



MEMORANDUM

TO: Mayor Branson and City Councilmembers

FROM: Mike Tvenge, City Manager

DATE: May 30, 2019

RE: Monthly Report

Administration:

- In preparation for the 2019 Federal Legislative Priority meetings with Alaska's Congressional Delegation in Washington D.C., the City Manager's Office compiled a packet of informational material that included a cover letter from Mayor Branson, Council resolution approving priority projects, and white papers on specific priority projects. A copy of the packet is available upon request.
- Submitted final DRAFT Non-Discrimination, Anti-Harassment & Equal Employment Policy to ASCHR, per the M. Chiesa Settlement Agreement. Once complete, we will be including the required policy into the City's PR&R. This will require a future Council work session and meeting for formal adoption.
- Completed a DRAFT Administrative Request for the Planning and Zoning Commission (P&ZC) for inclusion of the 2017 Near Island Development Plan to the 2008 Kodiak Island Borough Comprehensive Plan. Once approved by the Commission and Assembly, the City can take steps to advance the proposed implementation plan.
- Mr. Ben Shryock, Chief Ranger for Alaska State Parks at Fort Abercrombie State Historical Park has inquired about the potential to nominate the 77.5 acres, known as the Ram Site, owned by the City for a 'habitat protection and acquisition support' project through the Exxon Valdez Oil Spill Trustee Council. Currently, the City and State have a Cooperative Land Use Management Agreement for 45 acres of the Site. The Kodiak State Parks Citizen's Advisory Board and the State Parks Director are recommending the purchase of the full 77.5 acres. Would the Council be interested in the disposal of the property for a negotiated price?
- Working to renew five year leases for NOAA at the Pier II Warehouse and for Afognak Native Corporation on Near Island. These will be presented to the Council for approval once new terms have been negotiated and finalized with the assistance of the City Attorney.
- Borrow Material Permits for Brechan Enterprises, Inc., B&R Fish By Products, Inc., and Golden Alaska Excavating, LLC on Near Island will expire at the end of June and are being reviewed for compliance with the City Engineer and City Attorney. These permits will also be presented to the Council for approval.
- Worked with the Borough Community Development Department to complete a

digital version of a map with City of Kodiak owned parcels. A copy of the map is attached.

- Met with US Navy, USCG, and Alaska State Troopers to discuss plans for the Arctic Expeditionary Capabilities Exercise tentatively scheduled for Mid-September 2019. The US Navy will be bringing up a Dock Landing Ship (approx. 500 personnel) to the Gulf of Alaska to test capabilities, shore logistics, and conduct training. The US Navy plans to refuel in Kodiak, take scheduled shore leave, and work on a community engagement project.
- Toured the City's barn adjacent to the Kodiak Public Library with staff from the Kodiak History Museum. The Museum is interested in leasing the space for storage of exhibit materials and collections that do not require climate-controlled space.
- Presented 20 year service pin to:
 - Daniel Farmer, KFD Captain
- Presented 10 year service pins to:
 - Susan Stout, KPD Public Safety Dispatcher
 - Steel McNeil, KFD Captain
- Presented 5 year service pin to:
 - Kathleen Gambling, KPD Detective

Finance:

- Coordinating Quarterly Investment Meeting, compiling billable costs for Lift Station #5 Emergency Repairs, Sewer Rate Study, and FY 2020 Budget.

Police:

- Approved MOU with Alaska State Parks Kodiak District to share radio frequency and coordinate during large-scale emergencies.
- Congratulations to Lt. Francis de la Fuente for being selected to attend the FBI National Academy next year.

Public Works:

- The City of Kodiak gained national recognition for its Compost Facility Project through the EPA's Performance and Innovation for states creating environmental success (PISCES). The ADEC nominates one PISCES project annually that demonstrates water quality, public health, or economic benefits, sustainability, and innovation. The 2018 PISCES award was presented to Public Works staff during the May 2019 Alaska Water & Wastewater Management Association conference in Anchorage. A copy of the certificate is attached.
- Congratulations to Constantino 'Tino' Bormuel for receiving the 'Large System Manager of the Year' Statewide award! This award is for recognition by peers and professional associates of the Alaska Water Wastewater Management Association.
- Lift Station #5 Emergency Repairs were completed on the evening of May 14, 2019. Attached are copies of press releases sent from the City Manager's Office to the local media, ADEC, local State agencies, and City staff during the repairs. A debriefing was held with City staff on May 20, 2019. I would like to thank Public Works Director, Craig Walton, Water/Wastewater Manager Tino Bormuel, PW Employees Steve Wilson, Sev Reed, Bear Becker and crew, including Brechan Construction LLC and Highmark Marine Fabrication LLC. Their collective expertise, immediate response, good communication, and prompt decision-making helped mitigate damage to the environmental health of Kodiak and our residents.

Port of Kodiak:

- Negotiated a Technical Services Agreement with Highmark Marine Fabrication, LLC to operate the Marine Travelift in the Kodiak Shipyard. To date, Mr. Cooper Curtis and Harbor staff has performed five lifts and are on schedule to complete 20 more this season. (Lift and Splash)
- DCM Bahnke attended the Port and Harbor Advisory Board meeting on May 21 to provide an update on the Marine Travelift operations in the Shipyard.

Fire/Ambulance:

- Met with DOT/PF to discuss Ambulance Department staff meeting TSA security compliance and acquiring SIDA badges for access to the runway during emergency events and medivacs.

Upcoming Events and Meetings:

June 5-6, 2019	Negotiating Local Inter-Governmental Agreements-Online Sales Tax Workshop sponsored by AK Municipal League, ANC, AK
June 11, 2019 – 7:30 p.m.	Council Work Session, Kodiak Library
June 13, 2019 – 7:30 p.m.	Regular Meeting, Assembly Chambers
June 20-July 11, 2019	City Manager on Personal Leave