

KODIAK CITY COUNCIL

WORK SESSION AGENDA

Tuesday, May 26, 2020

7:30 p.m.

Elected Officials will be participating via Audio/Video Conferencing and/or some in person. Public members are encouraged to tune in to KMXT 100.1 FM. For everyone’s protection, there will be no in-person attendance for this work session in compliance with the Centers for Disease Control and Prevention’s guidance on social distancing. Work session agendas and packets are available online at <https://www.city.kodiak.ak.us/meetings>.

Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the “official record” should be made at a regular City Council meeting.

Discussion Items

1. Public Comments (limited to 3 minutes; call-in number: 486-8610)
2. Continue FY2021 Budget Discussion
3. Discuss Mitigation Plans for the Reopening of City Facilities1
4. Discuss Postponement of the Implementation of the Five Year Increase Structures for Water, Sewer, and Harbor Fees44
5. Pillar Mountain Transfer Station Discussion57
6. Discuss Summer Meeting Schedule.....63
7. Manager’s Report and Clerk’s Report
8. May 28, 2020, Agenda Packet Review

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**Kodiak Area Emergency Services Organization
Reopening Business Form**



This Business has Submitted and Received Mitigation Plan Acceptance



Company Name: Kodiak Parks and Recreation

Authorized Representative: Corey Gronn

Authorized Representative Contact: cgronn@city.kodiak.ak.us - 907-654-7559

Date received by EOC: 4-27-20

Mitigation Receipt Number: K-022

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.

**City of Kodiaks
Parks and Recreation**

**COVID-19
Mitigation Plans &
Mitigation Plan
Acceptance**

COVID-19 Mitigation Plan – Kodiak, Alaska

CONTACT INFORMATION:

Business/Company Name	City of Kodiak, Park and Recreation
Owner/ Authorized Representative	City of Kodiak Corey Gronn
Phone	907-654-7559
Email	cgronn@city.kodiak.ak.us
Business Type	Parks & Recreation, Fitness & Health
Date Submitted	4/27/2020
Date Received	

PURPOSE:	<p>The purpose of this COVID-19 Worker Mitigation Plan (WMP) is to meet the mitigation plan requirement identified in <i>Health Mandate 16 and Attachments</i>, issued by the Governor of the State of Alaska under the Public Health Disaster Emergency Declaration.</p> <p>Mandate 16 seeks to balance the ongoing need to maintain diligent efforts to slow and disrupt the rate of infection with the corresponding critical need to resume economic activity in a reasonable and safe manner.</p> <p>This WMP is a proposed plan of action to continue supporting critical infrastructure in the State of Alaska, and outlines how the spread of COVID-19 will be avoided within specific operations, starting with its workforce, so as to not endanger the lives in the communities in which they operate.</p> <p>The key objectives of the WMP are aimed at:</p> <ul style="list-style-type: none"> • reducing transmission among employees, • maintaining healthy business operations, and • maintaining a healthy work environment.
SCOPE:	(Parks & Recreation, Health and Fitness)
RESOURCES & REFERENCES:	<p>State of Alaska Health Mandate 16 and Attachments, visit the Reopen Alaska Responsibly page: https://covid19.alaska.gov/reopen/.</p> <p>The following resources are guidance documents published by the U.S. Centers for Disease Control and Prevention (CDC) which are relevant:</p> <ul style="list-style-type: none"> • Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19) - Guidance to help prevent workplace exposures to acute respiratory illnesses, including COVID-19, in non-healthcare settings. • Travelers Returning from International Travel - Information for travelers returning from countries with level 3 travel health notices. Depending on

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

your travel history, you will be asked to stay home for a period of 14 days from the time you left an area with widespread or ongoing community spread (Level 3 Travel Health Notice).

- [Interim Guidance for Ships on Managing Suspected Coronavirus Disease 2019](#) - Resources for ships originating from, or stopping in, the United States to help prevent, detect, and medically manage suspected COVID-19 infections.
- [Get Your Home Ready](#) - This interim guidance is to help household members plan for community transmission of coronavirus disease 2019 (COVID-19) in the United States. The Centers for Disease Control and Prevention (CDC) encourages household members to prepare for the possibility of a COVID-19 outbreak in their community.

The following resources are guidance documents published by the U.S. Occupational Safety and Health Administration (OSHA):

- [Prevent Worker Exposure to Coronavirus \(COVID-19\)](#) – General practices that employers and workers should follow to help prevent exposure to coronavirus.
- [Guidance on Preparing Workplaces for COVID-19](#) - Recommendations as well as descriptions of mandatory safety and health standards. The recommendations are advisory in nature, informational in content, and are intended to assist employers in providing a safe and healthful workplace.

The following resource contains mandates and guidance documents published by the Alaska Department of Military and Veterans Affairs (ADMV), Division of Homeland Security & Emergency Management and the Department of Health and Social Services:

- [Coronavirus \(COVID-19\)](#) – Contains health mandates, press releases, public notices and other coronavirus relevant documents.
- [COVID-19 Resources](#) – the COVID-19 website of Alaska DHHS

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

DEFINITIONS:**SARS-CoV-2 and COVID-19:**

Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) is the contagious virus that is the cause of the ongoing pandemic of Coronavirus Disease (COVID-19).

Social Distancing:

Includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer containing at least 70% alcohol, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands

Confirmed/Suspect COVID-19:

A person who has tested positive for COVID-19 or a person who satisfies epidemiological and clinical criteria.

Close Contact:

Greater than 15 minutes face-to-face contact in any setting with a confirmed case in the period extending from 24 hours before onset of symptoms in the confirmed case, or sharing of a closed space with a confirmed case for a prolonged period (e.g. more than 2 hours) in the period extending from 24 hours before onset of symptoms in the confirmed case.

A close contact includes a person meeting any of the following criteria:
Living in the same household or household-like setting (e.g. in a boarding school or hostel).

Isolation:

Separates sick people with a contagious disease from people who are not sick.

Quarantine:

Separates and restricts the movement of people who were exposed or potentially exposed to a contagious disease to see if they become sick.

Signs & Symptoms:

Fever, sore throat, cough, shortness of breath, chills, body aches, headache, abdominal pain, diarrhea, vomiting,

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

**CLASSIFICATION OF
WORKER EXPOSURE**

Worker risk of occupational exposure to COVID-19 may vary from very high to high, medium, or lower (caution) risk. The level of risk depends in part on the industry type, need for contact within 6 ft, contact with individuals suspected of being infected with COVID-19, or requirement for repeated or extended contact with persons known to be, or suspected of being, infected with COVID-19.

To help workers determine appropriate precautions, job tasks can be divided into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk.

Most workers will likely fall in the lower exposure risk (caution) or medium exposure risk levels.

X High to Very High Exposure Risk

High and Very High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific workplace requirements. These are mainly health professionals and outside of the logging occupations.

X Medium Exposure Risk

Medium exposure risk jobs include those that require frequent and/or close prolonged contact with people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., in schools, high-population-density work environments, and some high-volume retail settings). Most jobs in this risk profile are outside of the logging industry.

X Lower Exposure Risk (Caution)

Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with COVID-19, nor frequent close prolonged contact with the general public. Workers in this category have minimal occupational contact with the public and other coworkers.

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

**WORKPLACE CONTROL
METHODS**

Occupational safety and health professionals use a framework called the “hierarchy of controls” to select ways of controlling workplace hazards. When dealing with COVID-19 exposures, it may not be possible to eliminate the hazard completely and usually a combination of control measures will be necessary for protection.

Engineering Controls

Engineering controls involve isolating employees from work-related hazards. In workplaces where they are appropriate, these types of controls reduce exposure to hazards without relying on worker behavior and can be the most cost-effective solution to implement. Engineering controls for infectious diseases include:

- Installing high-efficiency air filters.
- Increasing ventilation rates in the work environment.
- Installing physical barriers, such as clear plastic sneeze guards.
- Installing a drive-through window for customer service.
- Specialized negative pressure ventilation in some settings, such as for aerosol generating procedures

Administrative Controls

Administrative controls require action by the worker or employer. Typically, administrative controls are changes in work policy or procedures to reduce or minimize exposure to a hazard. Examples of administrative controls include:

- X Encouraging sick workers to stay at home.
- X Minimizing contact among workers, clients, and customers by replacing face-to-face meetings with virtual communications and implementing telework if feasible.
- X Establishing alternating days or extra shifts that reduce the total number of employees in a facility at a given time, allowing them to maintain distance from one another while maintaining a full onsite work week.
- X Discontinuing nonessential travel to locations with ongoing COVID-19 outbreaks. Regularly check CDC travel warning levels at: www.cdc.gov/coronavirus/2019-ncov/travelers.
- X Developing emergency communications plans, including a forum for answering workers’ concerns and internet-based communications, if feasible.
- X Providing workers with up-to-date education and training on COVID-19 risk factors and protective behaviors (e.g., cough etiquette and care of PPE).

(City of Kodiak, Parks & Rec)	Kodiak Re-opening COVID-19 Worker Mitigation Plan	Infectious Disease Preparedness and Response Plan Page 6 of 8
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	<p>X Training workers who need to use protecting clothing and equipment how to put it on, use/wear it, and take it off correctly, including in the context of their current and potential duties. Training material should be easy to understand and available in the appropriate language and literacy level for all workers.</p> <p>Personal Protective Equipment (PPE) While engineering and administrative controls are considered more effective in minimizing exposure infectious agents, PPE may also be needed to prevent certain exposures. Examples of PPE include gloves, goggles, face shields, face masks, and respiratory protection, when appropriate.</p> <p>During an outbreak of an infectious disease, such as COVID-19, recommendations for PPE specific to occupations or job tasks may change depending on geographic location, updated risk assessments for workers, and information on PPE effectiveness in preventing the spread of COVID-19. Check the OSHA and CDC websites regularly for updates about recommended PPE. All types of PPE must be:</p> <ul style="list-style-type: none"> X Selected based upon the hazard to the worker. X Properly fitted and periodically refitted, as applicable (e.g., N95 respirators). X Consistently and properly worn when required. X Regularly inspected, maintained, and replaced, as necessary. X Properly removed, cleaned, and stored or disposed of, as applicable, to avoid contamination of self, others, or the environment.
<p>BASIC INFECTION PREVENTION MEASURES AND OPERATIONAL CONTROLS</p>	<p>Protecting workers will depend on emphasizing basic infection prevention measures. As appropriate, all workers should implement good hygiene and infection control practices, including:</p> <ul style="list-style-type: none"> X Avoid close contact with people who are sick. X Avoid touching your eyes, nose, and mouth. X Stay home when you are sick. X Cover your cough or sneeze with a tissue (or the sleeve or elbow, not hands), then throw the tissue in the trash. X Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe. X Wash your hands often with soap and water for at least 20 seconds. Use at least a 70% alcohol-based hand sanitizer if soap and water are not available.

