

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE CITY OF KODIAK
HELD THURSDAY, APRIL 26, 2018
IN THE BOROUGH ASSEMBLY CHAMBERS**

I. MEETING CALLED TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pat Branson called the meeting to order at 7:30 p.m. Councilmembers Laura B. Arboleda, Randall C. Bishop, Charles E. Davidson, Gabriel T. Saravia, Richard H. Walker, and John B. Whiddon were present and constituted a quorum. City Manager Mike Tvenge, City Clerk Debra Marlar, and Deputy Clerk Michelle Shuravloff-Nelson were also present.

Salvation Army Major Dave Davis gave the invocation and the Pledge of Allegiance was recited.

II. PREVIOUS MINUTES

Councilmember Whiddon MOVED to approve the minutes of the April 12, 2018, regular meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

III. PERSONS TO BE HEARD

a. Oath of Office to Incoming Chief of Police Timothy Putney

City Charter Article IV-7 stipulates all officers of the City and such employees as the Council may designate shall take and subscribe to the oath or affirmation of office prescribed by the Alaska constitution, Article XII, Section 5. Historically, the Chief of Police has taken the oath of office prior to taking command. Tim Putney will take over as Chief of Police on May 2, 2018.

Clerk Marlar administered the oath of office to the incoming Chief of Police Timothy Putney. Manager Tvenge, Chief of Police Wallace, and Michella Putney participated in the pinning ceremony.

The incoming Chief of Police Putney thanked Manager Tvenge for his support and the Kodiak Police Department for attending the meeting to show their support. He commented that he has appreciated Chief of Police Wallace's leadership and he will do his best to keep the department moving forward.

b. Proclamation: Municipal Clerks Week

Mayor Branson read this proclamation, which recognizes the Municipal Clerks for the vital services they perform and their dedication to their community.

Clerk Marlar and Deputy Clerk Shuravloff-Nelson accepted the proclamation.

c. Public Comments

Mary Ruskovich said there was good public feedback at the Mayors summit. She thanked Councilmember Saravia for his service, dedication, and the duration of his service. She expressed her appreciation for Chief of Police Wallace and her level of integrity. She said Lt. Putney and Daniel Mckenna-Foster bring great attributes to the City.

Ronda Wallace thanked the Council for their support during her years of service. She thanked the community for making Kodiak a wonderful place. She thanked her staff and she thanked City Manager Tvenge for his support and guidance. She wished the Mayor and Council the best of luck.

Mayor Branson said Chief of Police Wallace's leadership has been admirable and wished her and her husband the best of luck in retirement.

IV. UNFINISHED BUSINESS

a. Second Reading and Public Hearing, Ordinance No. 1375, Levying Taxes in the Amount of 2 Mills and Appropriating Funds for the Expenses and Liabilities of the City of Kodiak for the Fiscal Year Commencing on the First Day of July 2018 and Ending on the Thirtieth Day of June 2019

Mayor Branson read Ordinance No. 1375 by title. Ordinance No. 1375 provides for the adoption of the City of Kodiak's FY2019 budget. The budget document, which supports the ordinance, estimates all sources of revenue the City anticipates receiving between July 1, 2018, and June 30, 2019. The budget document also establishes an operating and capital expenditure plan for FY2019 that is based on staff's assessment of operational and community needs, and the Council's FY2019 budget goals. Staff made the FY2019 budget presentation to Council and the public during a special budget work session on March 10, 2018.

Councilmember Arboleda MOVED to adopt Ordinance No. 1375.

Mayor Branson closed the regular meeting, opened and closed the public hearing when no one came forward to testify, and reopened the regular meeting.

Councilmember Whiddon MOVED to substitute for the pending ordinance, Ordinance No. 1375(SUB), which includes budget Option No. 3 as presented at the April 2, 2018, work session.

The roll call vote on amendment to substitute was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

Councilmember Whiddon MOVED to postpone the final vote until the next regular or special meeting following another public hearing.

