

**City of Kodiak Regular Council Meeting Agenda for October 11, 2012**  
**7:30 p.m., at 710 Mill Bay Road, Assembly Chambers (Room 232)**

---

<b>I. Call to Order/Roll Call</b>	
Pledge of Allegiance/Invocation	
<b>II. Previous Minutes</b>	
Approval of Minutes of the September 27, 2012, Regular Council Meeting .....	1
<b>III. Persons to Be Heard</b>	
a. Proclamation: Filipino American History Month .....	8
b. Public Comments (limited to 3 minutes) (486-3231)	
<b>IV. Unfinished Business</b>	
a. None	
<b>V. New Business</b>	
a. Resolution No. 2012–32, Accepting a Construction Grant From the Alaska Department of Environmental Conservation for Aleutian Homes Water And Sewer Replacement Project, Phase V, Project No 10-03/7026. ....	12
b. Authorization of Change Order No. 1 to the Shelikof Street Pedestrian Improvements, Phase I, Project 10-04/8016 to Include Mission Road Retaining Wall Repair, Project No. 13-03/5029 .....	22
c. Authorization of Change Order No. 5 to Baranof Park Improvement Project, Project No 12-05/9001 .....	44
d. Certification of Election.....	52
<b>VI. Staff Reports</b>	
a. City Manager	
b. City Clerk	
<b>VII. Mayor’s Comments</b>	
<b>VIII. Council Comments</b>	
<b>IX. Audience Comments</b> (limited to 3 minutes) (486-3231)	
<b>X. Presentation to Outgoing Councilmembers</b> .....	56
<b>XI. Oath of Office to Re-elected/Newly Elected Officials</b> .....	58
<b>XII. Adjournment</b>	

(This page left intentionally blank.)

<b>DRAFT</b>
--------------

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD THURSDAY, SEPTEMBER 27, 2012  
IN THE BOROUGH ASSEMBLY CHAMBERS**

**I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION**

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Gabriel T. Saravia, and Mark Anthony G. Vizcocho were present and constituted a quorum. Councilmember John B. Whiddon was absent. City Manager Aimée Kniazowski, City Clerk Debra L. Marlar, and Deputy Clerk Matthew Gandel were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

**II. PREVIOUS MINUTES**

Councilmember Haines MOVED to approve the minutes of the September 13, 2012, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**III. PERSONS TO BE HEARD**

**a. Proclamation: Applauding the United States Coast Guard Presence in Kodiak**

Mayor Branson read the proclamation, which urges all citizens to recognize our Coast Guard community for their individual and collective efforts in making Kodiak and all the navigable waters of Alaska a safer and better place to live, work, and play.

**b. Proclamation: Fire Prevention Week**

Councilmember Saravia read the proclamation, which urges all citizens to plan and practice a home fire escape plan during Fire Prevention Week 2012, and to support the many public safety activities and efforts of Kodiak's fire and emergency services.

Mayor Branson presented the proclamation to Firefighter EMT-3 Dan Farmer, who thanked the Mayor and Council for their continued support and reminded the public that it was important to have and practice a home fire escape plan.

**c. Proclamation: Domestic Violence Awareness Month**

Councilmember Davidson read the proclamation, which urges all citizens to actively support and participate in the ongoing programs designed to reduce and eventually eliminate violence as a social problem.

Mayor Branson presented the proclamation to Victoria Mapalo from the Kodiak Women’s Resource and Crisis Center, who thanked the Mayor and Council and said the problem of domestic violence affects the entire community and that it was important to understand the problem and support those it affects.

**d. Public Comments**

**Bonnie McDonald** spoke in opposition to raising the sales tax rate on the taxicab tariff. She also encouraged people working downtown to park in long-term parking so short-term parking would be available for their customers.

**IV. UNFINISHED BUSINESS**

None

**V. NEW BUSINESS**

**a. Resolution No. 2012–27, Naming Election Workers for the October 2, 2012, Regular Municipal Election**

Mayor Branson read Resolution No. 2012–27 by title. Kodiak City Code specifies that, prior to each election, the Council shall appoint judges and clerks for each City precinct and will also appoint a canvass board consisting of at least three persons. This resolution names election workers and canvass board members for the October 2, 2012, regular municipal election and authorizes the City Clerk to appoint other persons, if necessary, to ensure that an adequate number of workers are present to conduct and canvass the election.

Councilmember Saravia MOVED to adopt Resolution No. 2012–27.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**b. Resolution No. 2012–28, Appropriating Funds to Pay the Cost of Repairing the Baranof Park Ice Rink and Authorizing the City Manager to Award a Contract for the Repair Work**

Mayor Branson read Resolution No. 2012–28 by title. There was a fire at the Baranof Park ice rink in the early morning of August 1, 2012, which caused a substantial amount of damage to the facility. The facility is insured, and the City has been working with the insurance company and adjustor to assess the damages and make preparations to repair the rink. Due to the nature of the damage and the timeframe needed to make immediate repairs and restoration to the rink to ensure its availability by November 2012, staff recommends the City enter into a contract with Jay-Brant General Contractors as the general contractor to oversee and facilitate the repairs. The City Attorney recommends that Council appropriate the funds for the repair by resolution because this is not a budgeted project.

Councilmember Davidson MOVED to adopt Resolution No. 2012–28.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**c. Resolution No. 2012–29, Authorizing Revisions to the Downtown Parking Plan**

Mayor Branson read Resolution No. 2012–29 by title. Staff proposes Council consider adopting by resolution the following amendments to the City Parking Plan: 1) Change the designation of 36, 2-hour parking spaces in the downtown Mall parking lot to 36, 9-hour parking spaces, with the location of these parking spaces to be designated by staff; 2) Eliminate two reserved parking spaces located in the State Courthouse parking and create two additional 2-hour parking spaces in the same location; and 3) Permit staff to improve parking signage throughout the downtown area.

Councilmember Vizcocho MOVED to adopt Resolution No. 2012–29.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**d. Resolution No. 2012–30, A Joint Resolution Supporting the Overall Approach to Fishery Issues by the Kodiak Fisheries Workgroup**

Mayor Branson read Resolution No. 2012–30 by title. At the September 4, 2012, joint work session, the City Council and Borough Assembly agreed to adopt a joint resolution to support the overall approach the Kodiak Fisheries Workgroup will use when reviewing and responding to fisheries management issues. This joint resolution identifies the overall approach that will be used to further Kodiak’s interests when dealing with fisheries management issues.

Councilmember Bishop MOVED to adopt Resolution No. 2012–30.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**e. Resolution No. 2012–31, A Joint Resolution Supporting Comments to the North Pacific Fishery Management Council on Pending Actions Regarding Comprehensive Management of Prohibited Species Catch by the Trawl Fishery in the Central Gulf of Alaska**

Mayor Branson read Resolution No. 2012–31 by title. At the September 4, 2012, joint work session, the City Council and Borough Assembly agreed to adopt a joint resolution to support comments to the North Pacific Fishery Management Council (NPFMC) at their October 2012 meeting. The comments, developed by the Kodiak Fisheries Workgroup, support Kodiak’s overarching approach and goals on a pending NPFMC action on comprehensive management of prohibited species catch by the trawl fishery in the central Gulf of Alaska. The joint resolution supports and identifies the overall approach that will be provided to the NPFMC by Kodiak’s representatives at the October meeting to identify Kodiak’s interests in this issue.

Councilmember Saravia MOVED to adopt Resolution No. 2012–31.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**f. Authorization of Bid Award for Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016**

The Shelikof Street Pedestrian Improvements project was developed to provide pedestrian improvements from Pier II to the downtown area. The City received legislative grants funded through the state's cruise ship excise tax fund. Phase I of the project is to make various pedestrian and associated parking improvements between Pier II and Jack Hinkle Way. The project was advertised in August 2012, and one bid was received on September 6, 2012. The bid was above the engineer's estimate and in excess of available funding. Staff negotiated the cost of the project to align with available funding.

Councilmember Haines MOVED to authorize award of the bid for the Phase I of the Shelikof Street Pedestrian Improvements project, Project No. 10-04/8016, to Brechan Enterprises in the amount of \$1,719,130 with funds coming from Harbor Cargo Development Fund project number 8016, and authorize the City Manager to execute all necessary documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**g. Authorization of Contract for Baranof Park Storage Area Fencing**

The Baranof Park storage facility consists of two 20-foot long containers, 24 feet apart with a roof covering the span between them. There is also a shed roof extending 16 feet from the back of the containers for increased storage area. Although this facility provides much needed storage space for equipment and supplies, is located in the biggest park facility, and is within short distance of two other major maintenance-activity areas, it needs to be fenced for security, safety, and aesthetic reasons. Staff requested quotes from local companies and received two quotes in early September 2012 that meet fencing requirements.

Councilmember Bishop MOVED to authorize the City Manager to enter a contract with Bugni Enterprises, Inc. for the purchase and installation of fencing in the amount of \$20,090, with funds coming from Parks and Recreation Capital Improvement fund, Baranof Park Storage Improvements, Project No. 9007.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

**VI. STAFF REPORTS**

**a. City Manager**

Manager Kniazowski said she had just returned from a valuable training seminar in human resources law. She notified the Council that the U.S. Army Corps of Engineers had awarded contracts for dredging the entrances to St. Paul and St. Herman harbors, and that work would begin

in spring 2013. She said City Lobbyist Brad Gilman had worked hard to secure the funding for the dredging projects.

She updated the Council on the Compensation and Classification Study, saying that new job descriptions would be presented to staff and all departments would be offered training in the new classification system. She said the City had recently hosted a reception for retired Parks and Recreation Director Ian Fulp and his wife Judy, and that had both appreciated the reception and the gift presented by the City.

She asked Council if they had a date preference for a budget training session, and the consensus was to select January 5, 2013.

**b. City Clerk**

City Clerk Marlar reminded the public to vote in the Municipal Election on October 2, 2012. She asked for volunteers to serve on the Canvass Board and help certify the results of the election. She also informed the public of the next scheduled Council work session and regular meeting.

**VII. MAYOR'S COMMENTS**

Mayor Branson said she had enjoyed a recent vacation but that it was always nice to return to Kodiak. She said there were a lot of major projects going on in the City, including the New Library, Baranof Park, Pier 3, and dredging of the harbor entrances and said that showed that the Council was responding to the infrastructure needs of the City. She said she was proud of the work done by the Fisheries Work Group and of the collaborative efforts of the City Council and Borough Assembly. She thanked those that volunteered as election workers and encouraged everyone to vote in the upcoming election.

**VIII. COUNCIL COMMENTS**

Councilmember Bishop commended Chief of Police T.C. Kamai and his staff for their work on the Downtown Parking Plan. He said he considered Pier 3 the most important piece of infrastructure in the City, and he encouraged the public to attend Council meetings and be involved in the process for its replacement. He reminded everyone to vote in the upcoming election.

Councilmember Saravia encouraged people to attend Council meetings and voice their opinion to the Council. He said it was important to vote in the upcoming election, and he encouraged more people to run for office.

Councilmember Davidson thanked City staff for their hard work and for trying to keep costs reasonable on various City projects. He reminded the public that people around the world have to fight for the right to vote and encouraged everyone to get out and vote.

Councilmember Haines thanked the members of the public who had attended a recent work session to provide input on the Downtown Parking Plan. He said he appreciated all the public input that had affected the policy recommendations made by the Fisheries Work Group. He encouraged everyone to vote in the upcoming election.

