

**MINUTES OF THE SPECIAL COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD WEDNESDAY, MARCH 18, 2020  
IN THE KODIAK PUBLIC LIBRARY MULTI-PURPOSE ROOM**

**I. MEETING CALLED TO ORDER/ROLL CALL**

Mayor Pat Branson called the meeting to order at 1:30 p.m. Councilmembers Laura Arboleda, Randall C. Bishop, Charles E. Davidson, Richard H. Walker, and John B. Whiddon were present. Councilmember Terry J. Haines was absent due to self-quarantine after business travel. A quorum was present. City Manager Mike Tvenge, City Clerk Nova M. Javier, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

**II. PUBLIC COMMENTS BY TELECONFERENCE ONLY ON AGENDA ITEMS ONLY**

None

**III. NEW BUSINESS**

- a. Ordinance No. 1395, An Emergency Ordinance of the Council of the City of Kodiak Temporarily Authorizing the Suspension and/or Modification of Various Sections of the City of Kodiak Code of Ordinances Regarding Public Meetings and Participation in Order to Ensure the Health, Safety, and Welfare of Our Community During a State – Declared Public Health Emergency and Declaring an Emergency**

Mayor Branson read Ordinance No. 1395 by title. The ordinance provides the Mayor the flexibility to cancel or reschedule certain meetings and/or modify its meeting procedures for time-sensitive and important matters so that it can ensure it similarly has protections in place for the public, staff, and its appointed and elected officials during this global pandemic and a public health disaster emergency.

Councilmember Davidson MOVED to adopt Ordinance No. 1395.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Walker, and Whiddon in favor. Councilmembers Haines absent. The motion passed.

**b. City Manager Report**

Manager Tvenge recommended the cancellation of the March 24 work session and the March 26 regular meeting. The Mayor and Council agreed that there were not time sensitive agenda items for the next few week, and if a special meeting was needed, it could be scheduled.

City Manager encouraged the Council and the public to watch for email updates and press releases regarding COVID-19. He said the Governor declared a health emergency and health mandate, which was to minimize in-person interaction in closed spaces. On March 18 at 5 p.m., the Governor closed all bars, breweries, restaurants, food and beverage kiosks and trucks, other establishments as defined. Manager Tvenge gave a brief summary of the local closures to include some City facilities. He said City employees are working but the facilities will have limited pub-

**MARCH 18, 2020**

lic access. He said the goal is to keep employees working at this time. He acknowledged the adverse economic impact that is expected to occur. He said there will be more discussion at a later date on the local economic impacts.

He informed the public about the Emergency Services Council web stream that was scheduled to occur later that evening.

The Mayor asked if the Council has questions that they would like addressed by Manager Tvenge.

Councilmember Whiddon asked how the City is supporting first responders. Manager Tvenge said that police and fire services are following their safety precautions and stated Dr. Everett is the contracted physician that works with the City's emergency services staff. Manager Tvenge referred the public to seek out their health care provider for health related inquiries. He said supportive services for the hospital have occurred by placing tents, heat, and establishing a drive through area at the hospital.

Councilmember Davidson clarified those that does not have health care provider should call #211 for additional resources.

Councilmember Arboleda inquired if any information was issued regarding the processors. Manager Tvenge stated the Emergency Coordinator will do some outreach; however, there were no mandates specific to processors.

Manager Tvenge spoke about a mandatory City employee quarantine for off-island travel, which is fourteen days. He said there were 10 employees off-island in locations where the virus had been found. He said those employees are currently quarantined and working from home or on administrative leave as of March 16. He said after March 16, if employees choose to travel they will be required to use sick leave, annual leave, and can accrue a negative balance to cover those days of quarantine. Manager Tvenge inquired if the Council opposed this decision. There was no Council opposition.

Councilmember Walker asked for an update whether Kodiak had any known exposure to COVID-19. Manager Tvenge stated at this time there were no known cases in Kodiak. He said he encouraged isolation after traveling and to keep people from traveling.

Mayor Branson stated she received a citizen comment; the citizen wanted the airlines to shut down. Councilmember Whiddon said RAVN is screening passengers. There was discussion that ensued and it was encouraged for signs at the airport, which encourage individuals to self-quarantine after travel.

Councilmember Davidson encouraged citizens to call proper authorities for factual information.

Councilmember Whiddon complimented Manager Tvenge for the quality of information and calm approach. Mayor Branson reaffirmed that the Council is very supportive of the Manager. Manager Tvenge thanked the City staff and those that are working outside of their job duties. He commended the staff.

MARCH 18, 2020

Councilmember Arboleda suggested citizens continue to buy supplies in moderation. Manager Tvenge commented that Matson barges are still coming in twice a week.

Manager Tvenge reminded everyone of the Emergency Service Council (ESC) meeting later in the day.

Councilmember Walker asked what the City is doing for the homeless. Manager Tvenge suggested opening the armory. He also stated the Governor enacted the National Guard. There was further discussion on potential funding both public and private and the need to schedule time in the future with the Chamber of Commerce.

Councilmember Davidson moved to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Walker, and Whiddon in favor. Councilmembers Haines absent. The motion passed.

The Mayor adjourned the meeting at 2:20 p.m.

CITY OF KODIAK



MAYOR

ATTEST:

  
CITY CLERK

Minutes Approved: April 9, 2020