

KODIAK CITY COUNCIL

WORK SESSION AGENDA

Tuesday, August 11, 2015

Kodiak Public Library Multi-Purpose Room

7:30 p.m.

Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the "official record" should be made at a regular City Council meeting.

Discussion Items

- 1. Public Comments (limited to 3 minutes)
- 2. KIB Update on Jackson’s Trailer Park
- 3. Review of FY2016 Nonprofit Grant Requests.....1
 - a. Discussion With American Red Cross
 - b. Discussion With Hope Community Resources
 - c. Discussion With Kodiak Public Broadcasting
 - d. Discussion With Salvation Army
- 4. Discussion of Pedestrian Pathway Grant Options13
- 5. City’s 75th Anniversary Celebration Update
- 6. September/October Meeting Schedule
- 7. Elected Officials Training/Travel Requests
- 8. August 13, 2015, Agenda Packet Review

To Be Scheduled

- 1. Request to Amend KCC 12.08.030, Obstructions Prohibited37

FY2016 Nonprofit Grant Summary

Organization	Program	FY16 Amount Requested	FY15 Amount Awarded	FY15 Amount Requested
Alutiiq Museum & Arch. Repository <ul style="list-style-type: none"> Provides Museum's exhibit programs and resources; community education; build healthier communities, support tourism industry, opportunities for local artists and promote historic preservation. 	Adult Rec	4,620.52		
American Red Cross, Kodiak Chapter <ul style="list-style-type: none"> Funding will pay for preparedness, direct client assistance to families, operating cost of office and partial salary of Disaster Program Manager responsible for Kodiak. 	Emergency Res	10,000	7390	7,390
Brother Francis Shelter Kodiak, Inc. <ul style="list-style-type: none"> All funds will be used for feeding and sheltering Kodiak's homeless and poor and direct services and supplies. 	Public Safety	10,000	10,000	11,000
	One Time Funding	0	2,238	
Girl Scouts of Alaska <ul style="list-style-type: none"> Funds are used for free service unit events; Camp Woody trip, fall triathlon, astronomy night, new equipments; canoes, archery, camping gears and support Old Harbor Troop. 	Youth Rec	2,500	2,500	2,500
Hope Community Resources, Inc. <ul style="list-style-type: none"> Provides recreational experience and community inclusion activities for adults who experience developmental disabilities; cooking class, gardening, biking, bowling, etc. Provides a safe and structured after school and summer learning opportunity for children who experience developmental disabilities. Includes community inclusion, healthy eating, social skills, structures play and water safety. Special one-time funding request to purchase a multi-passenger wheelchair van to used for the children's program. 	Adult Rec	5,000	5,000	5,000
		1,000	550	550
	One Time Funding	15,000		
Humane Society of Kodiak <ul style="list-style-type: none"> To protect the public from stray animals and to provide a safe environment for abandoned animals; reducing number of unwanted litters and animal population control. Purchase of a commercial-grade washer/dryer set. HSK is currently fund-raising through gofundme.com and already reached \$2,525 towards \$4,000 goal. 	Public Safety	6,000	5,500	5,500
	One Time Funding	4,000		
Kodiak Area Transit Systems (KATS) <ul style="list-style-type: none"> To provide needed transportation to Kodiak residents; seniors, disabled, Alaska Mental Health Trust beneficiaries. Without KATS, many users would not be able to continue to live in Kodiak and shop, pay sales tax and remain living independently. KATS plays an important role in Kodiak residents being able to access services in and other activities. KATS are part of the emergency response plan for Kodiak being use for evacuation. 	Public Safety	5,000	5,000	5,000
	Emergency Res	5,000	5,000	5,000

FY2016 Nonprofit Grant Summary

Organization	Program	FY16 Amount Requested	FY15 Amount Awarded	FY15 Amount Requested
Kodiak Arts Council <ul style="list-style-type: none"> Provide and support a variety of high-quality arts and recreation programs for Kodiak residents. Brings professional touring artists and art groups; they provide workshops and master classes; provides opportunities for adult actors, musicians and theater technicians to develop and showcase their talents; provide a forum for visual artists to show new work and for residents to view and purchase local art. Provide to develop creativity and problem-solving skills in young people; high-quality and age appropriate programs for children of all ages. Provides more than 20 different workshops and camps for children ages 2 to 17; recreational opportunities for teenagers through our Community Theater program, encouraging youth participation on stage and behind the scenes. 	Adult Rec	5,000	5,000	5,000
	Youth Rec	2,500	2,500	2,500
Kodiak Food Bank/Baptist Mission <ul style="list-style-type: none"> To provide direct food assistance to families struggling with food insecurity; share food resources with other organizations supporting Kodiak's poor, pregnant and breastfeeding women, infants, children and elderly. 	Public Safety	4,709	4,709	4,709
	One Time Funding	0	1,238	
Kodiak Football League <ul style="list-style-type: none"> Provides the opportunity for young players to learn and participate in the sport of football; instill good sportsmanship, leadership, team coordination and community service and prepare them to play in high school program. Funds is used to support youth leagues safety equipment, first aid kits and heads up programs. High school program needs to purchase new uniforms to represent our team and community. They have been dawning the same old uniforms from 12 years ago. 	Youth Rec	2,500	2,500	2,500
	One Time Funding	10,000		
Kodiak Kid Wrestling <ul style="list-style-type: none"> Supports adult program as competitors, not just coaches wanting to compete a few last times. Focus on the importance of eating healthy, active and work as a team; help create good kids as well as good wrestlers. Funds are used to purchased t-shirts, shoes, singlets, ribbons, trophies, and first aid materials. 	Adult Rec	500	500	500
	Youth Rec	2,500	2,500	2,500
Kodiak Kingfishers Swim Team Assoc. <ul style="list-style-type: none"> Provide recreational/competitive swim program to students for 5-18 years old; develop a life-long sport that promotes healthy activity. Support Kodiak community pool with practices and meets. Funds is used to offset costs associated with monthly swim meets, annual board meeting and supplies to support practices. 	Youth Rec	2,500	2,500	2,500

FY2016 Nonprofit Grant Summary

Organization	Program	FY16 Amount Requested	FY15 Amount Awarded	FY15 Amount Requested
Kodiak Little League <ul style="list-style-type: none"> Provide Kodiak youth the opportunity to learn the gem of baseball while teaching the positive life values, encourage and teach sportsmanship, teamwork and respect. 	Youth Rec	2,500	2,500	2,500
Kodiak Maritime Museum <ul style="list-style-type: none"> To complete the schematic and design elements of the interpretive design for the Thelma C project. Preliminary narrative and design work been completed with previous funding. The schematic will detail the content and visual layout of the interpretive panels for the Thelma C Interpretive Exhibit. FY15 awarded \$5,000 from Tourism Development Fund. 	Adult Rec	5,000	0	5,000
Kodiak Public Broadcasting <ul style="list-style-type: none"> Offers all adults in Kodiak community, a rare opportunity in today's media environment; we offer free training to be broadcasters, editors, reporters, technicians, and/or producers. Teach public speaking, broadcasting, web and editing skills. KMXT is a critical part of the local emergency services network. We are prepared to broadcast emergency information over the air, test our equipment regularly and have back-up systems in place. Provide training to staff and volunteers in emergency response; maintain emergency supplies to the villages, broadcast City meetings and follow up with news coverage. 	Adult Rec	5,000	5,000	5,000
	Emergency Res	10,000	10,000	10,000
	One Time Funding	0	3,665	3,665
Kodiak Soil & Water Conserv. District <ul style="list-style-type: none"> Educate the community providing healthy habitats and local food production have direct impact on community health. Controlling the spread of invasive species supporting agricultural projects and protection of natural resources contributes to public safety and encourages self-reliance, sustainability, preparedness and economic development. 	Public Safety	10,000		
Kodiak Teen Court <ul style="list-style-type: none"> Offer a community based direct intervention for those who make mistake early in their lives to constructively pay their debt to the community. It fosters an atmosphere of respect for the law and the community through the principle of judgment by peers and restitution for wrongs committed; practices Restorative Justice. 	Public Safety	5,000	5,000	5,000
Kodiak Women's Resource & Crisis Ctr. <ul style="list-style-type: none"> Used for forensic exams: including medical provider time and services and clinic expense; room and equipment. Funding may also utilized sexual assault/CCR trainings, supplies and emergency transportation for victims. Fund will be use to continue to pay facility expenses such as utility, garbage, water, heat. 	Emergency Res	10,000	10,000	10,000
	Public Safety	10,000	10,000	10,000