Councilmember Vizcocho thanked Dan Farmer and Victoria Mapalo for accepting their proclamations. He thanked the United States Coast Guard for everything they do for the State of Alaska, and he thanked Chief of Police Kamai and his staff for their work on the Downtown Parking Plan. He encouraged everyone to vote, saying one vote can make a difference.

**IX. AUDIENCE COMMENTS**

None

**X. ADJOURNMENT**

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Vizcocho in favor. Councilmember Whiddon was absent. The motion passed.

The meeting adjourned at 8:20 p.m.

CITY OF KODIAK

---

MAYOR

ATTEST:

---

CITY CLERK

Minutes Approved:



# **PERSONS TO BE HEARD**

---

## MEMORANDUM TO COUNCIL

---

**Date:** October 11, 2012

**Agenda Item:** III.a. Proclamation: Declaring Filipino American History Month

---

**SUMMARY:** This proclamation urges all citizens to celebrate the rich history and contributions of Filipino Americans in Kodiak.

**ATTACHMENTS:**

Attachment A: Proclamation: Declaring Filipino American History Month

# PROCLAMATION

## Declaring Filipino American History Month

WHEREAS, Filipino presence in the United States has been documented back to 1587; and

WHEREAS, the Filipino American National Historical Society continues to promote the study of Filipino American history and culture; and

WHEREAS, Filipino Americans play an important role in the history of Kodiak; and

WHEREAS, positive role models are important in teaching Filipino American youth the importance of cultural education, ethnicity, and the values of their legacy; and

WHEREAS, Kodiak is fortunate to count among its population citizens of Filipino descent who contribute to Kodiak's economy and society through their commitment to their professions, commerce, family, and the arts.

NOW THEREFORE I, Pat Branson, Mayor of the City of Kodiak, do hereby proclaim October 2012, as

### Filipino American History Month

in Kodiak and urge all citizens to celebrate the rich history and contributions of Filipino Americans in Kodiak.

Dated this 11th day of October 2012.

City of Kodiak

---

Pat Branson, Mayor

(This page left intentionally blank.)

# **NEW BUSINESS**

---

## MEMORANDUM TO COUNCIL

---

**To:** Mayor Branson and City Councilmembers

**From:** Aimée Kniaziowski, City Manager

**Thru:** Mark Kozak, Public Works Director

**Date:** October 11, 2012

**Agenda Item:** V.a. **Resolution No. 2012-32, Accepting a Construction Grant From the Alaska Department of Environmental Conservation for Aleutian Homes Water and Sewer Replacement Project, Phase V, Project No. 10-03/7026**

---

**SUMMARY:** The City started working on a phased utility replacement of the water and sewer utilities in the Aleutian Homes Subdivision starting in 2005. The Aleutian Homes Subdivision was built in the early 1950s, and much of the water and sewer system is left from that original construction. The City has continued efforts to acquire Alaska Municipal Matching Grant (AMMG) funds in order to keep this critical utility upgrade ongoing and reduce impacts to rate payers. This Department of Environmental Conservation (DEC) grant offer is for construction of a segment of the overall Phase V project. Staff recommends the Council adopt Resolution No. 2012-32, which formally accepts DEC Grant No. 50338 in the amount of \$1.3 million.

**PREVIOUS COUNCIL ACTION:** Since beginning Phase I of the Aleutian Homes Water and Sewer Replacement project, the Council has authorized the use of the grants listed below by resolution. In addition, the City Council authorized the use of Alaska Drinking Water and Alaska Clean Water loans on both Phase II and Phase IV.

1. Phase I: received DEC grant funds of approximately \$470,000 for reconstruction of a section of Willow Street.
2. Phase II: received an AMMG in the amount of \$1,481,000.
3. Phase IV: received an AMMG of \$1,764,000 for reconstruction of a portion of Thorsheim Street.

Council also authorized the design of Aleutian Homes Water and Sewer Replacement Phase V project to DOWL HKM in August 2009.

**BACKGROUND:** The AMMG program is managed by the Alaska DEC. The grant program is competitive, and communities across Alaska submit water, sewer, and solid waste projects using a questionnaire process. Each project is scored by DEC and then ranked. When the Governor establishes the annual program budget, the ranked list of projects that are within the funding level is published. This generally happens sometime around December of each year. The grant can provide up to a 70% reimbursement of eligible costs for a community the size of Kodiak.

Staff submitted questionnaires for this project starting in 2010 and have not qualified for funding until now. However, each year the questionnaire score for the project improved, and the City was notified that it was eligible for a grant award in FY2013 (Attachment B). Staff has also submitted a questionnaire for FY2014 for the remaining portion of this project.

**DISCUSSION:** Phase V of the Aleutian Homes Water and Sewer Replacement project is the remaining portion of Thorsheim Street. The project is from just north of the Oak Street intersection, which was the end of the Phase IV project, to just south of the Maple Street intersection, which was the Phase III project. Phase V is roughly 2,050 feet long. Because of overall construction cost estimates and DEC policy that communities keep their project funding requests to \$2 million per project, staff evaluated and identified ways to break this project into smaller segments.

The \$1.3 million grant is estimated to fund roughly a 700-foot portion of the Phase V project. The project design is 95% complete, and now that funding for this segment is in place, the project design can be completed along with a transition design from new utilities to existing utilities. The City's objective is to have a bid-ready-project by December 2012 to award in January or early February 2013 with construction to start first thing in the spring of 2013.

This first segment is planned to start north of the Oak Street intersection and progress north of the Fir Street intersection or roughly 700 feet of project, depending on project bids and available funds.

**ALTERNATIVES:**

1. Adopt Resolution No. 2012-32, which allows the City Manager to sign the AMMG grant offer and accept the \$1.3 million grant. Staff recommends this alternative to allow design and construction to continue for this phase of the project.
2. Do not adopt the resolution. This is not recommended, since the City needs these funds to continue the replacement of the aging water and sewer infrastructure.

**FINANCIAL IMPLICATIONS:** Aleutian Homes Water and Sewer Replacement Phase V, Project No. 10-03/7026 is budgeted in FY2013 Water Capital Improvement Fund. The total project budget is \$2,487,000. This total includes the \$1.3 million AMMG.

**STAFF RECOMMENDATION:** Staff recommends Council adopt Resolution No. 2012-32, accepting the AMMG in the amount of \$1.3 million for construction of a segment of Aleutian Homes Water and Sewer Replacement Phase V, Project No. 10-03/7026.

**CITY MANAGER'S COMMENTS:** The City has been working steadily to design, fund, and reconstruct the water and wastewater systems in the Aleutian Homes subdivision since at least 2005, as mentioned above. This has been and remains a large task to complete, and our approach has been to break the project into phases and segments to improve our chances of funding. I support and appreciate

staff's efforts in applying for the AMMG program each year and in finding other funding sources to offset the very expensive replacement costs and reduce impacts to ratepayers. I am pleased we received this \$1.3 million grant to complete this segment of Phase V. I ask Council to adopt Resolution No. 2012-32.

**ATTACHMENTS:**

- Attachment A: Resolution No. 2012-32
- Attachment B: AMMG grant offer # 50338

**PROPOSED MOTION:**

Move to adopt Resolution No. 2012-32.



**CITY OF KODIAK  
RESOLUTION NUMBER 2012-32**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK ACCEPTING  
A CONSTRUCTION GRANT FROM THE ALASKA DEAPRTMENT OF ENVIRON-  
MENTAL CONSERVATIONFOR ALEUTIAN HOMES WATER AND SEWER RE-  
PLACEMENT PROJECT, PHASE V, PROJECT NO. 10-03/7026**

WHEREAS, the State of Alaska, Department of Environmental Conservation has appro-  
priated Municipal Matching Grant No. 50338 in the amount of \$1,300,000 to the City of Kodiak  
to be applied toward the Aleutian Homes Water and Sewer Replacement Project, Phase V; and

WHEREAS, the City of Kodiak formally applied for the grant and thereby agrees to the  
terms and conditions of the grant and to adhere to any governing State regulations; and

WHEREAS, the City of Kodiak agrees to operate and maintain the completed project  
phase constructed with said grant.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska  
that the City of Kodiak formally accepts the State of Alaska, Department of Environmental  
Conservation Grant No. 50338 in the amount of \$1,300,000, accepts the conditions of the grant  
agreement, and authorizes the City Manager to execute the necessary grant documents on behalf  
of the City.

CITY OF KODIAK

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Adopted:



THE STATE  
of **ALASKA**  
GOVERNOR SEAN PARNELL

**Department of Environmental  
Conservation**

DIVISION OF WATER

Post Office Box 111800  
Juneau, Alaska 99811-1800  
Main: 907.465.5300  
Fax: 907.465.5177

September 24, 2012

Ms. Aimee Kniazowski  
City Manager  
City of Kodiak  
P.O. Box 1397  
Kodiak, AK 99615

**Grant Offer: City of Kodiak – Aleutian Homes Water & Sewer Replacement Phase V  
(MMG#50338)**

Dear Ms. Kniazowski:

In accordance with AS 46.03.030, the Department of Environmental Conservation (Department) is pleased to offer the City of Kodiak (Grantee) a grant of funds not to exceed \$1,300,000. The eligible scope of work for this project will include replacement of approximately 730 L.F. of existing water and sewer mains as well as new service connections up to the edge of the public right of way within the Aleutian Homes subdivision. The FY 2013 grant is intended to build the first of three parts of Phase V construction estimated at \$6M. This will complete the final section of Thorsheim Street by beginning work at the end of Phase IV, and extending just north of Fir Street.

The estimated cost for this project, as provided by the grantee, is \$2,449,263. However, pursuant to AS 46.03.030(e), the grant amount is limited to the available appropriation of \$ 1,300,000, and 70 percent of eligible project costs. To receive the full amount of grant funding available, eligible project costs must total at least \$1,857,143 (70 percent of this amount is equal to the funding available in this grant).

This grant will be administered by the Department using funds which were included in the State fiscal year 2013 capital budget bill (SB160) allocation for this project.

This offer is expressly conditioned upon the Grantee accepting the offer and agreeing to comply with the terms and limitations contained herein, in 2 AAC 45.010 (enclosed), in 18 AAC 73 (enclosed), and is based upon estimated eligible project costs as itemized below:

	Total Estimated Eligible Project Costs
1. Administrative	\$16,000
2. Engineering Design	\$249,263
3. Engineering Construction	\$200,000
4. Construction	\$1,944,000
5. Equipment	\$0
6. Other	\$0
7. Project Contingencies	\$40,000
8. Total Estimated Eligible Project Costs	\$2,449,263
9. State Grant	\$1,300,000

Adjustment of expenditures within the budgeted cost items is allowed. If actual project costs are less than the total estimated eligible matching costs, the grant will be reduced to the extent necessary to comply with the percentage limitation set forth in this offer.

Grant payments will be made when expenses have been incurred and documentation has been provided to the Department along with the payment request form, unless a payment schedule is established as a special condition of this grant. Payments will normally be made monthly, but no more frequently than twice per month. All requests for payment must be submitted on the enclosed Request for Payment form. The Request for Payment form can also be found at:

<http://dec.alaska.gov/water/munigrant/forms.html>.

The grantee should scan the Request for Payment Form and backup documentation and e-mail it both to the project engineer for eligibility review, and to the Municipal Administrative Team (MAT) at:

Beth.Verrelli@alaska.gov  
DEC.Water.MGL.MAT@alaska.gov

Mail the original signed Request for Payment Form to the address noted below; backup documentation to the pay request does not need to be mailed.

If grantee does not have scanning capability, grantee should mail the Request for Payment Form and backup documentation to:

Alaska Department of Environmental Conservation  
Division of Water, Municipal Matching Grants & Loans Program  
Attn: MAT (Municipal Administrative Team)  
P.O. Box 111800  
410 Willoughby Avenue, Suite 303  
Juneau, AK 99811-1800

Pay request(s) totaling less than one thousand will be held for payment until the one thousand threshold is met. Upon the threshold being met, ADEC will proceed with payment.

GENERAL GRANT CONDITIONS

1. Plan Approval: The Grantee agrees to obtain plan and specification approval from the Department in accordance with 18 AAC 73.020 prior to issuing a Notice to Proceed with Construction to a contractor.
2. Contract Award and Contractor Bonding Requirements:
  - a. The Grantee agrees to bid construction contracts exceeding \$50,000. Adequate time (not less than 30 days) shall be allowed between the date of formal advertisement and the date the bids must be submitted.
  - b. The Grantee agrees to submit procedures for award of construction contracts of less than \$50,000 to the Department for prior approval when means other than the competitive bidding process are proposed.
  - c. The Grantee must require the contractor to furnish performance and payment bonds in accordance with AS 36.25.010.
  - d. If local or federal ordinances or regulations also apply to the contract award or contractor bonding requirements for this project, the most stringent requirements shall apply.
  - e. The Grantee agrees to provide the Department with a summary of itemized bid tabulations, a copy of the Notice to Proceed, and a copy of the construction contract.
3. Change Orders: The Grantee agrees that all project change orders will be submitted to the Department for approval in accordance with 18 AAC 73.020(e).
4. Project Completion: The Grantee agrees to provide sufficient local funding to match State and federal grant assistance and to ensure the completion of a properly functioning project in accordance with 18 AAC 73.020(f).
5. Operation and Maintenance: The Grantee agrees to operate and maintain the completed project.
6. Titles and Easements: The Grantee agrees to obtain all titles and easements necessary to provide clear title or authority to construct and maintain the proposed project.

7. Eligibility: The Grantee acknowledges that disbursement of progress payments by the State does not constitute acceptance of any item as an eligible project cost until all project costs are audited and determined to be eligible. Ineligible project costs must be included in the final audit report.
8. Inspection: The Grantee agrees to allow, at any reasonable time, Department inspection of all project work and audit of related records and data for which this grant is offered.
9. Records: The Grantee agrees to maintain project accounts and records which verify the grant eligibility of project expenditures. These accounts and records shall be kept apart from non-grant eligible local records and from those records maintained for the purpose of other State or federal grant programs involved in the project.
10. Progress Reports: The Grantee agrees to submit progress reports on the proposed project with each payment request or at a minimum, quarterly.
11. Project Start Date: The department will in its discretion, withdraw an accepted grant if construction has not been started within one year after the date of the offer was extended in accordance with 18AAC 73.030 (f).
12. Project End Date: Funds made available to a grantee under a fully executed signed grant agreement by the department shall be expended within two (2) years from the effective offer date. The Department may cancel the project and seek to have the funds re-appropriated for other projects. An extension may be granted by the department upon written request and good cause shown by the grantee.
13. Remaining Funds after Project Completion: If the entire grant amount is not utilized for the original scope of work, the Department may seek to have the remaining funds re-appropriated for other projects on priority list.
14. Americans with Disabilities Act: The Grantee must certify that projects and services provided under this grant are made available to the general public in compliance with the Americans with Disabilities Act of 1990.
15. Discrimination: The Grantee agrees to administer this grant in a non-discriminatory manner. No person shall be discriminated against based on race, religion, color, national origin, gender or disability.
16. Damages: The Grantee shall hold and save the Department, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for or on account of any and all suits or damages of any nature, sustained by any person or persons or property, by virtue of performance of the grantee, or any person or entity acting in place of or for the Grantee for this project.
17. Grant Cancellation: The Grantee acknowledges the right of the Department to rescind this grant and seek recovery of payments already made if the Grantee has provided incorrect or misleading information to the Department or if a grant condition contained herein or in 18

AAC 73 is violated. This grant offer may be terminated at any time it is in the best interest of the State to do so.

SPECIAL GRANT CONDITIONS

For purposes of eligibility , July 1, 2012 is the effective date of this grant.

Please carefully review this grant offer, the related grant conditions, and the enclosed regulations. If satisfactory, sign and return the original, along with a formal resolution accepting the grant enacted by the City of Kodiak.

In the resolution the Grantee must agree to accept responsibility to operate and maintain the proposed water utility improvements and agree to the terms and conditions of this grant offer.

Mail signed originals (grant offer and resolution) to the following address:

Alaska Department of Environmental Conservation  
Division of Water, Municipal Matching Grants & Loans Program  
Attn: MAT (Municipal Administrative Team)  
P.O. Box 111800  
410 Willoughby Avenue, Suite 303  
Juneau, AK 99811-1800

Acceptance of the grant is required within six months to prevent revocation of the offer. No progress payments can be made until this grant offer is signed by the Grantee and returned to the Department. Nothing in this offer, whether or not accepted, may be deemed to constitute a contractual obligation on the part of the Department until a resolution of acceptance has been received.

The Department is pleased to offer this assistance to the people of the City of Kodiak.

Sincerely,



Michelle Bonnet  
Director

Enclosures: 2 AAC 45.010  
18 AAC 73.010 Construction Grant Project Eligibility  
Request for Payment

cc: The Honorable Gary Stevens, Alaska State Senate  
The Honorable Alan Austerman, Alaska State House of Representatives  
Beth Verrelli, ADEC Project Engineer

Accepted on behalf of the \_\_\_\_\_ by:

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

---

## MEMORANDUM TO COUNCIL

---

**To:** Mayor Branson and City Councilmembers

**From:** Aimée Kniazowski, City Manager

**Thru:** Glen Melvin PE, City Engineer, and Mark Kozak, Public Works Director

**Date:** October 11, 2012

**Agenda Item:** V.b. **Authorization of Change Order No. 1 to the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016 to Include Mission Road Retaining Wall Repair, Project No. 13-03/5029**

---

**SUMMARY:** This project will replace a failing wooden retaining wall in the area of 910 Mission Road, which was constructed about 35 years ago. City staff has monitored the condition of the wall for several years in the hope that it could be replaced with the rebuild of Mission Road. The wall started to fall during the winter of 2011. The project was presented to Council as part of the FY2013 budget and approved for funding. The project was advertised, and bids were scheduled to be opened on August 28, 2012, but no bids were received. This failed wall is in urgent need of repair, so staff contacted three local contractors who had attended the pre-bid meeting to ask if there would be interest in submitting a proposal. Brechan was the only contractor to submit a proposal to replace the retaining wall. Due to the urgency of the repair, the fact that no bid was received, and because staff was able to obtain a proposal from Brechan (the same contractor awarded the Phase I Shelikof Street Pedestrian project), staff recommends Council award the project to Brechan Enterprise as a change order to the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016 in the amount of \$170,000.

**PREVIOUS COUNCIL ACTION:**

- Council authorized the Mission Road retaining wall replacement project as a capital project in the FY2013 Street Improvement Fund budget.
- Council authorized the award of the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016 in September 2012.

**DISCUSSION:** Staff discussed the condition of the retaining wall with the homeowner at 910 Mission Road several times over the past several years. The former City Engineer evaluated the wall several years ago and planned to replace it when Mission Road was rebuilt if the wall would last. In November of 2011, staff met with the homeowner and determined that the wall had deteriorated greatly and, because it posed a serious safety hazard, required replacement as soon as funding was available. The wall continued to deteriorate over the winter and is in extremely poor condition with most of the exposed timber completely rotten. Staff requested, and Council approved, funding for this project in the FY2013 capital budget.



The bid opening was held on August 28, 2012, but no bids were received. A mandatory pre-bid conference was held on August 13, 2012, and four local contractors attended the pre-bid. When no bids were received, staff contacted the contractors who had initially indicated possible interest in the project. Red Hook Construction's work schedule would not allow them to consider the project. Anderson Construction considered the project, but explained that their existing schedule prevented them from submitting a proposal. TC Enterprise indicated they could provide a project proposal; however, they did not submit one. Staff contacted Brechan who agreed to submit a proposal. After further discussion with Brechan, staff recommends Council award the retaining wall repair project to them based on Kodiak City Code § 3.12.070(b), Contracts for property or services necessitated by an emergency... Further delays in replacement of this section of failing wall could jeopardize public safety.

This project will replace the existing failed wall with a "Gravity Wall" constructed using large boulders mined from the Near Island rock quarry, moved on-site, and stacked in place. Once placed, the boulders will be stabilized and locked together with porous concrete grout poured behind the wall. The rock wall can be constructed with little impact to the existing road section and will minimize road closures in the area. Staff evaluated the cost of using a piling wall or a concrete "Cantilever" wall versus replacing with the rock wall. The cost estimate indicated piling or concrete would cost roughly twice as much as replacing with native rock. Constructing the rock wall will minimize the impact to the existing pavement and allow the project to move forward immediately. Additionally, the top of the wall will be moved slightly further away from the road edge in order to provide installation of a proper guard rail for safety improvements.

Replacement of this wall is critical in order to avoid failure of the street and risk substantial private property damage to the existing home. Staff recommends that this project be attached to the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016, because Brechan Enterprises was the only contractor able to provide a proposal, time is limited for completion before winter weather sets in, and Brechan was recently awarded Phase I of the Shelikof Street Pedestrian Improvement Project, which means they are set up to do similar work and can proceed immediately.

The City has used this process on several projects in the past in similar situations where timing of approval of the work is critical. By attaching this work as a change order to the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016, the contractor will be able to begin work sooner than if this project was awarded as a separate contract.

**ALTERNATIVES:**

1. Authorize the award of this project as a change order to Phase I of the Shelikof Street Pedestrian Improvement Project to facilitate the critically needed replacement of the wall with a large rock wall and grout backing. This is staff's recommendation.
2. Do not authorize award of this project, which would result in further delay. This is not recommended because the wall is failing quickly and it is a matter of time before the wall and

street fail. The City experienced a similar situation on Alder Lane several years ago and the entire section of street failed before repairs could be made.

**FINANCIAL IMPLICATIONS:** This project is an approved project in the FY2013 Street Improvement Fund, Project No. 13-03/5029. The need to repair this section of failed wall is critical for the safety of the general public and the property located directly below the wall. Delay could result in liability and financial impacts to the City and loss to the property owner.

**LEGAL:** KCC § 3.12.070 (b) allows the City to award a contract without a bid for services necessitated by an emergency if delays would jeopardize public health, safety, or welfare. No bids were received, and, in accordance with this section of the City Code, an award can be made due to the nature and urgency of the repairs needed.

**STAFF RECOMMENDATION:** Staff recommends awarding the Mission Road Retaining Wall Repair Project No. 13-03/5029 to Brechan Enterprise in the amount of \$170,000 as Change Order No. 1 to the Shelikof Street Pedestrian Improvements, Phase I, Project No. 10-04/8016. The funds for this work would be appropriated from the Street Improvement Fund, Project No. 13-03/5029.

**CITY MANAGER'S COMMENTS:** This wall has been of special concern to City staff for this past year. It simply must be replaced as soon as possible. I support staff's recommendation to award this work to Brechan as the only contractor to respond to our request for a quote when no bids were received. This is the most expeditious way to get this work done before winter and is consistent with our Code provisions and staff recommendations. I request Council to authorize this work by approving Change Order No. 1 to the Shelikof Street Pedestrian Improvement Phase I project.

