

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JANUARY 10, 2019
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Laura B. Arboleda, Terry J. Haines, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmember Charles E. Davidson was absent. City Manager Mike Tvenge, City Clerk Debra Marljar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Major Dave Davis gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the December 13, 2018, regular meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

Mary Ellen Keen thanked the Council for the nonprofit grant awarded to the Kodiak Girl Scouts. She stated the award will help with travel costs for the girls and shared some of the events they have participated in within the community.

Daniel Mckenna-Foster stated he was speaking as a private citizen and he wanted to share his opposition for the Shelikof Street project outlined in Resolution No. 2019-01 and his disappointment in Resolution No. 2019-02 for the downtown revitalization committee.

Nick Szabo, Chairman of the Port and Harbor Advisory Board provided a report which included the following: Harbor project status updates; Alaska Aerospace launches; the KPD satellite station downtown; the Alaska President Lines lease; and recommendations for Gibson Cove.

Dan Ogg spoke in support of Resolution No. 2019-01. He commented on the Parks and Recreation Facility Upgrade on the CIP list and stated there are community members willing to volunteer and fundraise for the growth and maintenance of Baranof Park.

Debbie Glover said she was representing the Kodiak Hockey League and she spoke in support of Resolution No. 2019-01. She thanked the Council for their support.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS**a. Resolution No. 2019-01, Adopting a FY2020 State Capital Improvement Program List**

Mayor Branson read Resolution No. 2019-01 by title. Resolution No. 2019-01 reflects the prioritized list of funding requests for the City's main infrastructure related projects as outlined for FY2020 and will be submitted to our Alaska Legislature, via the Capital Project Submission and Information System (CAPSIS) upon adoption by Council. The five projects included in the resolution will provide formality to the City's concerns and allow the Mayor, Council, and staff to promote the City's interests.

Councilmember Haines MOVED to adopt Resolution No. 2019-01.

Councilmember Bishop MOVED to amend Resolution No. 2019-01 by substituting Resolution No. 2019-01(SUB).

Councilmember Whiddon stated the capital improvement program list was discussed and reprioritized at the work session to include the outdoor warning sirens / tsunami siren system.

The roll call vote on the amendment was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

The roll call vote on the main motion as amended was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

b. Resolution No. 2019-02, Rescinding Resolution No. 2013-19 and Re-Establishing a Downtown Kodiak Revitalization Special Committee

Mayor Branson read Resolution No. 2019-02 by title. Resolution No. 2019-02 provides changes to the formation and size of the Downtown Kodiak Revitalization Special Committee. The committee has already established the short-term and long-term priorities for downtown Kodiak. At this time, the Mayor recommends the committee be refined to the Mayor, three subcommittee chairs, and the manager, which will continue to meet and work on priorities to revitalize downtown Kodiak. The committee shall be active until the Council rescinds the resolution.

Councilmember Arboleda MOVED to adopt Resolution No. 2019–02.

The roll call vote was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

c. Resolution No. 2019–03, Amending Section 14, Utilities (Water), of the Schedule of Fees and Charges to Allow Water Discounts as Incentive for the Collection of a Water Sample Program

Mayor Branson read Resolution No. 2019–03 by title. For the City to maintain and operate a compliant water system with the State of Alaska’s Department of Environmental Conservation (ADEC), water samples need to be collected from 40 local residences. The City Manager would like to streamline the efficiency and increase compliance with the community water sample program by creating a one-time discount incentive program for local residents. The amount of \$55.23 for the sampled city residents and \$66.26 for service district residents will be discounted on participants’ water utility bills following a completed water sample.

Councilmember Walker MOVED to adopt Resolution No. 2019–03.

The roll call vote was Councilmembers Bishop, Haines, Walker, and Whiddon in favor. Councilmember Arboleda opposed. Councilmember Davidson was absent. The motion passed.

d. Authorization of City Clerk Employment Agreement With Nova Javier

The City Clerk is hired by and works directly for the City Council under contract. In November 2018 the current City Clerk indicated she will retire April 30, 2019. The Council established a Clerk Hiring Committee. The Hiring Committee met to establish a hiring timeline and review a letter of interest submitted by Nova Javier, MMC. Ms. Javier has been in the Clerk profession for 18 years. She obtained her Master Municipal Clerk designation in 2009. She is well qualified for the City Clerk position and knowledgeable about local elections and other essential components of municipal government in Kodiak. Article IV-1 of the Charter states hires “shall be made solely on the basis of merit and fitness.” Since the City Clerk is a contracted position, this charter provision is the guiding rule for the appointment of the City Clerk. After receiving Council approval at the December 13, 2018, regular meeting to negotiate with Ms. Javier, the Hiring Committee negotiated a contract with Ms. Javier for the City Clerk position, and the Committee requests it be approved by the Council. If approved, Ms. Javier will begin employment with the City on April 15, 2019.

Councilmember Walker MOVED to authorize the new City Clerk employment agreement, Record No. 239628, with Nova Javier.

The roll call vote was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

e. Appointment of City Advisory Board Members

Several advisory board seats expired at the end of December. Volunteers were solicited via newspaper advertisements, public service announcements, and City Clerk and department head recruitment efforts. Applications have been received for appointment to the Building Code Board of Appeals, Parks and Recreation Advisory Board, Port and Harbors Advisory Board, and the Personnel Board. Except for the Personnel Board whose appointments are made by the Council, appointments to the other boards are made by the Mayor and confirmed by the Council.

