

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD THURSDAY, MAY 28, 2020**

**I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Pat Branson called the meeting to order at 7:30 p.m. and stated for the record that some Elected Officials are participating via Audio/Video Conferencing and Councilmembers Davidson and Whiddon are attending in person. She announced the meeting is broadcasted over KMXT 100. 1 FM and that for everyone's protection, there will be no public in-person attendance for the regular meeting in compliance with the Centers for Disease Control and Prevention's guidance on social distancing. She stated that meeting agendas and packets are available online on the City of Kodiak website.

Councilmembers Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmember Laura B. Arboleda was absent. City Manager Mike Tvenge, City Clerk Nova Javier, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Major Dave Davis called in and gave the invocation and the Pledge of Allegiance was recited.

**II. PREVIOUS MINUTES**

Councilmember Whiddon MOVED to approve the minutes of the May 14, 2020, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

**III. PERSONS TO BE HEARD**

**a. Proclamation: Recognizing and Thanking KMXT Public Radio for Exceptional Public Service to the City of Kodiak**

Councilmember Davidson read the proclamation, which recognized our local radio station KMXT, for the essential public services they provide and their dedication to our community.

Mike Wall, Program Director and General Manager of KMXT, accepted the proclamation. He expressed the importance of radio and its necessity when living in a remote community. He shared his appreciation for Councilmember Davidson as a founder of KMXT. He thanked the Mayor and Council for the proclamation.

**b. Public Comments**

None.

**IV. UNFINISHED BUSINESS**

**a. Second Reading and Public Hearing, Ordinance No. 1398 Establishing Supplemental Appropriation No. 1 to the Budget for the Fiscal Year Commencing on the First Day of July 2019 and Ending on the Thirtieth Day of June 2020**

Mayor Branson read Ordinance No. 1398 by title. The Supplemental Appropriation No. 1 to the budget for the fiscal year commencing on the first day of July 2019 and ending on the thirtieth day of June 2020 is for the amount of \$8,040,649. It is customary for the City Council to approve at least one supplemental budget annually to authorize the adjustments of current revenues and expenses as detailed in the attachments, and were also detailed by the Manager during his report. These adjustments are for the operating funds as well as additions to project funds for grant revenues received and additional expenditures needed that were not known at the time the original budget was adopted. All adjustments accounted for leave a current budget surplus of approximately \$226,000 for FY2020.

Councilmember Davidson MOVED to adopt Ordinance No. 1398.

Mayor Branson closed the regular meeting, opened and closed the public hearing, and after no public testimony, she reopened the regular meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

**V. NEW BUSINESS**

**a. First Reading, Ordinance No. 1400, Levying Taxes in the Amount of 2 Mils and Appropriating Funds for the Expenses and Liabilities of the City of Kodiak for the Fiscal Year Commencing on the First Day of July 2020 and Ending on the Thirtieth Day of June 2021**

Mayor Branson read Ordinance No. 1400 by title. Ordinance No. 1400 provides for the adoption of the City of Kodiak's FY 2021 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2020, and June 30, 2021. The budget document also establishes an operating and capital expenditure plan for FY2021 that is based on staff's assessment of operational and community needs and the Council's FY2021 budget goals. Staff made the FY2021 budget presentation to Council and the public during a special budget work session on April 14, 2020. The Council further discussed the budget at the work session of April 22, 2020.

Manager Tvenge further stated the proposed FY2021 budget was developed as a maintenance level budget and the budget will attempt to provide the same level of services as the current year's budget with a reduction in expenses. He said the expenses for all City funds, excluding capital projects, are expected to also be \$40,674,457, an overall increase of 5.08 percent from FY2020.

He stated that salaries, wages and benefits are the single largest expense in the City's annual budget, totaling 48 percent. Manager Tvenge read through the FY2021 additional payroll budget information for the following department: Police; Fire; Parks and Recreation; and Public Works.

Councilmember Bishop MOVED to pass Ordinance No. 1400 in first reading to advance to second reading and public hearing at the next regular or special Council meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

**b. Authorization of Animal Shelter Operation Contract With the Humane Society of Kodiak**

The City of Kodiak has contracted with the Humane Society of Kodiak (HSK) for the operation of the City animal shelter since 1995. Staff supports the work the Humane Society does for the City and community and recommends Council authorize another two-year contract with the HSK. The FY2018, FY2019, and FY2020 agreements were funded at \$125,000 per year. The HSK is requesting a slight funding increase in the amount of \$5,800 for FY 2021 and an additional \$1,200 in FY2022. The HSK reportedly spends approximately \$210,000 a year on shelter operations and services.

Councilmember Davidson MOVED to authorize Contract No. 249549, ending June 30, 2022, with the Humane Society of Kodiak in the amount of \$130,800 for FY2021 and \$132,000 for FY2022 with funds coming from the General Fund, Police Department, Animal Control account and authorize the City Manager to sign the documents on behalf of the City.

