- I. Call to Order Roll Call
- II. Public Comments on Agenda Item Only
- III. Executive Session to Discuss a Personnel Matter Related to the City Manager1
- IV. Adjournment

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MEMORANDUM TO COUNCIL

To: Mayor Branson and City Councilmembers

From: Aimée Kniaziowski, City Manager/

Date: December 10, 2013

Agenda Item: III. Executive Session to Discuss a Personnel Matter Related to the City Manager

<u>SUMMARY</u>: The City Manager has called a special meeting for an executive session to discuss a personnel matter.

DISCUSSION: KCC 2.04.100 provides that special meetings may be called by the Mayor or by the City Manager, upon the request of two or more members of the Council, for the consideration of any specific business named in the request or call, and no other business can be transacted at such special meeting.

The meeting has been called by the City Manager, with concurrence of Councilmembers Haines and Whiddon, to discuss a personnel matter related to the City Manager. KCC 2.04.100 allows for and the City Manager has requested the executive session.

PROPOSED MOTION:

Move to enter into executive session, as authorized by Kodiak City Code Section 2.04.100(b)(2), to discuss a personnel matter related to the City Manager.

DECEMBER 10, 2013 Agenda Item III. Memo Page 1 of 1