

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD THURSDAY, APRIL 23, 2020**

**I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Pat Branson called the meeting to order at 7:30 p.m. and stated for the record that some Elected Officials are participating via Audio/Video Conferencing and Councilmember Whiddon is attending in person. She announced the meeting is broadcasted over KMXT 100.1 FM and that for everyone's protection, there will be no public in-person attendance for the regular meeting in compliance with the Centers for Disease Control and Prevention's guidance on social distancing. She stated that meeting agendas and packets are available online on the City of Kodiak website.

Councilmembers Randall C. Bishop, Laura B. Arboleda, Charles E. Davidson, Terry J. Haines, and John B. Whiddon were present and constituted a quorum. Richard H. Walker was absent. Deputy City Manager Josephine Bahnke, City Clerk Nova Javier, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

The Pledge of Allegiance was recited.

**II. PREVIOUS MINUTES**

Councilmember Whiddon MOVED to approve the minutes of the April 9, 2020, regular meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**III. PERSONS TO BE HEARD**

**a. Public Comments**

None.

**IV. UNFINISHED BUSINESS**

**a. Second Reading and Public Hearing, Ordinance No. 1396, Authorizing a Five-Year Lease of Certain Real Property at Pier II to Matson Navigation of Alaska, LLC**

Mayor Branson read Ordinance No. 1396 by title. On February 15, 2020, Matson Navigation of Alaska, LLC submitted an application for purchase, lease, or renewal of lease of real property to the City for U.S. Survey 2537B for Pier II warehouse, office space, and adjacent parking spaces. The request is for a five-year lease.

Matson Navigation occupies a portion of the Pier II warehouse including offices, a site for a vehicle off-loading ramp, van rows 8 and 9, and parking adjacent to the Warehouse, but excluding the following: (i) all other city-owned property in the vicinity of Pier II, (ii) 162 sq. ft. of office space on the second floor, (iii) a 320 sq. ft. area in the warm room, (iv) two 60-ft parking areas

on the north and south sides of the Warehouse, (v) one 120-ft parking area on the east end of the Warehouse, and (vi) a 60 ft. by 120 ft. (7,200 sq. ft.) section of the Warehouse for use as a port maintenance shop and other purposes as deemed appropriate by the City (the "Premises"), for storage, loading, and unloading of freight shipped or to be shipped across the City port facilities.

Councilmember Davidson MOVED to adopt Ordinance No. 1396.

Mayor Branson closed the regular meeting, opened and closed the public hearing after no testimony, and re-opened the regular meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

## V. NEW BUSINESS

### a. **Resolution No. 2020–11, Accepting a State of Alaska Code Blue Grant From the Southern Region EMS Council, Inc. for Acquisition of AeroClave RDS 3110 Decontamination System for Emergency Medical Services Vehicles**

Mayor Branson read Resolution No. 2020–11 by title. This Code Blue Phase 20 grant will purchase a new AeroClave RDS 3110 Decontamination System for Emergency Medical Services Vehicles for a total cost of \$17,342 of which the City of Kodiak is responsible for a local match of ten percent or \$1,734. This grant allows the Fire Department to purchase an RDS 3110 Room Decontamination System and all of its components to provide a comprehensive and cost-effective solution to decontaminate EMS vehicles. The Department staff has been working with Southern Region EMS as well as AeroClave, LLC to facilitate the purchase of said equipment.

Councilmember Bishop MOVED to adopt Resolution No. 2020–11.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

### b. **Authorization of Purchase for Emergency Shelter Bedding in the Amount of \$62,410.50 From W.W. Grainger Inc.**

On September 20, 2019, the City received notification from the State of Alaska of the grant award of \$62,500 toward the purchase of Emergency Shelter Bedding. This purchase includes 346 Emergency Shelter Cots, and it is anticipated that this project will take approximately four months to complete at the cost of \$62,410.50. Due to the current COVID-19 situation and its effect on nationwide stocks of emergency bedding, it will take time for the distributor and manufacturer to meet nationwide demand. The Fire Chief received procurement method approval from the State of Alaska on March 24, 2020. Staff requests the authorization of the shelter bedding purchase to W.W. Grainger Inc. in the amount of \$62,410.50.

Councilmember Haines MOVED to authorize the purchase for emergency shelter bedding in the amount of \$62,410.50 from W.W. Grainger Inc. with funds coming from the General Capital Projects Fund-Project No. 4061, Emergency Shelter Bedding, machinery and equipment greater than \$5,000 account and authorize the City Manager to execute documents on behalf of the City.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**c. Authorization to Award the Kodiak Outdoor Warning Siren System Purchase, Replacement, and Installation to Federal Signal Corporation**

The Request for Proposals (RFP) for the Kodiak Outdoor Warning Siren System Replacement Project was advertised on February 18, 2020, with a submission deadline from proposers on March 27, 2020. An addendum issued on March 23, 2020 extended the deadline to April 10, 2020. A mandatory pre-proposal meeting was held on March 12, 2020, in the City of Kodiak conference room which was attended by representatives from potential proposers and sub-contractors. The City of Kodiak received three proposals on April 10, 2020. On April 14, 2020, a review team consisting of City and Borough staff met to evaluate and score proposals. Federal Signal Corporation was identified with the highest score and best value at \$567,206.02. The Kodiak Island Borough's nine (9) road system tsunami sirens were included in the RFP as an additive alternate and they may award separately if the Borough Assembly so wishes.

