

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE CITY OF KODIAK  
HELD THURSDAY, APRIL 9, 2015  
IN THE BOROUGH ASSEMBLY CHAMBERS**

**I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION**

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Terry J. Haines, Gabriel T. Saravia, and John B. Whiddon were present and constituted a quorum. Councilmember Richard H. Walker was absent. City Clerk Debra L. Marlar, Public Works Director Mark Kozak, Parks and Recreation Director Corey Gronn, interim Finance Director Karl Swanson, Engineer Glenn Melvin, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

**II. PREVIOUS MINUTES**

Councilmember Whiddon MOVED to approve the minutes of the March 17 and March 19, 2015, special meetings as presented.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**III. PERSONS TO BE HEARD**

**a. Proclamation: Week of the Young Child**

Councilmember Bishop read the proclamation, which encourages all citizens to work to make a good investment in early childhood education.

Velma Vining, Child Development Services program, USCG and Patricia Studley, KANA ILP accepted the proclamation. Ms. Vining thanked Mayor Branson for acknowledging the week of the young child and announced the annual fair on April 11 at the Kodiak Baptist Mission and another event on April 15 at the Kodiak Public Library. She encouraged the public to get involved in these activities.

**b. Proclamation: Month of the Military Child**

Councilmember Whiddon read the proclamation, which encourages all citizens to show appreciation and understanding to the military children in our communities, and recognize their commitment, courage, sacrifice, and continued resilience.

The Noe family accepted the proclamation. Mr. Noe said Kodiak has been great to his family, and they have enjoyed living in the community.

**c. Proclamation: Child Abuse Prevention**

Councilmember Saravia read the proclamation, which urges all citizens to increase their participation in efforts to prevent child abuse, thereby strengthening the communities in which we live.

Lauren Humphrey, KWRCC accepted the proclamation.

**d. Proclamation: Sexual Assault Awareness Month**

Councilmember Davidson read the proclamation, which encourages all Alaskans to support local activities and programs that assist victims of sexual assault and to learn more about the pervasiveness of sexual assault in Alaska, so we may eliminate this terrible crime.

Lauren Humphrey, KWRCC accepted the proclamation. She thanked the Mayor and Council for their support. She shared there will be a Run for Respect 5K on April 18 at 10 a.m.

**e. Presentation of GFOA Award to the Finance Department**

The award of this certificate represents one of the highest levels of achievement in governmental financial reporting for the Finance Department and the City.

Karl Swanson, interim Finance Director accepted the award.

**f. Public Comments**

**Jonathan Strong** with the Senior Citizens of Kodiak said Kodiak Area Transit System has been a coordinated system for 15 different local nonprofits. He shared they have received survey results on public transportation and he provided a handout. He shared that people getting to work, shopping, and medical appointments demonstrated some of the highest need for transportation. He read some of the comments by citizens and businesses that responded to the survey. He thanked the Mayor and Council for their support of the transit system.

Capri Pruitt distributed Girl Scout cookies and thanked the Mayor and Council for their support.

**IV. UNFINISHED BUSINESS**

None

**V. NEW BUSINESS**

**a. Resolution No. 2015–10, Authorizing the Issuance of a Permit to the Kodiak Chamber of Commerce for Use of Public Property in Conjunction With the Kodiak Crab Festival**

Mayor Branson read Resolution No. 2015–10 by title. The Kodiak Chamber of Commerce is the local organization that manages the annual Kodiak Crab Festival, one of Kodiak's premiere events. It promotes Kodiak, gives a boost to the local economy, and provides fundraising opportunities for many local organizations and non-profits. This year the festival will run from May 21

through May 25, 2015. As in past years, Council must authorize a permit for the activities associated with Kodiak Crab Festival by adoption of a resolution.

Councilmember Haines MOVED to adopt Resolution No. 2015-10.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**b. Resolution No. 2015–11, Authorizing the Issuance of a Permit to Kodiak Little League for the Use of Public Property for Its Baseball Camp Fundraiser and to Sell Concessions During Games**

Mayor Branson read Resolution No. 2015-11 by title. The Kodiak Little League (KLL), a local non-profit organization, has requested the use the Baranof Park baseball field to sponsor a baseball camp for youth on June 1 through June 6, 2015. The camp will raise funds and teach participants the techniques and fundamentals of baseball. Also, KLL has requested permission to sell concessions at its games at East Addition and Baranof Park from April 15 through July 15.

