

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, JUNE 22, 2017
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Randall C. Bishop, Laura B. Arboleda, Charles E. Davidson, Gabriel T. Saravia, and Richard H. Walker were present and constituted a quorum. Councilmember John B. Whiddon was absent. City Manager Mike Tvenge, City Clerk Debra Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Sergeant Major David Blacketer gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Bishop MOVED to approve the minutes of the June 8, 2017, regular meeting and June 9, 2017, special meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

III. PERSONS TO BE HEARD

a. Public Hearing, Resolution No. 2017-17, Amending Sections 9, 10, and 12 of the Schedule of Fees, Charges, and Tariffs

The City sets its fees and charges for various services by a resolution of the Council. The Council has requested a public hearing prior to amending fees, which is scheduled as New Business item V. a, Resolution No. 2017-17, Amending Section 9, (Harbor and Shipyard), Section 10 (Laboratory), and Section 12 (Parks and Recreation) of the Schedule of Fees, Charges and Tariffs.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

b. Public Comments

None

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. Resolution No. 2017–17, Amending Sections 9, 10, and 12 of the Schedule of Fees, Charges, and Tariffs

The City sets its fees and charges for various services by a resolution of the Council. The City Council identified the importance of an annual review and update of the schedule of fees and charges by including this as a budget goal since FY2011. Staff completed the review and submitted a list of proposed changes to fees pertaining to the Harbor, Shipyard, Laboratory, and Parks & Recreation departments. Changes are proposed to take effect on July 1, 2017.

Councilmember Arboleda MOVED to adopt Resolution No. 2017–17.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

b. Resolution No. 2017–18, Authorizing the Issuance of a Permit to the American Legion Post 17 for Use of Public Property in Conjunction With Fourth of July Celebrations

Resolution No. 2017–18 permits the American Legion Post 17 to close and use City streets for its annual Fourth of July parade. Street closures for the parade will take place on Tuesday July 4, 2017, from 11 a.m. to 12:30 p.m. for the parade and from 9 a.m. to 9 p.m. for the Fourth of July celebration and town feed.

Councilmember Walker MOVED to adopt Resolution No. 2017–18.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

c. Resolution No. 2017–19, Authorizing the Issuance of a Permit to the Kodiak Football League for its Football Camp Fundraiser and to Collect Admission Fees and Sell Concessions at Baranof Park

The Kodiak Football League has requested use of Baranof Park and field for the upcoming season. Resolution No. 2017–19 authorizes the issuance of a permit to the Kodiak Football League (KFL) to use the Baranof Football Field and areas of the park to sell concessions and collect gate fees for home games from August 1 to October 31. This resolution also allows KFL to charge a fee for its summer football camp from July 13 – July 15.

Councilmember Bishop MOVED to adopt Resolution No. 2017–19.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

d. Authorization of Animal Control Contract With the Kodiak Island Borough

The City operates animal control services and contracts with the Humane Society of Kodiak to operate the Animal Control Shelter. The Kodiak Island Borough (KIB) does not provide these services to its residents and, therefore, contracts with the City. The KIB Assembly approved this

agreement during its June 1 regular meeting. This is a one-year agreement beginning July 1, 2017.

Councilmember Walker MOVED to authorize the Animal Control Contract, City Record No. 232399, between the City of Kodiak and the Kodiak Island Borough.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

e. Authorization of Bid Award for FY2018 Petroleum Products

Each year the Public Works Department issues bids for the City's petroleum products. Bids were opened on June 8, 2017, for FY2018 petroleum products. Two bids were received. Petro Marine Services was the lowest bidder for all petroleum products.

Councilmember Davidson MOVED to authorize the bid award of the City's FY2018 petroleum products to Petro Marine Services for Diesel Ultra Low Sulfur at \$2.32, Gasoline at \$2.34, Heating Fuel #2 at \$2.32, and Heating Fuel #1 at \$2.42 per gallon with funds coming from each department's FY2018 fuel line items.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

f. Authorization of Bid Award for FY2018 Sodium Chloride

Each year Public Works combines deicing salt with ¼ inch rock chips for winter deicing and traction control on City streets and parking lots. Annually, the quantity of product requested is based on the remaining stock on hand and the previous winter's consumption. The City's last bid for salt was in FY2015. A small quantity was purchased at the end of FY2016 by quote.

Councilmember Davidson MOVED to authorize the FY2018 sodium chloride bid to Round Butte Products in the amount of \$104,936.83 with funds coming from the FY2018 Public Works Department, Street Supplies account.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

g. Authorization of Bid Award of Kodiak Wastewater Treatment Plant Centrifuge Installation, Project No. 17-03/7519

In September 2016, Council approved a design project to install a new Andritz Centrifuge at the City's Wastewater Treatment Plant (WWTP). The intent of the Centrifuge was to replace the existing 24-year old Andritz belt filter press (belt press).

