

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 13, 2013
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Deputy Mayor John B. Whiddon called the meeting to order at 7:30 p.m. Councilmembers Charles E. Davidson, Gabriel T. Saravia, and Richard H. Walker were present and constituted a quorum. Mayor Pat Branson and Councilmembers Terry J. Haines and Randall C. Bishop were absent. City Manager Aimée Kniazowski, City Clerk Debra L. Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Deputy Mayor Whiddon led the Pledge of Allegiance. There was no invocation.

II. PREVIOUS MINUTES

Councilmember Walker MOVED to approve the minutes of the May 23, 2013, regular meeting as presented.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Filipino American Heritage Month

Councilmember Walker read the proclamation that urges all citizens to participate in the festivities celebrating the rich heritage and traditions of the Philippine Islands.

Mary Guiles-Hawver, President of the Filipino Association, thanked for the Council and the Kodiak community for their continued support of the Filipino community. She invited the Council and the community to a celebration of heritage on June 15, 2013.

b. Public Comments

Rick Langfitt thanked the Council for their support of the Baranof Improvement project. He supports the recommendation of the Parks and Recreation Advisory Board to continue field improvements. He said the American Legion program is starting this year and 18 youth will play in the league this summer. He gave a schedule for the June and July games.

IV. UNFINISHED BUSINESS

- a. Second Reading and Public Hearing, Ordinance No. 1309, Levying Taxes and Appropriating Funds for the Expenses and Liabilities of the City of Kodiak for the Fiscal Year Commencing on the First Day of July 2013 and Ending on the Thirtieth Day of June 2014**

Deputy Mayor Whiddon read Ordinance No. 1309 by title. Ordinance No. 1309 provides for the adoption of the City of Kodiak's FY2014 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2013, and June 30, 2014. The budget document also establishes an operating and capital expenditure plan for FY2014 that is based on staff's assessment of operational and community needs and the Council's FY2014 budget goals.

Councilmember Davidson MOVED to adopt Ordinance No.1309.

Deputy Mayor Whiddon closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

V. NEW BUSINESS

a. Authorization of Change Order No. 6 for Baranof Park Improvements Project, Project No. 12-05/9001

The City of Kodiak holds an open contract with DA Hogan and Ohno Construction both of whom performed all work to date on the Baranof Park Improvement Project and are familiar with the site conditions and project scope. Based on the presentation to Council by the Parks and Recreation Advisory Board, staff recommends the City move forward with installation of synthetic turf in the baseball outfield during construction season. This work will be accomplished by Change Order No. 6 to Ohno Construction for all anticipated improvements related to the mobilization, site preparation, and related improvements to the baseball outfield.

Councilmember Walker MOVED to approve Change Order No. 6 to Ohno Construction in the amount of \$1,526,600, with funds coming from the Parks Capital Improvement fund, Baranof Park Improvements, Project No. 12-05/9001 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

b. .Authorization of Contract Amendment for Baranof Park Design, Project No. 12-05/9001

The City of Kodiak holds an open contract with DA Hogan who has performed all engineering and design work on the Baranof Park Improvement Project and is familiar with the site conditions and project scope. DA Hogan has prepared a revised scope of services and fees to perform design and construction oversight for the addition of synthetic turf in the baseball outfield.

Councilmember Davidson MOVED to approve the amendment to the professional services contract with DA Hogan & Associates in the amount of \$65,000 for Baranof Park design and project management services, with funds coming from the Parks Capital Improvement fund, Baranof

Park Improvements, Project No. 12-05/9001 and authorize the City Manager to execute the agreement on behalf of the City.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

c. Authorization of FY2014 Special Services Contract With Alaska Department of Public Safety

The Alaska Department of Public Safety requests the renewal of its contract with the City to provide services that support the mission and operations of the Alaska State Troopers and Alaska Wildlife Troopers in Kodiak. In exchange for providing these services, the Department will compensate the City in the amount of \$78,750 for FY2014.

Councilmember Davidson MOVED to authorize the FY2014 Special Services Contract with the Alaska Department of Public Safety, Division of Alaska State Troopers, and authorize the City Manager to sign the contract on behalf of the City.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

d. Authorization of Bid Award for FY2014 Sodium Chloride

Each year Public Works orders deicing salt to mix with ¼ inch rock chips for winter deicing and traction control on City streets and parking lots. The quantity of product requested is based on the remaining stock on hand and the previous winter's consumption. Last winter was a normal winter, and salt use was consistent with that of previous winters. Based on this, the bid quantity for FY2014 was 275 tons, the same quantity as the last three years. Two bids were received at the bid opening on May 28, 2013.

