

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, MARCH 23, 2017
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Laura B. Arboleda, Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, and Richard H. Walker were present and constituted a quorum. Councilmember John B. Whiddon was absent. Deputy City Manager Mike Tvenge and City Clerk Debra L. Marlar were also present.

Salvation Army Sergeant Major Dave Blacketer gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Arboleda MOVED to approve the minutes of the February 9, 2017, special meeting, and February 9, 2017, regular meeting, and February 28, 2017, special meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

None

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. Authorization of Award of Design and Construction of Restrooms and Showers, Fisherman's Hall, Project No. 8517/17-05

On January 18, 2017, the City advertised the Request for Proposal (RFP) for the design-build project to construct new restrooms and showers at Fisherman's Hall. On February 21, 2017, the City received three proposals for the project from Scott's Heating and Plumbing Service Inc., Wolverine Supply Inc., and Friend Contractors, LLC. The recommendation is to authorize the design-build proposal for the new restrooms and showers at Fisherman's Hall to Friend Contractors LLC for the sum of \$152,650.

Councilmember Walker MOVED to award design and construction of the Restrooms Fisherman's Hall Project to Friend Contractors LLC in the amount of \$152,650, with funds coming from Project No. 8517/17-05.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

b. Authorization of Award for the Kodiak Police Department Computer Aided Dispatch and Records Management Systems, Project No. 4029

The City of Kodiak has a budget of \$656,742 to replace antiquated E-911 equipment and integrate computer aided dispatching (CAD) and records management system (RMS) software. This budget includes an FY2015 Alaska Legislative Grant, in the amount of \$381,472, for the purpose of E-911 equipment replacement. Dr. Henry Richter was hired as a consultant to prepare two RFPs: one for the E-911 system replacement and one for CAD and RMS software. The RFPs were made available on December 22, 2016, and the City received several responses. The City received seven responses for the CAD/RMS proposal: Spillman Technologies, Tyler Technologies, SunGard Public Sector, ICO Technologies, Executive Information Services, Cyrun, and PTS Solutions.

Councilmember Davidson MOVED to award the bid for Kodiak Police Department Computer Aided Dispatch and Records Management Systems software to Spillman Technologies, Inc. in the amount of \$250,421 with funds from Project No. 4029.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

c. Authorization of Award for the Kodiak Police Department IP-Based Phase II E-911 Telephone Equipment, Project No. 4029

The City of Kodiak has a budget of \$656,742 to replace antiquated E-911 equipment and integrate computer aided dispatching (CAD) and records management system (RMS) software. This budget includes a FY2015 Alaska Legislative Grant, in the amount of \$381,472, for the purpose of E-911 equipment replacement. Dr. Henry Richter was hired as a consultant to prepare two RFPs: one for the E-911 system replacement and one for CAD and RMS software. The RFPs were made available on December 22, 2016, and the City received several responses. Two responses were received for the Phase II E-911 proposal: one from ProComm Alaska and one from Alaska Communications Systems (ACS).

Councilmember Bishop MOVED to award the Kodiak Police Department IP-Based Phase II E-911 Telephone Equipment bid to Alaska Communications Systems (ACS) in the amount of \$342,150 with funds from Project No. 4029.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

d. Appointment to Port and Harbors Advisory Board

The recent appointments for the Port and Harbors Advisory Board (PHAB) were on January 12, 2017, during the Council's regular meeting. Norm Lenon and Stormy Stutes were appointed to three-year regular seats. The two alternate seats that remain vacant have terms ending December

31, 2017; both seats are one-year terms. An application has been received for the Port and Harbors Advisory Board. The Mayor makes the Port and Harbor Advisory Board appointments and they are confirmed by the Council.

Mayor Branson appointed David Jentry to the Alternate No. 1 one-year seat ending December 31, 2017.

Councilmember Walker MOVED to confirm the Mayoral advisory board appointment to the Port and Harbors Advisory Board as stated.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

e. Appointment to Prince William Sound RCAC

The City of Kodiak has a dedicated seat for a representative on the Prince William Sound Regional Citizens' Advisory Council (PWSRCAC). Wayne Donaldson has served as the City's representative since January 8, 2015, and he has requested re-appointment.

Councilmember Davidson MOVED to re-appoint Wayne Donaldson to a two-year term as the City of Kodiak representative on the Prince William Sound Regional Citizens' Advisory Council.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Deputy City Manager Tvenge gave several project updates, which included the following: the Channel Transient Float project is on schedule; the new ambulance will be shipped to Kodiak in April; the ice rink has been shut down for the winter; and the old library has been demolished.

b. City Clerk

City Clerk Marljar informed the public of the next scheduled Council work session and regular meeting.

VII. MAYOR'S COMMENTS

Mayor Branson thanked Mr. Jentry and Mr. Donaldson for volunteering their time and congratulated them for their re-appointments to the PHAB and PWSRCAC advisory boards respectively. She said she is pleased with the shower and restroom remodel at Fisherman's Hall. She said Comfish is next weekend. She commented that she appreciates the departmental presentations; the most recent presentation was from Public Works Director Kozak, which she stated was thorough and provided great insight to staff coverage and the overall service delivery. She said next

week she will travel to Juneau and has meetings scheduled with the Governor, Lt. Governor, the Commissioners for DOT&PF and ADF&G, and other committees and legislators.

VIII. COUNCIL COMMENTS

Councilmember Bishop said he met with the Mayor, Councilmember Whiddon and community members about expenses and revenues and discussed the upcoming budget cycle. He said they are in an economic trend and he plans to work diligently to explore all budgetary options.

Councilmember Saravia thanked the Finance department for their work and budget recommendations.

Councilmember Arboleda noted she had been out of town for her brother's wedding, and she thanked the citizens for volunteering their time to participate in the City's advisory boards and other community initiatives.

Councilmember Davidson congratulated Deputy City Manager Tvenge for his upcoming new role as the City Manager beginning in May. He encouraged the public to make suggestions on the City's budget in the upcoming months.

Councilmember Walker said he is pleased about the Channel Transient Float project moving forward and the old library demolishment. He complimented the progression of the remodel of the Fisherman's Hall project. He said the plans for Near Island will be coming to fruition, and he thanked the staff for their work. He said it is great to see that Baranof Park is widely used by youth, and he stated he looks forward to his trip to Juneau. He thanked Finance Director Mayes for her reports and thorough financial presentations. He gave his condolences to the Sega family.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

The meeting adjourned at 7:55 p.m.

CITY OF KODIAK


DEPUTY MAYOR

ATTEST:

Michelle Sherwin-Nelson

DEPUTY CLERK



Minutes Approved: April 13, 2017