

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, FEBRUARY 12, 2015
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmembers Randall C. Bishop and Terry J. Haines were absent. City Manager Aimée Kniazowski, Deputy Clerk Michelle Shuravloff-Nelson, and Assistant Clerk Catherine Perkins were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the January 20, 2015, special meeting and January 22, 2015, regular meeting as presented.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

III. PERSONS TO BE HEARD

a. Oath of Office to Fire Chief Jim Mullican, Jr.

The Acting City Clerk administered the oath of office to Fire Chief Jim Mullican Jr. City Manager Kniazowski and Judy Mullican presented the lapel pins and badge to Fire Chief Mullican. He thanked the City Council and said he was humbled and honored to lead the Kodiak Fire Department.

b. Proclamation: Teen Dating Violence Awareness and Prevention Month

Councilmember Walker read the proclamation, which encourages all citizens of Kodiak to actively support and participate in the ongoing programs designed to reduce and eventually eliminate teen dating violence. Sandra Wilkins, KWRCC Outreach Coordinator, thanked the City Council for the proclamation and gave statistics on teen dating violence.

c. Public Comments

Neil Cooper thanked the City Council for their words on the EPA and encouraged them to continue to look at the budget and make cuts where needed.

IV. UNFINISHED BUSINESS**a. Second Reading and Public Hearing, Ordinance No. 1331, Establishing Supplemental Appropriation No. 1 to the Budget for the Fiscal Year Commencing on the First Day of July 2014 and Ending on the Thirtieth Day of June 2015**

Mayor Branson read Ordinance No. 1331 by title. The Supplemental Appropriation No. 1 to the budget for the fiscal year commencing on the first day of July 2014 and ending on the thirtieth day of June 2015 is in the amount of \$897,753. It is customary for the City Council to approve at least one supplemental budget annually to authorize the adjustments of current revenues and expenses as detailed in the attachments provided. These adjustments are for the operating funds as well as additions to project funds for grant revenues received and additional expenditures needed that were not known at the time the original budget was adopted. This is the first budget amendment of FY2015.

Councilmember Davidson MOVED to adopt Ordinance No. 1331.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

V. NEW BUSINESS**a. Resolution No. 2015-03, Approving the City Council's Budget Goals for FY2016**

Mayor Branson read Resolution No. 2015-03 by title. The Council reviewed a draft list of proposed budget goals for FY2016 at the annual planning meeting on January 31. The goals are similar to those of FY2015 with some changes in layout and suggested deletions of goals that were repetitive. The approved goals will be used by staff in the development of the FY2016 City budget.

Councilmember Walker MOVED to adopt Resolution No. 2015-03.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

b. Resolution No. 2015-04, Adopting the Federal Fiscal Year 2015 Federal Capital Needs and Issues List

Mayor Branson read Resolution No. 2015-04 by title. Each year the City identifies capital improvement projects important to the maintenance and/or improvement of the City's infrastructure as well as issues that are important to the City or larger community. The Council reviewed the resolution outlining the proposed federal requests and issues at the February 10, 2015, work session.

Councilmember Davidson MOVED to adopt Resolution No. 2015-04.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

c. Resolution No. 2015–05, Authorizing the Borrowing from the Alaska Clean Water Fund of an Aggregate Amount Not to Exceed \$3,000,000 to Pay Part of the Cost of the Construction of Sludge Composting Facility

Mayor Branson read Resolution No. 2015–05 by title. The City has been working on a solution for long term disposal of biosolids for many years. A sludge disposal study was conducted in 2008 to evaluate potential options and, later, a pilot composting project was conducted in 2010 to verify the feasibility of composting the community's biosolids. The Kodiak Island Borough Assembly approved the transfer of approximately 2.36 acres of land within the landfill property to the City by resolution for the purpose of building a composting facility to produce Class A EQ compost. CH2MHILL completed the design plans, and the permit application to operate the facility was submitted to ADEC, and they are drafting a decision document. The project is ready to advertise to bid. The project was fully funded in the FY2013 budget under Bio-Solid Management, Project No. 7517.

Councilmember Walker MOVED to adopt Resolution No. 2015–05.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

d. Resolution No. 2015–06, Supporting Full Funding for the State of Alaska Harbor Facilities Grant Program in the FY2016 State Capital Budget

Mayor Branson read Resolution No. 2015–06 by title. City of Kodiak Resolution No. 2015–06 supports continued funding for the State of Alaska Harbor Facilities Grant Program in the upcoming fiscal year. The Harbor Facilities Grant program is a matching grant program through which the state and municipality share equally in the cost of replacing aging harbor infrastructure formerly owned by the State of Alaska. The Alaska Association of Harbormasters and Port Administrators (AAHPA) adopted a similar resolution and encourage other communities to do the same.

Councilmember Whiddon MOVED to adopt Resolution No. 2015–06.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

e. Resolution No. 2015–07, Supporting the AML Resolution to the Alaska State Legislature to Fund \$60 Million Annually to the Revenue Sharing Program

Mayor Branson read Resolution No. 2015–07 by title. Protecting the State of Alaska's Revenue Sharing program at full funding has been a priority for the Alaska Municipal League (AML) for several years. There has been discussion early this legislative session that the Revenue Sharing program is likely to be cut given the state's fiscal crisis. Because this is a key priority for AML,

local governments have been asked to pass resolutions in the hope of protecting Revenue Sharing.

