

CITY OF KODIAK, ALASKA

**Annual Operating Budget
July 1, 2015 – June 30, 2016**

CITY OF KODIAK, ALASKA

ANNUAL ADOPTED BUDGET
FISCAL YEAR ENDING JUNE 30, 2016

AS SUBMITTED BY

Aimée Kniaziowski
CITY MANAGER

May 28, 2015

AND ADOPTED BY THE CITY COUNCIL

June 11, 2015

CITY COUNCIL

Mayor

Pat Branson

Council Members

Charles Davison
Randal Bishop
Gabriel Saravia
Terry Haines
John Whiddon
Richard Walker



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Kodiak

Alaska

For the Fiscal Year Beginning

July 1, 2014

Jeffrey R. Enos

Executive Director

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Budget Message City of Kodiak Fiscal Year 2016

October 12, 2015

Mayor Branson and City Council Members
Residents of the City of Kodiak
Kodiak, Alaska 99615

Dear Mayor, Council Members, and Residents:

Enclosed is the fiscal year 2016 budget document for the City of Kodiak. This operating budget is provided in compliance with state statutes and the City of Kodiak's Charter. The operating budget for the upcoming fiscal year presents the goals and objectives for fiscal year 2016, revenue sources, projected revenues, and the operating plan for all departments including capital expenditures.

Mission Statement

The mission of the City of Kodiak is to provide quality municipal services to all residents and to respond in the most appropriate, and fiscally responsible, manner to their needs and concerns. These services include administration; finance; law enforcement, dispatch and jail; fire and ambulance; public works including water, sewer, and roads; engineering; parks and recreation; library; and port, harbor, and cargo. The City Council's long-term goals and annual budgetary goals, both of which have been outlined below, support the mission of the City of Kodiak.

Major Policy Issues

The City Council adopts specific budget goals that relate to the upcoming fiscal year 2016. The City Council's budget goals are designed to ensure continuity, accountability, and quality of the services offered to the community. These goals were considered when making all budget decisions, including budget development.

Many issues are taken into consideration during the budget development process. These issues include, but are not limited to, the economic outlook for the City, changes in federal and state policies, controlling operational costs, and providing the same level of comprehensive services to the community. In response to these challenges, the staff developed a budget that included conservative revenue estimates based on a stable, local economic outlook, and reflects a change in sales tax revenues due to the sale tax percentage increase instituted during fiscal year 2013. The staff also developed the budget to control operational costs, if possible, and included provisions to allow for the same level of comprehensive services offered to the community. In addition, the staff considered federal and state policies, including current direction and key issues noted by these governing bodies, to ensure that any direct or indirect impacts would be appropriately taken into consideration while developing the City's budget.

These issues are comparable to those addressed in the fiscal year 2015 budget. The City of Kodiak faces these challenges each year and will continue to face these in upcoming years.

Federal Issues

Federal issues have not directly affected preparation of the fiscal year 2016 budget. However, there are federal issues that have exerted some economic influence on the community of Kodiak and, consequently, on the budget. Budget reductions at the federal level over the most recent two years have impacted the City of Kodiak's budget indirectly, primarily seen through reductions in the federal budget and federal programs. These reductions affected some of the contracts at the U.S. Coast Guard base. In addition, the National Oceanic and Atmospheric Administration agency faced issues relating to their facility and research needs with the mandate to reduce budgets. These actions did not appear to have a noticeable effect on the local economy. However, current discussions of federal government shutdown may impact the local economy in the future.

Federal funding requests for assistance related to projects have been requested for the upcoming fiscal year. These requests have been made for the City's current budget cycle.

Fiscal Year 2016 Federal Budget

The federal government has yet to adopt the budget for the federal upcoming fiscal year 2016. The President submitted his budget of \$3.871 trillion which has been passed by the House and the Senate. Due to other political factors, the federal budget has yet to be adopted. If failure to adopt a federal budget occurs before the fiscal year, continuing resolutions would allow for federal spending policies to avoid federal government shutdown on October 1. Congress is currently in session to further work on these issues. Based on these factors, the City staff does not anticipate funding requests for assistance in infrastructure projects to be funded for the City's upcoming fiscal year 2016.