FY2016 Nonprofit Grant Summary

Organization	Program	FY16 Amount Requested	FY15 Amount Awarded	FY15 Amount Requested
Marian Center	Adult Rec		660	660
	Youth Rec		660	660
	One Time Funding		1,700	1700
Providence Kodiak Is. Counseling Ctr. <ul style="list-style-type: none"> Services provided by Safe Harbor significantly lessen the workload of the Police and Fire (ambulance) departments. Practicing substance abusers highly tax the before mentioned departments. Helping clients to gain sobriety is valuable to the entire community. 	Emergency Res	10,000	10,000	10,000
Senior Citizens of Kodiak <ul style="list-style-type: none"> To provide scheduled activities: brain games, exercise, arts & crafts and special events for seniors through the years. For seniors to remain independent, not only nutritious meals are needed, but also socialization and activities which keeps seniors involved in the community and viable citizens. Assist in the continuation of home delivered meals which are served 7 days a week and holidays to those seniors who can no longer shop or cook for themselves. The number of home delivered meals has increased dramatically yearly in Kodiak senior population. 	Adult Rec	5,000	5,000	5,000
	Public Safety	10,000	10,000	10,000
Special Olympics, Kodiak <ul style="list-style-type: none"> Provide year-round sports training and fitness programs to athletes. This is under served population of Kodiak residents with little additional opportunity to participate in a focused fitness program with the ability to advance and excel within the sports they participate in. Provide all sports opportunities year-round for youth members. Working hard to include the KHS Partners Club members to fully into sports training and fitness focused programs. 	Adult Rec	5,000	5,000	5,000
	Youth Rec	2,500	2,500	2,500
The Salvation Army <ul style="list-style-type: none"> The Kodiak Transitional Housing is a 6-18 mos. Program for individuals seeking to reintegrate back into the community of for those who are transitionin into a treatment program. With the help of Safeway, we provide a food pantry for those in need, which is available on a weekly basis. Assists families with food, toys and clothing during holidays. Assist financially so children who cannot afford summer camp can attend and enjoy a camp experience. Offers boys and girls program at no cost to the Youth of Kodiak. They attend and educated by local merchants and teachers on a variety of topics that are valuable to their life and skills. Offers disaster service Offers disaster services through emergency canteen, housing, food, clothing and furniture 	Public Safety	10,000	6,050	10,000
	Youth Rec	2,500	2,500	2,500
	Emergency Res	10,000	10,000	10,000
<ul style="list-style-type: none"> Replace existing appliances at transition home and food pantry; refrigerator, freezer, washer and dryer. 	One Time funding	3,400		

FY2016 Nonprofit Grant Summary

Organization	Program	FY16 Amount Requested	FY15 Amount Awarded	FY15 Amount Requested
Treshold Services, Inc. <ul style="list-style-type: none"> • Requests forgiveness for one year on water/sewer bill. Experienced depressed commodity prices and looking for ways to offset losses. Hope that the work we do for all of the people of Kodiak will merit this donation. 	One Time Funding	1,405.08		
Total		\$215,634.60	\$168,098	\$173,334

Kodiak Maritime Museum received their FY15 funding from Tourism Development Fund

New grant request

One time funding request

Category	Applicant	Total Request	% for Programs	\$ for Programs	% for Admin	\$ for Admin	New Requests	One Time Requests	Museum Requests Tourism
Youth Recreation Programs	Hope Community Resources, Inc.	1,000	100%	\$ 21,000	0%	\$ -			
Adult Recreation Programs	Hope Community Resources, Inc.	5,000							
One Time Funding Request	Hope Community Resources, Inc.	15,000						\$ 15,000	
	Prior year funding sources:								
	Donations	404,515							
	State	61,165,179							
	KIB	5,500							
	Corporate Grants	14,000							
	Clients	776,546							
		<u>62,365,740</u>							
	Prior Year City of Kodiak	5,500							
	Unexpended from PY City of Kodiak Grant	-							
Youth Recreation Programs	Kodiak Arts Council	2,500	97%	\$ 7,275	3%	\$ 225			
Adult Recreation Programs	Kodiak Arts Council	5,000							
	Prior year funding sources:								
	Foundation	4,491							
	Donation	45,243							
	Annual Fundraising	30,000							
	State	20,500							
	KIB	16,500							
	Corporate Grants	4,000							
	Client Fees	73,937							
	Memberships	3,800							
		<u>198,471</u>							
	Prior year City of Kodiak Grant	7,500							
	Unexpended from PY City of Kodiak Grant	-							
Youth Recreation Programs	Kodiak Football League	2,500	100%	\$ 2,500	0%	\$ -			
One Time Funding Request	Kodiak Football League	10,000	100%	\$ 10,000	0%	\$ -		10,000	
	Prior year funding sources:								
	Donations	22,343							
	Memberships	15,737							
	Gaming Permit Activities	17,341							
		<u>55,421</u>							
	Prior year City of Kodiak Grant	2,500							
	Unexpended from PY City of Kodiak Grant	-							
Youth Recreation Programs	Kodiak Girl Scouts	2,500	95%	\$ 2,375	5%	\$ 125			
	Prior year funding sources: **Per Audited Financial statements for GSofA - AK Region								
	Grants and contributions	293,942							
	In kind Contributions	26,119							
	Program Fees	376,944							
	Retail Sales	30,511							
	Product Sales	1,207,149							

Other Income	77,846
Capital Grants	874,078
Temporarily Restricted contributions	198,914
	<u>3,085,503</u>

Prior year City of Kodiak Grant	2,500
Unexpended from PY City of Kodiak Grant	-

Youth Recreation Programs	Kodiak Kid Wrestling Club	2,500	100%	\$ 3,000	0%	\$ -
Adult Recreation Programs	Kodiak Kid Wrestling Club	500				

Prior year funding sources:	
Donations	3,000
Memberships	3,500
Gaming Permit Activities	45,000
	<u>51,500</u>

Prior year City of Kodiak Grant	3,000
Unexpended from PY City of Kodiak Grant	-

Youth Recreation Programs	Kodiak Little League	2,500	0%	\$ -	100%	\$ 2,500
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Prior year funding sources:	
Donations	1,300
Interest	124
Client Fees	9,750
Memberships	7,558
	<u>18,732</u>

Prior year City of Kodiak Grant	2,500
Unexpended from PY City of Kodiak Grant	-

Youth Recreation Programs	Kodiak Kingfishers Swim Club, Inc	2,500	100%	\$ 2,500	0%	\$ -
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Prior year funding sources:	
Donations	21,406
Interest	9
Memberships	38,073
	<u>59,488</u>

Prior year City of Kodiak Grant	2,500
Unexpended from PY City of Kodiak Grant	-

Youth Recreation Programs	Special Olympics, Kodiak	2,500	100%	\$ 7,500	0%	\$ -
Adult Recreation Programs	Special Olympics - Kodiak Area	5,000				