Mayor Branson made the following appointments:

- Doug Mathers to the Building Code Board of Appeals for a term ending December 31, 2021
- John Butler and Helm Johnson to regular seats on the Parks and Recreation Advisory Board for terms ending December 31, 2021
- Oliver Holm and Paddy O'Donnell to regular seats on the Port and Harbors Advisory Board for terms ending December 31, 2021
- Tim Abena to the Alternate No. 1 seat and David Jentry to the Alternate No. 2 seat on the Port and Harbors Advisory Board for terms ending December 31, 2019

Councilmember Haines MOVED to appoint Derek P. Foster to a two-year term on the Personnel Board and confirm the Mayoral advisory board appointments as stated.

The roll call vote was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

VI. STAFF REPORTS**a. City Manager**

Manager Tvenge said the City is accepting Christmas trees at the Wastewater Treatment Plant's south lot on Spruce Cape road. He stated the Kodiak Fire Department is sufficiently staffed to rotate to three-shifts of 24 hours on and 48 hours off. He shared they have been on a grueling 48 hour shift for the past 18 months. He expressed his appreciation for the dedication of the firefighters. He stated they were short staffed and still able to respond to all calls. He said the 2019 model ambulance built in Washington State is completed, and Deputy Chief Dorner will make the final inspection and acceptance prior to the shipment of the vehicle to Kodiak, which is expected in early March. Manager Tvenge shared that the ambulance was purchased with matching funds through a Southern Region EMS Code Blue grant. He said the City has been working with the Earthquake and Tsunami Program Manager at the Division of Homeland Security and Emergency Management and a siren company to determine local siren replacement and funding opportunities for Kodiak. He said he would work with the Kodiak Island Borough Manager to determine the tsunami siren needs along the road system.

b. City Clerk

Clerk Marlar expressed her gratitude for the Mayor and Council's leadership over the last 25 years of her employment with the City and commended the City Manager for his professionalism and hard work. She informed the public of the next scheduled City work session on January 22 and the regular Council meeting on January 24. Clerk Marlar welcomed Annika Woods, the new Assistant Clerk.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the volunteers for their willingness to serve on the advisory boards. She stated she is pleased for the smooth transition of the City Clerk position and she thanked Deb for her service. She referred to the meeting packet and identified that the CIP resolution was amended to reflect the changes in the CIP list, which replaced Shelikof Street with the Tsunami Siren system. She said the adopted resolution reflects the City's priority of life and safety. She shared the history and accomplishments of the Downtown Kodiak Revitalization committee and stated the meetings are open to the public.

VIII. COUNCIL COMMENTS

Councilmember Arboleda shared her comments regarding opposition of Resolution No. 2019-03 regarding the incentive for the water samples. She stated the process to collect a water sample was completed successfully in the past without an incentive. She said that water collection is a requirement; therefore, she did not support the incentive. She said she commends the water treatment staff for their service. She thanked Clerk Marlar for her service and the advisory board volunteers. She said she appreciated the individuals that have maintained the winter roads.

Councilmember Walker thanked City Manager Tvenge and Fire Chief Mullican for their efforts to recruit a full staff at the Fire Department. He stated he was pleased with the CIP changes in Resolution No. 2019-01(SUB). He thanked Clerk Marlar, welcomed new Assistant Clerk Annika Woods to the Clerk's office, and congratulated Nova Javier as the new City Clerk. He said the Downtown Kodiak Revitalization committee for the City has made progress, and he said previous problems in the downtown area have been reduced. He thanked the advisory board volunteers. He shared that his mother-in-law Shirley Pruitt had recently passed and shared information for her memorial service.

Councilmember Whiddon said the next Fisheries Work Group is scheduled for January 23, 2019, and shared the upcoming topics of discussion. Councilmember Whiddon stated he welcomes positive and negative comments during the meetings and hopes that all citizen complaints are brought with a potential solution. He complimented staff and shared some of the capital project successes to include the pier improvements and Waste Water Treatment Plant upgrades.

Councilmember Bishop thanked the advisory board volunteers. He welcomed Annika to the City. He said everything is a process and highlighted that there were three new businesses in the downtown area. He encouraged the public to be willing to be part of the process.

Councilmember Haines reminded the public of the upcoming Galley Tables event. He shared his enthusiasm and encouraged the public to attend the City's planning work session on January 26, 2019. He expressed his happiness for Nova Javier as the incoming City Clerk and commented on her vast experience as a municipal clerk.

IX. AUDIENCE COMMENTS

Clerk Marljar shared that there is a City Council Planning Work Session on Saturday, January 26, 2019, at 10 a.m. in the Fisheries Research Center.

Chris Lynch via telephone congratulated the City Manager on the success of the improvements in downtown Kodiak. She said as a business owner in the downtown area, she appreciates the work of the City.

X. ADJOURNMENT

Councilmember Whiddon MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Haines, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

The meeting adjourned at 8:24 p.m.


CITY OF KODIAK



MAYOR



ATTEST:



DEPUTY CLERK

Minutes Approved: January 24, 2019