

KODIAK CITY COUNCIL

PLANNING WORK SESSION AGENDA

Saturday, January 25, 2020

Kodiak Fisheries Research Center Conference Room

301 Research Court, Kodiak, AK

9 a.m.

Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the “official record” should be made at a regular City Council meeting.

Discussion Items

- 1. Public Comments (limited to 3 minutes)
- 2. Review Special/Standing Rules1
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**CITY OF KODIAK
RESOLUTION NUMBER 2012-05**

A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK RESCINDING RESOLUTION NUMBER 08-02 AND RE-ESTABLISHING STANDING AND SPECIAL RULES OF THE COUNCIL

WHEREAS, the City Council initially established its Standing and Special Rules with Resolution No. 02-01 and subsequently amended its Rules with Resolution Nos. 05-6; and 08-02; and

WHEREAS, the City Council reviewed its Special and Standing Rules at the January 28, 2012, planning meeting; and

WHEREAS, the City Council desires to amend Section 3, Work Session Agenda Discussion .

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that Resolution No. 08-02 is hereby rescinded.

BE IT FURTHER RESOLVED by the Council of the City of Kodiak, Alaska, that the following Rules are hereby adopted and shall remain in effect until rescinded or amended:

Section 1: Items for Regular Meeting Agendas. Regular meeting agenda items shall be established by the Mayor, any two Councilmembers, and/or the City Manager. The Clerk may also place routine items on the agenda.

Section 2: Agenda Amendments. Except in the event of an emergency, or to consider an extremely time-sensitive issue, motions to amend the agenda shall not be made. (Any amendment to an agenda that results in an official Council action for which sufficient public notice has not been given is a violation of the Alaska Open Meetings Act and is grounds for recall.)

Section 3: Work Session Agenda Discussion Items. Work session agendas are set at the weekly agenda setting meetings by the Mayor, Council Representative(s), Manager, and Clerk. Any two Councilmembers may also add an item to the work session agenda. At the request of a citizen, the Mayor, a Councilmember, the City Manager, or the City Clerk, an item may be listed on the work session agenda under "To Be Scheduled."

Section 4: Time Limits for Public Comments. Unless the Mayor announces a different time limit for public comments, the Clerk shall set a timer for three minutes for public comments during regular and special meetings and work sessions.

- Section 5: Presiding Officer in the Absence of the Mayor and Deputy Mayor.** The most recent Deputy Mayor shall preside at meetings when both the Mayor and Deputy Mayor are absent.
- Section 6: Cell Phones.** Cell phones must be turned off or muted during regular and special meetings. A member cannot leave the chambers to answer a cell phone unless a recess has been called.
- Section 7: Certificates of Appreciation, Proclamations, Letters of Support, etc.** The Mayor is authorized to proclaim events, issue certificates of appreciation, and sign letters of support for various nonprofit agencies, etc.
- Section 8: City of Kodiak Membership in Organizations.** As a matter of policy, the City of Kodiak shall decline membership in organizations whose mission does not promote or support municipal government. Unless otherwise directed by the Council, the City shall maintain membership with the following: Alaska Municipal League, Southwest Alaska Municipal Conference, and National League of Cities.
- Section 9: Public Hearings/Amendments to Motions.** The following process shall be followed with respect to public hearings:
- The agenda item shall be read by the Mayor.
 - A staff report shall be given.
 - A main motion shall be made and seconded.
 - The public hearing shall be opened.
 - The public hearing shall be closed after public comments are made.
 - Amendments to the main motion may be made, if desired.
 - The public hearing shall be reopened **ONLY** if an amendment alters the substantive content of the ordinance.
 - The roll call vote shall be taken on any amendment(s).
 - The roll call vote shall be taken on the main motion.
- Section 10: Restatement of Motion.** Once made and seconded, a motion is considered to be before the Council and does not need to be restated by the Mayor.
- Section 11: Right of Motion Maker to Modify or Withdraw Motion.** The maker of a motion may modify or withdraw the motion before debate/discussion has begun. After debate/discussion has begun, the motion “belongs” to the entire Council and can only be withdrawn by Council consent or amended through the usual process of amendment.
- Section 12: Voting Order.** Unless a conflict has been determined in accordance with KCC 2.10.060(d), a Councilmember shall vote when his or her name is called and may not pass.

Section 13: Change of Vote. The Clerk shall inquire if anyone desires to change a vote before the result is announced.

Section 14: Reintroduction of a Defeated Motion/Proposal. A defeated motion/proposal may not be reintroduced for one year. However, a motion may be reintroduced following an election or appointment of new Councilmembers.

Section 15: Postponed Motions. A motion may be postponed until a specific future meeting. The Councilmember who moves to postpone a motion shall state in the motion when it will be reintroduced.

Section 16: Vote on a Motion To Reconsider. When a motion has been made to reconsider an action of the Council, the vote on the motion to reconsider shall be taken at the next regular meeting, unless otherwise stated in the motion.



CITY OF KODIAK

MAYOR

ATTEST:

CITY CLERK

Adopted: February 23, 2012

**CITY OF KODIAK
RESOLUTION NUMBER 2019-05**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK APPROVING
THE CITY COUNCIL'S BUDGET GOALS FOR FY2020**

WHEREAS, budget guidelines help ensure that the City's budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council discussed and selected the list of budget goals at their January 26, 2019, planning meeting; and

WHEREAS, management will use the listed budget goals as a framework when developing the FY2020 budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the following budget goals will be used in the development of the City of Kodiak's FY2020 budget:

Revenue

Revenues will continue to be estimated conservatively using an analytical and objective approach.

One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues or grants to fund routine City services or positions.

Charges for Fees and Services will be reviewed and updated annually to ensure quality service delivery and adequate revenues.

Operating Expenses

General Fund operating (non-personnel) expenses for FY2020 will endeavor to match FY2020 projected revenues. Increases will be justified to the City Manager in writing and, if approved, presented by department heads to the City Council for final consideration during budget presentations.

Review existing programs and services to assess how well budgeted performance indicators met goals and objectives. The City Council will receive quarterly financial updates.

City management will continue to examine ways to maintain efficiencies of expenditures without significant impact to level and quality of services provided to residents.

Personnel Goals

The City will maintain adequate staffing in accordance with the approved FY2020 budget. FTEs will not increase unless new operational needs or mandates require additional employee positions.

Sections of the PR&R will continue to be reviewed and amended to improve practices that reflect recognized Human Resources standards.

General Fund

Council will review ways to increase revenues in the General Fund to help offset increases in operating expenses, meet infrastructure needs, and increase the fund balance, per the plan outlined in "Setting the Course for the Future," 1/14/12.

General Fund revenues will be forecast conservatively and take into consideration possible state funding policies that may affect City revenues such as community assistance program, shared fisheries and other shared business taxes, Medicaid, pension costs and liabilities, and the required allocation of sales tax.

The General Fund will be budgeted without a deficit and with a goal to maintain up to six months' operating reserves in fund balance. Council may appropriate additional funds for capital projects.

Enterprise Funds

The major enterprise funds will develop long-term plans to include maintenance and repairs, needed facility replacement or expansion, and a schedule for rate reviews.

Enterprise Funds will continue to conduct rate studies every five years and present them to the City Council for implementation.

The Shipyard will maintain positive cash flows through charges for services to meet debt service payments and maintain facilities operations and maintenance costs. The Shipyard will develop and implement a business plan and marketing campaign to maximize revenues. This plan will be reviewed annually for marketing effectiveness.

Ensure adequate revenues are established to continue to maintain and improve Harbor facilities that support fisheries and support sector services and activities.

Community Support

The total cash amount available to fund nonprofit organizations is a maximum of one percent of budgeted general fund revenues, not to exceed \$175,000 until such time as the fund balance of the General fund reaches an accumulation of six months of operating expenditures, exclusive of any fund balance appropriation and transfers to capital project funds. In-kind contributions shall be subject to Council approval.

Capital

Within resources available, the City will maintain capital assets and infrastructure at a level that is adequate to protect its investment, to minimize future replacement and maintenance costs, and to maintain existing service levels.

The City Manager and management staff developed the City’s first formal five-year capital improvement plan (CIP) that identifies and ranks projects for capital and major maintenance projects. The plan has additional information for ten-year expense projections for all departments and funds. The City will utilize the planning document and develop policies and procedures identifying criteria and steps for implementation. The capital budget will link to, and flow from, the multi-year capital improvement plan.

Debt Service

The City will not incur new debt without appropriate analysis to:

- Show impacts on rates or taxpayers, or
- Analyze financial capacity for proposed capital projects, or
- Determine if the debt is required for projects mandated by the state or federal government, needed for economic development, environmental, aesthetic or quality of life, or health and safety improvements.

Quality of Life

The City will provide adequate services that meet the community needs, priorities, challenges and opportunities with consideration given to the condition of the economy, the composition of the population, technology, legal or regulatory issues, intergovernmental issues, and physical or environmental issues.

Economic Development

The City will promote and support economic development to help ensure a diverse, sustainable, and healthy economy for Kodiak.



ATTEST:

CITY OF KODIAK

Paul Mann

MAYOR

Michelle Annawick Nelson
DEPUTY CLERK

Adopted: February 14, 2019



GENERAL FUND – EXECUTIVE-ADMINISTRATION

Departmental Vision

To implement all laws and ordinances, to implement policies established by the City Council, and to administer quality cost effective services to the residents of the City of Kodiak. To implement all of the duties defined in the City of Kodiak Code 2.08.060. To monitor the effectiveness of all City operations and to exercise custodianship of City property. To manage personnel.

Program Description

The City Manager is the chief administrative officer and head of the City government. The City Manager is responsible for the executive oversight of city laws and the administration of the City of Kodiak. The City Manager is also responsible for oversight of all personnel matters. The City Manager is responsible for developing the annual budget, submitting the annual budget to the City Council, and administering the annual budget after it is approved. The City Manager ensures City representation and community outreach through membership and participation in the following boards: Chamber of Commerce Board, and Kodiak Fisheries Advisory Committee.

Goals and Objectives

Goal: To provide professional and consistent management and oversight for the City of Kodiak, its departments, and its residents.

Objective: To maintain and, when needed, to improve services to all City of Kodiak residents and to ensure Kodiak remains a viable community.

Significant Budget Changes and Accomplishments

Significant Changes: The City Administration department reduced the FY 2020 budget overall by 1.78%. This decrease includes a combined decrease of 2.10% for salaries & wages and related employee benefits; 50% decrease in professional services; 100% decrease in contributions; combined with an increase of 15.45% increase in support goods and services due to increased travel for the new Deputy City Manager.

Accomplishments: For fiscal year 2019, the executive administration department actual expenses were 33.81% less than budgeted. This was due to the vacant Deputy City Manager position and decreased training and travel.

The City Manager used less fund balance in the General Fund than anticipated for FY 2019; ensured the availability of resources through the application and administration of state and federal grants; and continued to work with City Council to establish a fiscal plan to fully address revenue shortfalls and continued implementation of the 5-year capital improvement plan.

Planned Accomplishments for Fiscal Year 2020

- To administer government of the City of Kodiak and policies of the City Council to provide residents with equal access to City services and promote the well being of citizens.
- To manage the budget to be consistent with City Council budget goals and to provide optimum services.
- To revise the City's Personnel Rules and Regulations to ensure compliance with state and federal personnel laws and best practices.
- To provide management direction and oversight to the City's departments and operations.
- To manage the City's active capital projects to ensure completion on time and within budget
- To seek out and secure federal and state assistance to fund new and ongoing capital projects
- To assist the Mayor in the Downtown Revitalization plan
- To participate in implementation of the Alaska Remote Sellers Sales Tax Commission



GENERAL FUND – EXECUTIVE-ADMINISTRATION

FUND: General
FUNCTION: General Government

DEPARTMENT: Executive
COST CENTER: Administration

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Final Budget	FY 2019 Estimated	FY 2020 Adopted Budget
Salaries & Wages	\$ 369,012	\$ 355,370	\$ 419,878	\$ 316,314	\$ 469,572
Employee Benefits	207,123	244,865	367,950	208,983	301,743
Professional Services	47	540	5,000	749	2,500
Contributions	600	600	600	600	-
Support Goods & Services	33,140	21,398	33,000	19,086	38,100
Repairs & Maintenance	2,400	10	100	-	100
Capital Outlay	8,821	4,539	4,027	4,027	4,027
Total Expenditures	\$ 621,143	\$ 627,322	\$ 830,555	\$ 549,759	\$ 816,042

Personnel
Number of Employees

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	FY 2020 Adopted Budget
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Human Resources Manager	0	1	1	1
Administrative Assistant	1	1	1	1
Total	3	4	4	4

Performance Indicators

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	FY 2020 Adopted Budget
Fund Balances in line with Council Goals	Yes	Yes	Yes	Yes
Successful Completion of Capital Projects	Yes	Yes	Yes	Yes
Successful Management of Grants	Yes	Yes	Yes	Yes
Number of Staff Meetings	29	23	24	20
Number of Staff Turn Over	55	26	29	20
Number of FTEs	129.15	129.15	133.15	133.2
Number of Community Outreach Meetings	45	45	24	40



GENERAL FUND – EXECUTIVE-EMERGENCY PREPAREDNESS

Departmental Vision

To provide direction and management of the Kodiak Emergency Services Organization and Emergency Services Council in a manner that, to the extent possible, will: prevent disasters; reduce the vulnerability of Kodiak Island residents to any disasters that cannot be prevented; establish capabilities for protecting citizens from the effects of disasters; respond effectively to the actual occurrence of disasters; provide for recovery in the aftermath of any emergency involving extensive damage or other debilitating influence on the normal pattern of life.

Program Description

The City Manager serves as the Emergency Services Director for the Kodiak Island Borough for the Emergency Preparedness program and is responsible for the management of the local emergency services organization and training of its members for optimum response. The Emergency Preparedness program provides for the direction, professional management, and general administration of the Kodiak Emergency Services Organization and Emergency Services Council as well as the Kodiak Island Borough's Local Emergency Planning Committee (LEPC). The areas of concentration include education, planning, training, hazard identification, and exercises.

Goals and Objectives

Goal: To be prepared with a trained Incident Management team to respond to emergency incidents.

Objective: Successful collaboration with all agencies through the emergency operations center for a positive outcome.

Significant Budget Changes and Accomplishments

Significant Changes: The FY 2020 budget increased 16.48% as compared to FY 2019. This increase was related to an increase in repairs and maintenance for existing tsunami sirens.

Accomplishments: For fiscal year 2019, this department's actual expenses were 37.74% less than the budgeted amount due to a decrease in executed professional services contracts and decreased spending in support goods and services.

The Emergency Preparedness department As Emergency Services Director, the City Manager continued annual assessment of warning sirens and maintenance performed as needed; and ensured, through exercises and reviews a well-planned, comprehensive, citywide approach to solving community safety issues in relation to disaster situations. The City provided National Incident Management System (NIMS) Incident Command Systems training to the City and to the Kodiak Island Borough staff to ensure that all team members were current in position-specific ongoing training in preparation for Alaska Shield. As Emergency Services Director, the City Manager worked to identify Incident Management Team members due to the loss of several trained positions; and completed the update of the Emergency Operations Plan. In conjunction with the state, the City Manager developed and trained to the Emergency Operations Plan covering the State Health Department Point of Dispensing Plan.

Planned Accomplishments for Fiscal Year 2020

- To educate Kodiak area residents about potential hazards and proper course of action.
- To organize and conduct meetings of the Emergency Services organization and to implement the Emergency Operations Plan in accordance with state and federal guidelines.
- To participate in regularly scheduled emergency preparedness training by the Incident Management Team and City of Kodiak staff
- To participate in exercises in accordance with state and federal guidelines
- To increase the depth of qualified Incident Management Team members
- To actively administer local emergency response organization, to ensure adequate training for responder, and to provide all hazards outreach and education to the public.



GENERAL FUND – EXECUTIVE-EMERGENCY PREPAREDNESS

FUND: General
FUNCTION: General Government

DEPARTMENT: Executive
COST CENTER: Emergency Preparedness

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Final Budget	FY 2019 Estimated	FY 2020 Adopted Budget
Professional Services	\$ 6,223	\$ -	\$ 15,000	\$ -	\$ 15,000
Support Goods & Services	16,934	21,294	23,000	240	10,500
Repairs and Maintenance	-	2,092	-	22,628	20,000
Capital Outlay	-	2,970	-	792	-
Total Expenditures	\$ 23,157	\$ 26,356	\$ 38,000	\$ 23,660	\$ 45,500

Personnel
Number of Employees

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	FY 2020 Adopted Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	FY 2020 Adopted Budget
ESO/LEPC Meetings *	4	4	4	4
ESC Meetings **	2	2	2	4
EOP Revisions/Updates ***	1	1	1	0
Training Programs	10	10	3	12
Exercise Programs	2	2	3	2
Emergency Events	1	1	3	1
Tsunami Siren Tests	52	52	52	52
Incident Management Team/Working Group	4	4	3	6

* ESO/LEPC Emergency Services Organization/Local Emergency Planning Committee

** ESC Emergency Services Council

*** EOP Emergency Operations Planning

Kodiak Agricultural Experimental Station Barn
AHRN Number: KOD-00459
April 23, 2019

On Thursday, April 18, 2019, National Park Service Historical Architect, Grant Crosby, walked around the barn with Kodiak Historical Society Executive Director, Sarah Harrington. The photos below include captions to provide preliminary recommendations to stabilize the building until a treatment plan is developed. Please contact Grant Crosby at 907-644-3463 or via email at grant_crosby@nps.gov to discuss any of the recommendations further. NPS Historical Architect, John Wachtel, is also available to provide assistance and can be reached at 907-644-3459 or via email at john_wachtel@nps.gov.



Photo 1: View of the barn's south elevation. Earlier or original window locations are visible where existing windows are located and through siding patches. Consider researching historic photographs to determine the window style and placement at each elevation. Providing daylight to the interior may benefit the proposed use. Asphalt roof shingles are coming off and the holes will quickly lead to roof deterioration and potentially interior concerns. Recommend planning for a roof replacement within the next 2 years. The historic photographs will help determine what roofing material should be used. NPS photo.



Photo 2: View of the barn’s east elevation. This elevation requires short term stabilization and painting. The evergreen tree is shading this side of the barn and limiting air circulation which prevents the siding from drying – thus the mold. Open siding is permitting wind driven rain into the wall assembly and should be reinstalled as soon as possible in two or more locations on this elevation. Exterior painting for the entire barn is recommended in the near term, next 1-2 years, to ensure the original fabric is not compromised. NPS photo.



Photo 3: Detail of the east elevation siding. The open cavity in the wall confirms there is no plywood sub sheathing in the wall assembly and that the walls are insulated with fiberglass batt insulation. Recommend re-fastening the boards on this elevation as soon as possible to prevent moisture infiltration. Appropriate prep work for the painting should not include power washing because there are many opportunities for moisture to make its way into the wall cavity. Carefully removing the paint to bare wood will produce the best results. Consider testing the paint for lead prior to undertaking this project. NPS photo.



Photo 4: Detail of the east elevation door. The long term preservation plan may include restoring the building's exterior which would restore the original door, window and hay mow openings as well as provide more period appropriate light fixtures with concealed wiring.



Photo 5: Detail of the east elevation. This photograph illustrates the various openings in the building which served the barn during its period of significance (1922-1931). Restoring these openings as windows or per the historic precedent is encouraged.

Recommended Next Steps:

Historic Research & Preservation Planning

1. Collect historic photographs and other primary documents which speak to the barn's history over time.
2. Develop as-built drawings of the building to facilitate the programming and future preservation work.
3. Initiate architectural programming efforts to determine an appropriate use for the barn and an accompanying rehabilitation plan.
4. Consider developing an Historic Structure Report (HSR) to research the building's history, identify its character defining features, record its current condition and make recommendations for treatment.

Immediate Stabilization

1. Reinstall or replace siding boards.
2. Initiate planning for re-roofing project.
3. Initiate planning for repainting project.
4. Trim tree branches and brush from within 3'-0" of the building.

City of Kodiak

Long-Term Capital Improvement Plan

Fiscal Years 2019-2023





City of Kodiak Executive Summary Fiscal Year 2019 – 2023

December 28, 2017

Mayor Branson and City Council Members
Residents of the City of Kodiak
Kodiak, Alaska 99615

Dear Mayor, Council Members, and Residents:

Enclosed is the City of Kodiak Long-Term Capital Improvement Plan (the "Plan") for fiscal years 2019 through 2023. The Plan is being introduced in order for the City to implement its long range planning and fiscal needs.