Prior year funding sources:	
Donations	25,000
KIB	10,000
	<u>35,000</u>

Prior year City of Kodiak Grant	7,500
Unexpended from PY City of Kodiak Grant	-

Youth Recreation Programs	The Salvation Army	2,500	90%	\$ 23,310	10%	\$ 2,590	
Public Safety Support Programs (Shelter/Food)	The Salvation Army	10,000					
Emergency Response Support Programs	The Salvation Army	10,000					
One Time Funding Request	The Salvation Army	3,400					3,400
	Prior year funding sources:						
	Foundations	3,803					
	Donations	62,056					
		<u>65,859</u>					
	Prior year City of Kodiak Grant	21,788					
	Unexpended from PY City of Kodiak Grant	-					
Adult Recreation Programs	Alutiiq Museum & Arch. Repository	4,621	100%	\$ 4,621	0%	\$ -	4,621
	Prior year funding sources:						
	Federal	80,205					
	Foundations	116,254					
	Donations	133,205					
	Interest	23,900					
	State	51,486					
	KIB	19,041					
	Corporate grants	7,100					
	Memberships	18,595					
	Gaming Permit Activities	157,107					
		<u>606,893</u>					
	PY City of Kodiak Grant	-					
Adult Recreation Programs	Kodiak Public Broadcasting	5,000	0%	\$ -	100%	\$ 15,000	
Emergency Response Support Programs	Kodiak Public Broadcasting Company	10,000					
	Prior year funding sources:						
	Federal	135,014					
	Donatons & Memberships	66,010					
	Interest	60,806					
	State	137,334					
	KIB	10,000					
	Client Fees	103,534					
	Gaming Permit Activities	81,839					
	Other Income	23,997					
		<u>618,534</u>					
	Prior year City of Kodiak Grant	18,665					
	Unexpended from PY City of Kodiak Grant	-					
Adult Recreation Programs	Maritime Museum	5,000	90%	\$ 4,500	10%	\$ 500	5,000
	Prior year funding sources:						
	Donations	1,300					
	Interest	124					
	Client Fees	9,750					
	Memberships	7,558					
		<u>18,732</u>					

	Prior year City of Kodiak Grant	5,000					
	Unexpended from PY City of Kodiak Grant	-					
Public Safety Support Programs (Shelter/Food) One Time Funding Request	Humane Society of Kodiak	6,000	100%	\$ 10,000	0%	\$ -	4,000
	Humane Society of Kodiak	4,000					
	Prior year funding sources:						
	Donations	46,742					
	Interest	503					
	KIB in kind	432					
	Client Fees	16,063					
	Memberships	1,090					
	Gaming Permit Activities	7,499					
		<u>72,329</u>					
	Prior year City of Kodiak Grant	119,500					
	Unexpended from PY City of Kodiak Contract	-					
Public Safety Support Programs (Shelter/Food) Emergency Response Support Programs	Kodiak Area Transit System	5,000	100%	\$ 10,000	0%	\$ -	
	Kodiak Area Transit System	5,000					
	Prior year funding sources:						
	Federal	433,199					
	Foundations	25,000					
	State	15,302					
	KIB	25,000					
	Client Fees	12,000					
		<u>510,501</u>					
	Prior year City of Kodiak Grant	10,000					
	Unexpended from PY City of Kodiak Contract	-					
Public Safety Support Programs (Shelter/Food)	Kodiak Baptist Mission (Food Bank)	4,709	86.88%	\$ 4,097	13.22%	\$ 612	
	Prior year funding sources:						
	Parent - Kodiak Baptist Mission	41,050					
	Donations	12,143					
	State	1,890					
	KIB In Kind	41,310					
	Corporate Grants	19,484					
		<u>115,877</u>					
	Prior year City of Kodiak Grant	4,281					
	Unexpended from PY City of Kodiak Contract	-					
Public Safety Support Programs (Shelter/Food)	Kodiak Teen Court, Inc.	5,000	66.70%	\$ 3,334	33.30%	\$ 1,666	
	Prior year funding sources:						
	State	38,300					
	KIB - In Kind	5,100					
	Conference fees	6,830					
	Donations	1,478					
	Fundraising	6,988					
		<u>60,696</u>					

		58,696					
	Prior year City of Kodiak Grant	5,000					
	Unexpended from PY City of Kodiak Contract	-					
Public Safety Support Programs (Shelter/Food)	Kodiak Women's Resource and Crisis Center	10,000	100%	\$ 10,000	0%	\$ -	
Emergency Response Support Programs	Kodiak Women's Resource and Crisis Center	10,000	100%	\$ 10,000	0%	\$ -	
	Prior year funding sources:						
	Federal	59,643					
	State	356,571					
	Grants - Rural	25,000					
	Grant - OVW Sunaq Tribe	28,272					
	State of AK grant	20,684					
	Shelter fees	11,689					
	Donations	28,641					
	Interest	77					
	Gaming permit activities	1,580					
	Fundraising	9,572					
	Membership dues	1,400					
	In Kind	97,978					
		<u>641,107</u>					
	Prior year City of Kodiak Grant	20,000					
	Unexpended from PY City of Kodiak Contract	4,453					
Public Safety Support Programs (Shelter/Food)	Senior Citizens of Kodiak, Inc.	10,000	100%	\$ 10,000	0%	\$ -	
Adult Recreation Programs	Senior Citizens of Kodiak, Inc.	5,000	100%	\$ 10,000	0%	\$ -	
	Prior year funding sources:						
	Federal	11,000					
	Donations	97,505					
	Interest	1,000					
	State	543,559					
	KIB	45,000					
	Corporate Grants	5,000					
	Client Fees	75,000					
	Memberships	11,000					
		<u>789,064</u>					
	Prior year City of Kodiak Grant	15,000					
	Unexpended from PY City of Kodiak Contract	-					
Public Safety Support Programs (Shelter/Food)	Brother Francis Shelter - Kodiak	10,000	100%	\$ 10,000	0%	\$ -	
	Prior year funding sources:						
	Federal	28,745					
	Donations	160,277					
	State	258,156					
	KIB	70,000					
	Corporate Grants	10,000					
	Gaming Permit Activities	16,225					
		<u>543,403</u>					
	Prior year City of Kodiak Grant	12,238					

215,635

\$ 192,583

\$ 28,051

\$ 11,405

\$ 32,400


\$ 9,621

Summary

Total Amount for all Grant applications	215,635
Total per FY2016 Budget Calculation	<u>149,900</u>
Total overage / (shortage)	(65,735)
Total (Shortage)	(65,735)
Total to be allocation to Tourism	<u>9,621</u>
Adjusted (shortage)	(56,114)
Total (Shortage)	(65,735)
Total New Requests	<u>11,405</u>
Adjusted (shortage)	(54,330)
Total (Shortage)	(65,735)
Total One Time Requests	<u>32,400</u>
Adjusted (shortage)	(33,335)
Total (Shortage)	(65,735)
Total Tourism, New, and One Time	<u>53,426</u>
	(12,309)

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MEMORANDUM TO COUNCIL

To: Mayor Branson and City Councilmembers
From: Aimée Kniazowski, City Manager 
Date: August 11, 2015

Agenda Item: Item #4 Discussion of Pedestrian Pathway Grant Options

SUMMARY: In 2011, the City requested and received a \$384,000 legislative grant funded through the state's cruise ship excise tax fund to use for planning and design of a pathway, originally from Pier II to Deadman's Curve, the City's FY2012 #5 priority. The original pathway project became too complex and expensive to pursue with the State Department of Transportation (DOT), so the City decided not to move forward with the project.

However, the grant funds remain available to the City for planning and design of an appropriate pathway project that meets the general criteria for use of cruise ship excise tax funds. The grant was authorized by the legislature using broad terms, terms that did not restrict its use to the Pier II to Deadman's Curve project. It was to be used for planning and design of a pathway project for the City (Attachment C). The funds come from the state's cruise ship excise tax fund so the project selected must benefit cruise ship passengers, provide for their safety, and/or enhance their experience while in Kodiak. The City has not been able to decide on where to direct the funds.

