

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, SEPTEMBER 26, 2013
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Gabriel T. Saravia, and Richard H. Walker were present and constituted a quorum. Councilmember John B. Whiddon was absent. City Manager Aimée Kniazowski, City Clerk Debra L. Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Haines MOVED to approve the minutes of the September 5, 2013, special meeting and the September 12, 2013, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Fire Prevention Week

Councilmember Bishop read the proclamation, which urges all citizens to check their kitchens for fire hazards, to always use safe cooking practices, and to support the many public safety activities and efforts of Kodiak's fire and emergency services. Fire Chief Rome Kamai accepted the proclamation.

b. Public Comments

Judi Kidder voiced her opinion regarding City sales tax charged by her ACS service provider. She requested that the City develop a form for citizens to claim a refund on the sales tax collected by ACS.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. Resolution No. 2013-28, Naming Election Workers for the October 1, 2013, Regular Municipal Election

Mayor Branson read Resolution No. 2013–28 by title, which names election workers and canvass board members for the October 1, 2013, regular municipal election.

Councilmember Davidson MOVED to adopt Resolution No. 2013–28.

Councilmember Haines read the names of the election workers as follows:

Precinct No. 820 (Kodiak No. 1) located at the Harbormaster Building: Merle Powell, Chair and Sandy Peotter, Co-chair; and Margaret Bosworth, Yvonne Boudreau, Cecelia Esparza, Angelito Llave, Ellen Lester, Barbara Marconi, and Gretchen Saupe as Judges.

Precinct No. 825 (Kodiak No. 2) located at the Teen Center: Esther Waddell, Chair and Richard Waddell, Co-Chair; and George Cusick, Ella Delos Santos, Heather Fincher, Gail Gainer, Marites Medina, Nita Nicolas, Patilou Peralta, and Helen Williams as Judges.

Receiving Board: Cathy Cordry, Mary Forbes, Marya Nault, and Susan Norton.

Canvass Board: Dick Ross, Gabriel Saravia, Michelle Shuravloff-Nelson, and Pat Szabo.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

b. Authorization of an Upgrade of the Stancil Multimedia Logging Recorder System

The Kodiak Police Department (KPD) Public Safety Answering Point (PSAP) relies on a Stancil Multimedia Logging Recorder System to record emergency and non-emergency telephone calls and radio traffic received at the PSAP. Due to a high volume of calls and radio traffic received, the current system is frequently overwhelmed and unable to make recordings. The proposed upgrades would increase the capability of handling the volume of calls and radio traffic received at the PSAP.

Councilmember Haines MOVED to authorize an upgrade of the Stancil Multimedia Logging Recorder System by WesTek Marketing in the amount of \$30,794, with funds coming from the Police Department Capital Improvements Fund and authorize the City Manager to execute the necessary documents.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

c. Authorization of Amendment No. 2 to Professional Services Agreement for Project Management for New Library, Project No. 6012

The library project will be complete in a few weeks. Throughout the construction process, the City has relied heavily on the professional services provided by ARCADIS (formerly RISE Alaska). This amendment will increase their fees by an additional \$29,945 to manage and facilitate the move from the old library to the new facility.

Councilmember Bishop MOVED to authorize contract amendment No. 2 to ARCADIS for Library Activation Services for the library project in the amount of \$29,945, with funds coming from the Building Improvement Fund, New Library Construction Project, Project No. 6012 and authorize the City Manager to sign the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniaziowski reported on a recent trip to four composting sites in Washington and Idaho with Todd Williams, CH2MHill; Peter Olsen, Quayanna Development Corp; City Engineer Glenn Melvin and Councilmembers Davidson and Haines. She said she appreciated the attendance of the Councilmembers during these site visits.

Manager Kniaziowski thanked Harbor Administrative Assistant Becky Beatty and Chief of Police T.C. Kamai for their service to the City. She said she will miss T.C.'s calm and professional demeanor and Becky's friendliness at the Harbor, and she wished them luck in their future endeavors.

She announced the grand opening for the Kodiak Public Library will be on December 9, 2013. She said the old library will close on October 17, 2013.

Manager Kniaziowski reported on staff and Councilmember attendance at a Solid Waste Advisory Board meeting and Monashka Service Area Board meeting where they discussed composting.

