

**City of Kodiak Regular Council Meeting Agenda for December 9, 2010**  
**7:30 p.m., at 710 Mill Bay Road, Room 232**

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- I. Called to Order/Roll Call**  
Pledge of Allegiance/Invocation
  
- II. Previous Minutes**  
Approval of Minutes of the November 9, 2010, Special Council Meeting .....1
  
- III. Persons to Be Heard**
  - a. Public Comments (limited to 3 minutes)
  
- IV. Unfinished Business**  
None
  
- V. New Business**
  - a. Resolution No. 2010–29, Creating a Happy Holiday Season by Establishing a Festive Spirit; Appropriating Voluntary and Reasonable, or Obligatory and Unreasonable, Sums From Everyone’s Pay and Credit to Defer the Fiscal Obligations Thereof; and Containing a Severability Clause, an Indemnification Clause, and a Santa Claus .....6
  - b. Resolution No. 2010–30, Authorizing Participation in the Alaska Department of Commerce, Community and Economic Development’s Library Construction and Major Expansion Matching Grant Program .....8
  - c. Resolution No. 2010–31, Certifying the FY11 Shared Fisheries Business Tax Program Application to Be True and Correct.....14
  - d. Authorization of Fridays Taxi Rules and Guidelines .....28
  - e. Appointment of Advisory Board Members .....38
  - f. Election of Deputy Mayor .....52
  
- VI. Staff Reports**
  - a. City Manager
  - b. City Clerk
  
- VII. Mayor’s Comments**
  
- VIII. Council Comments**
  
- IX. Audience Comments (limited to 3 minutes)**
  
- X. Adjournment**

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**MINUTES OF THE SPECIAL COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD TUESDAY, NOVEMBER 9, 2010  
IN THE EMERGENCY OPERATIONS CENTER**

**I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Carolyn L. Floyd called the meeting to order at 6:48 p.m. Councilmembers Charles E. Davidson, Josefina F. Rosales, Gabriel T. Saravia, and Thomas D. Walters were present and constituted a quorum. Councilmembers Patricia B. Branson and John B. Whiddon were absent. City Manager Aimée Kniazowski and City Clerk Debra L. Marlar were also present.

Mayor Floyd led the Pledge of Allegiance.

**II. PREVIOUS MINUTES**

Councilmember Walters MOVED to approve the minutes of the October 28, 2010, regular meeting as presented.

The roll call vote was Councilmembers Davidson, Rosales, Saravia, and Walters in favor. Councilmembers Branson and Whiddon were absent. The motion passed.

**III. PERSONS TO BE HEARD**

**a. Public Comments**

None

**IV. UNFINISHED BUSINESS**

- a. Ordinance No. 1279, Amending KCC 10.08.030, Additional Parking Regulations; Repealing And Reenacting KCC 10.08.050, Limited Time Parking; Adopting KCC 10.08.055, Parking in City Parking Lots; and Amending KCC 10.44.030, Vehicle And Traffic Offenses – Fine Schedule; Regarding the Regulation of Parking on Streets and Other Rights-Of-Way, and in City Parking Lots**

Mayor Floyd read Ordinance No. 1279 by title. Title 10 of the City Code, Vehicles and Traffic, must be amended to provide the authority for the City Council to establish the permit parking program requested by the City's Port and Harbor Advisory Board. According to City attorney Tom Klinkner, the current Code language is not clear enough to allow the City to establish permit parking in the harbor areas. The ordinance amends four sections of Title 10 -- to set time limits for parking, designate specific kinds of parking, provide for official traffic control devices, allow the designation and establishment of paid or permit type parking lots by Council resolution, and set fines for related violations.

Councilmember Walters MOVED to adopt Ordinance No. 1279.

Mayor Floyd closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Davidson, Rosales, Saravia, and Walters in favor. Councilmembers Branson and Whiddon were absent. The motion passed.

## **V. NEW BUSINESS**

### **a. Authorization of Change Order No. 13, Kodiak Police Station, Project No. 04-23, Alternate No. 1 – Kodiak Jail**

This change order authorizes Roger Hickel Contracting, INC. to proceed with three contractor change order requests to Alternate No. 1 Kodiak Jail construction.

Councilmember Saravia MOVED to authorize Change Order No. 13 Kodiak Police Station, Project No. 04-23, Alternate No. 1 – Kodiak Jail Construction, in the amount of \$12,230, with funds to come from Public Safety Building Fund Police Station project account.

The roll call vote was Councilmembers Davidson, Rosales, Saravia, and Walters in favor. Councilmembers Branson and Whiddon were absent. The motion passed.

## **VI. STAFF REPORTS**

### **a. City Manager**

Manager Kniazowski reminded the Council she will be out of town November 10 through 19. She informed the Council of her meeting with Senator Gary Stevens and Representative Alan Austerman where they discussed the City's capital improvements list. She noted that both voiced support of the City's new library project. Manager Kniazowski updated the Council on the KANA conduit bond, which is scheduled to close November 12. She reported on her attendance at the Kodiak Work Force Regional Advisory meeting.

### **b. City Clerk**

City Clerk Marlar informed the public of the next scheduled Council work session and regular meeting and reminded the Council she would be out of the office for the next three weeks.

## **VII. MAYOR'S COMMENTS**

Mayor Floyd commented on her attendance at a recent Fisheries and Oceanic Research Board meeting. She expressed condolences on the passing of Gene Sundberg and Wyatt Allen.

## **VIII. COUNCIL COMMENTS**

Councilmember Walters commended the Kodiak Kiwanis Club for providing blinking reflective buttons for children and urged caution during the dark mornings. He provided an update on Alaska Aerospace Development Corporation activities.

Councilmember Davidson expressed his appreciation of being back on the City Council.

Councilmember Rosales wished the community a nice Thanksgiving holiday.

Councilmember Saravia urged the City Council to prepare for the upcoming North Pacific Fishery Management Council meeting. He also urged drivers to be watchful for children on the roadway.

**IX. AUDIENCE COMMENTS**

None

**X. EXECUTIVE SESSION**

Annually, the City Council reviews the performance of the City Clerk. In accordance with the Open Meetings Act, the City Clerk does not object to the evaluation being done in executive session.

Councilmember Saravia MOVED to enter into executive session, as authorized by Kodiak City Code Section 2.04.100(b)(2), to conduct the City Clerk’s annual performance evaluation.

The roll call vote was Councilmembers Davidson, Rosales, Saravia, and Walters in favor. Councilmembers Branson and Whiddon were absent. The motion passed.

The Council entered into executive session at 7:10 p.m. The special meeting reconvened at 7:24 p.m. The Council took no action.

**XI. ADJOURNMENT**

Mayor Floyd adjourned the meeting at 7:25 p.m.

CITY OF KODIAK

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Minutes Approved:

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# **NEW BUSINESS**

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## MEMORANDUM TO COUNCIL

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**From:** Carolyn Floyd, City Mayor

**Date:** December 9, 2010

**Agenda Item:** V.a. **Resolution No. 2010–29, Creating a Happy Holiday Season by Establishing a Festive Spirit; Appropriating Voluntary and Reasonable, or Obligatory and Unreasonable, Sums From Everyone’s Pay and Credit to Defer the Fiscal Obligations Thereof; and Containing a Severability Clause, an Indemnification Clause, and a Santa Claus**

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**SUMMARY:** In the spirit of the holiday season, Resolution No. 2010–29 creates a Department of Holiday Celebration and wishes a happy holiday season and prosperous new year to everyone in Kodiak.

**NOTES/ATTACHMENTS:**

Attachment A: Resolution No. 2010–29.

**PROPOSED MOTION:**

Move to adopt Resolution No. 2010–29

DECEMBER 9, 2010  
Agenda Item V.a. Memo Page 1 of 1



**CITY OF KODIAK  
RESOLUTION NUMBER 2010-29**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK CREATING A HAPPY HOLIDAY SEASON BY ESTABLISHING A FESTIVE SPIRIT; APPROPRIATING VOLUNTARY AND REASONABLE, OR OBLIGATORY AND UNREASONABLE, SUMS FROM EVERYONE'S PAY AND CREDIT TO DEFER THE FISCAL OBLIGATIONS THEREOF; AND CONTAINING A SEVERABILITY CLAUSE, AN INDEMNIFICATION CLAUSE, AND A SANTA CLAUS**

WHEREAS, 'tis the season to be jolly; and

WHEREAS, the season includes holidays, festivals, observances, calendar changes, and a solstice, all of which are worthy of celebration.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, as follows:

**Section 1.** The City Council hereby finds and determines this is a season of good will toward all persons (and even toward each other) and declares its intention to have a Happy Holiday Season and a Prosperous New Year, and wishes the same to all citizens of Kodiak.

**Section 2.** Effective immediately, there is hereby created within the City of Kodiak a Department of Holiday Celebration. Santa Claus shall be appointed Head of the Department, and he shall have full authority to appoint Departmental Assistants to administer and oversee appropriate celebrations, such as the Isle of Lights, powered by Santa's electrifying elves (a.k.a. Kodiak Electric Association); various holiday events; and warm gatherings with family and friends.

**Section 3.** There is hereby appropriated from the paychecks and charge accounts of all willing participants more money than they can afford for the purpose of purchasing gifts, cards, trees, candy canes, and giving holiday parties.

**Section 4.** It shall be lawful, but humbuggery, to violate the spirit of this season, and any person convicted thereof shall be sentenced to one (1) year of regret.

**Section 5.** If any section, subsection, or clause of this resolution shall be declared illegal or unconstitutional by a court of competent jurisdiction, Santa Claus shall not be affected thereby.

**Section 6.** This resolution shall be of no force or effect, except insofar as it communicates sincerest holiday wishes to all Kodiak residents.

CITY OF KODIAK

\_\_\_\_\_  
MAYOR

ATTEST:


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CITY CLERK

Adopted:

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## MEMORANDUM TO COUNCIL

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**To:** Mayor Floyd and City Councilmembers  
**From:** Aimée Kniazowski, City Manager   
**Date:** December 9, 2010

**Agenda Item:** V.b. **Resolution 2010-30, Authorizing Participation in the Alaska Department of Commerce, Community and Economic Development's Library Construction and Major Expansion Matching Grant Program**

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**SUMMARY:** The State of Alaska's Department of Commerce, Community and Economic Development (DCCED), Division of Community and Regional Affairs (DCRA) oversees the state's new Library Construction and Major Expansion Matching Grant program. Part of the application process requires the City to adopt a resolution authorizing the submission of its application and participation in this matching grant program. Once adopted, Resolution 2010-30 will be included in the grant application packet that will be sent to DCCED/DCRA by the January 7, 2011, application deadline. This program will provide a 50% state grant match for the design and construction costs for the new Kodiak public library project. Staff recommends that Council adopt Resolution 2010-30.

**PREVIOUS COUNCIL ACTION:**

- Adopted Resolution 2010-11 on April 22, 2010, supporting the "Barn" site as the preferred site for the new community library
- Adopted Ordinance 1274 (FY 2011 budget) on May 27, 2010, which included the new library as a capital project
- Adopted Resolution 2010-24 on August 26, 2010, which identifies a new library as the City's No. 2 priority for state funding for the 2011 legislative session
- Work session presentation on the Kodiak public library project from the Foraker Pre-Development group and project team on December 7, 2010

**BACKGROUND:** Several years ago, the state legislature identified the need to assist communities with funding for public library construction and expansion projects across the state through a program similar to other state funded matching grant programs. As a result, the Library Construction and Major Expansion Matching Grant Program was established in 2008 to be managed through DCCED. The grant application process was developed last year, and the program rules were finalized in January 2010.

To help with the development of the new program, the Alaska Library Association worked with communities across the state to develop a matrix of known public library construction projects in various stages of planning, pre-development and design, as well as mature projects preparing for

construction that could be eligible for the matching grant program (Attachment B). This matrix was used, along with the grant application process, to fund six library construction projects during the last legislative session. There are eight projects identified in the matrix, including Kodiak's, that are far enough along in the process to apply for the matching grant funds.

**DISCUSSION:** The City's existing library, which serves the entire Kodiak region and beyond, was constructed in 1968 with additions added in 1977, 1987, and 1993. It contains approximately 9,200 gross square feet. The building has significant structural problems, inadequate electrical, heating, and ventilation systems, and contamination issues under the children's wing. The building is not ADA compliant, is too small to meet service needs, lacks adequate parking, and has inadequate public meeting space. The City Council identified the library as one of its public buildings to be replaced in 2004, and the City has been working closely with the Kodiak Public Library Association (KPLA) on a plan to develop a new library. The City has included the new library project in its annual statewide funding requests for several years.

