

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, DECEMBER 8, 2016
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present. Councilmembers Laura B. Arboleda and Randall C. Bishop were absent. A quorum was present. Councilmember Bishop arrived at 7:36 p.m. Deputy City Manager Mike Tvenge, Deputy City Clerk Michelle Shuravloff-Nelson, and Assistant Clerk Nanci Sharratt were also present.

Salvation Army Major Dave Davis gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the November 10, 2016, regular meeting and November 21, 2016, special meeting as presented.

The roll call vote was Councilmembers Davidson, Saravia, Walker, and Whiddon in favor. Councilmembers Arboleda and Bishop were absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

None

IV. UNFINISHED BUSINESS

None

Councilmember Bishop arrived at 7:36 p.m.

V. NEW BUSINESS

a. Resolution No. 2016–42, Adopting a FY2018 State Capital Improvement Program List

Mayor Branson read Resolution No. 2016–42 by title. Council and staff reviewed a draft of the City's FY2018 state CIP request resolution at their November 8, 2016, work session and again with the City's state lobbyist, Ray Gillespie, at the December 6, 2016, work session. Ray Gillespie supported the addition of language requesting the capital projects be considered for inclusion with a statewide bond package if the legislature decides to move a capital budget forward for the upcoming fiscal year. Based on Council discussion and the lobbyist's review, staff prepared the resolution requesting three projects that impact life and safety and support for revenue sharing.

Councilmember Whiddon MOVED to adopt Resolution No. 2016–42.

Councilmember Whiddon MOVED to substitute for the pending resolution, Resolution No. 2016-42(SUB).

The roll call vote on the substitution was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

There was consensus on the main motion.

b. Resolution No. 2016-43, Reallocating Funds Between General Fund Departments to Support the Addition of a Human Resource Manager and a Human Resource Specialist in the Executive Administration Department

Mayor Branson read Resolution No. 2016-43 by title. Resolution No. 2016-43 authorizes the transfer of unused funds from other General Fund departments to cover the costs to hire two human resource (HR) positions in the Executive Administration department in the current fiscal year. The need for professional HR assistance has been known and supported by staff and Council for some time. The passage of the voter initiative, Proposition 1, that placed the City of Kodiak and its employees under the state's Public Employment Relations Act, has resulted in an increased work load that requires the additional positions.

Councilmember Walker MOVED to adopt Resolution No. 2016-43.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

c. Authorization of Bid Award for Demolition of Old Kodiak Public Library Building in Preparation of a New Fire Station, Project No. 6015/15-06

Project bids were received on November 23, 2016, and publically read at the City Conference Room. The City received eight bids. The bids were reviewed, and B & R Fish By Products Inc. is considered to be the lowest responsible bidder per Kodiak City Code Section 3.12.080.

Councilmember Walker MOVED to authorize the bid award to demolish the Old Library building with B & R Fish By Products Inc. in the amount of \$263,245, with funds coming from the Building Improvement Fund, Demolition of the Old Library building as part of the New Fire Station Project, Project No. 6015/15-06 and authorize the City Manager to execute the documents on behalf of the City.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

d. Authorization of Purchase of Centrifuge for the Wastewater Treatment Plant, Project No. 7519/17-03

The City's Wastewater Treatment Plant (WWTP) produces approximately 2,000 wet tons of bio-solids annually. The sludge is run through an Andritz belt filter press (belt press), which results in the bio-solids product. The belt press is 24 years old and has been assessed several times in the

last five years. With the City operating the composting facility and the need to rebuild the belt press within a few years, the City requested a proposal from CH2M for design and bidding services for a centrifuge dewatering system. Council authorized the design work with CH2M in September 2016.

Councilmember Whiddon MOVED to approve the purchase of the D4L Centrifuge from Andritz Separation Inc. in the amount of \$390,400, with funds coming from the Sewer Capital Improvement Fund, WWTP Centrifuge Project No. 7519/17-03.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

e. Authorization of Purchase of Interpretive Panels

Local historians Anjuli Grantham and Bruce Schactler have designed a series of displays depicting Kodiak's salmon cannery history. These artistic panels include a narrative depiction of the industry. Ms. Grantham and Mr. Schactler have asked the City to purchase, install, and maintain this display for the benefit of the community. Council and the public have seen renditions of the design, and staff recommends Council approve this purchase and installation of Kodiak's salmon history to be placed on the Brechan Building downtown.

Councilmember Davidson MOVED to authorize the purchase and shipment of the interpretive panels in an amount not-to-exceed \$18,000 with funds coming from the General Capital Project Fund, Downtown Revitalization Project, Project No. 4039.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

f. Election of Deputy Mayor

Under the provisions of City Charter Article II, Section 2, the City Council shall elect one of its members as Deputy Mayor no sooner than thirty days, nor more than sixty days, from the beginning of the newly-elected Councilmembers' terms. The Deputy Mayor serves a one-year term and acts as Mayor in the Mayor's absence. If a vacancy occurs in the office of Mayor, the Deputy Mayor serves until another Mayor is elected by the Council.

Councilmember Whiddon MOVED to elect the Deputy Mayor by a secret vote on paper ballot, provided that the first candidate to receive four affirmative votes be appointed for a one-year term, and further provided that if no candidate receives four affirmative votes in the first ballot, that the applicant with the fewest votes be removed from consideration on subsequent ballots, until a candidate receives four affirmative votes.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

Councilmember Bishop was elected the Deputy Mayor by secret ballot.

