

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, AUGUST 10, 2017
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Deputy Mayor Randall C. Bishop called the meeting to order at 7:30 p.m. Councilmembers Laura B. Arboleda, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. Mayor Pat Branson was absent. City Manager Mike Tvenge, City Clerk Debra Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Major Dave Davis gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the July 13, 2017, regular meeting as presented.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

III. PERSONS TO BE HEARD

a. Public Comments

Dave Blacketer, President of the Senior Citizens Inc., thanked the Council for their support and nonprofit grant awards.

IV. UNFINISHED BUSINESS

a. Second Reading and Public Hearing, Ordinance No. 1364, Amending Section 5.04.050 of the Kodiak City Code Pertaining to Procedures for Issuing Permits for Community Festivals

Deputy Mayor Bishop read Ordinance No. 1364 by title. In an effort to accommodate local nonprofit organizations and other associations performing community events on City-owned property, a permit must be issued for the specific request. The Council has been authorizing these requests during regular scheduled Council meetings. This ordinance would streamline the application and approval process by moving the approval of the event from the Council or Clerk to the City Manager.

Councilmember Walker MOVED to adopt Ordinance No. 1364.

Deputy Mayor Bishop closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

b. Authorization of Cooperative Agreement Between the City of Kodiak and Sun'aq Tribe for Improvements to Shelikof Street

The Sun'aq Tribe of Kodiak has approached the City requesting to extend the Memorandum of Agreement (MOA), which included Shelikof Street in the Tribe's existing road inventory, and the Bureau of Indian Affairs (BIA) Tribal Transportation Program. The initial MOA expired in May with an option to renew. By continuing the agreement, the Sun'aq Tribe would potentially bring Federal funding to Kodiak to make improvements to this street. This Memorandum of Agreement is for an additional three years.

The motion made by Councilmember Arboleda the July 13, 2017, regular meeting to authorize the agreement was postponed to this meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

V. NEW BUSINESS

a. Resolution No. 2017–21, Authorizing FY2018 Nonprofit Grant Awards

Deputy Mayor Bishop read Resolution No. 2017–21 by title. Each year the City Council authorizes grant payments to local nonprofit organizations. The types and levels of funding are based on the City Council's nonprofit funding policy guidelines adopted by Resolution No. 2017–13. The policy resolution stipulates the total amount available for nonprofit grants in a given fiscal year, which equals the maximum of one percent of budgeted general fund revenues, exclusive of any fund balance appropriations. The amount available in the FY2018 budget for nonprofit grants is \$160,700. This policy limits organizations to one funding criteria or program per year and provides up to \$5,000 for Youth and Adult Recreation Programs and up to \$15,000 for Public Safety Support and Emergency Response Support Programs. The policy also grants agencies the ability to apply for a special one-time only grant for special projects when the City has additional funds available. The City received 22 applications for FY2018 from nonprofit organizations that serve Kodiak, up from the 20 applications last fiscal year, for a total amount requested of \$184,500. Council reviewed the applications at the July 11 work session and again at the August 8 work session.

Councilmember Davidson MOVED to adopt Resolution No. 2017–21.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

b. Resolution No. 2017–22, Appointing Members to the Kodiak Fisheries Development Association

Deputy Mayor Bishop read Resolution No. 2017–22 by title. The Joint City-Borough appointed seats on the Kodiak Fisheries Development Association (KFDA) held by Linda Freed and Albert

— Tyler Schmeil have expired. Both Ms. Freed and Mr. Schmeil have agreed to serve additional three-year terms. The Borough Assembly approved these reappointments during the July 20, 2017, regular Assembly meeting. In addition, one City seat representing crab harvesters, which is held by Jeff Stephan, has also expired and Mr. Stephan has agreed to serve another three-year term.