The new library project is now developed enough to be ready to apply for the state matching grant program by the January deadline. With the work done by KPLA in 2008-2009, a City owned site has been identified (the Barn site across from the Borough Building on Egan Way). With the professional and technical assistance of the Foraker Pre-Development Program staff and sponsorship of the Rasmuson Foundation, the City will have completed a full planning process by the end of December 2010, and the project will be ready for development. The preliminary cost estimate for the project is \$14 million.

The project is needed, feasible, and far enough along in the process to apply to the state for a matching grant program this year. Staff and KPLA are developing a funding plan for the required 50% local match. Senator Gary Stevens and Representative Alan Austerman support the project and have encouraged the City to submit the grant application this year because they believe the timing is optimal. They believe there is a good chance the majority of 2011 library projects identified in the matrix will be funded in the upcoming session. Based on the work done to date and recent discussions with our legislators, staff will submit the grant application to DCCED/DCRA by the deadline with the resolution approved by the Council included, as required.

**ALTERNATIVES:** Council may adopt Resolution 2010-30, which is staff's recommendation because this application process will, if successful, provide us with 50% funding for one of the City's major capital projects and one supported by the community. Council may also choose not to approve the resolution which is not recommended. This would prevent staff from applying for the grant and result in the loss of potential funding.

**FINANCIAL IMPLICATIONS:** Preliminary estimates put the project cost at \$14 million. The City has always recognized the need for funding assistance to make this project affordable. The City could, if

successful, receive up to \$7 million in state funds through the Library Construction and Major Expansion Matching Grant Program. Receipt of the state funds will be an important tool to leverage the remaining local match. As mentioned, staff and KPLA are working on a funding plan with money to come from a combination of City funds, local donors, competitive grants, and private and corporate donors.

**LEGAL:** N/A.

**STAFF RECOMMENDATION:** Staff recommends Council adopt Resolution 2010-30 so it can be included in the grant application to the state's Library Construction and Major Expansion Matching Grant Program.

**CITY MANAGER'S COMMENTS:** This is an important funding opportunity for the City. It's a critical funding piece to move this project to completion. We will have up to six years to use the state grant funds. We can use the funds to leverage additional funds from other granting agencies and private and corporate donors to complement the use of City funds. We've received encouragement from our legislators to submit the grant this year. They also advised us to update the FY12 state funding CIP resolution passed in August to reflect a request for the 50% match for the new library. I've been told the Governor is very supportive of the library matching grant program as well. This is an opportunity that should not be passed up. Even if we don't receive funding this year, we will be very well positioned to receive it the following year. I recommend Council adopt Resolution 2010-30.

**ATTACHMENTS:**

Attachment A: Resolution 2010-30

Attachment B: Statewide Public Library Construction Projects Status Updates / State Assistance Funding Requests

**PROPOSED MOTION:** Move to adopt Resolution 2010-30.

**CITY OF KODIAK  
RESOLUTION NUMBER 2010-30**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK AUTHORIZING PARTICIPATION IN THE ALASKA DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT'S LIBRARY CONSTRUCTION AND MAJOR EXPANSION MATCHING GRANT PROGRAM**

WHEREAS, the City of Kodiak identified the need to replace the existing public library in 2004 because the current facility is inadequate to meet the needs of the community and has reached the end of its useful life; and

WHEREAS, the City wishes to provide a new library facility for use in the community; and

WHEREAS, the City of Kodiak is an applicant for a grant in the amount of \$7 million from the Alaska Department of Commerce, Community and Economic Development under the Library Construction and Major Expansion Matching Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the City Manager is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of the City of Kodiak for this program.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to execute subsequent amendments to said agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

CITY OF KODIAK

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Adopted:

Statewide Public Library Construction Projects Status Updates/State Assistance Funding Requests

Community	Project Type	Cost	Completion Date	Site Ownership	Design Phase	Current Funding	State Assistance Funding Request	Timing of Need For State Funds
✓ Cordova	New Multi-Use Facility to Include Library	\$19.7M	2011	Yes - City	Complete with Construction Docs	\$17.5M - City, Federal, State EVOS	\$2M	2010
✓ Kenai	Expansion	\$5.3M	2011	Yes - City	Complete with Construction Docs	\$4.67M	\$1.5M	2010
✓ Seward	New Co-located Facility Library/ Museum	\$10M	2012	Yes - City	Schematic - 35% by February 1, 2010	\$1M Donations / \$5M Approved G.O. Bond	\$5M	2010
✓ Petersburg	New Facility	\$6.2M	2012	Yes - City	Schematic - 35%	\$240K - State Grant, Donations	\$3.25M	2010
✓ Barrow	Expansion Consortium Library	\$7M	2011	Yes - Borough	Concept / Project Analysis Report	\$6M - Federal, Borough	\$1M	2010
✓ Sutfon	New Facility	\$3.1M	2012	Yes - Borough	Schematic - 35% by August	\$720K Borough, FOL*	\$1.5M	2010
Soldotna	Expansion	\$5.9M	2012	Yes-City	RFP for A/E Services in Progress	Local Match Secured-\$2M Bond Approved by Voters	\$2.5M	2011
Ketchikan	New Facility	\$12M	2014	Yes- City	Schematic Design	Local Match Secured-\$5.2M Bond Approved by Voters	\$6M	2011
Skagway	Expansion & Renovation	\$1M	2012	Yes - City	Concept Complete- Refinement of Cost Estimate in Progress	Identification of Local Match in Progress	\$500K	2011
Kodiak	New Facility	\$13M	2014	Yes-City	Concept Complete- Refinement of Cost Estimate in Progress	Identification of Local Match in Progress	\$6.5M	2011
Fairbanks/ North Pole	New Facility	\$11M	2014	Yes - Borough	Beginning Concept Phase	Portion of \$10M Trust + \$550K Earnings, Bond, Revenue Funds TBD	\$5.5M	2011
Fairbanks/ Noel Wien	Renovation/Expansion	\$17M	2013	Yes - Borough	Beginning Concept Phase	Portion of \$10M Trust + \$550K Earnings, Bond, Revenue Funds TBD	\$8.5M	2011
Sitka	Expansion	\$15M	2014	Yes - City	Beginning Concept Phase	Identification of Local Match in Progress	\$7.5M	2011
Anchorage	Improvements	\$4.8M	2011	Yes - Current Location	Concept	Local Match- Possible Bond in 2012	\$1.75M	2011
The following Public Libraries are in early stages of planning and identifying funding opportunities. Further information will be provided as these projects evolve.								
Wasilla	New Facility	\$14M	2014	Yes - City	Concept	\$40K - FOL*	TBD	TBD
Palmer	Expansion	TBD	TBD	Yes	Concept	Identification of Funding Opportunities in Progress	\$3M	TBD
Nome	New Co-located Facility	TBD	TBD	Yes-UAF	Concept	Identification of Funding Opportunities in Progress	TBD	TBD
Craig	Expansion	TBD	TBD	Yes - City	Concept in Progress	Identification of Funding Opportunities in Progress	TBD	TBD
Juneau Mendenhall	New Facility	TBD	TBD	Yes-City	Space Needs Study	Identification of Funding Opportunities in Progress	TBD	TBD
Juneau Public Library	Improvements	TBD	TBD	Yes-City	Coordination w/ Engineers	Identification of Funding Opportunities in Progress	TBD	TBD
Anchor Point	New Facility	\$700K	TBD	Yes - Donation	Preliminary Ideas	Identification of Funding Opportunities in Progress	TBD	TBD



State Funding Secured

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## MEMORANDUM TO COUNCIL

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**To:** Mayor Floyd and City Council Members  
**From:** Aimée Kniazowski, City Manager   
**Thru:** Mary Munk, Finance Director   
**Date:** December 9, 2010

**Agenda Item:** V.c. **Resolution No. 2010-31, Certifying the FY 2011 Shared Fisheries Business Tax Program Application to Be True and Correct.**

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**SUMMARY:** Resolution No. 2010-31 certifies that the City of Kodiak's FY11 Shared Fisheries Business Tax Program application is true and correct. This resolution adopts the long-form using the standard method application for FY11. A copy of the application and documentation are included as attachments. This is the tenth year that the long-form using the standard method application has been used. Staff recommends Council adopt Resolution 2010-31.

**PREVIOUS COUNCIL ACTION:** For the past ten years the City Council has approved a resolution certifying the Shared Fisheries Business Tax Program application on the long-form using the standard method. The total for FY10 of significant effects claimed was \$33,459,749.28 for calendar year 2008. The total FY11 for calendar year 2009 will be \$42,509,589.65.

**BACKGROUND:** In the standard method, established by the Department of Commerce, Community and Economic Development, each municipality in the Fisheries Management Areas (FMA) must determine and document the cost of fisheries business impacts experienced by the community in calendar year 2009. These impacts are submitted by each municipality in their applications. The department will review the applications and determine if the impacts submitted are valid. Once the impacts have been established for each of the municipalities in the FMA, the department will calculate the allocation for each municipality using the following formula: One half of the funding available within a FMA is divided up among participating municipalities on the basis of the relative dollar amount of impact in each municipality. The other half of the funding available to that area is divided equally among all eligible municipalities.

**DISCUSSION:** The municipalities located in this region's FMA include Akhiok, Kodiak, and Kodiak Island Borough, Larsen Bay, Old Harbor, Ouzinkie and Port Lions. The FY11 program allocation to be shared within this area is estimated to be \$334,462.15. The program requires that funding be first allocated to fisheries management areas around the state based on the level of fish processing in each area compared to the total fish processing for the whole state. Then the funding is further allocated among the municipalities located within each fisheries management area based on the relative level of impacts experienced by each municipality. In FMAs where the program allocation is greater than \$4,000



multiplied by the number of municipalities in the area, program regulations provide for a “long-form” application. In our area the threshold value equals \$28,000 (7 municipalities x \$4,000) and we are therefore eligible to complete the long-form. The long-form application provides for a standard and an alternative method of funding allocation. The standard method is used because the alternative method can only be used if all the municipalities in the area agree to use the method. The City of Kodiak feels that the standard method is a more accurate method to determine the City’s share.

**ALTERNATIVES:**

1. Adopt Resolution 2010-31 which is staff’s recommendation.
2. Council could require the City to complete the alternative method application if all the municipalities in the area agreed to this method. This is not recommended because it would result in a smaller share going to the City.

**FINANCIAL IMPLICATIONS:** By completing this application, the City receives funding from the Department of Commerce, Community and Economic Development. In FY10 the City received \$76,926 through this program. In FY09 we received \$77,489. In FY08 we received \$69,536, and in FY07 we received \$75,402. This funding is recorded in the general fund. The Shared Fisheries Business Tax Program provides for a sharing of State Fisheries Business Tax with municipalities that can demonstrate they suffered significant effects during the program base year from fisheries business activity in their respective fisheries management area. The City of Kodiak has five significant effects: (1) the general administration provides a wide variety of services to the community, (2) the general capital projects that improve the internal infrastructure and government buildings for the community including the fishing industry, (3) the capital projects that are directly related to the harbor and port facilities, (4) the fishing ports maintained by the City, and (5) the water and sewer facilities maintained by the City.

**LEGAL:** N/A

**STAFF RECOMMENDATION:** Staff recommends Council adopt Resolution 2010-31 in order for the City to receive funding.

**CITY MANAGER’S COMMENTS:** The City has applied for funds through this program using the long-form for ten years, and Council approves application for the funds by resolution each year. Receipt of the shared fisheries taxes help to offset expenses that result from impacts to the City’s facilities, operations, and services created by fisheries activities. I support staff’s recommendation that Council adopt Resolution 2010-31.

**ATTACHMENTS:**

Attachment A: Resolution 2010-31

Attachment B: Standard Method Application and Declaration of Significant Effects Form

Attachment C: CY 2009 City Expenditures

**PROPOSED MOTION:** Move to adopt Resolution 2010-31.

**CITY OF KODIAK  
RESOLUTION NUMBER 2010-31**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK CERTIFY-  
ING THE FY11 SHARED FISHERIES BUSINESS TAX PROGRAM APPLICATION TO  
BE TRUE AND CORRECT**

WHEREAS, AS 29.60.450 requires that, for a municipality to participate in the FY11 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during calendar year 2009 from fisheries business activities; and

WHEREAS, the Department of Commerce, Community and Economic Development has prepared specific application forms for the purpose of presenting the municipality's claims as to the significant effects suffered by the municipality during calendar year 2009; and

WHEREAS, 3 AAC 134.100 requires the governing body of the municipality to include with the municipality's FY11 program application an approved resolution certifying the information contained in the application to be true and correct.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Kodiak, Alaska, by this resolution, certifies the information contained in the City of Kodiak FY11 Shared Fisheries Business Tax Program Application to be true and correct to the best of its knowledge.