State Issues

The State of Alaska operating budget for fiscal year 2016 experienced budget cuts in the state's unrestricted general fund to \$4.95 billion, a reduction of \$1.1 billion, which is a 19% decrease from the fiscal year 2015 adopted budget. The State of Alaska's total spending budget for fiscal year 2016 is \$12.1 billion. In addition, the state's unrestricted general fund experienced across the board reductions in several state executive branch agencies such as Commerce and Economic Development (34.2% reduction), Fish and Game (18.0% reduction), Revenue (14.3% reduction), Law (13.4% reduction), Corrections (6.8% reduction), Public Safety (6.3% reduction), Alaska Aerospace Corporation (100% reduction), and many other state executive branch agencies. Due to the fiscal policies of the State of Alaska, Standard & Poor's bond rating agency has dropped the State of Alaska bond rating from a stable outlook to negative outlook, which could affect the interest rates related to Alaska bonds. These factors will impact the operating and capital budgets at the state and local government levels.

The Legislature passed HB 385 during the prior year, which authorizes the payment of \$3 billion toward the unfunded pension liability in the PERS / TRS retirement systems. This action reduces the state's annual payments to \$369 million and will reduce the amount of liability that a municipality will carry on their balance sheets under the new GASB rules, which took effect during fiscal year 2015.

The State of Alaska legislature, SB 125, in fiscal year 2008 established one uniform rate of 22% for Public Employees Retirement Systems (PERS) employers. Prior to this legislation, separate contribution rates were used for each employer. This rate remains at 22% for fiscal year 2016. The City will not see a budget impact to its PERS contribution rate even though the Alaska Retirement Management Board approved the actuarially determined rate for fiscal year 2016 at 44% per employee.

The Community Revenue Sharing Fund was established during 2008 in the State's general fund. For fiscal year 2016, appropriations are for \$57.3 million statewide. The City of Kodiak's revenue from this program for fiscal year 2016 is estimated to be \$377,926. For fiscal year 2015, the City of Kodiak received \$394,074, which is a decrease of \$16,148. The City of Kodiak also receives shared fisheries taxes, shared fuel taxes, and shared utility taxes. For fiscal year 2015, revenues from these sources were \$90,093, \$5,404, and \$89,973 respectively. For fiscal year 2016, these other revenue sharing sources are expected to remain consistent with prior years.

The City receives annual funding through the State of Alaska's Raw Fisheries Tax program. During fiscal year 2015, the City received \$1,164,404 from the shared Raw Fisheries Tax program. The City anticipates receiving \$1,283,000 during fiscal year 2016, which is an increase of \$118,596.

The State of Alaska capital budget for fiscal year 2016 includes reallocations and appropriations of funding. However, the City of Kodiak has received funding for major capital projects during fiscal year 2015. The fiscal year 2016 budget includes funding for two of the City's major infrastructure projects through the Department of Environmental Conservation (DEC) grant program: \$4.3 million was received for the Monashka Pump House replacement project and \$4.2 million was received for construction of the ongoing replacement of water, sewer, and storm drain systems in the Aleutian Homes area of Kodiak. The City is also expected to receive a legislative grant for a portion of the costs to replace the community's E911 system, which has remained a priority for the past several years.

Economy

Over the past several years, the overall U.S. economy has experienced large financial impacts due to recession. However, Alaska has managed to avoid these large financial impacts that were recognized in the contiguous United States. The national economy continues to slowly recover; however, public confidence ratings do not reflect improved employment numbers, stock market activity, and other economic indicators, such as improvements in the housing market. This concern is reflected by many Alaskans. Recent oil prices and economic trends has been cause for concern in the Alaska region.

