

**KODIAK CITY COUNCIL**

**WORK SESSION AGENDA**

**Thursday, November 10, 2016**

**Assembly Chambers**

**6:00 p.m.**

*Work sessions are informal meetings of the City Council where Councilmembers review the upcoming regular meeting agenda packet and seek or receive information from staff. Although additional items not listed on the work session agenda are sometimes discussed when introduced by the Mayor, Council, or staff, no formal action is taken at work sessions and items that require formal Council action are placed on a regular Council meeting agenda. Public comments at work sessions are NOT considered part of the official record. Public comments intended for the "official record" should be made at a regular City Council meeting.*

**Discussion Items**

- 1. Public Comments (limited to 3 minutes)
- 2. P&Z Interviews .....1
- 3. Alaska Permanent Capital Management Investment Update
- 4. Lions Club Request to Sponsor Tree Lighting at Sergeant Park .....9
- 5. Discuss FY2018 State CIP List.....11
- 6. Review Recommendations From the City Marijuana Advisory Committee
- 7. Review Letter to Alaska Region NMFS Regarding Scoping Comments for the EIS on the GTBM Action .....21
- 8. Elected Officials Training/Travel Requests
- 9. November 10, 2016, Agenda Packet Review

**To Be Scheduled**

- 1. Economic Development Special Meeting Date

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**KODIAK ISLAND BOROUGH**

**PLANNING AND ZONING COMMISSION**

<b>NAME</b>	<b>TERM</b>	<b>HOME PHONE</b>	<b>WORK PHONE</b>	<b>CELL PHONE</b>	<b>EMAIL</b>
Scott Arndt (B) Chair PO Box 76 Kodiak, AK 99615	2018	481-3745	FAX 481-3333	414-791- 3745	<u>Call instead of email</u>
Jay Baldwin (B) Vice Chair 3343 Eider St Kodiak, AK 99615	2016			942-0386	<u>Jay.baldwin@kibplanning.org</u> <u>kodiakjay@yahoo.com</u>
Barry Altenhof (C) PO Box 1373 Kodiak, AK 99615	2018	486-6238		539-5828	<u>barry.altenhof@kibplanning.org</u> <u>baltenhof@gci.net</u>
Maria Painter (B) 3901 Woodland Dr. Kodiak, AK 99615	2018			942-2560	<u>maria.painter@kibplanning.org</u>
Alan Schmitt (C) 3295 Woody Way Loop Kodiak, AK 99615	2017	486-5314			<u>alan.schmitt@kibplanning.org</u>
Greg Spalinger (B) PO Box 2635 Kodiak, AK 99615	2017	486-8366	486-3725		<u>greg.spalinger@kibplanning.org</u>
VACANT (C)	2016				

B=Borough Seat  
C=City Seat

**This commission is governed by Kodiak Island Borough Code 2.105**

**STAFF:**

CDD DIRECTOR, SARA MASON	486-9360	<u>smason@kodiakak.us</u>
ASSOCIATE PLANNER, JACK MAKER	486-9362	<u>jmaker@kodiakak.us</u>
ASSISTANT PLANNER, VACANT		
CODE ENFORCEMENT OFFICER, VACANT		
CDD SECRETARY, SHEILA SMITH	486-9363	<u>ssmith@kodiakak.us</u>

COMMUNITY DEVELOPMENT DEPARTMENT  
710 MILL BAY ROAD  
ROOM 205  
KODIAK, AK 99615

## **Kodiak Island Borough Code**

### **2.105.010 Created – Membership.**

There is created pursuant to AS 29.40.020 a planning and zoning commission, which shall consist of seven members appointed by the mayor subject to confirmation by the assembly, except that a member from a home rule or first class city shall be selected from a list of recommendations submitted by the council. Commission membership shall be apportioned so that the number of members from home rule or first class cities within the borough reflects the proportion of borough population residing within those cities. Commission membership shall be reapportioned according to the fluctuation of population within the borough and its home rule and first class cities by resolution of the assembly at the expiration of the terms of commission members. Borough employees may be appointed to serve on the planning and zoning commission unless they are employed by the community development department. Nothing in this section prevents the mayor from appointing additional persons to serve in an advisory or ex officio capacity without regard to apportionment of borough population. [Ord. FY2012-04 §2, 2011; Ord. 85-26-O §2, 1985; Ord. 79-11-O, 1979; Ord. 77-36-O §1, 1977; Ord. 73-20-O §1, 1973; prior code Ch. 5 subch. 1 §1. Formerly §2.40.010].

**Marlar, Debra**

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**From:** Laurie Pardoe [lpardoe@kodiakak.us]  
**Sent:** Monday, October 17, 2016 10:14 AM  
**To:** Marlar, Debra  
**Cc:** Clerks  
**Subject:** FW: Online Form Submittal: Board Application Form

Good morning, Deb.

Please see the application below for a City Seat on the Planning & Zoning Commission.

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]  
**Sent:** Friday, October 14, 2016 1:45 PM  
**To:** Clerks  
**Subject:** Online Form Submittal: Board Application Form

## Board Application Form

Please complete the online form below. Please be aware that the information given on your application is made available to the public. Staff will require the use of a mailing address, email address, and contact phone number to provide board and meeting information.

