

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 11, 2015
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Councilmember Terry J. Haines was absent. City Manager Aimée Kniazowski, City Clerk Debra Marlar, and Assistant Clerk Catherine Perkins were also present.

After the Pledge of Allegiance, Salvation Army Sergeant Major Dave Blacketer gave the invocation.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the May 28, 2015, regular meeting as presented.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Proclamation: Declaring Filipino American Heritage Month

Councilmember Bishop read the proclamation, which recognizes Filipino Americans for their vital contributions to our community and urges citizens to participate in festivities celebrating the rich heritage and traditions of the Philippine Islands. Mary Guilas-Hawver, President of the Filipino-American Association of Kodiak, accepted the proclamation and thanked the City Council for its continued support.

b. Public Comments

Chastity McCarthy, Director of Discover Kodiak, thanked the City Council for their proposed amendment to the FY2016 budget to provide additional funding to Discover Kodiak.

Jack Mann voiced concerns about the homeless and inebriated population downtown. He urged the Council to resolve this ongoing problem.

Alexus Kwachka voiced frustration about the ongoing problem of inebriates downtown. He suggested the City look at what other communities are doing to solve this problem.

IV. UNFINISHED BUSINESS

a. Authorization of Professional Services Contract for Pre-Design of the New Fire Station and Condition Assessment of the Old Library Building, Project No. 6015/15-06

Between 2004 and 2006, USKH (now Stantec) performed programming and concept design services for various configurations of City of Kodiak municipal buildings including various approaches to the fire station. Now that the old police station has been removed and the old library is vacated, the City needs to re-assess the site and look at options for planning of the new fire station, as well as potential reuse of the old library building.

The motion to approve a professional services contract with Stantec in the amount of \$99,435 for the pre-design of the new fire station and condition assessment of the old library building, Project No. 6015/15-06 and authorize the City Manager to execute the documents for the City was postponed at the March 19, 2015, meeting and was brought back to the Council for a vote.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

b. Second Reading and Public Hearing, Ordinance No. 1334, Levying Taxes and Appropriating Funds for the Expenses and Liabilities of the City of Kodiak for the Fiscal Year Commencing on the First Day of July 2015 and Ending on the Thirtieth Day of June 2016

Mayor Branson read Ordinance No. 1334 by title. Ordinance No. 1334 provides for the adoption of the City of Kodiak's FY2016 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2015, and June 30, 2016. The budget document also establishes an operating and capital expenditure plan for FY2016 that is based on staff's assessment of operational and community needs and the Council's FY2016 budget goals.

Councilmember Davidson MOVED to adopt Ordinance No. 1334.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

Councilmember Davidson MOVED to amend Ordinance No. 1334 as follows: increase State of Alaska jail contract revenue by \$85,552 in the General Fund Boarding of Prisoners line item; increase funding for Discover Kodiak by \$8,000 in the Tourism Fund, KICVB line item with funds from the Tourism Fund fund balance; increase funding for litter pick-up by \$1,000 in the Tourism Fund, Chamber of Commerce line item with funds from the Tourism Fund fund balance; increase funding for a new Pick-up truck for \$23,300 in the Water Fund, Water/Distribution, Machinery and equipment greater than \$5,000 line item, with funds from the Water Fund fund balance; and authorize staff to correct budget totals accordingly.

The roll call vote on the amendment was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The amendment passed.

The roll call vote on the amended main motion was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

c. Second Reading and Public Hearing, Ordinance No. 1335, Establishing Supplemental Appropriation No. 2 to the Budget for the Fiscal Year Commencing on the First Day of July 2014 and Ending On the Thirtieth Day of June 2015

Mayor Branson read Ordinance No. 1335 by title. Supplemental Appropriation No. 2 to the budget for the fiscal year commencing on the first day of July 2014 and ending on the thirtieth day of June 2015 is in the amount of \$151,778. It is customary for the City Council to approve at least one supplemental budget annually to authorize the adjustments of current revenues and expenses. The adjustments are for the operating funds as well as additions to project funds for grant revenues received and additional expenditures needed that were not known at the time the original budget was adopted.

Councilmember Bishop MOVED to adopt Ordinance No. 1335.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

V. NEW BUSINESS

a. First Reading, Ordinance No. 1336, Amending Chapter 18.28 of the City Code, "Port and Harbor Facilities" to Incorporate Protections Against Derelict and Abandoned Vessels Provided Under Alaska State Law

Mayor Branson read Ordinance No. 1336 by title. The State of Alaska amended State Statute, Chapter 30 entitled "Abandoned and Derelict Vessels" to expressly authorize the removal of abandoned and derelict vessels from municipal waters. It is in the City of Kodiak's best interest to amend Chapter 18.28 of the City code to integrate corresponding state and federal laws governing abandoned and derelict vessels.

Councilmember Walker MOVED to pass Ordinance No. 1336 in the first reading and advance to second reading and public hearing at the next regular or special Council meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

b. Authorization of Bid Award for FY2016 Petroleum Products

Each year the Public Works Department issues bids for the City's petroleum products. On May 28, 2015, bids were opened for FY2016 petroleum products.