The Kodiak economic community has remained stable. The Fiscal Year 2016 budget document reflects that revenues are remaining consistent with previous periods. The City's anticipated general fund revenues are comprised of the following: 53%, approximately \$12 million, derived from sales tax; 5%, approximately \$1 million, derived from property tax; and 13%, approximately \$2.9 million, derived from intergovernmental revenues. Therefore, the City's overall appropriations are 15% of anticipated general fund revenues, approximately \$3.3 million, are used for ongoing capital projects that will benefit the citizens of the community.

Personnel Costs

The City Council's budget goal for fiscal year 2016 was to maintain a consistent level of staffing. This level of staffing was established in fiscal year 2010 at 126.15 full-time equivalent (FTE) positions. This personnel goal can be attained at the current levels of services and is reflected in the budget. City staff will continue to see several retirements and routine attrition during fiscal year 2016. Vacant positions will be filled with more junior staff which will reduce personnel and employee benefits costs. Other expenses related to employee turnover, such as specialty training, certifications, and required licensures, will increase aspects of personnel costs. These anticipated costs are reflected in the affected departmental budgets.

Based on allocated and filled positions, the fiscal year 2016 budget will not show an increase in salaries as compared to fiscal year 2015 due to vacancies and lower salaries for newer employees. Benefits will show a decrease in fiscal year 2016 as compared to fiscal year 2015 due to vacancies and lower salaries for newer employees. Some departments will recognize increases in employee benefits due to increases in health insurance premiums, workers compensation rates, and PERS on behalf costs.

Major Local Policies

The major local policy issues are summarized in the fiscal year 2016 City Council Budget Goals. The City's long term goals are reflected in the fiscal year 2016 budget. The overall goal has been to develop a balanced budget while maintaining existing levels of service, to reduce reliance on the fund balance of the General Fund, and maintain the Enhancement Fund for tax stabilization. The City of Kodiak's goals are to maintain a healthy economy and a healthy environment, and to ensure social fairness.

A Balanced Budget While Maintaining Existing Levels of Service

The first, and most significant, factor addressed in the budget is the goal of balancing current revenues to current expenditures. Fiscal year 2016 is a maintenance budget because it sustains the same level of service as provided in previous years. The City's General Fund revenues have remained relatively stable year over year and are used to pay for government services such as police, fire, finance, library, parks and recreation, public works, administrative functions, and other aspects of primary government functions.

The major source of General Fund revenue is the local sales tax, which makes up approximately 53% of the General Fund revenues. Another large source of General Fund revenues is from various state revenue sources, which is approximately 13% of general fund revenues. However, state revenue sources can be unpredictable and the City does not have control over revenue received from these sources. Property tax consists of approximately 5% of general fund revenues.

The City's mill rate has been set at 2 mills since 1985. While property taxes are predictable, it only provides minimal revenues, approximately \$1 million, to the general fund for fiscal year 2016.

The City increased its primary source of revenue, sales tax, from 6% to 7% in fiscal year 2013. While the decision was difficult, the City Council believed this was imperative because the costs of doing business for the City increased dramatically between 1993, the last time tax rate was adjusted, and 2012. The adjusted consumer price index rose over 50% during that time, requiring the City to pay 50% more for services, supplies, personnel costs, and equipment in 2012 as compared to 1993. Quite simply, it costs more to maintain, repair, upgrade, or replace important infrastructure such as roads, buildings, airports, utility systems, parks, docks, and to provide the same level of services to residents as it did in 1993. The anticipated revenue from sales tax in the fiscal year 2016 budget is approximately \$12 million, which is consistent with the fiscal year 2015 budgeted amount.

The City is conservative in developing operating budgets year over year in order to contain and absorb as many cost increases as possible. However, operational and management costs continue to equal what is received in revenues. The City must use fund balance to offset these cost increases to meet operational and capital needs. In addition, the City must also meet reserve requirements. These reserve requirements consist of three-to-six months of operating funds to have adequate funds available to make necessary budget adjustments to cover unexpected cost increases, make emergency repairs, and to meet governmental mandates and regulatory requirements.

