

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 11, 2020**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. and stated for the record that some Elected Officials are participating via Audio/Video Conferencing and Councilmembers Davidson and Whiddon are attending in person. She announced the meeting is broadcasted over KMXT 100. 1 FM and that for everyone's protection, there will be no public in-person attendance for the regular meeting in compliance with the Centers for Disease Control and Prevention's guidance on social distancing. She stated that meeting agendas and packets are available online on the City of Kodiak website.

Councilmembers Laura B. Arboleda, Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. City Manager Mike Tvenge, City Clerk Nova Javier, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Major Dave Davis called in and gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the May 28, 2020, regular meeting and June 2, 2020, special meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

III. PERSONS TO BE HEARD

a. Public Hearing: Resolution No. 2020–15, Amending Section 1 (Airport Facilities), Section 7 (Fire Department), Section 11 (Library Services), Section 12 (Parks And Recreation), And Section 13 (Police) of the Schedule of Fees, Charges, and Tariffs

The City sets its fees and charges for various services by a resolution of the Council. The Council has requested a public hearing prior to amending fees, which is scheduled as New Business item V. c, Resolution No. 2020–15, Amending Section 1, (Airport), Section 7 (Fire), Section 11 (Library Services), Section 12 (Parks and Recreation), and Section 13 (Police) of the Schedule of Fees, Charges and Tariffs. The proposed fee changes are recommended to become effective July 1, 2020.

Mayor Branson opened, closed and re-opened the regular meeting after there was no public testimony.

b. Public Hearing: Resolution No. 2020-16, Amending Section 9 (Harbor Fees) and Postponing the Implementation of the Scheduled Rate Increase for Six Months and Replacing Kodiak Tariff No. 12 by Adopting Port Of Kodiak Tariff No. 13

The City sets its fees, charges, and tariffs for various services by a resolution of the Council. The Council has requested a public hearing prior to amending fees, which is scheduled as New Business item V. d, Resolution No. 2020–16, Amending Section 9, (Harbor) and adopting Port and Harbor Tariff No. 13.

The Harbor Fees were separated from the other fees due to the postponement of the implementation effective January 1, 2021 per request of the Council.

Mayor Branson opened, closed and re-opened the regular meeting after there was no public testimony.

b. Public Comments

Kodiak Island Borough School District Activities Director **Debbie Rohrer** via telephone said she is asking for financial support for students extracurricular activities due to COVID-19. She said a majority of the previous financial support has come from Kodiak’s small businesses; however, due to the economic impact of the coronavirus this is not feasible.

Colleen Nevin via telephone stated she is in support of a bear proof roll-cart for the Hillside and Selief area residents.

IV. UNFINISHED BUSINESS

a. Second Reading and Public Hearing, Ordinance No. 1398 Establishing Supplemental Appropriation No. 1 to the Budget for the Fiscal Year Commencing on the First Day of July 2019 and Ending on the Thirtieth Day of June 2020

Mayor Branson read Ordinance No. 1400 by title. Ordinance No. 1400 provides for the adoption of the City of Kodiak’s FY 2021 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2020, and June 30, 2021. The budget document also establishes an operating and capital expenditure plan for FY2021 that is based on staff’s assessment of operational and community needs and the Council’s FY2021 budget goals. Staff made the FY2021 budget presentation to Council and the public during a special budget work session on April 14, 2020. The Council further discussed the budget at the work sessions of April 22, 2020, and May 26, 2020.

Councilmember Davidson MOVED to adopt Ordinance No. 1400.

Councilmember MOVED to amend Ordinance No. 1400 by substitution of Ordinance No. 1400 (SUB).

Councilmember Whiddon said this allocation of funding for annexation in the amount of \$125,000 was added to the FY2021 budget.

The roll call vote on the amendment was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

Mayor Branson closed the regular meeting, opened and closed the public hearing, and after no public testimony, she reopened the regular meeting.

The roll call vote on the main motion as amended was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

V. NEW BUSINESS

a. **First Reading, Ordinance No. 1402, Authorizing a Contract With the Kodiak Historical Society to Operate the Kodiak History Museum Through June 30, 2022**

Mayor Branson read Ordinance No. 1402 by title. The City has provided funding to the Kodiak Historical Society (KHS) to help cover operating costs of the Kodiak History Museum (formerly known as Baranov Museum) for many years. In 2017, KHS requested that the City enter into a multi-year operating agreement or contract with them for the services provided at the Kodiak History Museum. The current contract expires June 30, 2020. Ordinance No. 1402 will authorize a new two-year agreement from July 1, 2020, through June 30, 2022. Based on City Charter requirements and previous legal advice, the contract approval is made by Council through the ordinance process. All of the terms in the new contract are the same as the existing contract, but the annual funding level will be set in the FY2021 and FY2022 budgets.

Councilmember Haines MOVED to pass Ordinance No. 1402 in the first reading and advance to second reading and public at the next regular or special meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

b. **Resolution No. 2020–15, Amending Section 1 (Airport Facilities), Section 7 (Fire Department), Section 11 (Library Services), Section 12 (Parks And Recreation), And Section 13 (Police) of the Schedule of Fees, Charges, and Tariffs**

Mayor Branson read Resolution No. 2020–15 by title. The City sets its fees and charges for various services by a resolution of the Council. It is important to review and adjust the fee schedule on a regular basis to ensure the City is receiving adequate revenues with which to provide services. The City Council identified the importance of an annual review and update of the schedule of fees and charges by including this as a budget goal since FY2011. Staff completed the review and submitted a list of proposed changes to fees pertaining Section 1 (Airport Facilities), Section 7 (Fire Department), Section 11 (Library Services), Section 12 (Parks and Recreation), and Section 13 (Police). The proposed fee changes are recommended to become effective July 1, 2020.