CITY OF KODIAK

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MAYOR

ATTEST:

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CITY CLERK

Adopted:

ATTACHMENT B

**STANDARD METHOD APPLICATION  
For the  
FY 11 Shared Fisheries Business  
Tax Program**

Name of Municipality: City of Kodiak

Address: P.O. Box 1397  
710 Mill Bay Road  
Kodiak, Alaska 99615

Contact Person: Mary Munk

Phone Number: 907-486-8659

Total # Significant Effects Claimed: 5

Total \$ of Significant Effects Claimed: \$42,509,589.65

Return this cover page along with  
Declaration of Significant Effects forms and resolution to:

Department of Community and Economic Development  
Division of Community Advocacy  
Shared Fisheries Business Tax Program  
P.O. Box 110809  
Juneau, AK 99811-0809

# FY 11 Shared Fisheries Business Tax Program DECLARATION OF SIGNIFICANT EFFECTS FORM

(One Separate Form for Each Significant Effect Claimed)

1. Description of the fisheries business activity which resulted in the significant effect:

The City of Kodiak maintains and operates one of the largest fishing ports in the nation in terms of value and volume. The boat harbor maintains and operates 650 slips (30,000 linear feet) at three different locations (St. Paul Harbor, St. Herman Harbor, and the Channel Transient Float Dock). In addition to the boat harbor facilities the City maintains and operates cargo facilities, (Pier I – Ferry Terminal (length 204'), Pier II – Fisherman's Terminal (length 925'), Pier III – Container Terminal (600'), Dock I (180'), Dock II – Oscar's Dock (220'), as well as two tidal grids to repair vessels. The cost to fund and support these facilities is significantly impacted by the commercial fishing and fisheries business activities.

2. Significant effect (municipal expenditure) made necessary during 2009 by the fisheries business activity listed in #4     \$5,101,002.68

3. Municipal expenditure is:      actual:      determined necessary

4. Describe how the municipal expenditure figure listed under Part 2 was determined: (Every municipal expenditure marked "determined necessary" must be supported by a resolution that documents and clearly demonstrates the procedures and methods by which the needs and estimates were determined).

Total calendar year 2009 expenditures 100% fisheries related ( $\$5,101,002.68 \times 1.00$ )	\$5,101,002.68
Total calendar year 2009 expenditures at 64% fisheries related ( $\$0.00 \times .64$ )	<u>\$0.00</u>
Total effect	\$5,101,002.68

5. Is the fisheries business activity part of a larger fiscal impact on the municipality?

Yes      No

If yes, describe how the fisheries business-related part of the overall fiscal impact was determined.

Expenditures at 100% were determined based on activities completely fisheries related. Expenditures at 64% were determined based on activities that are partially fisheries related. The 64% is from the July 2001 McDowell Group study, "An Assessment of the Socioeconomic Impacts on Kodiak of Management Alternatives in the Alaska Ground fish Fisheries Draft Programmatic Supplemental Environmental Impact Statement". This is the most current study available at this time.

6. Describe the documentation that supports the municipality's claim of this significant effect (this documentation must be readily available to the department upon request):

City of Kodiak's audited financial statements for Fiscal Year 2009 and expenditures reports for Fiscal Years 2008 and 2009. The City of Kodiak has a fiscal year end of June 30. Therefore, to determine expenditures for a calendar year six months of two different years were added together.

# FY 11 Shared Fisheries Business Tax Program DECLARATION OF SIGNIFICANT EFFECTS FORM

(One Separate Form for Each Significant Effect Claimed)

1. Description of the fisheries business activity which resulted in the significant effect:

The City of Kodiak maintains and operates the City owned water and sewer utilities. These are enterprise funds of the City of Kodiak. Fish processing by local processors has a significant effect on the operational costs of our water and sewer facilities. The usage of water fluctuates depending on the fisheries activities.

2. Significant effect (municipal expenditure) made necessary during 2009 by the fisheries business activity listed in #5    \$3,530,412.37

3. Municipal expenditure is:     actual:     determined necessary

4. Describe how the municipal expenditure figure listed under Part 2 was determined: (Every municipal expenditure marked "determined necessary" must be supported by a resolution that documents and clearly demonstrates the procedures and methods by which the needs and estimates were determined).

Total calendar year 2009 expenditures 100% fisheries related ( $\$0.00 \times 1.00$ )	\$0.00
Total calendar year 2009 expenditures at 64% fisheries related ( $\$3,530,412.37 \times .64$ )	<u>\$3,530,412.37</u>
<b>Total effect</b>	<b>\$3,530,412.37</b>

5. Is the fisheries business activity part of a larger fiscal impact on the municipality?  
 Yes     No

If yes, describe how the fisheries business-related part of the overall fiscal impact was determined.

Expenditures at 100% were determined based on activities completely fisheries related. Expenditures at 64% were determined based on activities that are partially fisheries related. The 64% is from the July 2001 McDowell Group study, "An Assessment of the Socioeconomic Impacts on Kodiak of Management Alternatives in the Alaska Ground fish Fisheries Draft Programmatic Supplemental Environmental Impact Statement". This is the most current study available at this time.

6. Describe the documentation that supports the municipality's claim of this significant effect (this documentation must be readily available to the department upon request):

City of Kodiak's audited financial statements for Fiscal Year 2009 and expenditures reports for Fiscal Years 2008 and 2009. The City of Kodiak has a fiscal year end of June 30. Therefore, to determine expenditures for a calendar year six months of two different years were added together.

# FY 11 Shared Fisheries Business Tax Program DECLARATION OF SIGNIFICANT EFFECTS FORM

(One Separate Form for Each Significant Effect Claimed)

1. Description of the fisheries business activity which resulted in the significant effect:

The City of Kodiak provides a wide variety of services for the community including the fishing industry. This general administration includes the general fund, the special revenue fund and the self-insurance fund. The services include police, fire, public works, engineering, parks & recreation, library, finance, and city manager functions. This is the overall running of the city and its general administration.

2. Significant effect (municipal expenditure) made necessary during 2009 by the fisheries business activity listed in # 1    \$ 7,516,615.37

3. Municipal expenditure is:     actual:     determined necessary

4. Describe how the municipal expenditure figure listed under Part 2 was determined: (Every municipal expenditure marked "determined necessary" must be supported by a resolution that documents and clearly demonstrates the procedures and methods by which the needs and estimates were determined).

Total calendar year 2009 expenditures 100% fisheries related (\$150,5678.83 X 1.00)	\$ 150,567.83
Total calendar year 2009 expenditures at 64% fisheries related (\$11,509,449.28 X .64)	<u>\$7,366,047.54</u>
Total effect	<u>\$7,516,615.37</u>

5. Is the fisheries business activity part of a larger fiscal impact on the municipality?  
 Yes     No

If yes, describe how the fisheries business-related part of the overall fiscal impact was determined.

Expenditures at 100% were determined based on activities completely fisheries related. Expenditures at 64% were determined based on activities that are partially fisheries related. The 64% is from the July 2001 McDowell Group study, "An Assessment of the Socioeconomic Impacts on Kodiak of Management Alternatives in the Alaska Ground fish Fisheries Draft Programmatic Supplemental Environmental Impact Statement". This is the most current study available at this time.

6. Describe the documentation that supports the municipality's claim of this significant effect (this documentation must be readily available to the department upon request):

City of Kodiak's audited financial statements for Fiscal Year 2009, and expenditures reports for Fiscal Years 2008 and 2009. The City of Kodiak has a fiscal year end of June 30. Therefore, to determine expenditures for a calendar year six months of two different years were added together.

# FY 11 Shared Fisheries Business Tax Program DECLARATION OF SIGNIFICANT EFFECTS FORM

(One Separate Form for Each Significant Effect Claimed)

1. Description of the fisheries business activity which resulted in the significant effect:

The City of Kodiak provided a number of capital projects in calendar year 2009 that improved the internal infrastructure and government buildings for the community including the fishing industry (i.e. buildings, streets, roads, sidewalks, water & sewer facilities, and parks & recreation). These capital projects permitted the fishing related activity workers to commute to and from work, allowed transportation companies to transport their goods and allowed the fisheries related products to be processed using the resources provided and maintained by the City of Kodiak.

2. Significant effect (municipal expenditure) made necessary during 2009 by the fisheries business activity listed in # 2    \$12,882,820.78

3. Municipal expenditure is:     actual:     determined necessary

4. Describe how the municipal expenditure figure listed under Part 2 was determined: (Every municipal expenditure marked "determined necessary" must be supported by a resolution that documents and clearly demonstrates the procedures and methods by which the needs and estimates were determined).

Total calendar year 2009 expenditures 100% fisheries related (\$0.00 X 1.00)	\$	0.00
Total calendar year 2009 expenditures at 64% fisheries related (\$20,129,407.47 X .64)		<u>\$12,882,820.78</u>
Total effect		<u>\$12,882,820.78</u>

5. Is the fisheries business activity part of a larger fiscal impact on the municipality?  
 Yes     No

If yes, describe how the fisheries business-related part of the overall fiscal impact was determined.

Expenditures at 100% were determined based on activities completely fisheries related. Expenditures at 64% were determined based on activities that are partially fisheries related. The 64% is from the July 2001 McDowell Group study, "An Assessment of the Socioeconomic Impacts on Kodiak of Management Alternatives in the Alaska Ground fish Fisheries Draft Programmatic Supplemental Environmental Impact Statement". This is the most current study available at this time.

6. Describe the documentation that supports the municipality's claim of this significant effect (this documentation must be readily available to the department upon request):

City of Kodiak's audited financial statements for Fiscal Year 2009 and expenditures reports for Fiscal Years 2008 and 2009. The City of Kodiak has a fiscal year end of June 30. Therefore, to determine expenditures for a calendar year six months of two different years were added together.



# FY 11 Shared Fisheries Business Tax Program DECLARATION OF SIGNIFICANT EFFECTS FORM

(One Separate Form for Each Significant Effect Claimed)

1. Description of the fisheries business activity which resulted in the significant effect:

In addition to the capital expenditures activity that are part of a larger impact on the municipality, the City of Kodiak also provided specific capital projects which were directly related to the harbor and port facilities in calendar year 2009. These projects were essential to repair or replace existing facilities or provide additional infrastructure to support fisheries activities.

2. Significant effect (municipal expenditure) made necessary during 2009 by the fisheries business activity listed in #3 **\$13,478,738.45**

3. Municipal expenditure is:  actual:  determined necessary

4. Describe how the municipal expenditure figure listed under Part 2 was determined: (Every municipal expenditure marked "determined necessary" must be supported by a resolution that documents and clearly demonstrates the procedures and methods by which the needs and estimates were determined).

Total calendar year 2009 expenditures 100% fisheries related ( $\$13,478,738.45 \times 1.00$ )	<b>\$13,478,738.45</b>
Total calendar year 2009 expenditures at 64% fisheries related ( $\$0.00 \times .64$ )	<u>\$0.00</u>
Total effect	<b>\$13,478,738.45</b>

5. Is the fisheries business activity part of a larger fiscal impact on the municipality?

Yes  No

If yes, describe how the fisheries business-related part of the overall fiscal impact was determined.

Expenditures at 100% were determined based on activities completely fisheries related. Expenditures at 64% were determined based on activities that are partially fisheries related. The 64% is from the July 2001 McDowell Group study, "An Assessment of the Socioeconomic Impacts on Kodiak of Management Alternatives in the Alaska Ground fish Fisheries Draft Programmatic Supplemental Environmental Impact Statement". This is the most current study available at this time.

6. Describe the documentation that supports the municipality's claim of this significant effect (this documentation must be readily available to the department upon request):

City of Kodiak's audited financial statements for Fiscal Year 2009, and expenditures reports for Fiscal Years 2008 and 2009. The City of Kodiak has a fiscal year end of June 30. Therefore, to determine expenditures for a calendar year six months of two different years were added together.