Councilmember Walker MOVED to award the FY2014 sodium chloride bid to Round Butte Products in the amount of \$90,686, with funds coming from the FY2014 Public Works Department, Street Supplies account.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

e. Authorization of Bid Award for FY2014 Petroleum Products

Each year the Public Works Department issues bids for the City's petroleum products. Bids for the FY2014 petroleum products were opened on May 28, 2013. Two bids were received. Petro Marine Services was the lowest bidder for all petroleum products.

Councilmember Walker MOVED to award the City's FY2014 petroleum products bid to Petro Marine Services as follows: diesel ultra low sulfur, \$3.751; gasoline, \$3.581, heating fuel #2, \$3.751; and heating fuel #1, \$3.901.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

f. Authorization of Emergency Engineering and Construction Services for Shelikof Street Pedestrian Improvement Project, Project No. 13-10/8016

The Shelikof Street Pedestrian Improvement project was awarded to Brechan Enterprises Inc. in September 2012. The major rock cut that was a critical part of the project was completed in mid-May. Roughly one week later, on the night of May 20, there was a rock slide that occurred just below the Petro Star fuel tanks. The geo-tech report on this project indicated that rock should have remained stable. However, a small fault was found visible behind the surface in the area of failure that was not visible from the surface before the slide.

Councilmember Davidson MOVED to authorize an emergency engineering and construction services contract for the Shelikof Street Pedestrian Improvements, Project No. 13-10/8016, with Golder Associates Inc. in an amount not to exceed \$600,000, with funds coming from Harbor Cargo Development Fund, Project No. 13-10/8016, the Street Improvement Project, Project No. 5031, and the Pavement Repair Project, Project No. 5025 and authorize the City Manager to execute the contract on behalf of the City.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniazowski indicated that Kris Lund, Public Works Maintenance Supervisor will be leaving the City at the end of June after 25 years of service. Library Director Joe D'Elia is also leaving in June after 13 years of service. She thanked them both for their service and said it will be difficult to replace their time and years of service.

She met with Patrick Kemp, Department of Transportation (DOT) Commissioner and Reuben Yost, DOT Deputy Commissioner and discussed the Chiniak road project, Transportation Infrastructure and Innovation Act, and the ferry delay. The Tustemena will be delayed until the end of July. They also discussed the Pillar slide area and the need to finish the investigation of its stability. The Commissioner advised that no action should be taken on the bike path at this time because they are reviewing the Moving Ahead for Progress in the 21st Century Act (MAP-21). This will further determine how the new rules will affect the State Transportation Improvement Plan.

Manager Kniazowski and Mayor Branson will meet with NOAA on June 20, 2013, to discuss the impacts of the fisheries management changes in Kodiak. NOAA is researching the resistance and vulnerability of changes in fisheries management. Manager Kniazowski has spent time finalizing the classification and compensation study, which includes updating the job descriptions and change of status forms. The job description and status changes will be sent to employees June 14, 2013. The Madsen Justice Center dedication is occurring on June 14, 2013, at the Alaska Court house at 7 p.m.

Manager Kniazowski and staff continue to work on the composting issues. They have consulted with Sara Barton on a composting education and outreach program.

b. City Clerk

City Clerk Marlar informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Deputy Mayor Whiddon reported Mayor Branson was out of town and would return the following Monday.

VIII. COUNCIL COMMENTS

Councilmember Walker thanked Manager Kniazowski and Finance Director Munk and the staff for their work on the budget. He thanked Public Works Supervisor Kris Lund for his service and Library Director Joe D'Elia. He encouraged everyone to enjoy the beautiful weather.

Councilmember Davidson thanked everyone involved in the Parks and Recreation projects, including Kodiak's senator and representative, and he looks forward to its completion this October. He voiced his appreciation for the team work and commitment displayed for the Parks and Recreation construction and Library projects. He wished everyone a good summer.

Councilmember Saravia thanked Manager Kniazowski and Finance Director Munk for their work on the budget and commented on the continuation of services provided with budget reductions. He said the citizens of Kodiak and the City's staff working together has allowed for the new Library and Parks and Recreation projects to move forward.

Councilmember Whiddon reiterated the Filipino American heritage celebration that will occur this weekend. He thanked Finance Director Mary Munk, Harbormaster Marty Owen, Engineer Glenn Melvin, Chief of Police T.C. Kamai, and Fire Chief Rome Kamai for taking time out of their schedules to be available to answer questions on the budget. He told Councilmember Davidson to have safe travels to Switzerland and wished Councilmember Walker a Happy Birthday.

IX. AUDIENCE COMMENTS

None.

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

The meeting adjourned at 8:26 p.m.

JUNE 13, 2013

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CITY OF KODIAK

Pet Branson

MAYOR

ATTEST:

Debra Mankin

CITY CLERK

Minutes Approved: