

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, APRIL 12, 2012
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Gabriel T. Saravia, Mark Anthony G. Vizcocho, and John B. Whiddon were present and constituted a quorum. City Manager Aimée Kniazowski, City Clerk Debra L. Marlur, and Deputy Clerk Matthew Gandel were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blackater gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the March 8, 2012, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Child Abuse Prevention Month

Mayor Branson read the proclamation, which urges all citizens to increase their participation in efforts to prevent child abuse, thereby strengthening the communities in which we live.

Mayor Branson presented the proclamation to Jessica Schilleci and Sandra Wilkins of the Kodiak Women's Recourse and Crisis Center.

b. Proclamation: Sexual Assault Awareness Month

Councilmember Vizcocho read the proclamation, which encourages all Alaskans to support local activities and programs that assist victims of sexual assault and to learn more about the pervasiveness of sexual assault in Alaska, so we may eliminate this heinous crime.

Mayor Branson presented the proclamation to Jessica Schilleci and Sandra Wilkins of the Kodiak Women's Recourse and Crisis Center, who thanked the Council and said both proclamations sent a strong message of support for the victims of child abuse and sexual assault.

c. Proclamation: Month of the Military Child

Councilmember Whiddon read the proclamation, which encourages all citizens to show appreciation and understanding to the military children in our communities and recognize their courage, sacrifice, heroism, and continued resilience.

Mayor Branson presented the proclamation to Vanessa Bryant, Family Resource Specialist at the Coast Guard Work-Life Office, who said the proclamation demonstrated the strength of the bond between Kodiak and the Coast Guard community.

d. Public Comments

Paul Converse, Kodiak Public Library Association Board Member and Chair of the Kodiak Public Library Building Committee (KPLBC), said the KPLBC had interviewed four different general contractors for the library project and was pleased to recommend Cornerstone General Contractors. He spoke in support of the contract for art and outreach services for Rise Alaska. He said site clearing had begun for the new library.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. First Reading, Ordinance No. 1296, Establishing Supplemental Appropriation No. 2 to the Budget for the Fiscal Year Commencing on the First Day of July 2011 and Ending On the Thirtieth Day of June 2012

Mayor Branson read Ordinance No. 1296 by title. It is customary for the City Council to approve at least one supplemental budget annually to authorize the adjustments of current revenues and expenses. This is the second supplemental for FY2012 and totals \$165,086. These adjustments are for operating funds as well as additions to project funds for grant revenues received and additional expenditures needed since the first supplemental budget amendment was approved in February 2012. This amendment also reverses the transfer of \$2.5 million in capital project funds from the fund balance of the General Fund and authorizes the capital funds to be taken from the Enhancement Fund.

Councilmember Davidson MOVED to pass Ordinance No. 1296 in the first reading and advance to second reading and public hearing at the next regular or special Council meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

b. Resolution No. 2012–10, Authorizing the City to Submit to the Qualified Voters of the City at the October 2, 2012, City Election the Question of Amending Article X, Section 2 of the Kodiak City Charter to Provide That the Term of Office of Mayor or Councilmember Begins the First Monday Following the Certification of the Election and Upon Taking the Oath of Office

Mayor Branson read Resolution No. 2012–10 by title. In early November 2011 the City Clerk discovered newly elected officials could not take office or take legislative actions following certification of the October election and taking the oath of office until a regular meeting occurring on the second or fourth Thursday of the month. Historically, the business of the regular meeting

on the second Thursday in November has been rescheduled to another day due to the Veterans Day holiday and the annual Alaska Municipal League training conference. The meeting scheduled on the fourth Thursday in November is always cancelled or rescheduled because it falls on Thanksgiving Day. The City Attorney recently clarified that meetings not held on the second or fourth Thursday of any month cannot be considered regular meetings, and the City Charter prohibits elected officials from taking office until the next regular meeting. Resolution No. 2012-10 would place a proposition on the October 2, 2012, ballot asking voters to authorize a Charter amendment which would change the term of office to begin the first Monday following certification of the election and upon taking the oath of office.

Councilmember Bishop MOVED to adopt Resolution No. 2012-10.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

c. Authorization of Bid Award for Baranof Park Improvements, Project No. 9001/12-05

Renovation of Baranof Park's track and field has been an ongoing effort for many years. The project was designed by D.A. Hogan and Associates, and the project was put out for bid on February 6, 2012. Bids were opened on March 8, 2012, and two bids were received, both above the \$3 million project budget. One bidder did not meet bidder qualifications as required in the bid documents and was notified their bid would not be considered. D.A. Hogan negotiated with the remaining bidder and was successful in obtaining a new base bid and additive alternates. This new base bid is just under the \$3 million project budget.

Councilmember Haines MOVED to authorize the bid award for the Baranof Park Improvement Project to Ohno Construction in the amount of \$2,996,811, with funds coming from the Parks and Recreation Capital Improvement Fund, Baranof Park Improvements, Project No. 9001/12-05.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

d. Authorization of a Professional Services Contract for Construction Manager/General Contractor Pre-Construction Services for the New Library, Project No. 6012

A Request for Proposals for Construction Manager/General Contractor (CMc) services for the new library project was issued on February 21, 2012, and nine proposals were received by the March 21, 2012, deadline. The Kodiak Public Library Building Committee formed a selection committee that met over two weeks to review proposals, interview the shortlisted firms, and recommend a contractor to the City Manager. The City Manager supports the selection committee's recommendation that Council authorize a professional services contract for CMc pre-construction services for the library project to Cornerstone General Contractors, Inc. for a guaranteed maximum price of \$37,760.