Councilmember Davidson MOVED to adopt Resolution No. 2015-07.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

f. Authorization of Professional Service Agreement with CH2MHILL for Engineering Services for Final Approval to Operate the UV Water Treatment Facility Project No. 03-14/7023

The City is required to get approval to operate from Alaska Department of Environmental Conservation (ADEC) for any water system modifications or new facility. Compliance regulations required approval from ADEC to construct the new UV Water Treatment Plant and upon completion, the City is required to apply for final approval for the certificate to operate the UV plant. The City submitted two requests for Final Approval to Operate, the last one on September 24, 2014. CH2MHILL received a draft letter from ADEC in early January 2015 proposing an extension of the interim approval to operate until additional EPA guidance is issued for UV Water Treatment. Staff is requesting this additional professional service agreement with CH2MHILL for continued technical support to receive the certificate to operate from ADEC.

Councilmember Walker MOVED to approve a professional services contract with CH2MHILL to support City efforts to acquire a final certificate to operate the UV Water Treatment Facility in an amount not to exceed \$50,000 with funds coming from the UV Water Treatment Facility Project No. 03-14/7023 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

g. Authorization to Purchase VRLA Batteries for KPD

This authorization would allow the purchase of four new Uninterruptible Power Supply (UPS) batteries for the Kodiak Police Department from a sole source supplier. The current UPS batteries were installed during the building of the new the Kodiak Police Station in 2010. The expected use of the batteries is four to six years and current maintenance report recommends replacing all four batteries. In FY2015 \$65,975 was budgeted for the replacement.

Councilmember Davidson MOVED to authorize the purchase of the replacement Uninterrupted Power Supply (UPS) batteries (VRLA batteries) from Emerson Network Power in an amount not to exceed \$65,975 with funds coming from the Police Department, Administrative Sub-Department Machine and Equipment and authorize the City Manager to execute the necessary documents.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

VI. STAFF REPORTS**a. City Manager**

City Manager Kniazowski congratulated Chief Mullican and said she looks forward to having his expertise and leadership in the position. She gave an update on Pier III and said they are continuing to work with the project team on unanticipated problems but things are moving forward. She mentioned that DEC is reviewing the composting bid package for loan compliance and she expects to bring the bid award to the Council in April. She thanked Mark Kozak for his hard work. She noted the skate ramps for the new skate part are expected in town at the end of the month and should be installed shortly thereafter.

Manager Kniazowski said while it is still early, they are keeping an eye on the state's budget and working with Ray Gillespie as needed. She noted they are paying very close attention to the potential Department of Corrections budget cuts. She mentioned that our community jail is consistently at or above capacity and it is important to continue to have that funding. She mentioned she is looking forward to working with Sarah Barton, President of ConsultNorth Project and Strategic Consulting. The next City Council strategic planning meeting is on April 18.

Manager Kniazowski noted that Parks and Recreation Director Corey Gronn has been sending maintenance staff to plaza to work on clean up and maintain trash pickup and thanked him for his hard work with such a small staff. She noted that she will attend the AML Winter meetings next week in Juneau and said she is looking forward to talking with legislators, as well as the discussions on the impact of marijuana at the local government level. She commented that she had been tasked with finding an economic development trainer and received a commitment from one to provide training in April.

Councilmember Whiddon asked if there is a safety or legal limit with the jail being over booked. Manager Kniazowski responded that the jail has been over limit in the past, and the new jail is able to accommodate the larger influx of inmates while still keeping a reasonable expectation of safety and required separation of inmates. Councilmember Whiddon responded that he hopes this information is being used to help show the state the importance of DOC funding and the need for it here in Kodiak.

Councilmember Davidson asked if the majority of the prisoners in the jail are there for violating state laws or for violating local ordinances. He asked if the citizens of Kodiak are paying out pocket to keep those inmates there because they have a longer hold time. Manager Kniazowski responded that the majority of the inmates are there on state charges rather than local violations and the City is paying the difference because of increased costs, but it is less than in the past.

b. City Clerk

Deputy City Clerk Shuravloff-Nelson informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson congratulated Chief Mullican. She mentioned that she met with interim City Finance Director Swanson for an overview of the budget said she was pleased with the meeting. She said that it is very important to advocate for revenue sharing not only because it affects Kodiak, but especially the smaller communities. She also noted the importance of advocating for the ferry service.

VIII. COUNCIL COMMENTS

Councilmember Walker congratulated Chief Mullican on his new position. He gave his condolences to the family members of Red West and Ron Sears.

Councilmember Davidson congratulated Chief Mullican.

Councilmember Whiddon congratulated Chief Mullican and said it is a tribute to Kodiak and the retired Coast Guard community. He gave an update on the previous day's Fisheries Work Group meeting.

Councilmember Saravia congratulated Chief Mullican and thanked him for this service to Kodiak.

IX. AUDIENCE COMMENTS

None

X. EXECUTIVE SESSION**a. Manager's Evaluation and Contract Review**

The Mayor and City Council will evaluate the City Manager's annual performance per the Manager's employment agreement, sections 2 and 13. The Manager, Mayor, and Council will also discuss the terms of the contract.

Councilmember Davidson **MOVED** to enter into executive session as authorized by Kodiak City Code Section 2.04.100(b)(2) to evaluate the City Manager's performance and discuss the terms of the employment contract.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

The Council entered into Executive Session at 8:45 p.m.

XI. ADJOURNMENT

The Mayor reconvened the regular meeting at 9:44 p.m.

Councilmember Davidson **MOVED** to adjourn the meeting.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Bishop and Haines were absent. The motion passed.

The meeting adjourned at 9:45 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: February 26, 2015