### PERSONAL INFORMATION

Select the Board, Commission, or Committee applying for	Planning and Zoning Commission
Designated seat or group representation (if applicable):	City of Kodiak
Full Name	Tracy Denise Craig
Residence Address	1616 Larch Street
Mailing Address	1616 Larch Street
Email Address (This address will be used for correspondence)	<a href="mailto:tracyc@kiha.org">tracyc@kiha.org</a>
Home Phone Number (numeric only)	9079423507
Work Number (numeric only)	9074868111
Cell or Fax Number (numeric)	9079423507

only)

Employer/Occupation                      Housing Advisor Kodiak Island Housing Authority

**RESIDENCY INFORMATION**

Length of residency in Kodiak                      24 years

Registered to vote in Kodiak?                      Yes

**FOR SERVICE AREA BOARD APPLICANTS**

Length of Residence in Service Area                      *Field not completed.*

**ORGANIZATION MEMBERSHIP INFORMATION**

Are you currently serving on other Boards, Commissions, or Committees?                      No

If yes, which                      *Field not completed.*

Organizations you belong to or participate in                      Kodiak Lions Club

Explain your main reason for applying                      I want my City to look nice. I am willing to donate my time to make sure this happens. :)

What background, experience, or expertise will you bring to the board/committee/commission membership?                      I have worked on the Coast Guard Base for 8 years as the Housing Inspector. I now work for Kodiak Island Housing Authority as the Housing Advisor. Me prior work experience has expose me to lots of different types of people and I have a good idea of what makes the majority happy with their surroundings. I am willing and able to learn all about code and I am willing to "tweak" the existing codes as necessary to change with the times.

Are you available for regular meetings?                      Yes

Pursuant to KIBC 2.100.070 (A.6) and 4.15.070 (A.7) Other than by expiration of the members term, the assembly shall declare a seat vacant when a member of the board misses three consecutively held rgular meetings and is not excused.

**FOR CLERKS OFFICE STAFF ONLY**

Registered Voter of the <sup>City</sup> Borough: Y   x   N \_\_\_\_\_  
*As of 9/13/16 WBS*



### Advisory Board Application Form

CHRIS HATCH

NAME

752-207-7391

HOME TELEPHONE

SAME AS

WORK TELEPHONE

FAX

TABORS DADDY @ GMAIL.COM

EMAIL

912 STOLLER WAY

RESIDENCE (STREET) ADDRESS

SAME AS

MAILING ADDRESS

KODIAK, AK 99615

JULY 2016

LENGTH OF RESIDENCE IN KODIAK

JULY 2016

LENGTH OF RESIDENCE IN ALASKA

Are you a registered voter in Kodiak?  YES  NO

Do you own property in Kodiak?  YES  NO

On which boards are you interested in serving?  
(Please list in order of preference)

Zoning and Planning

Please list your areas of expertise and education  
that would benefit the boards for which you are  
applying.

27 Year Military Officer

BA in Criminal Justice

Community Activities:

PTO MAIN ELEMENTARY  
CWOA (CITY WARRANT OFFICER  
ASSOC.) MEMBER

Professional Activities:

SIGNATURE

DATE

10-20-16

Return application to City Clerk, 710 Mill Bay Road, Room 220, Kodiak, AK 99615  
Fax: 486-8633

Registered to vote in the  
City as of 9/13/16 JS

# ADVISORY BOARD DESCRIPTIONS

## **Building Code Board of Appeals — 3 Year Terms**

Duties are as stated in the adopted building codes including the building, fire, mechanical, and plumbing codes. The Board hears and decides appeals from the actions of administrative officials relating to building regulations under Kodiak City Code Title 14. Recommends amendments to KCC 14 as deemed necessary.

## **Personnel Board — 2 Year Terms**

Hears employee grievances and renders advisory opinions based on its findings. City resident position.

## **Parks and Recreation Advisory Board — 3 Year Terms**

Studies issues and makes recommendations to the Council on matters relating to parks and recreation. Meets at least four times per year. City resident position.

## **Port and Harbors Advisory Board — 3 Year Terms**

Acts in an advisory capacity to the City Council on matters related to operation of the City port and harbor facilities, including the boat harbors, cargo docks, ferry dock, and airplane floats. The Board considers any specific proposal, problem, or project as directed by the City Council. Meets not less than four times per year.

## **Public Safety Advisory Board — 3 Year Terms**

Acts in an advisory capacity to the City Council on matters related to the Police Department (traffic, parking, animal control, etc.), Fire Department (fire and emergency medical services), and other public safety concerns. Meets not less than four times per year. City resident position.

## **Kodiak Island Borough Planning and Zoning Commission — 3 Year Terms**

Serves as City representative on the Kodiak Island Borough Planning and Zoning Commission. This Commission meets at least twice a month on land use, planning, zoning, and platting issues. Appointed by the Borough Mayor.