ATTACHMENT C

City of Kodiak  
Calendar Year - 2009  
Expenditures

Fund	#1	Description	Audit FY 2009		FY 2009		Calendar Year 2009 Total A+B-C+D	Significant Effect 100%	Significant Effect 64%	Significant Effect Total	Check
			Audited 7/1/2008 6/30/2009	Other/State Fund 7/1/2008 6/30/2009	Fin Statements 7/1/2008 12/31/2009	Fin Statements 7/1/2009					
		<b>General Administration</b>									
		General Fund									
		Legislative	197,297.00	-	96,556.13	87,412.89	188,153.76	100%	64%	120,418.41	
		Legal	29,944.00	-	16,654.31	66,447.03	79,736.72	100%	64%	51,031.50	
		Executive	279,863.24	-	81,849.12	115,955.61	313,969.73	100%	64%	200,940.63	
		Emergency Prepared	44,419.76	-	20,007.39	17,503.28	41,915.65	100%	64%	26,826.02	
		City Clerk	286,258.00	-	158,596.76	136,533.06	264,194.30	100%	64%	169,084.35	
		Finance	1,099,896.00	-	539,572.94	537,101.13	1,097,414.19	100%	64%	702,345.08	
		Police - Admin	4,540,246.00	-	1,967,707.91	2,006,840.13	4,579,378.22	100%	64%	2,930,802.06	
		Fire	1,632,849.00	(6,891.74)	716,578.54	781,860.07	1,691,238.79	100%	64%	1,082,392.83	
		Public Works	1,900,488.00	-	869,925.61	782,687.73	1,813,250.12	100%	64%	1,160,480.08	
		Engineering	128,245.00	-	54,851.86	60,594.66	133,987.80	100%	64%	85,752.19	
		Parks & Rec	986,903.00	-	447,575.36	467,855.13	706,333.06	100%	64%	452,053.16	
		Library	695,715.00	-	308,097.84	318,715.90	538,649.96	100%	64%	344,735.97	
		Non-Dept Admin	474,613.00	-	393,535.24	457,572.20	538,649.96	100%	64%	70,636.16	
		Non-Dept Contributions	100,085.00	-	83,855.00	94,139.00	110,369.00	100%	64%	22,579.60	
		Non-Dept Downtown	38,793.00	-	17,816.63	14,304.25	35,280.62	100%	64%	8,064,675.00	
		<b>Sub Total</b>	<b>12,435,605.00</b>	<b>(6,891.74)</b>	<b>5,773,180.64</b>	<b>5,945,522.07</b>	<b>12,601,054.69</b>	<b>100%</b>	<b>64%</b>	<b>8,064,675.00</b>	
		Less Grants	-	(44,520.00)	(17,055.34)	(14,545.30)	(42,009.96)	-	-	(26,886.37)	
		Less State Police Contract	-	(607,135.00)	(302,667.50)	(302,667.50)	(607,135.00)	-	-	(388,566.40)	
		Less Fisheries Tax Revenues	-	(946,635.00)	(946,634.89)	(1,046,010.08)	(1,046,010.19)	-	-	(669,446.52)	
		<b>Total General Fund</b>	<b>12,435,605.00</b>	<b>(1,605,181.74)</b>	<b>4,506,822.91</b>	<b>4,582,299.19</b>	<b>10,905,899.54</b>	<b>100%</b>	<b>64%</b>	<b>6,979,775.71</b>	<b>6,979,775.71</b>
		<b>Special Revenue Fund</b>									
		250 Less Grants	-	-	-	-	-	-	-	-	
		2XX Special Assessments - Streets	390.00	-	161.65	103.80	332.15	100%	64%	212.58	
		251 Tourism Development	130,676.00	-	64,350.04	100,850.00	167,175.96	100%	64%	106,992.61	
		254 KFDA	48,041.00	-	21,429.58	20,074.95	46,686.37	100%	64%	29,879.28	
		255 Library	1,515.00	-	1,514.55	2,947.50	2,947.95	100%	64%	1,866.69	
		299 Enhancement Fund	-	-	-	-	-	-	-	-	
		<b>Sub Total</b>	<b>180,622.00</b>	<b>-</b>	<b>87,455.82</b>	<b>123,976.25</b>	<b>217,142.43</b>	<b>100%</b>	<b>64%</b>	<b>138,971.16</b>	<b>138,971.16</b>
		<b>Total Special Revenue</b>	<b>180,622.00</b>	<b>-</b>	<b>87,455.82</b>	<b>123,976.25</b>	<b>217,142.43</b>	<b>100%</b>	<b>64%</b>	<b>138,971.16</b>	<b>138,971.16</b>
		<b>Internal Service Fund</b>									
		790 PERS Unfunded Obligations	-	(1,153,914.77)	(1,153,914.77)	-	-	-	-	-	
		780 Self Insurance Fund	609,890.00	-	592,041.66	519,126.80	536,975.14	100%	64%	247,300.68	
		<b>0.2804 Insurance Fisheries Related @28.04</b>	<b>171,013.16</b>	<b>-</b>	<b>166,008.48</b>	<b>145,563.15</b>	<b>150,567.83</b>	<b>100%</b>	<b>64%</b>	<b>247,300.68</b>	<b>150,567.83</b>
		Insurance General	438,876.84	-	426,033.18	373,563.65	386,407.31	100%	64%	247,300.68	
		<b>Total Self Insurance</b>	<b>609,890.00</b>	<b>(1,153,914.77)</b>	<b>(561,873.11)</b>	<b>519,126.80</b>	<b>536,975.14</b>	<b>100%</b>	<b>64%</b>	<b>386,407.31</b>	<b>247,300.68</b>
		<b>Total Significant Effects</b>	<b>13,226,117.00</b>	<b>(2,759,096.51)</b>	<b>4,032,405.62</b>	<b>5,225,402.24</b>	<b>11,660,017.11</b>	<b>100%</b>	<b>64%</b>	<b>7,516,615.37</b>	<b>150,567.83</b>
		<b>Capital Projects - General</b>									
		Street Improvement Fund	432.00	-	350.00	32,045.25	32,127.25	100%	64%	20,561.44	
		Near Island Land Development	7,143.00	-	1,900.00	-	5,243.00	100%	64%	3,355.52	
		City Land Development	10,303.00	-	7,640.19	-	2,662.81	100%	64%	1,704.20	
		Compr Records Management	-	-	-	-	-	-	-	-	
		<b>11/30/2010</b>									

**City of Kodiak  
Calendar Year - 2009  
Expenditures**

Fund	Description	Audit FY 2009		FY 2008		FY 2009		Calendar Year 2009 Total A+B+C+D	Significant Effect 100%	Significant Effect 64%	Significant Effect Total	Check
		A		C		D						
		7/1/2008	6/30/2009	7/1/2008	12/31/2008	7/1/2009	12/31/2009					
300.300.413	Museum Building	50,000.00	-	(107.93)	-	119.16	-	50,107.93	-	32,069.08	-	-
300.300.414	Municipal Airport Improvement	1,022.00	-	50.19	-	15,807.89	-	1,090.97	-	698.22	-	-
300.300.415	KFD Deferred Maintenance	16,387.00	-	7,582.73	-	10,415.15	-	24,612.16	-	15,751.78	-	-
300.300.418	Siren Alert Warning System	8,400.00	-	-	-	34,322.46	-	18,815.15	-	22,687.63	-	-
300.300.419	Museum Building Phase II	105,675.00	-	104,548.04	-	15,651.86	-	35,449.42	-	88,101.68	-	-
300.300.420	Roof & Building Evaluation	122,381.00	-	373.99	-	46,308.89	-	1,314.00	-	29,637.69	-	-
300.300.421	Home Land Security	1,314.00	-	-	-	154,670.66	-	355,390.45	-	227,449.89	-	-
300.300.423	Hazmat Technician Course	323,057.00	-	122,337.21	-	154,670.66	-	355,390.45	-	227,449.89	-	-
	Sub Total Projects	<b>323,057.00</b>	-	<b>122,337.21</b>	-	<b>154,670.66</b>	-	<b>355,390.45</b>	-	<b>227,449.89</b>	-	<b>227,449.89</b>
	300 General Capital Projects									<b>355,390.45</b>		<b>227,449.89</b>
301.320.503	Sidewalk Curb Annual	42,060.94	-	29,638.22	-	14,940.05	-	27,362.77	-	17,512.17	-	-
301.320.519	Maple Street	44,819.80	-	25,338.70	-	21,990.24	-	41,471.34	-	26,541.66	-	-
301.320.521	Mill Bay Repair	-	-	-	-	387,492.33	-	649,394.87	-	415,612.72	-	-
301.320.522	Mill Bay Overlay	2,199,817.23	-	1,937,914.69	-	215.87	-	59.63	-	38.16	-	-
301.320.523	Gibson Cove Strip Pave	275.50	-	215.87	-	-	-	-	-	-	-	-
301.320.xxx	Other Miscellaneous	-	-	-	-	-	-	-	-	-	-	-
	Sub Total Projects	<b>2,286,973.47</b>	-	<b>1,993,107.48</b>	-	<b>424,422.62</b>	-	<b>718,288.61</b>	-	<b>459,704.71</b>	-	-
	301 Total Street Improvements	<b>2,286,973.47</b>	-	<b>1,993,107.48</b>	-	<b>424,422.62</b>	-	<b>718,288.61</b>	-	<b>459,704.71</b>	-	<b>459,704.71</b>
	Building Improvement Fund	-	-	-	-	-	-	-	-	-	-	-
302.330.600	New Library	-	-	-	-	-	-	-	-	-	-	-
	Sub Total Projects	-	-	-	-	-	-	-	-	-	-	-
	302 Total Building Improvements	-	-	-	-	-	-	-	-	-	-	-
330.335.650	Public Safety Building	595,221.91	-	548,386.74	-	411.63	-	47,246.80	-	30,237.95	-	-
330.335.651	Public Safety Building Engineering	6,868,934.48	-	2,348.40	-	7,359,407.51	-	14,225,993.59	-	9,104,635.90	-	-
	Public Safety Building Construction	7,464,156.39	-	550,735.14	-	7,359,819.14	-	14,273,240.39	-	9,134,873.85	-	-
	Sub Total Projects	<b>7,464,156.39</b>	-	<b>550,735.14</b>	-	<b>7,359,819.14</b>	-	<b>14,273,240.39</b>	-	<b>9,134,873.85</b>	-	-
	303 Total Public Safety Building									<b>9,134,873.85</b>		<b>9,134,873.85</b>
	Water Improvement Fund	-	-	-	-	-	-	-	-	-	-	-
305.340.716	Aleutian Home W&S Phase I	-	2,693,004.46	2,695,290.77	-	114,828.20	-	112,541.89	-	72,026.81	-	-
305.340.718	Upgrade Water Main	-	782,893.00	397,762.03	-	277.50	-	385,408.47	-	246,661.42	-	-
305.340.720	UV Pre/Final Design	-	46,479.21	9,929.83	-	48,385.63	-	84,935.01	-	54,358.41	-	-
305.340.721	Phase II Downtown W/S	-	285,392.39	3,572.78	-	30,326.30	-	322,145.91	-	206,173.38	-	-
305.340.722	Aleutian W/S Phase IV	-	-	26,428.80	-	2,742,892.09	-	4,027,938.22	-	2,577,860.46	-	-
305.340.723	UV Water Treatment Facility Construct	-	694.66	360.50	-	953.82	-	1,287.98	-	824.31	-	-
305.340.724	Utility Rate Study	-	-	-	-	2,739.14	-	2,739.14	-	1,753.05	-	-
305.340.725	Periodic Dam Safety Inspection	-	-	-	-	39.14	-	39.14	-	25.05	-	-
305.340.726	Aleutian Homes Phase V	-	-	64,933.48	-	64,933.48	-	64,933.48	-	41,557.43	-	-
305.340.727	2008 EPA MSGP Application	-	-	1,650.52	-	1,650.52	-	1,650.52	-	1,056.33	-	-
305.340.728	Pillar Creek Spillway Repair	-	-	2,309.74	-	2,309.74	-	2,309.74	-	1,478.23	-	-
	Sub Total Projects	<b>1,311,474.93</b>	<b>3,818,463.72</b>	<b>3,133,344.71</b>	-	<b>3,009,335.56</b>	-	<b>5,005,929.50</b>	-	<b>3,203,794.88</b>	-	-
	305 Total Water Capital Fund	<b>1,311,474.93</b>	<b>3,818,463.72</b>	<b>3,133,344.71</b>	-	<b>3,009,335.56</b>	-	<b>5,005,929.50</b>	-	<b>3,203,794.88</b>	-	<b>3,203,794.88</b>
306.350.750	Sewer Improvement Fund	-	-	256,347.57	-	-	-	(264,077.15)	-	(169,009.38)	-	-
	"y" Sanitary Sewer	-	-	256,347.57	-	-	-	(264,077.15)	-	(169,009.38)	-	-