Councilmember Bishop MOVED to Resolution No. 2015-11.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**c. Resolution No. 2015–12, Authorizing the Issuance of a Permit to Kodiak High School Soccer Team to Sell Concessions and to Collect Gate Fees During Home Games**

Mayor Branson read Resolution No. 2015-12 by title. The high school soccer coach, Eric Waltenbaugh, requested the use the Baranof Park turf field to sell concessions and collect gate fees as a fundraiser for the high school soccer program from April 9 through May 31, with home games held on April 10, 11, 24, and 25. The soccer team is a high school club sport that is completely self-funded. The team raises money to cover the cost of travel and other costs associated with the sport.

Councilmember Davidson MOVED to adopt Resolution No. 2015-12.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**d. Resolution No. 2015–13, Appropriating Funds for Additional Construction Expenses Related the Biosolids Management Project No. 08-06/7517**

Mayor Branson read Resolution No. 2015-13 by title. The City has been working on a solution for long term disposal of biosolids for multiple years. Council authorized the borrowing of up to \$3 million from the Alaska Clean Water Fund (ACWF) loan program for construction of the Compost Facility project with Resolution No. 2015-05. The project was advertised and bids were opened on March 31, 2015. The lowest bid is over the available funds in the current budget. In order to award the project, funding needs to be increased to include an ACWF loan of up to \$3 million.

Councilmember Haines MOVED to adopt Resolution No. 2015-13.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**e. Authorization of a Professional Services Contract for Alaska Pollution Discharge Elimination System and Mixing Zone Permitting for the Wastewater Treatment Plant, Project No. 15-07**

The Alaska Pollution Discharge Elimination System (APDES) permit the City currently operates under is an extension of the permit that expired in August 2004. Staff submitted the request for permit reissuance in February 2004 and received notice the permit application was accepted as complete and on time. The EPA provided direction that the City was to continue to operate under the expired permit requirements. The Alaska Department of Environmental Conservation (ADEC) would notify the City when they were ready to begin work on reissuing the City's APDES permit for the Wastewater Treatment Plant (WWTP). CH2MHill worked on the City's previous mixing zone application in 1999. Staff requested a proposal from them because of the complex technical support required to resubmit the permit application, as the mixing zone is being reduced in size and to assist in submitting the APDES permit.

Councilmember Haines MOVED to authorize a professional services contract with CH2MHill for assistance with Phase I of the City's Alaska Pollution Discharge Elimination System and mixing zone permitting for the Wastewater Treatment Plant for a lump sum amount of \$50,000, with funds coming from the Sewer Utility Fund, Wastewater professional services account and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**f. Authorization of Bid Award for Construction of the Composting Facility, Project No. 08-06/7517**

The City has been working on a solution for long term disposal of biosolids for multiple years. Since 2008, the City has completed a composting pilot project, entered into a public/private partnership for the composting of biosolids, completed a design of a Class A, EQ Composting Facility, and bid the project. In addition, staff has worked with the Kodiak Island Borough to obtain property on which to build this facility and applied for and received a State of Alaska Sewage Solid Treatment Permit. Three bids were received and opened on March 31.

Councilmember Whiddon MOVED to authorize the bid award for construction of the composting facility, Project No. 08-06/7517, to Brechan Construction, LLC in the amount of \$3,390,350 with funds coming from the Sewer Capital Improvement Fund, Biosolids Management, Project No. 08-06/ 7517 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**g. Authorization of a Professional Services Contract for Construction Management Services for the Composting Facility, Project No. 08-06/75**

The City has been working on a solution for long term disposal of biosolids for multiple years. Since 2008, the City completed a composting pilot project, entered into a public/private partnership for the composting of biosolids, completed the design of a Class A, Excellent Quality (EQ) composting facility, and bid the project. In addition, staff and Council worked with the Kodiak Island Borough to acquire property on which to build this facility and applied for and received a State of Alaska Sewage Solid Treatment Permit.