City staff invited Debi Kruse, the City's grants administrator from Anchorage came to the work session of July 22 to discuss options for the grant funds. She advised that the Council select a pathway project, preferably one that is already part of a City plan, and begin the planning and design process as soon as possible. To delay beyond September would increase the chances of the City losing the money either through legislative reallocation, a sweep, or due to the expiration of the grant in mid 2016. To keep the funds available, the Council must decide on a project to direct the funds toward.

Council has discussed general ideas about use of the grant funds but has not voiced a consensus. The three main possibilities discussed were: to continue to develop the Shelikof Pedestrian Improvement project, with the concept element of a boardwalk built along the breakwater in St. Paul Harbor; to use for more trails development on Near Island; or to consider the community trail proposed by Island Trails Network (ITN) that would connect downtown Kodiak with East Elementary school and later the bike path on Rezanof.

Of the three possible pathways, the breakwater boardwalk is a conceptual element of the existing Shelikof Pedestrian Improvement project which has been an active phased project and has been identified by the City as a legislative priority since 2010 (Attachment D). The boardwalk would meet the grant criteria and would provide an enjoyable walking route, a good view of the working harbor and

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Cannery Row, and provide the possibility for a fishing platform. This is the project staff recommends Council consider for the reasons stated and because the Council accepted the concept plan from DOWL in 2012.

The other proposals have merit, but have not been scoped, are not part of the City's approved five year CIP, or may not fully meet the intent of the excise tax funds. Staff recommends that any property use decisions on Near Island, including new trails, be deferred until the Near Island Land Use plan is put into place. As Council knows, there are conflicts of use that must be addressed, as shown by the hiking community's desire that the City rezone prime industrial property to natural use which would restrict any future Harbor development. The community trail concept as proposed by ITN also has merit (Attachment E), but the proposal is a draft that did not receive an internal review to recommend inclusion in the City's 2014 five year CIP due to potential costs, complexity, and lack of staff to help develop and manage the project, though the project was supported by the City's Parks and Recreation department and advisory board. This proposed project poses some challenges in that it would transit areas of private property and run through the City's cemetery reducing gravesite availability.

The pathway project has been part of City Council discussions since 2011. See the list of previous Council actions regarding the pathway grant.

- January 13, 2011, Council adopted Resolution 2011-02 requesting state cruise ship funds for pedestrian improvements on Shelikof from Pier II to downtown (#4 priority) and requesting cruise ship funds for pathway design from Pier II to Deadman's Curve (#5 priority)
- November 17, 2011, Council adopted Resolution 2011-37 accepting the legislative grant award for pathway design from Pier II to City Boundary (Deadman's Curve)
- March 2015, Council and staff talked with Alaska Department of Commerce, Community, and Economic Development staff and Kodiak's legislative delegation on problems using the grant award for the paved pathway from Pier II to Deadman's Curve due to excessive costs and the need to meet state Department of Transportation requirements
- July 22, 2015, Council received presentation by State grants administrator on the need to decide on a project to use the grant funds on as soon as possible, but no later than the fall.
- August 11, 2015, Council discussed three options for pathway planning and design using the grant funds

Staff is requesting Council to discuss and arrive at a consensus as to which project should be developed through the planning and design phase using state grant funds. Council can then formalize their preference by motion at the August 13 regular Council meeting so staff can initiate the work and secure use of the grant funds.

ATTACHMENTS:

Attachment A: Resolution 2011-02, FY2012 State CIP Request List

Attachment B: Resolution 2011-37 accepting state grant funds for pathway from Pier II to
Deadman's Curve

Attachment C: Grant award and funding documents from State of Alaska

Attachment D: Shelikof Street Concept Development Plan, 2012

Attachment E: Internal draft plan for ITN's community pathway

2. New **Public Library Design**

Funding Request: \$6,888,110

The Kodiak Public Library, which serves the entire Kodiak region and beyond, has outgrown its current building, a building that has also reached the end of its useful life, and the City has been working to replace the facility since 2004. The City and a local citizen's group, the Kodiak Public Library Association, have been working closely with the Rasmuson Foundation and the Foraker Pre-Development Program on this project and recently completed the pre-design phase. The size of the new facility will meet the community and region's needs at approximately 17,000 square feet, and total project costs are estimated to be \$13,614,219. The City submitted its grant application to the State Department of Commerce, Community, and Economic Development for the State's Library Construction and Major Expansion Matching Grant program. This project will be funded for up to \$6.8 million through the State's matching grant program, up to \$6.8 million in City General Fund appropriations, up to \$750,000 in capital campaign efforts, and up to \$1.5 million through Federal and private grantors. The City of Kodiak is requesting State funding support of \$6,888,110 from the Alaska Department of Commerce, Community, and Economic Development's Construction and Major Expansion Matching Grant Program with support from the State Legislature, to assist in construction of this important public facility.

3. **Phase I Baranof Park Improvements**

Funding Request: \$2,000,000

Baranof Park is a regional recreational facility that serves not only City residents, but the entire region. The Park serves as an important educational facility for both the Kodiak Middle School and the Kodiak High School, neither of which has outdoor educational facilities. This project requires the replacement of the aging track, replacement of two playing fields, necessary drainage improvements, fencing, and some utility improvements, with an estimated total cost of \$7 million. At least half of the needs for this project are due to Kodiak Island Borough School District use of the facility. Preliminary engineering plans and bid specifications for this project were completed in 2007. Phase I of this project is estimated to cost \$2.9 million. Phase I includes removal of the deteriorating synthetic surface track and infield area used for football, soccer, physical education classes, and other sports and replacement with a new synthetic track and synthetic surface infield better suited to multi-purpose use. The project will be funded with City of Kodiak funds and grants, but the City requires funding assistance to complete this phase of the project. The community is requesting funding support for \$2 million to assist with constructing Phase I of this important community and school district facility.

4. **Pedestrian Improvements Pier II to Downtown**

Funding Request: \$1,000,000

The City recently completed planning and initial design work for pedestrian improvements from Pier II to downtown Kodiak to better accommodate an increasing number of cruise ship passengers arriving annually and to improve pedestrian facilities for local residents and businesses that use this street year round. The project consists of construction of an eight-foot ADA accessible sidewalk along a portion of Shelikof Street, which links Pier II to

downtown. Total project costs are estimated at \$1,800,000. The City received a \$700,000 State grant for construction in 2009. Additional construction costs are necessary to build the sidewalk and retain existing road width, including excavation, utility relocates, and parking modifications to direct pedestrian traffic out of this congested roadway. The City of Kodiak is requesting State funding assistance through the cruise ship excise tax for \$1,000,000 to complete the project.

5. Pathway Design from Pier II to Kodiak City Boundary Funding Request: \$384,000 at Deadman's Curve

The City of Kodiak, in conjunction with the Kodiak Island Borough and interested community members, is working to develop a continuous designated pathway system to compliment Kodiak's road system. This segment of the pathway will extend from Pier II, where cruise ships dock in Kodiak, to the City boundary and a well used scenic overlook and integrate with the pedestrian improvements already under development from Pier II to downtown Kodiak. This pathway will benefit bicyclists and pedestrians alike by significantly improving safety and access and benefit cruise ship passengers who want to view the Kodiak road system coastline from an inviting and scenic location. A planning level scoping document has already been completed for this project. Total project costs for this City phase of the pathway project is estimated at \$2.9 million, including \$384,000 in design and engineering costs and \$325,000 for environmental, permitting, and right-of-way acquisition. The City of Kodiak is requesting State funding assistance through the cruise ship excise tax for design and engineering costs for this pathway segment.