The City Council's budgetary goals include utility rate studies to be performed every five years. Utility rate increases are necessary to maintain the City's facilities and to comply with regulatory requirements relating to water and sewer. A Water and Sewer Rate Study was presented to the City Council and implemented in fiscal year 2012. Based on the outcome of this rate study, water rates increased by 12% in fiscal year 2012 and fiscal year 2013 and 8% in fiscal year 2014, fiscal year 2015, and fiscal year 2016. Sewer rates were increased by 5% in 2014 and will increase by 5% for each of the next four fiscal years. The bio-solid project will determine the method and costs pertaining to the treatment of sludge.

Overall, not including capital projects, the fiscal year 2016 budgeted revenues included increases in transfers and use of fund balance than fiscal year 2015. The total citywide use of fund balance for fiscal year 2016 is estimated at \$4.2 million, not including capital projects. The budgeted fiscal year 2015 use of fund balance was anticipated to be \$1.2 million, not including capital projects. However, actual use of fund balance is estimated to be lower than anticipated. These anticipated increases are due to less anticipated revenues from intergovernmental sources due to budget cuts for fiscal year 2016. The total citywide transfers for fiscal year 2016 are anticipated to be \$4.3 million. The budgeted fiscal year 2015 amount of transfers was anticipated to be \$3.3 million, not including capital projects. However, the actual amount of transfers is estimated to be lower than anticipated for fiscal year 2015. Overall, not including capital projects, the City's fiscal year 2016 expenditures are comparable to the amended fiscal year 2015 final budget.

The City of Kodiak code allows for the allocation of sales tax proceeds to specific funds. These include \$450,000 to the Street Improvement Fund, \$500,000 to the Port & Harbor Improvement Fund, and \$50,000 to the Parks and Recreation Improvement Fund. The fund balance of the General Fund continues to maintain a balance that is consistent with the City Council's goal of up to three months of general fund operating expenses. The budgetary and operational priorities for fiscal year 2016 have not significantly changed since the prior fiscal year. However, there is a continued emphasis on replenishing and sustaining the fund balances in the City's funds.

Maintaining the Enhancement Fund for Tax Stabilization

The second major goal is to maintain the Enhancement Fund for the City of Kodiak. The Enhancement Fund was created from a combination of growth in sales tax collections, an accounting principle change, and conservative spending which culminated in a large unreserved fund balance in the General Fund that was transferred to the Enhancement Fund in 1997. The funds are held perpetually in trust for the benefit of present and future generations of Kodiak residents in order to stabilize local taxes. The funds are inflation-proofed annually and available for appropriation only by a super majority vote of the City Council. The City used Enhancement Fund monies in 2012 to contribute to funding for construction of the public library and spent approximately \$97,000 in fiscal year 2013. The City has not used the fund balance of the Enhancement Fund in fiscal years 2014 and 2015. The City does not anticipate using the fund balance of the Enhancement Fund in fiscal year 2016.

For fiscal year 2015, the fund balance of the General Fund was estimated to be \$10,098,919 and the fund balance of the Enhancement Fund was estimated to be \$3,221,203.

Estimated Fund Balance	General Fund	Enhancement Fund
FY 2015 Year End	\$10,098,919	\$3,221,203
FY 2016 Year End	\$6,752,578	\$3,328,003

The Budget in Brief

Fiscal year 2016 revenues for all funds are anticipated to be \$42,503,069. This is a decrease of \$9,972,548, or 23%, as compared to fiscal year 2015 budgeted amounts. The majority of these increases are related to capital projects and use of fund balance. The largest nonrecurring projects include replacement of the Pier III Cargo Terminal, \$34.5 million added in fiscal year 2015; the Monashka Pump House project, \$4.2 million added in fiscal year 2015; and Aleutian Homes Water and Sewer Replacement Phase V, \$4.3 million added in fiscal year 2015. Other nonrecurring projects are found in the Capital Projects section of this document. The Special Revenue fund is comparable and consistent with prior year. Enterprise Fund revenues are consistent and comparable to prior year, however, increases are expected due to rate studies for the harbor, water, and sewer charges for services. The Internal Service fund is consistent and comparable to prior year based on relatively stable insurance costs.