The roll call vote on the postponement was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

V. NEW BUSINESS

a. First Reading, Ordinance No. 1376, Amending Chapter 3.28 of the Kodiak City Code to Condition Future Deposits Into the City Enhancement Fund on the Existence of a Minimum Fund Balance of Six Months of General Fund Operating Expenditures

Mayor Branson read Ordinance No. 1376 by title. This ordinance amends Chapter 3.28 Enhancement Fund deposits and adds additional criteria for inflation-proofing the Enhancement Fund. City of Kodiak Municipal Code Chapter 3.28 provides that at the completion of the prior year audit and issuance of the financial statements, should the general fund have a surplus, then one half of this surplus is transferred to the Enhancement Fund in the succeeding fiscal year. This ordinance amends the code to only transfer one-half of the general fund surplus when the fund balance of the General Fund reaches six months of budgeted operating expenses.

Councilmember Walker MOVED to pass Ordinance No. 1376 in the first reading and advance to second reading and public hearing at the next regular or special Council meeting.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

b. Authorization of Janitorial Services Contract for Kodiak Police Department

The Kodiak Police Department is requesting that Council authorize a contract with MH Island Cleaning Services to provide regular janitorial services at the Kodiak Police Department for a period of three years commencing on July 1, 2018, and expiring on June 30, 2021.

Councilmember Walker MOVED to authorize a three-year janitorial services contract for the Kodiak Police Department to MH Island Cleaning Services in the amount of \$42,900 annually, with the first year funds coming from the FY2019 Kodiak Police Department, Operational Budget, Janitorial Services and authorize the City Manager to execute the necessary documents on behalf of the City.

The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

VI. STAFF REPORTS

a. City Manager

Manager Tvenge provided an update indicating that Ocean Beauty has moved off the property at Gibson Cove. He said Public Works and the Kodiak Fire Department have secured the building, and there are no trespassing signs placed on the structure and no moorage signs placed on the main dock and the icehouse dock. He said KEA has disconnected power to the building, and the Kodiak Police Department will provide security patrol of the facility.

He said the new E911 system is functioning as planned. He stated the next step is to complete the Phase II portion, which GCI is working to provide the latitude and longitude of the cell callers. He announced the Computer Aided Dispatch (CAD) program would follow sometime in June and commented that KPD staff has been pleased with the system transition.

He shared that staff has been interviewing applicants for the Finance Director position. He indicated that Finance Director Mayes' last day is May 25. He said the Birch Street Project is underway and the utility and repaving project from Mill Bay Road to Thorsheim Street has begun and will run through October. He said the section from Mill Bay Road to Larch Street is now open and indicated it will close when school ends this spring. He asked the public to use caution in these areas and to obey the traffic flow signs. He said Pillar Mountain service road is now open to the public and said with the Birch street project underway, there will truck loads of dirt and gravel material going to the Pillar Mountain fill site. He shared that there will be a dust mitigation spray to keep the road dust under control. He urged the public to drive with caution.

b. City Clerk

Clerk Marlar gave an overview of the upcoming regular Council May meetings, which included the Economic Development meeting and the joint work session. She expressed her appreciation to Councilmember Saravia for his integrity, honesty, transparency, and support of staff and wished him the best.

VII. MAYOR'S COMMENTS

Mayor Branson thanked the staff for their work on the budget; she is pleased with the budget and moving forward with option three. She thanked Chief of Police Wallace for her exemplary service and stated she is happy to have Lt. Putney progress into the leadership position. She thanked the Municipal Clerks for their skills and contributions. She shared the news from Senator Sullivan's office that Kodiak is getting two new USCG cutters. She thanked Councilmember Saravia for his service and leadership, and she wished him the best in his future endeavors.

VIII. COUNCIL COMMENTS

Councilmember Saravia congratulated Lt. Putney and he thanked Chief of Police Wallace for her service. He said over the years he has seen the Manager, Clerk, and Department Heads work each day all year long and commented that they have done a lot over the years. He thanked the Mayor and stated he will miss the Council.

