

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 27, 2013
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Terry J. Haines, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmember Charles E. Davidson was absent. City Manager Aimée Kniaziowski, City Clerk Debra L. Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the June 13, 2013, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

None

IV. UNFINISHED BUSINESS

a. Resolution No. 2013–11, Authorizing the Issuance of a Permit to the Kodiak Chamber of Commerce for Use of City Property for a Community Market

Mayor Branson read Resolution No. 2013–11 by title. In February and March of this year, the Kodiak Chamber of Commerce requested permission to host a community market on Saturdays at the spit during the summer months. The Chamber later contacted City staff and asked to withdraw their request for a permit for the use of City property because they lost the contractor that was going to organize and run the market.

Councilmember Walker MOVED to postpone Resolution No. 2013–11 indefinitely.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

V. NEW BUSINESS**a. Resolution No. 2013–17, Documenting the Kodiak Fisheries Work Group’s Scope and Authority**

Mayor Branson read Resolution No. 2013–17 by title. This resolution identifies the composition of the jointly formed Kodiak Fisheries Work Group (KFWG) and formalizes their role and authority as they work on fisheries related issues for the Kodiak community. The resolution was drafted by the KFWG and presented to the joint work session of the City and Borough on May 28, 2013, where officials agreed with the contents and agreed to bring the resolution to the respective bodies for adoption.

Councilmember Bishop MOVED to adopt Resolution No. 2013–17.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

b. Resolution No. 2013–18, Declaring the City of Kodiak a Purple Heart City

Mayor Branson read Resolution No. 2013–18 by title. Chapter 663 of the Military Order of the Purple Heart contacted Mayor Branson by mail in April to inform her of the Purple Heart movement, which recognizes the service and sacrifice of military men and women who have been wounded in combat. At least one borough and five cities in Alaska have passed resolutions declaring their communities as Purple Heart cities.

Councilmember Haines MOVED to adopt Resolution No. 2013–18.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

c. Authorization of Amendment No. 3 to the Professional Services Contract for Design Services for Pier III, Pier III Replacement, Project No. 8013/11-07

Amendment No. 3 to the professional services contract with PND Engineers Inc. is for design and permitting services associated with the Pier III Replacement project. PND Engineers Inc. submitted a proposal to perform design and permitting. The proposal is divided into two components, Full Design Fixed Price Scope in the amount of \$633,825, and Permitting Time & Materials (T&M) Scope in the amount of \$108,450, for a total of \$742,275.

Councilmember Bishop MOVED to authorize Amendment No. 3 to the professional services contract with PND Engineers, Inc. for design and permitting work associated with Pier III Replacement in the amount of \$742,275, with funds coming from the Cargo Development Fund, Pier III project, Project No. 8013/11-07 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

d. Authorization of a Five-Year Regional and Community Jail Contract

The Alaska Department of Corrections (DOC) has proposed the continuation of the professional services contract with the City to provide Regional and Community Jail Services for persons held for violations of State law. Unlike past years where the term of the contract was for one year, the DOC is proposing that the contract term be changed to five years. The contract amount for the term beginning on July 1, 2013, is \$1,208,290. The DOC guarantees that it will automatically provide an inflation adjustment at the start of FY2015 (July 1, 2014) and that additional inflation adjustments will be provided annually at the beginning of each fiscal year through the life of the contract. Inflation adjustments will be calculated in accordance with the percentage change in the U.S. Department of Labor Consumer Price Index (CPI) and Geographical Differential as specified in A.S. 14.17.460.

Councilmember Haines MOVED to authorize the five-year professional services contract for Regional and Community Jail services with the Alaska Department of Corrections for a period commencing on July 1, 2013, and ending on June 30, 2018, in the amount of \$1,208,290 for the first year, with guaranteed annual inflation adjustments each year of the contract thereafter, and authorize the City Manager to sign the contract on behalf of the City.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

e. Authorization of Chamber of Commerce Economic Development Agreement

The City contracts with the Kodiak Chamber of Commerce for economic development activities that benefit the community. The Chamber's Economic Development Specialist (EDS) position is funded by both the City and the Borough through similar contracts. The EDS duties include involvement in the Kodiak Fisheries Advisory Committee (KFAC), the organization and facilitation of the Kodiak Comprehensive Economic Development Strategy (CEDS) Committee, active involvement in the Southwest Alaska Municipal Conference, and work with the Kodiak Island Convention and Visitors Bureau.

Councilmember Whiddon MOVED to authorize the FY2014 Economic Development Agreement with the Kodiak Chamber of Commerce in the amount of \$45,000, with funds coming from the General Fund, Non-Departmental, Administration, Contributions account and authorize the Manager to sign the contract for the City.

Councilmember Bishop MOVED to postpone the vote on the Economic Development Agreement until a future meeting following review of Kodiak economic development options by the Kodiak Chamber of Commerce.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion to postpone passed.

f. Authorization of Extension of Office Use Agreement With the Maritime Museum

The City Council has provided office space at the St. Herman Harbor support building to the Kodiak Maritime Museum at no cost since 2002. The same office space is shared with Harbor staff, who work in St. Herman Harbor. Additionally, the building houses the St. Herman Harbor maintenance shop and public restrooms. Extension of this office use agreement through June 2014 has been requested by the Museum.

