

**MINUTES OF THE SPECIAL COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 2, 2020**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. and stated for the record that some Elected Officials are participating via Audio/Video Conferencing and Councilmember Whiddon and Councilmember Davidson are attending in person. She announced the meeting is broadcasted over KMXT 100.1 FM and that for everyone's protection, there will be no public in-person attendance for the special meeting in compliance with the Centers for Disease Control and Prevention's guidance on social distancing. She stated that meeting agendas and packets are available online on the City of Kodiak website.

Councilmembers Laura B. Arboleda, Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. City Manager Mike Tvenge, City Clerk Nova Javier, and Assistant Clerk Annika Woods were also present.

II. PERSONS TO BE HEARD

a. Public Comments

None.

III. AGENDA ITEMS

a. Emergency Ordinance No. 1401, An Emergency Ordinance of the Council of the City of Kodiak Temporarily Suspending Portions of Kodiak City Code Chapter 3.12 to Facilitate Emergency Relief Procurement From the CARES Act Funding to Ensure the Health, Safety, and Welfare of our Community During a State-Declared Public Health Emergency and Declaring an Emergency

Mayor Branson read Emergency Ordinance No. 1401 by title. Emergency Ordinance No. 1401 temporarily proposes a partial suspension of the Kodiak City Code 3.12 and suspends limitations on the City Manager's spending authority. The intent of this emergency ordinance is to allow immediate response to the public health and economic emergencies within the Kodiak community by using the CARES Act funding.

Councilmember Walker MOVED to adopt Emergency Ordinance No. 1401.

Councilmember Whiddon stated it would be prudent to receive updates more often than once a month due to the nature of the times. Manager Tvenge offered to provide more frequent updates via the City Manager's Report, or by emailing the Council as needed.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

b. Resolution No. 2020–14, Accepting Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds From the Alaska Department of Commerce, Community and Economic Development in the Amount of \$11,986,902.51 for Costs That are for Necessary Expenditures

Mayor Branson read Resolution No. 2020-14 by title. On March 6, 2020, the Coronavirus Preparedness and Response Supplemental Appropriations Act was signed into law. This bill provides \$8.3 billion in emergency funding for federal agencies to respond to the coronavirus outbreak. The State of Alaska was allocated \$1.25 billion and of that amount, the City of Kodiak was allocated \$11,986,902.51. Payments from this fund may only be used to cover necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in the City's budget prior to March 27, 2020; and were incurred from March 1 to December 30, 2020. The City may also use the funds in preparation for future public health emergencies with respect to COVID-19. Any funds not utilized on the permissible expenditures by December 30, 2020, must be returned to the United States Treasury. The City will receive the previously mentioned funds after adopting the resolution and upon the Department of Commerce, Community, and Economic Development's receipt of the City of Kodiak's completed Grant Agreement.

Councilmember Davidson MOVED to adopt Resolution No. 2020-14.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

c. Authorization to Enter Into Agreement with the Kodiak Economic Development Corporation to Assist with the Kodiak Emergency Grant Program

The Kodiak Economic Development Corporation (KEDC), also known as the Kodiak Economic Task Force, was formed at the request of the Emergency Services Council after they issued the "hunker down" proclamation. The Kodiak Emergency Grant Program is designed to provide immediate financial assistance to Kodiak's small businesses and non-profit agencies impacted by the COVID-19 pandemic. The funding for the program is coming from CARES Act funds distributed to the City of Kodiak through the State of Alaska.

Councilmember Whiddon declared he is the President of the KEDC but he disclosed that he does not receive financial benefits such as payroll from the Corporation. He said that regardless, he wanted to inform the public and the Council of his position with the corporation. Per Kodiak City Code 2.10.060, the Mayor noted Councilmember Whiddon did not have a conflict since he did not have a direct or indirect financial interest.

Councilmember Haines MOVED to authorize the agreement with the Kodiak Economic Development Corporation to assist with the Kodiak Emergency Grant Program and authorize the City Manager to execute documents on behalf of the City.

Councilmember Whiddon thanked Manager Tvenge for working with KEDC throughout the grant process. He referred to various sections of the Small Business Emergency Grant Program Description and explained the changes in version 2, which were not included in the Council meeting packet. He stated the KEDC had received 48 grant applications as of tonight.

The Council discussed the Small Business Emergency Grant Program Description including the two versions of the KEDC and Recipient Agreement.

Councilmember Davidson thanked the KEDC and the City Manager for their work. He encouraged business owners to apply for the grant.

The roll call vote on the motion was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

IV. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

The meeting adjourned at 8:14 p.m.

CITY OF KODIAK



MAYOR

ATTEST:


CITY CLERK

Minutes Approved: June 11, 2020