**ATTACHMENTS:**

- Attachment A: Brechan Proposal
- Attachment B: Concrete Mix Design

**PROPOSED MOTION:**

Move to authorize Change Order No. 1 to the Shelikof Street Pedestrian Improvements, Phase I project, Project No. 10-04/8016, to include Mission Road Retaining Wall Repair, Project No. 13-03/5029 in the amount of \$170,000, with funds appropriated from the Street Improvement Fund, Project No. 13-03/5029.

**BRECHAN ENTERPRISES, INC. / GENERAL CONTRACTOR**  
 2705 Mill Bay Road • Kodiak, AK 99615  
 (907) 486-3215 • Fax: (907) 486-4889  
 Alaska Business License #001858 • Alaska Contractors License #AA441



City of Kodiak

October 1, 2012

Attn: Glenn Melvin

Re: Proposal for Mission Road  
 Rockery wall and Guardrail

Glenn:

Please find attached a breakdown of our proposal for erecting a rockery wall along Mission Road, as we had discussed on the site last week.

We have assumed that we will be able to close the road to traffic during working hours and we will make every effort to prevent damage to the existing pavement. Specifically, we will limit the size of our excavator to a maximum PC-200 size and only operate it on 1" thick steel sheets while on the existing pavement.

The individual rocks will be transported to the site from the Near Island Quarry, where they will have been pre-sorted. Once on site we will perform the excavation, as required and the rocks will be placed to form a wall with a approximately .5 (h): 1(v) slope.

Once a number of rocks are in place, we will pour porous concrete around the rocks in an attempt to lock the rock in place and thicken the structural section. The proposed mix design is attached.

Once the wall is erected and poured to an elevation approximately 1' below asphalt grade, we will reconstruct the shoulders with crushed rock and install the guardrail posts in previously placed 12" diameter sockets.

Once the guardrail posts are placed, they will be encased in concrete and the rails will be installed. We have assumed that we would terminate the guardrail with "Beaver Tail" ends. If you prefer some other guardrail termination, we will need to renegotiate the cost of installing the terminals.

We intend to make every effort to prevent pavement damage, but are unable to guarantee that some of the pavement will remain undamaged. Please understand, any paving work is outside of the scope of this project.

Please let me know if you have any questions or comments.

Sincerely,

Jim Graham  
 VP Operation

C:\Users\jimgraham\Documents\Brechan\2012\2012 Bids and Proposals\Mission Road Retaining Wall\Proposal Letter, Mission Road Rock Wall.docx



**Anchorplex System**

**Aggregate to cement**                    **6:1 to 7:1**  
**Water**                                    **less than or equal to 1:2**  
**should be 25% voids and 1500 psi**  
**Proportions are by weight**

**For a 1 cy batch, assuming weight of aggregate is 1.2 ton per cy (2400#)**  
**would need 2400/6 = 400# of cement**

**add to this, 200# of water (25 gallons) less aggregate moisture?**  
**assume agg moisture to be 3% (72# per 2400# of agg) (9 gal)**

<b>Actual proportion to start:</b>		
	<b>1 cy</b>	<b>2 cy</b>
<b>CA</b>	<b>2400 #</b>	<b>4800</b>
<b>Cement</b>	<b>400#</b>	<b>800</b>
<b>Water</b>	<b>16 gal</b>	<b>32</b>

**note, the amount of water will vary with aggregate moisture.**

**Do a 2 cy trial batch and have EMC take samples**

## JimGraham

---

**From:** Jim Graham [Jim-BEI@gci.net]  
**Sent:** Friday, April 08, 2011 8:53 AM  
**To:** 'Kozak, Mark'  
**Cc:** Jascha  
**Subject:** RE: Anchor Plex Wall System

Mark:

I don't see any problem with this, but perhaps we should do a trial batch.

The mix proportions are pretty clear in the cut sheet and I thought that we could just make a 1 cy batch sometime next week and see what it looks like. If you and Natasha could be available sometime, let me know and you can watch us batch it and see what it looks like.

If you want, we could also have EMC available to cast some cylinders.

From the cut sheet, my calculations are:

2400# of Coarse Agg (ASTM size 67), 400# of cement and 24 gallons of water (assuming dry aggregate). This should yield approx 1 cy.

Let me know if you want to experiment with it.

Jim Graham

---

**From:** Kozak, Mark [<mailto:mkozak@city.kodiak.ak.us>]  
**Sent:** Thursday, April 07, 2011 5:24 PM  
**To:** Jim Graham; Jascha Zbitnoff  
**Subject:** Anchor Plex Wall System

Hello,

I just met with Natasha from DOWL/HKM reviewing the 95% plans for the retaining wall around the Baranov museum. I got the idea from you the other day that the course concrete mix with no fines would be something you could make. Did you see anything in the cut sheet I sent you that concerned you.

If not we hope to advertise this job by the week of April 18.

Thank you, Mark

Mark Kozak  
Public Works Director  
2410 Mill Bay Road  
Kodiak, AK 99815  
W;907-486-8060  
F;907-486-8066  
[mkozak@city.kodiak.ak.us](mailto:mkozak@city.kodiak.ak.us)

**Gradation Requirements for Coarse Aggregate (ASTM C33)**

Sieve	<u>Cum. % Passing</u>				
	No.4	No.56	No. 57	No. 67	No.8
2"	100				
1.5"	90-100	100	100		
1"	20-55	90-100	95-100	100	
3/4"	0-15	40-85	-	90-100	
1/2"	-	10-40	25-60	-	100
3/8"	0-5	0-15	-	25-55	85-100
#4	-	0-5	0-10	0-10	10-30
#8	-	-	0-5	0-5	0-10
#16	-	-	-	-	0-5

PRICING SHEET

JOB \_\_\_\_\_

DATE \_\_\_\_\_

BID ITEM \_\_\_\_\_

DESCRIPTION	LABOR	EQUIPMENT	MATERIALS	SUBS	TOTAL
Anchor plex Mix: 3/4" C.A - ASTM (we also have available 3/8"	C-33	size 67 size	No. 8	(C-33)	
Mix 6:1 or 7:1	Agg /	Cement			
1 cy of CA ± 2400 # ÷ 6 = 400 # cement					
Water 1:2 ⇒ 400 # cement use 200 # ÷ 8.35 = <u>24 gallons</u>					
Mix 2400 # CA 400 # Cement 24 gal water					
± 1 cy					





ANCHORPLEX™ RETAINING WALL CONSTRUCTION GUIDE

Building  
**Anchorplex™**  
Retaining  
Wall  
Systems



## Table of Contents and Introduction

### TABLE OF CONTENTS

How to Use This Guide . . . . .	2
About the Anchorplex™ System . . . . .	2
Anchorplex System Material Specifications . . . . .	3
Anchorplex System Material Quantity Estimating . . . . .	3
Anchorplex System Construction Basics . . . . .	4
Construction Details for the Anchorplex System . . . . .	6
Material Estimating Charts for Structural Backfill . . . . .	9

### HOW TO USE THIS GUIDE

Use this *Construction Guide* to gain a general understanding of the basics of building Anchorplex™ retaining walls.

Do not use this *Construction Guide* in lieu of construction drawings provided by a qualified engineer.

Contact Anchor Wall Systems at 1-877-295-5415 for more information about designing and building Anchorplex retaining wall systems.

### ABOUT THE ANCHORPLEX™ SYSTEM

The Anchorplex system is a retaining wall built with Anchor™ products and self-compacting structural backfill that meets Anchor Wall Systems, Inc.'s specifications, and that is backed by engineering support tools developed by Anchor Wall Systems. Structural backfill, also known as "no-fines" concrete, is a widely available, easily workable, highly porous mixture of clean stone, cement and water. In the mid-1990s, Anchor's licensee in Australia, Pioneer Building Products Ltd., developed a system of building retaining walls up to about 5 meters (about 15 feet) high from Anchor retaining wall blocks reinforced with a zone of structural backfill placed immediately behind the block facing.

When used in combination with blocks of the appropriate shape, the structural backfill attaches itself to the wall facing, effectively extending the depth and mass of the facing. In addition, the structural backfill zone also serves as the required drainage zone.

The Anchorplex construction method completely eliminates the need for the construction of a mechanically stabilized earth zone behind the wall facing and requires substantially less excavation and compaction than is usually necessary in a grid-reinforced wall construction project.

Because of these efficiencies and the design flexibility afforded with Anchorplex construction, millions of square feet of Anchorplex retaining walls have been installed and are performing well in Australia. Anchor Wall Systems is now introducing this construction method in North America and other parts of the world.

### APPLICATIONS

#### Retaining Walls Up to 10 Feet

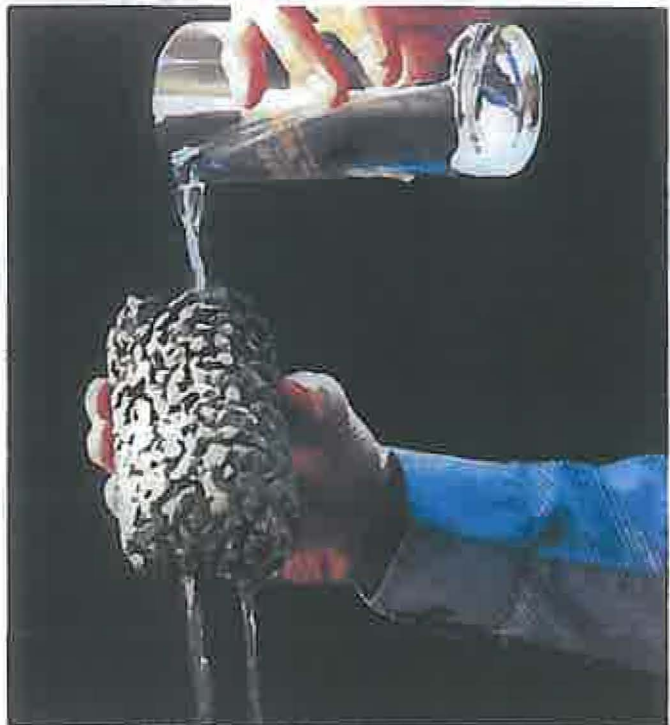
Anchorplex construction is often a more cost-effective solution than building with geogrid reinforcement in walls up to about 10 feet tall.

#### Limited Room to Excavate

It is often possible to build an Anchorplex wall in situations where traditional geogrid reinforcement is not an option because of lot lines, rock outcroppings or other obstructions that limit the amount of excavation that can be done.

#### Competing with Machine-Placed "Big Blocks"

For wall heights less than 11 feet, Anchorplex walls are almost always more economical than machine-placed "big block" walls – and are always better-looking structures.



The structural backfill that meets Anchor Wall Systems, Inc.'s specifications allows water to drain behind the wall.

## About the Anchorplex™ System

### ANCHORPLEX™ SYSTEM MATERIAL SPECIFICATIONS

#### Structural Backfill Component

This component is made by mixing cementitious material, coarse aggregate and water. The cementitious material should be hydraulic cement (ASTM C 150 or C 1157), fly ash (ASTM C 618) or slag (ASTM C 989). ~~The stone should be coarse aggregate size number 6, 10 or 57, type 35 (ASTM C 897).~~ Stone size selection should be based on the application. Generally, a block with a large core or one with large voids between it and adjacent blocks can more easily accept a mix design with larger aggregates. The water should be potable. ~~The mixing ratios (by weight) of aggregate to cementitious material should be between 6:1 and 7:1. The mixing ratio (by weight) of water to cementitious material should be no more than 1:2.~~ The resulting material, upon curing, should have at least 25% voids and should exhibit a minimum compressive strength of ~~2000 psi~~.

