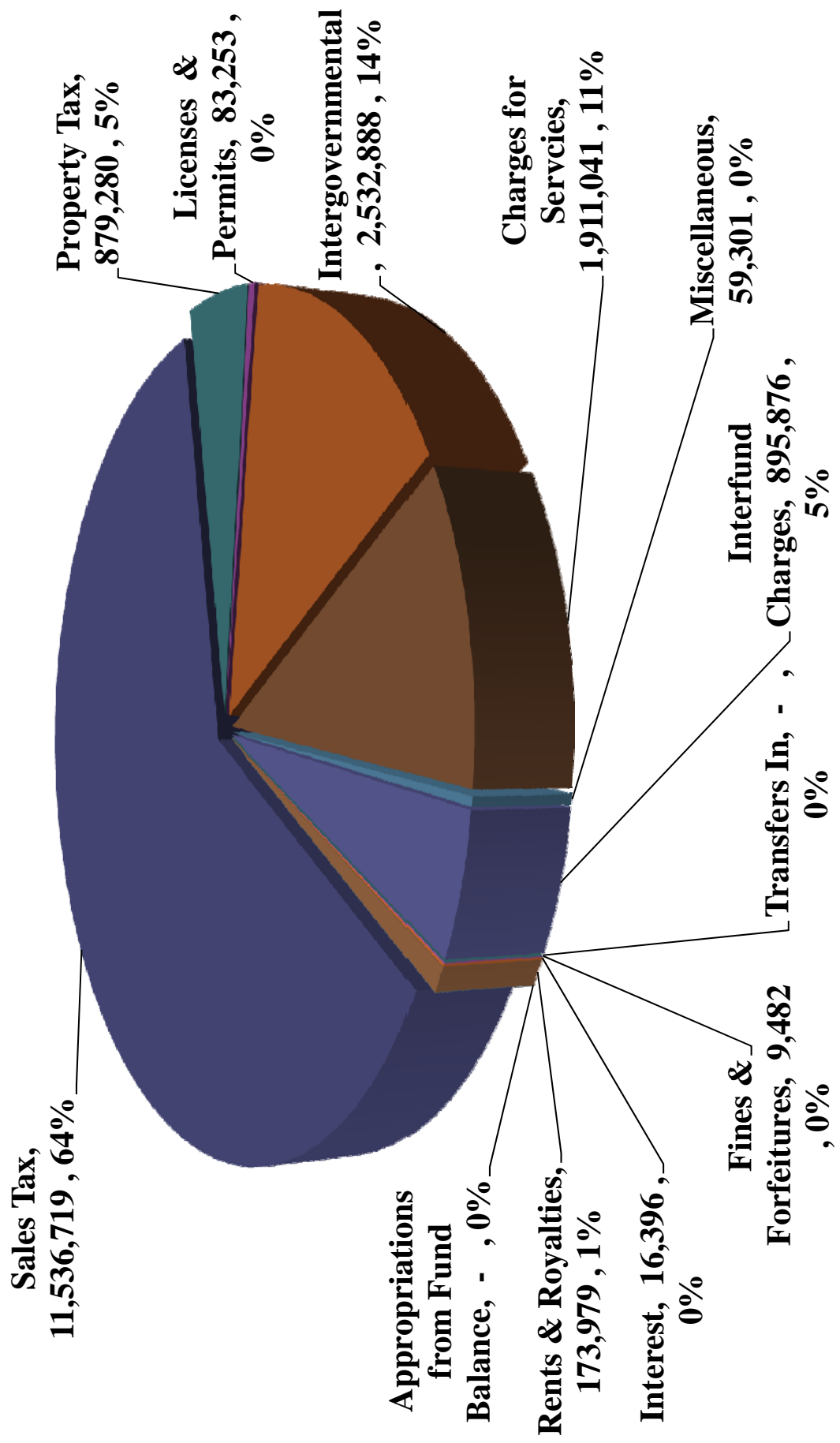
FY 2015 Gross Sales by Business Type



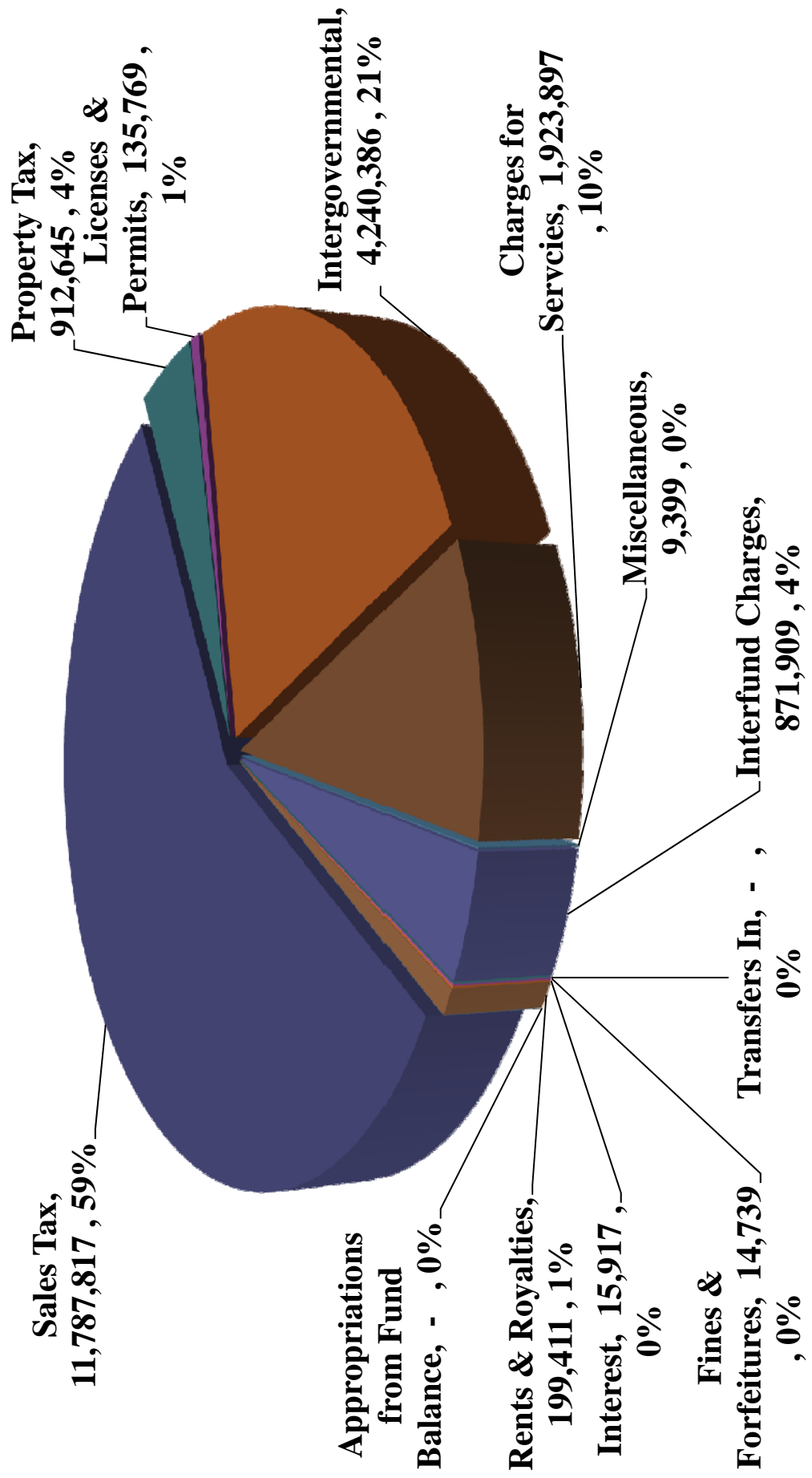
Fiscal Year 2013 Revenue by Source



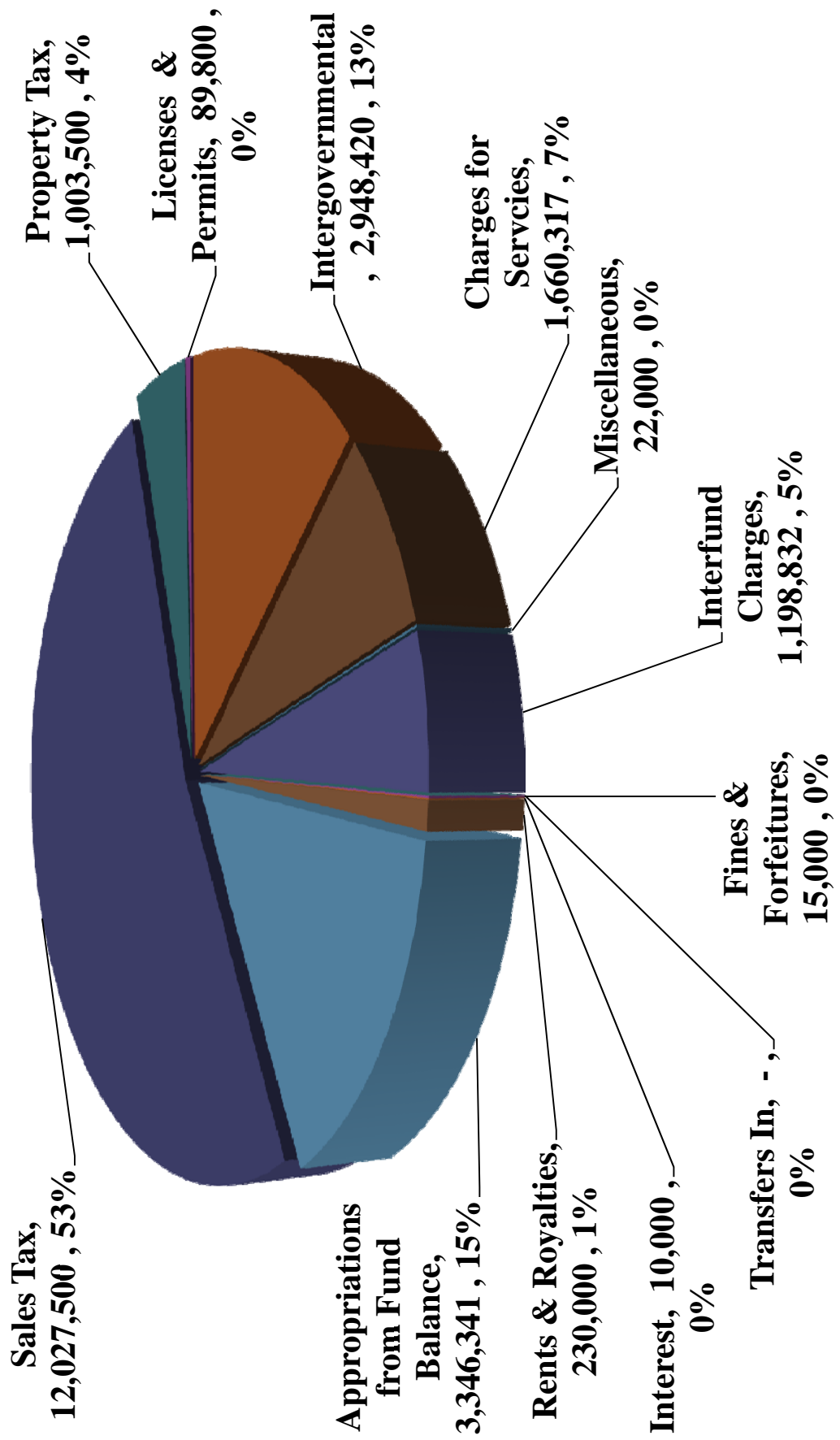
Fiscal Year 2014 Revenue by Source



Fiscal Year 2015 Revenue by Source



Fiscal Year 2016 Revenue by Source





Sales Tax Exemptions

- There are 26 general exemptions from sales tax
 - Exemptions include, but are not limited to the following:
 - Casual and isolated sales, rentals, services
 - These typically include bazaars, craft shows, crab festival, and cruise ship events.
 - Medical services – licensed physicians, dentists, hospitals, prescription drugs, etc.
 - Religious and charitable organizations as defined by the Internal Revenue Code
 - School cafeterias and lunchrooms
 - Nonprofit and student organizations
 - Government agencies as defined and recognized by the United States and State of Alaska
 - Dues / fees to clubs, labor unions, and fraternal organizations