(City of Kodiak, Parks & Rec)	Kodiak Re-opening COVID-19 Worker Mitigation Plan	Infectious Disease Preparedness and Response Plan Page 7 of 8
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	<p>City of Kodiak, Parks & Rec have undertaken the following precautions and social distancing requirements:</p> <ul style="list-style-type: none"> X Restrictions on worker gatherings and business travel X Increased sanitization of high contact common areas X Provided extra hand sanitization stations X Provided messaging to our partners (e.g. contractors, agency staff, and visitors) regarding expectations for protecting our safety X Preparing further actions for localized or pandemic scenarios X Maintain at least six-foot social distancing from other individuals <input type="radio"/> When feasible, prohibit congregations of no more than 10 people in the business at a time (including employees). X No shaking hands X All employees have been advised of the importance of washing hands. <input type="radio"/> All employees have been advised until further notice they are required to stay in camp and all off island trips are not allowed at this time. <input type="radio"/> No employee visitors are allowed to visit camp.
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PREVENTATIVE CONTROLS	<p>We recommend screening of employees for signs and symptoms at least 14 days in advance of arrival to camp, if possible. If a 14-day window is not feasible, screening should begin as soon as possible prior to departure, following these steps:</p> <ul style="list-style-type: none"> <input type="radio"/> 14-day Pre-departure screening <input type="radio"/> 14-day At-home monitoring <input type="radio"/> Day before departure screening X Worksite arrival screening <p>Employees must be free of fever or respiratory symptoms. A possible exception would be if employee has mild symptoms that are clearly attributable to another source (i.e. allergies).</p> <p>Ensure employees are aware of the:</p> <ul style="list-style-type: none"> X Risk of COVID-19 during travel and remote camp areas; X Transmission of COVID-19 - it is thought to spread via droplet transmission, mainly from person-to-person, between persons who are in close contact with one another (within about 6 feet), or through respiratory droplets produced when an infected person coughs or sneezes; X Signs and symptoms that may indicate a sick person has COVID-19; X Importance of not working while sick to prevent the spread to others; X Current employee sick leave policies and procedures.
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MANDATED CONTROLS	Sanitation and Disposal
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**Kodiak Re-opening
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Worker Mitigation Plan**

Infectious Disease
Preparedness and Response Plan

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	<p><i>Clean, sanitize, and disinfect common areas daily:</i></p> <p>X Daily disinfection of surfaces that people touch frequently can help decrease the spread of germs. When illness has been identified on board consider disinfecting surfaces multiple times per day.</p> <p>X Cleaning uses soap or detergent to remove dirt and debris from surfaces.</p> <p>X Sanitizing is meant to reduce, but not kill, the occurrence and growth of germs from surfaces.</p> <p>X Disinfection uses a chemical to kill germs on surfaces that are likely to harbor germs. Disinfectants work best on a clean surface and usually require a longer surface contact period (between 1 - 10 minutes) to work.</p> <p>X Surfaces that people touch a lot (door handles, railings, light switches, chairs, tables) and bathroom and kitchen surfaces should be cleaned, sanitized, and disinfected routinely.</p>
<p>ADDITIONAL GUIDANCE AND PROTOCOLS:</p>	<p>Describe additional guidelines and protocols when situations arise that are not covered by this plan.</p>
<p>KEY PERSONNEL</p>	<p>List the points of contact for this plan and any other important contact information.</p>
<p>CRITICAL WORK ORDERS</p>	<p>We will be Complying with the City of Kodiaks, Employee Policy.</p>

Kodiak School and Community Pool

Mitigation Steps in accordance with Attachment P of Mandate 16, State of Alaska

- Staff members will be screened prior to their shift and maintain the staff screening log.
- Staff members will not come to work if symptomatic, ill or within 72 hours of exhibiting a fever.

- Each participant will be screened prior to entering the pool or shower/restrooms areas, by answering questions at check in.
- All participants must have contact and emergency contact information, receptionist will keep sign in log.
- Only parents or guardians are allowed in the viewer/bleacher area, and it is recommended that those not of the same household stay 6 feet apart and wear face masks.
- Where possible, 10 foot social distancing by non-household member should be maintained while swimming laps or otherwise exercising in the pool.
- Avoid congregating on the deck of the pool or other common areas.
- Occupancy of the pool is limited to 50%, or 50 participants in the water.

- Doors to showers and restrooms will be left propped open.
- Lockers and changing areas are not available for use, therefore participants must come and leave in their suits.
- Participants must still shower before entering the pool.

- Pool, deck and other communal spaces must be fully sanitized prior to opening each day.
- **Employees will provide hourly and end of night touch point sanitation AND maintain the Facility Cleaning Protocol.**

- Water quality must be maintained per CDC guidance and our normal ranges.
- Facility Cleaning and disinfection must be conducted in compliance with CDC protocols weekly.
If an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation as possible.

The Facility will have signage for:

No Participant may use the facility or join a swim activity within 72 hours of exhibiting a fever.

It is strongly suggested that cloth face coverings be worn by all patrons and employees, except when in the water.

In the entryway a notice of the Mitigation Plan and any person with symptoms consistent with COVID-19 may not enter the premises.

That Patrons must come and leave the facility in their suits as locker rooms/changing areas are closed.

I, _____ agree to meet and exceed the standards as stated above.

Sign: _____

Date: _____

Kodiak Swimming Pool Sign In

Date: _____

OPEN SWIM / LAP SWIM / BIRTHDAY PARTY

Receptionist:				Pass Health
Name	Phone Number	Emergency Contact	Emergency Contact #	Screening
1				X
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

Staff:

Parks and Recreation Health Screening

You MUST have your Swimsuit ON

1. Do you have a fever?
2. Do you have a cough, are you experiencing difficulty breathing, or have shortness of breath?
3. Have you had contact with a person who has tested positive for COVID-19 in the past 14 days?
4. Have you traveled outside of Alaska in the past 14 days?

**If you have answered YES to any of these questions,
you cannot enter the premises**

Can COVID-19 be spread through coins and banknotes?



17 April 2020

There is currently no evidence to confirm or disprove that COVID-19 virus can be transmitted through coins or banknotes. However, respiratory droplets expelled from an infected person can contaminate and persist on surfaces.

Wash your hands regularly and thoroughly after touching any frequently-touched surface or object, including coins or banknotes. Avoid touching your eyes, mouth and nose, if your hands are not cleaned.

#Coronavirus

#COVID19



Facility Cleaning Protocol

Date: _____ Time: _____

Entrance door handles							
Front Counter							
Front Window							
Register							
Receptionist Keyboard							
Natatorium Door Handles							
Lockerroom Door Handles							

Family room hall door handle							
Family room door handles							
Papertowel dispensers							

Womens Restroom door handles							
Womens Restroom stall doors							
Papertowel dispenser							

Mens Restroom Door Handles							
Womens Restroom Stall Doors							
Papertowel Dispenser							

Womens lockers							
Womens bathroom stall doors							
Womens shower handles							
Papertowel dispensers							

Mens Lockers							
Mens bathroom stall doors							
Mens shower handles							
Papertowel dispensers							

Life guard room door handles							
Chems testing area							

Life Guard chairs - rails							
Diving board							
Bleachers							
Barrier							

Cleaning And Disinfecting Your Facility

Everyday Steps, Steps When Someone is Sick, and Considerations for Employers

How to clean and disinfect

Wear disposable gloves to clean and disinfect.

Clean

- **Clean surfaces using soap and water.** Practice routine cleaning of frequently touched surfaces.



High touch surfaces include:

Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.



Disinfect

- Clean the area or item with soap and water or another detergent if it is dirty. Then, use a household disinfectant.
- **Recommend use of EPA-registered household disinfectant.** Follow the instructions on the label to ensure safe and effective use of the product.

Many products recommend:

- Keeping surface wet for a period of time (see product label)
- Precautions such as wearing gloves and making sure you have good ventilation during use of the product.

- **Diluted household bleach solutions may also be used** if appropriate for the surface. Check to ensure the product is not past its expiration date. Unexpired household bleach will be effective against coronaviruses when properly diluted.

Follow manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser.

Leave solution on the surface for **at least 1 minute**

To make a bleach solution, mix:

- 5 tablespoons (1/3rd cup) bleach per gallon of water

OR

- 4 teaspoons bleach per quart of water

- **Alcohol solutions with at least 70% alcohol.**

Soft surfaces

For soft surfaces such as **carpeted floor, rugs, and drapes**

- **Clean the surface using soap and water** or with cleaners appropriate for use on these surfaces.



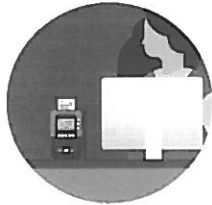
- **Laundry items** (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.

OR

- **Disinfect with an EPA-registered household disinfectant.** These disinfectants meet EPA's criteria for use against COVID-19.

Electronics

- For electronics, such as **tablets, touch screens, keyboards, remote controls, and ATM machines**
- Consider putting a **wipeable** cover on electronics.
- **Follow manufacturer's instruction** for cleaning and disinfecting.
 - If no guidance, **use alcohol-based wipes or sprays containing at least 70% alcohol.** Dry surface thoroughly.



Laundry

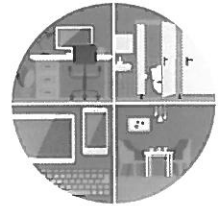
For clothing, towels, linens and other items

- **Wear disposable gloves.**
- **Wash hands with soap and water** as soon as you remove the gloves.
- **Do not shake** dirty laundry.
- Launder items according to the manufacturer's instructions. Use the **warmest appropriate water setting** and dry items completely.
- Dirty laundry from a sick person **can be washed with other people's items.**
- Clean and **disinfect clothes hampers** according to guidance above for surfaces.



Cleaning and disinfecting your building or facility if someone is sick

- **Close off areas** used by the sick person.
- **Open outside doors and windows** to increase air circulation in the area. **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect **all areas used by the sick person**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines.
- If **more than 7 days** since the sick person visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue routine cleaning and disinfection.



When cleaning

- **Wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Additional personal protective equipment (PPE) might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- **Wash your hands often** with soap and water for 20 seconds.
 - Always wash immediately after removing gloves and after contact with a sick person.



- Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.

- **Additional key times to wash hands** include:

- After blowing one's nose, coughing, or sneezing.
- After using the restroom.
- Before eating or preparing food.
- After contact with animals or pets.
- Before and after providing routine care for another person who needs assistance (e.g., a child).

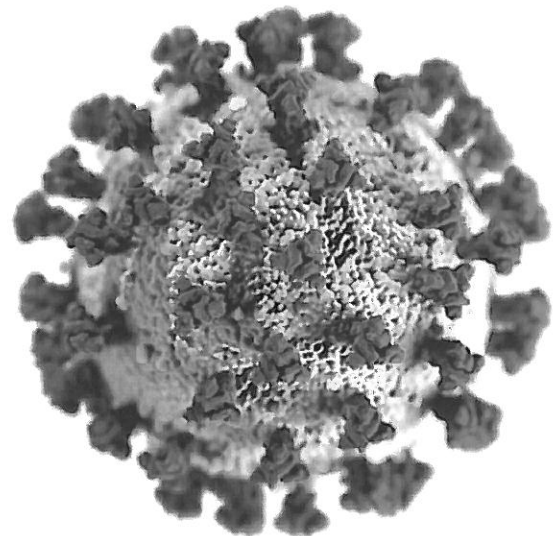
Additional Considerations for Employers



- **Educate workers** performing cleaning, laundry, and trash pick-up to recognize the symptoms of COVID-19.
- Provide instructions **on what to do if they develop symptoms within 14 days** after their last possible exposure to the virus.
- Develop **policies for worker protection and provide training** to all cleaning staff on site prior to providing cleaning tasks.
 - Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Ensure workers are **trained on the hazards of the cleaning chemicals** used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#)).
- **Comply** with OSHA's standards on Bloodborne Pathogens ([29 CFR 1910.1030](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#)).

