

KODIAK CITY COUNCIL

WORK SESSION AGENDA

Tuesday, February 21, 2012

Kodiak Island Borough Conference Room

7:30 p.m.

Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the "official record" should be made at a regular City Council meeting.

Discussion Items

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9. February 23, 2012, Agenda Packet Review



Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

MEMORANDUM

To: Mayor Branson and City Councilmembers
From: Debra Marlar, MMC, City Clerk *DM*
Date: February 17, 2012
Subject: Councilmember Applicants

As you are aware, Josie Rosales resigned from the Council, and the Council accepted her resignation at the January 26 regular meeting. KCC 2.08.040(d) stipulates: "If a vacancy occurs in the office of councilmember, the remaining members shall, within 30 days, appoint a qualified person to fill the vacancy. A person appointed under this section serves until the next regular election, when a successor shall be elected to serve the balance of the term..."

The Charter/Code stipulates anyone elected or appointed to the Council must be a registered City voter, be at least 21 years of age, and have resided in the City for at least one year.

Three applications and City financial disclosure forms were received by February 15 before 5 p.m., as advertised. Applications were received from:

- Tracy Craig
- William Kersch
- Mark Anthony Vizocho

Their application letters are included for your reference. The financial disclosure forms are available upon request.

Councilmember interview questions have been prepared and should be used to interview the applicants.

At Thursday's regular meeting, the Council may move to appoint an individual to the vacant position until the term ends in October 2012 or may move to select the applicant for appointment to the Council vacancy by a secret vote on paper ballot, provided that the first applicant to receive four affirmative votes be appointed for a term ending in October 2012 and further provided that if no applicant receives four affirmative votes in the first ballot, that the applicant(s) with the fewest votes be removed from consideration on subsequent ballots, until an applicant receives four affirmative votes.

Tracy D Craig
1616 Larch Street
Kodiak, Alaska
Phone: (907) 942-3507

February 9th, 2012

Kodiak City Council Members,

This letter serves as my Notification of Intent, seeking appointment to the vacant seat on the Kodiak City Council board.

My husband Ben and I have been a resident of the State of Alaska and specifically Kodiak for the past 19 years. Together we have one child, Carolyn, a 2011 graduate and twelve year student of the greater Kodiak School system currently a freshman attending Furman University in South Carolina.

Throughout my 19 years service to the community I have been actively involved in the following volunteer positions:

Kodiak State Fairgrounds caretaker – 4 Years
St. Mary's Catholic School system volunteer – 7 Years
Kodiak High School Parent Teacher Association secretary – 3 Years
Kodiak Booster Club member – 4 Years
Beta Sigma Phi member – 8 Years

My varied work experience throughout the city of Kodiak has given me the opportunity to witness the challenges faced by our numerous commercial entities located throughout the community. During my tenor at Alaska Fresh Seafood's my work in commercial fishing helped grow my understanding of how critical this industry is to Kodiak's overall economic survival. In my role at the Providence Mental Health I witnessed the dramatic growth of the facility over the past 10 years, ensuring their overall competitiveness and delivery of top rated health care to our citizens. Finally, in my current position at the largest Coast Guard base in the United States I interact daily with senior members of the organization responsible for developing arrival and departure plans for military personnel and their families while managing availability of scarce housing both on the Base and in the community of Kodiak.

As outlined above, I have over 19 years experience working with the community's young adults, elders, stay at home mothers, seasoned fisherman, military families, cannery and local construction workers. My varied background and "hands on" work experience, coupled with my understanding of the diverse community population makes me the ideal candidate to represent the City of Kodiak.

Your consideration is greatly appreciated!

Sincerely,



Mrs. Tracy D. Craig



City of Kodiak
Attn: Mayor, City Council and Mgr.
710 Mill Bay Rd.
Kodiak, AK 99615

1-30-2012



Re: Vacant Council position

Dear Mayor, City Council and City Manager,

I would like to express my interest in the vacant Council position. I served in my prior community as a council person for three terms before moving to Kodiak. I currently serve on the Planning and Zoning Commission and am in my third term.

I have extensive knowledge in budgetary issues and labor issues. I would like to be considered as a temporary replacement council member for the City of Kodiak.

I understand that this position will end in Oct. 2012.