#### Facing-Block Component

The following Anchor™ retaining wall products can be used to build Anchorplex™ retaining walls:

- Diamond Pro Stone Cut™ products
- Diamond Pro® products
- Highland Stone® products
- Diamond Stone Cut® products
- Diamond® products

### ANCHORPLEX SYSTEM MATERIAL QUANTITY ESTIMATING

Estimate the quantity of block needed on an Anchorplex job by conventional methods. Conventional block quantity estimating tools are available at [www.anchorwall.com](http://www.anchorwall.com).

Estimate the quantity of Anchor-specified structural backfill material needed on an Anchorplex job using the Anchorplex Estimating Chart for Structural Backfill for the particular Anchor wall block system that you are using on the job. Each Anchorplex Estimating Chart for Structural Backfill is based upon Anchor's proprietary design methodology and is available for downloading at [www.anchorwall.com](http://www.anchorwall.com).

The Anchorplex Estimating Charts for Structural Backfill for the Diamond Pro wall system are included in this *Construction Guide* for illustrative purposes.



Too little water



Proper amount of water



Too much water

## Anchorplex™ System Construction Basics

### 1. SETTING OUT THE WALL AND EXCAVATION

This step is no different for Anchorplex™ system construction than for conventional construction, except that the amount of excavation will probably differ. Verify wall layout and wall location with the client and other appropriate parties. Survey grade stakes with distance to wall face, elevation for bottom of wall and steps in the foundation should be marked.

Mark the location of the excavation trench so that, when dug, it is wide enough to accommodate the wall block and leveling pad and complies with drawings and specifications. See Excavation Detail on page 6.

A geotechnical engineer should evaluate the foundation soil to verify that there is adequate bearing capacity for support of the structure before placing aggregate in the trench.

Firmly compact the soil in the base of the trench, using either a vibrating plate compactor or small vibrating trench roller before installing the leveling pad base aggregate.

### 2. LEVELING PAD

This step is no different for Anchorplex system construction than for conventional construction. Build the leveling pad from angular stone base material or 3/4-inch angular aggregate.

The pad must be a minimum of 6 inches deep after compaction. An additional distance of at least 6 inches in front of and behind the wall block must be included in the leveling pad. See Excavation Detail on page 6.

Fully compact the leveling pad using a vibrating plate compactor. Make sure the base material is level front to back and side to side.



### 3. BASE COURSE

This step is no different for Anchorplex construction than for conventional construction. It is the most important step in the construction process. Starting at the lowest point, lay the first block, checking level both front to back and side to side.


Place additional blocks side by side, flush against each other at the face, making sure the blocks are in full contact with the leveling pad.

Use a string line along back of blocks to align the wall units. Use a 4- to 6-foot level along the top of foundation blocks to check the level side to side and use a shorter level to check the level from front to back.

### 4. CONSTRUCTION OF ADDITIONAL COURSES

This step is no different for Anchorplex system construction than for conventional construction. Clean any debris off the top of blocks. Place the second course of blocks on top of the base course. Maintain running bond by placing units in a staggered pattern, running bond, to the course beneath. Pull each unit forward until the shear device is securely in contact with the units below. Use string line on each course to align the blocks along the wall. Do not exceed 2 feet vertical stacking of block before placing a lift of structural backfill.



 ANCHOR

## Anchorplex™ System Construction Basics

### 5. DRAINAGE DESIGN

This step is no different for Anchorplex™ system construction than for conventional construction. The ground levels on a site will determine at what level to install the perforated drainpipe, but generally the drainpipe is positioned as low as possible behind the wall so water drains down, out and away from the wall into a storm drain or to an area lower than and away from the wall.

The perforated pipe should be placed approximately 6 inches behind the back of the block. The actual location of the drainpipe should be noted on the engineered shop drawings.

### 6. INSTALLATION OF STRUCTURAL BACKFILL

After completion of the leveling pad, base course, drainpipe installation and stacking block 2 feet above grade, the first lift of structural backfill that meets Anchor Wall Systems, Inc.'s specifications can be installed.

The structural backfill can be placed directly from delivery vehicle or with skid-type loader or other equipment. It should be placed behind the blocks and worked into all voids and cores of the blocks. When properly formulated, the structural backfill material will not leak through the face of the wall.

After installation of the first lift of structural backfill, install additional courses and repeat the process. Place additional lifts from 8 to 24 inches depending on site conditions and project scale. Subsequent pours can be made as soon as the structural backfill in the previous lift has set – usually not longer than 2 to 3 hours.

### 7. CAPPING

Follow standard practice when capping the wall.

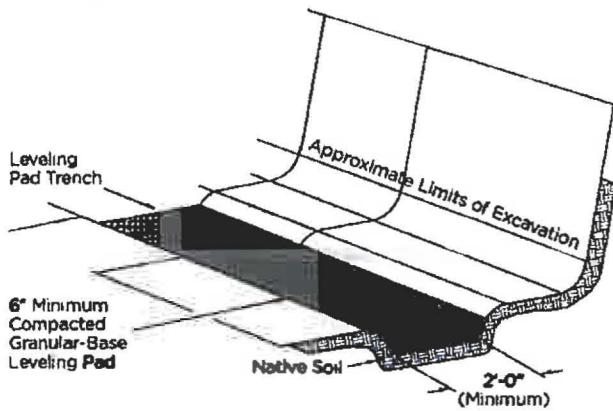
### 8. FINISHING

Protect the wall with a finish grade at the top and bottom.



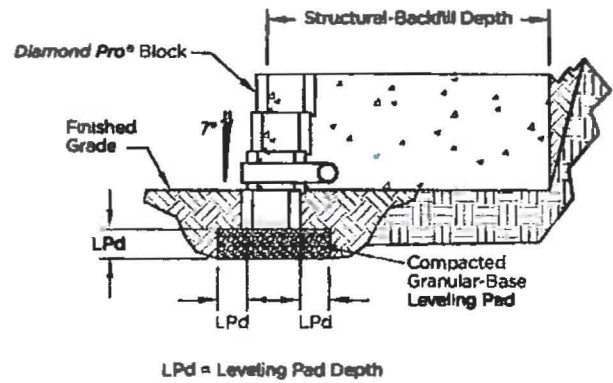
# Construction Details for the Anchorplex™ System

## TYPICAL BASE PREPARATION

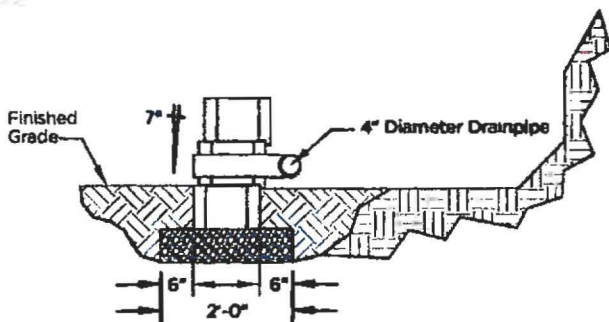


Construction Details show the use of Diamond Pro® products. Details for other Anchor™ products are located at [www.anchorwall.com](http://www.anchorwall.com).

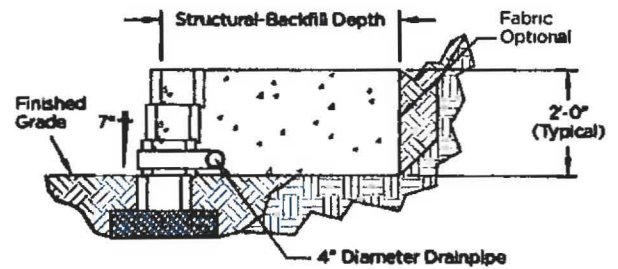
## 1:1 EXCAVATION DETAIL



## READY FOR FIRST POUR

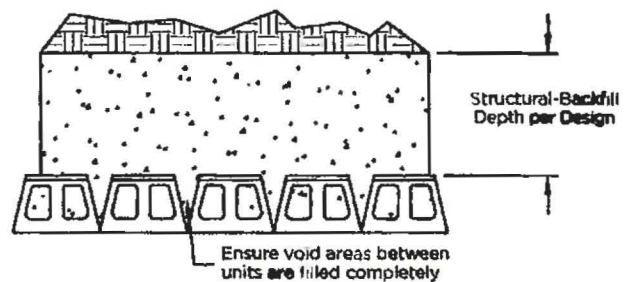


## FIRST POUR



### NOTES:

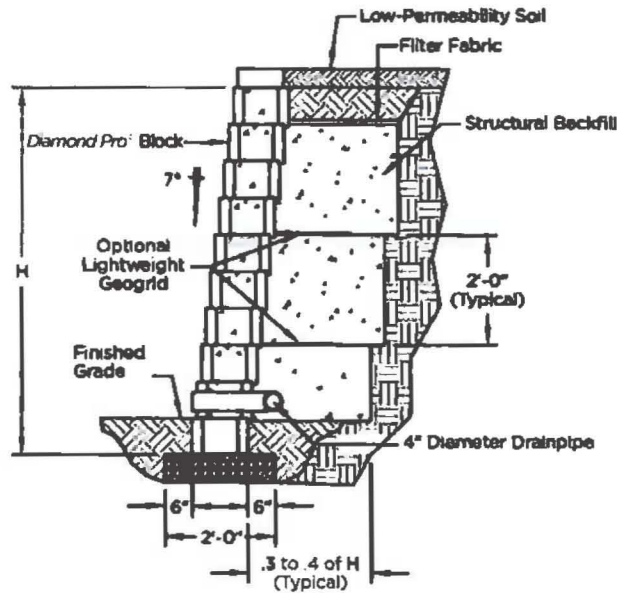
1. Structural backfill is to be placed in 8- to 24-inch (typical) lifts.
2. Structural backfill must be manipulated into all voids between blocks to ensure adequate bond between block and concrete mass.



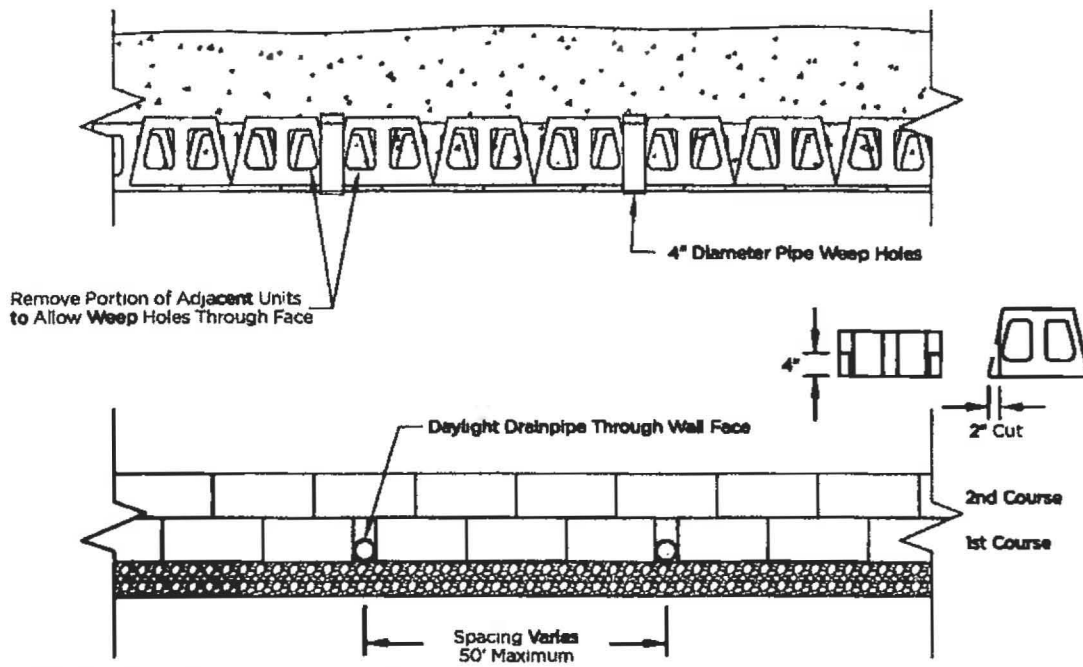
# Construction Details for the Anchorplex™ System

Construction Details show the use of Diamond Pro® products. Details for other Anchor™ products are located at [www.anchorwall.com](http://www.anchorwall.com).