For facilities that house people overnight:

- Follow CDC's guidance for [colleges and universities](#). Work with state and local health officials to determine the best way to isolate people who are sick and if temporary housing is needed.
- For guidance on cleaning and disinfecting a sick person's bedroom/bathroom, review CDC's guidance on [disinfecting your home if someone is sick](#).



Kodiak Teen Center

Mitigation Steps in accordance with Attachment K of Mandate 16, State of Alaska

- Staff members will be screened prior to their shift and maintain the staff screening log.
- Staff members will not come to work if symptomatic, ill or within 72 hours of exhibiting a fever.

- Each person will be screened prior to entering the Teen Center main auditorium/racquetball courts, by answering questions at the front desk
- All participants must have contact number, receptionist will keep sign in log.
- It is recommended that those not of the same household stay 6 feet apart and wear face masks.
- Occupancy of the auditorium will be 15 people
- Racquetball courts will be limited to singles only (2 people per court)
- Fitness room downstairs will remain closed

- Doors to auditorium and downstairs will be left propped open.

- Equipment must be fully sanitized prior to opening each day.
- **Employees will provide hourly and end of night touch point sanitation AND maintain the Facility Cleaning Protocol.**

- Facility Cleaning and disinfection must be conducted in compliance with CDC protocols weekly.
- If an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation as possible.

The Facility will have signage for:

- No Participant may use the facility within 72 hours of exhibiting a fever.
- It is strongly suggested that cloth face coverings be worn by all patrons and employees
- In the entryway a notice of the Mitigation Plan and any person with symptoms consistent with COVID-19 may not enter the premises.

I, _____ agree to meet and exceed the standards as stated above.

Sign: _____

Date: _____



**Kodiak Area Emergency Services Organization
Reopening Business Form**



This Business has Submitted and Received Mitigation Plan Acceptance



Company Name: City of Kodiak/ Public Works Department

Authorized Representative: Craig Walton/Public Works Director

Authorized Representative Contact: cwalton@city.kodiak.ak.us – 907-486-8060

Date received by EOC: 5/19/20

Mitigation Receipt Number: **K-084**

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.

COVID-19 Mitigation Plan – Kodiak, Alaska

CONTACT INFORMATION:

Business/Company Name	City of Kodiak/ Public Works Department
Owner/ Authorized Representative	Craig Walton/Public Works Director
Phone	(907) 486-8060
Email	cwalton@city.kodiak.ak.us
Business Type	Public Utilities
Date Submitted	5/15/2020
Date Received	

PURPOSE:	<p>The purpose of this COVID-19 Worker Mitigation Plan (WMP) is to meet the mitigation plan requirement identified in <i>Health Mandate 11</i> issued by the Governor of the State of Alaska under the Public Health Disaster Emergency Declaration.</p> <p>Mandate 11 seeks to balance the ongoing need to maintain diligent efforts to slow and disrupt the rate of infection with the corresponding critical need to resume economic activity in a reasonable and safe manner.</p> <p>This WMP is a proposed plan of action to continue supporting critical infrastructure in the State of Alaska, and outlines how the spread of COVID-19 will be avoided within specific operations, starting with its workforce, so as to not endanger the lives in the communities in which they operate.</p> <p>The key objectives of the WMP are aimed at:</p> <ul style="list-style-type: none"> • reducing transmission among employees, • maintaining healthy business operations, and • maintaining a healthy work environment.
SCOPE:	<p>Signage is placed on entry doors reminding people of social distancing and proper hygiene. Upstairs office is locked and visitors are asked to call office for information. Personnel are reminded about social distancing and proper hygiene protocol. Masks have been distributed to all personnel.</p>
RESOURCES & REFERENCES:	<p>State of Alaska Health Mandate 11: Alaska’s Essential Services and Critical Infrastructure(formerly Attachment A)</p> <ul style="list-style-type: none"> • Mandate 11 <p>The following resources are guidance documents published by the U.S. Centers for Disease Control and Prevention (CDC) which are relevant:</p>

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

Infectious Disease
Preparedness and Response Plan

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- [Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 \(COVID-19\)](#) - Guidance to help prevent workplace exposures to acute respiratory illnesses, including COVID-19, in non-healthcare settings.
- [Travelers Returning from International Travel](#) - Information for travelers returning from countries with level 3 travel health notices. Depending on your travel history, you will be asked to stay home for a period of 14 days from the time you left an area with widespread or ongoing community spread (Level 3 Travel Health Notice).
- [Get Your Home Ready](#) - This interim guidance is to help household members plan for community transmission of coronavirus disease 2019 (COVID-19) in the United States. The Centers for Disease Control and Prevention (CDC) encourages household members to prepare for the possibility of a COVID-19 outbreak in their community.

The following resources are guidance documents published by the U.S. Occupational Safety and Health Administration (OSHA):

- [Prevent Worker Exposure to Coronavirus \(COVID-19\)](#) – General practices that employers and workers should follow to help prevent exposure to coronavirus.
- [Guidance on Preparing Workplaces for COVID-19](#) - Recommendations as well as descriptions of mandatory safety and health standards. The recommendations are advisory in nature, informational in content, and are intended to assist employers in providing a safe and healthful workplace.

The following resource contains mandates and guidance documents published by the Alaska Department of Military and Veterans Affairs (ADMV), Division of Homeland Security & Emergency Management and the Department of Health and Social Services:

- [Coronavirus \(COVID-19\)](#) – Contains health mandates, press releases, public notices and other coronavirus relevant documents.
- [COVID-19 Resources](#) – the COVID-19 website of Alaska DHHS

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Infectious Disease
Preparedness and Response Plan

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DEFINITIONS:**SARS-CoV-2 and COVID-19:**

Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) is the contagious virus that is the cause of the ongoing pandemic of Coronavirus Disease (COVID-19).

Social Distancing:

Includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer containing at least 70% alcohol, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands

Confirmed/Suspect COVID-19:

A person who has tested positive for COVID-19 or a person who satisfies epidemiological and clinical criteria.

Close Contact:

Greater than 15 minutes face-to-face contact in any setting with a confirmed case in the period extending from 24 hours before onset of symptoms in the confirmed case, or sharing of a closed space with a confirmed case for a prolonged period (e.g. more than 2 hours) in the period extending from 24 hours before onset of symptoms in the confirmed case.

A close contact includes a person meeting any of the following criteria:
Living in the same household or household-like setting (e.g. in a boarding school or hostel).

Isolation:

Separates sick people with a contagious disease from people who are not sick.

Quarantine:

Separates and restricts the movement of people who were exposed or potentially exposed to a contagious disease to see if they become sick.

Signs & Symptoms:

Fever, sore throat, cough, shortness of breath, chills, body aches, headache, abdominal pain, diarrhea, vomiting,

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

Infectious Disease
Preparedness and Response Plan

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**CLASSIFICATION OF
WORKER EXPOSURE**

Worker risk of occupational exposure to COVID-19 may vary from very high to high, medium, or lower (caution) risk. The level of risk depends in part on the industry type, need for contact within 6 ft, contact with individuals suspected of being infected with COVID-19, or requirement for repeated or extended contact with persons known to be, or suspected of being, infected with COVID-19.

To help workers determine appropriate precautions, job tasks can be divided into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk.

Medium Exposure Risk

Medium exposure risk jobs include those that require frequent and/or close prolonged contact with people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., in schools, high-population-density work environments, and some high-volume retail settings). Most jobs in this risk profile are outside of the logging industry.

**WORKPLACE CONTROL
Plan**

We are following current Health Mandate 11 updates and attachments. Continue to message personal hygiene and social distancing where possible. Jobs within Public Works sometimes requires employees to work closely together. The office upstairs will remain locked with signage on the entry doors downstairs to call PW office. As an essential service and critical infrastructure Public Works to the best of our abilities, take reasonable precautions to ensure the health of the service sector and our employees.

**Kodiak Re-opening
COVID-19
Worker Mitigation Plan**

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5/21

STATE CAPITOL
P.O. Box 110001
Juneau, AK 99811-0001
907-465-3500



550 West Seventh Avenue, Suite 1700
Anchorage, AK 99501
907-269-7450

Governor Michael J. Dunleavy
STATE OF ALASKA

**** COVID-19 HEALTH MANDATE ****

Issued: March 27, 2020

By: Governor Mike Dunleavy *MD*
Commissioner Adam Crum *AC*, Alaska Department of Health and Social Services
Dr. Anne Zink *AZ*, Chief Medical Officer, State of Alaska

To prevent the spread of Coronavirus Disease 2019 (COVID-19), the State of Alaska is issuing its eleventh health mandate based on its authority under the Public Health Disaster Emergency Declaration signed by Governor Mike Dunleavy on March 11, 2020.

Given the increasing concern for new cases of COVID-19 being transmitted via community spread within the state, Governor Dunleavy and the State of Alaska are issuing the following mandate to **go into effect March 28, 2020 at 5:00 pm and will be reevaluated by April 11, 2020.**

This mandate is issued to protect the public health of Alaskans. The Governor looks to establish consistent mandates across the State in order to mitigate the impact of COVID-19. The goal is to flatten the curve and disrupt the spread of the virus.

The purpose of this mandate is to restrict the movement of individuals within the State of Alaska in order to prevent, slow, and otherwise disrupt the spread of the virus that causes COVID-19.

The State of Alaska and the Alaska Department of Health and Social Services (DHSS) acknowledge the importance of social distancing, while maintaining essential healthcare services, public government services, and other essential business activities, to prevent, slow, and otherwise disrupt the spread of COVID-19 in Alaska. It is imperative that Alaskans heed these guidelines.

Health Mandate 011 – Social Distancing

Effective 5:00 pm March 28, 2020:

All persons in Alaska, except for those engaged in essential health care services, public government services, and essential business activities, are mandated to remain at their place of residence and practice social distancing. For the purpose of this mandate, social distancing is defined as maintaining a distance of six feet or greater from any individuals with whom you do

For the latest information on COVID-19, visit coronavirus.alaska.gov
State of Alaska COVID-19 Mandate 011

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not currently reside. Read the **“Mandate 11 & 12 FAQ’s”** for more details, which can be found here: <http://dhss.alaska.gov/dph/Epi/id/Pages/COVID-19/default.aspx>

Critical infrastructure includes those items listed in “Alaska’s Essential Services and Critical Infrastructure” (formerly Attachment A) <https://gov.alaska.gov/wp-content/uploads/sites/2/03232020-COVID-19-Health-Mandate-010-Attachment-A.pdf>

I. The Governor orders individuals to abide by the following:

- a. Work from home as much as possible (see Alaska Essential Services and Critical Workforce Infrastructure Order).
- b. Immediately isolate any family member who is ill.
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-prevent-spread.html#precautions>
- c. Outdoor activity (e.g., walking, hiking, bicycling, running, fishing or hunting) is permitted when a distance of six or more feet can be maintained between individuals not in the same household.
- d. Any individual who exhibits symptoms of illness must not leave their home, including to work, except as necessary to seek or receive medical care.
- e. All individuals shall cease participation in public or private gatherings that include non-household members, regardless of the number of people involved. This includes, but is not limited to, weddings, faith gatherings, graduations, and funeral events.
- f. Individuals experiencing homelessness are exempt from this mandate but are urged to obtain shelter.