Councilmember Bishop thanked Chief of Police Wallace for her service and dedication. He congratulated the new Chief of Police Putney and he thanked the Clerks for their service. He said he appreciates Manager Tvenge's focus to address the downtown problems. He thanked Councilmember Saravia for his leadership. He said he was blessed to learn from him and he will be missed on the Council.

Councilmember Whiddon expressed his sincere appreciation for Chief of Police Wallace and said she has continually displayed compassion for her staff and the public. He congratulated Lt. Putney on his promotion and he thanked the Manager, staff, and the Council for their work to obtain a sustainable budget. He said the Fisheries Work Group met yesterday and they are using local professionals to add perspective during the meetings. He said he would forward a report to the Clerk's office to be sent out to the Council. In summary, he said the work group is self-directed and it is working well. He feels they are moving in a positive direction and the group would continue to monitor the salmon and trawl issues. He stated he was appointed to serve on Alaska Civilian-Armed Services Team. This team was established by the Governor to facilitate collaboration amongst military, civilian, and State government leaders. He expressed his grati-

tude to Councilmember Saravia and said he has spoken with intellect and from the heart over the years.

Councilmember Walker wished Chief of Police Wallace well as she enters into retirement. He thanked the Finance Director for the work on the budget and expressed appreciation for the work of Manager Tvenge and the Clerk's Office. He said he was pleased that the fast cutters were coming to Kodiak. He wished new Chief of Police Putney a great future; he said he is proud to have him. He wished the fisherman luck and hoped for a successful season. He shared that he has been blessed to serve with Councilmember Saravia.

Councilmember Davidson thanked the Clerks for their work, and he thanked Chief of Police Wallace for her service. He congratulated Lt. Putney, stating he knows the trials and tribulations of the department, which will be useful in his transition to Chief of Police. He said is grateful for the E911 system. He said Councilmember Saravia is one of the most dedicated, honest, hard-working, and caring individuals that he knows, and he will miss him. Councilmember Davidson thanked former Library Director Baxter for her service.

Councilmember Arboleda commented that "thank you" demonstrates all the jobs well done throughout the City. She thanked Chief of Police Wallace for her service and dedication, sharing the Chief has displayed a caring disposition to community members, including herself. She congratulated incoming Chief of Police Putney for demonstrating his dedication by taking on the new role and responsibility. She thanked the Clerks for their work and for Clerk Marlar's baking to celebrate special occasions. She expressed her gratitude for a completed budget and thanked Finance Director Mayes. She said she has known Councilmember Saravia her whole life and she appreciates his perspective and the value he adds to the decision making process. She said she is grateful for the nice weather.

IX. AUDIENCE COMMENTS

None

X. PRESENTATION TO OUTGOING COUNCILMEMBER

Councilmember Gabriel Saravia has served on the City Council since 2003. Mayor Branson presented him with a token of the City's appreciation for his service.

Councilmember Saravia thanked the Council for the artwork. He confirmed that he has known Councilmember Arboleda for a long time and has valued the friendship of all the Councilmembers. He said the Council may agree or disagree on issues, but they keep their focus on the best service for the City and always remain amicable. He thanked Clerk Marlar for baking him 15 cheesecakes throughout the years and said he appreciates the work she does. He encouraged citizens to continue to get involved to do their civic duty. He said he believes in supporting and valuing one another. He shared that he hopes people continue to volunteer and citizens offer appreciation for those volunteers.

XI. ADJOURNMENT

Councilmember Davidson MOVED to adjourn the meeting.

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The roll call vote was Councilmembers Arboleda, Bishop, Davidson, Saravia, Walker, and Whiddon in favor. The motion passed.

The meeting adjourned at 8:24 p.m.

CITY OF KODIAK



MAYOR

ATTEST:



CITY CLERK

Minutes Approved: May 10, 2018