 - Subscriptions to newspapers and periodicals
 - Sales of insurance and bonds of guaranty and fidelity
 - Funeral charges



Sales Tax Exemptions continued

- Transportation charges of commercial airlines, air charters, and passenger ship companies provided that this exemption shall not extend to boat charter operations not affecting interstate commerce
- Services rendered by banking or savings and loan institutions or credit unions
- Services rendered by an employer to an employee in the normal course of business
- Sales, rentals and services which the City is prohibited from taxing by the Constitution or the laws of the United States and the State of Alaska
- Retail sales in dining rooms or cafeterias of food furnished by nonprofit organizations under programs wholly or partially supported by government funds
- Nursery and babysitting services
- Long distance transmission of telephone and telegraph messages
- Sales of heating fuel exclusively for residential uses – this does not include fuel used in or on watercraft



Sales Tax Exemptions continued

- Sales of electric service to exclusively residential units
- Sales of propane gas exclusively for residential uses (e.g. cooking, water heating, etc.)
- Sales of fuel used in stationary power plants that generate electrical energy exclusively for private residential consumption
- Sales, rentals, and services to nonprofit organizations and associations operated primarily for the purpose of planning and conducting organized group activities for participants 18 years of age or less
- Charges for garbage/refuse collection for garbage/refuse generated exclusively by residential uses
- Sales of water and sewer utility services for residential use
- Sales by religious or charitable organizations as defined by the Internal Revenue Code, for pull tabs, raffles, lottery tickets, bingo cards, and other tokens of participation in games of chance and contests of skill.

Potential Impact to Fund Balance