## SUBSEQUENT POURS DIAMOND PRO® PRODUCTS



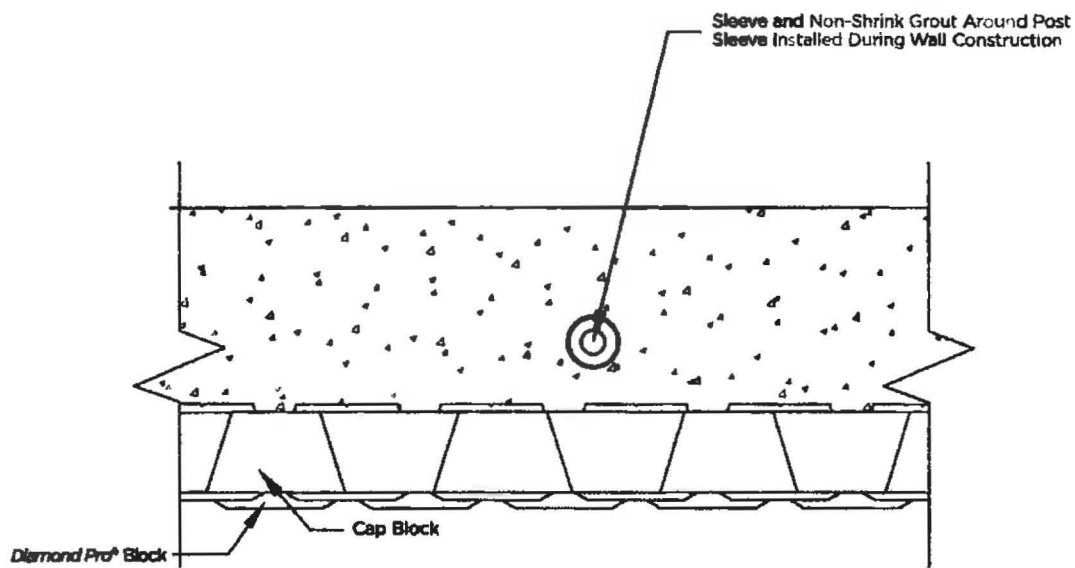
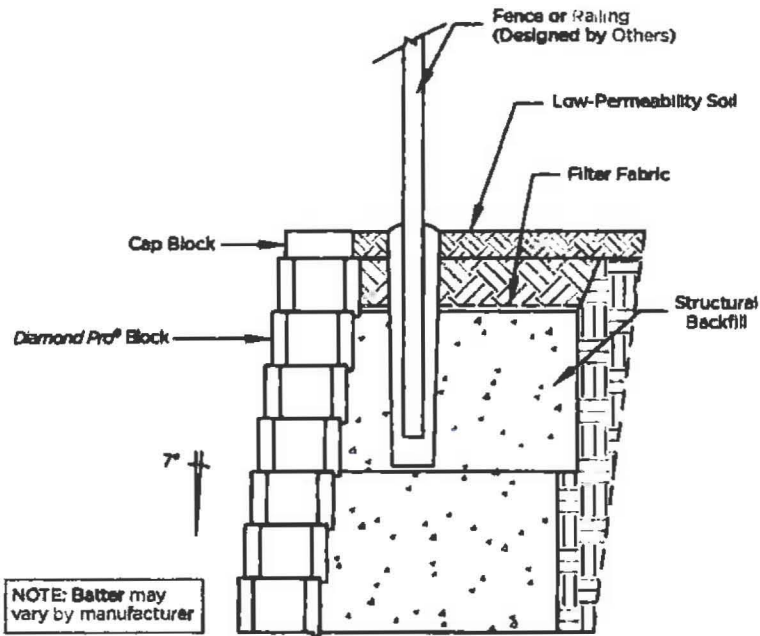
## DAYLIGHT DETAILS



# Construction Details for the Anchorplex™ System

Construction Details show the use of Diamond Pro® products. Details for other Anchor™ products are located at [www.anchorwall.com](http://www.anchorwall.com).

## FENCE DETAILS





# Material Estimating Charts for Structural Backfill

## NO SLOPE OR SURCHARGE

*Estimating Charts show the use of Diamond Pro® products. Estimating Charts for other Anchor™ products are located at [www.anchorwall.com](http://www.anchorwall.com).*

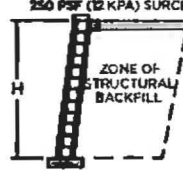
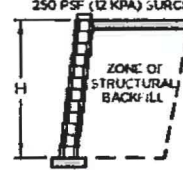
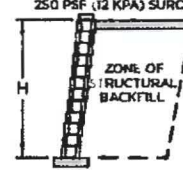
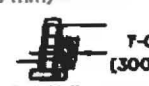

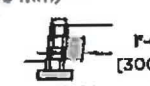

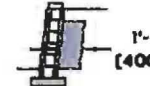










CLAY AND SILT SOIL H φ = 26° γ = 120 pcf (19 kN/m³)	SILTY/CLAYEY SAND SOIL H φ = 30° γ = 120 pcf (19 kN/m³)	CLEAN SAND AND GRAVEL SOIL H φ = 34° γ = 120 pcf (19 kN/m³)
<p style="text-align: center;">NO SLOPE OR SURCHARGE</p> <p style="text-align: center;">ZONE OF STRUCTURAL BACKFILL</p>	<p style="text-align: center;">NO SLOPE OR SURCHARGE</p> <p style="text-align: center;">ZONE OF STRUCTURAL BACKFILL</p>	<p style="text-align: center;">NO SLOPE OR SURCHARGE</p> <p style="text-align: center;">ZONE OF STRUCTURAL BACKFILL</p>
<p>4 Courses 2'-8" (800 mm)</p> <p style="text-align: center;">STRUCTURAL BACKFILL NOT REQUIRED</p>	<p>4 Courses 2'-8" (800 mm)</p> <p style="text-align: center;">STRUCTURAL BACKFILL NOT REQUIRED</p>	<p>4 Courses 2'-8" (800 mm)</p> <p style="text-align: center;">STRUCTURAL BACKFILL NOT REQUIRED</p>
<p>6 Courses 4'-0" (1200 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.22 x Wall Length = CY of Structural Backfill</p>	<p>6 Courses 4'-0" (1200 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.22 x Wall Length = CY of Structural Backfill</p>	<p>6 Courses 4'-0" (1200 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.22 x Wall Length = CY of Structural Backfill</p>
<p>8 Courses 5'-4" (1600 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.29 x Wall Length = CY of Structural Backfill</p>	<p>8 Courses 5'-4" (1600 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.29 x Wall Length = CY of Structural Backfill</p>	<p>8 Courses 5'-4" (1600 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.29 x Wall Length = CY of Structural Backfill</p>
<p>10 Courses 6'-8" (2000 mm)</p> <p style="text-align: center;">1'-8" [500 mm]</p> <p style="text-align: center;">0.53 x Wall Length = CY of Structural Backfill</p>	<p>10 Courses 6'-8" (2000 mm)</p> <p style="text-align: center;">1'-4" [400 mm]</p> <p style="text-align: center;">0.45 x Wall Length = CY of Structural Backfill</p>	<p>10 Courses 6'-8" (2000 mm)</p> <p style="text-align: center;">1'-0" [300 mm]</p> <p style="text-align: center;">0.37 x Wall Length = CY of Structural Backfill</p>
<p>12 Courses 8'-0" (2400 mm)</p> <p style="text-align: center;">2'-0" [600 mm]</p> <p style="text-align: center;">0.73 x Wall Length = CY of Structural Backfill</p>	<p>12 Courses 8'-0" (2400 mm)</p> <p style="text-align: center;">1'-8" [500 mm]</p> <p style="text-align: center;">0.64 x Wall Length = CY of Structural Backfill</p>	<p>12 Courses 8'-0" (2400 mm)</p> <p style="text-align: center;">1'-4" [400 mm]</p> <p style="text-align: center;">0.54 x Wall Length = CY of Structural Backfill</p>

Detail shown is conceptual only and should not be used for construction without the seal of a local qualified engineer.

# Material Estimating Charts for Structural Backfill

## 250 PSF SURCHARGE

*Estimating Charts show the use of Diamond Pro® products. Estimating Charts for other Anchor® products are located at [www.anchorwall.com](http://www.anchorwall.com).*

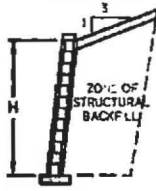


CLAY AND SILT SOIL H φ = 28° γ = 120 pcf (18 kN/m³)	SILTY/CLAYEY SAND SOIL H φ = 30° γ = 120 pcf (18 kN/m³)	CLEAN SAND AND GRAVEL SOIL H φ = 34° γ = 120 pcf (18 kN/m³)
 <p>250 PSF (12 KPA) SURCHARGE</p> <p>ZONE OF STRUCTURAL BACKFILL</p>	 <p>250 PSF (12 KPA) SURCHARGE</p> <p>ZONE OF STRUCTURAL BACKFILL</p>	 <p>250 PSF (12 KPA) SURCHARGE</p> <p>ZONE OF STRUCTURAL BACKFILL</p>
<p>4 Courses 2'-8" (800 mm)</p>  <p>7'-0" (300 mm)</p> <p>0.15 x Wall Length = CY of Structural Backfill</p>	<p>4 Courses 2'-8" (800 mm)</p>  <p>1'-0" (300 mm)</p> <p>0.15 x Wall Length = CY of Structural Backfill</p>	<p>4 Courses 2'-8" (800 mm)</p>  <p>7'-0" (300 mm)</p> <p>0.15 x Wall Length = CY of Structural Backfill</p>
<p>6 Courses 4'-0" (1200 mm)</p>  <p>7'-7" (480 mm)</p> <p>0.31 x Wall Length = CY of Structural Backfill</p>	<p>6 Courses 4'-0" (1200 mm)</p>  <p>1'-4" (400 mm)</p> <p>0.27 x Wall Length = CY of Structural Backfill</p>	<p>6 Courses 4'-0" (1200 mm)</p>  <p>7'-4" (400 mm)</p> <p>0.27 x Wall Length = CY of Structural Backfill</p>
<p>8 Courses 5'-4" (1600 mm)</p>  <p>2'-4" (700 mm)</p> <p>0.55 x Wall Length = CY of Structural Backfill</p>	<p>8 Courses 5'-4" (1600 mm)</p>  <p>2'-0" (600 mm)</p> <p>0.49 x Wall Length = CY of Structural Backfill</p>	<p>8 Courses 5'-4" (1600 mm)</p>  <p>7'-7" (470 mm)</p> <p>0.41 x Wall Length = CY of Structural Backfill</p>
<p>10 Courses 6'-8" (2000 mm)</p>  <p>2'-7" (770 mm)</p> <p>0.76 x Wall Length = CY of Structural Backfill</p>	<p>10 Courses 6'-8" (2000 mm)</p>  <p>2'-4" (700 mm)</p> <p>0.69 x Wall Length = CY of Structural Backfill</p>	<p>10 Courses 6'-8" (2000 mm)</p>  <p>7'-0" (800 mm)</p> <p>0.61 x Wall Length = CY of Structural Backfill</p>
<p>12 Courses 8'-0" (2400 mm)</p>  <p>3'-4" (1000 mm)</p> <p>1.13 x Wall Length = CY of Structural Backfill</p>	<p>12 Courses 8'-0" (2400 mm)</p>  <p>3'-0" (900 mm)</p> <p>1.03 x Wall Length = CY of Structural Backfill</p>	<p>12 Courses 8'-0" (2400 mm)</p>  <p>2'-4" (700 mm)</p> <p>0.83 x Wall Length = CY of Structural Backfill</p>

Detail shown is conceptual only and should not be used for construction without the seal of a local qualified engineer.