Councilmember Walker MOVED to authorize the FY2014 Office Use Lease Extension Agreement with the Kodiak Maritime Museum and authorize the City Manager to sign the agreement on behalf of the City.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

g. Advisory Board Appointments

One position became vacant on the Parks and Recreation Advisory Board when Charlie Powers was hired as the Parks and Recreation Director. Additionally, as provided in their bylaws, the Port and Harbors Advisory Board (PHAB) has requested that the Council declare the PHAB Alternate No. 2 seat, presently held by John Lyman, vacant because Mr. Lyman has missed more than three consecutive meetings since his appointment. The Council has the authority to declare advisory board seats vacant, and appointments to most of the City's advisory boards are made by the Mayor and confirmed by the Council. Mayor Branson appointed Amy Fogle to the regular seat on the Parks and Recreation Advisory Board that expires December 31, 2013.

Councilmember Whiddon MOVED to declare the Port and Harbors Advisory Board Alternate No. 2 seat vacant and confirm the Mayoral advisory board appointment as stated.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniazowski shared that Sergeant Tom Maloney will retire at the end of July. She wished him well. She stated Public Works Supervisor Kris Lund is also retiring, and he was presented with his 25 year pin earlier in the day. Manager Kniazowski indicated that it will be difficult to lose the institutional knowledge with several long-term employees retiring.

Manager Kniazowski and Mayor Branson met with Amber Hines, researcher with NOAA, regarding the impact to Kodiak of fisheries management changes.

Manager Kniazowski indicated that the results of the classification and compensation study were implemented last week for all full time employees. The job descriptions and classification of position(s) have been changed. She will continue to work on the temporary employee status changes. She stated that the implementation has gone well.

Kodiak Public Library Association (KPLA) has raised over \$500,000 for the construction of the new Public Library and presented the City of Kodiak with a ceremonial check for \$550,000 last week, which was accepted by outgoing Library Director Joe D'Elia. Manager Kniaziowski will cover the Library Director position until the position is filled.

Manager Kniaziowski indicated that the Pier III presentation will be scheduled for the next Council work session. Harbormaster Marty Owen, Engineer Glenn Melvin and Manager Kniaziowski will meet with Project Manager Jim Lowell with the Alaska Department of Transportation (DOT) to discuss Pier I (ferry dock). There is a draft memorandum of agreement that will be worked on with DOT and will be shared at a later date. There was an inquiry on the funding levels that the DOT contributed to the jail; Manager Kniaziowski would email the Council this information.

b. City Clerk

City Clerk Marljar informed the public of the next scheduled Council work session and regular meeting. Clerk Marljar announced that the Clerk's Office will begin working on election materials. The two-year Mayoral seat and two three-year Councilmember seats will be up for election in October. She announced that candidate petition packets will be available in the Clerk's Office beginning July 22, 2013.

VII. MAYOR'S COMMENTS

Mayor Branson thanked Public Works Maintenance Supervisor Kris Lund, Sergeant Maloney, and Library Director Joe D'Elia for their service and wished them well during retirement. She commented on the difficulty of replacing long term employees in an organization. Mayor Branson voiced appreciation of the progress of the Pier III and the new Library projects. Mayor Branson thanked Deputy Mayor Whiddon for covering for her during the last regular meeting. She congratulated Councilmember Bishop for the 35th anniversary of the MECCA. She wished everyone a happy Fourth of July. Mayor Branson thanked Manager Kniaziowski and staff for their work on the implementation of the compensation and classification study.

VIII. COUNCIL COMMENTS

Councilmember Walker congratulated Sergeant Maloney and Public Works Maintenance Supervisor Kris Lund on their retirement. He wished everyone a happy Fourth of July and a safe holiday weekend. He reminded the community of safe boating and emphasized the usage of life jackets, noting the Kodiak Auxiliary could be contacted for more information.

Councilmember Haines thanked Sergeant Maloney and Public Works Maintenance Supervisor Kris Lund for their hard work and years of service. He commented that KPLA should be a model for success and congratulated them for their work and ongoing efforts. He thanked Joe D'Elia for his contributions to the new Library. He encouraged anyone that is interested to attend the City and Borough Fisheries Work Group meetings. The next meeting is scheduled for July 8, 2013, at 8:30 a.m. in the Borough Conference room.

Councilmember Whiddon congratulated Sergeant Maloney on his retirement and his gracious demeanor over the years, which helped make Kodiak a safer place. He indicated that the work

that KPLA displayed will be a model for the future establishments. He commented that the salmon season was going on and he hoped it was a robust season. He thanked Manager Kniazowski and staff for the implementation of the compensation and classification study.

Councilmember Saravia thanked those who are retiring and said he appreciated their service and dedication to the City. He thanked Police Chief T.C. Kamai for his work on the new jail contract. He wished everyone a happy holiday. He commented on the fishing season.

Councilmember Bishop thanked Manager Kniazowski for meeting with him to update him on the City business he missed while he was out. He thanked Sergeant Maloney for his service. He said the proposed Downtown Revitalization Committee is a great first step to improving the downtown area. He thanked Mayor Branson on the recognition of his business anniversary. He wished everyone a happy Fourth of July.

IX. AUDIENCE COMMENTS

Rick Kniazowski thanked the Council for listening to Horizon Lines staff on the Pier III project. He is available to answer questions and provide tours of the current facilities if anyone is interested.

X. ADJOURNMENT

Councilmember Whiddon MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Haines, Saravia, Walker, and Whiddon in favor. Councilmember Davidson was absent. The motion passed.

The meeting adjourned at 8:10 p.m.

CITY OF KODIAK

Pat Branson
MAYOR

ATTEST:

Debra Mackay
CITY CLERK

Minutes Approved: July 11, 2013