**HOW TO APPLY FOR A BOARD, COMMITTEE, OR COMMISSION**

Fill out an application for each board/committee/commission you are applying for. You may submit your application by email to [clerks@kodiakak.us](mailto:clerks@kodiakak.us), by fax to (907) 486-9391, or hand deliver it to the Borough Clerk's Office, 710 Mill Bay Road, Room 234, Kodiak, AK 99615. Applications are also available at [www.kodiakak.us](http://www.kodiakak.us).

Qualifications to serve vary with the board, but the most important ones are having the time, interest, and willingness to serve. Time requirements can vary from three hours per month to 20 hours per week. Some boards meet seasonally, quarterly, or when needed. Please check with the Clerk's office if there is a specific board you are interested in to determine if your schedule is compatible with that of the board.

Note: in this document the term "board" shall include any board, committee, commission, or council of the Borough.

**APPLICATION FOR APPOINTMENT TO BOARDS, COMMITTEES, AND COMMISSIONS**

Board/Committee/Commission: Planning and Zoning  
 Designated seat or group representation (if applicable): City of Kodiak

Please be aware that the information given on your application is made available to the public. Staff will require the use of a mailing address, email address, and contact phone number to provide board and meeting information.

Name: Betty Mae Tavish Daytime Phone: 907-512-7434  
 Residence Address: 182 Alimag Dr., Kodiak Evening Phone: same  
 Mailing Address: 182 Alimag Dr. #109, Kodiak Cell Phone: same  
 Email Address: mactavish.betty@gmail.com Fax Number: —  
 Length of Residence in Kodiak: \_\_\_\_\_ Registered to vote in Kodiak? Yes  No   
 Employer/Occupation: KIBSD - Substitute Teacher  
 Organizations you belong to or participate in: None

Explain your main reason for applying: I want to see our community prosper. To do this we need clear and concise Planning and Zoning Codes that are fair and equitable and reflect our community needs. Served as a member of 2 non-profit Board of Directors, County Quality Assurance Comm: Hee, licensed Foster Care homes, Co-chair of an AK statewide advocacy group lobbied in Juneau and WA D.C. for cancer research funding. I research what I don't know. Not affiliated with any builder or developer on the Island. Are you available for regular meetings? YES Pursuant to KIBC 2.100.070 (A.6) Other than by expiration of the members term, the assembly shall declare a seat vacant when a member misses three consecutively held

Signature of Applicant: Betty Mae Tavish Date: 10/27/16

A resume or letter of interest may be attached, but is not required. This application will be kept on file for one year. Please be aware that there may be an application deadline. Application deadlines, if applicable, are available on the Borough website at [www.kodiakak.us](http://www.kodiakak.us) or in the Notice of Vacancy announcements advertised in the Kodiak Daily Mirror.

City <u>05-07-914/16</u> - STAFF USE ONLY -	
Registered voter of the Borough: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Appointment Letter: _____
Applicant's Residence: Borough <input type="checkbox"/> City <input checked="" type="checkbox"/>	Roster: _____
Date of Appointment: _____	Oath of Office: _____
	APOC POFD Statement: Attached <input type="checkbox"/> On File <input type="checkbox"/>
	Date Received: (date stamp below)



# KODIAK ISLAND BOROUGH

## WHAT HAPPENS NEXT—CONSIDERATION OF APPLICANTS

1. You will be considered for the board for which you apply as vacancies occur, either through the expiration of a member's term or through a member's resignation. Incumbents wishing to be reappointed will need to submit an application; incumbents can contact the Clerk's office to get a copy of their most recent application and update that for submission. Incumbents are considered in the same manner and process as all other applicants, and are not automatically reappointed.
2. Vacancies occur throughout the year, and applications are accepted at any time.
3. Applications are held for one year for consideration. If, after that time, you are still interested in applying for a board, please submit a new application.
4. The Mayor and Assembly seek to have broad representation from throughout the community so when making appointments they consider many factors.
5. All applications received for a vacancy are provided to the Mayor and Assembly for consideration. If you are appointed, you will receive an appointment letter, pertinent code sections, and a board roster from the Clerk's office. Support staff to the board will provide board materials and meeting notification.

6. All appointees are required to be sworn into office through the Borough Clerk's Office, 710 Mill Bay Road, Room 101, Monday through Friday, 8 a.m. to 5 p.m.

7. If you are not selected for appointment, you will be notified and your application will be retained for one year.

Applications are always welcome, and you should not feel discouraged if you are not quickly appointed or notified. If you do hear of a vacancy in which you are interested, it is suggested that you call to remind the Clerk's Office that you have an application on file and would like to be considered for the vacancy.

Thank you for your interest!

## ADDITIONAL INFORMATION

### REGARDING BOARDS

- In addition to any other qualifications required by Kodiak Island Borough Code 2.100.040, a member 1.) shall be a qualified voter of the borough, and 2.) Shall remain a resident of the borough while in office.
- The term of each member of a board is three years. The regular term shall commence on January 1st of the year of appointment and shall expire on December 31st of the year the term expires.
- Planning and Zoning Commission members are required by the Alaska Public Offices Commission to submit financial disclosure statements.



