

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, MAY 22, 2014
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, and John B. Whiddon were present and constituted a quorum. Councilmembers Terry J. Haines and Richard H. Walker were absent. City Manager Aimée Kniazowski, Deputy Clerk Michelle Shuravloff-Nelson, and Assistant Clerk Catherine Perkins were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the April 21, 2014, special meeting and April 24, 2014, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Declaring Emergency Medical Services Week

Councilmember Whiddon read this proclamation, which urges residents to recognize the value and the accomplishments of emergency medical services providers.

Dan Farmer, Firefighter/EMT III, accepted the proclamation and thanked the Mayor and Council for their recognition and support.

b. Proclamation: Declaring Older Americans Month

Mayor Branson read this proclamation, which urges every citizen to recognize this year's theme focusing on injury prevention, "Safe Today. Healthy Tomorrow," and take time this month to celebrate older adults and the people who serve and support them as powerful and vital citizens who greatly contribute to the community.

Dave Blacketer accepted the proclamation and thanked the Mayor and Council for their continued support. He noted that senior citizens are involved in many local organizations around the City and said that they should be valued for their contributions and experience.

c. Public Hearing Resolution No. 2014-22, Amending Section 14, Utilities (Sewer), of the Schedule of Fees, Charges, and Tariffs

Mayor Branson read Resolution No. 2014-22 by title. The City sets its fees and charges for various services by a resolution of the Council. The proposed changes to fees pertain to the sewer rate increases. The sewer rate fee changes are proposed to take effect on July 1, 2014.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

d. Public Comments

Lucian Bernard spoke to the City Council about creating a half-way house for individuals who have been released from the local jail or state prison and have drug and alcohol problems. He said he has mentored many individuals over the years and has numerous ideas on how to help them transition back into society.

Drew Herman suggested taking down the “Dragør Denmark Sister City” sign out front of Borough Building and replacing it with a “Coast Guard City” sign.

IV. UNFINISHED BUSINESS

a. Authorization of Purchase of Replacement Chlorine Storage Tanks Tank Liner, Project No. 7030/11-08

The City’s water treatment process uses a chlorine solution that is generated on site and stored in a chlorine storage tank. The existing 3,000 gallon fiberglass storage tank is deteriorating and needs to be repaired or replaced. The motion to authorize this purchase was postponed at the December 12, 2013, meeting

Councilmember Davidson MOVED to amend the motion by striking storage tanks and inserting storage tank liner, striking Whitney Equipment Company quote and inserting Stein Industries proposal, and striking \$45,000 and inserting \$30,000.

The roll call vote on the amendment was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The amendment passed.

The roll call vote on the main motion was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion as amended passed.

b. Second Reading and Public Hearing, Ordinance No. 1316, Authorizing a Lease to Afognak Native Corporation of a 17,727 Square Foot (0.407 Acre) Portion of USS 4947 Located Adjacent To Tract D-1B

The Afognak Native Corporation has expressed interest in the purchase of City-owned land adjacent to their property on Near Island since 2009. Following a series of meetings with City staff starting in 2010, Afognak expressed the desire to acquire some or all of the land within Tract USS 4947. With Council’s decision to not sell City land, the discussions with Afognak turned to the idea of leasing property for the purposes of viewshed protection.

Councilmember Whiddon MOVED to adopt Ordinance No. 1316.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

c. Second Reading and Public Hearing, Ordinance No. 1318, Establishing Supplemental Appropriation No. 2 to the Budget for the Fiscal Year Commencing on the First Day of July 2013 and Ending On the Thirtieth Day of June 2014

The Supplemental Appropriation No. 2 to the budget for the fiscal year commencing on the first day of July 2013 and ending on the thirtieth day of June 2014 is in the amount of \$8,941,941. It is customary for the City Council to approve at least one supplemental budget annually to authorize the adjustments of current revenues and expenses as detailed in the agenda packet. These adjustments are for the operating funds as well as additions to project funds for grant revenues received and additional expenditures needed that were not known at the time the original budget was adopted, nor at the time the first supplemental amendment was made in January of this year. This is the second budget amendment of FY2014.