II. The Governor orders the closure of non-essential businesses:

- a. All businesses within Alaska, except those listed in Alaska Essential Services and Critical Workforce Infrastructure Order, are required to cease all activities at facilities located within the state except Minimum Basic Operations, as defined in Section II(c). For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home).
- b. For purposes of this Mandate, covered businesses include any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or corporate or entity structure
 - a. **“Minimum Basic Operations”** include the following, provided that employees comply with Social Distancing Requirements as defined in this Section, to the extent possible, while carrying out such operations:
 - i. The minimum necessary activities to maintain the value of the business’s inventory, ensure security, process payroll and employee benefits, or for related functions.
 - ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.

III. The Governor orders employers to abide by the following:

For the latest information on COVID-19, visit coronavirus.alaska.gov
State of Alaska COVID-19 Mandate 011

- a. Businesses providing essential services and critical infrastructure will, to the extent reasonably feasible, take reasonable precautions to ensure the health of their service sector and employees.
- b. Public-facing businesses providing essential services and critical infrastructure will proactively promote social distancing between employees and others, including, but not limited to, expanding delivery options, drive-through services, limiting the number of individuals in a building, clearly spacing lines to keep individuals six feet apart, or making appointment times to minimize interactions between members of the public.
- c. Employers will evaluate which of their employees can feasibly work remotely from home and to the extent reasonable, take steps to enable employees to work from home.

A violation of a state COVID-19 Mandate may subject a business or organization to an order to cease operations and/or a civil fine of up to \$1,000 per violation.

In addition to the potential civil fines noted above, a person or organization that fails to follow the state COVID-19 Mandates designed to protect the public health from this dangerous virus and its impact may, under certain circumstances, also be criminally prosecuted for Reckless Endangerment pursuant to Alaska Statute 11.41.250. Reckless endangerment is defined as follows:

- (a) A person commits the crime of reckless endangerment if the person recklessly engages in conduct which creates a substantial risk of serious physical injury to another person.**
- (b) Reckless endangerment is a class A misdemeanor.**

Pursuant to Alaska Statute 12.55.135, a defendant convicted of a class A misdemeanor may be sentenced to a definite term of imprisonment of not more than one year.

Additionally, under Alaska Statute 12.55.035, a person may be fined up to \$25,000 for a class A misdemeanor, and a business organization may be sentenced to pay a fine not exceeding the greatest of \$2,500,000 for a misdemeanor offense that results in death, or \$500,000 for a class A misdemeanor offense that does not result in death.

This mandate supersedes any local government or tribal mandate, directive, or order.



Kodiak Area Emergency Services Organization
Reopening Business Form



This Business has Submitted and Received Mitigation Plan Acceptance



Company Name: City of Kodiak – City Hall

Authorized Representative: Mike Tvenge

Authorized Representative Contact: 907-486-8642

Date received by EOC: 5/21/2020

Mitigation Receipt Number: K-095

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.

COVID-19 Mitigation Plan – Kodiak, Alaska

CONTACT INFORMATION:

Business/Company Name	City of Kodiak – City Hall
Owner/ Authorized Representative	Mike Tvenge
Phone	907-486-8642
Email	mtvenge@city.kodiak.ak.us
Business Type	Local Government
Date Submitted	5/20/2020
Date Received	5/20/2020

PURPOSE:	<p>This WMP is a proposed plan of action to continue supporting critical infrastructure in the State of Alaska, and outlines how the spread of COVID-19 will be avoided within specific operations, starting with its workforce, so as to not endanger the lives in the communities in which they operate.</p> <p>The City of Kodiak City Hall Offices affected are the Finance Department, IT Department, Building Officials Department, Clerks Department, Human Resources Department and Administration Department.</p> <p>The Kodiak Island Borough is the landlord and has not yet determined the building reopening date to the public.</p> <p>When the building does re-open KIB will establish additional janitorial procedures, the City will be accountable for its section of the building in addition to the scheduled KIB janitorial service.</p> <p>The key objectives of the WMP are aimed at:</p> <ul style="list-style-type: none"> • reducing transmission among employees, • maintaining healthy business operations, and • maintaining a healthy work environment.
SCOPE:	Local Government
RESOURCES & REFERENCES:	<p>State of Alaska Health Mandates</p> <p>The following resources are guidance documents published by the U.S. Centers for Disease Control and Prevention (CDC) which are relevant:</p> <ul style="list-style-type: none"> • Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19) - Guidance to help prevent workplace exposures to acute respiratory illnesses, including COVID-19, in non-healthcare settings.

<p>City of Kodiak – City Hall</p>	<p>Kodiak Re-opening COVID-19 Worker Mitigation Plan</p>	<p>Infectious Disease Preparedness and Response Plan</p>
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	<ul style="list-style-type: none"> • Travelers Returning from International Travel - Information for travelers returning from countries with level 3 travel health notices. Depending on your travel history, you will be asked to stay home for a period of 14 days from the time you left an area with widespread or ongoing community spread (Level 3 Travel Health Notice). • Interim Guidance for Ships on Managing Suspected Coronavirus Disease 2019 - Resources for ships originating from, or stopping in, the United States to help prevent, detect, and medically manage suspected COVID-19 infections. • Get Your Home Ready - This interim guidance is to help household members plan for community transmission of coronavirus disease 2019 (COVID-19) in the United States. The Centers for Disease Control and Prevention (CDC) encourages household members to prepare for the possibility of a COVID-19 outbreak in their community. <p>The following resources are guidance documents published by the U.S. Occupational Safety and Health Administration (OSHA):</p> <ul style="list-style-type: none"> • Prevent Worker Exposure to Coronavirus (COVID-19) – General practices that employers and workers should follow to help prevent exposure to coronavirus. • Guidance on Preparing Workplaces for COVID-19 - Recommendations as well as descriptions of mandatory safety and health standards. The recommendations are advisory in nature, informational in content, and are intended to assist employers in providing a safe and healthful workplace. <p>The following resource contains mandates and guidance documents published by the Alaska Department of Military and Veterans Affairs (ADMV), Division of Homeland Security & Emergency Management and the Department of Health and Social Services:</p> <ul style="list-style-type: none"> • Coronavirus (COVID-19) – Contains health mandates, press releases, public notices and other coronavirus relevant documents. • COVID-19 Resources – the COVID-19 website of Alaska DHHS
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<p>DEFINITIONS:</p>	<p><u>SARS-CoV-2 and COVID-19:</u> Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) is the contagious virus that is the cause of the ongoing pandemic of Coronavirus Disease (COVID-19).</p> <p><u>Social Distancing:</u></p>
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<p>City of Kodiak – City Hall</p>	<p>Kodiak Re-opening COVID-19 Worker Mitigation Plan</p>	<p>Infectious Disease Preparedness and Response Plan</p>
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<p>CLASSIFICATION OF WORKER EXPOSURE</p>	<p>Includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer containing at least 70% alcohol, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands</p> <p><u>Confirmed/Suspect COVID-19:</u> A person who has tested positive for COVID-19 or a person who satisfies epidemiological and clinical criteria.</p> <p><u>Close Contact:</u> Greater than 15 minutes face-to-face contact in any setting with a confirmed case in the period extending from 24 hours before onset of symptoms in the confirmed case, or sharing of a closed space with a confirmed case for a prolonged period (e.g. more than 2 hours) in the period extending from 24 hours before onset of symptoms in the confirmed case. A close contact includes a person meeting any of the following criteria: Living in the same household or household-like setting (e.g. in a boarding school or hostel).</p> <p><u>Isolation:</u> Separates sick people with a contagious disease from people who are not sick.</p> <p><u>Quarantine:</u> Separates and restricts the movement of people who were exposed or potentially exposed to a contagious disease to see if they become sick.</p> <p><u>Signs & Symptoms:</u> Fever, sore throat, cough, shortness of breath, chills, body aches, headache, abdominal pain, diarrhea, vomiting,</p> <p>Worker risk of occupational exposure to COVID-19 may vary from very high to high, medium, or lower (caution) risk. The level of risk depends in part on the industry type, need for contact within 6 ft, contact with individuals suspected of being infected with COVID-19, or requirement for repeated or extended contact with persons known to be, or suspected of being, infected with COVID-19.</p> <p>To help workers determine appropriate precautions, job tasks can be divided into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk.</p>
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		<p>Page 4 of 4</p>

<p>WORKPLACE CONTROL Plan</p> <p>Social Distancing</p> <p>Hygiene Protocols</p> <p>Staffing/Operations</p>	<p>Medium Exposure Risk</p> <p>Medium exposure risk jobs include those that require frequent and/or close prolonged contact with people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., in schools, high-population-density work environments, and some high-volume retail settings). Most jobs in this risk profile are outside of the logging industry.</p> <ol style="list-style-type: none"> 1. Social distance of at least six feet should be maintained between individuals and household groups. When not possible the wearing of facial masks will be required. 2. Entryway signage will be placed notifying the public of the City’s COVID-19 Mitigation Plan and clearly state that any person with symptoms consistent with COVID-19 may not enter the premises. 3. Access to the building will be through the main entrance located next the Borough Assembly Chambers. Lower level access will be restricted to City Employees, elected officials and scheduled personnel. <ol style="list-style-type: none"> 1. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels will be available. 2. Employees will conduct daily touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site. <ol style="list-style-type: none"> 1. If an employee does not feel well they will be asked to stay home and seek medical consult. They must have a written letter from their doctor releasing them to work before coming onto the premises. 2. Employees must be temperature free for 72 hours and exhibit no symptoms of Covid-19. 3. Any staff who knowingly come to work while exhibiting symptoms will be asked to leave immediately and be tested for Covid-19. 4. Staff members returning from off island travel may be required to work in isolation or wear a facial mask while at work.
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**Kodiak Area Emergency Services Organization
Reopening Business Form**



This Business has Submitted and Received Mitigation Plan Acceptance



Kodiak Public Library

Company Name: _____

Laurie Madsen, Director

Authorized Representative: _____

Authorized Representative Contact: lmadsen@city.kodiak.ak.us

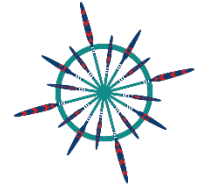
Date received by EOC: 5/21/20

Mitigation Receipt Number: K-098

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.

COVID-19 Kodiak Public Library Building Reopening: A Phased Plan



Introduction: To prevent or slow the spread of Coronavirus Disease 2019 (COVID-19), the State of Alaska issued Health Mandate 2.1 prompting the Kodiak Public Library to close its doors to the public. On March 16, 2020, the library began only offering curbside checkout service and ramped up its virtual collection. Access to the other libraries in the Alaska Library Catalog ceased. We purchased additional online resources for patron access and education. We began protecting self and co-workers through social distancing, quarantining returned materials and reducing staff on duty in the office. Staff working from home are engaged in library tasks and online learning to increase their knowledge to better serve the public in the online environment.