Councilmember Davidson MOVED to authorize a professional services contract with CH2MHill in the amount of \$394,000 for construction management services for the compost facility, with funds coming from the Sewer Capital Improvement Fund, Biosolids Management, Project No. 08-06/7517 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

**VI. STAFF REPORTS**

**a. City Manager**

Manager Kniazowski was absent and will provide a comprehensive report at the next meeting.

**b. City Clerk**

City Clerk Marlar informed the public of the next scheduled Council strategic planning meeting, work session, and regular meeting.

**VII. MAYOR'S COMMENTS**

Mayor Branson reported on her attendance at the MTAB meeting in Juneau earlier in the week, which occurred the same time as the work session; she thanked Deputy Mayor Haines for chairing. She said a number of individuals participated in a Business Retention and Expansion training and said action steps were developed with the Chamber of Commerce and a community Economic Summit will be planned and a vision has been set. She thanked Manager Kniazowski for putting the training together. She congratulated and thanked the Finance department for obtaining the GFOA award. She said the legislative meetings in Juneau went well; the Manager and a few Councilmembers met with Governor Walker, Lieutenant Governor Mallot and staff, Department of Fish and Game Commissioner Cotten, Director of Office Management and Budget Pat Pitney, and the Commissioner of Corrections regarding the jail services and funding. She said they also met with Senator Gary Stevens and Representative Louise Stutes. She said she met with Senator Micciche regarding the ferry cuts, on which he worked with DOT, and there is a cut of \$25 million. She was informed by Commissioner Luiken that the Governor added funds back to the Marine Highway budget and the Senate made cuts. She said some southeast reporters disseminated information regarding the effect this will have on tourism. She shared the cuts in service also mean a cut in revenue with the reduced ferry schedules. She said the Kennecott will be filling in for the Tustumena this winter, and she commended Deputy Commissioner Neussl for

helping to maintain the Kodiak services. She was told that Pier 1 will be completed by June 2016.

### **VIII. COUNCIL COMMENTS**

Councilmember Bishop congratulated interim Finance Director Swanson, and thanked Engineer Melvin and Director Gronn for the Parks and Recreation services. He said he attended the BRE training and indicated the work in the community for the next generation starts now and has to be done.

Councilmember Haines expressed appreciation for staff support during the Mayor's absence. He said he is proud the City Council represents many ideas. He said the Council and Assembly members met in Juneau together for the community of Kodiak, which was a positive endeavor. He said the two municipal governments working together for composting is a reflection of community collaboration.

Councilmember Saravia thanked interim Finance Director Swanson and also thanked Director Gronn for the Parks and Recreation services.

Councilmember Davidson said the Mayor gave a good and thorough overview of the trip to Juneau. He shared some thoughts on jail funding and stated Kodiak should be able to maintain funding due to high utilization of the jail. He spoke of the importance of networking during conferences to collaborate with other entities. He thanked staff for moving the composting facility forward.

Councilmember Whiddon congratulated interim Finance Director Karl Swanson for the GFOA award. He spoke about the trip to Juneau and the budgetary shortfall occurring statewide. He said there will be ongoing discussion on revenue and referenced the Governor's transition team that will work on a plan. He said he was pleased with the Governor's staff. He gave an update on the Fisheries Work Group meeting and shared there will be a community forum on May 12 to discuss Gulf Trawl Bycatch measures at the Convention Center. He referenced that as a follow up to the Business Retention and Expansion training, a few individuals will continue to discuss economic needs and plan to meet on May 6.

### **IX. AUDIENCE COMMENTS**

None

### **X. ADJOURNMENT**

Councilmember Haines MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Haines, Saravia, and Whiddon in favor. Councilmember Walker was absent. The motion passed.

The meeting adjourned at 8:26 p.m.

APRIL 9, 2015

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CITY OF KODIAK

  
MAYOR

ATTEST:

  
CITY CLERK

Minutes Approved: May 14, 2015