Purpose

The purpose of the Plan is to permanently solve problems and to reach the City's overall long-term objectives. By developing the Plan, the City is proactively assessing the social, economic, and political environment and developing strategies for adapting its position to achieve the City's long-term goals.

Vision

The City of Kodiak strives to develop and grow as the community of choice. The elected officials are dedicated to enhancing the quality of life for the citizens of Kodiak through economic development, support of our fishing community, and modernizing our City's infrastructure.

Mission

The mission of the City of Kodiak is to provide quality municipal services to all residents and to respond in the most appropriate and fiscally responsible manner to meet their needs and concerns. These services include administration; finance; law enforcement, emergency dispatch operations, and jail services; fire response and ambulance services; public works including water, sewer, and roads; engineering; parks and recreation; public library services; and port, harbor, and shipyard services.

Objectives

The City's long-term goals support the overall vision and mission of the City. These long-term goals include the following:

1. To forecast and plan for revenues and expenses to create a government that is more efficient, less costly, and more accountable to ensure a financially sustainable City for future generations.
2. To project and plan for major repairs and maintenance of City facilities and infrastructure to effectively modernize City services.
3. To project and plan for replacement of existing City facilities and infrastructure to effectively modernize City services.
4. To create long-term financial and programmatic stability.
5. To project City services for future changes in economic, political, and social trends to plan for major expenditures.

Background

In the fall of 2016, executive City management requested each director to compile a list of multi-year repairs and maintenance projects, infrastructure projects, equipment needs, vehicle needs, and new capital infrastructure projects. Each request included in the Plan prioritizes and classifies these requests based on the following criteria:

- Priority – Level 1 (highest) through Level 10 (lowest)
- Assigned Classification Level:
 - Life Safety
 - Public Utility Safety
 - Quality of Life for the Citizens of Kodiak
 - Immediate City Needs
 - Regulatory Requirements
 - Other City Infrastructure

Economic, Political, and Social Factors

The City of Kodiak derives its revenues from state and federal grantor agencies, charges for City services, sales tax, property tax, and other miscellaneous income sources. The City relies primarily on state and federal grantor agencies for large repairs and maintenance projects, capital projects, and large equipment purchases.

Over the past several years, the overall U.S. economy has experienced large financial impacts due to recession. However, until the most recent two-year period, Alaska has managed to avoid these large financial impacts that were recognized in the contiguous United States. Alaska is beginning to recognize these economic impacts at the state level due to low oil prices, low oil production, and thus less discretionary spending throughout the state. The national economy continues to slowly recover; however, public confidence ratings do not reflect improved employment numbers, stock market activity, and other economic indicators, such as improvements in the housing market. This concern is reflected by many Alaskans. Recent oil prices and economic trends have been cause for concern in the Alaska region.

The State of Alaska continues to face an economic downturn and budget shortfalls. Due to these budget shortfalls, the City of Kodiak would have to compete for federal grants, debt issuance through bonds, and sales tax revenues to meet City infrastructure needs.

Document Organization

The Plan document is organized to highlight the City's long-term objectives to support the overall mission and vision of the City of Kodiak. These long-term objectives are quantified through three major sections:

- Section I – Summary
- Section II – Detail of each Project by Fund
- Section III – Replacement Schedules

During the budget planning process each year, the Plan will be updated to reflect the needs for the upcoming fiscal year(s) to be incorporated into the annual budget. During this time, City staff will update the City Council and Mayor regarding the status of current progress achieved during the fiscal year.

Acknowledgement

We want to express our appreciation to all of the City of Kodiak staff for their continuous and dedicated service. We also want to thank the members of the City Council, the City's advisory boards, City administration, residents, and the Mayor for their interest and support during the Plan development, which allows staff to conduct the financial affairs of the City of Kodiak in a progressive and responsible manner. Lastly, we wish to express our appreciation to the City directors for their assistance in the preparation of this document.

Conclusion

The Plan is the culmination of many months of effort to determine what levels of service the citizens of Kodiak desire, as well as the necessity of balancing those needs with the public's willingness to pay. Even a city that monitors expenditures as closely as the City of Kodiak must struggle with the acceptable service levels and the costs of these services to taxpayers. The City staff is ready to work with the Council, mayor, and its residents to meet the City's vision and mission.

Respectfully submitted,

City Manager



Mike Tvenge

Finance Director



Kelly Mayes



Section II: Project Detail



Section II – Project Detail

Section II – Project Detail includes the project description, purpose, development plan and status, financial implications including a five-year project budget, priority level, classification, frequency, and fiscal year start date for each existing project and each new project request for each capital project fund.

Included in the project detail are the following defining criteria:

Development Plan and Status

Each project development plan and status will be based upon the following phases:

- Concept – As the beginning phase, the project requestor will be assessing the need and scope for the project.
- Design – The project has been approved in the City budget. The requestor will be working with City engineers or outside professional services to develop and design the project.
- Implementation – The requestor will be working with outside professionals to perform the work under the scope of the project.
- Final – The requestor will be finalizing all aspects of implementation such as final closeout work to be performed.
- Closure – Completion of the project and obtaining final documentation (i.e. Certificates of Occupancy, as built drawings, final payments, etc.)

Priority Level

Priority levels are ranked with 1-highest priority and 10-lowest priority. The priority levels are assigned by the project requestor and approved by the City Manager.

Frequency

Frequency will be either recurring (i.e. every year) or nonrecurring (i.e. defined completion date). Repairs and maintenance projects that carry over fiscal years are usually considered recurring. Nonrecurring projects consist of single projects that have a definitive completion date.

Classification

Each project will fall under one of the following categories: Life Safety, Public Utility Safety, Quality of Life for the Citizens of Kodiak, Immediate City Needs, Regulatory Requirements, or Other City Infrastructure.

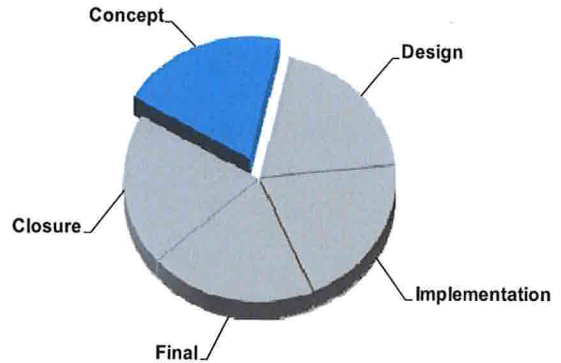


Tsunami Annual Maintenance

Total Project: \$100,000

Funding Source: General Fund

Priority Level: 1
 Classification: Life Safety
 Frequency: Recurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$100,000



Project Description

This project would evaluate and repair at least two tsunami sirens per year.

Project Purpose and Need

The City owns and maintains eleven tsunami sirens. The primary objective of this project would be to evaluate each of the tsunami sirens and determine if the aging siren should be replaced or repaired and to perform the necessary repairs to keep the sirens functioning at optimal performance.

Development Plan and Status

Due to the location of Kodiak Island, finding an expert technician has proven to be challenging. Currently, the Kodiak Police Department has been evaluating possible technicians to perform the needed assessment.

Financial Implications

The project has a five year budget of \$100,000. This would consist of \$20,000 per year transferred from the General Fund until all eleven tsunami sirens were evaluated and repaired.

Five Year Budget

<u>Funding Source</u>	<u>5-Year Budget</u>	<u>Current Funds Available</u>	<u>Funding Needs</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
General Fund	\$ 100,000	\$ -	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Totals	\$ 100,000	\$ -	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000



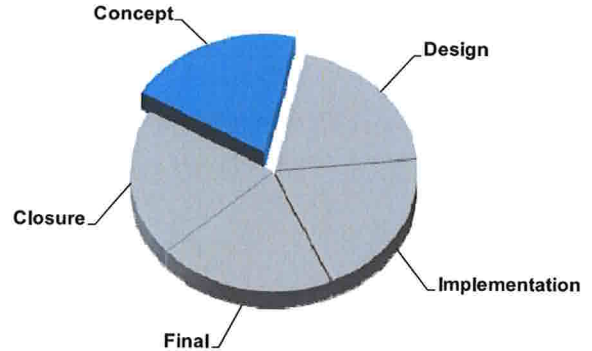
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Replacement of Ergonomic Workstations in Dispatch

Total Project: \$118,000

Funding Source: General Fund

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$118,000



Project Description

This project would replace three ergonomic workstations in Kodiak Police Department Dispatch.

Project Purpose and Need

The Kodiak Police Department Dispatch division has aging workstations. The primary objective of this project would be to evaluate and replace three of the aging workstations.

Development Plan and Status

Currently, the Kodiak Police Department has been routinely evaluating the equipment and obtaining cost analysis for replacement.

Financial Implications

The project has a life-to-date budget of \$118,000. This would consist of \$118,000 in one time funding transferred from the General Fund to fund the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 118,000	\$ -	\$ 118,000	\$ -	\$ -	\$ -	\$ -	\$ 118,000
Totals	\$ 118,000	\$ -	\$ 118,000	\$ -	\$ -	\$ -	\$ -	\$ 118,000



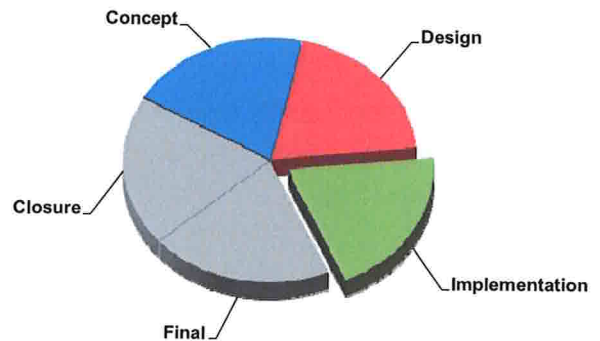
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Fire Station Deferred Maintenance Project Number 4015

Total Project: \$871,000

Funding Source: General Fund, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring until Replaced
 Status Phase: Implementation
 Start Date: FY 2007
 Funding Needs: \$250,000



Project Description

This project provides for ongoing repairs and maintenance of the Kodiak fire station.

Project Purpose and Need

The City owns and maintains the fire station. The primary objective of this project provides for ongoing repairs and maintenance to the aging building to keep the building functioning until such time that it can be replaced.

Development Plan and Status

Currently the City is seeking grants to provide funding for the fire station. In addition, the current location of the fire station has been included in the latest tsunami inundation zone maps. Due to these challenges, repairs and maintenance of the aging fire station building will be necessary to keep the fire station operational until such time as it can be replaced.

Financial Implications

The project has a five year budget of \$250,000. This would consist of \$50,000 per year transferred from the General Fund until the new fire station has been constructed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 571,000	\$ 49,038	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Appropriations	50,000	-	-	-	-	-	-	-
Totals	\$ 621,000	\$ 49,038	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 5,000	\$ 1,907	\$ 3,093	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	15,000	11,975	3,025	-	-	-	-	-
Building Maintenance	601,000	558,080	42,920	-	-	-	-	-
Totals	\$ 621,000	\$ 571,962	\$ 49,038	\$ -	\$ -	\$ -	\$ -	\$ -

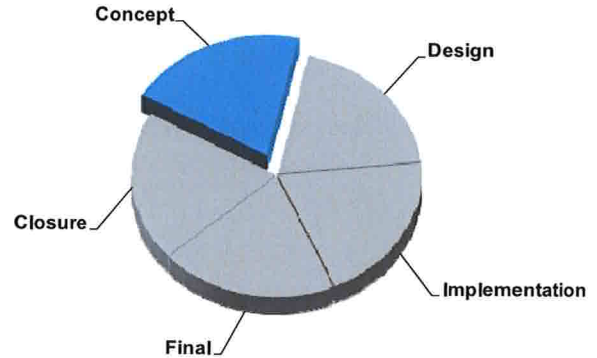


Public Works Building

Total Project: \$4,500,000

Funding Source: General Fund

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2020
 Funding Needs: \$4,500,000



Project Description

The concept of this project is to replace the existing public works building. This building houses the citywide garage, engineering facilities, and public works administration offices.

Project Purpose and Need

The current public works facility was constructed in the 1960s. Due to the age of this facility, there are severe seismic structure stability issues, construction concerns with the block construction and the second floor stability. The primary purpose for replacement is the safety of the personnel. The block building does not have any structural steel in the blocks and the second floor office is not connected to the block construction. During an assessment performed in conjunction with the previous police station and fire station, it was determined that the public works facility would not survive a serious seismic condition.

Development Plan and Status

The public works facility was evaluated at the same time as the previous police station and the fire station. Upon completion of the fire station, the public works facility should be evaluated and moved to a higher priority as soon as funding becomes available.

Financial Implications

The project has a life-to-date budget of \$4,500,000. As state and federal grant sources are unknown at this time, the City's general fund would provide the source of funds.

Five Year Budget

<u>Funding Source</u>	<u>5-Year Budget</u>	<u>Current Funds Available</u>	<u>Funding Needs</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
General fund	\$ 4,500,000	\$ -	\$ 4,500,000	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -
Totals	<u>\$ 4,500,000</u>	<u>\$ -</u>	<u>\$ 4,500,000</u>	<u>\$ -</u>	<u>\$ 4,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



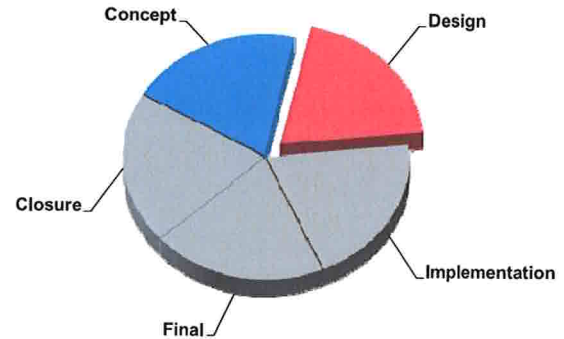
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Kodiak Fire Station Project Number 6015

Total Project: \$15,110,000

Funding Source: General fund

Priority Level: 1
 Classification: Life Safety
 Frequency: Nonrecurring
 Status Phase: Implementation
 Start Date: FY 2014
 Funding Needs: \$14,000,000



Project Description

This project was implemented to construct a new fire station.

Project Purpose and Need

The City fire station has currently been in use since the 1950s. The fire station requires continual repairs and maintenance to keep it in operational use. The building would not survive a major tsunami or seismic activity. The safety of the fire department personnel and the need for emergency services 24-hours a day require the facility to be replaced.

Development Plan and Status

The location of the fire station was originally intended to be constructed next to the existing fire station. The City has demolished the existing structure on this property and cleared the land. Currently, there is contaminated soil at the newly intended location. In addition, new tsunami inundation zone maps were created during fiscal year 2017. The site of the new fire station, and the existing fire station, are within the new inundation zones. Therefore, the City is currently assessing the location of the new facility.

Financial Implications

The project has a life-to-date budget of \$15,110,000 which includes the existing project budget of \$1,110,000 and additional funding needs of \$14,000,000. The City is currently researching federal and state grant opportunities. At this time, state and federal funding is unknown, therefore until such time as outside funding can be procured the additional funding needs would come from the general fund.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 1,110,000	\$ 651,661	\$ 14,000,000	\$ 2,000,000	\$ 12,000,000	\$ -	\$ -	\$ -
Totals	\$ 1,110,000	\$ 651,661	\$ 14,000,000	\$ 2,000,000	\$ 12,000,000	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 20,000	\$ 20,427	\$ (427)	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	340,000	164,343	175,657	-	-	-	-	-
Construction	750,000	273,569	476,431	-	-	-	-	-
Totals	\$ 1,110,000	\$ 458,339	\$ 651,661	\$ -	\$ -	\$ -	\$ -	\$ -

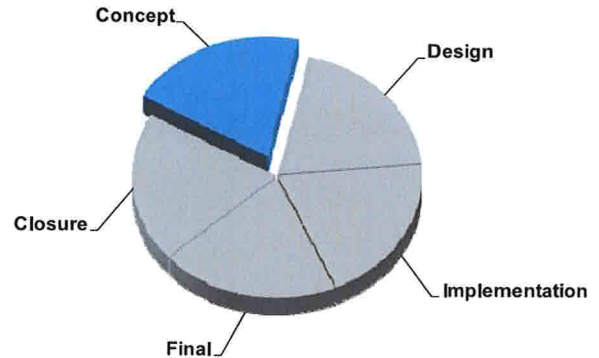


Mission Road Rebuild

Total Project: \$21,500,000

Funding Source: General Fund

Priority Level: 2
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$21,500,000



Project Description

The concept of this project is to rebuild Mission Road.

Project Purpose and Need

Sections of Mission Road from 12th Avenue to town have failing retaining walls on the downhill side of the street. This area maintains the original water and sewer utilities that were installed in the 1950s. This section has significant drainage issues. From 12th Avenue north to the city limits, some sections of water and sewer have been upgraded but not all sections. Pedestrian improvements would be needed in this area as this section does not have road-shoulders and all foot traffic occurs on the road surface.

Development Plan and Status

Engineering and design would occur in the early phases of this project with construction completing the final phases.

Financial Implications

The project has a life-to-date budget of \$21,500,000. State funding sources have been unsuccessful in the past. As state and federal grant sources are unknown at this time, the City's general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 21,500,000	\$ -	\$ 21,500,000	\$ 500,000	\$ 500,000	\$ -	\$ 5,000,000	\$ 15,500,000
Totals	\$ 21,500,000	\$ -	\$ 21,500,000	\$ 500,000	\$ 500,000	\$ -	\$ 5,000,000	\$ 15,500,000

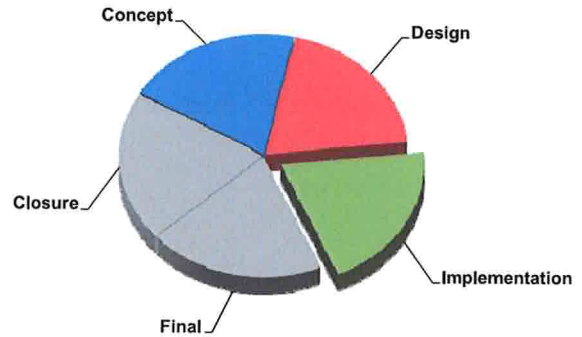


Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Annual Sidewalk, Curb, & Gutter Project Number 5003

Total Project: \$1,055,032 Funding Source: General, Water, Sewer, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring
 Status Phase: Implementation
 Start Date: FY 2003
 Funding Needs: \$250,000



Project Description

This project performs annual repairs and maintenance to City sidewalks, curbs, and gutters.

Project Purpose and Need

As sidewalks, curbs, and gutters can be hazardous during the winter months, each year the public works department performs routine repairs and maintenance to ensure that these are within optimal standards.

Development Plan and Status

Each fiscal year, various locations are evaluated for critical repairs and maintenance. For the most recent fiscal year, there was 150 feet of curb and gutter repairs, 82 square yards of sidewalk repaired, and 736 square feet of sidewalk removed. As this project is evaluated each fiscal year, upcoming fiscal year repairs and maintenance will be determined on an as-needed basis.

Financial Implications

The project has a life-to-date budget of \$805,032. As sidewalk, curb, and gutter repairs are approximately \$50,000 per year, this project would require an additional \$250,000 over the next five-year period.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 475,000	\$ 65,951	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Water fund	240,032	10,000	-	-	-	-	-	-
Sewer fund	55,000	10,000	-	-	-	-	-	-
Appropriations	35,000	35,000	-	-	-	-	-	-
Totals	\$ 805,032	\$ 120,951	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 50,000	\$ 37,774	\$ 12,226	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	50,000	36,469	13,531	-	-	-	-	-
Construction	705,032	609,838	95,194	-	-	-	-	-
Totals	\$ 805,032	\$ 684,081	\$ 120,951	\$ -	\$ -	\$ -	\$ -	\$ -



**Long-Term Capital Improvement Plan
Fiscal Years 2019 – 2023**

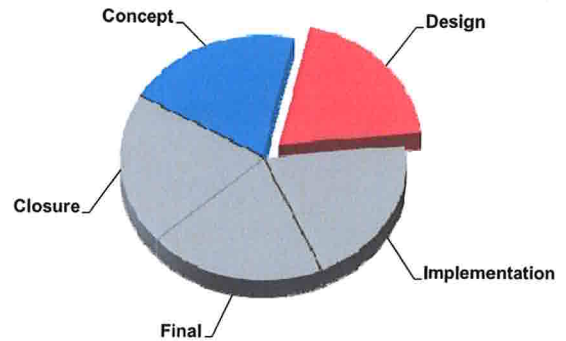
Storm Drainage Repair on Simeonoff

Project Number 5032

Total Project: \$915,000

Funding Source: General fund, Water fund

Priority Level: 3
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Design
 Start Date: FY 2013
 Funding Needs: \$370,000



Project Description

This project was created to repair the storm drainage on Simeonoff Street.