Thank you for your consideration,

William Kersch
1812 Mission Rd.
Kodiak, AK 99615
(715) 475-8336
williamusps@yahoo.com

Mark Anthony Vizcocho
2815 Woody Way Apt, #407
Kodiak, AK 99615



To the Honorable City Mayor Branson and City Council Members,

I, Mark Anthony G. Vizcocho, respectfully asks your consideration of giving me the opportunity to fill the vacated seat of Ms. Josie Rosales on the Kodiak City Council.

Within the past two years, I have served as the First Vice-President of the Filipino American Association of Kodiak. Fil-Am is an organization that stands as a liaison/connection to the large Filipino-American residents and the Kodiak community. This organization is an avenue where this segment of the population can voice out their opinions and concerns that affect them. I respect the trust of the Fil-Am community in considering me as one of their leaders.

I also am a very active member and leader of the Kodiak Filipino Bible Church in which I serve as the Youth Director and the Music Director. These ministries enable me to interact with the youth in a positive manner and also develop my relationship with my Lord. It also fosters and develops strong leadership skills.

I have lived in Kodiak for the past 20 years and consider Kodiak as my home. I am highly dedicated to every endeavor I set my mind into. It would be an honor to be considered as a member of the Kodiak City Council.

Sincerely,



Mark Anthony Vizcocho

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Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

MEMORANDUM

To: Mayor Branson and Councilmembers Date: February 17, 2012
From: Debra Marljar, MMC City Clerk DM Subject: Advisory Board and Committee Appointments

In December 2012 the City Clerk advertised for individuals to fill vacant seats on various City advisory boards, and appointments were made to fill all but two seats on the Building Code Board of Appeals and the two alternate seats on the Parks & Recreation Advisory Board.

The City Code requires Building Code Board of Appeals members to be qualified by experience and training to pass upon matters pertaining to building construction. Building Code Board of Appeals members are not required to be City residents.

The Building Official has also requested that a new Joint Building Code Review Committee be appointed because new national and/or state codes have been adopted and these need to be reviewed and recommendations made for updates to the City and Borough Codes.

Table with 2 columns: Seats for Appointment, Applicants. Rows include Building Code Board of Appeals, Parks & Recreation Advisory Board, and Joint Building Code Review Committee.



Advisory Board Application Form

NAME Scott Arndt

HOME TELEPHONE 907-481-3745 WORK TELEPHONE Cell 414-791-3745 FAX 907-481-3333

EMAIL SLA 3745 at yahoo.com

RESIDENCE (STREET) ADDRESS 3584 Sharatine Drive

MAILING ADDRESS P.O. Box 76 KODIAK, AK 99615

LENGTH OF RESIDENCE IN KODIAK 48 years LENGTH OF RESIDENCE IN ALASKA Same

Clerk's Note: Registered to vote in Borough, not City.

Are you a registered voter in Kodiak? YES NO Do you own property in Kodiak? YES NO

On which boards are you interested in serving?
(Please list in order of preference)

Please list your areas of expertise and education
that would benefit the boards for which you are
applying.

Joint Building Review Committee
and
Building Code Board of Appeals

35 years Construction and
Building Related Services
along with Building Material
Sales.

Community Activities: Professional Activities:

Present member of Fire Protection Area No 1 Board
Present member of Road Service Area No 1 Board
Present member of Solid Waste Advisory Board

Past Member of Borough Assembly
Past Member of School Board
Past Member of Architectural/Engineering Review Board

SIGNATURE

DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615
Fax: 486-8633



Advisory Board Application Form

Mary Kay Bunker
NAME

907-748-8817
HOME TELEPHONE

907-512-8063
WORK TELEPHONE

907-512-8064
FAX

mbunker@pcl.com
EMAIL

1533 Salmon Circle
RESIDENCE (STREET) ADDRESS

same
MAILING ADDRESS

KODIAK, AK 99615

4 months
LENGTH OF RESIDENCE IN KODIAK

41 years
LENGTH OF RESIDENCE IN ALASKA

Clerk's Note: Registered to vote in Borough, not city.
Are you a registered voter in Kodiak? YES NO

Do you own property in Kodiak? YES NO

On which boards are you interested in serving?
(Please list in order of preference)

Please list your areas of expertise and education that would benefit the boards for which you are applying.

or Bldg Code Board of Appeals (1yr)
Parks & Rec Alternate (1yr)

BBA-Management (UAA)
AA- Arch & Eng Technology (UAA)
Commercial Bldg Inspector (ICC)
LEED AP (GBCI)
Constr. Quality Mgmt (USACE)