Summary of Original Adopted Budgeted Revenues – Four Year Analysis

Fund	FY 2012	FY 2013	FY 2014	FY 2015	% Change	\$ Change
General	\$16,971,628	\$17,025,745	\$19,031,342	\$19,744,842	4%	\$ 713,500
Special Revenue	702,910	202,910	202,910	265,550	24%	62,640
Capital Projects	5,230,230	10,607,948	4,534,805	10,506,815	57%	5,972,010
Enterprise	14,971,333	16,778,299	17,214,650	15,313,274	-12%	(1,901,376)
Internal Service	1,019,700	554,200	590,501	636,300	7%	45,799
Total	\$38,895,801	\$45,169,102	\$41,574,208	\$46,466,781	11%	\$ 4,892,573

Tax Rate and Financial Analysis

The City levies sales tax at 7% on all sales, services, and rentals made within City limits. The maximum taxable sale is \$750 per transaction. The City first increased the rate from 3% to 5% in October 1979. The City increased the rate from 5% to 6% on July 1, 1993. The City increased the rate from 6% to 7% on October 1, 2012. Sales tax is anticipated to generate approximately \$12 million in sales tax revenues for fiscal year 2016.

The City levies property tax at 2 mills. Property taxes are collected by the Kodiak Island Borough on behalf of the City. The rate of 2 mills has been in effect since fiscal year 1985. The assessed value of property in the City of Kodiak for fiscal year 2016 is \$546,459,838 and anticipated to generate approximately \$1 million in property tax revenues for fiscal year 2016.

Tax	City of Kodiak	Kodiak Island Borough	State of Alaska
Real Property	2.00 mills	11.25 mills	None
Personal Property	None	11.25 mills	None
Sales Tax	7%	None	None
Transient Room Tax	5%	5%	None
Income Tax	None	None	None

The City of Kodiak lies within the Kodiak Island Borough. The table above shows the total taxes levied by the city, Borough, and the state of Alaska. The City generates most of its tax revenues from sales tax. The sales tax revenue for fiscal year 2016 is anticipated to remain consistent and comparable to fiscal year 2015. The City of Kodiak's economy has remained relatively stable despite the economic recession recognized throughout the United States. The increase in sales tax during fiscal year 2013 from 6% to 7% allows the City to generate additional revenues to offset increased costs of doing business and reduce the reliance on the fund balance of the General Fund.

The fund balance of the General Fund for the City of Kodiak has been relatively stable since 1998. In fiscal year 2016, the City anticipates that the General Fund will use \$4,241,906 of the fund balance. The City does not anticipate using fund balance of the Enhancement Fund. The City Council's goal is to maintain the unassigned fund balance of the General Fund at a balance of approximately three months of general fund operating expenditures, which is estimated to be approximately \$4 million for fiscal year 2016.

The main component of the budget is the General Fund. For fiscal year 2016, the adopted General Fund budget is \$22,551,710, 53.06%, of the total budget. Included in the General Fund budget is \$4,161,019 for transfers to other funds. Therefore, General Fund budgeted expenditures total \$18,390,691. The City currently has one general obligation bond, with an original amount of \$8,000,000. The State of Alaska and the City of Kodiak do not establish a legal debt margin. The voters of the City of Kodiak ultimately determine the amount of debt that can be outstanding. The residents of the City passed a ballot question that allowed the City the authority to issue bonds to fund projects for General Obligation Bonds. There is not a requirement for a ballot question for Revenue Bonds. Currently, the City has three Revenue Bonds and one General Obligation Bond. The general obligation bonds are discussed in detail in the General Fund section of this document. The revenue bonds are discussed in detail in the Enterprise Fund section of this document. The City has not budgeted for additional debt in fiscal year 2016.