CITY OF KODIAK


MAYOR

ATTEST:


CITY CLERK

Adopted: January 13, 2011



**CITY OF KODIAK
RESOLUTION NUMBER 2011-37**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK ACCEPTING
A LEGISLATIVE GRANT AWARD FOR PATHWAY DESIGN FROM PIER II TO THE
KODIAK CITY BOUNDARY**

WHEREAS, the Alaska State Legislature has approved an FY12 Designated Legislative Grant to the City of Kodiak in the amount of \$384,000; and

WHEREAS, the funding is available from the State of Alaska cruise ship excise tax to be used on projects or infrastructure improvements that benefit cruise ship passengers; and

WHEREAS, the City of Kodiak will accept these funds for the preliminary design, permitting, and right-of-way acquisition for a section of pathway from Pier II to the City boundary; and

WHEREAS, this portion of the larger Kodiak Island Borough pathway project will extend from Pier II, where cruise ships dock in Kodiak, to the City boundary and a well used scenic overlook and integrate with the pedestrian improvements already under development by the City of Kodiak; and

WHEREAS, the pathway will benefit bicyclists and pedestrians alike by significantly improving safety and access and benefit cruise ship passengers who want to view the Kodiak road system coastline from an inviting and scenic location; and

WHEREAS, the Alaska State Department of Transportation and Public Facilities will receive federal funds to design and construct the pathway project in Kodiak as a ranked project in the current Draft 2012-2015 Statewide Transportation Improvement Program (STIP); and

WHEREAS, once the City officially accepts the grant funds, the City will enter into an agreement with the State of Alaska Department of Transportation (DOT) to transfer the funds to them via a Transfer of Responsibility Authorization (TORA) which allows the grant funds to be applied to the project as the required local match to the federal funds to design and build this segment of pathway.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that an Alaska State Legislature FY12 Designated Legislative Grant in the amount of \$384,000 is hereby accepted, and the City Manager is authorized to execute and administer any and all documents required for the acceptance and management of this grant award.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to enter into and execute an agreement with the State of Alaska Department of Transportation for a

TORA to enable the grant funds to be transferred to DOT to be used as the required local match for the federal funds for this project.

CITY OF KODIAK



MAYOR

ATTEST:


CITY CLERK

Adopted: November 17, 2011





DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

Designated Legislative Grant Program
Grant Agreement

Grant Agreement Number 12-DC-613		Amount of State Funds \$ 384,000.00	
Encumbrance Number/AR/Lapse Date /8895 / 6/30/2016		Project Title Pedestrian Pathway Planning and Design	
Grantee		Department Contact Person	
Name City of Kodiak		Name Nancy Pierce	
Street/PO Box 710 Mill Bay Road		Title Grants Administrator	
City/State/Zip Kodiak, AK 99615		Street/PO Box PO Box 110809	
Contact Person Aimee Kniazowski akniazowski@city.kodiak.ak.us		City/State/Zip Juneau, Alaska 99811-0809	
Phone 907-486-8640 or 8641	Fax 907-486-8600	Phone (907) 465-2023	Fax (907) 465-5867

AGREEMENT

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and City of Kodiak (hereinafter 'Grantee') agree as set forth herein.

Section I. The Department shall pay the Grantee for the performance of the project work under the terms outlined in this agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed **\$384,000.00**.

Section II. The Grantee shall perform all of the work required by this Agreement.

Section III. The work to be performed under this agreement begins 7/1/2011 and shall be completed no later than 6/30/2016.

Section IV. The agreement consists of this page and the following:

ATTACHMENTS

- Attachment A: Scope of Work
 1. Project Description
 2. Project Budget
 3. Project Narrative
 4. Project Management/Reporting
 5. Forms Packet
- Attachment B: Payment Method
- Attachment C: Standard Provisions

APPENDICES

- Appendix A: Audit Regulations
- Appendix B: Audit Compliance Supplement
- Appendix B2: Insurance
- Appendix C: State Laws and Regulations
- Appendix D: Special Requirements and Assurances for Federally Funded Projects (if applicable)
- Appendix E: Site Control
- Appendix F: State Fire Marshal Review

AMENDMENTS: Any fully executed amendments to this Agreement

Grantee		Department	
Signature <i>Aimee Kniazowski</i>		Signature <i>Jolene Julian</i>	
Printed Name and Title Aimee Kniazowski, City Manager		Printed Name and Title Jolene Julian, Grants Administrator III	
Date 1/10/12		Date 1/11/12	

Reviewed by: _____

Attachment A Scope of Work

1. Project Description

The purpose of this FY 2012 Designated Legislative Grant in the amount of \$384,000.00 [*pursuant to the provisions of AS 37.05.315, SLA 2011, Chapter 5, Section 7, Page 141, Lines 27,*] is to provide funding to City of Kodiak for use towards Pedestrian Pathway Planning and Design. The objective of this project is provide design and engineering for the City phase of the pathway project.

This project may include, but is not limited to:

- Costs associated with design and engineering.

No more than five percent (5%) of the total grant award may be reimbursed for Administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for Administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

2. Project Budget

Cost Category	Grant Funds	Total Project Cost
Program Funds	\$384,000.00	\$384,000.00

3. Budget Narrative

The Grant Funds identified above will be used to complete the project described in the above Project Description.

4. Project Management/Reporting

This project will be managed by the Grantee.

If the Grantee is a City, signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the Mayor. The Mayor may delegate signatory authority for executing the Grant Agreement and amendments to others within the City government via the Signatory Authority Form. The Mayor may also designate financial and progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the City government, unless otherwise approved by the Department.

If the Grantee is not a City, signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the Chief Executive Officer (CEO). The CEO may delegate authority for executing the Grant Agreement and amendments to others within the Grantee's organization via the Signatory Authority Form. The CEO may also designate financial and performance progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the Grantee's organization unless otherwise approved by the Department.

The Grantee must establish and maintain separate accounting for the use of this Grant. The use of Grant funds in any manner contrary to the terms and conditions of this Grant Agreement may result in the subsequent revocation of the grant and any balance of funds under the grant. It may also result in the Grantee being required to return such amounts to the State.

The Grantee shall submit a Designated Legislative Grant Financial/Progress Report Form (see attached) each month, or quarterly, with the concurrence of the Department, during the life of the Grant Agreement. Grant Financial/Progress Report Forms are due fifteen (15) days after the end of the month or quarter being reported. The report period is the first of the month through the last day of the month. If quarterly reporting is approved, the report period is the first day of the first month through the last day of the third month of the quarter. The final Financial/Progress Reports must be submitted within thirty (30) days following completion of the project. Under no circumstances will the Department release funds to the Grantee unless all required reporting is current.

5. Grant Forms Packet

The following page, which includes the Designated Legislative Grant Financial/Progress Report Form, is to be used by the Grantee for monthly/quarterly reporting. Additional copies of this form are available from the Department, electronically or in hard copy.



LAWS OF ALASKA

2011

FIRST SPECIAL SESSION

Source
HCS CSSB 46(FIN)

Chapter No.
5

AN ACT

Making and amending appropriations, including capital appropriations, savings deposits in the form of appropriations to the statutory budget reserve fund, and other appropriations; making appropriations to capitalize funds; and providing for an effective date.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

THE ACT FOLLOWS ON PAGE 1

Enrolled SB 46

1 * **Sec. 7.** The following appropriation items are for capital project grants to upgrade
 2 commercial passenger vessel services and infrastructure, enhance passenger safety, and
 3 support cruise ship visitor activities from the Commercial Vessel Passenger Tax Account (AS
 4 43.52.230) or other funds as set out in section 8 of this Act to the agencies named for the
 5 purposes expressed and lapse under AS 37.25.020, unless otherwise noted.