Community Activities: none at this time

Professional Activities:
National Asso Women in Construction
(past board member & membership chair)



MARY KAY BUNKER
Quality Control Manager

Kodiak Near Island Research & Administration Facility

PCL Construction Services, Inc.
351 Research Court
Kodiak, Alaska 99615
PCL.com

Phone (907) 512-2023
Fax (907) 512-2024
Cell (907) 382-0398
E-mail mbunker@pcl.com

Mary K. Bunker
SIGNATURE

11-28-2011
DATE

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615
Fax: 486-8633



City Clerk's Office
710 Mill Bay Road, Rm 216
Kodiak, AK 99615
(907) 486-8636 * (907) 486-8600 (fax)

Advisory Board Application Form

John Butler

NAME

486-4604

HOME TELEPHONE

486-3706

WORK TELEPHONE

486-2497

FAX

jbutler@pti.alaska.net

EMAIL

212 Murphy Way

RESIDENCE (STREET) ADDRESS

Box 2610

MAILING ADDRESS

KODIAK, AK 99615

42 yrs

LENGTH OF RESIDENCE IN KODIAK

42 yrs

LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in the City of Kodiak?
Do you own property in the City of Kodiak?

Yes No
 Yes No

On which boards are you interested in serving?
(Please list in order of preference)

Joint Bldg Code Review Committee

Please list your areas of expertise and education that
would benefit the boards for which you are applying.

30+ yrs Heating Contractor

Community Activities:

Rotary
City Parks & Rec

Professional Activities:

Member International Code
Council

John Butler

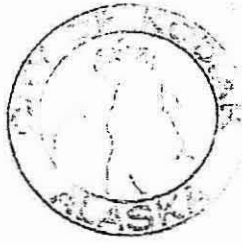
SIGNATURE

Feb 15 2012

DATE

Return application to City Clerk, 710 Mill Bay Road, Room 216, Kodiak, AK 99615
Fax: 486-8600

Revised: June 2009



Advisory Board Application Form

NAME Ed MATHONEY

HOME TELEPHONE 486-5759 WORK TELEPHONE Same FAX

EMAIL Builders@PtAlaska.net

RESIDENCE (STREET) ADDRESS 3944 Service Cape Rd

MAILING ADDRESS P.O. Box 2281 KODIAK, AK 99615

LENGTH OF RESIDENCE IN KODIAK Since 1978 LENGTH OF RESIDENCE IN ALASKA 34 Years

Clark's Note: Registered to vote in Borough, not city. Are you a registered voter in Kodiak? YES NO Do you own property in Kodiak? YES NO

On which boards are you interested in serving? (Please list in order of preference) Joint Building Code Review Building Board of Appeals

Please list your areas of expertise and education that would benefit the boards for which you are applying. Been Building homes in Kodiak Since 1978. BPI Cert in Building Envelopes And Building Analyst Professional.

Community Activities: Member of various civic groups.

Professional Activities:

SIGNATURE [Signature] DATE 1-10-12

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615 Fax: 486-8633

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Marlar, Debra

From: Hayden, Natasha [nhayden@dowlhkm.com]
Sent: Monday, February 13, 2012 9:09 AM
To: Amy Fogle; Fulp, Ian; Jim Willis (James.B.Willis@uscg.mil); John Butler (jbjhs@ptialaska.net); Ken (discoverycove@alaska.net); Marcus Dunbar (mdunbar01@kodiakschools.org); Richard Walker (rwalker@inuitservices.com); youthspecialist@sunaq.org
Subject: Meetings Summary

Good morning,

We have been invited to present a summary of our activities to the City Council at the next work session. Ian has helped to put together a list of topics that we have discussed over the past year. Please let me know if there is anything missing or you would like to see presented to the City Council.

1. Baranof Filed replacement.
 - a. Early discussions were met with conflict between various user groups.
2. The need for more sites for field development.
3. The Parks and Recreation Fee System.
4. More after school swim lessons.
 - a. Kingfishers filling prime time slots for lessons.
5. Plaza Statues.
6. Field Use Policy
 - a. Make one field available for use at all times.
7. Leash law enforcement on Near Island.
8. Resolution related to Parks & Recreation Board membership.
 - a. All items must go through the City Manager.
9. Rotary Park Improvements.
 - a. Parks & Rec is currently constructing a new sign for the entrance to park.
10. Rock Island Roller Derby.

