

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JANUARY 26, 2017
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Laura B. Arboleda, Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. City Manager Aimée Kniazowski, City Clerk Debra L. Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Major Dave Davis gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the January 12, 2017, regular meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

Major Dave Davis, Salvation Army, said they have funds to help citizens with heat and fuel assistance for those who qualify. He encouraged citizens to contact Major Lola Davis and urged them not to wait until they are out of fuel before contacting the Salvation Army.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. Resolution 2017-02, Requesting the Alaska State Legislature to Approve and Allocate Funds Appropriated for Construction of a New Ocean Going Vessel to Replace the M/V Tustumena

Mayor Branson read Resolution 2017-02 by title. At the request of the Mayor and Council, staff drafted the resolution in support of the legislature approving and allocating funds to ensure a replacement vessel for the M/V Tustumena is built on schedule. The resolution will be sent to state officials upon adoption.

Councilmember Walker MOVED to adopt Resolution No. 2017-02.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

b. Resolution No. 2017–03, Urging the Alaska State Legislature to Adopt a Sustainable Budget Plan For FY2018 and Beyond by Enacting a Complete Package of Initiatives to Provide a Balanced and Sustainable Budget

Mayor Branson read Resolution No. 2017–03 by title. Governor Bill Walker and administration have created a fiscal plan towards a sustainable future for the State of Alaska. The administration has visited communities and held numerous conferences to explain the plan they produced. During the 29th Legislative Session and several special sessions, the legislature failed to enact a sustainable fiscal plan. This resolution urges the legislature to take action during this current legislative session to protect Alaska's economy.

Councilmember Davidson MOVED to adopt Resolution No. 2017–03.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

c. Authorization of Amendment No. 2 Lease No. 219595 for City Hall Office Space in the Kodiak Island Borough Building

The City entered into a five-year lease for office space in 2015 that included new office space on the ground floor of the Borough Building for the City Manager's offices and a conference room. Staff worked with the KIB Resource Management Officer for a lease amendment in July 2016 to acquire two additional storage rooms for the City-wide records program. The City Manager is requesting a second lease amendment to obtain office space for the two new human resource positions for an additional 538 sf. The second amendment to lease No. 219595 for City Hall office space in the Kodiak Island Borough building will be for a total rental space of 5,795 sf with an additional rental amount of \$1,183 per month.

Councilmember Arboleda MOVED to authorize the second amendment to Lease No. 219595 for City Hall Office Space in the Kodiak Island Borough Building in the amount of \$12,749 per month from the General Fund Non-departmental Building Rental line item and authorize the City Manager to execute the lease amendment document on behalf of the City.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

d. Authorization of Professional Services Contract for Design of Pillar Mountain Quarry Reclamation Fill Site Project No. 13-09/5033

The City has used the area next to the Water Treatment Plant at the foot of Pillar Mountain for the disposal of clean soil products from City construction projects for many years. The site is now full and staff needs to identify another disposal site. Staff requested a proposal from DOWL to design the large area fill and provide a Stormwater Pollution Prevention Plan for the old City rock quarry located one third of the way up Pillar Mountain.

Councilmember Whiddon MOVED to authorize a professional services contract with DOWL to complete the design of the Pillar Mountain Quarry Reclamation Fill Site in an amount not to exceed \$46,655 with funds coming from the Street Capital Improvement Fund, Project No. 13-09/5033 and authorize the transfer of unused funds from the Street Capital Improvement Fund, Snow Dump Project, Project No. 13-07/5030 in the amount of \$50,000, and approve and include transfer of capital project funds in the City's FY2017 supplemental budget amendment.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

e. Acceptance of the FY2016 Comprehensive Annual Financial Report (Audit)

Each year the City Council retains a qualified accounting firm to perform an annual audit of the City's financial records and accounting practices. The City Charter and the City Code require the Council to accept the comprehensive annual financial report.

Councilmember Davidson MOVED to accept the City's Fiscal Year 2016 audited Comprehensive Annual Financial Report.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

f. Authorization to Cancel the February 23, 2017, Regular Meeting and Authorize the City Manager to Schedule a Special Meeting if Needed

The regularly scheduled Council meeting for February 23, 2017, may be cancelled to reflect elected official and staff travel schedules. Elected officials and staff attend the annual winter Alaska Municipal League Conference February 20-23 and meet with Juneau officials on February 24. At a recent work session, the Council voiced a consensus to cancel the February 23 regular meeting and authorize the City Manager to schedule a special meeting if needed.