**OFFICE OF THE BOROUGH CLERK**  
710 Mill Bay Road, Room 234  
Kodiak, AK 99615  
Phone: (907) 486-9310  
Fax: (907) 486-9391  
[clerks@kodiakak.us](mailto:clerks@kodiakak.us)

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October 25, 2016

Dear Mayor Branson,

The Kodiak Lions Club would like to sponsor a Tree Lighting Ceremony at Sargent Park on November 25, 2016. We will decorate the existing tree on site and provide all the lights and decorations. We request the city provide a man lift and operator so we may string the lights and permission from the Baranov Museum to use their electricity.

If you require additional information, please feel free to contact me.

Kind Regards,

Carrie Morton  
Kodiak Lions Club President

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**CITY OF KODIAK  
RESOLUTION NUMBER 2016–XX**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK ADOPTING  
A FY2018 STATE CAPITAL IMPROVEMENT PROGRAM LIST AND STATE ISSUES  
AND PROGRAMS OF IMPORTANCE**

WHEREAS, the City of Kodiak uses a Capital Improvements Program planning process to identify the capital improvement project needs of the community; and

WHEREAS, this identification and planning process plays a vital role in directing the City’s administration and is utilized as a long-range planning and policy setting tool for City infrastructure maintenance and enhancement; and

WHEREAS, the City of Kodiak is committed to paying its way to the greatest extent possible, but the cost of some of the City’s capital project needs are greater than the resources available locally; and

WHEREAS, the Kodiak City Council has identified and prioritized capital improvement projects for submission to the Alaska State Legislature and Governor for funding consideration due to their significance and/or magnitude; and

WHEREAS, because Kodiak is the second largest commercial fishing port in the United States in terms of volume and third largest in terms of value of product landed, the City requires a large infrastructure to support this commercial activity; and

WHEREAS, the City of Kodiak relies upon the State of Alaska’s legislative and matching grant programs and revenue sharing to continue to keep its economy strong.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the following infrastructure replacement/improvement projects and issues are considered of primary importance and are hereby adopted as the City of Kodiak’s FY2018 State capital improvement project and issues list:

**1. New Fire Station, Phase II** **\$ 4,000,000**

The City of Kodiak identified the need to replace its fire station and has been working toward a replacement plan since 2004. The Kodiak City fire station has clearly outlived its design life. The building is composed of three structures and sits on site that is currently very limited. The structure is built of cement block type construction with some wood frame additions. The structure poses a significant risk of failure in a seismic event. Cracks in the walls and initial separation of one of the additions from the rest of the structure occurred following the large M7+ earthquake in 2016. It has ongoing plumbing, drainage, and water infiltration issues. The facility houses fire and rescue apparatus, three ambulances, and many types of specialty equipment and medical supplies that support the Advanced Life Support

services offered to the entire Kodiak area well beyond the City boundaries. The building condition poses constant challenges and problems to the crews who work and live in the structure. Work to replace this building must continue because it is a key emergency response and life-safety facility for Kodiak and continues to require constant maintenance.

The City proposes completion of the project in three phases. Phase I of this project with a budget of \$1,110,000 and funded by the City was used to study the site, which was determined to be the best site for a new facility once a derelict building is removed. It includes the removal of the old building, site grading, and other work following the demolition of the old building. Phase II would include a site preparation package completed prior to building construction, would make the project more affordable to do in phases, would reduce the impact to the active fire station, and benefit the transition to a new building. It would include re-routing of underground utilities and provide a graded pad for temporary facilities and emergency services equipment. Phase II would total \$4,000,000 and be constructed during the building design anticipated for FY 2018. The remainder, an estimated \$10,000,000, would be required to complete construction and furnish the facility.

The City of Kodiak is requesting funding for Phase II of the New Fire Station project from the State in an amount of \$4,000,000 to ensure the project continues to move forward.

**Shelikof Street Bulkhead Parking** **\$1,100,000**

In 2009, the City identified the need for pedestrian improvements from Pier II to downtown Kodiak to more safely accommodate pedestrian traffic and to improve facilities for local residents, workers, and businesses that use the pier, street, and access to the City's adjacent 250 slip boat harbor. The first phase of the project, construction of an ADA accessible sidewalk, new retaining walls, improved lighting and parking, and utility work was completed in 2013. The second phase of the project will be completed by January 2017. This phase covered geotechnical investigation, design, permitting, mapping, preparation for permitting through the Army Corps of Engineers, and completion of the design to accommodate a 30 space bulkhead parking area on the south side of Shelikof Street adjacent to St. Paul Harbor. The roadway area adjacent to the proposed bulkhead parking is dangerously congested. Due to lack of adequate parking, vehicles block walkways, equipment operates in the ROW, and access to businesses is often blocked, forcing pedestrians into the roadway. Construction of additional off-road parking will direct pedestrian traffic out of the congested roadway. The net increase in parking will benefit harbor users and retail businesses along Shelikof Street. It will provide improved and safer pedestrian access from Marine Way to the fish processors in the immediate area. The task for this phase will be to complete construction of the bulkhead parking area, including curb and gutter, paving, lighting, and utility relocates. The City of Kodiak is requesting state funding assistance for the final construction of this project, including administration, in the amount of \$1,100,000 to enhance pedestrian and vehicle safety.