	Potential Increase / (Decrease)	Projected Revenues (Potential Increase Plus Average Revenues of \$18,611,904)	Average Budgeted Expenses of \$20,139,505 Plus \$4,000,000	Increase / (Decrease) to Fund Balance
# 1 – Elim Senior Exempt	1,034,013	19,645,917	24,139,505	(4,493,588)
# 2 - \$200 Rebate to Srs & Elim Senior Exempt	794,013	19,405,917	24,139,505	(4,733,588)
# 3 – Elim Senior Exempt Except for Groceries	781,590	19,393,494	24,139,505	(4,746,011)
# 4 – Elim Sr Exempt Except for Groceries & \$200 Rebate to Srs	541,590	19,153,494	24,139,505	(4,986,011)
# 5 – Decrease ST Rate to 5% for Groceries Only	(607,118)	18,004,786	24,139,505	(6,134,719)
# 6 – Decrease ST Rate to 5% & Elim Cap	1,345,021	19,956,925	24,139,505	(4,182,580)
# 7 – Decrease ST Rate to 6% & Elim Cap	3,965,998	22,577,902	24,139,505	(1,561,603)
# 8 – Decrease ST Rate to 5% & Incr Cap to \$1,500	265,428	18,877,332	24,139,505	(5,262,173)
# 9 – Decrease ST Rate to 6% & Incr Cap to \$1,500	2,670,486	21,282,390	24,139,505	(2,857,115)