Councilmember Arboleda MOVED to authorize the award for the Kodiak Outdoor Warning Siren System Purchase, Replacement, and Installation to Federal Signal Corporation in the amount of \$186,332.90 with funds coming from the FY2020 General Fund and authorize the City Manager to execute the documents on behalf of the City.

Councilmember Whiddon MOVED to amend the main motion amount by substituting the amount of \$186,332.90 with \$567,206.02.

The roll call vote on the amendment was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon. Councilmember Walker was absent. The motion passed.

The roll call vote on the main motion as amended was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**d. Approval of Settlement Agreement Regarding the Lease Termination Between the City of Kodiak and Ocean Beauty**

The City of Kodiak entered into a lease agreement with Ocean Beauty on November 1, 2006, for a parcel of real property consisting of approximately 5 acres, which included a crab/fish processing plant, compressor equipment building, a dock with docking space, three hydraulic cranes, a second dock with docking space, and an ice house with two ice makers. The lease was terminated by the City effective March 1, 2018. When Ocean Beauty vacated the property, the City contended default of section 8 (care of property) of the lease. Since 2018, the Secretary and CFO of Ocean Beauty Seafoods and the City Manager and their respective attorneys have worked toward a Settlement and Release Agreement (Attachment A).

Councilmember Davidson MOVED to accept the Release Agreement between the City of Kodiak and Ocean Beauty Seafoods Inc. and accept the settlement payment of \$100,000 to be depos-

ited between the City Enhancement Fund (50%) and City General Fund (50%) per City Code 3.28.020(b) and authorize the City Manager to execute the necessary documents for the City.

Councilmember Whiddon thanked the Manager for working on the settlement with Ocean Beauty and he looks forward to the future plans of Gibson Cove.

Councilmember Haines concurred with Councilmember Whiddon and said he appreciated Ocean Beauty's contribution within the community.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

## **VI. STAFF REPORTS**

### **a. City Manager**

Deputy City Manager Josie Bahnke stated Pillar Mountain remains closed. She said for the local businesses reopening, they can call the Public Information Officer at 486-8970 with questions.

### **b. City Clerk**

City Clerk Javier summarized the upcoming May meetings.

## **VII. MAYOR'S COMMENTS**

Mayor Branson wished Kelly Mayes the best in her future endeavors and said her financial expertise was invaluable. She said she was grateful for the City leadership; she thanked administration, clerk's office, and the staff for all the work, and the work at the Emergency Operation Center. She said she was pleased with the grant awards. She reminded the public of the state health mandates; she emphasized social distancing and wearing masks.

## **VIII. COUNCIL COMMENTS**

Councilmember Haines encouraged citizens to reach out to friends and family by phone. He encouraged the public to tune in at 9 a.m. to KMXT on April 24 regarding new funding from COVID-19 as presented by Alaska Municipal League Director Nils Andresen.

Councilmember Arboleda stated she is pleased with some of the bans lifting and encouraged appropriate precautions. She said she was encouraged for those that cleaned during Earth Day.

Councilmember Whiddon said the businesses will be reopening and the Economic Task Force is adapting to the change. He said there is a mitigation plan that needs to be submitted to the EOC by businesses. He shared that the Borough, City, and Economic Task Force have posted information regarding the re-opening guidelines on their individual websites. He said there are different constraints for different types of businesses. He commended Director Sara Phillips, Chamber of Commerce and Director Aimee Williams Discover Kodiak for their work and said they can help answer questions. He said the task force looks forward to working through the next steps of reopening.

Councilmember Bishop commended the citizens of Kodiak that have contributed to the changes. He said he will miss Kelly Mayes and wished her well. He gave encouraging words to those businesses trying to work through the phase I process.

Councilmember Davidson stated he was pleased on the sirens and he thanked Kelly for her service and the work she has performed over the years. He commented on Near Island and the development of Women's Bay. He encouraged the public to wear masks, care for family, friends and neighbors.

**IX. AUDIENCE COMMENTS**

None.

**X. ADJOURNMENT**

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines and Whiddon in favor. Councilmember Walker was absent. The motion passed.

The meeting adjourned at 8:05 p.m.

CITY OF KODIAK



MAYOR

ATTEST:

  
CITY CLERK

Minutes Approved: May 14, 2020