Project Purpose and Need

Simeonoff Street requires repairs to prevent wash out underneath the pavement due to sink holes in the area.

Development Plan and Status

During 2001, the City replaced a large section of the drainage system that crossed East Addition park. Sink holes are now forming in the section where the drainage system stopped to the edge of the street. These repairs include sections of Oak Street and Simeonoff Street.

Financial Implications

The project has a life-to-date budget of \$545,000. During fiscal year 2017 budget preparations, the Council determined that the needs for repairs on Mill Bay Road were highly critical. At that time, \$370,000 was removed from this project and transferred to the Mill Bay Road Rebuild project number 5036. Therefore, an additional \$370,000 would be needed in additional funding.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 140,000	\$ 140,000	\$ 370,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -
Water fund	405,000	405,000	-	-	-	-	-	-
Totals	\$ 545,000	\$ 545,000	\$ 370,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Engineering & Design	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	535,000	-	535,000	-	-	-	-	-
Totals	\$ 545,000	\$ -	\$ 545,000	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

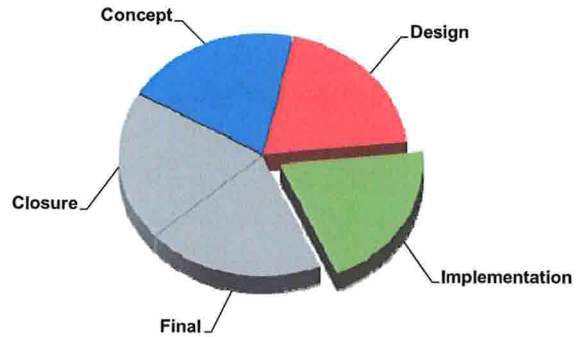
Mill Bay Road Rebuild

Project Number 5036

Total Project: \$12,670,000

Funding Source: General, Water, Sewer, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Implementation
 Start Date: FY 2015
 Funding Needs: \$10,000,000



Project Description

This project was created to address resurfacing Mill Bay Road and evaluate a complete rebuild.

Project Purpose and Need

This project was created to address resurfacing Mill Bay Road and evaluate the conditions of the underlying sub-grade and expected life of the asphalt. As the busiest street within the City, continual maintenance of this road is critical to avoid a complete asphalt failure and a complete sub-grade surface failure.

Development Plan and Status

In 2015 through 2017, an overlay of asphalt project was performed for a cost of approximately \$2 million. During this time, the contractor noted that the curb and gutters are deteriorating and the asphalt is beginning to deteriorate. By 2023, the overlay will be approximately 6-8 years old. To avoid an extremely costly sub-grade surface rebuild, the existing asphalt surface should be entirely rebuilt prior to total asphalt failure.

Financial Implications

The project has a life-to-date budget of \$2,670,000. Currently, there is \$ 439,522 available in the project and City staff anticipates \$10,000,000 in future funding needs to rebuild Mill Bay Road.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 2,020,000	\$ -	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Water fund	100,000	-	-	-	-	-	-	-
Sewer fund	100,000	-	-	-	-	-	-	-
Appropriations	450,000	439,522	-	-	-	-	-	-
Totals	\$ 2,670,000	\$ 439,522	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 10,000	\$ 6,953	\$ 3,047	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	62,000	61,185	815	-	-	-	-	-
Construction	2,598,000	2,162,340	435,660	-	-	-	-	-
Totals	\$ 2,670,000	\$ 2,230,478	\$ 439,522	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

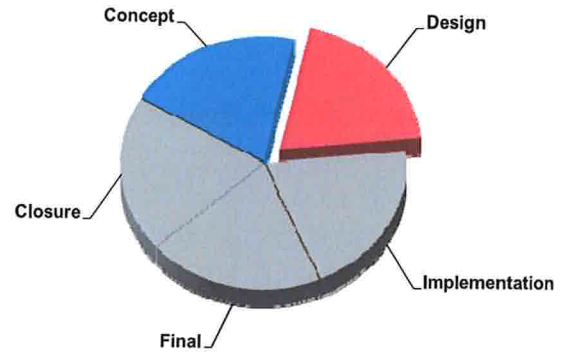
Annual Pavement Repairs

Project Number 5039

Total Project: \$2,750,000

Funding Source: Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Annual
 Status Phase: Design
 Start Date: FY 2018
 Funding Needs: \$2,500,000



Project Description

This project will repair, patch, or replace deteriorated asphalt pavement within City streets or parking lots on an annual basis.

Project Purpose and Need

The city has 19.5 miles of paved streets and a substantial amount of City owned paved parking throughout the downtown area and paved parking at each of the City facilities. As pavement wears and ages, it slowly deteriorates. By maintaining through patching potholes and repairing seams, the City can extend the life of the pavement as long as the pavement has not deteriorated to the point of total asphalt failure or total deterioration of the sub-grade surface conditions. At some point, the asphalt will reach the end of its life cycle and will have to be rebuilt prior to sub-grade surface deterioration.

Development Plan and Status

This project has been approved and moved into the design phase. Once the feasibility and cost estimates have been updated, the project will move forward to the implementation phase to bid and award construction.

Financial Implications

The project has a life-to-date budget of \$250,000. A total of \$2,500,000 will be needed over the next five years. This would require the general fund to transfer \$500,000 per year for annual pavement repairs.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ -	\$ -	\$ 2,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Appropriations	250,000	250,000	-	-	-	-	-	-
Totals	\$ 250,000	\$ 250,000	\$ 2,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	245,000	-	245,000	-	-	-	-	-
Totals	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -

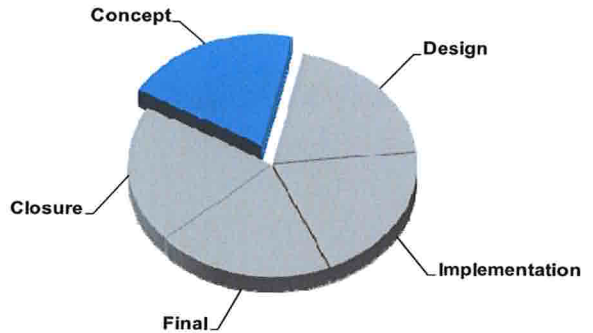


CT Tank Internal Coating and External Painting

Total Project: \$2,000,000

Funding Source: Water Fund

Priority Level: 1
 Classification: Regulatory
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$2,000,000



Project Description

To coat and paint the CT tanks for water treatment regulations.

Project Purpose and Need

The CT tanks were built and placed in service in 1995 to meet water treatment regulations for disinfection time. There are two tanks with a capacity of 2.2 million gallons each. Internal coating is critical as it comes into direct contact with the drinking water supply. Recoating the interior of the CT tanks will preserve its longevity while repainting the exterior of the tanks will preserve the structures from corrosion.

Development Plan and Status

During 2015, CH2M performed an internal inspection of tank A and an external inspection of both tanks. The remaining expected life for the internal coating was approximately 5 years at that time. Due to the length of time to complete the internal coating and exterior painting, this project would need to move into the design phase in fiscal year 2019 and into the implementation phase by fiscal year 2020.

Financial Implications

The project has a life-to-date budget of \$2,000,000. The budget was based off of data provided during fiscal year 2015, therefore, additional funding may be required once the project moves into the design phase. As state and federal grant and loan sources are unknown at this time, the City's water fund would provide the source of funds.

Five Year Budget

<u>Funding Source</u>	<u>Life to Date Budget</u>	<u>Current Funds Available</u>	<u>Funding Needs</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Water fund	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 300,000	\$ 1,700,000	\$ -	\$ -	\$ -
Totals	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 300,000	\$ 1,700,000	\$ -	\$ -	\$ -



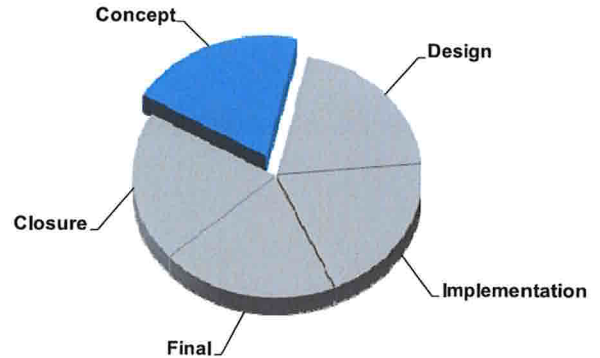
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 3 – Center Street

Total Project: \$5,085,000

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$5,085,000



Project Description

Phase 3 of the Downtown Water and Sewer replacement is the first of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system along the entire right-of-way on Center Street. The water main will be increased in size to improve flow to Marine Way. Existing alignment issues that conflict with current ADEC regulation will be corrected. The finished product will replace all existing surface improvements and new sidewalks. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. Currently, part of Center Street has two asbestos cement water mains that are undersized in order to help provide water to Marine Way to the processors. The sewer system has grade issues on the Rezanof side and the drainage system has deteriorated.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$5,085,000. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,525,500	\$ -	\$ 1,525,500	\$ 1,525,500	\$ -	\$ -	\$ -	\$ -
Water fund	1,779,750	-	1,779,750	1,779,750	-	-	-	-
Sewer fund	1,779,750	-	1,779,750	1,779,750	-	-	-	-
Totals	\$ 5,085,000	\$ -	\$ 5,085,000	\$ 5,085,000	\$ -	\$ -	\$ -	\$ -



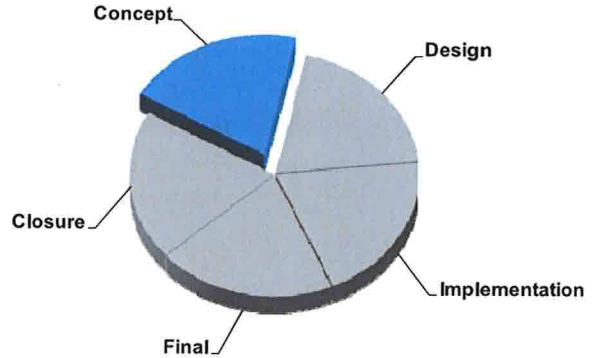
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 4 – Mecca to Center Street

Total Project: \$5,335,000

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$5,335,000



Project Description

Phase 4 of the Downtown Water and Sewer replacement is the second of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system along a portion of Marine Way from Center Street to the Mecca. The water main will be replaced with the same size. The sewer main will be replaced and increase in size and grade. The storm drainage will be routed to discharge along the Trident Seafood property adjacent to the spit. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. This project will include new water, sewer, force main sewer and storm drainage that will connect into the new storm drain that Trident Seafood installed on the spit.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$5,335,000. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,600,500	\$ -	\$ 1,600,500	\$ 82,500	\$ 1,518,000	\$ -	\$ -	\$ -
Water fund	1,867,250	-	1,867,250	96,250	1,771,000	-	-	-
Sewer fund	1,867,250	-	1,867,250	96,250	1,771,000	-	-	-
Totals	\$ 5,335,000	\$ -	\$ 5,335,000	\$ 275,000	\$ 5,060,000	\$ -	\$ -	\$ -



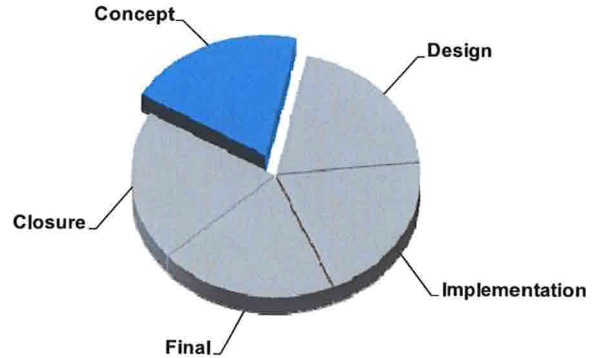
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Aleutian Homes Phase 7 – Hemlock Street

Total Project: \$5,768,000

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2020
 Funding Needs: \$5,768,000



Project Description

This project will continue the replacement of existing utilities within the Aleutian Homes subdivision. This section will encompass 1,900 feet (approximately 52 homes) and will replace the water, sewer, and storm drainage.

Project Purpose and Need

This project is part of the replacement of existing utilities within the Aleutian Homes subdivision. These utilities have been in place since the mid 1950s.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the Aleutian Homes subdivision. This phase would move into the design phase once the previous phase (Phase 6) has been completed.

Financial Implications

The project has a life-to-date budget of \$5,768,000. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,730,400	\$ -	\$ 1,730,400	\$ -	\$ 75,000	\$ 1,655,400	\$ -	\$ -
Water fund	2,018,800	-	2,018,800	-	87,500	1,931,300	-	-
Sewer fund	2,018,800	-	2,018,800	-	87,500	1,931,300	-	-
Totals	\$ 5,768,000	\$ -	\$ 5,768,000	\$ -	\$ 250,000	\$ 5,518,000	\$ -	\$ -



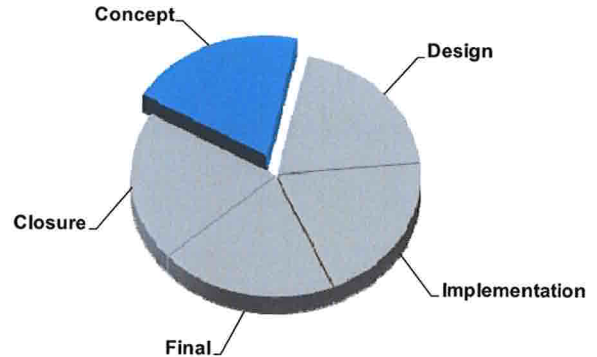
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 5 – Mecca to Rezanof on Marine Way and Mall

Total Project: \$4,721,300

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2020
 Funding Needs: \$4,721,300



Project Description

Phase 5 of the Downtown Water and Sewer replacement is the third of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system along a portion of Marine Way from the Mecca to Rezanof. The water main will be replaced with the same size. The sewer main will be replaced and increase in size and grade. The storm drainage will be routed to discharge along the Trident Seafood property adjacent to the spit. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. This project will include new water, sewer, force main sewer and storm drainage that will connect into the new storm drain that Trident Seafood installed on the spit.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$4,721,300. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,416,390	\$ -	\$ 1,416,390	\$ -	\$ 93,023	\$ 1,323,367	\$ -	\$ -
Water fund	1,652,455	-	1,652,455	-	108,526	1,543,929	-	-
Sewer fund	1,652,455	-	1,652,455	-	108,526	1,543,929	-	-
Totals	\$ 4,721,300	\$ -	\$ 4,721,300	\$ -	\$ 310,075	\$ 4,411,225	\$ -	\$ -



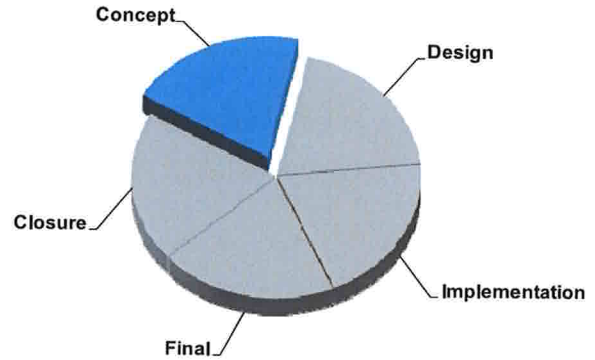
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 6 – Alleys and Parking between the Mall and Center Street

Total Project: \$5,807,500

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2021
 Funding Needs: \$5,807,500



Project Description

Phase 6 of the Downtown Water and Sewer replacement is the fourth of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system in the alleys and parking lots north of the Mall between Marine Way and Center Street. This phase is where some portions of existing water mains will be eliminated. The water main will be replaced with the same size. The sewer main will be replaced and increase in size and grade. The storm drainage will be replaced with the same size and include opportunities for commercial property owners to manage building drainage. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. This project will include new water, sewer, and storm drainage infrastructure.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$5,807,500. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,742,250	\$ -	\$ 1,742,250	\$ -	\$ -	\$ 120,750	\$ 1,621,500	\$ -
Water fund	2,032,625	-	2,032,625	-	-	140,875	1,891,750	-
Sewer fund	2,032,625	-	2,032,625	-	-	140,875	1,891,750	-
Totals	\$ 5,807,500	\$ -	\$ 5,807,500	\$ -	\$ -	\$ 402,500	\$ 5,405,000	\$ -



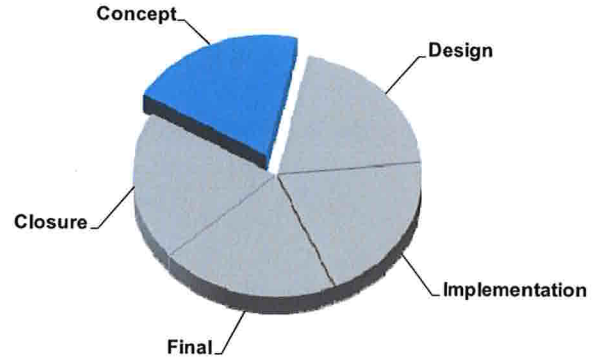
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 7 – Mission Road, Marine Way to Kashevarof

Total Project: \$3,820,000

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2022
 Funding Needs: \$3,820,000



Project Description

Phase 7 of the Downtown Water and Sewer replacement is the fifth of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system on Mission Road from the intersection of Marine Way to Kashevarof. The water and sewer mains will be replaced with the same size. The storm drainage will be replaced with the same size and capacity. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. This project will include new water, sewer, and storm drainage infrastructure.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$3,820,000. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,146,000	\$ -	\$ 1,146,000	\$ -	\$ -	\$ -	\$ 80,250	\$ 1,065,750
Water fund	1,337,000	-	1,337,000	-	-	-	93,625	1,243,375
Sewer fund	1,337,000	-	1,337,000	-	-	-	93,625	1,243,375
Totals	\$ 3,820,000	\$ -	\$ 3,820,000	\$ -	\$ -	\$ -	\$ 267,500	\$ 3,552,500



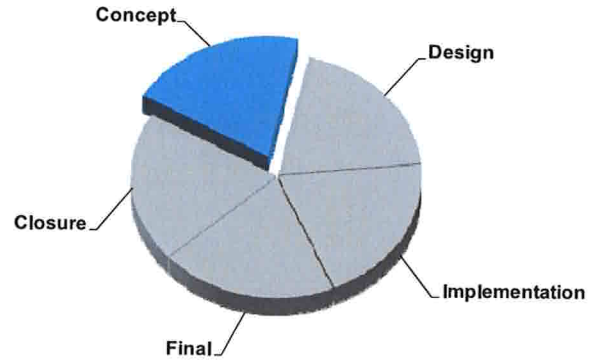
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Downtown Phase 8 – Kashevarof, Rezanof to Mission road

Total Project: \$6,560,000

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2022
 Funding Needs: \$6,560,000



Project Description

Phase 8 of the Downtown Water and Sewer replacement is the sixth and final of 6 phases that were identified and phased as part of the downtown master plan. This project will replace the existing water, sewer, and storm drain system on Kashevarof, including a portion of Upper Mill Bay Road, and connections into Rezanof and Center Street through easements. The water and sewer mains will be replaced with the same size. The storm drainage will be replaced with the same size and capacity. During the design, consideration will also be given to pedestrian paths and signage improvements.

Project Purpose and Need

All of the utilities in the downtown area were replaced after the 1964 earthquake and tidal wave. This project will include new water, sewer, and storm drainage infrastructure.

Development Plan and Status

The City Council adopted the downtown master plan in February 2015. The objective was to be able to eliminate several small water mains and update the existing utility infrastructure.