City of Kodiak  
Calendar Year - 2009  
Expenditures

Fund	Description	Audit FY2009		FY 2008		FY 2009		Calendar Year 2009 Total A+B+C+D	Significant Effect 100%	Significant Effect 64%	Significant Effect Total	Check
		A Audited 7/1/2008 6/30/2009	B Other/State Fund 7/1/2008 6/30/2009	C Fin Statements 7/1/2008 12/31/2008	D Fin Statements 7/1/2009 12/31/2009							
306.350.759	Upgrade Lift Station #1	-	269.83	81,333.79	21,862.39	269.83	-	-	-	172.69	-	-
306.350.761	Sludge Study	-	176,895.21	337,681.36	21,862.39	-	(263,807.32)	(263,807.32)	-	(168,836.66)	-	-
	Sub Total Projects	-	169,435.46	337,681.36	21,862.39	-	(263,807.32)	(263,807.32)	-	(168,836.66)	-	(168,836.66)
<b>306</b>	<b>Total Sewer Capital</b>									<b>(263,807.32)</b>		
309.380.901	Parks & Recreation Fund	1,606.00	-	1,605.45	-	-	0.55	0.55	0.35	12,936.75	-	-
309.380.904	Barnoff Track & Field	19,286.00	-	927.67	20,213.67	81.31	12,936.75	12,936.75	52.04	52.04	-	-
309.380.907	Playground Equipment & Improvements	3,554.00	-	3,553.69	81.00	(0.11)	(0.07)	(0.07)	2,401.96	2,401.96	-	-
309.380.908	Baranof Storage Building	6,333.00	-	6,333.11	704.45	16,086.36	10,443.11	10,443.11	25,834.14	25,834.14	-	-
309.380.912	Seleif Lane Playground	26,486.00	-	23,437.39	16,086.36	17,799.48	40,365.84	40,365.84	25,834.14	25,834.14	-	-
309.380.913	Baranof Baseball Field	231.00	-	34,929.64	17,799.48	40,365.84	40,365.84	40,365.84	40,365.84	40,365.84	-	-
	Major Park Maintenance	57,496.00	-	34,929.64	17,799.48	40,365.84	40,365.84	40,365.84	40,365.84	40,365.84	-	-
	Sub Total Projects	57,496.00	-	34,929.64	17,799.48	40,365.84	40,365.84	40,365.84	40,365.84	40,365.84	-	-
<b>309</b>	<b>Total Parks &amp; Rec</b>									<b>25,834.14</b>		<b>25,834.14</b>
<b>#2</b>	<b>Total Significant Effects</b>	11,443,157.79	3,987,899.18	6,172,135.54	10,987,909.85	20,129,407.47	12,882,820.78	12,882,820.78	20,129,407.47	12,882,820.78	-	12,882,820.78
<b>#3</b>	<b>Capital Projects - 100% Fisheries Related</b>											
307.360.811	Cargo Development Fund	6,045.00	-	-	3,068.00	9,113.00	9,113.00	9,113.00	161.69	161.69	-	-
307.360.812	Overhead Door	-	-	-	161.69	7,732.77	7,732.77	7,732.77	3,505.00	3,505.00	-	-
307.360.813	Pier III Fender Timber	21,422.00	145.13	13,834.36	3,505.00	2,503.29	2,503.29	2,503.29	23,015.75	23,015.75	-	-
307.360.814	Inspection/Design Pier III	-	-	-	3,505.00	9,237.98	23,015.75	23,015.75	23,015.75	23,015.75	-	-
307.360.815	Warehouse Windows Replacement	-	-	-	9,237.98	9,237.98	9,237.98	9,237.98	9,237.98	9,237.98	-	-
307.360.815	Cruise Ship Facility Plan	27,467.00	145.13	13,834.36	9,237.98	23,015.75	23,015.75	23,015.75	23,015.75	23,015.75	-	-
	Sub Total Projects	27,467.00	145.13	13,834.36	9,237.98	23,015.75	23,015.75	23,015.75	23,015.75	23,015.75	-	-
	Sub Total Cargo Development	27,467.00	145.13	13,834.36	9,237.98	23,015.75	23,015.75	23,015.75	23,015.75	23,015.75	-	-
<b>307</b>	<b>Total Cargo Development</b>									<b>23,015.75</b>		<b>23,015.75</b>
308.370.839	Harbor Development Fund	1,922,465.00	-	1,922,124.78	4,067,679.86	340.22	340.22	340.22	2,014,846.69	2,014,846.69	-	-
308.370.844	SHH Eng/Des	-	-	2,052,833.17	4,067,679.86	11,396,364.53	11,396,364.53	11,396,364.53	68.78	68.78	-	-
308.370.845	600 Ton Lift	-	-	59.39	69.02	9,791.00	9,791.00	9,791.00	4,562.70	4,562.70	-	-
308.370.846	Harbor Security Camera	-	11,396,364.53	59.63	69.02	9,791.00	9,791.00	9,791.00	23,531.62	23,531.62	-	-
308.370.849	Boat Launch SPH Floats	-	9,791.00	59.63	69.02	9,791.00	9,791.00	9,791.00	2,880.00	2,880.00	-	-
308.370.850	SPH Ladders	-	-	-	4,562.70	4,562.70	4,562.70	4,562.70	3,337.16	3,337.16	-	-
308.370.852	ST. Herman Harbor Repairs	-	-	4,400.00	4,685.00	2,471.09	2,471.09	2,471.09	13,455,722.70	13,455,722.70	-	-
308.370.854	Ferry Dock Fender Bull Rail	-	23,236.62	4,400.00	4,685.00	2,471.09	2,471.09	2,471.09	13,455,722.70	13,455,722.70	-	-
308.370.853	Oscar's Dock Render Piling	-	9,435.00	6,555.00	4,079,477.67	4,079,477.67	4,079,477.67	4,079,477.67	13,455,722.70	13,455,722.70	-	-
308.370.854	Oscar's Dock Render Piling	-	866.07	3,985,972.58	4,079,477.67	4,079,477.67	4,079,477.67	4,079,477.67	13,455,722.70	13,455,722.70	-	-
	Water Front Harbor	1,922,465.00	11,439,752.61	3,985,972.58	4,079,477.67	4,079,477.67	4,079,477.67	4,079,477.67	13,455,722.70	13,455,722.70	-	-
	Sub Total Projects	1,922,465.00	11,439,752.61	3,985,972.58	4,079,477.67	4,079,477.67	4,079,477.67	4,079,477.67	13,455,722.70	13,455,722.70	-	-
	Sub Total Harbor Development	1,922,465.00	11,439,752.61	3,985,972.58	4,079,477.67	4,079,477.67	4,079,477.67	4,079,477.67	13,455,722.70	13,455,722.70	-	-
<b>308</b>	<b>Total Harbor Development</b>									<b>13,455,722.70</b>		<b>13,455,722.70</b>
<b>#3</b>	<b>Total Significant Effects</b>	1,949,932.00	11,439,897.74	3,999,806.94	4,088,715.65	13,478,738.45	13,478,738.45	13,478,738.45	13,478,738.45	13,478,738.45	-	-
<b>#4</b>	<b>Enterprise Funds- Fisheries Related</b>											
	Enterprise Funds- Fisheries Related											

**City of Kodiak  
Calendar Year - 2009  
Expenditures**

Fund	Audit FY2009			FY 2008			FY 2009			Significant Effect Total	Significant Effect 64%	Significant Effect 100%	Calendar Year 2009 Total A+B+C+D	Check
	A			C			D							
	Audited 7/1/2008 6/30/2009	Other/State Fund 7/1/2008 6/30/2009	Fin Statements 7/1/2008 12/31/2008	Fin Statements 7/1/2009 12/31/2009	Fin Statements 7/1/2009 12/31/2009	Fin Statements 7/1/2009 12/31/2009	Fin Statements 7/1/2009 12/31/2009	Fin Statements 7/1/2009 12/31/2009	Fin Statements 7/1/2009 12/31/2009					
500 Cargo Fund	1,018,280.00	(146.05)	519,259.36	655,327.60	1,154,202.19	1,154,202.19	1,154,202.19	1,154,202.19	1,154,202.19	-	-	1,154,202.19	-	
510 Harbor Fund	858,512.00	1,912,719.95	1,253,571.49	1,612,876.50	3,130,536.96	3,130,536.96	3,130,536.96	3,130,536.96	3,130,536.96	-	-	3,130,536.96	-	
512 Boat Yard/Vessel Lift	35,004.00	-	32,859.50	228,662.72	230,807.22	230,807.22	230,807.22	230,807.22	230,807.22	-	-	230,807.22	-	
515 Electric Utility Fund	611,129.00	-	207,730.02	182,057.33	585,456.31	585,456.31	585,456.31	585,456.31	585,456.31	-	-	585,456.31	-	
Sub Total	2,522,925.00	1,912,573.90	2,013,420.37	2,678,924.15	5,101,002.68	5,101,002.68	5,101,002.68	5,101,002.68	5,101,002.68	-	-	5,101,002.68	-	
<b>#4</b>	<b>2,522,925.00</b>	<b>1,912,573.90</b>	<b>2,013,420.37</b>	<b>2,678,924.15</b>	<b>5,101,002.68</b>	<b>5,101,002.68</b>	<b>5,101,002.68</b>	<b>5,101,002.68</b>	<b>5,101,002.68</b>	<b>-</b>	<b>-</b>	<b>5,101,002.68</b>	<b>5,101,002.68</b>	
<b>#5</b>	<b>Enterprise Funds- General</b>													
550 Water Utility Fund	4,280,167.07	(2,284,254.17)	1,009,838.33	989,519.00	1,975,593.57	1,975,593.57	1,975,593.57	1,975,593.57	1,975,593.57	1,264,379.88	-	1,264,379.88	-	
570 Sewer Fund	3,015,464.00	128,089.35	1,473,283.67	1,625,736.07	3,296,005.75	3,296,005.75	3,296,005.75	3,296,005.75	3,296,005.75	2,109,443.68	-	2,109,443.68	-	
580 Trident Basin	177,407.00	0.15	97,911.02	154,557.45	234,053.58	234,053.58	234,053.58	234,053.58	234,053.58	149,794.29	-	149,794.29	-	
585 E-911	-	-	-	10,420.52	6,669.13	6,669.13	6,669.13	6,669.13	6,669.13	-	-	6,669.13	-	
<b>#5</b>	<b>7,473,038.07</b>	<b>(2,156,164.67)</b>	<b>2,581,033.02</b>	<b>2,780,233.04</b>	<b>5,516,073.42</b>	<b>5,516,073.42</b>	<b>5,516,073.42</b>	<b>5,516,073.42</b>	<b>5,516,073.42</b>	<b>3,530,286.99</b>	<b>-</b>	<b>3,530,286.99</b>	<b>3,530,286.99</b>	
Trident Basin Capital	110,634.00	-	110,438.09	-	195.91	195.91	195.91	195.91	195.91	125.38	-	125.38	-	
Trident Basin Improvements	110,634.00	-	110,438.09	-	195.91	195.91	195.91	195.91	195.91	125.38	-	125.38	-	
<b>Total Water/Sewer</b>	<b>110,634.00</b>	<b>-</b>	<b>110,438.09</b>	<b>-</b>	<b>195.91</b>	<b>195.91</b>	<b>195.91</b>	<b>195.91</b>	<b>195.91</b>	<b>125.38</b>	<b>-</b>	<b>125.38</b>	<b>125.38</b>	
<b>#5</b>	<b>7,583,672.07</b>	<b>(2,156,164.67)</b>	<b>2,691,471.11</b>	<b>2,780,233.04</b>	<b>5,516,269.33</b>	<b>5,516,269.33</b>	<b>5,516,269.33</b>	<b>5,516,269.33</b>	<b>5,516,269.33</b>	<b>3,530,412.37</b>	<b>-</b>	<b>3,530,412.37</b>	<b>3,530,412.37</b>	
Grand Total Grant Revenues	-	(1,598,290.00)	(1,266,357.73)	(1,363,222.88)	(1,695,155.15)	(1,695,155.15)	(1,695,155.15)	(1,695,155.15)	(1,695,155.15)	(1,084,899.30)	-	(1,084,899.30)	-	
Grand Total Expenses	36,725,803.86	14,023,389.64	18,909,239.58	25,761,184.93	55,885,435.04	55,885,435.04	55,885,435.04	55,885,435.04	55,885,435.04	23,779,280.69	-	23,779,280.69	-	
<b>Grand Totals</b>	<b>36,725,803.86</b>	<b>12,425,109.64</b>	<b>18,909,239.58</b>	<b>25,761,184.93</b>	<b>55,885,435.04</b>	<b>55,885,435.04</b>	<b>55,885,435.04</b>	<b>55,885,435.04</b>	<b>55,885,435.04</b>	<b>23,779,280.69</b>	<b>-</b>	<b>23,779,280.69</b>	<b>42,509,589.65</b>	
<b>Other = Projects in CIP or Capitalized in FY07, funds in retainage</b>														
<b>EXPENSES</b>														
Governmental Funds	22,699,869.00													
Enterprise Funds	13,257,370.00													
Internal Service Funds	609,890.00													
Non Major Fund Revenues	-	(158,674.86)	254 Kodiak Fisheries Development Association											
<b>Audit Totals</b>	<b>36,567,129.00</b>													
General Ledger	50,856,323.28													
Less Allocated Engineering	(107,120.86)													
Less Revenues	-													
<b>Total General Ledger</b>	<b>50,749,202.42</b>													
Report Difference	50,749,203.50													
	1.08													

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## MEMORANDUM TO COUNCIL

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**To:** Mayor Floyd and City Councilmembers  
**From:** Aimée Kniazowski, City Manager *AK*  
**Thru:** Chief of Police, T. C. Kazan *TK* and City Clerk, Debra Marlar *MG for DM*  
**Date:** December 9, 2010

**Agenda Item:** V.d. Authorization of Fridays Taxi Rules and Guidelines

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**SUMMARY:** Bonnie McDonald, holder of Taxicab Permit Nos. 1 and 25, has proposed to form a taxi dispatch service to dispatch her own cabs. The current version of the Kodiak City Code (KCC) does not provide for self-dispatch; however KCC 5.40.130 provides for the issuance of a dispatch service license. Before a dispatch service license is issued by the Police Department, KCC 5.40.150(b) requires that the City Council review and approve all rules of operation under the license. The Chief of Police has reviewed the rules submitted by Ms. McDonald and has no objection to them. If the rules are approved by the Council, Ms. McDonald will submit the approved rules to the Police Department, along with the application required by KCC 5.40.130 and the dispatch service license fee required by the City's Schedule of Fees and Charges.