We need to present this to Debra at the City by tomorrow. Please let me know if you have any questions or comments.

Natasha

Natasha M. Hayden, E.I.
Transportation Engineer
907-512-0519 OFFICE
907-539-2296 CELL



(907) 512-0519

104 Center Avenue, Suite 206

Kodiak, Alaska 99615

www.dowlhkm.com

Inspiration Innovation Integrity

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MEMORANDUM OF UNDERSTANDING
BETWEEN
QUAYANNA DEVELOPMENT CORPORATION
AND THE
CITY OF KODIAK

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the CITY OF KODIAK, hereinafter referred to as CITY and QUAYANNA DEVELOPMENT CORPORATION, hereinafter referred to as QDC.

A. PURPOSE:

The purpose of this MOU is to continue to develop and expand a framework of cooperation between CITY and QDC to develop a composting program that processes bio-solids produced from the City of Kodiak Sewage Treatment Plant.

B. CITY SHALL:

- I. Collaborate with QDC to develop a mutually acceptable contract terms between the CITY and QDC for a long term bio-solid composting program.
- II. Provide information and data to QDC regarding bio-solid production and chemical/physical composition statistics that the CITY has on file.
- III. Cooperate with and support efforts for QDC to secure grant funding that will support the development and operation of a composting program.

C. QDC SHALL:

- I. Endeavor to offer contract composting services to the CITY.
- II. Secure long terms sources of woody biomass and other suitable composting mediums for the purpose of composting bio-solids produced at the CITY Sewage Treatment Plant.
- III. Secure real estate property rights that will allow composting of Sewage Treatment Plant bio-solids.

D. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. NEW PROJECT. Composting of sewage treatment plant bio-solids is a proven method to process bio-solids. The process is new to Kodiak however, and no composting infrastructure currently exists. A commercial composting project will have to be assembled from scratch.

2. RATES. It is the intent of QDC to provide contract composting services to the CITY at reasonable rates. QDC's ability to offer reasonable rates is significantly influenced by the property and woody biomass costs QDC will experience. Both QDC and CITY understand that high composting rates may result in the project to become uneconomical to implement.
3. SIMILAR INCENTIVES. QDC and CITY recognize that both parties have an incentive to share data and other information that may help the project proceed on an economical basis.
4. TERMINATION. Either party, upon thirty (30) days written notice, may terminate the agreement in whole, or in part, at any time before the date of expiration.
5. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

CITY:

Ms. Aimee Kniaziowski, City Manager
City of Kodiak
710 Mill Bay Road, Room 219
Kodiak, Alaska 99615

QDC:


Peter J. Olsen, Executive Director
11801 Middle Bay Drive
Kodiak, Alaska 99615

6. NON-BINDING DOCUMENT. This agreement is neither a legally binding nor a funds obligation document. Each party shall be fiscally responsible for their own portion work performed under the MOU.
7. LIABILITIES. It is understood that neither party to this Memorandum of Understanding is the agent of the other and neither is liable for the wrongful acts or negligence of the other. Each party shall be responsible for its negligent acts or omissions and those of its officers, employees, agents or students (if applicable), howsoever caused, to the extent allowed by their respective state laws.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

FOR CITY:

Date: 2/3/2012



Ms. Aimee Kniazowski, City Manager
City of Kodiak

FOR QDC:

Date: 2/7/2012



Peter J. Olsen, Executive Director
Quayanna Development Corporation

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Office of the City Clerk

710 Mill Bay Road, Room 216, Kodiak, Alaska 99615

MEMORANDUM

To: Mayor Branson and Councilmembers

Date: February 16, 2012

From: Debra Marlar, MMC *DM*
City Clerk

Subject: Potential Charter
Amendment for Term of Office

The Mayor and Council have previously voiced a consensus that they would like the City's elected officials to begin their terms of office shortly after the election is certified and the oath of office has been taken. The City Charter currently states elected officials will begin their terms of office at the next regular Council meeting following election certification and oath of office. The City Attorney has recently advised that regular meetings are those meetings occurring on the second and/or fourth Thursday of the month, and regular meetings may not be rescheduled for a different day.