Potential Impact to Fund Balance

	Potential Increase / (Decrease)	Projected Revenues (Potential Increase Plus Average Revenues of \$18,611,904)	Average Budgeted Expenses of \$20,139,505 Plus \$4,000,000	Increase / (Decrease) to Fund Balance
# 10 – Decrease ST Rate to 5% & Incr Cap to \$3,000	856,703	19,468,607	24,139,505	(4,670,898)
# 11 – Decrease ST Rate to 6% & Incr Cap to \$3,000	3,380,017	21,991,921	24,139,505	(2,147,584)
# 12 – ST Rate Remains at 7% & Incr Cap to \$1,500	5,075,544	23,687,448	24,139,505	(452,057)
# 13 – ST Rate Remains at 7% & Incr Cap to \$3,000	5,903,330	24,515,234	24,139,505	375,729
# 14 – ST Rate Remains at 7% & Elim Cap	6,586,974	25,198,878	24,139,505	1,059,373
# 15 – 5% ST on Alcohol Sales	446,792	19,058,696	24,139,505	(5,080,809)
# 16 – 8% ST on Tobacco Sales	176,995	18,788,899	24,139,505	(5,350,606)
#17 – Estimated Marijuana ST	18,431	18,630,335	24,139,505	(5,509,170)
# 18 – Internet Sales / Use	Unknown	Unknown	Unknown	Unknown

Option # 19 – Staff Suggestions

- Pass a 5 year ordinance based on the following:
 - Year 1 – increase the sales tax cap to \$3,000
 - Year 2 – eliminate the sales tax cap
 - Year 3 through Year 4– Hold rate at 7% without a cap to evaluate fund balance stabilization
 - Year 4 through Year 5 – evaluate the potential to eliminate sales tax on residential rentals over 30 days (i.e. add an exemption that if a person has a residential rental over 30 consecutive days, then it is exempt from sales tax). Potential decrease in revenues ~ \$500,000 - \$750,000
 - Year 6 through Year 10 – evaluate the stabilization of the fund balance, evaluate aging infrastructure. Begin potential evaluations of lowering the sales tax rate.

MEMORANDUM TO COUNCIL

To: Mayor Branson and City Councilmembers

From: Mike Tvenge, City Manager

Thru: Kelly Mayes, Finance Director

Date: August 8, 2017

Agenda Item: August 8, 2017 Budget Discussion

SUMMARY:

For the past 14 months, we have been discussing the City's pending financial outlook. At the July council work session, Council member Rich Walker suggested a five-year projected outlook. Attached is a five year outlook with a five year project plan for sales tax revenues including known capital expenditures for the upcoming five years. Noted below are assumptions that have been included in these calculations:

Revenues

1. All other revenues encompass all general fund revenues EXCEPT sales tax. These revenue sources include property tax, licenses & permits, intergovernmental revenue sharing, Charges for Services, and interfund charges. These DO NOT include any revenues from enterprise funds (i.e. Harbor, Water, Sewer, Shipyard, etc.) or special revenue funds (i.e. Tourism fund, Enhancement fund).
2. Sales Tax Revenue – FY 2018 sales tax revenue is shown as the amounts that were budgeted for FY 2018.
 - a. Year 1 – this includes an increase (from previous work sessions) that show the \$3,000 cap (including rentals at \$3,000) for an increase of \$5,903,330. When the increase is added to the FY 2018 budget of \$11,750,000, this totals \$17,653,330.
 - b. Year 2 - this includes an increase (from previous work sessions) that show the eliminating the cap (including rentals) for an increase of \$6,586,974. When the increase is added to the FY 2018 budget of \$11,750,000, this totals \$18,336,974.