On May 8, 2020 Alaska Governor Mike Dunleavy issued Phase II of the “Reopen Alaska Responsibly Plan” allowing libraries to reopen at 25% capacity, using protective guidelines to slow transmission of COVID-19, practicing social distancing, encouraging telework, and individuals older than 65 should minimize exposure. Opening up the physical spaces and return to large-group programs the library offered in the pre-pandemic environment will not be immediate.

Following the U.S. Center for Disease controls guidance for business response to the pandemic¹, we have three goals:

1. Reduce transmission among employees
2. Maintain healthy library operations
3. Maintain a healthy work environment

(Please find the plan to achieve and maintain these goals at the end of this document)

Phased Reopening of Kodiak Public Library – May 2020

The City of Kodiak will decide when and in what stages the Kodiak Public Library will open. This document contains recommendations from the library staff for a phased reopening; which may change as situations change.

Phase 1: Once the Stay-at-home order is lifted, but before opening

- Library is closed, Wi-Fi is accessible to the public, no one enters the building who is not on staff or tech services employee;
- Curbside service is offered. Patrons reserve materials online or by phone. When item(s) are ready, patron is notified by email or phone, a time for pickup is scheduled, at that time, the item(s) are placed on a cart outside the front door. After patron retrieves item(s), staff person brings cart inside and disinfects it.
- “Elder delivery” is established as needed by house-bound seniors to receive delivery of requested materials from the Director (wearing protective coverings);
- All public interaction is electronic or telephonic, phone calls will be answered between 9:00am & 4:00pm;
- Staff will be scheduled in the building Monday-Friday between 8:00am and 5:00pm with no more than three (3) employees on shift--all wear masks, use hand sanitizer and practice social distancing. Other staff work from home on assigned tasks and projects;
- All interior doors are open to avoid touch, and all touch points are sanitized before and after use;
- The City Council may hold its work sessions in the multipurpose room provided sanitation measures are in place;
- All fines are waived, loan periods are set to at least six (6) weeks; holds may only be placed on local items;
- Returned items are retrieved from the book drop twice per day, quarantined on a cart in a study room, and checked in five (5) days after return before being discharged. The empty book drop will be sanitized after items are removed and staff will dispose of worn gloves and disinfect their hands; and
- Staff meetings shall be held via Zoom online meeting software twice per month.

¹ Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19). Accessed April 24, 2020 from <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

Phase 3: Library is open to the public to 15 persons at a time, without an appointment, a 2-hour time limit placed on visits. Extra precautions and adequate sanitation supplies are available.

- Hours the library is available to the public are Monday –Saturday from 10:00am-5:00pm for a maximum of a two-hour visit per day;
- No gatherings or public events are held during this phase;
- All members of the public and staff will be asked to wear facial masks and practice social distancing;
- Study rooms, the Multipurpose room and the Alaskana Room will be locked and closed to the public, City Council will continue meeting after-hours in the Multipurpose room;
- Xerox and faxing services will be conducted by staff, the public will not touch the machine;
- Resumption of holds and borrowing through the Alaska Library Catalog occurs;
- Restrooms will be locked, staff member will allow one entry of one patron per room, at a time;
- Hand sanitizer and antiseptic wipes will be readily available for use by the public;
- No more than 15 members of the public are allowed in the library at any one time;
- No more than 8 children and their parent or guardian are allowed in the Children’s Room at a time;
- Staff will sanitize all touch points, and monitor the public’s behavior;
- One chair per table is available ,with no upholstered or leisure seating available;
- Patrons loitering are asked to leave;
- Two checkout stations will be available and one reference-question station will be open for public queries;
- Director and designated staff will continually walk through the building to assist patrons and maintain awareness of social distancing;

Phase 5: Library is open will full services as normal, or “new normal”

- Continue online offerings and virtual programming, slowly increase in-person smaller programming;
- Operating hours return to normal, Monday – Thursday, 10:00am-8:00pm Friday & Saturday 10am-5:00pm;
- Maintain social distancing and wearing of masks, continued sanitization supplies ;
- Protective barriers and barrier lines continue;
- Hand sanitizer and antiseptic wipes will be readily available for use by the public;
- Public access to computers increases to two hours per day, continued six-foot distance between computers and then closed off for 30 minutes to allow disinfecting of touch points to occur between uses;
- Small gatherings of fewer than 20 people and face-to-face story time resumes
- Restrooms opened to the pubic, continued sanitization of restrooms;
- Contract janitorial service to sanitize restrooms at 2pm and 5pm;
- Consider returning some of the upholstered furnishings should safety warrant it;
- Social media posts and advertisements will be disseminated to alert the public of the phased-opening with its restrictions and regulations.

Goals: Preparing Workplaces for a COVID-19 Outbreak

- I. Reduce transmission among employees,
 - a. Actively encourage sick employees to stay home and separate sick employees
 - b. Identify where and how workers might be exposed to COVID-19 at work
 - c. Educate employees about how they can reduce the spread of COVID-19
- II. Maintain healthy business operations
 - a. Implement flexible sick leave and supportive policies and practices—work from home, flex hours, etc.
 - b. Assess your essential functions and the reliance that others and the community have on your services
 - c. Establish policies and practices for social distancing
 - i. Increasing physical space between employees at the worksite
 - ii. Increasing physical space between employees and customers (e.g., drive through, partitions)
 - iii. Downsizing operations
 - iv. Delivering services remotely (e.g. phone, video, or web)
 - v. Delivering products through curbside pick-up or delivery
- III. Maintain a healthy work environment
 - a. Consider improving the engineering controls using the building ventilation system
 - i. Increase ventilation rates.
 - ii. Increase the percentage of outdoor air that circulates into the system.
 - b. Support respiratory etiquette and hand hygiene for employees, customers, and worksite visitors
 - i. Provide tissues and no-touch disposal receptacles.
 - ii. Place hand sanitizers in multiple locations to encourage hand hygiene.
 - iii. Place posters that encourage hand hygiene to help stop the spread at the entrance to your workplace and in other workplace areas where they are likely to be seen.
 - iv. Discourage handshaking – encourage the use of other noncontact methods of greeting.
 - c. Direct employees to visit the coughing and sneezing etiquette and clean hands webpage for more information. Perform routine environmental cleaning and disinfection:
 - i. Routinely clean and disinfect all frequently touched surfaces in the workplace,
 - ii. Discourage workers from using other workers’ phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
 - iii. Provide disposable wipes so that commonly used surfaces (for example, doorknobs, keyboards, remote controls, desks, other work tools and equipment) can be wiped down by employees before each use.
 - d. Perform enhanced cleaning and disinfection after persons suspected/confirmed to have COVID-19 have been in the facility
 - e. Take care when attending meetings and gatherings:
 - i. Using videoconferencing or teleconferencing when possible for work-related meetings and gatherings.
 - ii. When videoconferencing or teleconferencing is not possible, hold meetings in open, well-ventilated spaces.

Mandate 16 – Attachment O

Libraries, Museums, and Archives Attachment O Issued May 7, 2020 Effective May 8, 2020 Part of Phase II
 For the latest information on COVID-19, visit coronavirus.alaska.gov State of Alaska COVID-19 Mandate 016 -
 Attachment O Libraries, Museums, and Archives – Phase II

I. Applicability: This Attachment applies to all libraries, museums, and archives, and supersedes Mandate 2.1.

II. Libraries, archives, and museums may resume operations if they meet all of the following requirements, as well as applicable local rules and ordinances:

a. General:

- i. It is strongly suggested that cloth face coverings be worn by all employees and members of the public.
- ii. No more than 25 percent of maximum occupancy for public areas, as required by law, is permitted at any one time.
- iii. Social distance of at least six feet should be maintained between individuals and household groups.
- iv. Each library, archive, or museum must establish a COVID-19 Mitigation Plan addressing practices and protocols to protect staff and the public.

b. Hygiene Protocols:

- i. Employer must provide hand washing capability or sanitizer.
- ii. Frequent hand washing by employees must be enforced.
- iii. An adequate supply of soap and/or hand sanitizer, disinfectant, and paper towels must be available.
- iv. Employer must provide daily touch-point sanitization (e.g., workstations, equipment, screens, doorknobs, restrooms) throughout the facility.

c. Staffing:

- i. Employer must provide training for employees regarding these requirements and provide each employee a copy of the COVID-19 Mitigation Plan.
- ii. Employer must conduct pre-shift staff screening and maintain a staff screening log.
- iii. No employee displaying symptoms of COVID-19 may provide services to the public. Symptomatic or ill employees may not report to work.
- iv. No employee may work within 72 hours of exhibiting a fever.
- v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

Libraries, Museums, and Archives Attachment O Issued May 7, 2020 Effective May 8, 2020 Part of Phase II
 For the latest information on COVID-19, visit coronavirus.alaska.gov State of Alaska COVID-19 Mandate 016 -
 Attachment O Libraries, Museums, and Archives – Phase II Page 2 of 2

d. Cleaning and Disinfecting:

- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the library, archive, or museum may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, the library, archive, or museum may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- iii. CDC protocols can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

III. Mixed Businesses/Application of Other Attachments a. Stores that operate within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment E for Retail Businesses .

b. Cafes that operate within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment F for Restaurants Dine-In Services.

c. Public gatherings and rentals of spaces within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment N for Social, Religious, and Other Gatherings.

IV. Best Practices Encouraged

- a. Entryway, Curbside, and home delivery is encouraged.
- b. Telephone and online reference requests for contactless pickup and delivery is encouraged.
- c. Move to and promote cashless and receiptless transactions is encouraged.
- d. Closure of hands-on and interactive exhibits is encouraged

References and Resources

Covid Mandate Reopening LAMS Requirements. Libraries, Museums and Archives Attachment O [effective May 8, 2020, Part of Phase II]

How to Protect Yourself and Others Center for Disease Control, 4/18/2020. Available from <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

A Phased Reopening Plan for Libraries as COVID 19 Restrictions Are Lifted. 4/20/20. Available from: <https://medium.com/@john.alan.thill/a-phased-reopening-plan-for-libraries-as-covid-19-restrictions-are-lifted-2d96885c0c1d>

Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes
Available from: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

Stop Germs! Wash Your Hands. Center for Disease Control, 4/18/2020. Available from <https://www.cdc.gov/handwashing>



**Kodiak Area Emergency Services Organization
Reopening Business Form**



This Business has Submitted and Received Mitigation Plan Acceptance



Company Name: Kodiak Police Department

Authorized Representative: Chief Tim Putney

Authorized Representative Contact: tputney@city.kodiak.ak.us

Date received by EOC: 5/21/2020

Mitigation Receipt Number: K-101

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.



**Kodiak Area Emergency Services Organization
Reopening Business Form**



This Business has Submitted and Received Mitigation Plan Acceptance



Company Name: Kodiak Fire Department

Authorized Representative: Chief Jim Mullican

Authorized Representative Contact: jmullican@city.kodiak.ak.us

Date received by EOC: 5/21/2020

Mitigation Receipt Number: K-102

Any person with symptoms consistent with COVID-19 may not enter the premises.

Upon Review of a Mitigation Plan a Receipt Number will be issued - Place this in your store front.