Under existing Charter language, terms of office would typically begin at the first regular meeting in November. However, the City does not usually hold a meeting on the second or fourth Thursday in November due to holiday conflicts and lack of quorum due to Council attendance at the annual Alaska Municipal League Conference. Instead, the business of the regular November meeting(s) is held on a day other than the second and/or fourth Thursday, which is technically a special meeting.

If the Council desires for its elected officials to take office shortly after the election is certified and the oath of office has been taken, it can adopt a resolution to put a proposition on the October 2012 ballot to change the existing Charter language. One recommendation would be to change the existing language as follows: The term of office of mayor or councilmember begins ~~at the next regular council meeting~~ on the first Monday following the certification of the election and upon taking the oath of office. This is the term of office for the Kodiak Island Borough and many other Alaska municipalities.

If the Council does not desire to put forth a proposition to change the existing Charter language, or if the proposition fails, another way to ensure the timely commencement of terms of office would be to hold a special meeting following the Canvass Board certification at which time the election results could be officially certified. This would provide newly elected officials the opportunity to begin their terms of office at the second meeting in October occurring on the fourth Thursday. This would only work if a quorum is present and the regular meeting is actually held. Otherwise, terms would not commence until a regular meeting in December.

If the Council voices a consensus to adopt a resolution putting forth a Charter amendment, I recommend the resolution be scheduled for the March agenda, because this action requires preclearance from the Department of Justice, which takes 60 days.

Background

In 2007 the Council submitted a Charter amendment to the voters for the terms of office for elected officials to begin at the next regular Council meeting following election certification and oath of office; this was approved by voters. This change was sought because prior to 2007, the Charter stipulated elected officials would take office on the first Tuesday after their election. This provision did not conform to other Charter and election code provisions that required the election to be certified.

The election cannot be certified until all ballots are tallied, including absentee-by-mail ballots, which may be received up to seven days after the election. This means the Canvass Board does not meet to certify the election until the eighth day following the election. The election is usually certified at the regular meeting occurring on the fourth Thursday of October. This means that elected officials would not take office until the next regular meeting in November, which typically occurs on Veteran's Day and/or conflicts with the annual Alaska Municipal League Conference. The second regular meeting in November occurs on Thanksgiving Day; thus, delaying the commencement of office until a regular meeting in December.

X-10 Canvassing returns—certificate of election


The council shall canvass the returns of all city elections, regular and special, and shall ascertain and declare the results thereof; provided, that the council may delegate this function to a board created by ordinance. The city clerk shall promptly prepare, sign, and issue certificates of election, sealed with the seal of the City, to all persons elected to office.

X-11 Laws to govern election—when

The provisions of law applicable to city elections shall govern elections of the City insofar as they are applicable and are not superseded by this charter or by ordinance.

X-2 Three-year terms—elections at large—nonpartisan elections

The mayor and councilmembers shall be elected for terms of two and three years, respectively, and shall serve thereafter until their respective successors are elected and qualify; provided, that if fewer councilmembers are elected and qualify in any year than provided for in this section (because of failure of other candidates to file or for other cause), then lots shall be cast in a meeting of the council and under its direction to determine which of the councilmembers whose terms are about to expire shall continue to serve.



The term of office of mayor or councilmember begins at the next regular council meeting following the certification of the election and upon taking the oath of office. If the mayor-elect or a councilmember-elect fails to qualify within one month after the beginning of the term, the candidate's election shall be void.

The mayor and councilmembers shall be elected at large by the qualified voters of the entire City by secret ballot. The election shall be nonpartisan and no party designation or emblem shall be placed on the ballot. [Res. 07-08; election held October 2, 2007; passage ratified October 25, 2007]

X-3 Filing

The name of any qualified person may be placed on the ballot for the election as a candidate for mayor or councilmember by filing a petition with the city clerk signed by at least ten qualified voters of the city of Kodiak and a sworn statement of the person's candidacy, within the time prescribed by ordinance but not less than thirty days before the election. The petition may have been circulated and filed by the candidate or by one or more qualified voters other than the candidate. [Res. 10-05, February 25, 2010; election held October 28, 2011; Res. 14-73, August 23, 1973; election held October 2, 1973; passage ratified October 8, 1973]

X-4 Voting—who elected

Every qualified voter of the City shall be entitled to vote for one candidate for each office to be filled at an election. On the ballots, between the title of the office and the names of the candidates shall be placed the instructions "Vote for ... (one, two, three)" as the case may be. A voter may also write in the name of, and vote for, a person whose name does not appear on the ballot. The candidate for mayor receiving the greatest number of votes shall be elected. The two or three candidates for councilmember, depending on the number to be elected, receiving the greatest number