Councilmember Davidson MOVED to authorize the bid award for the City's FY2016 petroleum products to Petro Marine Services for a per gallon cost as follows: Diesel Ultra Low Sulfur at \$2.751, Gasoline at \$2.671, Heating Fuel #2 at \$2.751, and Heating Fuel #1 at \$2.851, with funds coming from each department's FY2016 line items.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

c. Authorization of a Professional Services Contract for Internet and Telecommunications Services

The City issued a request for proposals on April 13, 2015, to enhance the existing Internet and Wide-Area Network (WAN). The City's goal is to increase bandwidth to remote sites, provide a high level of security, performance, and reliability while at the same time minimizing the cost of implementation. One proposal was received.

Councilmember Whiddon MOVED to authorize three-year professional services contracts with Alaska Communications for internet and local telecommunications services for the City in an amount not-to-exceed \$141,337 per year, with funds coming from the Telephone account (450.115) the operating budgets of the General Fund, the Harbor Fund, the Water Fund, and the Sewer Fund.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

d. Authorization of Extension of Office Use Agreement With the Maritime Museum

The City Council has provided office space at the St. Herman Harbor support building to the Kodiak Maritime Museum at no cost since 2002. Extension of this office use agreement through June 2016 has been requested by the Museum.

Councilmember Bishop MOVED to authorize the FY2016 Lease Extension Agreement with the Kodiak Maritime Museum through June 2016 and authorize the City Manager to sign the agreement on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

e. Authorization of Janitorial Services for the Kodiak Police Station

The Kodiak Police Department (KPD) requested Council authorization of a three-year contract with Tuan's Island Professional Cleaning Service for regular janitorial services at the Kodiak Police Department. The three-year contract would commence July 1, 2015, and expire June 30, 2018.

Councilmember Walker MOVED to approve a three-year contract for janitorial services for the Kodiak Police Department with Tuan's Island Professional Cleaning Services in the amount of \$52,615 annually, with funds to come from FY2016 Kodiak Police Department, Operational Budget, Janitorial Services account and authorize the City Manager to sign the contract on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

f. Recommendation of City Appointment to the Planning and Zoning Commission

Three of the seven seats on the Planning and Zoning Commission are designated as City seats. Patricia Olsen was appointed to a City seat for a term ending December 2016. Ms. Olsen resigned from the Planning and Zoning Commission, and the Council needs to recommend an applicant for appointment.

Councilmember Bishop MOVED to recommend Kyle Crowe for appointment to the vacant City seat on the Planning and Zoning Commission.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

VI. STAFF REPORTS**a. City Manager**

Manager Kniazowski noted she had been busy all week with Deputy City Manager interviews. Two candidates were interviewed; she noted both candidates commented on the dedication and experience of department directors. She gave an update on the Monashka pump house project, the composting project, and the Pier III project. She stated the state budget committee had come to an agreement on the state budget.

b. City Clerk

City Clerk Debra Marlar informed the public of the next scheduled Council work session and regular meeting. She said nominating petitions for the Mayoral seat and two Councilmember seats will be available in the Clerk's office beginning July 20. The petition filing date this year is August 1 through August 17. She said the Clerk's office is seeking canvass board workers to meet October 14 to canvass the results of the October 6 election. She let the public know the City is revamping its website and is seeking donated photo images for the website photo library.

VII. MAYOR'S COMMENTS

Mayor Branson commended the staff on the budget. She informed the public of a June 30 Joint Work Session with the Kodiak Island Borough to discuss the closure of Jackson's trailer court and available options. She thanked Jack Mann and Alexis Kwachka for their comments and stated the City Council is very aware of the situation downtown. She noted the City has been working with social service agencies and other entities to find the best solution for this multi-faceted issue. She encouraged the public to get out and enjoy the sunshine.

VIII. COUNCIL COMMENTS

Councilmember Walker said that everyone in the City is aware of the major problem downtown, and the Council will do everything they can to find a solution. He congratulated the Kodiak High School track team who won the state tournament.

Councilmember Bishop had no comment.

Councilmember Davidson noted he is also saddened and upset by the behavior downtown and said that the City Council is well aware of the problem. He suggested putting cameras downtown and noted that the solution to this problem will not be a cheap one. He thanked the City staff for their work on the budget and reducing costs by eight percent.

Councilmember Saravia thanked Kyle Crow for applying for the Planning and Zoning Commission. He said the Council is aware of the problem downtown, and the Council, along with the City Manager and staff, are looking into it. He thanked Jack Mann and Alexis Kwachka for voicing their concerns.

Councilmember Whiddon thanked the City Manager and staff for their work on the budget. He gave a report on his recent trip to Sitka for the North Pacific Fishery Management Council meetings. He mentioned he attended the Change of Command ceremony for Air Station Kodiak and said he was pleased to see a team of elite professionals. He noted that the Coast Guard is a vital part of the community.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Haines was absent. The motion passed.

The meeting adjourned at 8:51 p.m.

CITY OF KODIAK



MAYOR

ATTEST:


CITY CLERK

Minutes Approved: June 25, 2015