**Pedestrian Access Improvements to Kodiak Schools** **\$100,000**

The City of Kodiak requests assistance from the State Department of Transportation to install lighted, automated crosswalks at the intersections of Rezanof and Powell and Rezanof and Benny Benson to improve student safety while crossing near two elementary schools and Kodiak Middle School. These areas are poorly lit and with limited daylight during much of the school year, pose significant safety risks to students and other pedestrians. This project is also being requested by the Kodiak Island Borough and it is supported by the City of Kodiak.

**State Revenue Sharing**

As the cost of providing governmental services rise, the City of Kodiak must rely on and use all sources of revenue carefully to meet its obligations. The City received \$294,635 in revenue sharing this year, a substantial drop from the \$377,926 in FY2016. The City urges the State to continue to provide revenue sharing to local governments through this program.

CITY OF KODIAK

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Adopted:

**CITY OF KODIAK  
RESOLUTION NUMBER 2016-01(SUB)**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK ADOPTING  
A FY2017 STATE CAPITAL IMPROVEMENT PROGRAM LIST AND URGING  
CONTINUATION OF STATE MATCHING GRANT PROGRAMS AND REVENUE  
SHARING**

WHEREAS, the City of Kodiak uses a Capital Improvements Program planning process to identify the capital improvement project needs of the community; and

WHEREAS, this identification and planning process plays a vital role in directing the City's administration and is utilized as a long-range planning and policy setting tool for City infrastructure maintenance and enhancement; and

WHEREAS, the City of Kodiak is committed to paying its way to the greatest extent possible, but the cost of some of the City's capital project needs are greater than the resources available locally; and

WHEREAS, the Kodiak City Council has identified and prioritized capital improvement projects for submission to the Alaska State Legislature and Governor for funding consideration due to their significance and/or magnitude; and

WHEREAS, because Kodiak is the second largest commercial fishing port in the United States in terms of volume and third largest in terms of value of product landed, the City requires a large infrastructure to support this commercial activity; and

WHEREAS, the City of Kodiak relies upon the State of Alaska's legislative and matching grant programs and revenue sharing to continue to keep its economy strong.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the following infrastructure replacement/improvement projects and issues are considered of primary importance and are hereby adopted as the City of Kodiak's FY2017 State capital improvement project and issues list:

**1. Mill Bay Road Pavement Rehabilitation Project: \$1,500,000**

Mill Bay Road is a 2.5 mile major arterial that provides access to the City of Kodiak's main business district. It is the most traveled road in Kodiak with approximately 12,000 vehicle trips per day. The City took ownership of Mill Bay Road from the State after it was reconstructed by DOT in 1991. The road surface has developed extreme pavement wear in the driving lanes over the past 23 years and the City milled and repaved in 2001 and 2008. The road continues to deteriorate due to weather and traffic so the City completed a pavement assessment study which recommended repair for the full length of the road. Due to rapid deterioration of the road, the City developed a successful rehabilitation approach and

milled and overlaid approximately 6100 ft. of road to repair the worst sections at a cost of over \$2 million. The remaining 5,480 ft. of repair needed is estimated to cost \$1.5 million. The total road rehabilitation cost, including engineering and construction, is \$4 million. The City has contributed over \$2.5 million to the road rehabilitation project in the past three years. The City is requesting funding assistance for permitting, redesign, and construction for the remaining 5,480 ft. of the road in the amount of \$1,500,000 to fully rehabilitate Mill Bay Road.

## **2. State Municipal Matching Grant and Harbor Facilities Grant Programs**

The economy of the City of Kodiak is based upon commercial fishing and all the work, such as local, state and federal governmental activities associated with support of the fisheries as well as research and enforcement activities are based on Kodiak's fishing industry. Each year Kodiak ranks as a top commercial fishing port. In 2014, NOAA statistics put Kodiak as the second largest commercial fishing port in the United States in terms of volume and third in terms of value. This activity requires an infrastructure from potable water, replacement of aging water, sewer, and storm drain systems, and harbor and dock infrastructure that is much larger than its population might suggest. The City of Kodiak relies heavily on the Department of Environmental Conservation Municipal Matching Grant Program to help fund repairs and replacement of the City's water, sewer, and storm drainage systems. The Kodiak Harbor Department relies on the State's Harbor Facilities Grant Program to help match costs for dock replacements. The City of Kodiak urges the State to continue to support these matching grant programs to avoid shifting the burden of costs back on local governments.

## **3. State Revenue Sharing**

As the cost of providing governmental services rise, the City of Kodiak must rely on and use all sources of revenue carefully to meet its obligations. The City received \$377,926 in revenue sharing this year, a substantial drop from the \$572,936 received three years ago. The City urges the State to continue to provide revenue sharing to local governments through this program.