Financial Implications

The project has a life-to-date budget of \$6,560,000. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,968,000	\$ -	\$ 1,968,000	\$ -	\$ -	\$ -	\$ 130,500	\$ 1,837,500
Water fund	2,296,000	-	2,296,000	-	-	-	152,250	2,143,750
Sewer fund	2,296,000	-	2,296,000	-	-	-	152,250	2,143,750
Totals	\$ 6,560,000	\$ -	\$ 6,560,000	\$ -	\$ -	\$ -	\$ 435,000	\$ 6,125,000



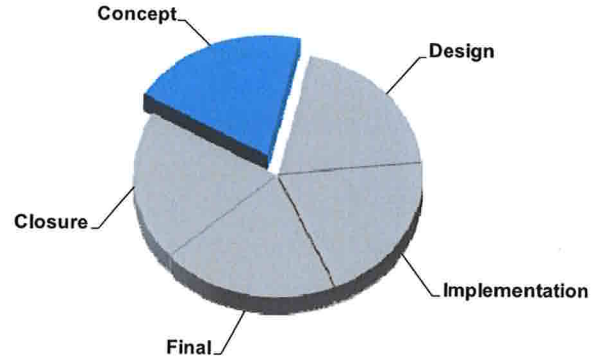
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Aleutian Homes Phase 8 – Carolyn and Wilson Streets

Total Project: \$5,591,900

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2020
 Funding Needs: \$5,591,900



Project Description

This project will continue the replacement of existing utilities within the Aleutian Homes subdivision. This section will encompass 1,550 feet (approximately 40 homes) and will replace the water, sewer, and storm drainage.

Project Purpose and Need

This project is part of the replacement of existing utilities within the Aleutian Homes subdivision. These utilities have been in place since the mid 1950s.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the Aleutian Homes subdivision. This phase would move into the design phase once the previous phase (Phase 7) has been completed.

Financial Implications

The project has a life-to-date budget of \$5,591,900. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,677,570	\$ -	\$ 1,677,570	\$ -	\$ 110,916	\$ 1,566,654	\$ -	\$ -
Water fund	1,957,165	-	1,957,165	-	129,402	1,827,763	-	-
Sewer fund	1,957,165	-	1,957,165	-	129,402	1,827,763	-	-
Totals	\$ 5,591,900	\$ -	\$ 5,591,900	\$ -	\$ 369,720	\$ 5,222,180	\$ -	\$ -

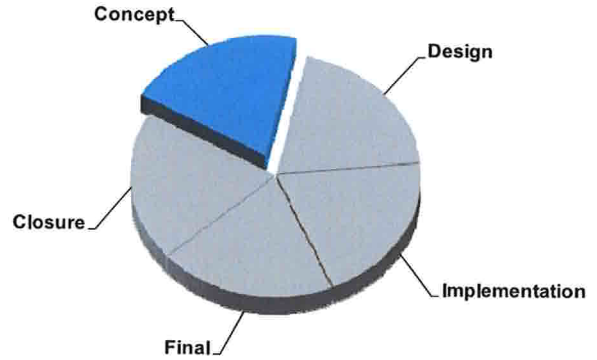


Aleutian Homes Phase 9 – High Avenue, Hillcrest Avenue, and Lightfoot Avenue

Total Project: \$4,440,700

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2020
 Funding Needs: \$4,440,700



Project Description

This project will continue the replacement of existing utilities within the Aleutian Homes subdivision. This section will encompass three city own streets, with very narrow right-of-ways, steep grades, and significant retaining walls, and will replace the water, sewer, and storm drainage.

Project Purpose and Need

This project is part of the replacement of existing utilities within the Aleutian Homes subdivision. These utilities have been in place since the mid 1950s.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the Aleutian Homes subdivision. This phase would move into the design phase once the previous phase (Phase 8) has been completed.

Financial Implications

The project has a life-to-date budget of \$4,440,700. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,332,210	\$ -	\$ 1,332,210	\$ -	\$ 82,800	\$ 1,249,410	\$ -	\$ -
Water fund	1,554,245	-	1,554,245	-	96,600	1,457,645	-	-
Sewer fund	1,554,245	-	1,554,245	-	96,600	1,457,645	-	-
Totals	\$ 4,440,700	\$ -	\$ 4,440,700	\$ -	\$ 276,000	\$ 4,164,700	\$ -	\$ -



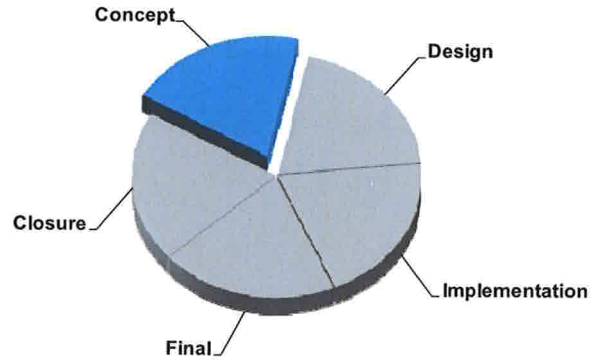
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Water / Sewer / Streets Infrastructure – Malutin Lane

Total Project: \$3,644,500

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$3,644,500



Project Description

This project will continue the replacement of existing utilities throughout the Malutin Lane area.

Project Purpose and Need

This project is part of the replacement of existing water and sewer utilities that have been in place since the mid 1950s. In addition, a storm drainage system will be implemented.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the City. This project would move into the design phase once the previous water / sewer / streets infrastructure projects have been completed.

Financial Implications

The project has a life-to-date budget of \$3,644,500. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,093,350	\$ -	\$ 1,093,350	\$ -	\$ -	\$ -	\$ -	\$ 1,093,350
Water fund	1,275,575	-	1,275,575	-	-	-	-	1,275,575
Sewer fund	1,275,575	-	1,275,575	-	-	-	-	1,275,575
Totals	\$ 3,644,500	\$ -	\$ 3,644,500	\$ -	\$ -	\$ -	\$ -	\$ 3,644,500



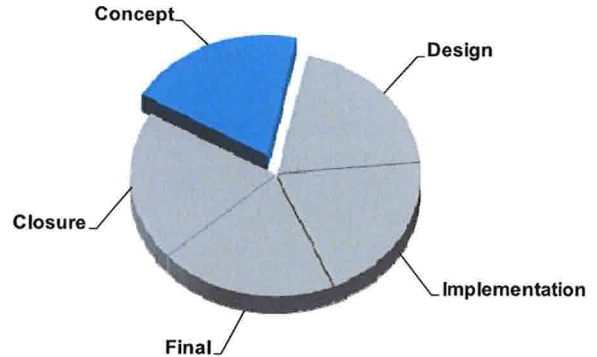
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Water / Sewer / Streets Infrastructure – Bancroft Street

Total Project: \$3,357,600

Funding Source: Water, Sewer, General

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$3,357,600



Project Description

This project will continue the replacement of existing utilities throughout the Bancroft Street area.

Project Purpose and Need

This project is part of the replacement of existing water and sewer utilities that have been in place since the mid 1950s. In addition, a storm drainage system will be implemented.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the City. This project would move into the design phase once the previous water / sewer / streets infrastructure projects have been completed.

Financial Implications

The project has a life-to-date budget of \$3,357,600. State and federal grant and loan sources are unknown at this time. As this is a combined water-sewer-streets infrastructure project, the City's water fund, sewer fund, and general fund would provide the source of funds.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 1,007,280	\$ -	\$ 1,007,280	\$ -	\$ -	\$ -	\$ -	\$ 1,007,280
Water fund	1,175,160	-	1,175,160	-	-	-	-	1,175,160
Sewer fund	1,175,160	-	1,175,160	-	-	-	-	1,175,160
Totals	\$ 3,357,600	\$ -	\$ 3,357,600	\$ -	\$ -	\$ -	\$ -	\$ 3,357,600



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

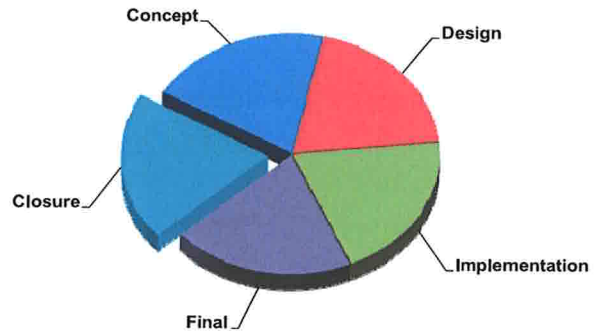
Water Utility Rate Study

Project Number 7024

Total Project: \$192,000

Funding Source: Water, Sewer, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring –Every 5 Years
 Status Phase: Closure
 Start Date: FY 2015
 Funding Needs: \$96,000



Project Description

The project was created to perform the water utility rate study. This study is performed every five years.

Project Purpose and Need

Per the City Council's annual budget goals, a water utility rate study will be performed every five years. The next cyclical five-year rotation would be for fiscal years 2017-2021.

Development Plan and Status

The water utility rate study was performed in fiscal year 2016 and implemented in fiscal year 2017.

Financial Implications

This project will remain in closure status until the next water utility rate study will be performed. Additional funding will be required for the next cycle which will begin in fiscal year 2021 to be implemented in fiscal year 2022.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Water fund	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Sewer fund	40,000	-	40,000	-	-	40,000	-	-
Appropriations	16,000	2,795	16,000	-	-	16,000	-	-
Totals	\$ 96,000	\$ 2,795	\$ 96,000	\$ -	\$ -	\$ 96,000	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 1,300	\$ 1,205	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	94,700	92,000	2,700	-	-	-	-	-
Totals	\$ 96,000	\$ 93,205	\$ 2,795	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

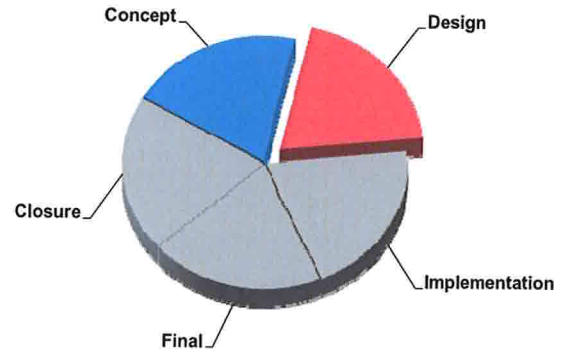
Aleutian Homes Phase 6

Project Number 7037

Total Project: \$4,834,530

Funding Source: Water, Sewer, Appropriations

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Design
 Start Date: FY 2016
 Funding Needs: \$-0-



Project Description

This project will continue the replacement of existing utilities within the Aleutian Homes subdivision. This section includes Hemlock Street and Birch Street and encompasses new water and sewer infrastructure, new drainage systems, and replacements of curb, gutter, sidewalks, and street asphalt.

Project Purpose and Need

This project is part of the replacement of existing utilities within the Aleutian Homes subdivision. These utilities have been in place since the mid 1950s.

Development Plan and Status

Over the past fifteen years, the City has been slowly replacing and updating water, sewer, and storm drainage infrastructure within the Aleutian Homes subdivision. This segment is currently undergoing the RFP to bid and award the design and construction of the project.

Financial Implications

The project has a life-to-date budget of \$4,834,530. Phase 5 received loan funds and excess funds available at the completion of Phase 5 were transferred to Phase 6. City staff does not anticipate the need for additional funding at this time.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Water fund	\$ 186,212	\$ 1,018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer fund	186,212	1,018	-	-	-	-	-	-
Appropriations	4,462,106	4,662,106	-	-	-	-	-	-
Totals	\$ 4,834,530	\$ 4,664,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 4,000	\$ 3,098	\$ 902	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	40,000	38,500	1,500	-	-	-	-	-
Engineering & Design	465,530	128,790	336,740	-	-	-	-	-
Construction	4,325,000	-	4,325,000	-	-	-	-	-
Totals	\$ 4,834,530	\$ 170,388	\$ 4,664,142	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

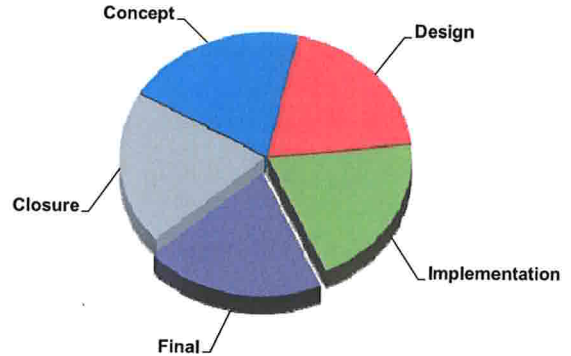
Dam Safety Inspections

Projects Number 7039

Total Project: \$120,000

Funding Source: Water

Priority Level: 1
 Classification: Regulatory
 Frequency: Recurring –Every 3 Years
 Status Phase: Final
 Start Date: FY 2015
 Funding Needs: \$60,000



Project Description

This project is for the regulatory inspections required every three years by the Alaska Department of Natural Resources.

Project Purpose and Need

The City has 9 dams, 5 corresponding dam spillways, and three reservoirs. To maintain compliance, inspections are required every three years by the Alaska Department of Natural Resources Dam Safety Inspection program.

Development Plan and Status

Dam inspections were performed in late fiscal year 2015 and early fiscal year 2016. These inspections occur every three years, and rotate throughout the dams and reservoirs. This project is currently in the final stages of the most recent inspections. When the inspections are due again in the future, additional funding will be required for updated inspections and the project will move through design and implementation phases.

Financial Implications

The project has a life-to-date budget of \$60,000. This project is currently has \$3,353 remaining to complete the current dam inspections. Additional funding of \$60,000 will be required every three years for cyclical inspections.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Water fund	\$ 60,000	\$ 3,353	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 60,000	\$ 3,353	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 2,000	\$ 3,626	\$ (1,626)	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	58,000	53,021	4,979	-	-	-	-	-
Totals	\$ 60,000	\$ 56,647	\$ 3,353	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

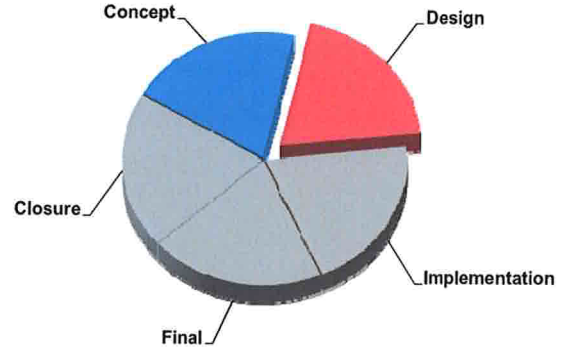
Water Utility Deferred Maintenance

Project Number 7040

Total Project: \$100,000

Funding Source: Appropriations

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Recurring
 Status Phase: Design
 Start Date: FY 2017
 Funding Needs: \$-0-



Project Description

This project consists of moderate repairs and maintenance projects that are not significant enough to segregate into separate capital projects.

Project Purpose and Need

Water utilities infrastructure can be extremely complex and sophisticated. Due to the age of the water utility system, many areas may require repairs and maintenance until such time as the infrastructure can be completely replaced.

Development Plan and Status

City staff is currently assessing the repairs and maintenance in areas to maintain the water utility infrastructure until the full scale replacement of water, sewer, and storm drainage will occur.

Financial Implications

The project has a life-to-date budget of \$100,000. At this time, the project is fully funded. City staff anticipates additional funding will be needed in the future to maintain aging infrastructure until the replacement projects are completed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Appropriations	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Construction	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

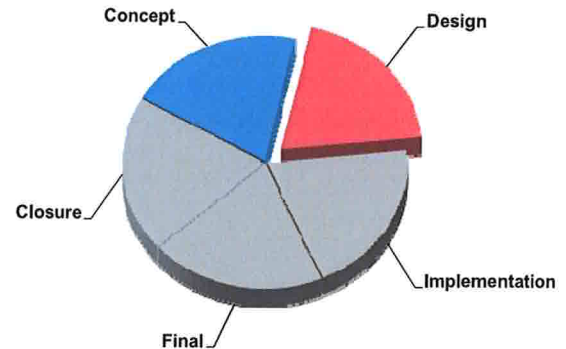
Annual Water Main Replacement

Project Number 7041

Total Project: \$3,000,000

Funding Source: Appropriations

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Recurring
 Status Phase: Design
 Start Date: FY 2017
 Funding Needs: \$2,500,000



Project Description

This project would focus on replacing water mains within the distribution system that are continually being repaired due to extreme leakage. Approximate costs to replace one water main within the distribution system are estimated to be \$1.5 million. This project would accumulate funds on an annual basis and replace a deteriorated water main once funding levels have been reached.

Project Purpose and Need

Water mains are continuing to fail within the water distribution system. Over the most recent 10 years, a large number of water main leaks have occurred, particularly within the service districts, Island Lake, Cliff Side, Park Side, areas within Puffin Drive and Curlew Way, and other areas within the water distribution system. Replacement of deteriorated pipe is critical to maintaining the safety of potable water. The failure of the current pipe appears to have been caused by external corrosion.

Development Plan and Status

City staff is currently accumulating funds within this project until enough funding is available to begin design and construction to replace sections of water main within the distribution system.

Financial Implications

The project has a life-to-date budget of \$500,000. Additional funding of \$2,500,000 over the next five years, or \$500,000 annually, will be needed to replace the water mains each year until all have been completed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Appropriations	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Totals	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	45,000	-	45,000	-	-	-	-	-
Construction	450,000	-	450,000	-	-	-	-	-
Totals	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

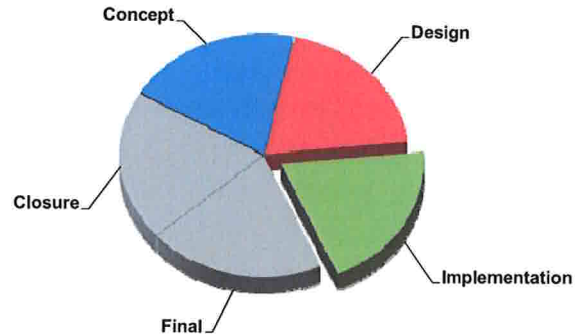
Inflow & Infiltration Repair Materials

Project Number 7513

Total Project: \$425,000

Funding Source: Sewer, Streets, Appropriations

Priority Level: 1
 Classification: Regulatory
 Frequency: Recurring
 Status Phase: Implementation
 Start Date: FY 2011
 Funding Needs: \$400,000



Project Description

To accumulate funds to purchase repair materials for the sewer inflow and infiltration repairs to remain compliance with EPA standards.

Project Purpose and Need

Infiltration is groundwater entering sanitary sewers through defective pipe joints and broken pipes. Inflow is water entering sanitary sewers from inappropriate connections. Dilution of sewage through either inflow or infiltration directly increases the costs of pumping and chlorination, ozonation, or ultraviolet disinfection. Routine repairs and maintenance to minimize inflow or infiltration would lower the costs and extend the life of the sewer infrastructure. This project would bid and award purchase of these materials to a vendor to ensure the most cost efficient product.

Development Plan and Status

Numerous small purchases have been made since the project's design phase. City staff is currently working on an RFP and bid procedures to procure these materials at a cost-efficient rate.

Financial Implications

The project has a life-to-date budget of \$25,000. Currently, there is \$19,556 in available in the project. Additional funding would include \$15,000 annually from the Streets fund (which is funded through the general fund) and \$85,000 annually from the Sewer fund. Funding needs over the next five years total \$400,000.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Streets fund	\$ 15,000	\$ 11,734	\$ 60,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Sewer fund	-	-	340,000	-	85,000	85,000	85,000	85,000
Appropriations	10,000	7,822	-	-	-	-	-	-
Totals	\$ 25,000	\$ 19,556	\$ 400,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Professional Services	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	10,000	5,444	4,556	-	-	-	-	-
Totals	\$ 25,000	\$ 5,444	\$ 19,556	\$ -	\$ -	\$ -	\$ -	\$ -



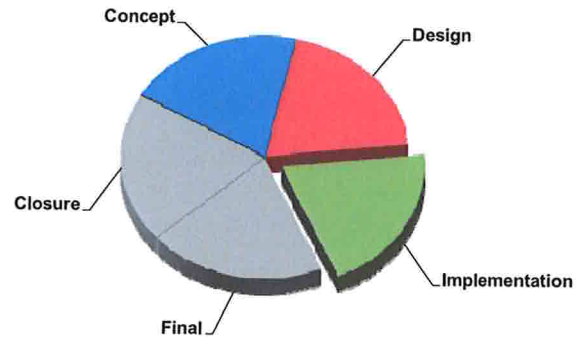
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Sewer Utility Deferred Maintenance Project Number 7520

Total Project: \$100,000

Funding Source: Appropriations

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Recurring
 Status Phase: Implementation
 Start Date: FY 2017
 Funding Needs: \$-0-



Project Description

This project consists of moderate repairs and maintenance projects that are not significant enough to segregate into separate capital projects.