Councilmember Bishop MOVED to adopt Ordinance No. 1318.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

V. NEW BUSINESS

a. First Reading, Ordinance No. 1319, Levying Taxes and Appropriating Funds for the Expenses and Liabilities of the City of Kodiak for the Fiscal Year Commencing on the First Day of July 2014 and Ending on the Thirtieth Day of June 2015

Mayor Branson read Ordinance No. 1319 by title. Ordinance No. 1319 provides for the adoption of the City of Kodiak's FY2015 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2014, and June 30, 2015. The budget document also establishes an operating and capital expenditure plan for FY2015 that is based on staff's assessment of operational and community needs and the Council's FY2015 budget goals.

Councilmember Saravia MOVED to pass Ordinance No. 1319 in the first reading and advance to second reading and public hearing at the next regular or special Council meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

b. Resolution No. 2014-22, Amending Section 14, Utilities (Sewer), of the Schedule of Fees, Charges, and Tariffs

Mayor Branson read Resolution No. 2014-22 by title. CH2MHill has prepared several water and sewer rate studies for the City of Kodiak since 1982. The last study was completed in 2011, and

the Council adopted five years of the rates projected out over a ten-year period for water and a single year increase for sewer. In March 2014, staff requested CH2MHill to complete the sewer rate structure and make recommendations if rates needed to be adjusted. The study showed rates needed to be increased over a five-year period to meet operational and capital improvement needs.

Councilmember Davidson MOVED to adopt Resolution No. 2014-22.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

c. Authorization of Bid Award of Bid Package B for the Construction of the New Monashka Pumphouse, Project No. 11-05/7029

The Monashka Reservoir and pumphouse are the primary sources of water for the City of Kodiak's public water system. The City started evaluation of the pumphouse in 2010 and, due to the age of the equipment and building and the structural and seismic issues, the pumphouse was slated for replacement. The project was advertised for bid in March 2014, and two bids were received on April 11, 2014. Because of the timing of Alaska Municipal Matching Grant program and loan availability, the City bid the project in two packages; package A and package B. Council authorized the award of bid package A, plus the pumps and motors, totaling \$1,190,671 at the April 24, 2014, meeting. Total project funding is now secure, and staff recommends Council authorize the remaining construction bid award, package B to ASRC SKW Eskimos in the amount of \$4,465,329.

Councilmember Whiddon MOVED to authorize the bid award of bid package B for the construction of the Monashka pumphouse to ASRC SKW Eskimos in the amount of \$4,465,329, with funds coming from Water Capital Improvement Fund, Project No. 11-05/7029 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

d. Authorization of Change Order No. 1 for Aleutian Homes Phase 5, Segment B, Project No. 10-03/7026

Aleutian Homes Water and Sewer Replacement Phase V, Segment B is a continuation of the upgrade of utilities, pavement and sidewalks in the Aleutian Homes area. Council approved the award of part of the bid at the April 24, 2014, meeting in the amount of \$2,994,895.50. Additional funds are included in the FY2014 Supplemental Appropriation No. 2 budget amendment, which will allow the \$789,400 remaining work in the original total bid of \$3,789,295.50 to be awarded. This remaining work will be administered by Change Order No. 1.

Councilmember Bishop MOVED to authorize Change Order No. 1 for the Aleutian Homes Water and Sewer Replacement Phase V Segment B, to Brechan Enterprises Inc. in the amount of \$789,400, with funds coming from the Water Capital Improvement Fund, Project No.10-03/7026, and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

e. Authorization of Amendment No. 5 to the Professional Services Contract for Construction Management Services for the New Monashka Pumphouse, Project No. 11-05/7029

The bids for construction of the City's new Monashka pumphouse were opened on April 11, 2014, with ASRC/SKW Contractors as the apparent low bidder. Due to timing of project funding, City staff recommended that Council award the construction management services in two phases. Amendment No. 4, which covers the project for construction management of bid package A was awarded to CH2MHill at the April 24, 2014, meeting.