**CITY OF KODIAK
RESOLUTION NUMBER 2020–xxx**

A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK AMENDING RESOLUTION NO. 2016–17 (WATER FEES), RESOLUTION NO. 2017–01 (HARBOR FEES), AND RESOLUTION NO. 2019–13 (SEWER FEES) TO POSTPONE IMPLEMENTATION OF THE FIVE YEAR INCREASE STRUCTURES FOR SIX MONTHS TO PROVIDE RELIEF DURING A STATE DECLARED PUBLIC HEALTH DISASTER

WHEREAS, on June 9, 2016, the Council adopted Resolution No. 2016–17, which amended section 14 utilities (water) of the Schedule of Fees, Charges, and Tariffs and implemented a five-year rate structure; and

WHEREAS, on June 12, 2017, the Council adopted Resolution No. 2017–01, which amended section 9 (harbor) of the Schedule of Fees, Charges, and Tariffs and implemented a five-year rate structure; and

WHEREAS, on June 25, 2019, the Council adopted Resolution No. 2019–13, which amended section 14 utilities (sewer) of the Schedule of Fees, Charges, and Tariffs and implemented a five-year rate structure; and

WHEREAS, the United States Center for Disease Control and Prevention (CDC) has identified COVID-19, also known as the “coronavirus,” as a significant public health risk; and

WHEREAS, on March 11, 2020, Governor Dunleavy issued a declaration of public health disaster emergency in response to the COVID-19 outbreak in the State of Alaska; and

WHEREAS, SB 241, signed into law as Chapter 10 SLA 2020, extends the Governor’s declaration in response to COVID-19 and includes provisions to temporarily suspend imposition of late fees and disconnection fees on residential customer’s utility accounts; and

WHEREAS, during the March 10, April 7, and April 21, 2020, work session, the Council discussed that water, sewer, and certain harbor fees should not increase on July 1, 2020, as scheduled; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska that by adoption of this resolution the following are implemented:

Section 1. Postpone the FY2021 Increase to Schedule of Fees as adopted in Resolution No. 2016–17 (rates attached) section 14 utilities (water). From

July 1, 2020 through December 31, 2020, the rates will not be increased and the FY2020 rates will be maintained.

Section 2. Postpone the FY2021 Increase to Schedule of Fees as adopted in Resolution No. 2017-01 (rates attached) section 9 utilities harbor. From July 1, 2020 through December 31, 2020, the rates will not be increased and the FY2020 rates will be maintained.

Section 3. Postpone the FY2021 Increase to Schedule of Fees as adopted in Resolution No. 2019-13 (rates attached) section 14 utilities (sewer). From July 1, 2020 through December 31, 2020, the rates will not be increased and the FY2020 rates will be maintained.

Section 4. Implementation.

It is the intent of the council that the provisions of this resolution supersede any conflicting provisions of the Schedule of Fees, Charges, and Tariffs.

Section 5. This resolution is effective upon adoption.

CITY OF KODIAK

MAYOR

ATTEST:

CITY CLERK

Adopted:

Water Fee Schedule Amendments
July 1, 2016

City of Kodiak Water Fee Schedule, FY 2017-FY 2021	Existing			Projected		
	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Service Charge - Inside City						
Residential (no additional charge for home-based office/retail use)	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Residential, Senior Citizen (primary residence)	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62
Apartments, per dwelling unit	\$49.78	\$49.78	\$49.78	\$49.78	\$49.78	\$49.78
Auditorium/Theater, per facility	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Bakery, per business	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Bars, per business	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41
Beauty Shops/Barbershops/Animal Grooming						
per business/dwelling unit	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
plus, per operator chair/tub	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62
Bed & Breakfast/Boarding House						
per business/dwelling unit	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
plus, per each guest room	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62
Churches, per facility	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Construction, 1/2 the regular rate for the intended use of the building						
Day care facilities						
per business/dwelling unit	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
plus, for each 5 persons or fraction thereof	\$13.81	\$13.81	\$13.81	\$13.81	\$13.81	\$13.81
Dining facility/Café, per business	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41
Doctor's office, medical clinic, dentist						
per business	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
plus, per exam room or dental chair	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62
Dry Cleaners, per business	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41
Gas Station/Auto Repair shops	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41
Hospital/Major care center, per bed, or applicable metered rate	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Hotel, motels						
per guest room without cooking facilities	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62	\$27.62
per guest room with cooking facilities	\$41.48	\$41.48	\$41.48	\$41.48	\$41.48	\$41.48
Laundries and bath houses, per business	\$345.38	\$345.38	\$345.38	\$345.38	\$345.38	\$345.38
Meat or produce/grocery store, per business	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41	\$200.41
Museums, per business	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Office/retail, per business	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Powerhouses, per business	\$345.38	\$345.38	\$345.38	\$345.38	\$345.38	\$345.38
Rest home/Long Term care, per 2 beds or fraction thereof	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Schools, per 20 persons in daily attendance including staff, or metered rate	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23
Vacant rate, 1/2 the regular rate for the intended use of the building						
Vacant rate, non compliance fee	\$218.32	\$218.32	\$218.32	\$218.32	\$218.32	\$218.32

Water Fee Schedule Amendments
July 1, 2016

	Existing		Projected					
	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21		
Service Charge - Inside City								
Warehouses, per business	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	\$55.23	
Metered Service Charge (\$/mo) - Inside City								
1 or 1 1/2"	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	
2"	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	\$68.88	
3"	\$129.02	\$129.02	\$129.02	\$129.02	\$134.36	\$141.09	\$141.09	
4"	\$214.83	\$214.83	\$214.83	\$214.83	\$222.97	\$234.16	\$234.16	
6"	\$429.86	\$429.86	\$429.86	\$429.86	\$444.50	\$466.83	\$466.83	
8"	\$688.01	\$688.01	\$688.01	\$688.01	\$710.33	\$746.03	\$746.03	
Volume Charge (\$/000 gallons) - Inside City								
Commercial	\$2.29	\$2.32	\$2.36	\$2.39	\$2.43	\$2.47	\$2.47	
Industrial	\$1.75	\$1.94	\$2.14	\$2.37	\$2.62	\$2.90	\$2.90	
Wholesale	\$1.85	\$1.87	\$1.91	\$1.93	\$1.96	\$2.00	\$2.00	

Water Fee Schedule Amendments
July 1, 2016

	Existing		Projected				
	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
Service Charge - Outside City							
Residential (no additional charge for home-based office/retail use)	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Residential, Senior Citizen (primary residence)	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	
Apartments, per dwelling unit	\$59.83	\$59.83	\$59.83	\$59.83	\$59.83	\$59.83	
Auditorium/Theater, per facility	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Bakery, per business	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Bars, per business	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	
Beauty Shops/Barbershops/Animal Grooming per business/dwelling unit plus, per operator chair/tub	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Bed & Breakfast/Boarding House	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	
per business/dwelling unit plus, per each guest room	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Churches, per facility	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	
Churches, per facility	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Construction, 1/2 the regular rate for the intended use of the building							
Day care facilities							
per business/dwelling unit plus, for each 5 persons or fraction thereof	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Dining facility/Café, per business	\$16.57	\$16.57	\$16.57	\$16.57	\$16.57	\$16.57	
Doctor's office, medical clinic, dentist per business	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	
per business plus, per exam room or dental chair	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Dry Cleaners, per business	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	
Gas Station/Auto Repair shops	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	
Hospital/Major care center, per bed, or applicable metered rate	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	
Hotel, motels	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
per guest room without cooking facilities	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	\$33.14	
per guest room with cooking facilities	\$49.67	\$49.67	\$49.67	\$49.67	\$49.67	\$49.67	
Laundries and bath houses, per business	\$414.47	\$414.47	\$414.47	\$414.47	\$414.47	\$414.47	
Meat or produce/grocery store, per business	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	\$240.36	
Museums, per business	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Office/retail, per business	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Powerhouses, per business	\$414.47	\$414.47	\$414.47	\$414.47	\$414.47	\$414.47	
Rest home/Long Term care, per 2 beds or fraction thereof	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Schools, per 20 persons in daily attendance including staff, or metered rate	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	
Vacant rate, 1/2 the regular rate for the intended use of the building							
Vacant rate, non compliance fee	\$218.32	\$218.32	\$218.32	\$218.32	\$218.32	\$218.32	
Warehouses, per business	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	\$66.26	

Water Fee Schedule Amendments
July 1, 2016

	Existing		Projected					
	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21		
Service Charge - Outside City								
Metered Service Charge (\$/mo) - Outside City								
1 or 1 1/2"	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	
2"	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	\$82.62	
3"	\$154.89	\$154.89	\$154.89	\$154.89	\$161.23	\$169.31		
4"	\$257.94	\$257.94	\$257.94	\$257.94	\$267.56	\$280.99		
6"	\$516.00	\$516.00	\$516.00	\$516.00	\$533.40	\$560.20		
8"	\$825.56	\$825.56	\$825.56	\$825.56	\$852.40	\$895.24		
VFW/Landfill	\$181.76	\$181.76	\$181.76	\$181.76	\$181.76	\$181.76		
Volume Charge (\$/000 gallons) - Outside City								
Commercial	\$2.85	\$2.85	\$2.85	\$2.87	\$2.92	\$2.96		
VFW/Landfill	\$1.95	\$1.17	\$1.18	\$1.26	\$1.32	\$1.39		
Wholesale	\$2.14	\$2.25	\$2.29	\$2.32	\$2.36	\$2.39		

Harbor Fee Schedule July 1, 2017, through June 30, 2022

Section 9	Harbor <i>A day is defined as a calendar day, midnight to midnight or portion thereof.</i>	Current Rates FY17	7/1/17 FY18 (18.5%)	7/1/18 FY19 (2.8%)	7/1/19 FY20 (2.8%)	7/1/20 FY21 (2.8%)	7/1/21 FY22 (2.8%)
	Increase per year:						
9.1	Disposal						
9.1.1	Drums, each 55 gallon.....	20.00	24.00	24.50	25.00	26.00	26.50
9.1.2	Containment boom, per foot, plus labor	0.50	0.60	0.60	0.60	0.70	0.70
9.1.3	Sorbent pads and boom.....	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%
9.1.4	Petroleum products and bilge waste, per gallon						
9.1.4.1	Used oil.....	1.00	1.20	1.25	1.30	1.35	1.40
9.1.4.2.	Oily bilge water, vessels under 400 gross tons.....	2.25	2.75	2.75	3.00	3.00	3.00
9.1.4.3.	Oily bilge water, vessels over 400 gross tons.....	4.25	5.00	5.25	5.50	5.50	5.75
9.1.4.4.	Testing and other necessary services	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%
9.2	Dry Storage <i>No charge for fishing gear storage for the first three (3) days. Minimum charge is \$10.00 or per square foot fee, whichever is greater.</i>						
9.2.1	Daily, per square foot.....	0.03	0.04	0.04	0.05	0.05	0.05
9.2.2	Weekly, per square foot.....	0.12	0.14	0.14	0.15	0.15	0.16
9.2.3.	Monthly, per square foot.....	0.40	0.47	0.48	0.49	0.50	0.52
9.2.4	Annual, per square foot.....	1.20	1.40	1.50	1.50	1.60	1.60
9.2.5	Impounded vessels: cost of labor, equipment, and storage	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%
9.3	Electric Service, temporary, per day						
9.3.1	120-volt single-phase or actual KWH cost, whichever is greater	15.00	18.00	18.00	19.00	19.00	20.00
9.3.2	208-volt single-phase or actual KWH cost, whichever is greater	35.00	41.50	43.00	44.00	45.00	46.50
9.3.3	208-volt three-phase or actual KWH cost, whichever is greater.....	40.00	47.50	49.00	50.00	51.50	53.00
9.3.4	Electric cord rental, per day						
	30-amp 120-volt twist lock cords	5.00	7.50	9.00	9.00	9.50	10.00
9.3.5	Electric plug rental, per day						
	30-amp twist lock GFI to 20-amp straight blade.....	5.00	6.00	6.00	7.00	7.00	7.00