Project Purpose and Need

Sewer utilities infrastructure can be extremely complex and sophisticated. Due to the age of the sewer utility system, many areas may require repairs and maintenance until such time as the infrastructure can be completely replaced.

Development Plan and Status

City staff is currently assessing the repairs and maintenance in areas to maintain the sewer utility infrastructure until the full scale replacement of water, sewer, and storm drainage will occur.

Financial Implications

The project has a life-to-date budget of \$100,000. Currently, there is \$71,544 available in the project. City staff anticipates additional funding will be needed in the future to maintain aging infrastructure until the replacement projects are completed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Appropriations	\$ 100,000	\$ 71,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ 71,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Construction	\$ 100,000	\$ 28,456	\$ 71,544	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000	\$ 28,456	\$ 71,544	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

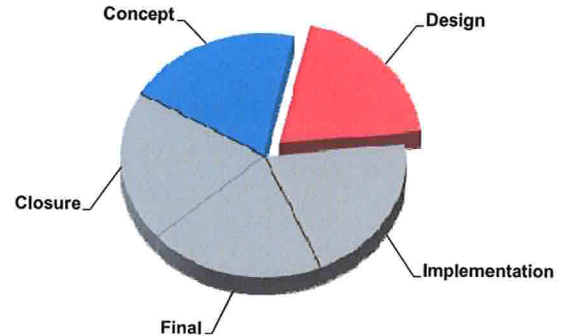
Waste Water Treatment Plant Upgrade

Project Number 7522

Total Project: \$19,000,000

Funding Source: DEC loans, General fund

Priority Level: 1
 Classification: Public Utility Safety
 Frequency: Nonrecurring
 Status Phase: Design
 Start Date: FY 2018
 Funding Needs: \$18,400,000



Project Description

The project was created to perform an assessment of the required upgrades to the Waste Water Treatment Facility.

Project Purpose and Need

The last upgrade to the Waste Water Treatment Plant was completed in 1999. The industry standard is to complete a condition assessment every 15-20 years. With the substantial length of time required to acquire state and federal grant funds and the size of the project, it is critical to begin the assessment phase in fiscal year 2018 with the design and construction phases to follow over the next 3-5 years.

Development Plan and Status

Currently, City staff is preparing the Alaska DEC loan application and required documents for submittal to the state. This project is currently pending loan approvals. Additional funding of \$18,400,000 will be required to complete the Waste Water Treatment Facility upgrades.

Financial Implications

The project has a life-to-date budget of \$600,000, pending loan approval. Once approved, the initial assessment for the WWTP upgrades can be performed. As state and federal funding sources are unknown, additional funding of \$18,400,000 would be required from the general fund.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
DEC loans	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General fund	-	-	18,400,000	-	18,400,000	-	-	-
Totals	\$ 600,000	\$ 600,000	\$ 18,400,000	\$ -	\$ 18,400,000	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering & Design	595,000	-	595,000	-	-	-	-	-
Totals	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -



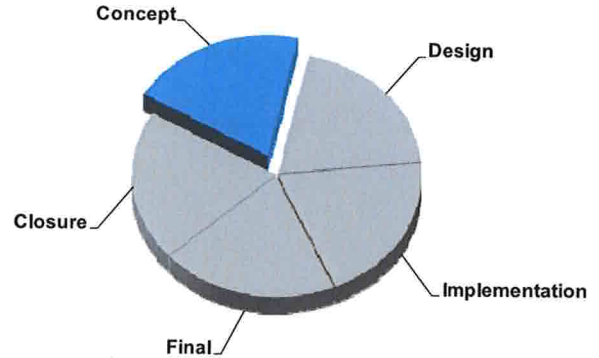
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Demolish Old Pier 3

Total Project: \$6,000,000

Funding Source: General fund

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2021
 Funding Needs: \$6,000,000



Project Description

This project will demolish the old portion of pier 3 that was replaced during fiscal year 2014 – fiscal year 2016.

Project Purpose and Need

The pier 3 replacement project began in fiscal year 2012 and was substantially complete in fiscal year 2016. The old pier 3 cargo terminal will need to be demolished and removed from insurance for safety purposes.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to demolish the old pier 3 structure.

Financial Implications

The project has a life-to-date budget of \$6,000,000. State and federal grant and loan sources are unknown at this time and Cargo funds would be insufficient to fund this project. Therefore, general fund sources would be needed to demolish old pier 3.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 6,000,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 2,000,000	\$ 4,000,000	\$ -
Totals	\$ 6,000,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 2,000,000	\$ 4,000,000	\$ -



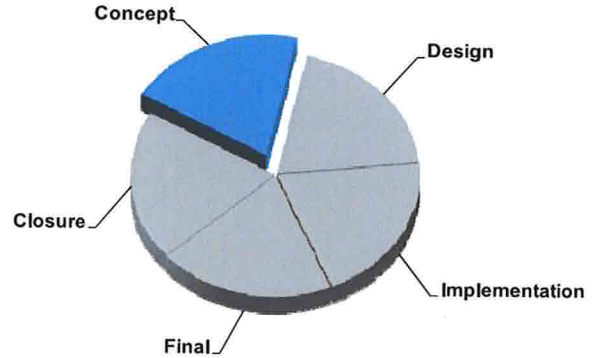
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Pier 3 Van Staging Area

Total Project: \$4,000,000

Funding Source: General fund

Priority Level: 2
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$4,000,000



Project Description

This project will evaluate and construct a van staging area between Pier 2 and Pier 3.

Project Purpose and Need

Creating an additional van staging area between Pier 2 and Pier 3 would enhance the port's capability to meet growing market needs in the region. With the area between these two piers connected, access to Pier 3 can be routed off of the main highway and port security can be improved.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to construct the staging area.

Financial Implications

The project has a life-to-date budget of \$4,000,000. State and federal grant and loan sources are unknown at this time and Cargo funds would be insufficient to fund this project. Therefore, general fund sources would be needed to construct the van staging area.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 4,000,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Totals	\$ 4,000,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000

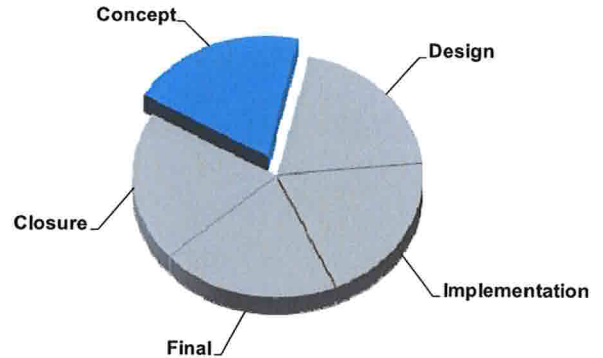


Gull Island Breakwater

Total Project: \$50,000,000

Funding Source: General fund

Priority Level: 3
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$50,000,000



Project Description

This project will evaluate and construct a breakwater on the south end of Gull Island.

Project Purpose and Need

Pier 3 Cargo Terminal is exposed to easterly weather. A breakwater off Gull Island’s south end would greatly improve the safety and operability of the cargo terminal. Additionally, it would extend the life of the Pier 3 facility. This is a request from Matson, Inc. This project would be contingent upon grant funding.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to construct the breakwater.

Financial Implications

The project has a life-to-date budget of \$50,000,000. State and federal grant and loan sources are unknown at this time and Cargo funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed to construct the breakwater.

Five Year Budget

<u>Funding Source</u>	<u>Life to Date Budget</u>	<u>Current Funds Available</u>	<u>Funding Needs</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
General fund	\$ 50,000,000	\$ -	\$ 50,000,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000,000
Totals	\$ 50,000,000	\$ -	\$ 50,000,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000,000



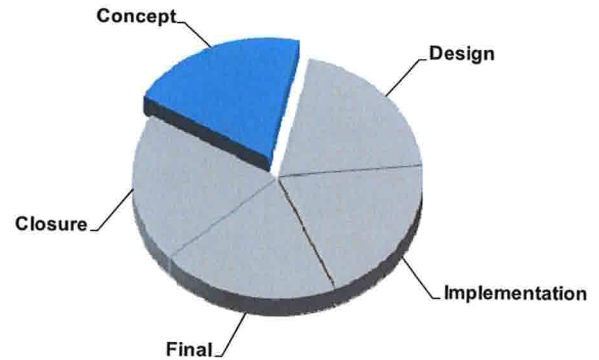
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Puffin Island Channel Drainage

Total Project: \$30,000,000

Funding Source: General fund

Priority Level: 4
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$30,000,000



Project Description

This project will evaluate and perform channel dredging near Puffin Island.

Project Purpose and Need

Access to the Kodiak port facilities is restricted by limited draft in the channel adjacent to Puffin Island. Channel depth improvements would greatly improve safety and access to the City's port facilities at Pier 2 and Pier 3. Additionally, deeper draft ships cannot access the port. New ships will likely be deeper draft. This is a request from Matson, Inc.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to dredge the channel near Puffin Island.

Financial Implications

The project has a life-to-date budget of \$30,000,000. State and federal grant and loan sources are unknown at this time and Cargo funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed to dredge the channel.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 30,000,000	\$ -	\$ 30,000,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000,000
Totals	\$ 30,000,000	\$ -	\$ 30,000,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000,000



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

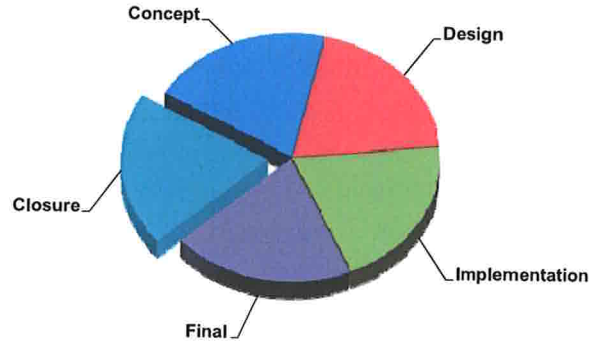
Pier 3 Replacement

Project Number 8024

Total Project: \$37,617,000

Funding Source: State grants, Cargo, General, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Closure
 Start Date: FY 2013
 Funding Needs: \$95,000



Project Description

This project performs the evaluation, design and construction for replacing the Pier 3 Cargo Terminal.

Project Purpose and Need

An assessment was performed in Pier 3 and it was determined that the facility was reaching the end of its useful life and existing equipment would need to be upgraded.

Development Plan and Status

Construction for Pier 3 was substantially completed in fiscal year 2016. Throughout fiscal year 2017 and fiscal year 2018, final construction costs and closeout costs are currently being assessed. Once the closeout costs have been finalized, this project will subsequently close.

Financial Implications

The project has a life-to-date budget of \$37,522,000. Currently, this project is overspent by \$94,626. Before final closure, the general fund would need to provide additional funding prior to project closeout.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
State grants	\$ 33,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cargo fund	3,710,000	-	-	-	-	-	-	-
General fund	-	-	95,000	-	-	-	-	-
Appropriations	712,000	(94,626)	-	-	-	-	-	-
Totals	\$ 37,522,000	\$ (94,626)	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 123,007	\$ 121,366	\$ 1,641	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	1,573,330	1,566,803	6,527	-	-	-	-	-
Construction Administration	2,231,766	2,415,389	(183,623)	-	-	-	-	-
Permitting	110,765	110,765	-	-	-	-	-	-
Engineering & Design	943,540	943,540	-	-	-	-	-	-
Construction	32,539,592	32,458,763	80,829	-	-	-	-	-
Totals	\$ 37,522,000	\$ 37,616,626	\$ (94,626)	\$ -	\$ -	\$ -	\$ -	\$ -



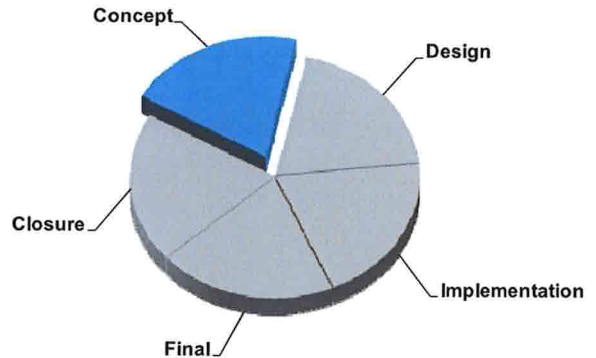
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Dock 1 and Oscar’s Dock Replacement

Total Project: \$10,000,000

Funding Source: General fund

Priority Level: 3
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$10,000,000



Project Description

This project will evaluate and replace Dock 1 and Oscar’s dock.

Project Purpose and Need

Both loading docks in St. Paul Harbor are heavily used by the fleet for loading and unloading and the maintenance of vessels. Dock 1 is over 45 years old and Oscar’s Dock is over 35 years old. Both will need to be replaced in the upcoming years.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to replace Dock 1 and Oscar’s Dock.

Financial Implications

The project has a life-to-date budget of \$10,000,000. State and federal grant and loan sources are unknown at this time and Harbor funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed for these replacements.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 10,000,000	\$ -	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Totals	\$ 10,000,000	\$ -	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000



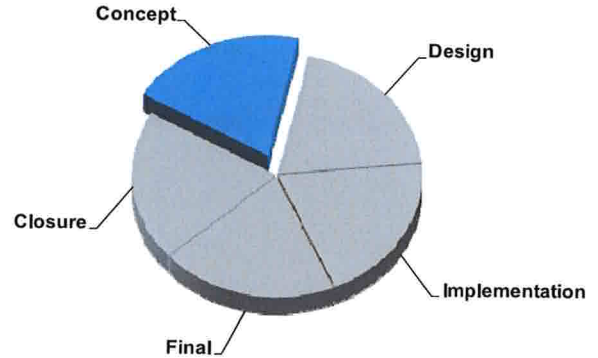
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Dock 3 on Uski Island Demolition

Total Project: \$300,000

Funding Source: General fund

Priority Level: 4
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$300,000



Project Description

This project will evaluate and replace or demolish Dock 3 on Uski Island.

Project Purpose and Need

Dock 3 was built in 1982 during the construction of St. Herman Harbor. There is no road access, making the dock limited value to the City. It is only used for the storage of nets. Cost of repairs or major maintenance is not justifiable. Replacement cost would be approximately \$1,000,000. It is recommended by City staff to demolish the dock at a cost of \$300,000 once it reaches the end of its useful life.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the current assessment performed, additional work would be required to replace or demolish Dock 3.

Financial Implications

The project has a life-to-date budget of \$300,000. State and federal grant and loan sources are unknown at this time and Harbor funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed to fund this project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Totals	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000



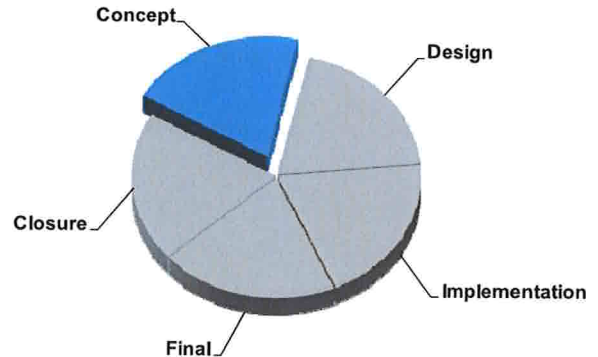
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

St. Herman Harbor Upland Development

Total Project: \$150,000

Funding Source: General fund

Priority Level: 5
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$150,000



Project Description

This project will evaluate and develop the uplands for St. Herman Harbor.

Project Purpose and Need

Developing the uplands adjacent to the Harbor will include finishing the roadway, utilities, sidewalks, and public areas. These improvements would be performed in conjunction with completion of the quarry operations and Shipyard expansion and development. The first phase of this project would develop an initial plan and design that will formalize a plan that meets the City, businesses, and public needs. The estimate included would cover the first phase. Additional funding would be required to perform the construction.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the first phase completed, additional work would be required to develop the plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$150,000. State and federal grant and loan sources are unknown at this time and Harbor funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed to initiate the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Totals	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000



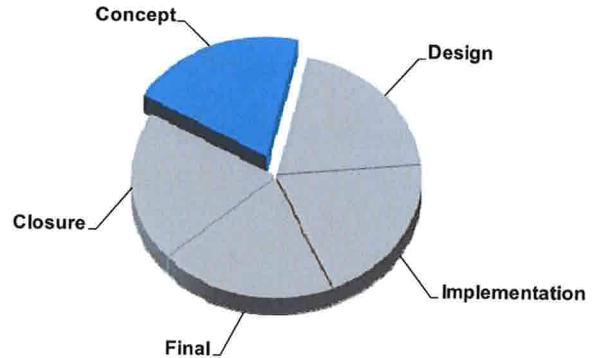
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

St. Paul Harbor Replacement

Total Project: \$9,000,000

Funding Source: General fund

Priority Level: 6
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$9,000,000



Project Description

This project will evaluate and replace St. Paul Harbor.

Project Purpose and Need

St. Paul harbor was replaced in 1999 with State grant funds of \$5,000,000. The estimated useful life of the harbor is 40 years. Due to increasing costs, the estimated cost to replace St. Paul Harbor in future periods would be \$9,000,000.

Development Plan and Status

This project is in the concept phase. Once all higher priority-level projects have been completed in the Harbor, consideration to major repairs and maintenance and ultimate replacement of St. Paul Harbor would be considered at that time.

Financial Implications

The project has a life-to-date budget of \$9,000,000. State and federal grant and loan sources are unknown at this time and Harbor funds would be insufficient to fund this project. Therefore, to proceed without grant funding, general fund sources would be needed to initiate the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 9,000,000	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000
Totals	\$ 9,000,000	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000



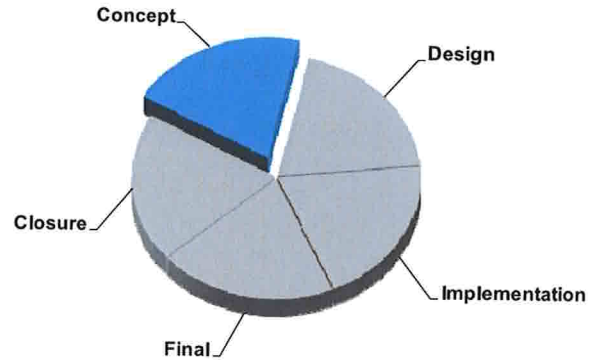
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Pier 2 Fender Repairs

Total Project: \$500,000

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$500,000

Funding Source: General fund



Project Description

This project will evaluate and replace the fender curtains and underlying timbers at Pier 2.

Project Purpose and Need

Every seven-to-ten years, the fender curtains need to be removed and the underlying timbers replaced. The average cost every seven-to-ten years is approximately \$500,000.

Development Plan and Status

This project is in the concept phase. The most recent repairs to the timbers have been completed within the last five years. The next approximate date to replace the timbers occurs in 2023. This project will remain open for the cyclical replacement of these timbers at Pier 2.

Financial Implications

The project has a life-to-date budget of \$500,000. Additional funding would be required for the next cyclical replacements. As Harbor funds would be insufficient to fund this project, general fund sources would be needed to initiate the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Totals	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

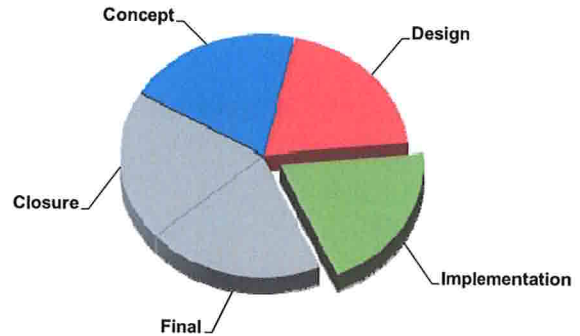
St. Herman Harbor Repairs

Project Number 8520

Total Project: \$1,045,000

Funding Source: General Fund, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring
 Status Phase: Implementation
 Start Date: FY 2008
 Funding Needs: \$300,000



Project Description

This project would perform periodic repairs and maintenance for St. Herman Harbor until such time as the Harbor can be replaced.

