

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, SEPTEMBER 12, 2013
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmember Terry J. Haines was absent. City Manager Aimée Kniazowski, City Clerk Debra L. Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the August 8, 2013, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Recognizing Kodiak's Seafood Processing Workers

Councilmember Whiddon read the proclamation, which recognizes the hard work of seafood processing workers and the positive contribution they make to the community.

Mayor Branson and Councilmembers Saravia and Whiddon handed out the proclamations, t-shirts, and sweatshirts to the following cannery representatives; **James Portillo**, Alaska Pacific Seafoods; **Tony Ozaball**, Ocean Beauty Seafoods; **Flor Samia**, Trident Seafood Corporation; and **Isaac Delrio**, Western Alaska Fisheries. John Whiddon accepted the proclamation for Pacific Seafoods. Global Seafoods North America and International Seafood of Alaska, Inc. were also presented a proclamation.

Mayor Branson expressed appreciation for the Kodiak's Seafood Processing Workers. She thanked Councilmember Saravia for organizing the recognition and for designing the t-shirts and sweatshirts that were handed out.

b. Proclamation: Declaring Hispanic Heritage Month

Mayor Branson read the proclamation, which urges all citizens to celebrate the rich history and recognize the important contributions of Hispanic Americans in Kodiak.

Gabriella Saravia accepted the proclamation.

c. Public Comments

None

IV. UNFINISHED BUSINESS

- a. Second Reading and Public Hearing, Ordinance No. 1311, Amending Kodiak City Code 5.40.010, Businesses on City Property Prohibited; Repealing and Reenacting Kodiak City Code Chapter 10.08, Motor Vehicle and Driving Offenses—Rules of the Road; Enacting Kodiak City Code Chapter 10.16, Stopping, Standing, and Parking; Repealing and Reenacting Kodiak City Code 10.40.010, Impoundment; Repealing Kodiak City Code 10.44.020, Failure to Obey Citation; Repealing and Reenacting Kodiak City Code 10.44.030, Vehicle and Traffic Offenses—Fine Schedule; to Provide for a Civil System for Parking Enforcement**

Mayor Branson read Ordinance No. 1311 by title. An amendment to District Court Criminal Rule 8 for minor offenses by the Alaska Supreme Court seriously impacted the police department's ability to enforce parking rules in the City. This ordinance creates a civil penalties section to remedy this and allow the Police Department to resume parking enforcement in the City. This ordinance also proposes increasing the fine amount for parking violations to \$20 per violation. This sum will enhance cost recovery and support a new civil penalties section of Code that City staff will administer. In addition, this ordinance adopts, by reference, Title 13 AAC Chapter 02, Motor Vehicle and Driving Offenses: Rules of the Road, and promotes consistency and continuity when enforcing all common driving offenses occurring within the City. Council reviewed Ordinance No. 1311 and advanced it to public hearing and second reading at the August 8, 2013, meeting.

Councilmember Davidson MOVED to adopt Ordinance No. 1311.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

V. NEW BUSINESS

- a. Resolution No. 2013–26, Appointing Members to the Kodiak Fisheries Development Association**

Mayor Branson read Resolution No. 2013–26 by title. The term for the joint City-Borough seat on the Kodiak Fisheries Development Association (KFDA) held by Stosh Anderson expired in July 2013. He sent an email to the Borough Clerk indicating his willingness to be reappointed to KFDA. The Borough Assembly made the reappointment at their August 15, 2013, meeting. The term for the City crab processor seat held by Mike Woodruff also expired in July 2013, and he has requested reappointment.

Councilmember Bishop MOVED to adopt Resolution No. 2013–26.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

b. Resolution No. 2013–27, Accepting a Legislative Grant for the Monashka Pumphouse Upgrades

Mayor Branson read Resolution No. 2013–27 by title. The Monashka reservoir and pumphouse provide the primary sources of water for the City of Kodiak’s public water system. The pumphouse was constructed in the early 1970s, and since that time only minor changes have been made, such as adding additional pumps and the replacement of the original motor start systems. The City did a feasibility study to evaluate the facility, and the final report concluded that the pumphouse could not be rebuilt due to structure deficiencies; it had to be replaced. The City Council identified the Monashka Pumphouse project as its No. 1 legislative funding priority for FY2014 and requested state funding assistance. The state legislature awarded the City an FY2014 legislative grant in the amount of \$500,000 to help fund the replacement.

