

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, NOVEMBER 12, 2015
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Laura B. Arboleda, Charles E. Davidson, Gabriel T. Saravia, and John B. Whiddon were present and constituted a quorum. Councilmembers Randall C. Bishop and Richard H. Walker were absent. City Manager Aimée Kniazowski, City Clerk Debra L. Marlard, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Sergeant Major Dave Blacketer gave the invocation, and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the October 22, 2015, regular meeting as presented.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

Lawrence Anderson congratulated the Mayor and Council for taking care of the citizens. He congratulated the Mayor and Council on their election. Mr. Anderson gave an overview of the Adult Day Program and KATS and stated that the Senior Citizens Inc. is the only accredited center in Alaska. He thanked the Council for their funding contributions.

Terry Storch commented on the loitering ordinance and referenced the homeless population. She said the City needs a day shelter.

Jim Mullican Jr., Fire Chief, thanked the Mayor and Council for their support for a new ambulance. He said the Fire department is celebrating their 75th Anniversary and provided details of the festivities at the fire station on October 18. He gave an overview of fire department services.

IV. UNFINISHED BUSINESS

a. Discussion of the Endorsement of the Fisheries Work Group Recommendation to Award a Professional Services Contract to Provide an Economic Analysis of the Fishing Industry

The Kodiak Fisheries Work Group (FWG) met on September 21, 2015, and recommended a professional services contract with the McDowell Group Inc. and the Kodiak Island Borough. The contract is based upon the Economic Analysis Consulting Services RFP. The McDowell Group proposal will allow the FWG to get baseline economic data and, eventually, a predictive model that will provide a better understanding of the impact on Kodiak's economy with the proposed state and federal fisheries management actions, specifically the GOA trawl bycatch management. The revised proposal of the McDowell Group has a project cost of \$43,940, which is higher than the estimated total cost of \$30,000 that was projected to be split equally between the Borough and City. The Kodiak Island Borough postponed award of the contract recommended by the FWG on November 5, 2015, which includes the revised cost of \$43,940.

The vote to endorse the Fisheries Work Group recommendation to award a professional services contract to provide an economic analysis of the fishing industry and authorize the City Manager to expend, if necessary, an amount to exceed the estimated cost of \$15,000 was made and postponed at August 26, 2015, special meeting.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

b. Second Reading and Public Hearing, Ordinance No. 1339, Amending Kodiak City Code 14.20.020, Mobile Home Construction Standards, and Kodiak City Code 14.20.030, Location-Prohibited-Exceptions-Temporary Visitor Permit, to Provide for the Placement of Mobile Homes in the City at Locations Other Than Mobile Home Parks

Mayor Branson read Ordinance No. 1339 by title. The Kodiak Island Borough has planning and zoning authority within the City. Restricting placement of mobile homes within city limits does not fall within the City's authority; therefore, Kodiak City Code 14.20.030 (a) should be amended.

Councilmember Davidson MOVED to adopt Ordinance No. 1339.

Mayor Branson closed the regular meeting and opened the public hearing.

Terry Storch said she supports Ordinance No. 1339. She said she has lived in a mobile home, and it was helpful to have the ability to relocate temporarily.

Darius Kasprzak said he lives in Jackson's trailer court and to help the small boat fleet is to support affordable housing. He said many processors live in Jackson's and he supports Ordinance No. 1339.

There being no further public testimony, the Mayor closed the public hearing and reopened the regular meeting.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

V. NEW BUSINESS

a. Resolution No. 2015–32, Waiving Utility Fees for Kodiak Women’s Resource and Crisis Center’s New Building

This resolution would waive the billing and collection of City water and sewer fees for the building at 418 Hillside Drive, a recently acquired property operated by the Kodiak Women’s Resource and Crisis Center (KWRCC). The City has waived collection of the utilities at their original location at 422 Hillside for many years, as it has for other nonprofits.

Councilmember Davidson MOVED to adopt Resolution No. 2015–32.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

b. Resolution No. 2015–33, Accepting a 2015 State Homeland Security Program Grant

The City has been awarded a State Homeland Security Program grant to provide funding for approved equipment purchase and to participate in the Alaska Shield 2016 statewide emergency response exercise. Alaska Shield 2016 is an exercise being conducted statewide and is required every three years by the Homeland Security Exercise and Evaluation Plan. This grant will repay costs associated with the purchase of approved equipment, cover the cost of expenses for City staff to attend key Alaska Shield 2016 planning meetings in Anchorage, and cover staffing and overtime costs associated with participation in Alaska Shield 2016 exercise.

Councilmember Whiddon MOVED to adopt Resolution No. 2015–33.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

c. Resolution No. 2015–34 Documenting the Joint Building Code Review Committee’s Composition and Appointing Process

Resolution No. 2015–34 documents the Joint Building Code Review Committee’s composition and appointment process. There has been no consistent appointment method in the history of the Committee. Typically, City appointees have been members of the City’s Building Code Board of Appeals (BCBA) who are builders willing to serve on the committee when codes require review. Other membership includes the KIB Architectural/Engineering Review Board Building Code Board of Appeals (ARB). In May 2015 the Council confirmed the Mayoral appointments of John Butler and Ed

Mahoney for the City seats with terms ending 2015 and Randall Bishop as the Council representative of the Joint Building Code Review Committee.

Councilmember Whiddon MOVED to adopt Resolution No. 2015-34.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

d. Authorization of Bid Award for Public Works Vehicle

The FY2016 budget funded the replacement of an existing maintenance pickup in the sewer/collection division of Public Works and Utilities. The electronic power control system failed two years ago on the vehicle scheduled to be replaced. Due to the high cost to replace the electronic system and based on the condition of the pickup, the vehicle was parked and not used. The bid documents for this vehicle replacement were opened on October 21, 2015, with only one bid received.