Project Purpose and Need

Major repairs and maintenance will be needed at St. Herman Harbor as the Harbor is rapidly approaching the end of its useful life. Currently, there are at least twenty one pilings that are in very poor condition. Replacement cost is estimated at \$20,000 per pile. In addition, there are major electrical components that are obsolete and beginning to fail. An additional \$60,000 per year, or \$300,000 over the next five years, will be needed to perform major repairs and maintenance.

Development Plan and Status

Routine repairs and maintenance is ongoing. The need for specific repairs and maintenance are considered each year during the Harbor staff annual inspections.

Financial Implications

The project has a life-to-date budget of \$745,000 and will need an additional \$300,000 over the next five years. Currently, there is \$260,385 available in the project to be used for fiscal year 2018 repairs and maintenance. As Harbor funds would be insufficient to fund future repairs, general fund sources would be needed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 100,000	\$ -	\$ 300,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Appropriations	645,000	260,385	-	-	-	-	-	-
Totals	\$ 745,000	\$ 260,385	\$ 300,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Salaries & Benefits	\$ 3,000	\$ 2,272	\$ 728	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	1,000	7	993	-	-	-	-	-
Construction	741,000	482,336	258,664	-	-	-	-	-
Totals	\$ 745,000	\$ 484,615	\$ 260,385	\$ -	\$ -	\$ -	\$ -	\$ -



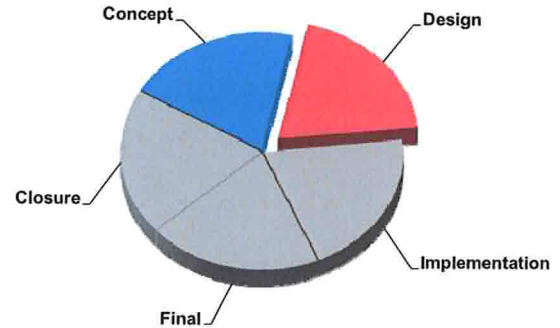
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Oscar's Dock Fender Piling Replacement Project Number 8523

Total Project: \$395,000

Funding Source: General fund, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Design
 Start Date: FY 2018
 Funding Needs: \$350,000



Project Description

This project was created to evaluate, design, and replace the fender pilings and ladders at Oscar's Dock.

Project Purpose and Need

Oscar's Dock is over 35 years old and is rapidly approaching the end of its useful life. Due to the age of the facility, pilings and ladders are deteriorating and need to be replaced.

Development Plan and Status

Currently, the City is researching the permitting requirements to replace the pilings. Due to the type of construction, this project would require an Incidental Harassment Authorization under the Marine Mammal Protection Act. The IHA will take additional time and resources to obtain.

Financial Implications

The project has a life-to-date budget of \$45,000. The project currently has \$34,080 available and additional funding requests of \$350,000. As Harbor funds would be insufficient to fund the IHA and repairs, general fund sources would be needed.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Appropriations	45,000	34,080	-	-	-	-	-	-
Totals	\$ 45,000	\$ 34,080	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Construction	\$ 45,000	\$ 10,920	\$ 34,080	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 45,000	\$ 10,920	\$ 34,080	\$ -	\$ -	\$ -	\$ -	\$ -



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

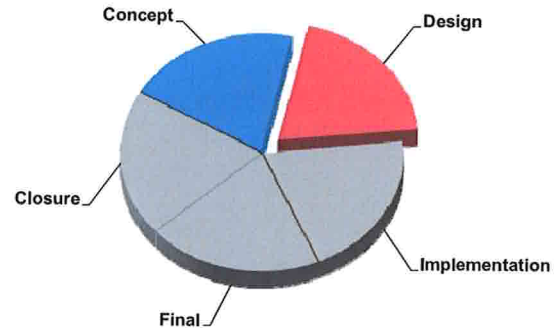
St. Herman Harbor Replacement

Project Number 8530

Total Project: \$28,250,000

Funding Source: General fund, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Design
 Start Date: FY 2017
 Funding Needs: \$28,000,000



Project Description

This project was created to perform evaluation, design, and replacement of St. Herman Harbor.

Project Purpose and Need

St. Herman Harbor is approximately 35 years old and well beyond the design of its useful life. This facility is critical to the Kodiak economy and Alaska's commercial fishing industry.

Development Plan and Status

In fiscal year 2017, \$250,000 was appropriated from the Harbor Improvement fund balance to begin design and research funding availability. City staff is currently researching state and federal grant opportunities.

Financial Implications

The project has a life-to-date budget of \$28,250,000. Currently, there is \$250,000 available in the project. As state and federal grant funding is currently unknown, and Harbor funds would be insufficient, general fund sources would be needed to complete the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ -	\$ -	\$ 28,000,000	\$ -	\$ 5,000,000	\$ 20,000,000	\$ 2,000,000	\$ 1,000,000
Appropriations	250,000	250,000	-	-	-	-	-	-
Totals	\$ 250,000	\$ 250,000	\$ 28,000,000	\$ -	\$ 5,000,000	\$ 20,000,000	\$ 2,000,000	\$ 1,000,000
Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Professional Services	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -

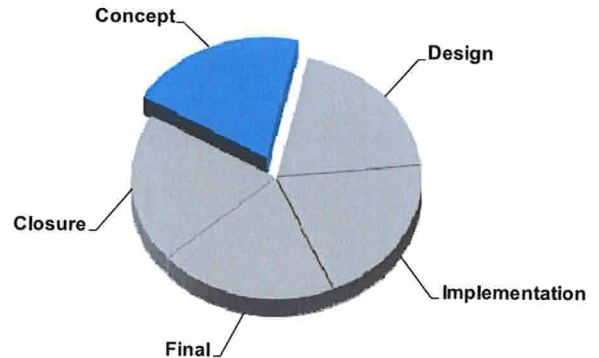


Boat Repair Building

Total Project: \$8,000,000

Funding Source: General fund

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2021
 Funding Needs: \$8,000,000



Project Description

This project will evaluate, design, and construct a boat repair building in the shipyard.

Project Purpose and Need

The Kodiak Shipyard needs a building where large vessels can be serviced in a controlled environment. Kodiak weather precludes painting and other critical hull maintenance during inclement weather, especially during the winter months. A boat repair building would make the shipyard useable throughout the year and increase the viability of the area.

Development Plan and Status

This project is in the concept phase. Once the project has been designed and the first phase completed, additional work would be required to develop the plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$8,000,000. State and federal grant and loan sources are unknown at this time and Shipyard funds would be insufficient to fund this project. Therefore, general fund sources would be needed to construct the boat repair building.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 8,000,000	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -
Totals	\$ 8,000,000	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -



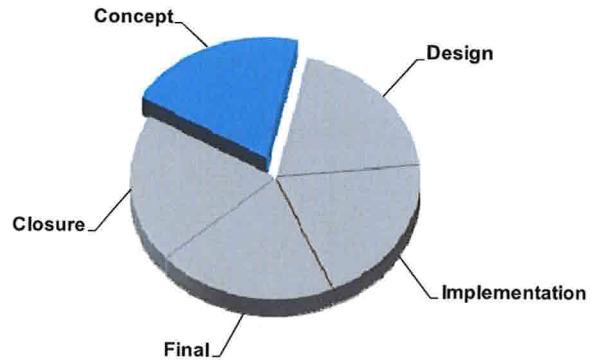
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Heavy Lift Dock

Total Project: \$4,000,000

Priority Level: 2
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$4,000,000

Funding Source: General fund



Project Description

This project will evaluate, design, and construct a heavy lift dock in the shipyard.

Project Purpose and Need

A heavy lift dock would support the shipyard operations and provide an in-water repair site for vessels adjacent to available yard services. Heavy equipment can be lifted off vessels prior to haul-out with the Marine Travel lift. This dock would also serve the commercial fishing fleet for loading / unloading operations.

Development Plan and Status

This project is in the concept phase. As part of the initial shipyard project, a heavy lift dock was planned and designed at that time however, funding was not available. Additional work would be required to update the plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$4,000,000. State and federal grant and loan sources are unknown at this time and Shipyard funds would be insufficient to fund this project. Therefore, general fund sources would be needed to construct the boat repair building.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 4,000,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Totals	\$ 4,000,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000

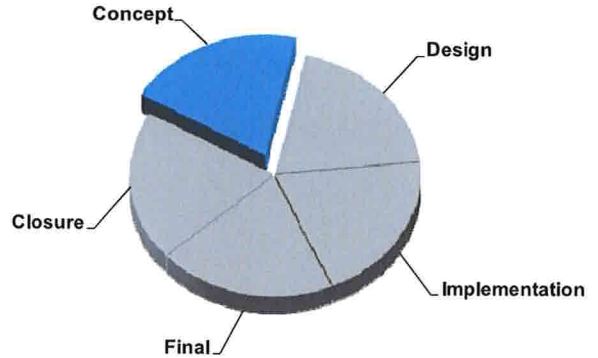


Paving of Dry Moorage Slips

Total Project: \$2,100,000

Funding Source: General fund

Priority Level: 3
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$2,100,000



Project Description

This project will evaluate, design, and asphalt the dry moorage slips.

Project Purpose and Need

The shipyard currently has six upland spaces for vessels with a maximum length of 180 feet. Disposable environmental tarps are placed under each vessel at a cost of \$1,500 per vessel. This creates additional waste to dispose of the tarps. The tarps also cause trip hazards for workers. By paving the upland slips, the City would save \$50,000 annually, enhance safety, and improve efficiencies within the shipyard. The cost to pave per slip would be approximately \$350,000.

Development Plan and Status

This project is in the concept phase. Once the project advanced to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$2,100,000. State and federal grant and loan sources are unknown at this time and Shipyard funds would be insufficient to fund this project. Therefore, general fund sources would be needed to complete the project.

Five Year Budget

<u>Funding Source</u>	<u>Life to Date Budget</u>	<u>Current Funds Available</u>	<u>Funding Needs</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
General Fund	\$ 2,100,000	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000
Totals	\$ 2,100,000	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000



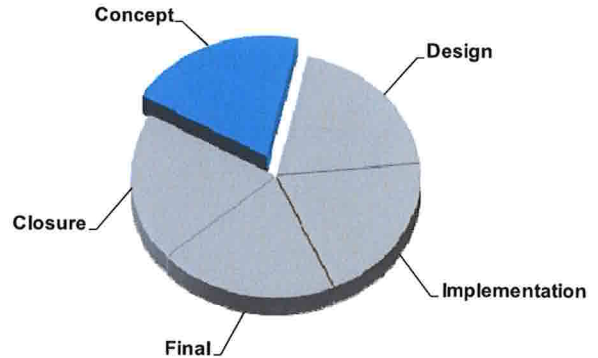
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Marine Trade Building

Total Project: \$2,000,000

Priority Level: 4
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$2,000,000

Funding Source: General fund



Project Description

This project will evaluate, design, and construct a marine trade building within the shipyard.

Project Purpose and Need

A large building for shipyard related trades to operate out of would enhance the capability of the shipyard and attract qualified vendors to the shipyard. As the shipyard is currently adjacent to the City's quarry operations, construction could not be completed until the quarry operations create sufficient flat land in the shipyard.

Development Plan and Status

This project is in the concept phase. Once the project advanced to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$2,000,000. State and federal grant and loan sources are unknown at this time and Shipyard funds would be insufficient to fund this project. Therefore, general fund sources would be needed to complete the project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Totals	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000



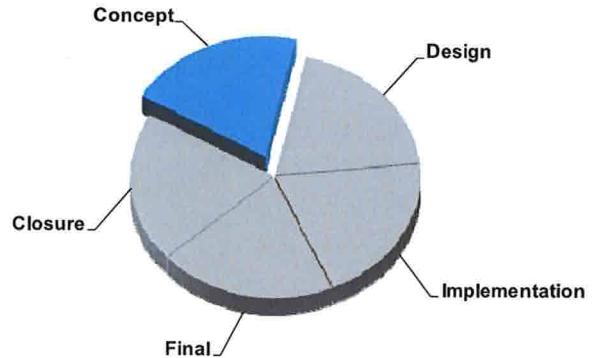
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Parking at Baranof Park

Total Project: \$300,000

Priority Level: 1
 Classification: Life Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$300,000

Funding Source: General fund



Project Description

This project will evaluate, design, and construct additional parking at Baranof Park.

Project Purpose and Need

As the size and complexity of Baranof Park has grown so has the additional need for safe parking. Due to the number of users, users have been parking in right-of-ways along the entrance/exit of the ice rink and administration buildings. This causes multiple traffic issues and safety issues for pedestrians.

Development Plan and Status

This project is in the concept phase. Once the project advanced to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$300,000. State and federal grant and loan sources are unknown at this time and Parks & Recreation Improvement funds would be insufficient to fund this project. Therefore, general fund sources would be needed to construct the additional parking.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 300,000	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Totals	\$ 300,000	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -



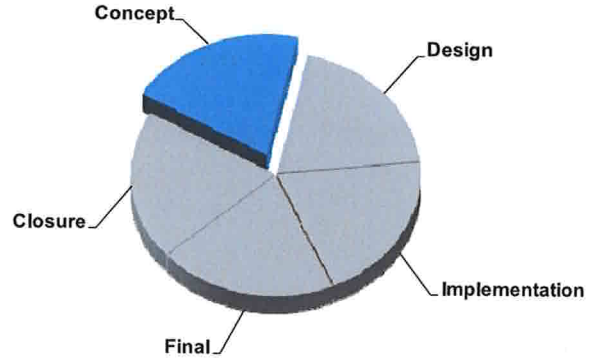
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Ice Rink Improvements

Total Project: \$2,000,000

Funding Source: General fund

Priority Level: 2
 Classification: Other City Infrastructure
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2022
 Funding Needs: \$2,000,000



Project Description

This project will evaluate, design, and construct an enclosure for the City Ice Rink.

Project Purpose and Need

The ice rink is in operation for approximately 21 weeks per year with a season from November 1 through March 20. The growth of hockey, especially the youth division, is requiring a longer season. This can be challenging given Kodiak's inclement weather. In addition, with an outdoor rink, condensation causes large ice mounds that create significant tripping hazards. Fully enclosing the ice rink and adding locker rooms would provide more comfortable space, predictable indoor climates, and will alleviate safety hazards that arise from condensation.

Development Plan and Status

This project is in the concept phase. Once the project advances to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$2,000,000. State and federal grant and loan sources are unknown at this time and Parks & Recreation Improvement funds would be insufficient to fund this project. Therefore, general fund sources would be needed to enclose the ice rink.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
Totals	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -



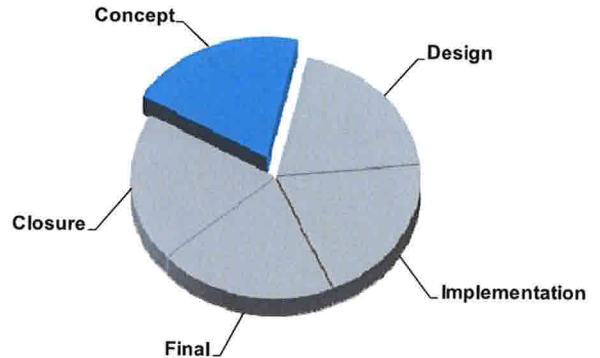
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Playground Surface Improvements

Total Project: \$95,000

Priority Level: 1
 Classification: Life Safety
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2019
 Funding Needs: \$95,000

Funding Source: General fund



Project Description

This project will evaluate, design, and construct for all six of the city-owned playgrounds.

Project Purpose and Need

The city currently owns and maintains six playgrounds. These playgrounds use sawdust as the surface material. This material is not compliant and is ineffective due to weather conditions. Wind often blows the sawdust out of the playground. In addition, due to logging operations within Kodiak, the sawdust has become increasingly difficult to obtain. A compliant surface material that would be efficient in Kodiak weather could be a hard, rubber-matting style surface.

Development Plan and Status

This project is in the concept phase. Once the project advances to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$95,000. State and federal grant and loan sources are unknown at this time and Parks & Recreation Improvement funds would be insufficient to fund this project. Therefore, general fund sources would be needed to improve the playground surfaces.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 95,000	\$ -	\$ 95,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ -
Totals	\$ 95,000	\$ -	\$ 95,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ -



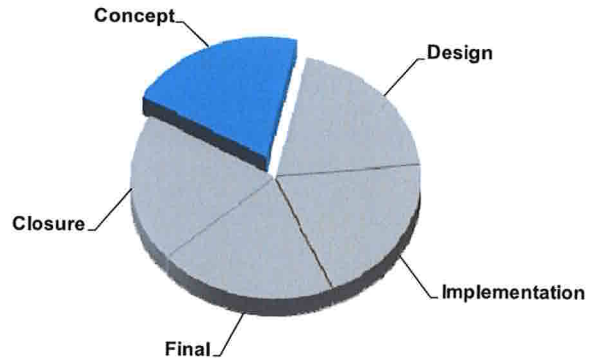
Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

Baranof Field Turf Replacement

Total Project: \$2,000,000

Funding Source: General fund

Priority Level: 1
 Classification: Regulatory
 Frequency: Nonrecurring
 Status Phase: Concept
 Start Date: FY 2023
 Funding Needs: \$2,000,000



Project Description

This project will replace the turf for the Baranof football field and Baranof baseball fields.

Project Purpose and Need

The City installed field turf at the Baranof football and baseball fields in fiscal year 2012. The turf has a lifespan of approximately 10 years. These fields are used by the community, sports teams, and the school district.

Development Plan and Status

This project is in the concept phase. Once the project advances to the design phase, additional work would be required to evaluate, plan and complete construction.

Financial Implications

The project has a life-to-date budget of \$2,000,000. State and federal grant and loan sources are unknown at this time and Parks & Recreation Improvement funds would be insufficient to fund this project. Therefore, general fund sources would be needed to complete this project.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Totals	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000



Long-Term Capital Improvement Plan Fiscal Years 2019 – 2023

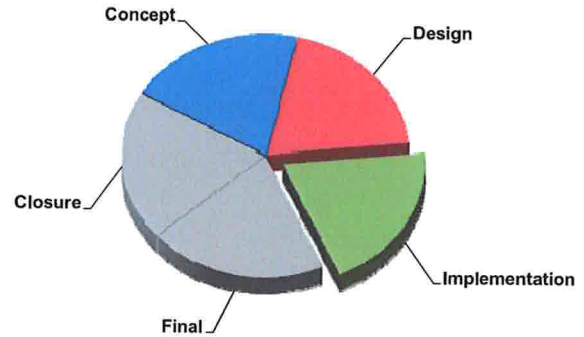
Major Building Maintenance

Project Number 9017

Total Project: \$150,000

Funding Source: General fund, Appropriations

Priority Level: 1
 Classification: Other City Infrastructure
 Frequency: Recurring
 Status Phase: Implementation
 Start Date: FY 2018
 Funding Needs: \$125,000



Project Description

This project consists of moderate repairs and maintenance projects that are not significant enough to segregate into separate capital projects.

Project Purpose and Need

The City owns and maintains the City ice rink, administration building, City Teen Center, Baranof Museum, and several storage and maintenance buildings at multiple locations. Major repairs and maintenance to these facilities can take significant time and resources.

Development Plan and Status

Each year, the City Parks & Recreation director will assess all City owned and maintained facilities to determine the scope of major repairs and maintenance to be performed in the upcoming fiscal year.

Financial Implications

The project has a life-to-date budget of \$25,000. Currently, there is \$19,094 available in the project and five year funding needs of \$125,000. City staff anticipates additional funding of \$25,000 each year will be needed in the future to maintain parks and recreation buildings.

Five Year Budget

Funding Source	Life to Date Budget	Current Funds Available	Funding Needs	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General fund	\$ -	\$ -	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Appropriations	25,000	19,094	-	-	-	-	-	-
Totals	\$ 25,000	\$ 19,094	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

Expenditures	Life to Date Budget	Life to Date Expenditures	Project Balance	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Construction	\$ 25,000	\$ 5,906	\$ 19,094	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 25,000	\$ 5,906	\$ 19,094	\$ -	\$ -	\$ -	\$ -	\$ -

MEMORANDUM

TO: Mike Tvenge

FROM: Glenn Melvin

DATE: January 22, 2020

RE: FY 2021 Waste Water Projects Funding Requests



This memo provides a brief description of three projects that I recommend to be entered on the ADEC SRF Program Questionnaire for FY 2021 funding assistance. These projects were identified as the three highest priority projects for the WWTP Upgrade project currently on our Capital Projects list.