# Material Estimating Charts for Structural Backfill

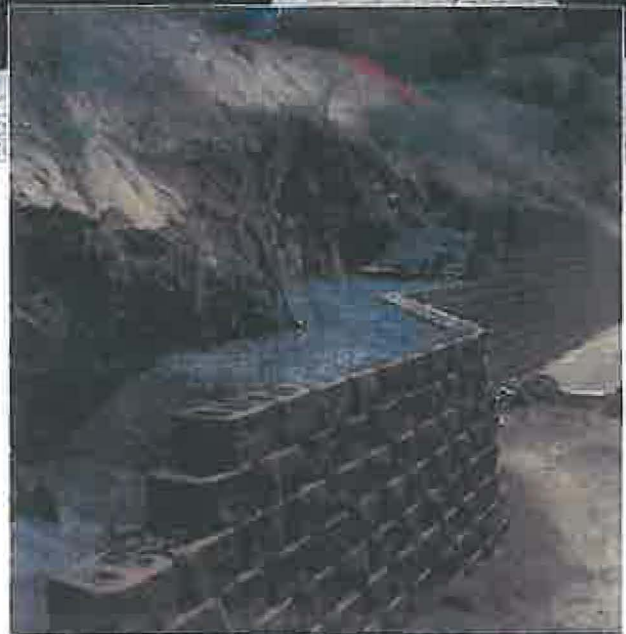
## 3:1 CREST SLOPE

Estimating Charts show the use of Diamond Pro® products. Estimating Charts for other Anchor® products are located at [www.anchorwall.com](http://www.anchorwall.com).

CLAY AND SILT SOIL H γ = 26' (79 kcf) γ = 20 pcf (19 kcf/m³)	SILTY/CLAYEY SAND SOIL H γ = 20' (60 kcf) γ = 20 pcf (19 kcf/m³)	CLEAN SAND AND GRAVEL SOIL H γ = 34' (109 kcf) γ = 120 pcf (19 kcf/m³)
		
4 Courses 2'-8" (800 mm) 1'-0" [300 mm] 0.15 x Wall Length = CY of Structural Backfill	4 Courses 2'-8" (800 mm) STRUCTURAL BACKFILL NOT REQUIRED	4 Courses 2'-8" (800 mm) STRUCTURAL BACKFILL NOT REQUIRED
6 Courses 4'-0" (1200 mm) 1'-0" [300 mm] 0.22 x Wall Length = CY of Structural Backfill	6 Courses 4'-0" (1200 mm) 1'-0" [300 mm] 0.22 x Wall Length = CY of Structural Backfill	6 Courses 4'-0" (1200 mm) 1'-0" [300 mm] 0.22 x Wall Length = CY of Structural Backfill
8 Courses 5'-4" (1600 mm) 1'-8" [500 mm] 0.42 x Wall Length = CY of Structural Backfill	8 Courses 5'-4" (1600 mm) 1'-4" [400 mm] 0.36 x Wall Length = CY of Structural Backfill	8 Courses 5'-4" (1600 mm) 1'-0" [300 mm] 0.29 x Wall Length = CY of Structural Backfill
10 Courses 6'-8" (2000 mm) 2'-4" [700 mm] 0.69 x Wall Length = CY of Structural Backfill	10 Courses 6'-8" (2000 mm) 1'-8" [500 mm] 0.53 x Wall Length = CY of Structural Backfill	10 Courses 6'-8" (2000 mm) 1'-4" [400 mm] 0.45 x Wall Length = CY of Structural Backfill
12 Courses 8'-0" (2400 mm) 3'-0" [900 mm] 1.03 x Wall Length = CY of Structural Backfill	12 Courses 8'-0" (2400 mm) 2'-4" [700 mm] 0.83 x Wall Length = CY of Structural Backfill	12 Courses 8'-0" (2400 mm) 2'-0" [600 mm] 0.73 x Wall Length = CY of Structural Backfill

Detail shown is conceptual only and should not be used for construction without the seal of a local qualified engineer.

## Anchorplex™ Retaining Wall Construction Guide



© 2010 Anchor Wall Systems, Inc. The Diamond®, Diamond Pro®, Diamond Pro Stone Cut®, Diamond Stone Cut® and Highland Stone® wall systems are manufactured under license from Anchor Wall Systems, Inc. (AWS). The "Anchor Build Something Beautiful" logo, "Anchorplex," "Diamond," "Diamond Pro," "Diamond Pro Stone Cut," "Diamond Stone Cut" and "Highland Stone" are trademarks of AWS. The wall system blocks are covered by the AWS Limited Warranty. For a complete copy, visit your local dealer or see [anchorwall.com](http://anchorwall.com).

Anchor Wall Systems, Inc., 5059 Baker Road, Suite 300, Minnetonka, MN 55345  
A881001

EW800 DPRO 06/10 SM

 **ANCHOR**  
THE CONSTRUCTION COMPANY

(This page left intentionally blank.)

---

## MEMORANDUM TO COUNCIL

---

**To:** Mayor Branson and City Councilmembers

**From:** Aimée Kniaziowski, City Manager

**Thru:** Glenn Melvin, City Engineer

**Date:** October 11, 2012

**Agenda Item:** V.c. Authorization of Change Order No. 5 to Baranof Park Improvement Project, Project No. 12-05/9001

---

**SUMMARY:** Change Order No. 5 is intended to be the final change order related to 2012 construction activities with Ohno Construction for the Baranof Park Improvement Project. It represents several additions for work items not previously anticipated and several credits for work that was completed more efficiently or with a reduced scope. The majority of the cost additions represent work completed by subcontractors including Brechan Enterprises (UV/Disposal items), Beynon Sports (Track Surfacing) and increased costs for shipping of materials for improvements that were authorized over the course of construction. Staff and the project engineer recommend Council approve Change Order No. 5 to Ohno Construction in the amount of \$39,931.15.

### **PREVIOUS COUNCIL ACTION:**

- April 12, 2012, authorized the bid award for Baranof Park Improvements to Ohno Construction for \$2,996,811.
- June 14, 2012, authorized Change Order No. 2 for Baranof Park Improvement Project to Ohno Construction for \$1,576,094.
- July 12, 2012, authorized Change Order No. 3 for Baranof Park Improvement Project to Ohno Construction for \$97,310.
- August 9, 2012, authorized Change Order No. 4 for Baranof Park Improvement Project to Ohno Construction for \$53,700.

### **DISCUSSION:**

1. As work has proceeded to completion, several specific items of additional work have been identified by staff to complete the perimeter public “face” of Baranof Park directly adjacent to the current work areas. Particularly with respect to the perimeter fencing of the entire facility, the existing fencing and gates are over 40 years old and past their useful lifecycle. Specific improvements include the following:
  - Re-alignment of fence gate and installation of a concrete entry pad to the synthetic turf infield. The new alignment will resolve an issue of a “dead” space in the field of play, and the concrete pad will provide a durable edge and transition between the existing sidewalk and the infield area.

- Remove and replace the existing gate at the primary field and track maintenance access to Joe Floyd Field and Track. The existing gate has been repaired and damaged multiple times and lacks the structural integrity to continue as a useful element.
2. During excavation of the baseball infield, specific and undesirable debris was encountered. This material has been disposed of at City-owned facilities; however, this required specific additional sorting and disposal due to the variety of miscellaneous metals, stumps and trees. The additional work related to sorting, transportation, and disposal costs.
  3. Throughout the course of construction, additional items and components have been added to the work as monies became available and were authorized. As a result, the purchase and shipping of specific sports field items, including soccer goals and the jump pits, were not shipped and delivered to the project site in an efficient manner, resulting in an increase in cost due to the timing of work approvals. Additional shipping costs were incurred by the contractor that was out their control and could not have been anticipated at the time of bidding, or award of subsequent change orders.
  4. During surfacing of the track, Kodiak experienced one of the wetter July/early August periods in recent memory. As a result, there were approximately 12 days more than anticipated that specialty subcontractors from off island could not work while waiting for an appropriate weather window for the temperature and moisture sensitive track surfacing to be completed. The subcontractor is requesting reimbursement for out-of-pocket expenses related to food, housing, and vehicle rental from on island vendors during a portion of the time period track surfacing could not occur. A typical track installation such as this would require approximately three weeks, and the subcontractor remained on island for six weeks to complete the work.

**ALTERNATIVES:**

1. Authorize Change Order No. 5 to Ohno Construction, which is staff's recommendation as outlined above.
2. Do not award the change order to Ohno, which is not recommended because it will result in fewer people benefiting from the improvements, additional costs and a final product of lesser quality.

**FINANCIAL IMPLICATIONS:** The City has reimbursable grant funds available for the project and remaining funds are adequate to cover this change order.

**STAFF RECOMMENDATION:** Staff recommends Council authorize Change Order No. 5 for the Baranof Park Improvement Project to Ohno Construction in the amount of \$39,931.15, with funds coming from Parks and Recreation Capital Improvement fund, Baranof Park Improvements, Project No. 12-05/9001.

**CITY MANAGER'S COMMENTS:** This project is on the verge of final completion for the currently designed improvements. The items covered in the change order are reasonable and will help finalize this last part of the project work. I support staff's recommendation to authorize this change order to Ohno Construction as outlined.

**ATTACHMENTS:**

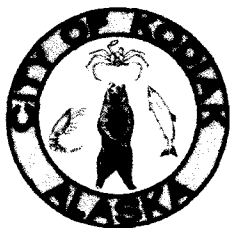
Attachment A: Project Change Order No. 5

Attachment B: DA Hogan and Associates, Inc. change order summary, September 16, 2012.

**PROPOSED MOTION:**

Move to authorize Change Order No. 5 to the Baranof Park Improvement Project to Ohno Construction in the amount of \$39,931.15, with funds coming from the Parks and Recreation Capital Improvement Fund, Baranof Park Improvements, Project No. 12-05/9001.