VI. STAFF REPORTS**a. City Manager**

Deputy City Manager Tvenge shared that the wind storm last week resulted in a large amount of damage, which for the most part has been cleaned up. He shared that the new composting facility had damage, which requires the manufacturer to repair, and the manufacturer was in town to complete the work. He shared that City crews are working on snow removal. He informed the public that transporting the snow to a removal site is required now, which will result in delays for snow removal, but crews are working as efficiently as possible to keep streets safe for everyone. He shared that the Harbor office kept boaters updated during the wind storm and assisted the United States Coast Guard in a search and rescue by identifying an unmanned water craft adrift and safely towing it to the harbor. He informed the public that the Library is holding their Seasonal Stories for the Winter Season on December 22, 2016, from 2 p.m. to 3 p.m. and all ages are welcome.

b. City Clerk

Deputy City Clerk Shuravloff-Nelson informed the public of the next scheduled Council work session, regular meeting, joint work session, and the planning session. She reconfirmed that there was consensus among the Council on the main motion for Resolution No. 2016-42 as a specific roll call vote was not taken.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the City, Matson, and KEA for receiving an award from Alaska Municipal League (AML) for a collaborative project on Pier III regarding the largest crane in Alaska, the flywheel, and the new dock. She shared the award is one of three given by AML to municipalities. She shared that the tree lighting ceremony downtown was co-sponsored with the Lions Club. She thanked Anjuli Grantham and Bruce Schactler for the interpretive panel idea that will help improve the downtown area. She shared that the Harbor lights event is being co-sponsored by the City and held at the convention center next Saturday, December 17, 2016, starting at 5 p.m. She wished everyone a Merry Christmas and Happy New Year.

Mayor Branson commented on the Opioid presentation and discussion at the November AML conference. She shared that AML will continue those discussions at its winter meeting in February. She mentioned that SB91 introduced the movement of not putting people in jail for their drug problem, but instead getting them treatment and, unfortunately, Kodiak doesn't have a treatment center. She shared that Commissioner Monegan did a presentation on the SB91 and mentioned that he has been invited to speak in Kodiak, as there is a group in Kodiak concerned about people only getting a slap on their hand. She mentioned that, hopefully, the Commissioner or a representative is able to come and speak, as this is a problem around the state and country.

VIII. COUNCIL COMMENTS

Councilmember Walker wished everyone a Merry Christmas and a Happy New Year.

Councilmember Davidson wished everyone a Merry Christmas and a Happy New Year. He shared an update on his attendance at the National League of Cities (NLC) conference in November, including federal advocacy committee, opioid epidemic, and budgeting. He stated NLC is one national organization that represents municipalities from around the country. He stated he will provide a follow up on the specific meetings he attended. He congratulated Councilmember Saravia as he was selected to serve on the Steering Committee of the small cities Council.

Councilmember Whiddon congratulated Councilmember Bishop on being elected Deputy Mayor. He recognized Councilmember Davidson for his years of service on the Council and his leadership over the years. He shared that tonight is a celebration in Anchorage for the 40-year anniversary of the Magnuson-Stevens Act implementation. He expressed that the changes and benefits to our community have been tremendous, and the community wouldn't be the same without it. He wished everyone a Merry Christmas and a Happy New Year. He thanked staff for their efforts throughout the year.

Councilmember Saravia congratulated Councilmember Bishop for being elected Deputy Mayor. He mentioned to be careful driving as it is dark outside and indicated one child has been hurt. He shared about attending the NLC conference with Councilmember Davidson and mentioned the seriousness of the opioid epidemic across the country. He commented about the need to have seminars in schools as a preventative measure along with providing treatment to individuals instead of putting them in jail.

Councilmember Bishop apologized for being late as he was attending a children's Christmas play. He thanked CHARR for sponsoring a free cab ride home program from various eating and drinking establishments for New Year's Eve. He thanked his fellow colleagues for their confidence. He shared he began serving as a 23 year-old and didn't anticipate participating in public service as a young individual until he became involved in the business world. He expressed that it has been a gratifying experience getting involved in the City and shared that without the motivation and support he probably wouldn't be here today. He wished everyone a Merry Christmas and a happy and prosperous New Year.

IX. AUDIENCE COMMENTS

Mark Smith thanked the Council for the many well wishes for the holidays. He shared the City policy on holidays falling on Sunday being observed on Monday and expressed his concern over the Library being open on the Sunday of Christmas and New Year's.

X. EXECUTIVE SESSION

a. Discussion of Strategies for Potential Collective Bargaining Agreements

Councilmember Walker MOVED to enter into executive session pursuant to AS 44.62.310(c)(1) to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City, specifically the City's strategies for potential collective bargaining agreements.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

Council entered into Executive Session at 8:17 p.m.

Mayor Branson reconvened the meeting at 9:03 p.m.

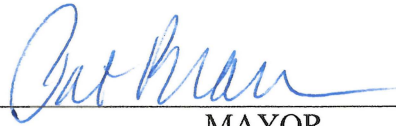
XI. ADJOURNMENT

Councilmember Walker MOVED to adjourn the meeting.

The roll call vote was Councilmembers Bishop, Davidson, Saravia, Walker, and Whiddon in favor. Councilmember Arboleda was absent. The motion passed.

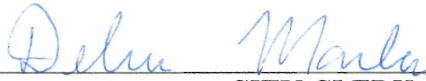
The meeting adjourned at 9:03 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: January 12, 2017