The process for obtaining a loan through the SRF Program begins by submitting project Questionnaires which are submitted quarterly. The first quarter deadline for submittal is February 28, 2020. It would be beneficial for us to submit these three projects in the first quarter and get on the list to see how we rank compared to other communities.

1. Service District No. 1, Infiltration and Inflow (I/I) Assessment and Reduction Program

The City of Kodiak has high inflow and infiltration (I&I) within their existing sanitary sewer collection system. During high rain events a significant increase in flow is observed at the wastewater treatment plant. The collection system that flows into the Mill Bay Beach Pump Station (PSB1) is considered a major contributor of I&I. The collection system flowing into PSB1 contains three drainage basins and contains approximately 50,000 feet of sewer mains and an estimated 400 sanitary sewer manholes.

City engineering contacted Steph Engineering in Anchorage and requested a scope of services to develop the I&I Assessment and Reduction Program. Steph Engineering specializes in these types of projects and works with Alaska communities to set up I&I programs and train staff to maintain, operate, and extend the program to other collection system areas of high I&I. Steph Engineering will develop and implement the I&I program which will include flow monitoring, flow data analysis, and identify areas of high I&I. The program will include main line CCTV inspections, manhole inspections, I&I reduction cost analysis and sewer system rehabilitation in those areas found to have the highest I&I from the flow monitoring work. The program will provide the data needed to provide a Cost-Effectiveness Analysis to determine if the cost to repair system I&I is less than the cost incurred in treating the additional I&I flow entering the WWTP. The SRF program requires that borrowers address I&I as part of the loan process. Information derived from this I&I program will ultimately be used to establish the basis of design for PSB1 replacement project identified in the Phase 1 WWTP Condition Assessment report.

The estimated cost of this project will include Stepl Engineering fee of \$71,500 and City purchase of reusable flow metering equipment for approximately \$70,000. The total project funding budget should be \$150,000 to provide contingency to cover City administration and SRF loan administration costs. This project should be submitted to the State of Alaska Intended Use Plan (IUP) by February 28, 2020 to be included in the SFY21 funding cycle and give the City the option to borrow the funds. If approved the City can amend the loan to provide construction funding for repair of the collection system and replace PSB1. At this point we don't have enough information to predict the construction costs for addressing I/I and/or replacing PSB1.

2. Sewer Lift Station 5 and Force Main Replacement

Sewer Lift Station 5 (LS5) is the largest lift station in the City system and pumps directly to the WWTP. LS5 was constructed in 1971 and has reached the end of its useful life. Approximately 20 years ago LS5 had a catastrophic failure in the force main (FM) pipe which caused direct discharge of sewer effluent into Mission Lake. In May 2019 a similar failure occurred that cost the City over \$250,000. ADEC is aware of both events and will likely levy heavy fines against the City if another failure were to occur at LS5 or the FM pipe leading to the WWTP. This project will require full engineering design that should be done in FY 2021 in order to allow construction during summer of calendar year 2021 (FY22). This project is a continuation of downtown lift stations 1, 2, 3, and 4 replacement projects recently completed. DOWL Engineering has provided engineering for these lift stations and is most familiar with our sewer lift station systems. DOWL performed a field investigation of lift station 5 and FM when they were here performing final inspection on lift stations 3 and 4 in October 2019. The estimated cost for engineering this project is \$450,000. This project should be submitted to the State of Alaska Intended Use Plan (IUP) by February 28, 2020 to be included in the SFY21 funding cycle and give the City the option to borrow the funds.

3. WWTP SCADA System Upgrade

The City of Kodiak's Wastewater Treatment Plant (WWTP) and 18 associated sewer lift station control systems use programmable logic controllers (PLCs) to automate the operation of those facilities. These PLCs (Rockwell/Allen-Bradley model SLC-500) are 20 years old and being discontinued by the manufacturer. This situation will leave the City in a position of diminishing manufacturer support as time goes by. This lack of support will place the facilities operation at risk as technical support and spare parts become unavailable. This risk means that PLC failure could result in incorrect operation of treatment plant equipment which could lead to permit violations. Jacobs Engineering recommends the City undertake an evaluation of these control systems to define a scope, cost and schedule for the replacement of these PLC systems and associated control system improvements. Jacobs Engineering scope of services will start with a detailed field analysis for all PLC equipment and then develop the final upgrade recommendations for the City.

Replacement of the SCADA system will provide the needed foundation for future WWTP upgrades as well as provide continuity with all of the City sewer lift stations and improve overall efficiency of the waste water collection system.

The fee for the initial services is \$53,000. The total SCADA Upgrade project cost is estimated at \$1,200,000 and can be funded by amendment to the approved SRF loan. This project should be submitted to the State of Alaska Intended Use Plan (IUP) by February 28, 2020 to be included in the SFY21 funding cycle and give the City the option to borrow the funds.

MEMORANDUM TO COUNCIL

To: Mayor Branson and City Council members
From: Mike Tvenge, City Manager
Thru: Kelly Mayes, Finance Director
Date: January 25, 2020
Agenda Item: **FY 2021 Payroll Budget Information**

Summary:

The Finance Director met with each department director to discuss upcoming staffing and payroll budgets for the FY 2021 fiscal year budget from December 10 through December 12. On December 13, these staffing projections were discussed with the City Manager for approval to determine costs of projected changes in the FY 2021 Payroll Budget. Overall, these changes accumulate to \$824,202.22. The detail of these changes are provided below.

Police Department: Net increase to FY 2021 Payroll Budget \$90,949.48

PT Administrative Assistant:

Updated state and federal regulations regarding crime reporting are going into effect during fiscal year 2021. These regulations are moving away from summary-based reporting under the Uniform Crime Reporting and going to a detailed-based reporting under the Incident Reporting System. Due to these updated regulations, the Police Chief is requesting an additional part-time administrative assistant.

Total Wages \$19,531.20	Total Benefits: \$10,476.08	Grand Total: \$30,007.28
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FT Patrol and FT Corrections and Staffing Reallocations:

The police chief has requested to reallocate staffing by removing the 2nd lieutenant position in the administration department, removing the canine officer and canine department, adding a full-time patrol officer and adding a full-time corrections officer. Total reduction by removal of these positions totals \$349,467.95 and total additional reductions due to other expenses within the canine department total \$16,720 for an overall reduction of \$366,187.95.

FT Patrol: Total Wages: \$50,706.80	Total Benefits: \$73,125.70	Grand Total: \$123,832.50
FT Corrections: Total Wages: \$41,487.38	Total Benefits: \$69,014.07	Grand Total: \$110,501.45

10% Increase for Commissioned Officers:

Upon research with similar sized communities within Alaska, the overall wages for the commissioned officers average \$10 per hour higher than Kodiak. Due to staffing shortages, retention of current staff, and competition with the State of Alaska and other Alaska police departments, the Chief of Police has requested a 10% increase in wages for the following positions: Police Chief, Deputy Police Chief, all Uniform Patrol officers, all Investigation officers, all Drug Enforcement Officers, and the School Resources officer. Due to benefits calculated as a percentage of wages, the resulting impact would increase both overall wages and benefits. The increase in wages and benefits for each are shown on the following page.

FY 2021 Payroll Budget Information continued

Police Department continued

10% Increase for Certified Officers continued

	Increased	Increased	Total
	Total Wages	Total Benefits	Increase
Police Chief	9,859.35	4,846.41	14,705.76
Deputy Police Chief	8,148.13	4,007.96	12,156.09
Uniform Patrol	81,931.25	39,653.27	121,584.52
Investigation	15,182.21	7,359.56	22,541.77
Drug Enforcement	8,773.55	4,303.96	13,077.51
School Resources	5,950.96	2,779.59	8,730.55
Total	129,845.45	62,950.75	192,796.20

Overall net increases and decreases for the Police Department total combined increase of \$457,137.43 with a combined decrease of \$366,187.95 for a net overall increase of \$90,949.48.

Fire Department: Net increase to FY 2021 Payroll Budget \$ 548,345.67

Add 4 additional FT Firefighter I positions:

Due to staffing shortages, retention, and competition with other agencies, the Fire Chief would like to increase staffing by four full-time firefighter I positions. This would allow the fire department to have one captain and three firefighters per shift for a total of three shifts to provide 24-hour a day coverage to the citizens of Kodiak and allow crew rest time for emergency call-back situations that may arise.

One Position: Total Wages: \$48,478.12 Total Benefits: \$72,578.82 Grand Total: \$121,056.94

Total for Four Positions: Total Wages: \$193,912.48 Total Benefits: \$290,315.28 Grand Total: \$484,227.76

Staffing Reallocation – PT Admin to FT Admin:

Over the most recent years, each department has seen an increased need in administrative assistance for records, HIPPA, and various other state and federal regulation reporting requirements. Due to this increased need, the Fire Chief would like to increase the current PT administrative assistant position to FT.

Total Increased Wages: \$8,996.40 Total Increased Benefits: \$55,121.51 Total Increase: \$64,117.91

Parks & Recreation Department: Net increase to FY 2021 Payroll Budget \$ 67,740.10

Staffing Reallocation – PT Maintenance to FT Maintenance:

Over the most recent years, parks and recreation has experienced year-round maintenance needs due to increased duties which includes downtown trash pickup, downtown cleanup and maintenance, library snow removal, and facility usage. The Parks & Recreation director would like to take an existing PT Maintenance Technician to a FT Maintenance Technician and explore possibilities of reducing temporary maintenance staffing. This would allow for a stable, well-trained workforce.

Total Increased Wages: \$10,531.15 Total Increased Benefits: \$57,208.95 Total Increase: \$67,740.10

FY 2021 Payroll Budget Information continued

Public Works Sewer-WWTP Department: Net increase to FY 2021 Payroll Budget \$ 117,166.97

Sewer WWTP Operator II:

Over the most recent years, the Wastewater Treatment Plant has experienced increased state and federal testing, operational regulations, and reporting regulations. The Public Works director would like to add an additional WWTP Operator II position to meet these updated regulations.

Total Wages: \$46,097.09

Total Benefits: \$71,069.88

Grand Total: \$117,166.97

Planning and Preparing Proposals for Annexation to Cities

Prepared by:
Local Boundary Commission Staff
Division of Community & Business Development
Alaska Department of Community and Economic Development
revised September 21, 2000

Proper planning can be critical to the success of any annexation proposal. This is particularly true if the proposal is complex or likely to be controversial.

Encourage Public Participation in Planning for Annexation

Participation in the annexation planning process by city residents and those who live, work, and/or own property in the area proposed for annexation should be encouraged.



If the city is within an organized borough, officials of the borough should also be invited to participate. If the annexing city is in the unorganized borough, the city should confer with agencies and organizations currently providing local

services to the area contemplated for annexation (e.g., regional educational attendance area).

When considering the size of the area to be proposed for annexation, identify all proximate areas that are integrated with the community and that may reasonably warrant inclusion within the city during the next decade. Development of an annexation petition requires a substantial commitment of time and energy. Therefore, municipal governments, residents and property owners are often better-served if municipal boundary changes are few in number and comprehensive in scope rather than small and piecemeal.

The product of the planning effort should form the basis of the annexation petition.

Define Objectives

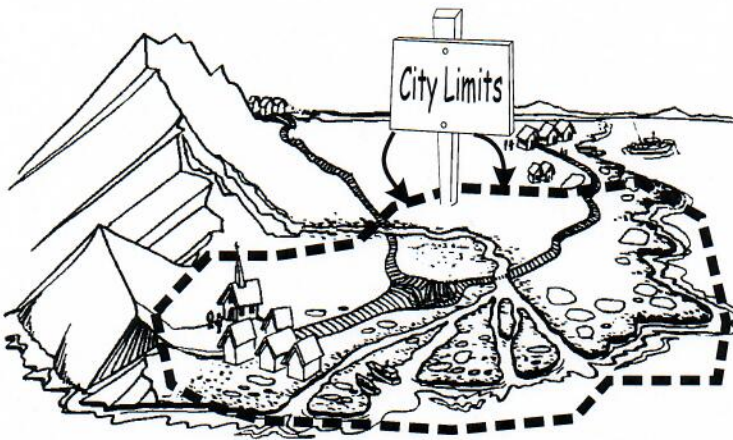
The annexation planning process typically begins by developing a statement of what is intended to be accomplished through annexation. The following are often cited by cities in Alaska as objectives for annexation:

1. *To remedy inequities faced by city taxpayers.* For example, it may be that city services are being provided to non-residents without commensurate taxes, user fees, or other adequate revenues. Often, businesses within a city will be subject to both higher property taxes and higher sales taxes than businesses located in the adjoining area outside the city. Businesses inside the city may consider themselves to be unfairly burdened and to be at a significant competitive disadvantage under such circumstances.
2. *To reduce the city's exposure to liabilities.* Cities may choose to provide services such as fire protection or police protection outside their corporate boundaries even though the city may lack clear extraterritorial authority under AS 29.35.020 to do so. In other cases, there may be clear legal authority to provide extraterritorial services such as emergency medical services, however, residents and property owners inside the city may be deprived of timely receipt of emergency services because city resources were committed outside the city's boundaries.



3. *To provide services needed by an outlying area.* Often residents of areas adjacent to a city request services from the city, such as police protection, fire protection, emergency medical services, road maintenance, and utilities.
4. *To promote orderly growth and development* or to abate threats to public health and safety through platting, land use regulation, and other powers.

5. *To promote greater efficiency in governmental operations.* A city may be able to achieve improved economies of scale by serving a larger area. Additionally, a city may seek annexation of territory to eliminate or avoid the creation of another governmental unit in accordance with Article X, Sections 1 & 5 of Alaska's constitution.
6. *To include areas undergoing growth and development* outside the corporate boundaries of the city in order to provide political boundaries that more fully reflect the actual community as defined by economic, sociological, physical, and cultural characteristics.
7. *To enfranchise individuals.* Residents of outlying areas may be a part of the greater community served by the city, but because they live on the other side of an artificial political boundary, those individuals are not allowed a voice in city government.



Annexation would allow those individuals to be appointed to city boards and commissions, hold elective office in city government, and vote in city elections.

8. *To provide more orderly boundaries eliminating confusion and uncertainty regarding*

whether a particular property is inside the city. This is especially important for the timely delivery of emergency services.

9. *To protect or enhance the city's tax base* in order to provide more reasonable taxes for all who benefit from city government and/or to increase the bonding capacity of the city.
10. *To lower utility rates.* Some cities impose utility surcharges to areas served outside the boundaries of the city.
11. *To lower fire insurance premiums.* Often fire insurance premiums are lower for properties within the boundaries of a city.

Consider Likely Arguments in opposition to Annexation

In planning for annexation, it may be useful to anticipate arguments from those who may oppose any proposal to extend the boundaries of the city. The following arguments are often advanced by critics of city annexations in Alaska.

1. *Annexation is unnecessary or unwise.* Opponents of annexation may assert that they chose to live outside the jurisdiction of a city to pursue a lifestyle free from intrusive local government. Frequently, annexation to a city is equated with a diminution of the personal freedom of residents of the area proposed for annexation.
2. *The city lacks adequate resources to extend its services within expanded boundaries.* The annexing city may be characterized as deficient in terms of its delivery of services to areas already within the city. Critics may assert that annexation will only exacerbate the annexing city's deficiencies. Critics sometimes express the unrealistic expectation that the annexing city will be obligated to extend utilities, sidewalks, paved streets and other amenities to the territory proposed for annexation.
3. *Annexation is just a "cash cow" for the city.* Opponents to city annexation may characterize the annexing city as being driven by greed and thus being inherently objectionable.
4. *Residents of the area proposed for annexation already provide commensurate support to the city.* They pay sales taxes for goods and services purchased within the city, they serve as volunteer firefighters, and they pay user fees for city services.
5. *Residents may lose certain privileges and entitlements if annexed.* These may include eligibility to participate in the rural housing loan program of the Alaska Housing Finance Corporation.
6. *The area proposed for annexation is not compatible in character with the annexing city.* Residents and property owners in areas proposed for annexation commonly assert that they are 'rural' folk with lifestyles and service needs quite different from those of 'city' people. Residents wish to retain the rural character of their area and oppose annexation as a step toward greater urbanization. They oppose municipal animal control, regulation of firearms, and other ordinances, regulations, and license requirements of the city.



7. *Residents and businesses outside the city chose to build and live there in order to avoid government regulation and taxes for services they do not wish to have.*
8. *There is distrust of the government and politics of the city. Frequently, opponents of city annexation assert that they moved to the area proposed for annexation with the intention of 'getting away' from government regulation.*
9. *The city is unable to finance the additional services expected by residents of the area proposed for annexation. Annexation would be a financial drain upon the city for many years. Services may not be extended to new areas without adversely affecting in-city service levels or without utility rate increases.*
10. *Existing police or fire services may be overextended by annexation, reducing the level of protection to the entire community.*
11. *It cannot be presumed that it will be more economical for the city to provide services to a larger area. Extending the service area may cost much more for each unit than the existing per unit cost.*
12. *Annexation, particularly annexation by the legislative review method that does not require voter approval for annexation, is anathema to democracy. Non-resident owners of property in the area may consider it unfair that they are not extended special procedural status in the annexation process.*



Consider Alternatives to Annexation

Once the objectives have been defined and potential arguments against annexation considered, city officials should determine whether there are alternatives to annexation that may be more suitable means of accomplishing the objectives.

For example, an alternative to annexation as a way to remedy inequities and reduce liabilities might be to eliminate all extraterritorial services delivered by the city. Of course, such alternatives may have serious shortcomings. Eliminating all extraterritorial services including police, fire protection, and emergency medical services may be morally unacceptable for the community as a whole.

Other alternatives to annexation that are often proposed include: (1) increasing property and other taxes within the present city boundaries, (2) establishing borough (organized or unorganized) service areas to provide services, and (3) imposing or increasing user fees on non-residents.

Determine which Method of Annexation is Best Suited

If city officials choose to pursue annexation, the planning effort should address which particular method of annexation would be best suited to accomplish the objectives (see: “*Background on Annexation of Territory to Cities*” prepared by LBC staff, 9/21/00). The method selected will determine the timing and other characteristics of the proposal.

Consider the Standards that Govern Annexation

Careful consideration should be given to the criteria established in law governing the nature of territory that may be annexed to cities. These are found in AS 29.06.040 and 3 AAC 110.090 – 3 AAC 110.150. A summary of these standards is provided in “*Background on Annexation of Territory to Cities*” prepared by LBC staff on September 21, 2000.

The standards will be particularly useful in defining what territory should be included in the annexation proposal.

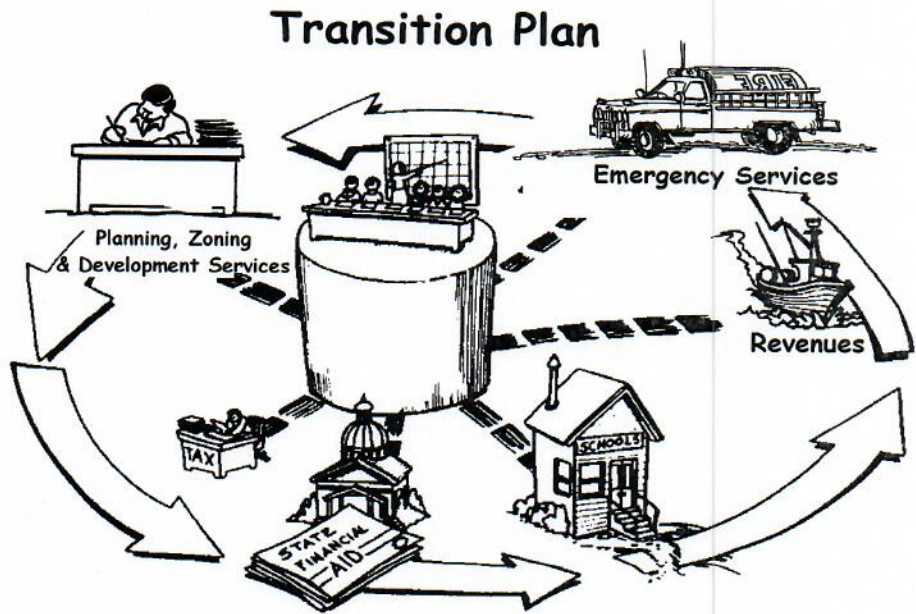
Consider how Annexation would be Implemented

State law (3 AAC 110.900) requires that every annexation proposal include a transition plan explaining how annexation will be implemented. The plan must demonstrate:

- A. The intent and capability of the city to extend essential city services [as defined by 3 AAC 110.990(a)(8)] into the territory proposed for annexation in the shortest practical time following annexation (not to exceed two years);
- B. The manner in which the city will assume all relevant and appropriate powers, duties, rights, and functions presently exercised within the territory proposed for annexation;
- C. The manner in which the city will assume and integrate all relevant and appropriate assets and liabilities of entities providing those services to the territory that will be assumed by the city without loss of value in assets, loss of credit reputation, or a reduced bond rating for liabilities; and
- D. That the plan was prepared in consultation with entities currently responsible for or otherwise providing those services to the territory that will be assumed by the city.