The Harbor Fees will be presented in a separate resolution due to the postponement of the implementation effective January 1, 2021 per request of the Council.

Councilmember Davidson MOVED to adopt Resolution No. 2020–15.

Councilmember Davidson MOVED to amend Resolution No. 2020-15 by substitution of Resolution No. 2020–15 (SUB).

The roll call vote on the amendment was Councilmember Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

The roll call vote on the main motion as amended was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

c. Resolution No. 2020-16, Amending Section 9 (Harbor Fees) and Postponing the Implementation of the Scheduled Rate Increase for Six Months and Replacing Kodiak Tariff No. 12 by Adopting Port Of Kodiak Tariff No. 13

Mayor Branson read Resolution No. 2020–16 by title. The City sets its fees, charges, and tariffs for various services by a resolution of the Council. It is important to review and adjust the fees, charges, and tariff schedule on a regular basis to ensure the City is receiving adequate revenues to provide services. These Harbor fees are presented in this separate resolution due to the postponement of the implementation effective January 1, 2021 per request of the Council.

Resolution No. 2020–16 provides necessary staff straight time and overtime adjustments, the fee schedule will remain the same at FY2020 rates through January 1, 2021, due to the coronavirus pandemic. There have been a few fees that have been rounded to the nearest cent for ease of harbor billing to comply with KCC 18.28.130 of two equal installments. The Port and Harbor tariff's expired in 2019 and it is imperative that rates be established to maintain competitive rates to operate the Harbor's piers, these tariffs have also been included in the resolution.

Councilmember Walker MOVED to adopt Resolution No. 2020–16.

Councilmember Whiddon commented on the postponement of the harbor rates due to the COVID-19. He provided a fisheries update.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

d. Authorization to Cancel the July 9 and August 13, 2020, Regular Meetings and Authorize the City Manager to Schedule a Special Meeting if Needed

The regularly scheduled Council meetings for July and August may be canceled to reflect the summer meeting schedule. Staff discussed the meeting schedule with the Council at the May 26, 2020, work session, and Council recommended canceling the July 9 and August 13, 2020, regular meetings and scheduling a special meeting if needed.

Councilmember Bishop MOVED to cancel the July 9 and August 13, 2020, regular meetings and authorize the City Manager to schedule a special meeting if needed.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Haines, Walker, and Whiddon in favor. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Tvenge said upon on adoption of Resolution No. 2020-14, Accepting Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from the Alaska Department of Commerce, Community and Economic Development in the amount of \$11,986,902.51 for costs that are for necessary expenditures CARES was submitted last week. He stated there will be three installments to the City of these funds. He spoke of the three new additions to the City's management team; Finance Director Julie Liew, Engineer Matt Holmstrom, and Harbormaster Michael Sarnowski. He said the City is preparing a list of Public Works employees for the Alaska Labor Relations Agency through the State of Alaska for a union petitioner.

b. City Clerk

City Clerk Javier summarized the scheduled upcoming virtual June work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson welcomed the new City staff. She said the CARES Act funds will be received by the City and she said the City welcomes suggestions and referred the public to the City's website for comments. She stated that the Chief of Police Putney recently provided the Mayor and Council a written overview of Kodiak Police Department policies and practices with the recent lower 48 civil unrest and local protest. She said the information was well articulated and suggested he share the same information with KMXT during their Lowdown session.

VIII. COUNCIL COMMENTS

Councilmember Davidson welcomed all the new employees. He congratulated the 5 and 10 year pin recipients and their contribution to the City. He encouraged the public to wear their masks.

Councilmember Whiddon welcomed the new Engineer and Finance Director. He thanked the staff for their work on the budget. He gave an update that the Kodiak Economic Development Corporation (KEDC) and stated they received 242 small business grant applications and expect they may receive additional ones by mail. He said the Review Committee will meet next week and he said the \$2.4 million will be allocated first before receipt of the remaining CARES funds. He commented on the review of applications, stating it is humbling and gut wrenching. He said being closed for two-months has really been impacted. He spoke of canceled seasons and businesses. He shared that he provided a public testimony to the Borough regarding CARES funds. He said from KEDC Aimee Williams, Sarah Phillips and Mark Anderson have been very dedicated and he thanked the Council for their support.

Mayor Branson thanked Councilmember Whiddon and said he will be providing a webinar next week with the Foraker Group on the model they have used for assisting the local community during this time of economic hardship. Councilmember Whiddon said the model they used is a template used by many communities.

Councilmember Haines said Kodiak recently had the third case of COVID-19. He reminded citizens to stay a fathom apart.

Councilmember Arboleda welcomed the new City employees. She thanked the department heads and staff for their work contributions.

Councilmember Bishop was not available for comments.

Councilmember Walker welcomed Matt, Michael, and Julie. He thanked all the department heads for their work as we get back to normalcy. He wished the fishing fleet safety and he thanked the Council for their work.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Davidson, Haines, Walker, and Whiddon in favor. Councilmember Bishop was absent. The motion passed.

The meeting adjourned at 8:20 p.m.

CITY OF KODIAK



MAYOR

ATTEST:


CITY CLERK

Minutes Approved: June 25, 2020