	Current Rates	7/1/17	7/1/18	7/1/19	7/1/20	7/1/21
208 single phase to 30-amp twist lock.....	10.00	12.00	12.00	13.00	13.00	13.50
208 three phase to 208 single phase.....	15.00	18.00	18.00	19.00	19.00	20.00
9.4 Tidal Grid, per foot, per tide.....	2.00	2.40	2.50	2.50	2.60	2.70
9.5 Services and equipment rental						
9.5.1 Backhoe/loader, with operator, per 1/2 hour.....	75.00	89.00	91.50	94.00	97.00	100.00
9.5.2 Fork Lift						
9.5.2.1 4-ton, with operator, per 1/2 hour.....	75.00	89.00	91.50	94.00	97.00	100.00
9.5.3 Labor and Materials						
9.5.3.1 City employees, straight time, per hour.....	65.00	77.00	79.00	81.50	84.00	86.00
9.5.3.2 City employees, overtime, per hour.....	90.00	107.00	110.00	113.00	116.00	119.00
9.5.3.3 Non-City labor and miscellaneous materials.....	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%	cost + 10%
9.5.4 Pumps						
9.5.4.1 Dewatering, electric, per day.....	30.00	36.00	36.00	38.00	40.00	40.00
9.5.4.2 Dewatering, electric, per week.....	120.00	142.00	146.00	150.00	153.00	156.00
9.5.4.3 Dewatering, electric, per month.....	300.00	350.00	365.00	376.00	386.00	397.00
9.5.4.4 Dewatering gasoline, per day.....	50.00	60.00	61.00	63.00	65.00	66.00
9.5.4.5 Sewage, vessel or RV pump-out, per use.....	10.00	12.00	12.00	13.00	13.00	14.00
9.5.5 Tanker, used oil, with operator, per hour.....	130.00	154.00	158.00	163.00	168.00	172.00
9.5.6 Vessel, with operator, per hour.....	115.00	122.00	129.00	136.00	143.00	150.00
9.6 Dockage for commercial fishing vessels at piers and docks (all other vessels charged per port tariff)						
9.6.1 • Vessels 80' and under.....	1.50	1.80	1.85	1.90	1.95	2.00
9.6.2 • Vessels 81' and over.....	1.75	2.10	2.15	2.20	2.25	2.30
9.7 Moorage, exclusive, annual						
<ul style="list-style-type: none"> Includes Dock 1, Oscar's Dock, Piers 1, 2, & 3 Dockage fees shall be equal to the vessel's daily moorage rate, or the per foot rate, whichever is greater. Vessels with exclusive moorage, and vessels which have paid their annual daily moorage ceiling, receive the first day free. Dockage fees do not apply to the moorage ceiling. Exclusive moorage means a permanently assigned slip for a specific vessel. Moorage is calculated depending upon vessel length: Length x rate per linear foot. Length = length of vessel, including all fixed protruberances or length of slip, whichever is greater. Vessels moored at posted restricted areas in excess of the allotted time shall incur a moorage charge at double the daily rate, until the vessel has departed. 20% surcharge for vessels wider than 80% of the slip water space 50% surcharge for vessels wider than 100% of the slip water space 						
9.7.1 0 to 20 feet.....	30.00	35.55	36.55	37.60	38.65	39.73

		Current Rates	7/1/17	7/1/18	7/1/19	7/1/20	7/1/21
9.7.2	21 to 30 feet.....	30.00	35.55	36.55	37.60	38.65	39.73
9.7.3	31 to 40 feet.....	30.00	35.55	36.55	37.60	38.65	39.73
9.7.4	41 to 60 feet.....	41.00	48.59	49.95	51.35	52.79	54.27
9.7.5	61 to 80 feet.....	61.00	72.29	74.31	76.40	78.54	80.74
9.7.6	81 to 100 feet.....	71.50	84.73	87.10	89.54	92.05	94.63
9.7.7	101 to 120 feet.....	82.00	97.17	99.89	102.69	105.57	108.53
9.7.8	121 to 150 feet.....	89.00	105.47	108.42	111.46	114.58	117.79
9.7.9	151 feet +	100.00	118.50	121.82	125.23	128.74	132.35
9.8	Moorage, open/daily..... <ul style="list-style-type: none"> Daily moorage shall stop accruing when an amount equal to 100% of the annual exclusive moorage has been reached. Vessels moored at posted restricted areas in excess of the allotted time shall incur a moorage charge at double the daily rate, until the vessel has departed. Vessels under 21' receive one free day per month at designated areas only, on first-come, first-served basis. 	1/60 of the annual moorage rate	1/60 of the annual moorage rate	1/60 of the annual moorage rate	1/60 of the annual moorage rate	1/60 of the annual moorage rate	1/60 of the annual moorage rate
9.9	Parking						
9.9.1	Trailers at designated long-term parking areas						
9.9.1.1	Daily.....	5.00	6.00	6.00	7.00	7.00	7.00
9.9.1.2	Monthly.....	75.00	89.00	91.50	94.00	96.70	100.00
9.9.2	Permit parking for harbor customers in designated 30-day lots adjacent to the harbors, per day..... <ul style="list-style-type: none"> Permits available to vessel slip holders and paid up transient vehicles only. Except that permits may be sold to the general public in the 30-day lot north of Ramp 1, St. Herman Harbor. 	1.00	1.00	1.00	1.00	1.00	1.00
9.10	Gravel ramp use at SHH and SPH						
9.10.1	Aircraft, per launch or retrieval.....	75.00	89.00	91.50	94.00	97.00	100.00
9.10.2	Vessels under 76 feet in length, per foot, per tide.....	1.00	1.20	1.25	1.30	1.30	1.40
9.10.3	Vessels 76 feet and longer, per foot, per tide.....	1.50	1.80	1.80	1.90	1.90	2.00
9.10.4	Annual usage fee (must be paid in advance).....	2,000.00	2370.00	2437.00	2505.00	2575.00	2647.00
9.11	Waiting list, per year.....	25.00	30.00	30.50	31.50	32.00	33.00
9.12	Launch ramp (exclusive slip holders and personal pleasure boats of persons sixty-five years of age or older are exempt)						
9.12.1	Daily.....	10.00	10.00	10.00	10.00	10.00	10.00
9.12.2	Annual.....	100.00	118.50	122.00	126.00	129.00	132.50
9.13	Slip transfer fee, per vessel.....	15.00	18.00	18.00	19.00	19.00	20.00
9.14	Account sent to collections.....	100.00	118.50	122.00	125.00	130.00	132.00
9.15	Sewage disposal at Pier II, per day (dockage charged separately).....	75.00	89.00	91.50	94.00	97.00	100.00

**City of Kodiak
Projected Inside City Sewer Rates, FY 2020-2024**

		5.0%	7.0%	7.0%	4.0%	4.0%	
Service Charge - Inside City	Basis for Charge	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Apartments, per unit	one unit per dwelling	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
	on unit per 3,500 sf of floor area or fraction thereof						
Auditorium	one unit per 200 sf of patron area or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Bakery	one unit per 200 sf of patron area or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Bar	one unit per 200 sf of patron area or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Beauty Shops/Barber/Animal Grooming	one unit per facility/residence	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
B&B / Boarding House	one-half unit per operator chair/tub	\$40.09	\$42.09	\$45.04	\$48.19	\$50.12	\$52.12
	one unit per facility/residence	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
	plus one-half unit per guest room	\$40.09	\$42.09	\$45.04	\$48.19	\$50.12	\$52.12
Churches	one unit per facility	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
	one-half the regular rate for intended use of building						
Construction							
Day Care Facilities	one unit per business/dwelling unit plus one-quarter unit for each 5 persons or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Dining Facility/Café/Bakeries	one unit per 200 sf of patron area	\$20.04	\$21.04	\$22.51	\$24.09	\$25.05	\$26.05
	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Doctor's office, medical clinic, dentist	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Dry Cleaners	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Gas Station / Auto Repair Shop	2 units per business	\$160.31	\$168.33	\$180.11	\$192.72	\$200.43	\$208.45
Hospital/Major Care Center	one unit per bed	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23

Hotel/Motel	one-half unit per guest room w/o cooking	\$40.09	\$42.09	\$45.04	\$48.19	\$50.12	\$52.12
	three-quarter unit per guest room w/cooking	\$60.11	\$63.12	\$67.54	\$72.26	\$75.15	\$78.16
Industrial	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Laundries and bath houses	three-quarter unit per washing machine	\$60.11	\$63.12	\$67.54	\$72.26	\$75.15	\$78.16
Meats or Produce Retail Stores	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Museums	one unit per dwelling	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Office/Retail	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Powerhouses	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Residential (no additional charge for home-based office/retail use)	one unit per dwelling	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Rest Home/Long Term Care	one unit per 2 beds or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Schools	one unit per 20 persons in daily attendance, including staff	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Senior Citizens (primary residence)	one-half unit	\$40.09	\$42.09	\$45.04	\$48.19	\$50.12	\$52.12
Vacant Rate, per month	one-half the regular rate for intended use of building	\$40.09	\$42.09	\$45.04	\$48.19	\$50.12	\$52.12
Vacant Rate Noncompliance Fee		\$248.94	\$261.39	\$279.68	\$299.26	\$311.23	\$323.68
Warehouses	one unit per 6 employees or fraction thereof	\$80.16	\$84.17	\$90.06	\$96.37	\$100.22	\$104.23
Dump Fee							
disposal domestic sludge	per gallon	\$0.41	\$0.43	\$0.46	\$0.49	\$0.51	\$0.53
disposal septic tank/portable toilet water	per gallon	\$0.29	\$0.31	\$0.33	\$0.35	\$0.37	\$0.38

**City of Kodiak
Projected Outside City Sewer
Rates, FY 2020-2024**

		5.0%	7.0%	7.0%	4.0%	4.0%	
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
Service Charge - Outside City	Basis for Charge	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Apartments, per unit	one unit per dwelling	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
	on unit per 3,500 sf of floor area or fraction thereof						
Auditorium	one unit per 200 sf of patron area or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Bakery	one unit per 200 sf of patron area or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Bar	one unit per 200 sf of patron area or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Beauty Shops/Barber/Animal Grooming	one unit per facility/residence	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
	one-half unit per operator chair/tub	\$48.04	\$50.44	\$53.97	\$57.75	\$60.06	\$62.46
B&B / Boarding House	one unit per facility/residence plus one-half unit per guest room	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
	one unit per facility	\$48.04	\$50.44	\$53.97	\$57.75	\$60.06	\$62.46
Churches	one unit per facility	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Construction	one-half the regular rate for intended use of building						
Day Care Facilities	one unit per business/dwelling unit plus one-quarter unit for each 5 persons or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Dining Facility/Café/Bakeries	one unit per 200 sf of patron area	\$24.03	\$25.23	\$27.00	\$28.89	\$30.05	\$31.25
Doctor's office, medical clinic, dentist	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Dry Cleaners (one unit per 6 employees or fraction thereof)	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Gas Station / Auto Repair Shop	2 units per business	\$192.18	\$201.79	\$215.92	\$231.03	\$240.27	\$249.88
Hospital/Major Care Center (one unit per bed)	one unit per bed	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94