	Appropriation	General	Other
	Allocations	Items	Funds
		Funds	Funds
6			
7			
8	*****		*****
9	*****	Department of Commerce, Community, and Economic Development	
10	*****		*****
11	Grants to Municipalities		
12	(AS 37.05.315) - Cruise		
13	Ship-Related Grant		
14	Projects		
15	Anchorage - Alaska Aviation	495,000	495,000
16	Museum Energy & Safety		
17	Improvements (HD 16-32)		
18	Homer - Cruise Ship Dock	6,000,000	6,000,000
19	and Passenger Facility		
20	Improvements (HD 33-35)		
21	Hoonah - Berthing Facility	17,000,000	16,000,000
22	(HD 5)		1,000,000
23	Juneau - Cruise Ship Dock	7,500,000	7,500,000
24	Improvements (HD 3-4)		
25	Ketchikan - Berths I & II	5,000,000	5,000,000
26	Replacement Project (HD 1)	10,000,000	10,000,000
27	Kodiak - Pedestrian Pathway	384,000	384,000
28	Planning and Design (HD		
29	36)		
30	Kodiak - Pier and Downtown	1,600,000	1,600,000
31	Pedestrian Improvements		

Agency: Commerce, Community and Economic Development

Grant Recipient: Kodiak

Federal Tax ID: 92-6000083

Project Title:

Project Type: Planning and Research

Kodiak - Pedestrian Pathway Planning and Design

State Funding Requested: \$384,000

House District: 36 / R

Future Funding May Be Requested

Brief Project Description:

The City of Kodiak, in conjunction with the Kodiak Island Borough, are planning the extension of pedestrian pathways from Pier II south. This addresses the portion of the project within the City's boundaries.

Funding Plan:

Total Project Cost:	\$2,900,000
Funding Already Secured:	(\$0)
FY2012 State Funding Request:	(\$384,000)
Project Deficit:	\$2,516,000

Detailed Project Description and Justification:

The City of Kodiak, in conjunction with the Kodiak Island Borough and interested community members, is working to develop a continuous designated pathway system to compliment Kodiak's road system. This segment of the pathway will extend from Pier II where cruise ships dock in Kodiak, to the City boundary and a developed scenic overlook with telescopes for viewing commercial fishing fleet and Coast Guard ship activity. This will integrate with the pedestrian improvements already under development from Pier II to downtown Kodiak. This pathway will benefit pedestrians and bicyclists alike by significantly improving safety and access and benefit cruise ship passengers who want to view the Kodiak road system coastline from an inviting and scenic location. A planning level scoping document has already been completed for this project. Total project costs for this City phase of the pathway project is estimated at \$2.9 million, including \$384,000 in design and engineering costs and \$325,000 for environmental, permitting, and right-of-way acquisition. The City of Kodiak is requesting State funding assistance through the cruise ship excise tax for design and engineering costs for this pathway segment.

Project Timeline:

If the City receives funding assistance through the cruise ship excise tax program in FY12, it will begin the preliminary design and engineering for this segment of the pathway.

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

City of Kodiak

For use by Co-chair Staff Only.

**\$384,000
Approved**

4 47 PM 5/27 2011

Grant Recipient Contact Information:

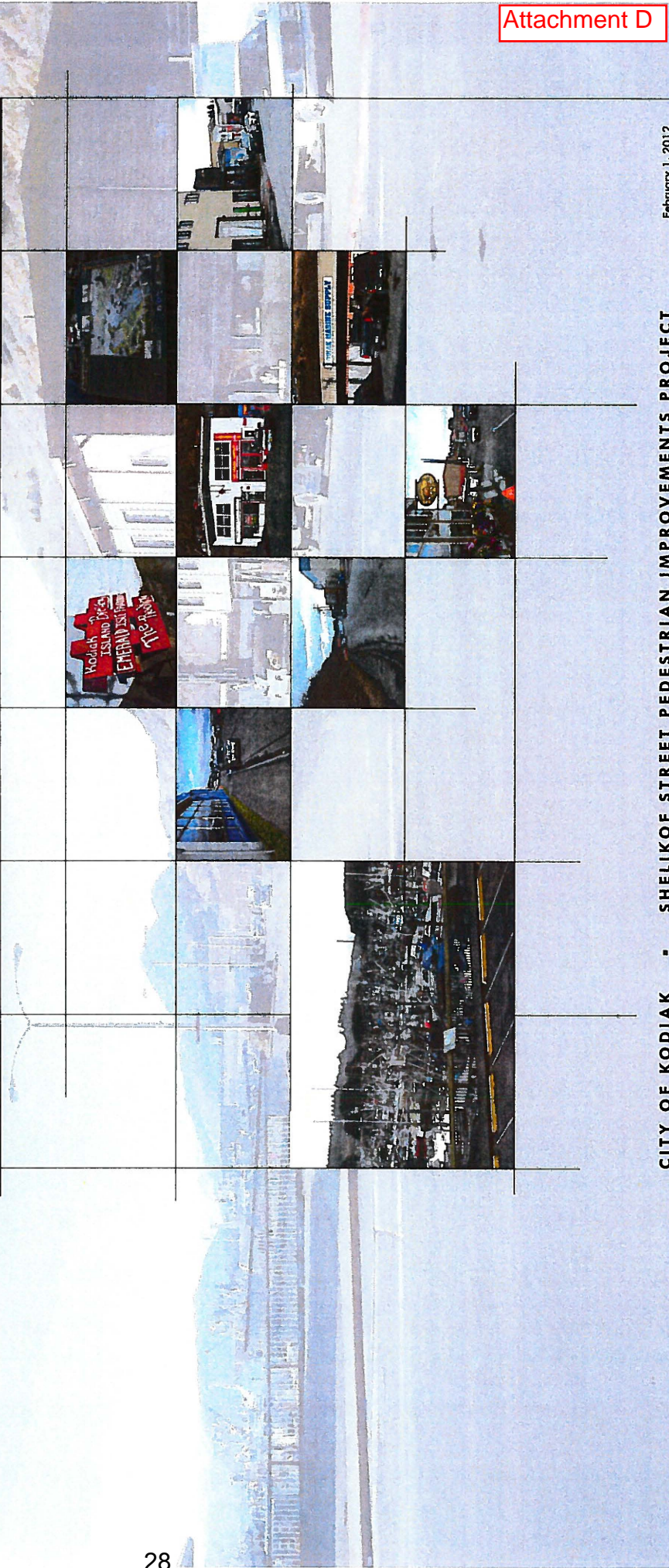
Name:	Aimee Kniaziowski
Title:	City Manager
Address:	710 Mill Bay Road Kodiak, Alaska 99615
Phone Number:	(907)486-8640
Email:	akniaziowski@city.kodiak.ak.us

Has this project been through a public review process at the local level and is it a community priority? Yes No

Contact Name: Erin Harrington
Contact Number: 465-4230

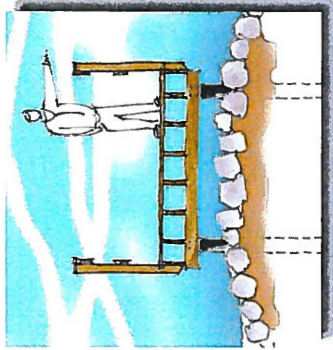
<i>For use by Co-chair Staff Only</i>
4 47 PM 5/27/2011