## **4. Replacement Ambulance**

**\$200,000**

The City of Kodiak's Fire Department provides advance emergency medical services to the residents, fishermen, and visitors to the City, as well as area Fire Protection Districts 1, 2, and 3, U.S. Coast Guard Base Kodiak, and all non-covered road system areas, with a total population estimate of over 10,000. The Department currently operates three Type 1 Advanced Life Support (ALS) ambulances which respond to an average of 850 medical calls a year. Service life of each ambulance is 10 years. The City has replaced two ambulances, but currently one ambulance has exceeded its expected service life by three years and reliability has become a serious issue with ongoing mechanical and electrical issues. The City will continue to look for funds to help offset the full cost of replacement of this important piece of emergency response equipment and will contribute local general fund money to replace the equipment associated with the ALS type ambulance. Therefore, the City is requesting funding assistance from the Legislature help fund the replacement of 1 Type 1 ambulance for an estimated total of \$200,000.

## **5. Firefighting and Safety Equipment**

**\$62,550**

The City of Kodiak's Fire Department is a paid department of 13.75 FTEs that serves both the City residents, including 2 commercial boat harbors containing 600 slips and vessels, and those who live and have businesses in mutual aid response districts. The services provided are heavily dependent upon safety and other response equipment for the firefighters, EMTs, and public. The Department purchases necessary equipment through the General Fund and grants. Much of the equipment purchased must meet National Fire Protection Association (NFPA) and OSHA standards and be replaced periodically to maintain certification and ensure safety. The City is finding it more financially demanding to replace the life safety equipment while continuing normal operations as funding sources become more limited. Therefore, the City is requesting funding assistance from the Legislature to fund the replacement of 10 firefighting turnouts which firefighters wear when responding to an incident, 25 SCBA bottles needed to enter a fire or other hazardous environment, and 4 automatic external defibrillators (AEDs) to be placed in response vehicles for an estimated total of \$63,000.

## **6. Shelikof Street Bulkhead Parking**

**Funding Request: \$1,565,000**

In 2009, the City identified the need for pedestrian improvements from Pier II to downtown Kodiak to more safely accommodate pedestrian traffic and to improve facilities for local residents, workers, and businesses that use the pier, street, and access to the City's adjacent 250 slip boat harbor. The first phase of the project, construction of an ADA accessible sidewalk, new retaining walls, improved lighting and parking, and utility work was completed in 2013. The City is planning for and preparing the permitting and design of the next parking improvement phase of this project, which is to construct a 30 space bulkhead parking area on the south side of Shelikof Street adjacent to St. Paul Harbor. The roadway area adjacent to the proposed bulkhead parking is dangerously congested. Due to lack of adequate parking, vehicles block walkways, equipment operates in the ROW, and access to businesses is often blocked, forcing pedestrians into the roadway. Construction of additional off-road parking will direct pedestrian traffic out of the congested roadway. The net increase in parking will benefit harbor users and retail businesses along Shelikof Street. It will provide improved and safer pedestrian access from Marine Way to the fish processors in the immediate area. Associated tasks for this phase of the project include geotechnical investigation, design, permitting, mapping, construction, improved lighting, and utility relocates. The City of Kodiak is requesting state funding assistance for permitting, design, and construction in the amount of \$1,565,000 to complete design, permit, and construct this bulkhead parking project to enhance pedestrian and vehicle safety.

CITY OF KODIAK

*Pat Bran*

MAYOR

ATTEST:

*Debra Mandy*

CITY CLERK

Adopted: January 14, 2016



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**SUBSTITUTED VERSION  
VERSION 2**

Introduced by: Borough Manager  
Requested by: Borough Assembly  
Drafted by: Special Projects Support  
Introduced: 10/06/2016  
Postponed: 10/06/2016  
Amended: 10/20/2016  
Adopted:

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**KODIAK ISLAND BOROUGH  
RESOLUTION NO. FY2017-13**

**A RESOLUTION OF THE ASSEMBLY OF THE KODIAK ISLAND  
BOROUGH ADOPTING A STATE LEGISLATIVE CAPITAL  
IMPROVEMENT PROJECTS PRIORITY LIST FOR THE 2017  
LEGISLATIVE SESSION**

**WHEREAS**, the Kodiak Island Borough represents approximately 14,000 residents of the Kodiak Island Archipelago living in six incorporated cities and one community governed by a tribal council government; and

**WHEREAS**, a Borough-wide capital improvement program has been adopted by the Kodiak Island Borough Planning & Zoning Commission which identifies major needs of the island community for the next five years; and

**WHEREAS**, the Kodiak Island Borough Assembly has identified major projects to submit to the Alaska Governor and State Legislative Delegation for funding consideration;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH THAT:**

**Section 1:** The Kodiak Island Borough’s State Legislative capital improvement project priorities for the 2017 legislative session are as follows:

- 1. M/V Tustumena Replacement Vessel Construction**  
Estimated Project Cost \$238,000,000

The M/V Tustumena was built in 1964 and serves the communities of South Central, Kodiak Island and Southwest Alaska. It is one of two ocean class vessels in the Alaska Marine Highway System (AMHS) fleet. Because of its size and design, it is the only AMHS vessel that is capable of serving all 13 ports of call between Homer and Unalaska. Retiring and replacing the M/V Tustumena with a vessel that is equally, if not more, versatile and seaworthy will provide reliable marine transportation service well into the future for the communities, residents and businesses in South Central, Kodiak Island and Southwest Alaska (from the Alaska Marine Highway System website).