General Fund anticipated revenues by source for fiscal year 2016 are as follows: \$12,027,500, 53%, in sales tax; \$1,003,500, 5%, in property tax; \$2,948,420, 13%, in intergovernmental revenues; \$1,660,317, 7%, charges for services; \$89,800, 1%, in licenses and permits; \$277,000, 1%, from miscellaneous sources, \$1,198,832, 5%, in interfund charges; and \$3,346,341, 15%, in appropriations from fund balance.

Special Revenue funds are \$189,500, or 0.45%, of the total City of Kodiak budget. The City levies transient room taxes at a rate of 5%. Transient room taxes are included in the Tourism fund and are anticipated to be \$170,500.

Capital Projects are \$4,436,019, 10.44%, of the total City of Kodiak fiscal year 2016 budget. Many capital projects are ongoing from prior years with additional funding added during fiscal year 2016. For additional information regarding capital projects, see the Capital Projects section of this document. For fiscal year 2016, the City has large nonrecurring capital projects. These capital projects include replacement of the Pier III Cargo Terminal, the Monashka Pump House project, and the Aleutian Homes Water and Sewer Replacement project.

Enterprise Funds are \$14,776,900, 34.77%, of the total City of Kodiak fiscal year 2016 budget. Cargo and Harbor funds are \$6,549,867, 44.33%, of the total Enterprise funds. Water and Sewer are \$7,908,399, 53.52%, of the total Enterprise Funds. The Trident Basin Float Plane fund is \$305,454, 2.07%, of the total Enterprise Funds. The E-911 Fund is \$13,180, 0.09%, of the total Enterprise Funds. Revenue bonds debt service payments are included in the Enterprise Funds. These debt service payments are shown in the Harbor Fund and the Shipyard Fund budgeted expenses.

The Internal Service fund is \$548,940, 1.29%, of the total City of Kodiak budget. The fiscal year 2016 budgeted amounts are consistent and comparable to fiscal year 2015.

Budget Document Organization

The budget document is organized to highlight goals, operational objectives, and performance indicators for every department by fund. The City received the Distinguished Budget Presentation Award from fiscal years 1993 through 1997 and fiscal years 2003 through 2015. The Government Finance Officers Association of the United States and Canada (GFOA) recently gave an award of Distinguished Budget Presentation to the City of Kodiak for its annual budget for the fiscal year beginning July 1, 2014. A government must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and as a communicative device to receive this award. We believe our current budget document continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award. We will be submitting this budget document for fiscal year 2016.

Acknowledgement

We want to express our appreciation to all of the City of Kodiak staff for their continuous and dedicated service during the past year. We also want to thank the members of the City Council, the City's advisory boards, City administration, residents, and the Mayor for their interest and support during the budget process, for their participation in the annual budget planning session, and for adopting budget goals and a budget which allows staff to conduct the financial affairs of the City of Kodiak in a progressive and responsible manner. Lastly, we wish to express our appreciation to the Finance Department for their assistance in the preparation of this document.

Conclusion

This budget is the culmination of many months of effort to determine what levels of service the citizens of Kodiak desire, as well as the necessity of balancing those needs with the public's willingness to pay. Even a city that monitors expenditures as closely as the City of Kodiak must struggle with the acceptable service levels and the costs of these services to taxpayers.

Costs continue to increase due to unfunded federal and state mandates, reductions in programs and other sources of funding, regulatory changes, insurance premiums, and inflation. The City must also adjust to a reduction in reduced investment revenues as well as reduced funding availability at the state and federal levels. This requires that we continue to seek what funding is available and implement cost saving measures wherever and whenever possible.

The Council, City Manager, and staff stand ready to work with the residents of the City of Kodiak in the upcoming year as we implement the adopted fiscal year 2016 budget.