Councilmember Bishop MOVED to cancel the February 23, 2017, regular meeting and authorize the City Manager to schedule a special meeting if needed.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Kniazowski said she and Deputy City Manager Tvenge continue to prepare for the hearings on March 7 through March 10 with the Alaska Labor Relations Agency in Anchorage regarding union petitions. She stated that Public Works staff received the first amendment to the compost permit from the Department of Environmental Conservation, which will reduce the requirement for weekly testing and save the City approximately \$16,000 annually. She congratu-

lated and thanked Sergeant Hatfield of the Kodiak Police Department Dispatch Office for her 20 years of service with the City. She reminded that snow plowing is occurring during these winter months, and she requested citizens be patient while snow is transported to the required site. She stated that staff is diligently working to clear the City streets. She said a certified Human Resource professional staff member of Alaska Public Entity Insurance came and provided four sessions of training to 114 City employees last week. She said Parks and Recreation Director Gromm had to take the winter lights down due to inclement weather.

b. City Clerk

City Clerk Marlar informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the Finance Director and staff and Managers for their work on the Comprehensive Annual Financial Report. She said the Council adopted a resolution for replacement of the Tustumena, and she clarified the vessel replacement is not on the City's CIP list because it is a State project. She encouraged the citizens of Kodiak to advocate during the legislative session for the replacement of the Tustumena. She said the Building Inspection MOA has worked well for 30 years, and she commented it would be very expensive to have separate building departments for the City and the Borough. She said as a City and Borough resident she feels the MOA saves money and is a headway to more efficient government; she emphasized the services provided by the department ensure safety for the community. She stated the City has continually tried to work through these issues and she advocates for a continuation of the MOA and hopes the Borough Assembly comes to the table to move forward jointly in the near future. Mayor Branson welcomed the Boy Scouts in attendance at the regular meeting.

VIII. COUNCIL COMMENTS

Councilmember Walker congratulated and thanked Sergeant Hatfield for her 20 years of service with the City. He said that the Public Works staff has done a great job snow plowing and thanked them for their work. He stated that Birch Street is in need of road repairs, and he commented on a piece of property on Baranof Street the City should discuss acquiring. He is excited for the old library demolition and the progression of the new fire station. He asked everyone to be careful in the winter weather conditions.

Councilmember Bishop thanked Finance Director Mayes and the staff for their stellar work on the Comprehensive Annual Financial Report. He thanked the community for their community involvement and thanked the Boy Scouts for their meeting attendance. He apologized in advance for his absence at the February 7 work session and 9 regular meeting stating he will be on vacation. He reminded everyone to take time from their busy schedules to enjoy, be thankful, and live life.

Councilmember Davidson thanked the Public Works department staff for the snow removal they have done this month, and he thanked Finance Director Mayes and staff for the audit report.

Councilmember Saravia thanked the Manager and staff for the excellent audit report. He expressed his appreciation to the Boy Scouts in the audience for their attendance at the meeting. He said the streets have been kept in good condition during the winter weather.

Councilmember Arboleda thanked the City staff for their work and the public's participation at the meeting and the listening audience.

Councilmember Whiddon thanked the Boy Scouts and Troop Leader Westling for attending the meeting. He reiterated Major Davis's message to seek assistance from the Salvation Army for citizens in need of fuel in these cold conditions. He thanked Councilmember Bishop for stepping into the Fisheries Work Group seat. He stated there have been some remarks against the City's viewpoints on the Building Inspection MOA and he feels the integrity of the neighborhoods, safety, and the quality of life of the residents is the priority. He commented the opt-out clauses regarding the building codes have not been clearly defined. He encouraged the Borough to look at the community as a whole and continue to move forward.

IX. AUDIENCE COMMENTS

None

X. EXECUTIVE SESSION

a. Clerk's Annual Evaluation

Annually, the City Council reviews the performance of the City Clerk. In accordance with the Open Meetings Act, the City Clerk does not object to the evaluation being done in executive session.

Councilmember Walker MOVED to enter into executive session, as authorized by Kodiak City Code Section 2.04.100(b)(2), to conduct the City Clerk's annual performance evaluation.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

Council entered into executive session at 8:07 p.m.

The Mayor reconvened the meeting at 8:35 p.m.

XI. POTENTIAL ACTION FOLLOWING EXECUTIVE SESSION

a. Authorization of Potential Changes to City Clerk's Employment Agreement

Councilmember Bishop MOVED to rescind City Clerk Employment Agreement, Record No. 211898 and authorize Employment Agreement, Record No. 228956.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

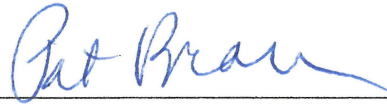
ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

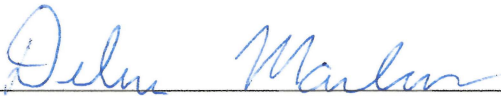
The meeting adjourned at 8:35 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: February 9, 2017