DEVELOPMENT CONCEPT PLAN *Shelikof Street: Jack Hinkel Way to Marine Way*



BREAKWATER TRAIL

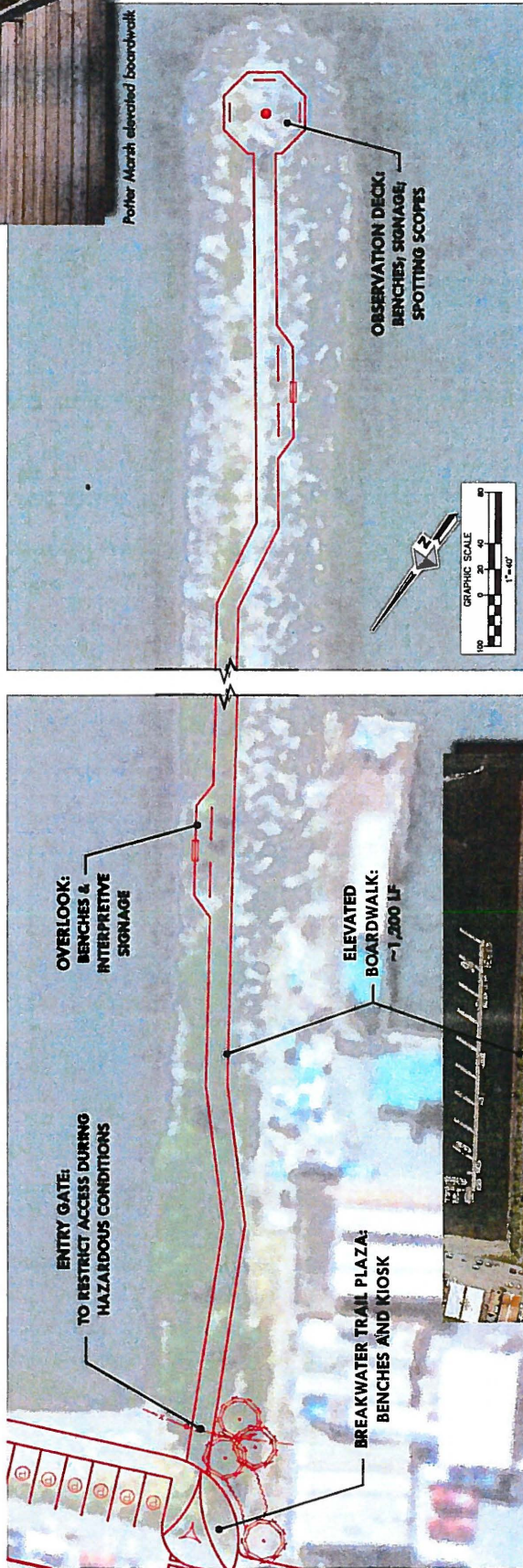
The breakwater boardwalk concept was developed to provide another enhancement to the downtown Kodiak area for visitors and residents alike. By providing this boardwalk, pedestrians can enjoy a safe and convenient route out to the end of the existing breakwater. A gate at the entry plaza will restrict access onto this raised boardwalk during hazardous conditions. Benches and overlook areas along this approximately 1,200 LF of boardwalk could provide a variety of viewpoints - into downtown, St. Paul Harbor, and distant views out into the surrounding bay. Eagles, seals, and possibly whales could be viewed all along this proposed boardwalk and at the observation deck at the end of the breakwater. The boardwalk would be supported on piles driven into the existing breakwater with an elevated deck above and railings on each side. Materials would be durable products that are able to withstand marine environments, such as galvanized supports or railings, recycled plastic decking or rails, and slip resistant surfacing for the tread.



Concept sketch of elevated boardwalk



Potter Marsh elevated boardwalk



Aerial view of existing breakwater at St. Paul Harbor

DRAFT

CITY OF KODIAK
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2015-2019

NEW OR MAINTENANCE PROJECT NOMINATION APPLICATION

Check One Feasibility Design Construction Maintenance

Prepared By: Charlie Powers Date 20-May-14

Department: Parks & Recreation
PROJECT NAME: Carolyn Floyd Community Path

Project Start Date: 1-Oct-14 Capital Fund _____

1 PROJECT LOCATIONS/LEGAL DESCRIPTION/TAX LOT ID

Numerous	<u>N/A</u>	<u>N/A</u>
Lot No.	<u>Block No.</u>	
Numerous	<u>NA</u>	<u>N/A</u>
Tract	<u>USS</u>	<u>Unsubdivided</u>

Does the City own the property? Yes No
 Does the City lease the property? Yes No
 If No, how will it be acquired? City owns a portion of the lands traversed by the trail. Others will be obtained through easements and land sales.

2 Project Description: **Write a narrative describing what will be constructed and why the project is being proposed.**

This project will designate and build an 8' wide community path connecting downtown to the existing Rezanof Dr. path. The path will originate at Pier 2 and proceed through downtown, climb borough hill and traverse the school campus, then traverse Baranof park, East Addition subdivision and a tract of undeveloped land before linking to the existing path near the entrance to East Elementary. The project will provide a main arterial pathway providing safe access for youth and adults to schools, shopping, parks & public facilities and housing, fulfilling an integral role in Kodiak's long-range transportation plan. The 3.3 mile route lies primarily on public lands (parks, schools, government centers) and utilizes green corridors, undeveloped right-of-ways and side street crossings to minimize conflicts with vehicle traffic. Sidewalks alone are widely insufficient in tread width, corridor width and surface quality for the growing number of cyclists commuting to school or work.

The proposed path will be 8' wide and paved or pavement-ready. Along its length it links 33 public facilities, schools, parks and cultural destinations that connect

Kodiak residents to resources and to each other (Exhibit A). The project will be funded by multiple sources and phased over several years to deliver measurable

benefits from year one. The Parks & Recreation Advisory Committee recommends the path be named in honor of Carolyn Floyd, who served as Mayor of the city of

Kodiak for 16 years.

3 Project purpose and need: Write a narrative describing the purpose and need for the project. This narrative should address the following as applicable:

1. Will this project improve a safety problem or public health concern? State how.
2. Is the project specifically mandated by a federal, state, or local authority? State why.
3. Will this project replace, expand, or upgrade an existing City facility?
4. Will this project increase the life expectancy of another structure, road, or utility? State the increased life expectancy.
5. Describe the benefits of the project to the community in terms of increased economic development, improvements to social opportunities, environmental protection, improvement to quality of life, supports Kodiak's CIP and Council goals.

The project will reduce conflicts with motorists by providing off-street alternatives to travel on Mill Bay Rd. and Rezanof Dr. The project will improve air quality

and physical well-being of residents by providing safe, healthy, emission-free alternatives to vehicular travel. The path will make it safer for school children to

walk and bike to school, the decline of which may be linked to the childhood obesity epidemic. Pedestrian and bicycle facilities are not mandated but strongly

encouraged by the Alaska statewide transportation plan and by the KIB trails master plan. The path will increase access to numerous public facilities and civic

centers and will increase visitorship to city parks. The project will reduce vehicular traffic and congestion, resulting in longer life expectancy of city-maintained

roads. The path will facilitate travel from residential areas to downtown, restoring economic and cultural vibrance to the urban core. The path will shorten evacuation

routes to earthquake and tsunami shelters in numerous parts of the city, and will boost economic development by attracting visitors and increasing retail

sales associated with these activities. The path will increase social interaction of community members, and will increase the livability and quality of life for residents

by providing them with access to parks and open spaces or outlets for activities associated with the use of the path itself. Land acquisitions as a part of the project

may indirectly benefit expansion of city parks and cemeteries.

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4 Development plan and status: Describe what work has been completed on the project and describe this project's plan for development. The plan should include feasibility, pre-design, construction, estimates, and who will be doing the work.

Project has been recently recommended as a community priority by city parks & recreation committee and downtown Kodiak revitalization special committee, as well as Borough Assembly and Parks & Recreation Committee. Use of FY11 legislative appropriation of \$384,000 identified for "Pedestrian Pathway Planning & Design" toward this project has been met with approval by DCEED, ADOT&PF, and the Alaska legislature. With planning funds now in place, planning through schematic (35%) phase shall be conducted in house or by consulting contract, with subsequent engineering, design and construction completed by city parks & recreation department or awarded by competitive bid. Funding sources shall not be limited to city of Kodiak capital funds, but may include Alaska legislature, ADOT&PF Safe Routes to Schools, Indian Rural Roads (IRR) through KANA or Sun'aq Tribal Council, and others. As each segment has intrinsic value as a stand-alone project, project phases may be completed in any order as funding becomes available. With completed plans including engineering and design completed by end of 2015, funding can be sought for shovel-ready projects beginning 2016. Estimates from DOWL engineers on paved multi-use path and pedestrian staircases are attached as Exhibits C and D.