Councilmember Whiddon MOVED to adopt Resolution No. 2013–27.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

c. Authorization of Vehicle Purchases for the Harbor and Public Works Departments

The Public Works Department budgeted for the replacement of an existing maintenance pickup and one one-ton flat bed chassis in FY2014. The Harbor Department budgeted to replace one existing pickup in the Boat Harbor Enterprise Fund for FY2014. The existing vehicles have been through a mechanical evaluation by the City maintenance shop and are recommended for replacement. The City advertised the bid for these replacement vehicles in July, and two bids were received on August 29, 2013.

Councilmember Davidson MOVED to authorize the purchase of vehicles from Kodiak Motors for a total amount of \$72,480 as follows: one half-ton 4x4 pickup and one one-ton 4x4 dual wheel chassis flatbed for a total of \$49,561, with funds coming from the Public Works Street Department, Machinery and Equipment Account and one half-ton 4x4 pickup truck for \$22,919, with funds coming from the Boat Harbor Enterprise Fund, Administration, Machinery and Equipment Account.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

d. Authorization of Change Order No. 7 for Baranof Park Improvement Project, Project No. 12-05/9001

The City of Kodiak holds a contract with Ohno Construction who has performed all the turf related work to date on the Baranof Park Improvement Project. Ohno is 90% complete on the final phase of Field Turf installation, which is on the Baranof multipurpose outfield. The project is

both on schedule and on budget. Over the course of the project this past summer, the City has accumulated various change proposals addressing unforeseen needs of the project. Although the specific changes were unforeseen in the design documents due to programming and site conditions, the amount needed to address a final change order was anticipated as a contingency value in the project budget. Change Order No. 7 represents the final effort for turf installation and contains all associated change proposals and is within the budgeted project contingency.

Councilmember Walker MOVED to authorize Change Order No. 7 for Baranof Park Improvement Project, Project No. 12-05/9001 with Ohno Construction in the amount of \$65,056.51, with funds coming from the Parks Capital Improvement Fund, Baranof Park Improvements, Project No. 12-05/9001, and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

e. Authorization of Amendment No. 2 to the Professional Services Contract for Biosolid Consultation, Project No. 7517

The City has been working on a solution for both temporary and long-term disposal of biosolids for multiple years. A sludge disposal study was conducted in 2008 to evaluate potential options, and later a pilot composting project was conducted in 2010 to verify the feasibility of composting the community's biosolids. The City contracted with CH2MHill for professional engineering support throughout the process. This second contract amendment will continue the current professional service agreement for continued support through final resolution of biosolid disposal.

Councilmember Whiddon MOVED to authorize Amendment No. 2 to the Professional Services Contract for Biosolid Consultation, Project No. 7517, with CH2MHill in an amount not-to-exceed \$85,000, with funds coming from the Sewer Capital Improvement Fund, Biosolid Management Project No. 7517 and authorize the City Manager to execute the amendment.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

f. Authorization of City Manager's Employment Contract

This action will authorize the City Manager's employment contract, which was negotiated following the changes to the City's Personnel Rules and Regulations (PR&R) when Ordinance No. 1307 became effective on June 1, 2013.

Councilmember Walker MOVED to authorize City Manager's employment contract, Record No. 210865, as negotiated on August 8, 2013.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniaziowski said she recently returned from the Aspen Institute with Mayor Branson and stated it was a wonderful experience.

Manager Kniaziowski said that Katie Baxter accepted a conditional offer as the Library Director and commented that she is a well qualified individual. She said she is pleased to announce the hire and stated the new director will be on site in October for the transition into the new Library.

Manager Kniaziowski announced that the Library grand opening is planned for December 9, 2013, and stated if there are any conflicts with this date to notify her by next Friday. The library will open for business the day after the grand opening.