Expenses

1. Salaries and Benefits: Salaries and benefits per the adopted budget have been broken out separately for calculation purposes. The FY 2018 budget is shown in the first column. The second FY 2018 budget column includes the COLA increase and known changes in personnel (i.e. vacant positions that were budgeted that have been filled at different hourly rates than the budget amounts) and special merit increases that have been awarded. Each year thereafter (Year 1, Year 2, Year 3, Year 4, and Year 5) show a 2.5% increase for salaries and wages and a 3.5% increase for health insurance. Each year compounds on the prior year, as appropriate.

Expenses continued

2. Operating expenses less Salaries & Benefits and Capital costs: These expenses were projected with a 3.5% increase. Each year compounds on the prior year.
3. Capital Transfers Required by Code: Currently, the transfers required by code include the following: \$50,000 Parks & Recreation Improvement fund; \$450,000 Streets Improvement Fund; and \$500,000 Harbor Improvement Fund
4. Vehicle Replacement Fund: As vehicles are replaced, the vehicle replacement costs in the general fund are increased. Therefore, due to the vehicles scheduled for replacement, it was projected to result in a \$75,000 increase each year. Each year compounds on the prior year, as appropriate.
5. Capital Requests – 5 Year Plan: These are broken down into basic categories: (1) Facilities / Infrastructure; (2) Heavy Equipment (3) Vehicles (4) Misc Equipment (5) IT
It is important to note that these are ONLY for the GENERAL FUND departments and do not include Cargo, Harbor, Shipyard, Electric Utility, Water, Sewer, Trident Basin, E911, Tourism, or Enhancement funds.

Net Increase / (Decrease) to Fund Balance – General Fund

This is the annual projected increase or decrease to the fund balance of the General Fund. All decreases are shown in parentheses. All increases are shown without parentheses. It is important to note that each year will show ONLY the ANNUAL (one year) increase or decrease to fund balance. Therefore, based on these projections, fund balance over the next six years would accumulate as follows:

FY 2016 Audited Financial Statements - Unassigned Fund Balance	\$ 8,670,767
FY 2017 Projected Decrease	<u>\$ (750,000)</u>
FY 2017 Projected Unassigned Fund Balance - End of Year	\$ 7,920,767
FY 2017 Projected Unassigned Fund Balance - End of Year	\$ 7,920,767
FY 2018 Budget with COLA and other salaries / wages adjustments	<u>\$ (2,789,483)</u>
FY 2018 Projected Unassigned Fund Balance - End of Year	\$ 5,131,284
FY 2018 Projected Unassigned Fund Balance - End of Year	\$ 5,131,284
Year 1 Budget with COLA and other salaries / wages adjustments	<u>\$ (2,653,589)</u>
Year 1 Projected Unassigned Fund Balance - End of Year	\$ 2,477,695
Year 1 Projected Unassigned Fund Balance - End of Year	\$ 2,477,695
Year 2 Budget with COLA and other salaries / wages adjustments	<u>\$ 828,028</u>
Year 2 Projected Unassigned Fund Balance - End of Year	\$ 3,305,723
Year 2 Projected Unassigned Fund Balance - End of Year	\$ 3,305,723
Year 3 Budget with COLA and other salaries / wages adjustments	<u>\$ (5,770,760)</u>
Year 3 Projected Unassigned Fund Balance - End of Year	\$ (2,465,037)
Year 3 Projected Unassigned Fund Balance - End of Year	\$ (2,465,037)
Year 4 Budget with COLA and other salaries / wages adjustments	<u>\$ (1,743,225)</u>
Year 4 Projected Unassigned Fund Balance - End of Year	\$ (4,208,262)
Year 4 Projected Unassigned Fund Balance - End of Year	\$ (4,208,262)
Year 5 Budget with COLA and other salaries / wages adjustments	<u>\$ (6,056,084)</u>
Year 5 Projected Unassigned Fund Balance - End of Year	\$ (10,264,346)