5 Project Time Line: Provide an approximate month and year for the following:

Project Phase	Started Date	Finish Date
Initiation/Concept	Jan-10	May-14
Feasibility/Pre Design	May-14	Jun-14
Engineering/Design	Jun-14	Jun-15
Construction	Jul-15	Dec-18

6 Permitting:

Are any permits required for the work? Yes No

If yes, please describe the permit and provide as estimated timeline/process for obtaining the permit(s):

NEPA preliminary analysis, Stormwater Pollution Prevention Plan (SWPPP), and right-of-way encroachment permits will be required for each phase of the proje

Where possible, these shall be obtained in the feasibility/pre-design phase.

7 Utility Services:

Will this project require new or relocated services? Yes No

If yes, please describe the type of utilities (electric, water, sewer, phone/data) and provide information on their installation relocation.

No lighting is planned for the community path at this time.

8 Cost and Financing Data:

Will project generate revenue? Yes No

a. If yes, explain fees to be charged by user group with rates, if applicable.
How the proposed fee(s) were determined
Projected annual revenue

N/A

b. Write a narrative describing the overall project costs, funding source(s) and how much of the overall cost will be paid by each source. If grant funding is proposed, identify the source. Describe future operational costs and savings.

Year 1 **Scope:** Planning & design (all) construction (Phase 1/2) **Estimate:** \$794k **Funding Source:** AK Leg Grant of \$384k (Exhibit B). \$294k for planning/design.

Remaining \$90k set aside for future land acquisition for Phase 4. \$500k capital funds for construction Phase Phase 1, High School Campus and Phase 2, Baranof Park.

Year 2 **Scope:** Construction (Phase 3/4) **Estimate:** \$590k **Funding Source:** \$500k capital funds for construction of Phase 3, East Addition & Phase 4, Chichenof

Trace/Cemetery. \$90k legislative funds used for lands acquisition.

Year 3 **Scope:** Construction (Phase 5) **Estimate:** \$500k **Funding Source:** \$500k capital funds for construction of Phase 5, Borough Hill. Three year scope is timed to

occur on or about date of FWS divestiture of triplex property on borough hill, a key ~~scope~~ property for the proposed route.

Year 4 **Scope:** Construction (Phase 6) **Estimate:** \$750k **Funding Source:** \$500k capital funds for construction of Phase 6, Downtown Kodiak. \$250k federal funds

(FHWA/Indian Roads) to be requested for line item Zharof Bridge staircase.

Year 5 **Scope:** Construction (Phase 7) **Estimate:** \$750k **Funding Source:** \$500k capital funds for construction of Phase 7, Shellkof Avenue harbor walk. \$250k

funds requested for breakwater elevated walkway.

9 Relationship to other scheduled projects: Write a narrative describing the impact this project will have on any other active project.

Most of Downtown section can be rebuilt following the planned stormwater/sewer replacement scheduled for 2015-2016, reducing project costs of downtown

phase of the project. Since over 50% of the route is on or near existing sidewalks, some infrastructure for the planned path is already in place. Construction cost

estimates are based on non-sidewalk portions of the route. Remaining areas may require resurfacing, widening or elevated curb to make them suitable for cyclists.

These may be phased in during repaving, scheduled utility projects, or proposed future improvements such as East Elementary entrance & parking re-design, cemetery

expansion, Baranof park improvements and the divestiture of federal (FWS) lands on borough hill. Once built, operational impact will be limited to maintenance.

Tread failure on Rezanof path has been minimal since construction. Snow removal on the 8' wide path can be performed cost effectively by a common plow truck.

DRAFT FUNDING SOURCES FOR PROJECT

Revenue Source	Existing Funds	Fiscal Year Funding Requests							Total
		FY2014	FY2015	FY2016	FY2017	FY2018			
State Grant	\$ 384,000			\$ 50,000	estimate pending		\$	434,000	
Federal Grant					\$ 250,000		\$	250,000	
Local Grant							\$	-	
Transfer 100		\$ 500,000	\$ 500,000	\$ 450,000	\$ 250,000	\$ 500,000	\$	2,200,000	
Transfer 500							\$	-	
Transfer 510							\$	-	
Transfer 550							\$	-	
Transfer 570							\$	-	
Transfer 299							\$	-	
Other							\$	-	
Other							\$	-	
Total	\$ 384,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$	2,884,000	

How were the revenue numbers derived? Example: Financial Engineering, Rate Study, WAG based upon previous project, etc. Please specify project WAG numbers are based upon.

FY16 state grant based on similar Safe Routes to Schools infrastructure investments. Elevated breakwater path based on 2012 Sitka SeaWalk project.

FY15 Federal grant for staircase near Zharof bridge is based upon 2004 costs for a similar structure, adjusted for inflation and other cost increases.

CAPITAL COSTS FOR PROJECT

D R A F T

Revenue Source	Existing Funds	Fiscal Year Funding Requests						Total
		FY2014	FY2015	FY2016	FY2017	FY2018		
Salaries & Wages								
Benefits								
Legal Services								
Engineering Services	\$ 166,000						\$	166,000
Professional Services	\$ 69,600						\$	69,600
Construction		\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$	2,250,000
Permitting	\$ 20,000						\$	20,000
Land	\$ 90,000						\$	90,000
Equipment							\$	-
Contingency	\$ 38,400						\$	38,400
Construction Administration		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$	250,000
Shipping							\$	-
Other							\$	-
Other							\$	-
Other							\$	-
Other							\$	-
Total	\$ 384,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$	2,884,000

How were the expense numbers derived?
See attached estimates.

(This page left intentionally blank.)

From: [Henry's Alaska](#)
To: [Marlar, Debra](#)
Cc: [Beaver, Derek](#)
Subject: city side walk 12.08.030
Date: Saturday, July 25, 2015 8:09:22 AM

Debra Marlar thank you for meeting with me on Friday with no advance notice. Also my thanks to Derek Beaver of the Kodiak police department. He asked that we remove the benches in front of Henry's Great Alaskan Restaurant. He also informed us of the city ordinance regarding obstruction on the city side walks.

The Kodiak city mayor and city clerk met with me on Friday and I also had a phone conversation with Trevor Brown about these benches. I was told that we would need to request approval from the city council. We are making that request now, please.

We moved the benches from the main walk way. They are still adjacent to the side walk. We will mark them display only. We would like to request that they be allowed to remain there for 10 days giving the city council members a chance to view them before their vote. Trevor Brown's committee members also requested an opportunity to view them.

Thank you please email or call me at 654-7695 with any questions.

Debra please let me know when we would be scheduled for review by the city council. Thanks again. Ray LeGrue

Chapter 12.08 SIDEWALKS

Sections

- [12.08.010](#) Debris clearance required
- [12.08.020](#) Snow and ice clearance required
- [12.08.030](#) Obstructions prohibited

For related provisions see Chapter [7.32](#) KCC, Littering.

12.08.010 Debris clearance required

All owners or occupants of any property fronting on any street or public place shall keep the sidewalk immediately adjacent to said property clear of debris or other materials. [Ord. 816 §4, 1987]

12.08.020 Snow and ice clearance required

It is unlawful for the owner or occupant of any premises in the city, immediately in front, beside, or behind which is a sidewalk, to permit or allow snow or ice to remain thereon for longer than six hours of daylight after it has ceased snowing. The city manager may have the snow remaining in violation of this section removed immediately and charge the cost of removal to the owner or occupant of the property abutting the sidewalk. [Ord. 816 §4, 1987]

12.08.030 Obstructions prohibited

Except as provided in this section or another provision of this code, no person may cause or maintain an obstruction of a sidewalk. An obstruction is the placement of an object of any kind on, over or adjacent to a sidewalk that in any manner prevents or restricts pedestrian access to or movement upon the sidewalk, and includes without limitation any merchandise, furniture, container, vending machine, sign, equipment, structure, or barricade. [Ord. 1291 §4, 2011]

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 - See matching tables on page 29, benches on page 13, receptacles on pages 76
- See chart on page 75 for available colors (more optional colors shown at upbeat.com).

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- See matching Spencer bench on page 10

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