The transition plan should specifically address:

1. What specific powers, services, taxes, license requirements, and zoning or other regulations will be extended to the area proposed for annexation;
2. What schedule will guide the extension of powers, services, and taxes, license requirements, and regulations;
3. Whether differential tax zones or other special circumstances are contemplated in conjunction with anticipated levels of services and taxes in the area proposed for annexation;
4. What costs are reasonably anticipated in connection with the proposed extension of powers, services, taxes, license requirements, and zoning or other regulations;
5. What revenues are reasonably anticipated to be gained by the city as a result of annexation;
6. What financial impacts annexation would have on other governments;
7. What assets and liabilities the city will assume from agencies and organizations currently providing services to the area proposed for annexation;
8. Plans for transition of relevant local laws currently in place in the city;
9. The effect that annexation will have on powers or services currently provided or exercised by an organized borough in the area;



10. If the territory proposed for annexation is within one or more service areas of an organized or unorganized borough, how annexation will affect the nature of the service area (e.g. abolition or detachment of territory).

Public Hearing

Although not required by current law, a public hearing before the city council is an effective and appropriate means to maximize the effectiveness of the annexation planning process.



Ideally a draft of the prospective annexation petition will be made available for public review prior to the public hearing. Additionally, a summary of the annexation proposal, including a map of the territory proposed for annexation, synopsis of the application of the annexation standards to the proposal by the prospective petitioner, and an outline of the reasonably anticipated effects of annexation will also be available for public review in advance of the hearing.

Public notice of the hearing should be given in the manner provided for a hearing of the Local Boundary Commission under 3 AAC 110.550. The hearing should be held at a convenient location in or near the territory proposed for annexation. It should provide for a period of comment on the proposal from members of the public.

Appropriate hearing topics include: (1) annexation standards and their application to the annexation proposal; (2) proposed method for annexation; and (3) the reasonably anticipated effects of the proposed annexation. It would be fitting to include a transcript or detailed account of the hearing as an appendix of the petition.

Technical Assistance, Forms, and Sample Materials Available

Local Boundary Commission staff are available to provide technical assistance, petition forms, and sample annexation materials to prospective petitioners, prospective respondents (those favoring or opposing annexation), and to other interested individuals and groups.

Petition

to the Local Boundary Commission to

Annex [*number*] Square Miles to the [*name of city*]

Using the Local Option Method

The petitioner hereby requests that the Local Boundary Commission (“commission” or “LBC”) grant this annexation petition for annexation under Article X, Section 12 of the Constitution of the State of Alaska, AS 29.06.040(a), AS 44.33.812, and 3 AAC 110.150(3).

This petition incorporates by reference all of the attached exhibits. All of the petition’s sections and exhibits need to be addressed and filled out. If a requirement does not apply, simply state “not relevant.” If the petition has already addressed a requirement, simply state where the requirement was addressed.

“Territory” means the territory proposed for annexation. “City” means the city that seeks to annex the territory. “Proposed expanded boundaries of the city” means the city *plus* the territory.

Section 1. Name of the Petitioner. 3 AAC 110.420(b)(1).

The name of the petitioner is the City of _____ (hereafter “Petitioner” or “city”).
This city is located within the _____ Borough.

Section 2. Petitioner’s Representative. 3 AAC 110.420(b)(2).

The Petitioner designates the following individual to serve as its representative in all matters concerning this proposed annexation:

Name: _____
Physical address: _____
Mailing address: _____
Phone number: _____ Fax number: _____
Email address: _____

Petitioner’s Alternate Representative

The Petitioner designates the following person to act as alternate representative in matters regarding the annexation proposal in the event that the primary representative is absent, resigns, or fails to perform his or her duties:

Name: _____
Physical address: _____
Mailing address: _____
Phone number: _____ Fax number: _____
Email address: _____

Section 3. Name and Class of the City for Which a Change is Proposed. 3 AAC 110.420(b)(3).

The name and class of the city proposing annexation is:

Name: _____ Class: _____

Section 4. General Description of the Nature of the Proposed Boundary Change. 3 AAC 110.420(b)(4).

This petition, initiated by the City under the authority of 3 AAC 110.410(a)(4), requests that the LBC authorize the annexation of territory generally described as [*insert general description*] to the City under the local option method.

Section 5. General Description of the Territory Proposed for Annexation. 3 AAC 110.420(b)(5). [*E.g. size, population, current use, and prospective development*].

Section 6. Reasons for the Proposed Boundary Change. 3 AAC 110.420(b)(6).

Section 7. Legal Descriptions, Maps, and Plats. 3 AAC 110.420(b)(7).

- a) **Exhibit A-1** provides a legal metes and bounds description of the existing city's boundaries, including the USGS quad information and dates.
- b) **Exhibit A-2** provides a legal metes and bounds description of the territory's boundaries, including the USGS quad information and dates.
- c) **Exhibit A-3** provides a legal metes and bounds description of the proposed post-annexation city boundaries, including the USGS quad information and dates.
- d) **Exhibit A-4** provides a map showing the existing boundaries of the city, the boundaries of the territory, and the proposed post-annexation boundaries.

Section 8. Size of the Territory Proposed for Annexation. 3 AAC 110.420(b)(8).

- a) The existing city proposing annexation encompasses _____ square miles.
- b) The territory encompasses _____ square miles.
- c) The city after the proposed annexation would encompass _____ square miles.

Section 9. Data Estimating the Population of the Territory Proposed for Annexation. 3 AAC 110.420(b)(9).

- a) The estimated population within the current boundaries of the city is _____.
- b) The estimated population of the territory is _____.
- c) The estimated population of the city after the proposed annexation is _____.

Section 10. Information Relating to Public Notice and Service of the Petition. 3 AAC 110.420(b)(10).

See Exhibit B.

Section 11. Tax Data. 3 AAC 110.420(b)(12).

- a) **The assessed or estimated value of taxable property in the territory proposed for annexation** (for any existing municipality for which a change is proposed that currently levies or proposes to levy property taxes).

Real property	\$ _____
Personal property	\$ _____
Total	\$ _____

- b) **Projected taxable sales in the territory proposed for annexation** (for any existing municipality for which a change is proposed that currently levies or proposes to levy property taxes). List any different sales tax rates for other goods or services separately here. Then include them in the total.

The projected value of taxable sales within the territory is \$_____. At a rate of _____, projected annual sales tax revenues in the territory will be \$ _____.

- c) **Taxes currently levied by municipal governments within the territory proposed for annexation.**

List the type and rate of each such tax:

Borough, city, or service area	Property tax (mills)	Sales tax (%)	Other (delete column if not used)	Other (delete column if not used)	Other (delete column if not used)

d) Any other taxes

The value of any other proposed tax in the territory proposed for annexation is \$_____.

Section 12. Budget Information. 3 AAC 110.420(b)(13)(B).

Exhibit C presents projected revenue, operating expenditures, and capital expenditures for the City, for one full fiscal year beyond the reasonably anticipated date to complete any transition set out in 3 AAC 110.900.

Section 13. Existing Long Term Municipal Debt. 3 AAC 110.420(b)(14).

Name/type of debt	Purpose of debt	Date debt will be fully paid

Section 14. Municipal Powers and Functions. 3 AAC 110.420(b)(15).

Municipality for which a change is proposed, OR alternative service providers	Powers and functions before the proposed change	Powers and functions after the proposed change

Section 15. Transition Plan. 3 AAC 110.420(b)(16).

See Exhibit D.

Section 16. City Council Composition and Apportionment. 3 AAC 110.420(b)(17).
(Both before and after the proposed change).

Section 17. Supporting Brief. 3 AAC 110.420(b)(19).
See Exhibit E.

Section 18. Documentation Demonstrating that the Petitioner is Authorized to File the Petition Under 3 AAC 110.410. 3 AAC 110.420(b)(20).
Exhibit F provides a certified copy of the city council resolution authorizing the filing of this petition.

Section 19. Petitioner's Affidavit. 3 AAC 110.420(b)(22).
See Exhibit G.

(Intentionally left blank.)

Exhibit A-1.
Legal Metes and Bounds Description of the Existing City

(Intentionally left blank.)

Exhibit A-2.

Legal Metes and Bounds Description of the Territory Proposed for Annexation

(Intentionally left blank.)

Exhibit A-3.
Legal Metes and Bounds Description of the City Boundaries
After the Proposed Annexation

(Intentionally left blank.)

Exhibit A-4.

Maps and Plats

This exhibit shows a map showing the existing boundaries of the city, the boundaries of the territory, and the proposed post-annexation boundaries. Any plats required by the Department of Commerce, Community, and Economic Development (“Department” or “Commerce”) to demonstrate the accuracy of the legal descriptions in Exhibit A-1, A-2, or A-3 are also included.

(Intentionally left blank.)

Exhibit B.

Information Relating to Public Notice and Service of the Petition

This exhibit provides information relevant to public notice of this annexation petition per 3 AAC 110.450 and 3 AAC 110.460. The information includes local media; places recommended to post notices; adjacent municipalities; persons who may warrant individual notice of the filing of the petition because of their interest in this matter, and location(s) where the public can review the petition.

Local media

The following lists the principal news media serving the current and proposed boundaries of the city:

Newspaper(s):

Name: _____

Physical address: _____

Mailing address: _____

Telephone number: _____ Fax _____

Email address: _____

Radio and television station(s):

Name: _____

Physical address: _____

Mailing address: _____

Telephone number: _____ Fax _____

Email address: _____

Name: _____

Physical address: _____

Mailing address: _____

Telephone number: _____ Fax _____

Email address: _____

Three or more prominent places readily accessible to the public and *within or near the boundaries proposed for change* to post notices concerning this petition:

Location and address	Days and times open to the public

Adjacent municipalities (including service areas) whose boundaries extend within twenty miles of the boundaries of the proposed annexation (with address and contact information, including email):

Municipality	Address and contact information

Individuals and entities whose potential interest in the annexation proceedings may warrant individual notice of the filing of the petition:

Name	Address	Email address

Location(s) where the petition materials will be available for public review:

Location and Address	Days and times open to the public

Exhibit C.

Projected Revenues, Operating Expenditures, and Capital Expenditures
(Include any years leading up to that full fiscal year)

Revenues	1st full fiscal year after transition is complete
Operating expenses	1st full fiscal year after transition is complete
Capital expenditures	1st full fiscal year after transition is complete
Balance	

Exhibit D.
Transition Plan

A) *As required under 3 AAC 100.900, does the petition include a practical transition plan:*

- *Per 3 AAC 110.900(a), demonstrating the municipality's capacity to extend essential municipal services into the boundaries proposed for change in the shortest practical time after the proposed change would take effect?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain how.

- *Per 3 AAC 110.900(b), to assume all relevant and appropriate powers, duties, rights, and functions presently exercised by an existing borough, city, unorganized borough service area, or other appropriate entity located within the boundaries proposed for change?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain how.

- *Per 3 AAC 110.900(c), to transfer and integrate all relevant and appropriate assets and liabilities of an existing borough, city, unorganized borough service area, and other entities located within the boundaries proposed for change?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain how.

- *Per 3 AAC 110.900(c), that specifically addresses procedures ensuring that the transfer and integration of assets and liabilities occurs without loss of asset value or credit reputation, or a reduced bond rating for liabilities?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain how.

B) Per 3 AAC 110.900(b) and (c), is the plan designed to affect an orderly, efficient, and economical transfer within the shortest practicable time (not exceeding two years) after the proposed change would take effect?

C) Per 3 AAC 110.900(b) and (c), was the plan prepared in consultation with officials of each existing borough, city, and unorganized borough service area?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

- Per 3 AAC 110.900(e), does the plan state the names and titles of all those officials who were consulted by the petitioner, and the consultation subjects and dates?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Officials consulted for the transition plan			
Name	Title and organization	Date(s) consulted	Subject(s) discussed

- Per 3 AAC 110.900(f), was the prospective petitioner unable to consult with those officials because they chose not to consult with the petitioner, or were unavailable during reasonable times to consult?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

- If yes, the petitioner may request that the commission waive the consultation requirement. If so, the petitioner must document all attempts it made to consult with those officials. Is the petitioner submitting such a request, and is it documenting all its attempts to consult with those officials?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Exhibit E.
Supporting Brief

This exhibit presents a supporting brief providing a detailed explanation of how the proposed annexation serves the best interests of the state, and satisfies each relevant constitutional, statutory, and regulatory standard. In preparing the brief, the petitioner should examine the language of the standards themselves – the below merely summarizes the standards.

Many standards list factors that the commission *may* consider as guidelines in evaluating the overall standard. The word “may” indicates that it is optional for the Commission to consider those factors. The petitioner is not required to address every “may” factor. Neither the LBC nor the petitioner is limited to only those factors.

The brief should answer the following questions:

A. *Per 3 AAC 110.090(a), does the territory proposed for annexation exhibit a reasonable need for city government?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why and how.

B. *In accordance with 3 AAC 110.090(b), can essential municipal services [determined under 3 AAC 110.970] be provided more efficiently and more effectively by the city than by:*

- *another existing city;*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

- *or by an organized borough, on an areawide or non-areawide basis,*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

- *or through an existing borough service area established in accordance with art. X, sec. 5 of Alaska's constitution?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

C. Per 3 AAC 110.100, is the territory compatible in character with the city?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

D. Per 3 AAC 110.110, does the economy within the proposed expanded boundaries of the city include the human and financial resources necessary to provide essential city services [see 3 AAC 110.970 below] on an efficient, cost-effective level?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

E. Per 3 AAC 110.120, is the population within the proposed expanded the city sufficiently large and stable to support extending city government?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Please explain why.

F. Per 3 AAC 110.130(a), do the proposed expanded boundaries of the city include all land and water necessary to provide for the development of essential municipal services on an efficient, cost-effective level?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

G. Per 3 AAC 110.130(b), is the territory contiguous to the city?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

If no, please explain why the territory includes all land and water necessary to allow for development of essential municipal services on an efficient, cost-effective level.

H. *Per 3 AAC 110.130(b), would annexing the territory create enclaves in the city?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

If yes, please explain why the territory includes all land and water necessary to allow for development of essential municipal services on an efficient, cost-effective level.

I. *Per 3 AAC 110.130(c)(1), will the proposed expanded city promote the limitation of community?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why. Note: the limitation of community means that the proposed expanded boundaries of the city must include only that territory comprising an existing local community,

plus

reasonably predictable growth, development, and public safety needs during the 10 years after the proposed annexation takes effect.

J. *Per 3 AAC 110.130(c)(2), do the proposed expanded boundaries include entire geographical regions or large unpopulated areas?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

If yes, please explain why applying the standards in 3 AAC 110.090 - 3 AAC 110.135 justifies those boundaries. Also, explain why the boundaries are otherwise suitable for a city.

K. *Per 3 AAC 110.130(d), will the expanded city boundaries overlap the boundaries of an existing organized borough?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

If yes, explain how the petition addresses the standards and procedures either to annex the enlarged city to that borough, or to detach from it.

L. *Per 3 AAC 110.130(d), will the expanded city boundaries overlap an existing city's boundaries?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

If yes, explain how the petition addresses and complies with the standards and procedures to detach territory from a city, merge cities, or consolidate cities.

M. *Per 3 AAC 110.135, is annexation to the city in the best interests of the state under AS 29.06.040(a)?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

N. *Per 3 AAC 110.910, does the proposed annexation deny any person the enjoyment of any civil or political right, including voting rights, because of race, color, creed, sex, or national origin?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

O. *Per 3 AAC 110.970(c), are there essential municipal services consisting of those mandatory and discretionary powers and facilities that:*

(1) Are reasonably necessary to the community;

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

(2) Promote maximum, local self-government; and

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

(3) *Cannot be provided more efficiently and more effectively by creating or modifying some other political subdivision of the state.*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

P. *Per 3 AAC 110.981(8), does the proposed annexation promote maximum self-government?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why. In doing so, consider whether the proposed annexation extends local government to territory or population of the organized borough where the borough cannot meet local government needs:

- *on an areawide or nonareawide basis;*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

- *by annexation to an existing city;*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

- Please explain why.

- *or through an existing borough service area?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------------------------	-----------------------------

Please explain why.

Q. *Per 3 AAC 110.982(7), does the proposed annexation promote a minimum number of local government units?*

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Please explain why. In doing so, consider whether the boundaries of an existing city are being enlarged, rather than promoting incorporating a new city, or creating a new borough service area.

Exhibit F.

**Documentation Demonstrating that the Petitioner is
Authorized to File the Petition Under 3 AAC 110.410**

Briefly state why and how 3 AAC 110.410 authorizes the petitioner to file the petition.
Next, insert the resolution passed by the city council authorizing filing of the petition.
[Below is an example resolution].

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A PETITION FOR ANNEXATION TO THE CITY OF

WHEREAS, the City of [_____] (hereafter "City") is classified as a [*insert classification*] city and is a political subdivision of the State of Alaska, the City authorizes the [*insert title of official*] to file an annexation petition with the Local Boundary Commission. The petition shall propose the annexation of the territory generally described as [*insert description*]. The legal boundary description of the territory proposed for annexation is shown by "Attachment A." A map of the territory is shown by "Attachment B." Both are incorporated herein by reference.

WHEREAS, the [*insert title of official*] is designated as the representative of the City for all matters relating to the annexation petition.

NOW, THEREFORE, BE IT RESOLVED by the [_____] City Council that this resolution shall become effective immediately.

Adopted by the Council of the City of _____ this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

FY 2020 General Fund

Clerks - Legislative - Travel

- **Mayor Travel** - \$11,400 (Decrease of \$600 compared to FY 2019)
 - AML Summer Meeting & Conference of Mayors (August) – Soldotna, AK \$2,000
 - AML Fall Conference & Conference of Mayors (November) – Anchorage, AK \$ 1,600
 - AML Winter Fly In & Conference of Mayors (February) - \$2,300
 - SWAMC Winter Conference (Feb / March) – Anchorage, AK \$-0-
 - Juneau Lobbying (March) - \$-0-
 - D.C. Constituent Trip (April / May) – Washington, D.C. \$ 5,500
 - Lobbying (Unscheduled) - \$-0-
 - NPFMC Meeting – \$-0-

FY 2020 General Fund

Clerks - Legislative - Travel

- **Council Travel** - \$32,700 (Decrease of \$1,200 compared to FY 2019)
 - AML Summer Legislative Meetings (August) : Soldotna, AK – 2 @ \$2,000=\$4,000
 - AML Fall Conference (November) : Anchorage, AK – 3 @ \$1,600=\$ 4,800
 - AML NEO (November): Anchorage, AK – 1@ \$1,200 = \$1,200
 - AML Winter Fly In (February): Juneau, AK – 2 @ \$2,500 = \$5,000
 - SWAMC Winter Conference (Feb / March): Anchorage, AK – 2 @ \$1,500 = \$3,000
 - NLC Spring Conference (Washington, D.C. and/or San Antonio, TX): 2 @ \$4,600 = \$ 9,200
 - NPFMC Meeting: -0- @ \$1,500 = \$-0-
 - Juneau Lobbying (March): Juneau, AK – \$-0-
 - D.C. Constituent Trip (April / May): Washington, D.C. – \$5,500