**PREVIOUS COUNCIL ACTION:** The Council has reviewed and approved dispatch license rules as required by the City Code for A&B Taxi Dispatch Service in 1992 and for Big Bear Taxi (Donna Jones) in September of this year.

**DISCUSSION:** Ms. McDonald intends to self-dispatch. Even though she holds two permit numbers, she is the only driver, and will not be providing dispatch services for other drivers and/or permits. She submitted proposed rules and guidelines to the City Clerk's Office on November 23, 2010. The Clerk reviewed the proposal as did the Chief of Police. Neither had concerns with the rules as submitted. The Code does not limit the number of taxi dispatch services in Kodiak. For Ms. McDonald to receive a dispatch license to self-dispatch her taxis, she must follow the process outlined in KCC 5.40.130—5.40.150, which includes approval of her rules of operation by the Council.

**ALTERNATIVES:** The Council may approve the dispatch rules submitted by Ms. McDonald, which is recommended by staff. The Council may choose not to approve the dispatch rules, which will require Ms. McDonald to continue to be dispatched by A&B Taxi Dispatch.

**LEGAL:** This application process is consistent with the provisions in Chapter 5 of the City Code.

**STAFF RECOMMENDATION:** Staff recommends Council approve the Fridays Taxi Dispatch Rules and Guidelines as submitted by Ms. McDonald. This approval would allow her to apply for a dispatch license.

**CITY MANAGER'S COMMENTS:** The current Code does not limit the number of dispatch licenses issued by the City. Bonnie McDonald plans to self-dispatch her two cabs and has followed the required process. She submitted proposed dispatch rules for review. The Clerk reviewed the proposed rules and the Chief of Police has no objections to them. If Council approves the rules and she pays the licensing fees, she should be allowed a dispatch license. I support staff's recommendation that Council approve the rules and guidelines as submitted. An approval of the rules would be consistent with the recent Council approval of the dispatch license for Big Bear Taxi.

**NOTES/ATTACHMENTS:**

Attachment A: Fridays Taxi Dispatch Rules and Guidelines

Attachment B: Kodiak City Code Sections 5.40.130—5.40.150

**PROPOSED MOTION:** Move to approve the Fridays Taxi Dispatch rules and guidelines as submitted by Bonnie McDonald, dated November 20, 2010.

November 20, 2010

City Council  
City Manager  
City Clerk's Office

Attached are my proposed rules and guidelines and fare schedule for Fridays Taxi, a dispatch service. If approved by the City Council, I will at that time pay the fee with the Police Department.

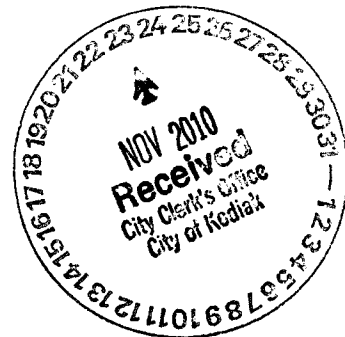
As this will be the third dispatch service if approved, would the council please address the issue of posted cab stands in the downtown. Reposting the signs previously taken down does not appear to be a substantial request and would really help to facilitate fairness and passenger service.

Should anyone have any questions, input or comments please feel free to contact me at 539-5485 from 4:30 am to 6:30 PM seven days a week.

Thanking you in advance for your time and energies,



Bonnie McDonald  
Owner  
Fridays Taxi





# Fridays Taxi Dispatch

## Rules and Guidelines

November 20, 2010



All dispatchers, drivers and permit holders are always to conduct themselves as ambassadors of Kodiak Island.

### 1. Radio protocol:

- A. Radio use is governed by the Federal Communications Commission (FCC). Anyone utilizing the radio is to remain professional, courteous and all communications will be between the dispatcher and a taxi. The dispatcher will control the radio.
- B. No profanity will be allowed. Should profanity be used there will be a 24 hour “cool down” where the taxi driver involved will not be dispatched at the discretion of the dispatcher.
- C. Any taxi radio and/or equipment in need of repair is to be addressed immediately and the taxi will not be dispatched until repairs or replacement has been completed.
- D. Radio codes:
  - 10-7 Taxi is off duty
  - 10-8 Taxi is on duty
  - 10-10 Emergency only** a driver or the taxi is in danger.
  - 10-20 Taxi location
  - 10-33 Driver has a message at dispatch
  - 10-64 Driver is out of their taxi

### 2. Driver protocol:

- A. All rules covered by City Code 5.40 will be adhered to and should dispatch have knowledge of any illegal activity the information will be forwarded to the proper officials.
- B. Passenger complainants are to be advised to contact the proper officials.
- C. New drivers are to have no less than 16 hours training over at least 4 days. The taxi owner/permit holder is responsible for supplying all necessary tools and reference materials to their drivers.
- D. The “lineup” in town will be announced over the radio for the first five (5) taxis with the drivers responding to number one and four.
- E. In town “spot” calls, places and times are established for the convenience of the passenger and as a driver you are to be on your “spot” as delineated on the last page of these rules as the lineup moves.
- F. The “lineup” at the airport is as follows, spot one is in front of the AK Air Terminal, all other positions are to line up single file on the wall facing Island Air.
- G. For a driver to 10-8 you must be within the City Limits. Advise dispatch coming into town from the west when you are at the curve and Benny Benson for the east.
- H. Hail downs, especially in extreme weather are a taxi’s priority. If you are on a personal pickup and another taxi can arrive within a couple of minutes, advise dispatch.

- I. All permit holders will supply dispatch with pertinent information regarding the size and capabilities of the vehicle, personal parameters and driver cell contact number.
- J. If you leave your “spot” please advise dispatch so passenger convenience is not disrupted downtown.

**3. Personal Courtesies:**

- A. Drivers in the top four (4) “spots” in the lineup will be moved to the bottom. If your taxi is clear of your passenger when called for 4 spot you will maintain your position.
- B. Drivers must notify dispatch when giving a courtesy, lack of notification will get you dropped to the end of the lineup.

**4. “No Money” trips:**

If the trip is a personal you are to clear the trip and carry it as a charge or report the theft. If it is a dispatched trip you are to get the name of the passenger, report the theft to the Police and over the radio let everyone know the name and description of the offender.

**5. “Dead trips”:**

Whether dispatched or personal you will retain your spot in the lineup. Please call in your trips ASAP.

**6. Airport “spec” and returns:**

If a taxi is headed to the airport and is past the City dock or the base they will have the next spot at the airport. If a taxi calls “spec” at the City dock and is in front of an out bound taxi they will have the next spot at the airport. Be respectful of taxis from other dispatch services with the airport lineup.

**7. “Cruising for trips”** will not be tolerated whether you are in your vehicle or out walking around, whether in town or at the airport. If you are reported by another driver you will be bumped to the end of the lineup. This activity is illegal per City Code 5.40.

**7. Dispatch protocol:**

- A. If you leave your post please let your radio audience know when you leave and return.
- B. Do not argue over the radio. If there is an issue with a driver, a trip or a pickup try to verify the information with another driver. Continued verification or information will be done over the phone. Do not yell, ever.
- C. A continued dispute is unnecessary and unacceptable. Bring in Dispatch Management or another driver to mediate, but the objective is to resolve the issue ASAP! All parties involved are to remain civil.
- D. Dispatch and driver issues, problems and personality conflicts will be addressed by Dispatch Management and a resolution between all parties will be reached through mediation ASAP!
- E. Any dispatcher “giving” trips to a driver stating they are “a personal” will be fired, or the dispatcher can pay all of the taxis on duty at the time the equivalent of the trip.

The above protocols have been established for the benefit of the passengers, drivers, permit holders and the dispatch service. This is a service industry and your passengers and your service are the priority. Play fair and be nice.

## **SPOT Places, Calls and Times**

### **Food 4 Less**

**5 am to 9 PM - #ONE**

**9PM to 5 am - #FOUR**

Food 4 Less

Tonys

### **Bernies**

**5 am to 9 PM - #TWO**

**9 PM to 5 am - #THREE**

Subway

Village Back

Bernies

Bases Loaded

Old Living Room

### **Henrys**

**5 am to 9 PM - #THREE**

**9 PM to Midnight - # ONE**

**Midnight to 5 am - #TWO**

Henrys

Treasury

Safeway downtown

Normans

Village front

Mecca Jewelry

AT & T

### **Mecca**

**5 am to 9 PM - #FOUR**

**9 PM to Midnight - # TWO**

**Midnight to 5 am - # ONE**

Mecca front & back

Legion

Wells Fargo

Oscars Dock

Harbor Office

Bathroom

Sunaq front

**FARES ESTABLISHED BY KODIAK CITY CODE**  
**[Fares include 6% City Sales Tax]**

**METERED FARES**

The taxicab tariff is **\$4.85** per meter flag drop,  
plus **\$3.00** per mile or **\$0.60** per 1/5 mile

**NON-METERED FARES**

Anton Larsen Bay .....	\$58.50
Jump starts between Deadman's Curve and Antone Way .....	\$21.00
Between The Rendezvous (Bells Flats) and Deadman's Curve and between Antone Way and the end of road at Monashka Bay .....	\$32.00
All other areas will be the metered fare plus .....	\$15.50

**CHARTER RATES**

Based on completed round trip  
**\$55.50** per hour, then **\$4.20** per 5 minutes after first hour

**OTHER CHARGES**

Deliveries .....	fare plus \$4.85
Requested waits .....	\$ .60 per 30 seconds

**EFFECTIVE DATE:** August 1, 2008

KCC 5.4.1-1. Resolution No. 13-16

**CITY OF KODIAK**  
Dispatch Service License Application

*copy*

Business License No. 933400

Year 2010

New  
 Renewal Business Name Friday's Taxi

Individual  
 Corporation  
 Partnership

Street Address 1321 Mill Bay  
Must be within City of Kodiak

Applicant Bonnie McDonald  
Printed Name

Address 1321 Mill Bay Phone 907.539.5485  
Mail

Information on all owners and persons with financial interest in license.  
(Attach additional page if necessary.)

Name	Mailing Address	Phone (H)	Phone (B)

**Tariff**

Tariff of taxicab fares must be attached to this application.

**Dispatch Service**

Color Scheme \_\_\_\_\_ Lettering/Numbering \_\_\_\_\_  
Exterior

I hereby certify that my statements are correct and I will comply with all provisions of Kodiak City Code 5.40.040 and section 5.40.130 5.40.150 and that I have the authority to so certify as

Owner \_\_\_\_\_ for Friday's Taxi \_\_\_\_\_  
Title Name of Firm

Date 10/11/10 \_\_\_\_\_  
Signature of Applicant

## Kodiak City Code

**5.40.130 Dispatch service license.** (a) No person may engage in the business of dispatching taxicabs or other vehicles for hire within the City of Kodiak limit without first obtaining a dispatch service license from the city.