Councilmember Whiddon referred to the written request for an increase that the Humane Society's provided and he stated the costs were reasonable and he supported the amount in the updated contract.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

**c. Authorization to Purchase a Rectifier for the Water Treatment Plant in the Amount of \$69,956 With De Nora Water Technologies LLC**

The Water Treatment Plant (WTP) uses a Surface Water System that is unfiltered and we are required by the Environmental Protection Agency (EPA) and Alaska Department of Environmental Conservation (ADEC) regulations to use two disinfectants. The WTP use sodium hypochlorite (chlorine) and UV as our two disinfectants. The sodium hypochlorite is generated on site by two independent ClorTec systems, operating independently, that create a 0.08% chlorine solution. The ClorTec units consist of three main components; the rectifier, control panel, and cells and this purchase will replace one entire unit. De Nora Water Technologies is the current manufacturer of the ClorTec systems.

Councilmember Walker MOVED to authorize the purchase of a rectifier in the amount of \$69,956 from De Nora Water Technologies LLC with funds coming from the Water Deferred

Maintenance, Machinery and Equipment Fund Project No. 7040.53 and authorize the City Manager to execute documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

## **VI. STAFF REPORTS**

### **a. City Manager**

Manager Tvenge stated that, in his role as the Emergency Services Director, he has spent a lot of time at the Emergency Operations Center (EOC) and he shared his appreciation for City staff who stepped in to assist him with daily operations. He said the City facilities that are scheduled to reopen on Friday, May 29 are the Teen Center, Swimming Pool, and Harbor Office. He shared that the Library will remain closed until June 15. He said the above ground fuel tanks installed at Public Works yard and the underground fuel tanks will be decommissioned this summer. He spoke about the changes to the Baranof Park Ice Rink Improvements and said the design is at 35 percent. He stated that the Council will hold a work session on June 9 to continue the discussion on potential annexation of service area one. He shared Darrylynn Ford and Patrick Maloney celebrated 15 years and 10 years of employment respectively with the City, He congratulated them and thanked them for their service. He said that Matt Holmstrom was hired as the City Engineer. He provided an update on the Tustemena and said it will arrive in Kodiak on June 3.

### **b. City Clerk**

City Clerk Javier summarized the scheduled upcoming June special and regular meetings. She said the June meetings will continue to be virtual.

## **VII. MAYOR'S COMMENTS**

Mayor Branson congratulated the Kodiak Police Department employees for their pins and in celebration of their years of service with the City. She gave her appreciation to the Kodiak Economic Development Corporation's Team members. She appreciated Chamber of Commerce's Ms. Phillips, Discover Kodiak's Ms. Williams, and especially Councilmember Whiddon who have done great work to prepare for COVID-19 economic distribution of funds. She said she was pleased with the balanced budget. She reminded the public that Alaska had seen a rise of 13 coronavirus cases within the state; therefore, she encouraged the public to continue to social distance and wearing masks.

## **VIII. COUNCIL COMMENTS**

Councilmember Whiddon said the Economic Task Force has been formally established as the Kodiak Economic Development Corporation (KEDC). He said that the local small business applications will be released tomorrow and shared that they will be working on public service announcements, which will include hotline and Facebook. He said the applications will be available from May 29-until June 9. He said that businesses and nonprofits can apply and the applications are available online and they can be picked up at the Chamber of Commerce's Office

at the ferry terminal too. He commended the Kodiak Middle School graduation parade noting it was one of the best parades he has ever seen.

Councilmember Haines reminded everyone to wash their hands and to be safe as Kodiak begins to socialize more readily.

Councilmember Davidson thanked KMXT for their dedication. He thanked the City staff for their commitment during this state declared emergency. He thanked the KEDC team for their work and he reminded citizens to wear masks when required.

Councilmember Bishop thanked staff for the work on the balanced budget and he thanked Councilmember Whiddon for his work to help get funds out to the community. He shared his appreciations for the City parks staff and he reminded everyone to be respectful of one another's viewpoints during this pandemic.

Councilmember Walker spoke about the effects of the pandemic. He gave appreciation to KPD staff and the service to the City and he congratulated Matt for returning to the City as the Engineer. He extended his appreciation to teachers and students for their adaptation during the pandemic. He reminded the public that Kodiak is still susceptible to COVID-19. He shared his appreciation to the City Manager for his work.

#### IX. AUDIENCE COMMENTS

**Mary Forbes** via telephone thanked the Mayor and Council for their hard work and for extending their appreciation to KMXT.

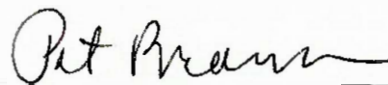
#### X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

The meeting adjourned at 8:18 p. m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: June 11, 2020