Manager Kniaziowski said the Kodiak Island Borough Assembly prefers take action on the land agreement for the long-term biosolids disposal agreement prior to acting on the short-term agreement. She said the City will be able to move toward an action after the Borough's October 3, 2013, meeting.

Manager Kniaziowski said the bleachers for the Baranof Park have arrived and will be installed. She shared that Brechan Enterprises Inc. will pave Shelikof Street by Pier II, weather permitting, on Saturday and then Thorsheim Street on Sunday.

Manager Kniaziowski will be out of town next week from Tuesday through Thursday for a tour of biosolid facilities that are similar in size and design to prepare for a facility in Kodiak. She said there is a small group of six touring these facilities.

b. City Clerk

City Clerk Marlar said the City election is approaching, and the Clerk's Office will offer absentee in person voting beginning on Monday, September 16, 2013, in Room 217.

She said approximately 2400 official election pamphlets were mailed two weeks ago and indicated if City residents did not receive their pamphlet to contact the Clerk's office and a pamphlet will be mailed to them.

City Clerk Marlar informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson said she was at the Aspen Institute for two days for a think tank; she said that Jason Smart, Rasmussen Foundation, had put forth her name to attend. She stated mid-city Mayors were in attendance and there were case studies on transit, riverfronts and water case studies reviewed by experts. She took Kodiak's downtown revitalization project for review. She stated she will bring the information from the institute back to the Downtown Kodiak Revitalization Special Committee on September 23, 2013. She thanked the Rasmussen Foundation for recommending her to attend the Aspen Institute.

She shared her appreciation for the new library facility and the park projects.

Mayor Branson voiced appreciation to Chief of Police T.C. Kamai for his 25 years of service.

Mayor Branson thanked Senator Gary Stevens and Representative Alan Austerman for a successful lobbying effort to get the \$500,000, for Monashka pumphouse upgrades for the City and re-locating other funds.

She said it was an honor to have Councilmember Saravia be a part of the seafood worker recognition and thanked the seafood workers for their hard work.

Mayor Branson said she was pleased that there has been a transition for the City Manger and City Clerk from the salary schedule to contracts. She said they do an excellent job and, as professionals, this change was important.

VIII. COUNCIL COMMENTS

Councilmember Walker congratulated Chief of Police T.C. Kamai on his retirement and thanked him for his service. He said he was very appreciative for the transition from the salary schedule for the City Manager and City Clerk. He said the Baranof Park is one of the premier parks in the State of Alaska and shared his appreciation for the new Library. He thanked public employees for the work they do for the Kodiak community.

Councilmember Davidson thanked cannery workers for their contribution to the community. He thanked Chief of Police T.C. Kamai for his 25 years of service and for the positive difference he has made in the community. He commented on the progress of the Baranof Park and the new library.

Councilmember Whiddon expressed his appreciation for the emergency response system when he made a call to 911; he said the staff was prompt and professional. He thanked them for saving the building. He thanked Chief of Police T.C. Kamai for his service to the community. He thanked Councilmember Saravia for helping to recognize the seafood workers, because they make a huge impact to the community. He commented that the Fisheries Work Group recently met, and he is pleased with the work it does for the community. He recognized Public Works Director Mark Kozak for his professionalism and his performance.

Councilmember Saravia thanked Chief of Police T.C. Kamai for his service and said he hopes he continues to reside in Kodiak. He said that the quality of life is improved in Kodiak by the development of projects such as the park and new library. He said that composting was pursued to be cost effective for the community, and the City has been working on the project for several years. He said that all the decisions made by the Council are made in a collective and respectful manner. He said he was proud to be a cannery worker over the last 32 years and thanked the cannery workers within Kodiak. He said he was proud to be a Spanish American and live in such a beautiful and safe city.

Councilmember Bishop thanked Chief of Police T.C. Kamai for his years of service. He thanked the seafood processor workers, as well as the City department heads and staff, for their hard work and dedication.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

The meeting adjourned at 8:26 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK



Minutes Approved: September 26, 2013