Councilmember Davidson MOVED to authorize Amendment No. 5 to the professional services contract with CH2MHill for construction management services for the new Monashka pumphouse in the amount of \$834,000, with funds coming from Water Capital Improvement Fund, Project No. 11-05/7029, and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniazowski welcomed Karl Swanson as the interim Finance Director. She reported the new ambulance that was purchased is on island. She said the municipal matching grant programs for the Monashka Pumphouse and Aleutian Homes is in the State budget, and the FY2015 funds will be available in July. She said that that work has begun on Thorsheim Street, Phase V of the Aleutian Homes project has started, and the steel has arrived for Pier III. She stated that the work on Monashka will begin soon.

She thanked City staff for all their work on the FY2015 budget and thanked the Kodiak Island Visitors Bureau Center, Kodiak Historical Society, Humane Society of Kodiak, and the Chamber of Commerce for coming to the budget work session. Manager Kniazowski thanked Summer at the Kodiak Chamber of Commerce for attending the meeting. She stated that the retirement reception for Marty Owen was very nice and noted that Mary Munk's last day of work was May 15, 2014, and Charlie Power's last day will be May 23, 2014. She wished them all the best in their future.

Manager Kniazowski updated the Council that Emergency Response Management training for elected officials will be on June 19, 2014, at the Police Station in the Emergency Operations Center. Deputy Fire Chief Mullican will be the instructor and he may be joined by a state instructor. Manager Kniazowski stated she will work with the Kodiak Island Borough Manager to extend an invitation to the Assembly, and if they are unable to attend, a future training can be arranged. She reported that she attended the Parks and Recreation Advisory Board meeting to discuss the skate park and CIP nomination and she asked them to make recommendations regard-

ing the football league snack shack. She added that Pier I will be built this year, and the state awarded the bid to Pacific Pile and Marine.

She thanked Doug Mathers, the City's Building Inspector, for 25 years of service to the City and Borough. She also noted that Marine Transportation Advisory Board will be in Kodiak in June and suggested doing a small community reception for them.

b. City Clerk

Deputy Clerk Shuravloff-Nelson reminded the public of the next scheduled Council work session and special and regular meetings.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the Manager, Finance Director and City staff for their work on the FY2015 City budget. She stated the City departments were able to maintain services with the PERS increases. She thanked Charlie Powers and Mary Munk for their service and wished Marty Owen good luck in retirement. She thanked Doug Mathers for his years of service to the City and congratulated local high school and college graduates. She stated she is excited the Monashka Pumphouse construction is underway. She said the Marine Transportation Advisory Board will in Kodiak on June 24, 2014, for an all-day meeting and agreed a small community reception was a good idea. She said that she attended the Tustumena replacement design meeting and said there was good input at the meeting. She encouraged the public to go the state's website if they would like to make comments.

She wished everyone a happy Memorial Day weekend and hope everyone enjoys Crab Festival.

VIII. COUNCIL COMMENTS

Councilmember Bishop thanked all department heads and staff for their work on the FY2015 budget and commented the budget went down seven percent. He encouraged everyone to enjoy Crab Festival but be cautious and courteous and he wished everyone a happy Memorial Day weekend.

Councilmember Saravia said he is glad to be back in town and he said his flight was delayed and he was unable to attend the meeting on Tuesday. He thanked all the department heads and staff for their work on the FY2015 budget. He wished Marty Owen, Charlie Powers, and Mary Munk the best of luck in the future.

Councilmember Whiddon reported he was pleased with the meetings he had during his trip to Washington D.C. with Mayor Branson and the City Manager. He complimented the Manager and staff on the FY2015 budget. He said he was glad to see Lon White become the new Harbor-master and thanked Charlie Powers and Mary Munk for their service.

Councilmember Davidson congratulated the high school graduates and wished Mary Munk, Marty Owen and Charlie Powers well and thanked them for contribution to the community. He wished everyone a fun and safe Crab Festival and urged the public to watch out for children who are out of school.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Whiddon MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, and Whiddon in favor. Councilmembers Haines and Walker were absent. The motion passed.

The meeting adjourned at 8:55 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: June 12, 2014

