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**Invitation to Bid**

(1) City of Kodiak reserves the Right to accept or reject bids on any part or all items.

(2) Prices quoted must be FOB Kodiak, Alaska.

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BIDS RECEIVED BY THE CITY MANAGERS OFFICE AFTER TIME/ DATE SPECIFIED FOR THE OPENING OF BIDS, WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED.

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PLEASE RETURN THIS INVITATION TO BID BY THE DATE AND TIME SHOWN BELOW OR BID WILL BE REJECTED

DATE OF INVITATION

TIME AND DATE OF OPENING

**July 10, 2019**

**3:00 P.M. August 9, 2019**

**Bid No. 2020-001**

The City of Kodiak is accepting sealed bids to purchase vehicles for the Harbor, Parks and Recreation and Public Works Department.

- Three (3), 2019-2020, 1/2 Ton, Regular Cab 4x4, Pickup Trucks.
- One (1), 2020, 1 ½ Ton Regular Chassis Cab 4x4 DRW Truck.
- One (1), 2020 Small SUV.

The City requires all shall be standard factory equipped with the bid specifications. Bid should be mailed or hand carried to the City Manager Office at 710 Mill Bay Road, Room #114, Kodiak, Alaska 99615.

Bids will be opened at 3:00 p.m. Friday, August 9, 2019, in conference room #116 at 710 Mill Bay Road, Kodiak, Alaska. 99615.

**Three (3) 2019 - 2020 1/2 Ton Regular Cab 4x4 Pickup Truck  
Bid specification**

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Color: OEM White

Base trim package

Standard Interior

Bench seat, seating for 3 including driver

8-Foot Bed (Long Box)

Four Wheel Drive (4x4)

Engine: Gas V6, 2.7L ecoboost or equivalent

Limited slip rear differential, approx 3.55 ratio

Rubberized Vinyl Flooring

Power Windows/Power Door Locks

Spray in Bed Liner

OEM Trailer Hitch Package

Daytime running lamps

All terrain type tires with full size spare

Upfitter switches if available

**Prices bid must be FOB Kodiak Public Works yard**

Harbor- x1

Park & Rec-x1

WWTP-x1

**One (1) 2020 1 1/2 Ton Regular Chassis Cab 4x4 DRW Truck  
Bid Specification**

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Color: OEM White

Base trim package

Standard Interior

Vinyl seats with console

Chassis cab, dual rear wheel

16,000 GVWR

145" wheel base

Four Wheel Drive (4x4)

Engine: Gas V10

Mid Ship fuel tank

Automatic transmission

Limited slip rear differential, approx 4.88 ratio

Rubberized Vinyl Flooring

Power Windows/Power Door Locks

OEM Trailer Hitch Package

Heated telescoping trailer tow mirrors

Daytime running lamps

Max traction all terrain tires with spare

Factory LED warning strobes

Upfitter switches

**Prices bid must be FOB Kodiak Public Works yard**

Public Works x1

**One (1), 2020 Small SUV bid specifications**

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Color: OEM White (Any other color requires prior authorization)

Standard Interior

Base trim package

Interior Carpet

Four (4) Doors

Wheel base: Minimum 98 Inches Maximum 102 inches

Overall Length: Minimum 160 Inches, Maximum 170 inches

Engine: Gas 4 cylinder minimum 2.0L

Four Wheel Drive (4x4) or AWD

Air Conditioning

Cruise Control/Tilt Wheel

Power Windows/Power Door Locks

Power Side View Mirrors

Factory Installed Auto Start

Backup Camera system

Keyless Remote Entry w/ 2 Fobs

**Prices bid must be FOB Kodiak Public Works yard**

Building Department x1

## SECTION II – GENERAL REQUIREMENTS:

1. Bids shall be submitted on the "Bid Form" provided and must be manually signed by a responsible member of the firm.
2. In order to ensure consideration, bids must be submitted in a sealed envelope, identified with the name "Bid No.2020-001" and time and date of opening, and addressed as follows:

Mike Tvenge, City Manager  
 City of Kodiak  
 710 Mill Bay Road, Room #114  
 Kodiak AK 99615

Express Mail or Special Delivery Address:  
 710 Mill Bay Road, Room #114  
 Kodiak AK 99615

Bid No. 2020-001  
 3:00 p.m., August 9, 2019

No responsibility will attach to any officer for the premature opening of, or the failure to open, a bid properly addressed and identified.

3. Bid submittals must include the following:  
 Bid Specs pages 2-4 and completed bid form pages 7-8, including copy of current State of Alaska Business License, Certificates of liability insurance are required prior to start of the contract.
4. Inquiries or requests for information pertaining to these specifications should be directed to Chris Dolph, (907) 486-8067 or (907) 486-8060

## SECTION III – GENERAL INFORMATION:

**Processing of bids** – Kodiak City Code Section 3.12.050 states: Notwithstanding other provisions of this chapter relating to the award after competitive bid for purchases, sales, and contracts, the city may:

- (a) Reject any defective or non-responsive bids;
- (b) Waive any irregularities in any and all bids;
- (c) Reject all bids;
- (d) Negotiate with two or more of the lowest bidders, if bid prices are in excess of the money available or authorized, for a reduction in the scope, quality, or quantity of the purchase, service, or contract;

- (e) Re-advertise for bids with or without making changes in the plans or specifications.

**Local bid preference** – Kodiak City Code Section 3.12.060 states, in part:

- (a) Notwithstanding section 3.12.040, the council shall direct an award of a contract for the purchase of personal property or services or for the construction, repair, or improvement of city facilities after competitive bidding to a local bidder who is also a responsible bidder, if that bid does not exceed the otherwise lowest responsible bid by more than ten (10) percent or \$30,000, whichever is less.
- (b) For the purposes of this section "local bidder" shall mean a responsible bidder who had, at the time of the bid award, maintained a business office or store within the Borough of Kodiak Island, which was open for business on a substantially full-time basis and staffed by at least one full-time employee for at least one year.

**Lowest responsible bidder** – The bid may be awarded to the lowest responsible bidder. Kodiak City Code Section 3.12.080 states: In determining the lowest responsible bidder factors to be considered shall include, but not necessarily be limited to the following criteria:

- (a) The ability, capacity, and skill of the bidder to perform the contract;
- (b) Whether the bidder can perform the contract within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgement, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts;
- (e) The previous and existing compliance by the bidder with laws and ordinances related to the contract;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract; and
- (g) Litigation by the bidder on previous orders or contracts with the city.
- (h) Attendance at and compliance with any requirements associated with or arising out of mandatory prebid or preaward meetings or conferences.

**Bid Award.** It is anticipated that bid results will be presented to the City Council for action at its regular scheduled meeting of August 22, 2019

Respectfully submitted  
CITY OF KODIAK

Victoria Ellis, Fiscal Specialist

# BID FORM

TO: Mike Tvenge, City Manager  
City of Kodiak  
710 Mill Bay Road, Room #114  
Kodiak AK 99615

Any exceptions to the published bid specifications must be listed by item.

In compliance with your Invitation to bid for Bid No. 2020-001 dated July 10, 2019, the undersigned hereby proposes to provide the following:

- Three (3), 2019-2020, 1/2 Ton, Regular Cab 4x4, Pickup Trucks.

**Bid amount**

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- One (1), 2020, 1 ½ Ton Regular Chassis Cab 4x4 DRW Truck.

**Bid amount**

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- One (1), 2020 Small SUV.

**Bid amount**

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The City requires that all shall be standard factory equipped with the bid specifications.

**Grand Total** \_\_\_\_\_