Hotel/Motel	one-half unit per guest room w/o cooking	\$48.04	\$50.44	\$53.97	\$57.75	\$60.06	\$62.46
	three-quarter unit per guest room w/cooking	\$72.07	\$75.68	\$80.97	\$86.64	\$90.11	\$93.71
Industrial	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Laundries and bath houses	three-quarter unit per washing machine	\$72.07	\$75.68	\$80.97	\$86.64	\$90.11	\$93.71
	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Meats or Produce Retail Stores	one unit per dwelling	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Museums	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Office/Retail	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Powerhouses	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Residential (no additional charge for hom-based office/retail use)	one unit per dwelling	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Rest Home/Long Term Care	one unit per 2 beds or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Schools	one unit per 20 persons in daily attendance, including staff	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Senior Citizens (primary residence)	one-half unit	\$48.04	\$50.44	\$53.97	\$57.75	\$60.06	\$62.46
	one-half the regular rate for intended use of building	\$48.04	\$50.44	\$53.97	\$57.75	\$60.06	\$62.46
Vacant Rate, per month		\$248.94	\$261.39	\$279.68	\$299.26	\$311.23	\$323.68
Vacant Rate Noncompliance Fee		\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Warehouses	one unit per 6 employees or fraction thereof	\$96.09	\$100.90	\$107.96	\$115.52	\$120.14	\$124.94
Dump Fee		\$0.39	\$0.41	\$0.44	\$0.47	\$0.49	\$0.51
disposal domestic sludge	per gallon	\$0.28	\$0.29	\$0.31	\$0.34	\$0.35	\$0.36
disposal septic tank/portable toilet water	per gallon						

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Kodiak Island Borough ENGINEERING & FACILITIES DEPT.

710 Mill Bay Road
Kodiak, Alaska 99615
Phone (907) 486-9394 Fax (907) 486-9394
E-mail: dconrad@kodiakak.us

May 15, 2020

Mike Tvenge
Kodiak City Manager
710 Mill Bay Road, Rm 114
Kodiak, AK 99615

RE: *Pillar Mountain Road – Lower Reservoir City Property*

Dear Mr. Tvenge,

On January 22, 2020 I had requested that the City of Kodiak consider allowing an area of City property be considered for use as a roll off dumpster location. On January 29 I received a reply from you that stated this property was not available for this purpose. I am requesting reconsideration of this request as while looking for alternate sites in this area, unfortunately there are none that appear feasible at this time.

This overall discussion began in 2019 with yourself, the former KIB Director of Engineering, Craig Walton, and myself. At that time, the four of us met at the two ends of Selief on City owned properties. After consideration and additional observance of both sites, Craig and I agreed that due to traffic loads during key commuting times that these properties would cause and increased safety hazard to both pedestrian and vehicular traffic. After that discussion, the KIB proposed the area near the intersection of Maple Street and Pillar Mountain Road on the Lower Reservoir Area.

I believe that the Lower Reservoir property would be an appropriate location for a semi-fenced, well-lit roll off dumpster area that would be utilized by residents to deposit their Municipal Solid Waste. This site will provide dumpster access for both City and KIB residents that will be losing their roll carts due to several streets in this area being designated as “Bear Aware” areas in the waste hauling contract.

The Lower Reservoir Property site is preferable due its open layout, as it provides open refuge and retreat space for the bears. If properly maintained, it may deter bears from direct conflict on residential properties as the neighboring properties will be utilizing this dumpster location on the periphery of the housing area. The KIB is also proposing a similar site behind the Safeway property near the Dark Lake Ballfield. Our belief is that if we provide well lit, partially fenced designated dumpster sites at either end of the Selief corridor, interactions with wildlife can be minimized.

The proposed lower reservoir site would be approximately 40 feet between chain link fence sections at the front and fifty feet in length. An eight-foot chain link fence would be installed on three sides with an offset gate section at the rear for egress. The pad would be sloped to maintain proper drainage. Winter maintenance would be coordinated with the waste hauler and the KIB will take responsibility to clear snow from the facility.

During our most recent site visit on May 11th, we discussed removing gravel and overburden from the area uphill of the existing entrance area to provide a graded flat parking area adjacent to this dumpster site. This could provide additional parking for residents that utilize Pillar Mountain Road for recreation in the times when the gate is secured. It could also provide space for the city to deposit snow from the nearby city streets.

Development of this sit would require clearing several spruce trees at the site to provide the space required to install this dumpster site. The actual site grading would require a pad to be constructed that would be approximately 75 to 100 feet from the road edge. This area is needed to ensure that there is no contact with the existing overhead electrical, telephone and cable utilities. As stated earlier, the KIB will budget for the installation of LED lighting for added protection. If required, there is a potential to install cameras to not only assist in the pursuit of proper compliance to KIB code requirements but could be enhanced for city staff to be able to view this area for health and safety purposes.

None of us will ever eliminate bear interaction in the urban area if a food source remains available. Discussion with the KIB Solid Waste Advisory Board and the Alaska Department of Fish and Game resulted in the following information.

- No amount of chain link fence will ever deter a bear if a food source is readily available. Complete enclosure with a gate would not eliminate bears contacting the dumpsters and would be a waste of funds.
- A partial chain link enclosure with escape paths would assist in vector control at the sites.
- The solid waste hauling contract provisions allow the KIB to increase the frequency of dumpster hauls to adapt to the increase of bear activity in the spring and fall
- A relatively open landscape and well lighted area should result in less bear activity, especially in the fall. It will also allow for a clearer view area for users
- The clean-up of loose trash reduces the vector control (critters of all size) when loose garbage is observed
- The KIB if it deems necessary can at any time pull dumpsters and relocate or require residents to utilize an alternate site
- Public education and information is key. Recent KIB Code sections will allow the KIB designated employees to propose fines to violators of the code requirements

The KIB is willing to discuss alternatives. I had heard a mention of using the old library site. Although this is an open site I must question if use of this site will attract bears to transit through the highly populated areas in this portion of the city. In addition, this site location may cause additional traffic and associated safety concerns around the fire station and Post Office on the periphery of downtown.

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At this time, I am respectfully requesting further exploratory conversation between the City and Borough to simply provide the best, safest service to the residents of Kodiak. If you require additional information, please contact me at your convenience.

Sincerely,


David Conrad
Director
Engineering Facilities Department
Kodiak Island Borough
(907)486-9357
dconrad@kodiakak.us

Selief Lane Dumpster Pad – Existing Site

The size of this two-dumpster pad is approximately 25 feet between the fence sections and 48 feet long. The rear of this site remains restricted by steel pipe bollards which allows pedestrian access and animal egress.

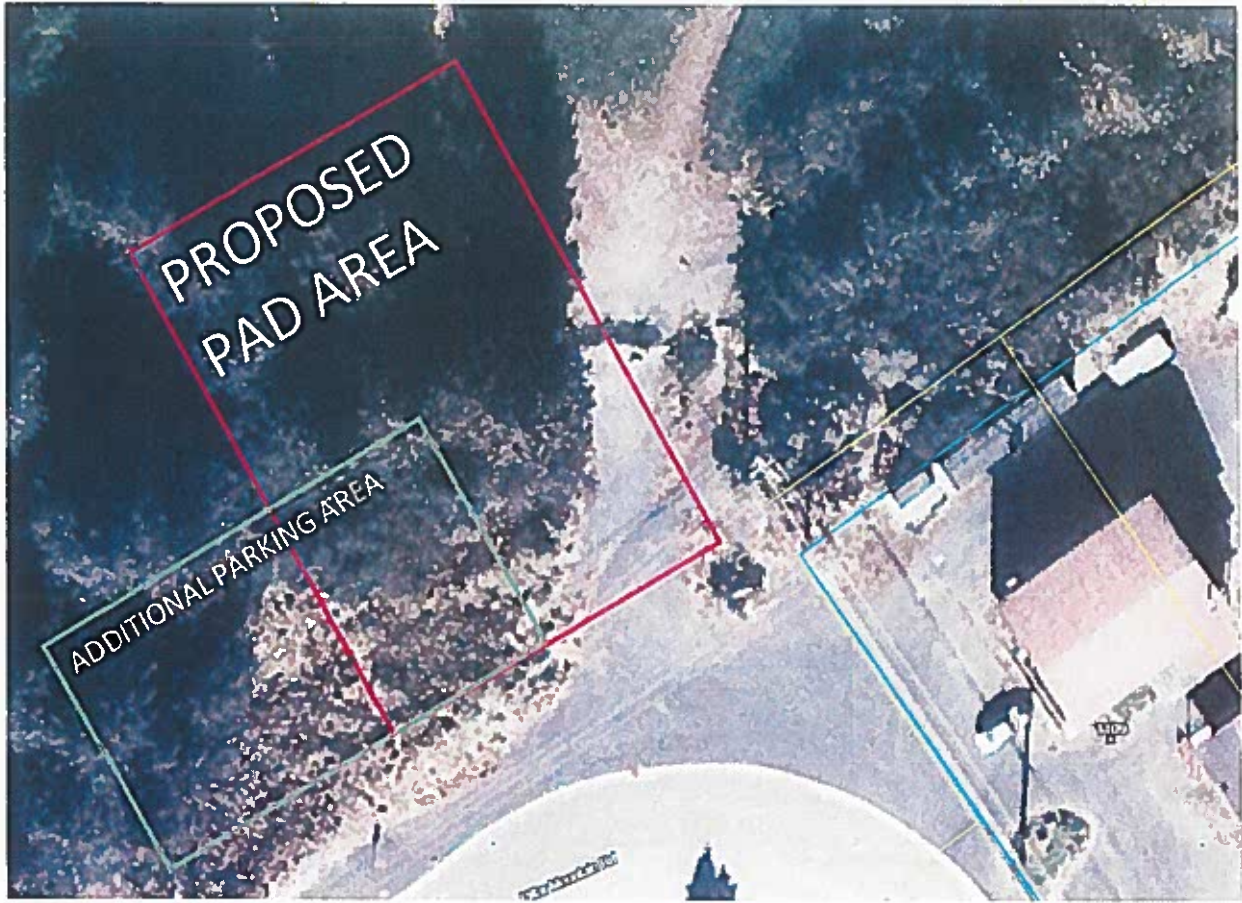




5/21

Rear of site with Bollards





CANCELED SUMMER MEETINGS FOR THE PAST FIVE YEARS

Year	Canceled Meetings
2019	June 27, July 11
2018	June 28, July 26, August 23
2017	July 27, August 24
2016	July 28, August 25
2015	July 9, August 27