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**CITY OF KODIAK
RESOLUTION NUMBER 2012-01**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK IN SUPPORT
OF THE COASTAL ZONE MANAGEMENT PROGRAM**

WHEREAS, the FY2011 Alaska Legislative Session closed without an agreement to continue a federal/state/local agreement to provide input on coastal activities in the State of Alaska; and

WHEREAS, the State and local governments and coastal districts wish to have a meaningful voice in the development of our coastal lands and waters; and

WHEREAS, a Coastal Zone Management Program offers local governments and districts the opportunity to influence decisions that impact our coastal resources; and

WHEREAS, a Coastal Zone Management Program gives Alaskans the means to address the unique conditions existing along our coastline in a way that the federal government cannot; and

WHEREAS, having a Coastal Zone Management Program in place reduces litigation by providing the means for effective cooperation among federal, state, and local governments and Alaska's citizens; and

WHEREAS, a Coastal Zone Management Program streamlines project authorizations by coordinating federal, state, and local government permitting actions; and

WHEREAS, a Coastal Zone Management Program enhances diverse and responsible economic development through resolution of disputes among conflicting and competing uses and demands for coastal resources; and

WHEREAS, a Coastal Zone Management Program could bring local knowledge to bear on development decisions, but does not allow for a local veto of development projects.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the City of Kodiak supports the Alaska Coastal Zone Management Program Initiative promoted by the Alaska Sea Party.

ATTEST:



CITY CLERK



CITY OF KODIAK



MAYOR

Adopted: January 12, 2012

December 28th: The first completed signature books are coming back in! We're making progress, let's keep at it!

December 21st: [The first round of signature books has been printed!](#) It's time to make history!

Alaska needs a new coastal management program

Please join us in supporting the citizen's coastal management program initiative and give Alaskans a meaningful voice in protecting Alaska's interests and values in the development of our coastal lands and waters.

When Alaska lost its coastal management program in the 2011 legislative session, we lost an important tool to influence and shape coastal development. The Alaska Sea Party is a grassroots group of Alaskans that are promoting a ballot initiative to recreate an Alaska coastal management program. We plan to gather 26,000 signatures by January 17, 2012 so Alaskans can vote on the initiative in the 2012 election.

Why a Coastal Management Program is Important:

- Gives Alaskans a meaningful voice in coastal development
- Balances competing demands on coastal resources and uses
- Gives Alaska power over federal coastal development decisions
- Establishes a coordinated permit review process

We're prepared to go all the way, and [with your help](#), Alaska will reclaim its voice.



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[Reclaim Your Voice](#)

Donate to the Sea Party online:

Collecting 26,000 signatures was expensive. Postage costs alone ran well into the thousands, and we also have to cover outreach, advertising, education, travel, printing, consultants, signature gathering, and much more - up to this point, and through the campaign that is likely to follow. Your contributions to the ACMP effort are critical.

The Alaska Public Offices Commission requires donation recipients (such as the Alaska Sea Party) to collect specific donor information based on the combined totals of all the donations an individual gives to a cause. Please select the donation range you desire: Deckhand-\$25; Master-\$50; Captain-\$99; Commodore-\$300; Admiral-\$499.

[Give \\$25, \\$50, or \\$99 \[All we need is your name and address\]](#)

[Give \\$300 or \\$499 \[We'll also need to report your job and employer\]](#)

[Give \\$500 or more \[Very do-able, but there's paperwork\]](#)

Thank you!.



[Main](#)



[FAQ](#)



[Initiative Information](#)



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[Reclaim Your Voice](#)



[Gathering Signatures](#)



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[About the Sea Party](#)

ALASKA PUBLIC OFFICES COMMISSION



ANCHORAGE
 2221 E. Northern Lights, Room 128
 Anchorage, AK 99508-4149
 Phone: (907) 276-4176 or
 Toll free: (800) 478-4176
 Fax: (907) 276-7018

<http://doa.alaska.gov/apoc>

JUNEAU
 240 Main St. #500
 PO Box 110222
 Juneau, AK 99811
 Phone: (907) 465-4864
 Fax: (907) 465-4832

Form 15-5

**Statement of Contributions
 To Groups**

INSTRUCTIONS: All persons, including business entities, must file this report within 30 days of contributing a total of \$500 or more to:

- a group formed for the purpose of filing an initiative proposal application,
- a group that has previously filed an initiative proposal application, or
- a group formed to support or oppose a ballot proposition or initiative proposal application.