Manager Kniaziowski said she will prepare a presentation on biosolids for the October 8, 2013, work session. She announced that the regular meeting on October 10, 2013, will begin at 6 p.m., and the earlier starting time will enable the Mayor and Councilmembers to attend the Kodiak Island Borough Assembly meeting later that night where the long-term license agreement for class A composting will be discussed.

City Engineer Glenn Melvin gave an overview of the inspection results for the Kodiak Public Library.

Manager Kniaziowski gave several project updates. She said the Shelikof pedestrian pathway project is 99 percent complete; the Aleutian homes phase V project is 95 percent complete; the Monashka Bay pumphouse feasibility report is complete and the design recommendation will occur in October; the Pier I (ferry dock) design by the Alaska Department of Transportation is 95 percent complete; the channel dredging is near completion; and the shipyard is full.

b. City Clerk

City Clerk Marlar said the municipal election is October 1, 2013, from 7 a.m. until 8 p.m. She urged citizens to vote. She said the two precincts to vote for City elections are the Teen Center and at Fisherman's Hall. She said she appreciated the recognition of the election workers.

City Clerk Marlar informed the public of the next scheduled Council work session and regular meeting. She reiterated the regular meeting on October 10, 2013, will begin at 6 p.m.

VII. MAYOR'S COMMENTS

Mayor Branson announced that the Library Capital Campaign fund has hit the target of \$750,000 ahead of schedule. She thanked everyone for their donations and emphasized this was truly a community-wide effort.

She indicated that she received an email from Commissioner Patrick Kemp, Department of Transportation stating the Tustumena should be back in the water and resume service by October 20, 2013.

Mayor Branson shared that the Downtown Kodiak Revitalization Special Committee meeting was held on September 23, 2013, and has accumulated over 20 volunteers. She said the committee has formed three sub-committees: economic development, beautification and public space improvements, and social issues and public safety. She stated that the sub-committees will be meeting in October, and these meetings will be published and are open to the public.

She said there was a Housing Task Force meeting last week that facilitated good discussion with the Natives of Kodiak, USCG, developers and real estate agents.

Mayor Branson announced that the Kodiak Island Borough will celebrate their 50th Anniversary this Saturday from 3:30 p.m. to 5 p.m. at the Convention Center.

Mayor Branson thanked Councilmembers Haines and Davidson for touring the composting facility sites. She thanked Chief of Police T.C. Kamai and Harbor Administrative Assistant Becky Beatty for their years of service to the City, and she thanked the election workers for volunteering their time and service.

VIII. COUNCIL COMMENTS

Councilmember Bishop had no comments.

Councilmember Saravia thanked the audience for attending and participating during the meeting. He said the fishing season is slow at this time. He thanked Chief of Police T.C. Kamai for his 25 years of service and Harbor Administrative Assistant Becky Beatty for her service.

Councilmember Walker extended best wishes to Chief of Police T.C. Kamai and Harbor Administrative Assistant Becky Beatty and thanked them for their service. He asked the public to remember that Kodiak is losing daylight and to be cautious of children arriving and leaving school. He complimented the Baranof Park improvements; he said the bleachers looked great. He encouraged everyone to vote in the elections on Tuesday.

Councilmember Haines thanked Juddi Kidder for attending the meeting and making comments. He thanked Chief of Police T.C. Kamai and stated he is "one of a kind" and will be hard to replace. He thanked Harbor Administrative Assistant Becky Beatty for her service. He explained in

detail the options for biosolids that he viewed during the composting facility site visits. He said viewing the operations and the product was very useful. He expressed his appreciation for the City's pursuit to use composting to reduce the financial burden to the citizens.

Councilmember Davidson encouraged everyone to vote in the elections. He thanked the Rasmuson Foundation, Legislature, volunteers, and donators for the Kodiak Public Library. He said the composting site in Coeur d'Alene, Idaho, was impressive and has 25 years of experience. He emphasized that the City will take the necessary steps and processes to make sure all permits are met when a composting facility for Kodiak is established.

IX. AUDIENCE COMMENTS

Juddi Kidder expressed her concern about composting.

X. ADJOURNMENT

Councilmember Davidson **MOVED** to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

The meeting adjourned at 8:16 p.m.



CITY OF KODIAK

Pat Brown

MAYOR

ATTEST:

Debra Mankin

CITY CLERK

Minutes Approved: October 10, 2013