Councilmember Arboleda MOVED to authorize the bid award for the Wastewater Treatment Plant Centrifuge Installation Project No.17-03/7519 with Bering Industrial Contractors Inc. in

the amount of \$341,550 with funds coming from the Sewer Capital Improvement Fund, Wastewater Treatment Plant Centrifuge Project No. 7519.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

h. Authorization of Professional Services Contract for Upper Bettinger Dam Seismic Stability Analysis, Project No. 18-01/7042

In May of 2016, the field work was completed for the 2016 Periodic Dam Safety Inspections with final reports approved and certificates to operate the dams issued by the Alaska Department of Natural Resources (ADNR) Dam Safety division on April 24, 2017. Part of the special conditions of the Certificate to Operate Upper Bettinger Dam AK 00022 is to submit a plan and schedule to complete a Seismic Stability Analysis for the dam within one year. The timing was negotiated in order to assure funding in the FY2018 budget to complete the work. Staff requested a seismic stability analysis proposal from Golder Associates, and it has been reviewed and approved by Dam Safety division.

Councilmember Walker MOVED to authorize the professional service contract with Golder Associates for the Upper Bettinger Dam Seismic Stability Analysis Project No. 18-01/7042 in the amount of \$75,000 with funds coming from the Water Improvement Fund Project 7042.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

i. Authorization of Amendment No. 1 to the Professional Services Contract for Wastewater Treatment Plant Centrifuge Installation Construction Phase Engineering Services, Project No. 17-03/7519

In September 2016, Council approved a design project to install a new Andritz Centrifuge at the City's Wastewater Treatment Plant (WWTP). The centrifuge will replace the existing 24-year-old Andritz belt filter press (belt press). Bering Industrial Contractors is scheduled to begin replacement in July 2017. This request is for approval of Construction Phase Engineering Services with CH2M.

Councilmember Bishop MOVED to authorize Amendment No. 1 to the professional services contract with CH2M for Construction Phase Services for the Wastewater Treatment Plant Centrifuge Project No. 7519 in an amount not to exceed \$76,000 with funds coming from the Sewer Capital Improvement Fund, WWTP Centrifuge Project No.17-03/7519.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Tvenge said the City's insurance package, which includes general liability, workers compensation, aviation, and property insurance with Marsh and McLennan Agency, LLC will increase nine percent for FY2018, which is approximately a \$75,000 annual increase. He indicated there were credits received for FY2017. He said some of the increases are attributed to property assessment increases, rate increases, and claims. He gave an update on the nonprofit grant process and indicated the application period closes on June 23, 2017; the Council is scheduled to review the applications on July 11, and they are scheduled to be awarded on August 10. He provided an update from the Department of Labor regarding the wages for the sunroom construction project on Pier I and those requirements for Davis Bacon wages have been forwarded to the Executive Director of Discover Kodiak. He said the City Manager's office has received a notice there may be a closure of State government offices; there are comments the Legislative branch is scheduled to pass the budget next week. He provided an update on the Request for Proposal process for legal counsel stating the selection committee has met and scored the RFPs'.

The City Manager asked through the Mayor for the Council's direction on the legal counsel review process. Manager Tvenge said the selection committee can interview and make a recommendation to the Council or the Council could participate in the interview process.

There was consensus of the Council to have the committee make a recommendation to the Council after the interviews are conducted.

b. City Clerk

City Clerk Marlar informed the public of June and July scheduled Council meetings.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the gardening volunteers for the flowers they placed in the Y in the downtown area. She said the Downtown Kodiak Revitalization Committee has selected banners, which will be placed in the downtown area soon. She said she would like the Council to address and make a plan for the Shelikof bathroom area in the near future. She said Baranof Museum is working on decals in the downtown area which provide historical information to the present; she said there are handouts that further provide information. She said the American Legion is sponsoring a July 4, 2017, parade and town feed and she emphasized the reason for the celebration.

VIII. COUNCIL COMMENTS

Councilmember Bishop said he attended the Fil-Am Independence Day event. He said there was very good outreach at the event, which included great food, resources rehabilitation programs, and entrepreneurial programs for the food industry. He thanked the American Legion for sponsoring the Fourth of July event. He reminded the public about the Marijuana Committee meeting on June 27, 2017; he encouraged the citizens to have an open mind as the community ventures into this new area of business.

Councilmember Saravia said he appreciated Mayor Branson's comments regarding the need to address the building and bathroom problem area in downtown Kodiak. He wished everyone a Happy Fourth of July and encouraged safety.

Councilmember Arboleda hoped everyone is enjoying their summer and the beautiful community.

Councilmember Davidson wished everyone a happy Fourth of July. He thanked Peggy Smith and family for the placing flowers in the downtown area. He asked everyone to drive carefully and watch for children crossing the roads.

Councilmember Walker thanked the nonprofits for their services and their volunteer efforts. He wished everyone a happy Fourth of July.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, and Walker in favor. Councilmember Whiddon was absent. The motion passed.

The meeting adjourned at 8:02 p.m.



ATTEST:

CITY OF KODIAK

Pat Han
MAYOR

Michelle Sharafy-Tulsa
DEPUTY CLERK

Minutes Approved: July 13, 2017