The M/V Tustumena is an essential service to the communities of Kodiak Island. As such, the Kodiak Island Borough is requesting that the legislature concur with the funding plan for the construction of the replacement vessel as described in the 2016-2019 STIP Amendment 1.



52 **2. Safe Pedestrian Access to Kodiak Schools**  
53 **Estimated Project Cost** **\$100,000**  
54

55 Request that AKDOT install lighted automated crosswalks at intersections of Rezanof and  
56 Powell, and Rezanof and Benny Benson to increase student crossing safety near Middle  
57 School, Main Elementary, and East Elementary.  
58

59 **3. Drainage Improvements to the Chiniak Highway at Sargent Creek**  
60 **Estimated Project Cost** **\$54,000**  
61 **State Funding Request** **\$54,000**  
62

63 Heavy rains along with high tides consistently cause Sargent Creek to flood and diverge  
64 from its channel. This causes flooding at the intersection of the Chiniak Highway and  
65 Sargent Creek Road. Recent heavy rain events have necessitated intermittent closure of  
66 the intersection due to water on the roadway deep enough to disable vehicle engines.  
67 This intersection is the only roadway in and out of Bells Flats subdivision. The flooding  
68 occurring here impedes safe travel and often leaves motorists stranded and unable to  
69 reach homes or critical services located in town.  
70

71 This request is to provide the DOT in Kodiak funding to construct spot improvements for  
72 bank stabilization, armoring, and rechanneling as needed to keep the Sargent Creek in its  
73 channel and stop the flooding of the roadway.  
74

75 **4. East Elementary Traffic Flow Improvements**  
76 **Estimated Project Cost** **\$2,000,000**  
77 **State Funding Request** **\$2,000,000**  
78

79 There is a safety issue in the East Elementary School parking lot. The school was  
80 constructed in 1966 with a substantial addition in 1988. The facility now totals 39,842  
81 square feet with twenty-five teaching stations. Since the expansion, increased traffic flows  
82 have created dangerous vehicle/student hazards when students are entering and leaving  
83 school. Reconfiguration of the parking area will reduce risks by providing for a safer  
84 separation of pedestrians, small vehicle traffic and bus loading/unloading. The project will  
85 require an increase in the total area of the parking lot to allow adequate parking to support  
86 increased building usage and occupant load.  
87

88 **5. Anton Larsen Bay Road Extension to Ice Free Water**  
89 **Estimated Project Cost** **\$8,450,000**  
90 **Funding Acquired** **450,000**  
91 **State Funding Request** **\$8,000,000**  
92

93 An extension of the Anton Larsen Bay Road to ice free waters will provide year around  
94 access to communities located in the Kupreanof Strait as well as those who use the  
95 island's west side for commercial and recreational purposes. Many times during the year  
96 travel by vessel to and from Kodiak is treacherous. Extending the road to ice free waters  
97 makes traveling safer, and provides safer access to critical services located in the City of  
98 Kodiak including hospitals and businesses. This route was identified in the Kodiak  
99 Transportation Plan as an important upland facility.

100 The Ouzinkie Native Corporation subsidiary, Spruce Island Development Corporation  
101 (SIDCO) received a \$450,000 legislative grant for planning and design to construct two  
102 miles of gravel road extending the Anton Larsen Road and to construct a parking area and  
103 boat launch ramp at the road's termination, a beach near Crag Point.

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Funding is requested to the Department of Transportation and Public Facilities for construction of this road as it is an extension of an existing state roadway. The land owner, Ouzinkie Native Corporation, has agreed to donate ownership of the road right-of-way to the State when construction funding is obtained.

**6. Monashka Bay Water and Sewer Project: Feasibility, Planning and Design**

Estimated Project Cost	\$500,000
State Funding Request	\$500,000

There are 256 residential parcels that lie outside the reach of the existing sanitary sewer and public water utilities in the Monashka Bay area. The soil and topography in this area are not ideal for septic systems and many are failing. The construction of a wastewater treatment facility at the Kodiak landfill provides an option for future expansion that could include sanitary sewer treatment for the residents of this area. Water in this neighborhood is provided by wells, cisterns and frequently by tank from a distant public source. Water quality and quantity are questionable in the Monashka Bay neighborhood. Extension of water service from the City of Kodiak will be needed. A feasibility study, planning and design is the first step in providing water and sewer services to the residents of the Monashka Bay area.

**7. Traffic Safety Lighting between Kodiak City Limits and Benny Benson State Airport**

Estimated Project Cost	\$15,000,000
State funding request:	\$2,000,000

This request is to provide funding to the Department of Transportation for planning and design and development of a plan of prioritized phased construction for the installation of street lighting along Rezanof Drive between the City of Kodiak and the U.S. Coast Guard Support Center. This section of roadway is approximately five miles of dark two lane road with an average speed limit of 45 miles per hour. It is a heavily travelled stretch of road used by those going to and from the state airport, working on the United States Coast Guard Base and commuting between outlying communities and the City of Kodiak.

**Section 2:** The Kodiak Island Borough administration is hereby instructed to advise our State of Alaska Governor and Legislative Delegation of the Capital Improvement Projects Priority List adopted by the Kodiak Island Borough Assembly.