Revenues – Rentals at \$750 Cap

1. All other revenues encompass all general fund revenues EXCEPT sales tax. These revenue sources include property tax, licenses & permits, intergovernmental revenue sharing, Charges for Services, and interfund charges. These DO NOT include any revenues from enterprise funds (i.e. Harbor, Water, Sewer, Shipyard, etc.) or special revenue funds (i.e. Tourism fund, Enhancement fund).
2. Sales Tax Revenue – FY 2018 sales tax revenue is shown as the amounts that were budgeted for FY 2018.
 - a. Year 1 – this includes an increase (from previous work sessions) that show the \$3,000 cap (including rentals at \$750) for an increase of \$5,653,094. When the increase is added to the FY 2018 budget of \$11,750,000, this totals \$17,403,094.
 - b. Year 2 - this includes an increase (from previous work sessions) that show the eliminating the cap (including rentals at \$750) for an increase of \$6,228,048. When the increase is added to the FY 2018 budget of \$11,750,000, this totals \$17,978,048.

Expenses

All information noted above for Expenses remains the same.

Net Increase / (Decrease) to Fund Balance – General Fund

This is the annual projected increase or decrease to the fund balance of the General Fund. All decreases are shown in parentheses. All increases are shown without parentheses. It is important to note that each year will show ONLY the ANNUAL (one year) increase or decrease to fund balance. Therefore, based on these projections, fund balance over the next six years would accumulate as follows (shown on following page):

Net Increase / (Decrease) to Fund Balance – General Fund – continued

FY 2016 Audited Financial Statements - Unassigned Fund Balance	\$ 8,670,767
FY 2017 Projected Decrease	<u>\$ (750,000)</u>
FY 2017 Projected Unassigned Fund Balance - End of Year	\$ 7,920,767
FY 2017 Projected Unassigned Fund Balance - End of Year	\$ 7,920,767
FY 2018 Budget with COLA and other salaries / wages adjustments	<u>\$ (2,789,483)</u>
FY 2018 Projected Unassigned Fund Balance - End of Year	\$ 5,131,284
FY 2018 Projected Unassigned Fund Balance - End of Year	\$ 5,131,284
Year 1 Budget with COLA and other salaries / wages adjustments	<u>\$ (2,903,825)</u>
Year 1 Projected Unassigned Fund Balance - End of Year	\$ 2,227,459
Year 1 Projected Unassigned Fund Balance - End of Year	\$ 2,227,459
Year 2 Budget with COLA and other salaries / wages adjustments	<u>\$ 469,102</u>
Year 2 Projected Unassigned Fund Balance - End of Year	\$ 2,696,561
Year 2 Projected Unassigned Fund Balance - End of Year	\$ 2,696,561
Year 3 Budget with COLA and other salaries / wages adjustments	<u>\$ (6,129,686)</u>
Year 3 Projected Unassigned Fund Balance - End of Year	\$ (3,433,125)
Year 3 Projected Unassigned Fund Balance - End of Year	\$ (3,433,125)
Year 4 Budget with COLA and other salaries / wages adjustments	<u>\$ (2,102,151)</u>
Year 4 Projected Unassigned Fund Balance - End of Year	\$ (5,535,276)
Year 4 Projected Unassigned Fund Balance - End of Year	\$ (5,535,276)
Year 5 Budget with COLA and other salaries / wages adjustments	<u>\$ (6,415,010)</u>
Year 5 Projected Unassigned Fund Balance - End of Year	\$ (11,950,286)