Councilmember Arboleda MOVED to adopt Resolution No. 2017–22.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

c. Authorization of FY2018 Marketing and Tourism Development Agreement With Discover Kodiak

Council has authorized agreements with the Kodiak Island Convention and Visitors Bureau, known as Discover Kodiak, to provide marketing and tourism outreach for Kodiak since FY2009. This Council action will approve the agreement for FY2018 in the amount of \$108,000, which was approved in the FY2018 budget.

— Councilmember Whiddon MOVED to authorize the FY2018 Marketing and Tourism Development Agreement No. 232659 with Discover Kodiak in the amount of \$108,000, with funds coming from the Special Revenue Funds, Tourism Development Fund and authorize the City Manager to sign the agreement on behalf of the City.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Tvenge said he was pleased to announce the hiring of the new Deputy City Manager Matthew Van Daele. He said Deputy Van Daele grew up in rural Alaska, went to Kodiak High School, and attended college in Idaho and Washington. He stated the Legal Counsel Review Committee went through interviews this week and reference checks are in progress. He said the committee plans to bring a recommendation to the Council at the September 14 regular meeting. He said staff completed an internal first draft of the employee safety and accident prevention handbook, which will be sent to APEI for review to ensure compliance with OSHA. He said the new bronze bear statue will be unveiled on August 19, 2017, at the Kodiak National Wildlife Refuge Visitors Center; this will stand in the place of the old Madsen Bear, which was owned by the City.

b. City Clerk

— City Clerk Marlar said the nominating petition packets are due in the Clerk's Office by August 15, 2017, at 4:30 p.m. She reminded the public if they have moved within or outside of the City limits to update their voter registration. She said Friday, September 1, 2017, was the last day to

register to vote for the election in the Clerk's office. She informed the public of the next scheduled Council work sessions and regular meeting.

VII. MAYOR'S COMMENTS

Deputy Mayor Bishop said Mayor Branson is out of town conducting business; he applauded her efforts and thanked her for her work on the Alaska Marine Highway committee. He spoke of the local benefits that the nonprofits agencies provide. He welcomed Deputy Manager Van Daele. He shared that "Warm August Nights" will occur this weekend and said C.H.A.R.R is sponsoring transportation; he reminded citizens to use the free transportation and not to drink and drive.

VIII. COUNCIL COMMENTS

Councilmember Saravia thanked the nonprofits for the services provided locally, which contribute to the quality of life of Kodiak residents. He said he attended the National League of Cities meetings in Florida in July. He provided a report, which highlighted some of the following: the membership of NLC; downtown development; homeless population; community goal planning for the next 25 years; economic development; parking; protection; and ways for communities to generate revenue. He spoke of the various partnerships discussed at the conference and the creative ways other agencies or communities are paying for the percentage of the services they need.

Councilmember Walker said he enjoyed the company picnic. He thanked the nonprofits for their services. He welcomed Deputy Manager Van Daele aboard, stating he met him through the Borough Lands Committee. He said he would like to see the citizens run for elected official positions, and he commented that it is great to represent the people. He said the Clerks will provide assistance to newly elected officials. He said school starts on August 28, 2017, and shared that KHS Football is heading to Homer for the weekend.

Councilmember Whiddon said the USCG recently celebrated its 227 birthday. He thanked the men and women of the USCG for their service. He said his grandchildren enjoyed the City picnic. He said he recently went on a KPD ride along and complimented the staff and their professionalism. He welcomed Deputy Manager Van Daele and highlighted having a local resident as Deputy Manager will be a great addition.

Councilmember Davidson encouraged everyone to consider running for the municipal offices. He welcomed Deputy Manager Van Daele. He commented he hopes summer weather will occur in Kodiak. He reminded the public to drive safely.

Councilmember Arboleda welcomed the new City Deputy Manager. She said she is a big supporter of education and youth programs locally. She encouraged citizens to use wellness facilities.

IX. AUDIENCE COMMENTS

None

X. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

The meeting adjourned at 8:06 p.m.



CITY OF KODIAK

MAYOR

ATTEST:

DEPUTY CLERK

Minutes Approved: September 14, 2017