**ADOPTED BY THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016**

KODIAK ISLAND BOROUGH

ATTEST:

\_\_\_\_\_  
Jerrold Friend, Borough Mayor

\_\_\_\_\_  
Nova M. Javier MMC, Borough Clerk

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\_\_\_\_\_, 2016

Glenn Merrill  
Assistant Regional Administrator, Sustainable Fisheries Division  
Alaska Region NMFS  
Attn: Ellen Sebastian

Re: Scoping Comments on EIS for GTBM  
Submitted electronically

Dear Mr. Merrill:

The City of Kodiak and Kodiak Island Borough have been active participants in the Gulf of Alaska Trawl Bycatch Management (GTBM) development process since 2012. At every opportunity, we have shared our perspectives with the North Pacific Fishery Management Council, based on the ten goals identified by the community.

We welcome the opportunity to participate in the new EIS Scoping process on the current proposed GTBM motion. The proposed action now includes a new Alternative, designated as Alternative 3, added in October 2015. The community has focused its most recent Council comments on how elements of Alternatives 2, 3 and 4 relate to the goals and objectives of the community, rather than taking a position on any one Alternative. We are providing those comments as an attachment to this letter.

Other substantive changes to the motion since the previous scoping process include Council additions in June 2016. We provide here comments and requests for clarification on three of those additions.

**Comments specific to June 2016 additions:**

A. A major addition to the motion was the insertion of the following “Overarching Goal and Objective,” after the Purpose and Need Statement:

“The overarching goal of the Gulf of Alaska Trawl Bycatch Management program is to provide the fleet tools for the effective management and reduction of PSC and bycatch, and promote increased utilization of both target and secondary species while minimizing economic barriers for new participants by limiting harvest privileges that may be allocated (target species and/or prohibited species) in order to maintain opportunity for entry into the GOA trawl fisheries.”

This addition seems to indicate that the Council’s final action will be designed to provide not only effective bycatch management tools, and increased utilization of target and secondary species (both of which have been goals since the beginning of the action), but also to “minimize economic barriers” to new entry. The language

seems to say the third goal may be achieved by limiting the allocation of harvest privileges for target and prohibited species.

The community needs to better understand the Council's intent in adding an overarching goal to the proposed action. The community will request the Council to provide further clarity as to the intended effect of this addition on the purpose and need statement and the existing goals and objectives.

B. An addition was made (underlined) to #4 of the 14 Goals and Objectives previously listed in the motion:

"4. Authorize fair and equitable access privileges that take into consideration the value of assets and investments in the fishery and dependency on and participation in the fishery for harvesters, processors, and communities."

This added language appears to define more specifically the conditions for allocation of access privileges. Again, the community would like to have clarification from the Council on what their intent was in adding this language. Specifically, the community needs to know whether the addition of the language changes the intent of the goal.

C. The Council replaced the original CFA language in Alternative 4 with the stakeholder document presented by CFA proponents, providing a more detailed description of a possible CFA program for analysis.

The community plans to request that the Council analysis include a discussion of the financial viability of a CFA that is supported by leasing fishing quota, and that requires a prescribed level of crew payments by those harvesters leasing CFA quota. This analysis should consider a range of ex-vessel prices.

Kodiak municipal leaders consider the community to be a stakeholder with equal weight and importance to all harvesting and processing interests affected by a new trawl management program. The welfare of all stakeholder groups will continue to be our focus as the Council moves forward. We believe it is imperative to let the Council know that the whole Kodiak Island Borough – the health and strength and culture of the communities – is dependent on fisheries. This community will continue to be at the table in the ongoing management of the program, to be a part of how fishery management evolves over time.

We attach here the final draft of a McDowell economic study commissioned by the City and Borough to gather information and help analyze the economic effects of fisheries on the community. This study provides a baseline profile of the community's direct involvement in the fishing and processing sectors; estimates economic effects on support businesses; catalogues municipal infrastructure and utilities' relationship to the industry, and clarifies the enormous contributions of the seafood and support industries to the community economy.

Through joint resolutions, the City and Borough identified ten community goals (attached), which continue to guide the community in evaluating the proposed management program. Numerous public meetings have been devoted to discussions of these goals, analyzing how each goal might be furthered by specific elements in the GTBM program alternatives. We invited individual sector representatives to the table, and opened the floor to public dialogue and involvement in the discussions.

Thus far, the community has focused on those proposed program elements that relate to community stability, and noted where community protection aspects were the strongest, as well as where they might be lacking. In short, we are dedicated to understanding and communicating what an eventual management program should include in order to ensure the continued economic and social health of the community as a whole.

Thank you for your inclusion of our comments in the EIS scoping report. As entities representing the City of Kodiak and the entire Kodiak Island Borough, we remain focused on achieving the best for the whole community. The eventual action on Gulf Trawl Bycatch Management will have lasting, multi-generational impacts on our community.

Best regards,

Signatures

Attached:  
McDowell Economic Study  
KIB and City Resolutions  
KIB and City Letter to NPFMC dated May 31, 2016