GENERAL FUND ONLY

	FY 2018 Budget w/COLA and Addtl Merit Increases	Includes Rentals \$3,000 Cap Year 1	Includes Rentals Eliminate Cap Year 2	Revenues Same As Yr 2 Expenses Increase Year 3	Revenues Same As Yr 2 Expenses Increase Year 4	Revenues Same As Yr 2 Expenses Increase Year 5
All Other Revenues	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00
Sales Tax Revenue	11,750,000.00	17,653,330.00	18,336,974.00	18,336,974.00	18,336,974.00	18,336,974.00
Total Revenues	17,345,660.00	23,248,990.00	23,932,634.00	23,932,634.00	23,932,634.00	23,932,634.00
Salaries & Benefits	13,129,094.00	14,049,407.00	14,428,637.00	14,818,327.00	15,218,774.00	15,630,282.00
Operating Expenses - Less Salaries & Benefits and Capital	5,143,892.00	5,323,929.00	5,510,267.00	5,703,127.00	5,902,737.00	6,109,333.00
Capital Transfers Required by Code	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Vehicle Replacement fund	260,901.00	335,901.00	410,901.00	485,901.00	560,901.00	635,901.00
Capital Requests - 5 Year Plan: Facilities / Infrastructure	50,000.00	1,993,293.00	513,400.00	5,546,890.00	2,152,000.00	5,188,000.00
Capital Requests - 5 Year Plan: Heavy Equipment	-	808,000.00	520,000.00	1,548,000.00	420,000.00	971,000.00
Capital Requests - 5 Year Plan: Vehicles	-	1,010,400.00	225,836.00	183,434.00	248,392.00	146,860.00
Capital Requests - 5 Year Plan: Misc Equipment	-	761,529.00	329,015.00	236,315.00	117,705.00	232,042.00
Capital Requests - 5 Year Plan: IT	-	620,120.00	166,550.00	181,400.00	55,350.00	75,300.00
Total Operating and Capital Expenditures	19,583,887.00	25,902,579.00	23,104,606.00	29,703,394.00	25,675,859.00	29,988,718.00
Net Increase / (Decrease) to Fund Balance - General Fund	(2,238,227.00)	(2,653,589.00)	828,028.00	(5,770,760.00)	(1,743,225.00)	(6,056,084.00)

	FY 2018 Budget	Rentals = \$750 Cap \$3,000 Cap Year 1	Rentals = \$750 Cap No Cap Year 2	Revenues Same As Yr 2 Expenses Increase Year 3	Revenues Same As Yr 2 Expenses Increase Year 4	Revenues Same As Yr 2 Expenses Increase Year 5
All Other Revenues	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00	5,595,660.00
Sales Tax Revenue	11,750,000.00	17,403,094.00	17,978,048.00	17,978,048.00	17,978,048.00	17,978,048.00
Total Revenues	17,345,660.00	22,998,754.00	23,573,708.00	23,573,708.00	23,573,708.00	23,573,708.00
Salaries & Benefits	13,129,094.00	14,049,407.00	14,428,637.00	14,818,327.00	15,218,774.00	15,630,282.00
Operating Expenses - Less Salaries & Benefits and Capital	5,143,892.00	5,323,929.00	5,510,267.00	5,703,127.00	5,902,737.00	6,109,333.00
Capital Transfers Required by Code	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Vehicle Replacement fund	260,901.00	335,901.00	410,901.00	485,901.00	560,901.00	635,901.00
Capital Requests - 5 Year Plan: Facilities / Infrastructure	50,000.00	1,993,293.00	513,400.00	5,546,890.00	2,152,000.00	5,188,000.00
Capital Requests - 5 Year Plan: Heavy Equipment	-	808,000.00	520,000.00	1,548,000.00	420,000.00	971,000.00
Capital Requests - 5 Year Plan: Vehicles	-	1,010,400.00	225,836.00	183,434.00	248,392.00	146,860.00
Capital Requests - 5 Year Plan: Misc Equipment	-	761,529.00	329,015.00	236,315.00	117,705.00	232,042.00
Capital Requests - 5 Year Plan: IT	-	620,120.00	166,550.00	181,400.00	55,350.00	75,300.00
Total Operating and Capital Expenditures	19,583,887.00	25,902,579.00	23,104,606.00	29,703,394.00	25,675,859.00	29,988,718.00
Net Increase / (Decrease) to Fund Balance	(2,238,227.00)	(2,903,825.00)	469,102.00	(6,129,686.00)	(2,102,151.00)	(6,415,010.00)