(b) An application for a dispatch service license shall be submitted to the chief of police on the form supplied by the police department. The application shall be accompanied by any required fees established by resolution or motion of the city council. The application shall include, but not be limited to, the following:

(1) The name and business address of the applicant;

(2) The nature of the business entity, if other than a natural person, the name and address of each owner, partner, member, shareholder, and director;

(3) The name under which the applicant will conduct business;

(4) The color scheme, if any, and lettering to be utilized on vehicles dispatched by the applicant; and

(5) A tariff of taxicab fares by zones, for all trips either commencing or terminating in the city and for all trips passing through any point in the city. The tariff may be in the form of a zone map and shall depict the various fares from one zone to another and shall also set forth the rates for standing and for additional passengers if such charges are levied.

(c) An applicant for a dispatch service license shall satisfy the qualifications established by section 5.40.040 of this chapter.

(d) Dispatch service licenses shall be renewed annually and shall be valid from January 1 to December 31 of each year. (Ord. 1137 §2, 2002; Ord. 938 §9, 1992; Ord. 512 §1 (part), 1978)

**5.40.140 Approval of tariffs.** If a dispatch license is approved, the tariffs submitted with the application shall be filed with the city clerk and may not be changed without the prior approval of the council. An application for change in tariff rates shall be considered after a public hearing and the proposed change shall be approved only if the council determines it to be in the best public interest. (Ord. 512 §1 (part), 1978)

**5.40.150 Regulation of dispatch service.** (a) A dispatch service shall provide twenty-four hour telephone coverage to respond to requests for services by the public.

(b) The licensee shall submit for city council review and approval all rules of operation under the license. Any change in approved rules must be submitted for approval prior to implementation of the change. The city council shall review and rule on any proposed changes in the rules of operation promptly following their submission.

(c) The licensee shall maintain a system of records of all dispatches, including, but not limited to, the name of the chauffeur, point of pickup, destination, date, and time. The system of keeping records shall be subject to the approval of the city manager, and the records shall be retained for a period of not less than two years. The records shall be made available for inspection by the city manager, police chief, or their designees, identified in writing, upon demand.

(d) Each licensee shall maintain, with the Kodiak police department, a current list of taxicabs utilizing the dispatch service, including the city permit number and the name of the owner. The dispatch of any taxicab not included on the list shall be grounds for suspension or revocation of the license.

(e) No licensee shall dispatch taxicabs of more than one business name without specific approval of the city council.

(f) The licensee shall file with the police chief a copy of each contract or agreement under which dispatch service is furnished.

(g) A licensee may not unreasonably refuse to dispatch a taxicab operated under a valid taxicab permit; provided, however, that a licensee may condition the availability of dispatch service on the execution of an agreement, establishing dispatch fees, reasonable rules and regulations relating to the appearance and conduct of the chauffeurs, maintenance and operation of vehicles, and other conditions reasonably related to the operating licensee's business. (Ord. 1080, §1, 1998; Ord. 933, 1992; Ord. 512 §1 (part), 1978)

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## MEMORANDUM TO COUNCIL

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**To:** Mayor Floyd and City Councilmembers  
**From:** Debra Marlar, City Clerk *MG for DM*  
**Date:** December 9, 2010

**Agenda Item:** V.e. Appointment of Advisory Board Members

---

**SUMMARY:** Several seats are or will soon become vacant on various City advisory boards. Except for the Personnel Board, whose members are appointed by the Council, and the Employee Advisory Board, whose members are elected by City employees, members of advisory boards are appointed by the Mayor and confirmed by the Council.

At Tuesday's work session, Mayor Floyd and Councilmembers interviewed applicants and considered applications.

**BACKGROUND:** Advisory board members are appointed at the end of each year when terms expire and throughout the year as necessary.

*{Mayor Floyd will make her appointments to the following boards.}*

**Building Code Board of Appeals**

2 vacant seats ending December 31, 2012

2 regular seats ending December 31, 2013

Applicant(s):

Norman Clentimack (incumbent)

Larry Taylor (incumbent)

**Parks and Recreation Advisory Board**

4 regular seats ending December 31, 2013

1 vacant seat ending December 31, 2012

2 alternate seats ending December 31, 2011

1 ex-officio student seat

Applicant(s):

Richard Walker



**Port and Harbors Advisory Board**

2 regular seats ending December 31, 2012

2 alternate seats ending December 31, 2011

1 ex-officio student seat

Applicant(s):

Stosh Anderson (incumbent alternate)

Ralph (Skip) Bolton (incumbent alternate)

Daniel Miller (incumbent)

Jeffrey Stewart (incumbent)

**NOTES/ATTACHMENTS:**

Attachment A: Personnel Board Current Member List and Applications

Attachment B: Building Code Board of Appeals Current Member List and Applications

Attachment C: Parks and Recreation Advisory Board Current Member List and Applications

Attachment D: Port and Harbors Advisory Board Current Member List and Applications

**PROPOSED MOTION:**

Move to appoint \_\_\_\_\_ to the Personnel Board for a term ending December 31, 2012 and confirm the Mayoral advisory board appointments to the Building Code Board of Appeals, Parks and Recreation Advisory Board, and the Port and Harbors Advisory Board as stated.



## Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

### PERSONNEL BOARD

Three seats

TERM	BOARDMEMBER	HOME	WORK	FAX	MAILING ADDRESS
2011	Curtis Law curt@kodiak.org	486-7636	486-4700	486-5541	P.O. Box 42
2011	Patricia Olsen olsen99615@hotmail.com	486-6752	481-2200		P.O. Box 1014
2012	VACANT				

Regular terms expire December 31 (three-year terms)

#### Legislation

Established by City Charter  
Duties listed in City Code 2.08.180

#### Appointments

12/13/84	12/27/84	12/19/85
01/08/87	02/12/87	02/26/87
10/08/87	12/14/87	04/14/88
07/14/88	12/12/88	01/11/90
02/22/90	12/14/90	01/14/93
12/22/94	12/14/95	12/12/96
09/30/97	12/11/97	12/10/98
02/10/00	12/13/01	12/13/07
12/11/08	09/24/09	



City Clerk's Office  
 710 Mill Bay Road, Rm 216  
 Kodiak, AK 99615  
 (907) 486-8636 \* (907) 486-8600 (fax)

### Advisory Board Application Form

Pat Szabo

NAME

486-3853

HOME TELEPHONE

WORK TELEPHONE

FAX

pszabo@gci.net

EMAIL

1819 Selief Lane

RESIDENCE (STREET) ADDRESS

PO Box 1949

MAILING ADDRESS

**KODIAK, AK 99615**

39 years

LENGTH OF RESIDENCE IN KODIAK

39 years

LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?  
 Do you own property in the City of Kodiak?

Yes  No  
 Yes  No

On which boards are you interested in serving?  
 (Please list in order of preference)

Please list your areas of expertise and education that  
 would benefit the boards for which you are applying.

Personnel Board

Employment: Personnel Management  
 Specialist with Internal Revenue  
 Service (1965-1968) and Consumer and  
 Marketing Service (1968-1969);  
 Civilian Personnel Officer, USCG Support  
 Center Kodiak (1972-1975)  
 Borough Personnel Advisory Board (1985-  
 1987)

Community Activities:

Brother Francis Shelter Kodiak,  
 Treasurer  
 Kodiak Historical Society,  
 Board member  
 Fairwind Players, Treasurer

Professional Activities:

Retired

SIGNATURE

October 14, 2010

DATE

Return application to City Clerk, 710 Mill Bay Road, Room 216, Kodiak, AK 99615  
 Fax: 486-8600



## Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

### BUILDING CODE BOARD OF APPEALS

Five seats  
Effective January 1, 2009

TERM	BOARDMEMBER	HOME	WORK	FAX	MAILING ADDRESS
2012	John Butler JBJHS@PTIALASKA.NET	486-4604	486-3706	486-2497	P.O. Box 2610
2012	VACANT				
2012	VACANT				
2010	Norman Clentimack	486-4611			P.O. Box 2190
2010	Larry Taylor plumb@gci.net	487-2677	539-1110	486-4328	Box 4148

Legislation	Appointments
-------------	--------------

Kodiak City Code Chapter 14.40

10/25/84	01/23/86	02/12/87
01/08/87	12/14/87	12/12/88
01/26/89	01/11/90	12/14/90
01/09/92	01/14/93	01/27/94
12/22/94	12/14/95	12/12/96
03/27/97	12/11/97	12/10/98
02/10/00	05/24/01	12/13/01
01/23/03	01/13/05	12/15/05
12/13/07	02/28/08	12/11/09



# Advisory Board Application Form

Norman R. Clentimack  
NAME

(907) 486-4611 Retired  
HOME TELEPHONE WORK TELEPHONE FAX

Normak@ptialaska.net  
EMAIL

1722 Larch St  
RESIDENCE (STREET) ADDRESS

Box 2190 KODIAK, AK 99615

33 years  
MAILING ADDRESS

43 years  
LENGTH OF RESIDENCE IN ALASKA

LENGTH OF RESIDENCE IN KODIAK

Are you a registered voter in Kodiak?  YES  NO

Do you own property in Kodiak?  YES  NO

On which boards are you interested in serving?  
(Please list in order of preference)  
Building Code Board of Appeals.

Please list your areas of expertise and education  
that would benefit the boards for which you are  
applying.

BS Mechanical Engineering.  
Electrician's License, Massachusetts,  
experience in housing and industrial  
Technology. Electrician for Federal  
Aviation Administration in rehab of  
industrial and housing buildings.

Community Activities:

Professional Activities:

On BCBA for over three years.

Member of Phi Theta Kappa Society  
and Sigma Epsilon Rho Honor Fraternity.

Norman R. Clentimack  
SIGNATURE

November 29, 2010  
DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
Fax: 486-8633



### Advisory Board Application Form

Larry L Taylor  
NAME

907-488-2677      907-486-6378      907-486-328  
HOME TELEPHONE      WORK TELEPHONE      FAX

LLT@DNA@GMAIL.COM  
EMAIL

10237 Kalsin Drive  
RESIDENCE (STREET) ADDRESS

Box 966      **KODIAK, AK 99615**  
MAILING ADDRESS

32 YR  
LENGTH OF RESIDENCE IN KODIAK

40 YRS  
LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in Kodiak?  YES  NO

Do you own property in Kodiak?  YES  NO

On which boards are you interested in serving?  
(Please list in order of preference)

Appeals Boards  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list your areas of expertise and education  
that would benefit the boards for which you are  
applying.

Contractor. Active in Bld science  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Community Activities:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Professional Activities:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
SIGNATURE

11-29-2010  
DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
Fax: 486-8633



## Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

### PARKS AND RECREATION ADVISORY BOARD

Nine City resident members (including two alternates) from the community chosen to reflect cultural and ethnic diversity, one USCG representative, and one student seat  
Effective June 24, 2010

TERM	BOARDMEMBER	HOME	WORK	FAX	MAILING ADDRESS
2010	Marcus Dunbar mdunbar01@kodiakschools.org	486-0809	481-2214	481-2201	1477 Selief Lane
2010	Derrik Magnuson dmagnuson72@hotmail.com	486-5771	487-5699 x309	487-5716	217 Murphy Way
2010	Vacant				
2010	Vacant				
2012	Amy Fogle phifogle@hotmail.com	486-3525		486-3250	1136 Wolkoff Ln.
2012	Jim Willis jawdawg@gci.net James.B.Willis@uscg.mil	486-3678	487-5391	487-5275	1516 Ismailov St.
2012	VACANT				
2010 Alternate 1	VACANT				
2010 Alternate 2	VACANT				
USCG	VACANT				
Student	VACANT				

Regular terms expire December 31 (three-year terms)  
Alternate terms expire December 31 (one-year terms)  
USCG term set at appointment  
Student term set at appointment

#### Legislation

Resolution Number 03-84  
Resolution Number 44-86  
Resolution Number 2000-4, 01/27/00  
Resolution Number 01-7, 02/22/01  
Resolution Number 04-25, 07/08/04

#### Appointments

01/12/84	02/26/84	12/13/84
01/10/85	06/13/85	12/19/85
01/23/86	01/08/87	02/12/87
11/03/87	12/14/87	10/27/88
12/12/88	10/12/89	01/11/90
12/14/90	01/09/92	03/12/92
05/14/92	07/09/92	01/14/93
01/27/94	02/10/94	03/10/94
09/22/94	12/22/94	10/05/95
12/14/95	10/24/96	12/12/96
12/11/97	12/10/98	01/26/99
02/25/99	02/10/00	02/22/01
05/24/01	12/13/01	02/28/02
05/09/02	07/24/03	02/26/04
01/13/05	08/24/06	12/14/06
12/13/07	02/28/08	02/12/09
06/24/10	08/26/10	

Updated August 27, 2010

ERMS\01-0104\Parks & Rec Advisory Board\Parks & Rec Current Members.doc



**Advisory Board Application Form**

Richard H. Walker  
NAME

481-3775 539-7472  
HOME TELEPHONE WORK TELEPHONE FAX

rwalker@gci.net  
EMAIL

1521 Baranof Street  
RESIDENCE (STREET) ADDRESS

P.O. BOX 2144 KODIAK, AK 99615  
MAILING ADDRESS

18 YEARS  
LENGTH OF RESIDENCE IN KODIAK

30 YEARS  
LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in Kodiak?  YES  NO

Do you own property in Kodiak?  YES  NO

On which boards are you interested in serving?  
(Please list in order of preference)

PARKS + RECREATION BOARD

Thoughts: I want to help  
bring all organizations  
together to work for the  
kids of this community

Please list your areas of expertise and education  
that would benefit the boards for which you are  
applying.