Councilmember Davidson MOVED to award the bid to purchase a ½ ton four wheel drive pickup truck for the Public Works Sewer Collection Division to Kodiak Motors in the amount of \$26,977 with funds coming from the Public Works Sewer Collection, Machinery and Equipment Account.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

e. Authorization of Bid Award for Snow Storage Yard

In November 2012 the City was contacted by the Alaska Department of Environmental Conservation (ADEC) about the City's practice of dumping snow removed from streets and parking lots directly into the harbor channel. In January 2013, Council approved DOWL HKM to perform a snow disposal site selection study. Based on wetlands delineation, staff recommended Council approve the area behind the Water Treatment Plant, and Council authorized a contract with DOWL for final design and permitting of the snow storage yard. The project was bid on September 30, 2015, and bids were opened on October 30, 2015. Four bids were received, and staff recommends Council award the bid to Brechan Construction, LLC as the lowest responsible bidder in the amount of \$206,190.

Councilmember Whiddon MOVED to award the bid for construction of the Snow Storage Yard, Project No. 13-07/5030, to Brechan Construction, LLC in the amount of \$206,190 with funds coming from the Streets Improvement Capital Fund No. 5030 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

f. Authorization of Change of Scope to the FY2016 Alutiiq Museum Nonprofit Grant Award

The Alutiiq Museum requested consideration to change the use the funds they were granted under the City Council's FY2016 nonprofit grant program from use for a lecture series to costs associated with updating the museum's website. The request to change focus is unique and required a formal approval process, which can be done by Council motion.

Councilmember Davidson MOVED to authorize the Alutiiq Museum's requested change of scope for the use of the \$4,575.20 awarded under the City's FY2016 nonprofit grant program to be changed from a fall community lecture series to support for the museum's website development.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

g. Authorization of the Third Amendment to the Composting Agreement With Quayanna Development Corporation

The existing bio-solids composting agreement between the City of Kodiak and Quayanna Development Corporation (QDC) began in October 2012. There have been two approved amendments to the original agreement. This amendment would be the third. The reason for this third amendment centers around the opening of the City's new bio-solids composting facility located at 885 Monashka Bay Road and the terms associated with the City-owned facility.

Councilmember Davidson MOVED to enter into executive session at 8:17 p.m.

Mayor Branson reconvened the regular meeting at 9:30 p.m.

h. Authorization to Cancel the November 26 and December 24, 2015, Regular Meetings and Authorize the City Manager to Schedule a Special Meeting if Needed

Regularly scheduled Council meetings for November and December may be cancelled to reflect the holidays and elected official and staff travel schedules.

Councilmember Davidson MOVED to cancel the November 26 and December 24, 2015, regular meetings and authorize the City Manager to schedule a special meeting if needed.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniazowski said the work session in December will have a thorough capital projects update. She said Pier III is progressing as they continue to work through the

disputes. She said the new compost facility will begin on December 9. She said the new pumphouse is operating, the electronic equipment is running well to monitor the water levels, and the old pumphouse will be demolished. She said the fishing vessel Savannah Ray got refloated and towed to Port Bailey to be dismantled, and cleanup occurred in the Kodiak area. She said the ice rink is up and running. She gave an update indicating that Kodiak remains rural for subsistence purposes. She said several staff members will be attending AML the week of November 16 through November 20. She said the Juneau reception last year was approximately six thousand dollars to split the cost of between the City and the Borough.

b. City Clerk

Clerk Marlar congratulated Councilmember Saravia for obtaining a certification in leadership from National League of Cities. She informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson welcomed Councilmember Arboleda and congratulated the Fire department for their 75 Anniversary.

VIII. COUNCIL COMMENTS

Councilmember Saravia welcomed Councilmember Arboleda. He said he looks forward to the 75th Anniversary of the Fire department. He congratulated the Veterans and thanked them for their service.

Councilmember Whiddon congratulated Councilmember Saravia on the leadership certification and welcomed Councilmember Arboleda. He gave a Fisheries update indicating that Alternative 4 and small boat issues were discussed, and he said the economic analysis will be helpful. He thanked the Veterans for their service.

Councilmember Davidson congratulated Councilmember Saravia for his leadership achievement and Councilmember Arboleda on her election. He said he appreciates the work and advocating that Pat Holmes does on subsistence.

Councilmember Arboleda thanked the community for their support. She congratulated Councilmember Saravia and shared she will be attending AML next week.

IX. AUDIENCE COMMENTS

None

X. EXECUTIVE SESSION

a. Clerk's Annual Evaluation

Annually, the City Council reviews the performance of the City Clerk. In accordance with the Open Meetings Act, the City Clerk does not object to the evaluation being done in executive session.

Councilmember Davidson MOVED to enter into executive session, as authorized by Kodiak City Code Section 2.04.100(b)(2), to conduct the City Clerk's annual performance evaluation.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

Council entered into Executive Session at 9:50 p.m.

The Mayor reconvened the regular meeting at 10:25 p.m.


XI. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Davidson, Saravia, and Whiddon in favor. Councilmembers Bishop and Walker were absent. The motion passed.

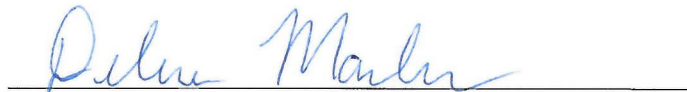
The meeting adjourned at 10:26 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: December 10, 2015