**CITY OF KODIAK  
CHANGE ORDER**

CHANGE ORDER NO.: (5)

DATE: October 11, 2012

NAME OF PROJECT: Baranof Park Community Sports Fields and Track Renovation

PROJECT NO.: PN 12-05/9001

CONTRACTOR: Ohno Construction Co.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1.	Additional Cost for Shipping of Soccer Goals	\$7,141.00
2.	Additional Mobilization/Staging Costs for Track Subcontractor	\$21,860.86
3.	Install Concrete Paving at Baseball Field Access Driveway	\$2,120.53
4.	Construct New Gate at Baseball Field Access Driveway	\$1,725.00
5.	Construct New Gate at Football Field Maintenance Access	\$1,725.00
6.	Segregate/Dispose of Debris Excavated From Baseball Field	\$10,513.52
7.	Additional Cost for Shipping of Jump Pits	\$4,000.00
8.	Credit for Work Completed at Woody Way at Reduced Cost	<\$8,532.00>
9.	<u>Credit for Asphalt Paving Repair at Track Perimeter</u>	<u>&lt;\$622.76&gt;</u>
	Total	\$39,931.15

Justification: See Attached

Original CONTRACT PRICE: \_\_\_\_\_ \$2,996,811.00

The CONTRACT PRICE from prior CHANGE ORDERS: \_\_\_\_\_ \$4,738,915.00

The CONTRACT PRICE due to this CHANGE ORDER will increase: \_\_\_\_\_ \$39,931.15

The new CONTRACT PRICE including this CHANGE ORDER: \_\_\_\_\_ \$4,778,846.15

Additional Calendar Days Requested for this Change Order: \_\_\_\_\_ 0

Original Contract Completion Date: \_\_\_\_\_ 8/23/12

Revised Contract Completion Date: \_\_\_\_\_ 10/12/12

Requested by City Engineer \_\_\_\_\_

Approved by Department Head \_\_\_\_\_

Ordered by City Manager \_\_\_\_\_

Accepted by Contractor \_\_\_\_\_



September 16, 2012

City of Kodiak  
Public Works  
2410 Mill Bay Road  
Kodiak AK 99615

Attn: Glenn Melvin, City Engineer

Re: Baranof Park Community Fields and Track Improvements  
Change Order No.5

The following is a summary for the changes to the scope of work for the project:

1. Additional Cost for shipping of Soccer Goals

The original design documents anticipated purchase and shipping of all athletic equipment in the most cost efficient manner. As a result of negotiations and reductions to the scope of work, and subsequent incremental additions of equipment as funding became available, the efficiencies originally anticipated and reflected in the bid documents were lost. As a result, various portions of the athletic equipment which could have been effectively bundled and shipped with the initial order were not realized. Due to the manner and timing where additional improvements have been added to the work, additional shipping costs have been incurred by the Contractor which warrants compensation.

Total addition is \$7,141.00

2. Additional Mobilization/Staging costs for Track Subcontractor

Due to out of the ordinary weather conditions, the track installation crew required 6 weeks to complete the track installation and surfacing. A typical track installation of this type would require 2-3 weeks, and the subcontractor anticipated specific weather delays when preparing their bid. However and due to the unusually wet weather at the end of July and first 17 days of August the anticipated weather delays were exceeded. The contractor is requesting compensation for maintenance of the materials and equipment already staged on site as well as specific per diem costs for travel, hotels and meals while in Kodiak and unable to execute the work.

Total addition is \$21,860.86

3. Install Concrete Paving at Baseball Field Access Driveway

At the request of the baseball coach, specific modifications were completed to the LF foul area and field access, including modification of fences and gates. As a result, a more durable surface (concrete) was included to provide a non-vegetated maintenance access to the baseball infield. This work includes construction of a concrete pad between the existing Armstrong Ave. sidewalk and the edge of the synthetic turf.

Total addition is \$2,120.53

4. Construct New Gate at Baseball Field Access Driveway

At the request of the baseball coach, specific modifications were completed to the LF foul area and field access, including modification of fences and gates. As a result, the previously fabricated gate was too short for the redesigned opening. This work includes construction of a new double swing chain link fence gate. The original gate fabricated will be furnished to the City for use and installation by Parks staff.

Total addition is \$1,725

5. Construct New Gate at Football Field Access Driveway

As a result of construction activities and modifications to the entry driveway from Baranof St., the existing 45 year old chain link fence gate can no longer be repaired and be adjusted to the modified asphalt surface grade. This work includes construction of a new double swing chain link fence gate.

Total addition is \$1,725

6. Segregate/Dispose of Debris Excavated from Baseball Field

During excavation of the baseball field infield, specific debris that was encountered from historical landfill/disposal operations. As a result material removed from the site required specific sorting and disposal actions at the request of the Public Works Department. Further, materials encountered required additional excavation and re-burial at the City furnished UV/Chlorinator disposal site. This work includes extended time and disposal costs required to sort through and dispose of specific debris and grading/disposal at the City furnished site by the earthwork subcontractor (Brechan Enterprises)

Total addition is \$10,513.52

7. Additional Cost for Shipping of Jump Pits

Similar to the Soccer Goals, the original design documents anticipated purchase and shipping of all athletic equipment in the most cost efficient manner. As a result of negotiations and reductions to the scope of work, and subsequent incremental additions of

equipment as funding became available, the efficiencies originally anticipated and reflected in the bid documents were lost. As a result, various portions of the athletic equipment which could have been effectively bundled and shipped with the initial order were not realized. Due to the manner and timing where additional improvements have been added to the work, additional shipping costs have been incurred by the Contractor which warrants compensation. The cost is less than indicated for the soccer goals, as the contractor was able to include specific other materials to reduce the shipping cost of the jump pits.

Total addition is \$4,000.00

7. Credit for work completed at Woody Way

A previous Change Order included specific costs for grading of existing soils at Woody Way Park. Upon detailed price proposals received, the actual cost to complete that work was less than anticipated and included in the change order. The Contractor has offered a credit to the City reflecting the reduction.

Total credit to the previous work is <\$8,532.00>

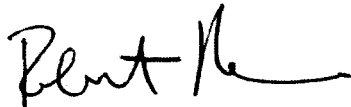
8. Credit for Asphalt Paving Repair at Track Perimeter

A previous Change Order included specific costs for removal and replacement of asphalt pavement at the track. Upon completion of the work, the actual cost to complete that work was less than anticipated and included in the change order. The Contractor has offered a credit to the City reflecting the reduction.

Total credit to the previous work is <\$622.76>

Please do not hesitate to contact me should you have any questions about these items. I recommend all be included in Change Order #5, reflecting a completion of work items.

Sincerely,



Robert Harding, Principal  
D.A. Hogan & Associates, Inc.

xc. Ohno Construction Co.

(This page left intentionally blank.)

---

**MEMORANDUM TO COUNCIL**

---

**To:** Mayor Branson and City Councilmembers  
**From:** Debra Marlar, City Clerk *DM*  
**Date:** October 11, 2012

**Agenda Item:** V.d. Certification of Election

---

**SUMMARY:** The City of Kodiak held a regular election October 2, 2012, and voters cast ballots for two three-year City Council positions and voted on Proposition 1. The Canvass Board met October 10, 2012, to tally the votes of the admissible questioned and absentee ballots, together with votes counted on election night. The final results of the October 2, 2012, Municipal City election were:

City Council—Two Three-Year Terms

Gabriel Saravia.....	276
Mark-Anthony Vizcocho .....	226
Rich Walker .....	250
Write-Ins .....	12

Proposition No. 1

Yes .....	315
No.....	65

Of the 3,647 registered City voters, 483 cast eligible City ballots, for a 13.2 percent voter turnout, which is 8 percent lower than last year.

**NOTES/ATTACHMENTS:**

Attachment A: Certificate of Election  
Attachment B: Canvass Report of Final Results

**PROPOSED MOTION:**

Move to certify the results of the October 2, 2012, regular election and declare Gabriel Saravia and Rich Walker elected to the City Council for three-year terms and that Proposition No. 1 passed.

**CITY OF KODIAK, ALASKA**  
**2012 Municipal Election**  
*Certificate of Election*

WE, the undersigned MAYOR and CITY CLERK of the City of Kodiak, Alaska, do hereby certify that the Council of the City of Kodiak, Alaska, in accordance with KCC 2.28.015, have received the report of the Canvass Board for the 2012 Municipal Election, held on the 2nd day of October 2012 and have determined that the election was validly held and have certified the following results:

**Councilmember, two three-year terms**

Number of votes cast:..... 483

<b>Candidates</b>	<b>Votes Received</b>
Gabriel Saravia.....	276
Mark-Anthony Vizcocho.....	226
Rich Walker .....	250
Write-ins .....	12

**Proposition No. 1**

Yes .....315  
 No .....65

By the authority vested in us by the laws of the State of Alaska and the Charter and Code of the City of Kodiak, Alaska, we do hereby affix our hand and seal.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

DATED this 11th day of October 2012

**October 2, 2012, Regular Election  
Canvass Report of Final Results**

**(Harbor)      (Teen)      Admissible  
35/820      35/825      Questioned      Total      Percent**

**REGISTERED VOTERS/BALLOTS CAST**

REGISTERED VOTERS	1,798	1,849		3,647	
BALLOTS CAST	225	212	46	483	13.24%

**VOTES CAST**

**City Council, Two 3-Year Terms**

Gabriel Saravia	129	114	33	276	36.1%
Mark-Anthony Vizcocho	100	111	15	226	29.6%
Rich Walker	136	97	17	250	32.7%
Write-ins	7	4	1	12	1.6%
Total	372	326	66	764	100%

**City Proposition 1**

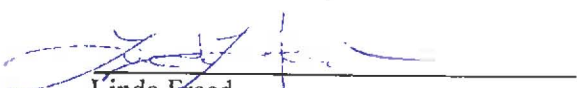
Yes	152	135	28	315	82.9%
No	30	31	4	65	17.1%
Total	182	166	32	380	100%

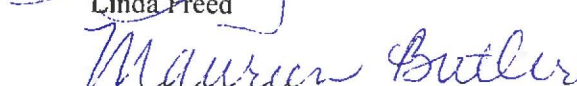
The ballot count for Precinct 35/825 was off by one ballot, which does not change the outcome of the election.

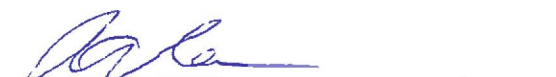
The ballot count for absentee by mail ballots was off by one ballot, which does not change the outcome of the election.

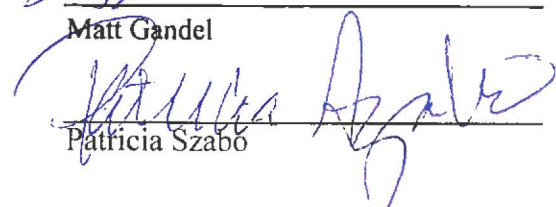
We, the undersigned Canvass Board for the 2012 City of Kodiak Municipal Election held October 2, 2012, hereby certify that the above is a true and correct statement of election results.

Dated this 10th day of October 2012.

  
Linda Freed

  
Maureen Butler

  
Matt Gandel

  
Patricia Szabo



**PRESENTATION TO  
OUTGOING COUNCILMEMBERS**

---

**DRAFT**  
**MEMORANDUM TO COUNCIL**

---

**Date:** October 11, 2012

**Agenda Item: X. Presentation to Outgoing Councilmembers**

---

**SUMMARY:** Mayor Branson will present outgoing Councilmember \_\_\_\_\_ with a token of the City's appreciation for his service.

# **OATH OF OFFICE**

---

**MEMORANDUM TO COUNCIL**

---

**Date:** October 11, 2012

**Agenda Item: X. Presentation to Outgoing Councilmembers**

---

**SUMMARY:** Mayor Branson will present outgoing Councilmember Mark-Anthony Vizcocho with a token of the City's appreciation for his service.

# CITY OF KODIAK, ALASKA

## *Oath of Office*

October 11, 2012

I, \_\_\_\_\_, do solemnly affirm that I will support the Constitution and laws of the United States, the laws of the State of Alaska, the ordinances of the City of Kodiak, and that I will faithfully and honestly perform the duties of Councilmember, so help me God.

CITY OF KODIAK

---

ATTEST:

---

Debra L. Marlar, City Clerk