Late or missing reports are subject to civil penalties. Submit this report by mail, hand delivery, or fax via the address information above or by e-mailing a completed .pdf copy of the report to DOA.APOC.REPORTS@alaska.gov.

NOTE: All filings submitted to APOC are public records and are available to the public as submitted. **DO NOT** include any of the following personal information: social security numbers, account numbers, credit card numbers, copies of checks, financial records with account numbers or access codes, or any documents with personal identification numbers.

NAME OF INDIVIDUAL or BUSINESS ENTITY
 MAKING CONTRIBUTION: _____

ADDRESS: _____

If individual contributor,
 INDIVIDUAL'S OCCUPATION AND EMPLOYER: _____

If business entity contributor,
 TYPE OF BUSINESS OR ORGANIZATION: _____

BUSINESS ENTITY CONTACT PERSON AND PHONE: _____

Date of Contribution	Check #	Name of Group Receiving Contribution	Form of Contribution (cash, goods, etc.)	Dollar Amount or Value if Nonmonetary	Total Contributed to Group This Year
<i>Example</i> 6/25/2010	<i>850</i>	<i>Alaskans For Alaska</i>	<i>Check</i>	<i>\$500</i>	<i>\$500</i>

Certification		
I certify (or declare) under penalty of perjury that the above information is true, complete, and correct to the best of my knowledge. I further certify that I have properly identified the true source of funds for each contribution.	Signature	Date
	Printed name	Title (if representing a business entity)

**STATEMENT OF CONTRIBUTIONS TO GROUPS (Form 15-5)
FREQUENTLY ASKED QUESTIONS**

1. WHO MUST FILE THIS STATEMENT?

Every individual, person,¹ non-group entity, or group contributing a total of \$500 or more to:

- (1) a group formed for the purpose of filing an initiative proposal application;
- (2) a group that has filed an initiative proposal application; or
- (3) a group formed to support or oppose a ballot proposition or initiative proposal application.

For more information, see AS 15.13.040(k).

Anonymous or Fraudulent Contributions: All persons are prohibited from making contributions anonymously or in the name of another. 2 AAC 50.258; 2 AAC 50.352. The individual, group, or business entity that is the true source of the contribution must file this statement. AS 15.13.040(p). The contributor must not be paid or reimbursed for the contribution. 2 AAC 50.258.

2. WHEN MUST THIS STATEMENT BE FILED?

This statement must be filed with APOC within 30 days of making any contribution totaling \$500 or more to a group listed above in Question 1. AS 15.13.040(k). Submit this report by mail, hand delivery, or fax via the address on page 1 or by e-mailing a completed .pdf version of the form to DOA.APOC.REPORTS@alaska.gov.

3. WHAT IS A CONTRIBUTION?

A purchase, payment, promise or obligation to pay, loan or loan guarantee, deposit or gift of money, goods, or services for which a fee is ordinarily charged, that is made for the purpose of influencing the nomination or election of a candidate, influencing a ballot proposition, or supporting or opposing an initiative proposal application. AS 15.13.400(4); 2 AAC 50.250.

4. WHAT IS A BALLOT PROPOSITION?

An initiative, referendum, or constitutional amendment submitted at an election to the public for vote. AS 15.60.010(29).

5. WHAT IS AN INITIATIVE PROPOSAL APPLICATION?

The application that is filed with the Lieutenant Governor to begin the ballot initiative process. AS 15.45.020.

6. HOW MUCH MAY AN INDIVIDUAL OR BUSINESS ENTITY CONTRIBUTE?

All persons may contribute an unlimited amount to groups that are formed to support or oppose ballot propositions or initiative proposal applications.

7. WILL THIS REPORT BE PUBLICLY AVAILABLE?

All filings submitted to APOC are public records and available to the public as submitted. Do NOT include any of the following personal information: social security numbers, account numbers, credit card numbers, copies of checks, financial records with account numbers or access codes, or any document with personal identification numbers.

¹ The definition of person includes a natural person, corporations, companies, partnerships, firms, associations, organizations, business trusts, societies, labor unions, nongroup entities, and groups. AS 01.10.60(8), AS 15.13.400 (14).