Helped start Kodiak Football 12 YEARS AGO  
Have worked hard for kids sports.  
COACHED FOR MANY YEARS.  
HAVE 3 kids 1-daughter Middle Sch  
2-SONS, Elementary school  
They all play sports.  
I played High school + college sports

Community Activities:

- 1) VICE-PRESIDENT  
KODIAK FOOTBALL LEAGUE
- 2) COACH + YOUTH LEAGUE DIRECTOR
- 2) BASEBALL COACH 4 YEARS.
- 3) Help with wrestling for kids  
and Basketball Programs

Professional Activities:

- 1) Deputy Project MANAGER  
MAINTENANCE CONTRACT, USCG BASE
- 2) Member USCG Auxiliary
- 3) member ELKS Club.
- 4) OUR kids should be given  
Better Facilities.

Richard H Walker  
SIGNATURE

OCT, 28, 2010  
DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
Fax: 486-8633





## Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

### PORT AND HARBORS ADVISORY BOARD

Seven regular seats, two alternates, and one student seat

Effective January 1, 2010

TERM	BOARDMEMBER	HOME	WORK	FAX	MAILING ADDRESS
2011	Anne Kalcic boatlift@alaska.com	486-5824	486-3091	486-4481	P.O. Box 1486
2011	Stormy Stutes stutes@gci.net	N/A	942-2121	486-8709	2230 Monashka Bay Road
2011	Nick Szabo sparky@eagle.ptialaska.net	486-3853	486-3853	486-3853	P.O. Box 1633
2012	Rick Kniazowski rkniazowski@horizonlines.com	486-5929	481-4210	N/A	421 Mill Bay Rd.
2012	Oliver Holm chicken@gci.net	486-6957	486-6957	N/A	P.O. Box 8749
2010	Daniel Miller dmiller01@gci.net	481-2721	481-2268	N/A	P.O. Box 2865
2010	Jeffrey Stewart wind-n-sea@alaska.com	486-2972	487-5320 x232	N/A	P.O. Box 868
2010 Alternate 1	Ralph (Skip) Bolton skip2@gci.net	486-4099	907-213- 8660	486-2030	P.O. Box 2852
2010 Alternate 2	Stosh Anderson Stosh_2@hotmail.com	486-3673	654-3674	N/A	P.O. Box 310
Student (ex-officio)	VACANT				

Regular terms expire December 31 (three-year terms)

Alternate terms expire December 31 (one-year terms)

Student term expires May 31 (one-year term)

#### Legislation

Resolution Number 49-81  
Resolution Number 44-86  
Resolution Number 54-87  
Resolution Number 05-94  
Resolution Number 98-32

#### Appointments

11/03/87	12/14/87	10/27/88
12/12/88	10/12/89	01/11/90
02/22/90	12/14/90	01/09/92
03/12/92	01/14/93	01/27/94
02/10/94	09/22/94	12/22/94
10/05/95	12/14/95	12/12/96
12/11/97	12/10/98	02/10/00
02/22/01	05/24/01	12/13/01
09/12/02	01/23/03	01/22/04
01/13/05	12/15/05	12/14/06
12/13/07	02/12/09	12/11/09



City Clerk's Office  
 710 Mill Bay Road, Rm 220  
 Kodiak, AK 99615  
 (907) 486-8636 \* (907) 486-8600 (fax)

**Advisory Board Application Form**

Stosh Anderson  
 NAME  
486-3673 654-3674 stosh\_a@hotmail.com  
 HOME TELEPHONE WORK TELEPHONE FAX EMAIL

3964 Cl. H side Rd  
 RESIDENCE (STREET) ADDRESS

Box 310 **KODIAK, AK 99615**  
 MAILING ADDRESS

25 1/2 41  
 LENGTH OF RESIDENCE IN KODIAK LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?  Yes  NO  
 Do you own property in the City of Kodiak?  Yes  No

On which boards are you interested in serving? Please list your areas of expertise and education that would benefit the boards for which you are applying.  
 (Please list in order of preference)

PHAB

Past PHAB member for 15 years +/-

Community Activities:  
Sec of Various Boards  
- KEA  
- CFAB  
- KFDA  
- KBBT

Professional Activities:  
Fisherman

Stosh Anderson  
 SIGNATURE

29 Oct 2010  
 DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
 Fax: 486-8600



City Clerk's Office  
 710 Mill Bay Road, Rm 220  
 Kodiak, AK 99615  
 (907) 486-8636 \* (907) 486-8600 (fax)

**Advisory Board Application Form**

Ralph (Skip) Bolton Alternate  
 NAME

486-4099 same 486-2830 skip2@glinet  
 HOME TELEPHONE WORK TELEPHONE FAX EMAIL

1929 Mission Rd.  
 RESIDENCE (STREET) ADDRESS

Box 2852 - Kodiak **KODIAK, AK 99615**  
 MAILING ADDRESS

Since 1964  
 LENGTH OF RESIDENCE IN KODIAK

same  
 LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?  
 Do you own property in the City of Kodiak?

Yes  NO  
 Yes  No

On which boards are you interested in serving?  
 (Please list in order of preference)

Please list your areas of expertise and education that would benefit the boards for which you are applying.

PHAB

Fisherman since 1964  
11 months PHAB

Community Activities:

Professional Activities:

Kodiak Arts Council - Board  
King Salmon Found - "  
Bike Path Committee

[Signature]  
 SIGNATURE

11/29/10  
 DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
 Fax: 486-8600



City Clerk's Office  
 710 Mill Bay Road, Rm 220  
 Kodiak, AK 99615  
 (907) 486-8636 \* (907) 486-8600 (fax)

**Advisory Board Application Form**

Daniel R. Miller

NAME

d.miller@acsalaska.net

~~spruce.cape@hotmail.com~~

481-2721

HOME TELEPHONE

654-4621

WORK TELEPHONE

FAX

EMAIL

3214 Spruce Cape Rd

RESIDENCE (STREET) ADDRESS

Box 2865

MAILING ADDRESS

**KODIAK, AK 99615**

33 years

LENGTH OF RESIDENCE IN KODIAK

34 years

LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?  
 Do you own property in the City of Kodiak?

Yes  NO  
 Yes  No

On which boards are you interested in serving?  
 (Please list in order of preference)

Ports + Harbors Board

Please list your areas of expertise and education that would benefit the boards for which you are applying.

University of R.I. commercial fisheries  
Marine Resource Development / UAA Education

40 years in the marine industries

almost 20 years on the PHAB

Community Activities:

Professional Activities: www.alaskaresearchvessel.com

PHAB member

Owner operator M/V Anna D

KRBialika Players

• research charters

community volunteer

• Commercial Fishing

• salmon tendering

computer consulting

Daniel Miller

SIGNATURE

10/29/10

DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
 Fax: 486-8600



City Clerk's Office  
 710 Mill Bay Road, Rm 220  
 Kodiak, AK 99615  
 (907) 486-8636 \* (907) 486-8600 (fax)

**Advisory Board Application Form**

JEFFREY T. STEWART

NAME

486-2972 HOME TELEPHONE      487-5320, EXT 232 WORK TELEPHONE      FAX      wind-n-sea@alaska.com EMAIL

3300 PENINSULA ROAD; KODIAK AK 99615 RESIDENCE (STREET) ADDRESS

P.O. Box 868; Kodiak AK 99615 MAILING ADDRESS      KODIAK, AK 99615

12 YRS LENGTH OF RESIDENCE IN KODIAK

12 YRS LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?  
 Do you own property in the City of Kodiak?

Yes  NO  
 Yes  No

On which boards are you interested in serving?  
 (Please list in order of preference)

Please list your areas of expertise and education that would benefit the boards for which you are applying.

PORTS & HARBORS ADVISORY BOARD

EDUCATION:  
 • BACHELORS DEGREE IN ENGINEERING  
UNIV. OF CALIF. @ BERKELEY  
 • MASTERS DEGREE IN SYSTEMS  
ENGINEERING - DOD POSTGRAD PGD  
AT UNIV. OF W. FLORIDA

Community Activities:  
CURRENTLY SERVE ON  
 • PHAB

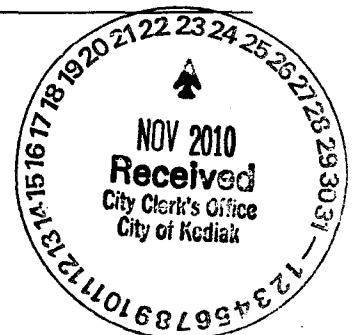
Professional Activities:  
 • CIVIL ENGINEER, USCG  
 • (FORMER) DISTRICT ENGINEER,  
CAL-AM WATER COMPANY  
 • (FORMER) AEROSPACE ENGINEER,  
BOEING COMMERCIAL AIRPLANE COMPANY

INTERESTS:  
 • RECREATIONAL SAILING & BOAT BUILDING

Jeffrey Stewart  
 SIGNATURE

19 Nov 2010 DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
 Fax: 486-8600



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## MEMORANDUM TO COUNCIL

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**To:** Mayor Floyd and City Councilmembers  
**From:** Debra Marlar, City Clerk *MG for DM*  
**Date:** December 9, 2010

**Agenda Item: V.f. Election of Deputy Mayor**

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**SUMMARY:** Under the provisions of City Charter Article II, Section 2, the City Council shall elect one of its members as Deputy Mayor no sooner than thirty days, nor more than sixty days, from the beginning of the newly-elected Councilmembers' terms. The Deputy Mayor serves a one-year term and acts as Mayor in the Mayor's absence. If a vacancy occurs in the office of Mayor, the Deputy Mayor serves until another Mayor is elected by the Council.

**NOTES/ATTACHMENTS:**

Attachment A: City Charter Article II, Section 2.

**PROPOSED MOTION:**

Move to elect \_\_\_\_\_ as Deputy Mayor.

OR

Move to elect the Deputy Mayor by a secret vote on paper ballot, provided that the first candidate to receive four affirmative votes be appointed for a one-year term, and further provided that if no candidate receives four affirmative votes in the first ballot, that the applicant with the fewest votes be removed from consideration on subsequent ballots, until a candidate receives four affirmative votes, and in the event of a tie, the Mayor will cast a vote.

DECEMBER 9, 2010  
Agenda Item V.f. Memo Page 1 of 1

**CITY CHARTER  
ARTICLE II**

**Section 2 Mayor and Deputy Mayor.** There shall be a mayor who shall have all the qualifications of a councilmember, and, in addition, must be at least thirty (30) years of age at the time of his election or choice to fill a vacancy. The mayor shall preside at meetings of the council, and shall certify the passage of all ordinances and resolutions passed by it. The mayor shall have no regular administrative duties, except that the mayor shall sign such written obligations of the City as the council may require. If a vacancy occurs in the office of mayor, the council shall elect a qualified person, who may or may not be a councilmember at the time, to be mayor for completion of the unexpired term or until the vacancy is filled by election. If a councilmember is elected mayor, the councilmember's office shall be vacated upon taking office as mayor, and then be filled as prescribed elsewhere by this charter.

Not sooner than thirty (30) days nor more than sixty (60) days from the beginning of the terms of newly elected councilmembers, the council shall elect one of its members deputy mayor, who shall serve as such until the next such first meeting. The deputy mayor shall act as mayor during the absence or disability of the mayor or, if a vacancy occurs in the office of mayor, until another mayor is elected by the council and qualifies. If the office of deputy mayor becomes vacant, the council shall elect from its members another deputy mayor for the completion of the unexpired term. The deputy mayor, when acting as mayor, shall continue to have a vote as councilmember; but the deputy mayor shall not have veto power.

Should both mayor and deputy mayor be absent from a council meeting, a temporary mayor shall be appointed by the council to serve during such absence.