Councilmember Whiddon MOVED to authorize a professional services contract for CMc pre-construction services for the new library with Cornerstone General Contractors, Inc. for the

guaranteed maximum price of \$37,760, with funds coming from the Building Improvement Fund, New Library, Project No. 6012.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

e. Authorization of a Professional Services Contract for Art and Outreach Services for the New Library, Project No. 6012

The Kodiak public library project is in the schematic design phase, which is the best time to plan for and integrate art into the public spaces of the new facility. At the request of the Kodiak Public Library Association (KPLA), RISE Alaska submitted a proposal to help facilitate the identification and procurement of art for the new facility and to assist with public outreach. Staff supports the KPLA request to issue a professional services contract to RISE Alaska to assist the City with procurement of art for the new library and with public outreach during this phase of the library project.

Councilmember Davidson MOVED to authorize a professional services contract with RISE Alaska for public outreach and art procurement for the new library in an amount not-to-exceed \$24,150, with funds coming from the Building Improvement Fund, New Library, Project No. 6012.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

f. Authorization to Purchase a Backhoe for the Harbor Department

The Harbor Department needs to replace its 22-year-old backhoe. Unit # 39 has been in service well beyond its useful life expectancy and is no longer cost effective to maintain and operate. The Harbor department requests to replace the machine with a newer model “used machine.”

Councilmember Vizcocho MOVED to authorize the purchase of a used 2010 Case 580 M backhoe from Yukon Equipment, Inc. of Anchorage in the amount of \$89,615, with funds coming from the Boat Harbor Fund, Boat Harbor, Administration, Machinery and Equipment account.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

VI. STAFF REPORTS

a. City Manager

City Manager Kniazowski congratulated Mayor Branson on being awarded the Founders Award from the National Institute of Senior Centers and Councilmember Saravia on achieving a Platinum Certificate in the Certificate of Achievement in Leadership Program from the National League of Cities (NLC). She reported on the recent lobbying trip and legislative reception in Jeanu, saying both had been very successful. She said City staff would be making a presentation

to the Rasmuson Foundation for a potential grant for the new library project. She offered her deepest sympathies to the Coast Guard and the families involved in the recent deadly shooting.

b. City Clerk

City Clerk Marlar congratulated Mayor Branson and Councilmember Saravia on their recent achievements and informed the public of the next scheduled Council joint work session, work session, and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson congratulated Councilmember Saravia on his NLC achievement and Finance Director Mary Munk on receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). She said ComFish was currently underway and encouraged everyone to attend. She thanked Councilmember Haines for volunteering to serve on the joint City-Borough Fisheries Subcommittee. She thanked Senator Gary Stevens and Representative Alan Austerman for working to secure state funding for City projects. She said she had a chance to speak with Governor Sean Parnell about funding for the replacement of Pier III. She said her thoughts and prayers were with the families who had lost loved ones in the shooting at the Coast Guard base and with all Coast Guard members.

VIII. COUNCIL COMMENTS

Councilmember Vizcocho congratulated Mayor Branson and Councilmember Saravia on their achievements. He said attending the Juneau lobbying trip had been a good experience. He offered his condolences to the families who lost loved ones in the shooting at the Coast Guard base.

Councilmember Haines congratulated Mayor Branson and Councilmember Saravia and said his heart went out to the families affected by the tragedy on the Coast Guard base.

Councilmember Davidson congratulated Mayor Branson and Councilmember Saravia. He welcomed the members of student councils from around the state who were in Kodiak for the Alaska Association of Student Government's Spring Leadership Conference, and everyone who had come for ComFish.

Councilmember Whiddon complimented Finance Director Munk on receiving the GFOA budget award and said that the hard work of the Finance Department paid dividends to Kodiak. He said he was stunned and shocked to hear about the events at the Coast Guard base, and said it was a time for the community to pull together and show their support for the Coast Guard.

Councilmember Saravia congratulated Mayor Branson and Finance Director Munk on their achievements. He thanked everyone working to raise money to complete the new library project. He said he was happy that City staff and the contractor were able to work together to get the Baranof Park project under budget, and said he hoped if there were added costs that the City and Borough would share the financial burden. He offered his condolences to everyone involved in the shooting at the Coast Guard base and encouraged all citizens to offer their support to the families affected by the tragedy.

Councilmember Bishop congratulated Mayor Branson, Councilmember Saravia, and Finance Director Munk. He said he was happy to see the Baranof Park project getting started. He offered his condolences and prayers to the Coast Guard community.

IX. AUDIENCE COMMENTS

None.

X. ADJOURNMENT

Councilmember Whiddon MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, Vizcocho, and Whiddon in favor. The motion passed.

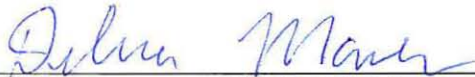
The meeting adjourned at 8:21 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: April 26, 2012