Respectfully submitted,

City Manager



Aimee Kniazowski

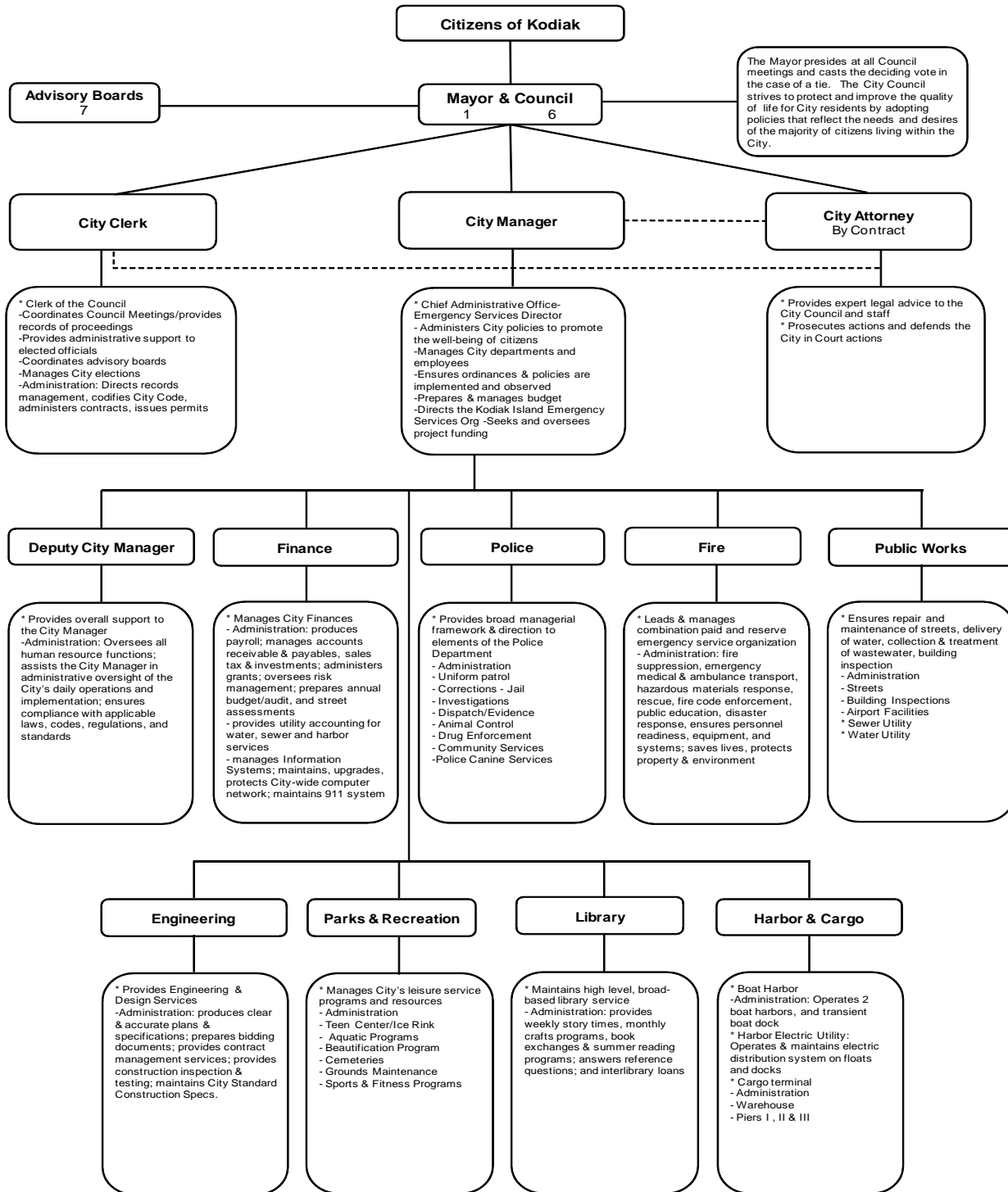
Finance Director



Kelly Mayes



City of Kodiak
Fiscal Year 2016 Organizational Chart



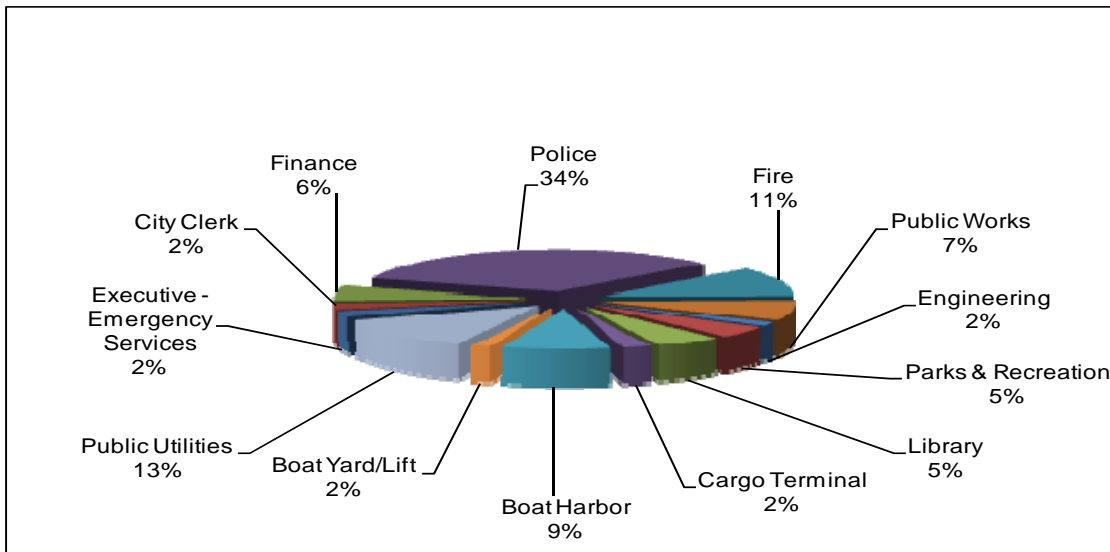


**City of Kodiak
Fiscal Year 2016 Personnel Summary**

<u>Department</u>	<u>FTE</u>
Executive - Emergency Services	3.00
City Clerk	3.00
Finance	7.25
Police	42.50
Fire	13.75
Public Works	9.50
Engineering	2.00
Parks & Recreation	5.75
Library	7.00
Cargo Terminal	3.00
Boat Harbor	11.40
Boat Yard/Lift	2.00
Public Utilities	16.00
Total	126.15

FTE - Full Time Equivalent

See Appendix for more detailed personnel information.





City of Kodiak
Fiscal Year 2016 Fact Sheet

Form of Government

- Home Rule City with Council-Manager form of government
- City residents elect a Mayor and six Council members to serve at-large
- City Council meets on the second and fourth Thursday of each month at 7:30p in the Kodiak Island Borough Assembly Chambers, 710 Mill Bay Road. The public is invited to attend.
- City Website – <http://www.city.kodiak.ak.us>

City Departments

<u>Name</u>	<u>Department</u>	<u>Email</u>	<u>Phone</u>
Aimee Kniazowski	City Manager	akniazowski@city.kodiak.ak.us	907-486-8640
Debra Marlar	City Clerk	dmarlar@city.kodiak.ak.us	907-486-8636
Mike Tvenge	Deputy City Manager	mtvenge@city.kodiak.ak.us	907-486-8642
Kelly Mayes	Finance	kmayes@city.kodiak.ak.us	907-486-8659
Ronda Wallace	Police	rwallace@city.kodiak.ak.us	907-486-8000
Jim Mullican	Fire	jmullican@city.kodiak.ak.us	907-486-8040
Mark Kozak	Public Works	mkozak@city.kodiak.ak.us	907-486-8060
Glenn Melvin	Engingeering	gmelvin@city.kodiak.ak.us	907-486-8065
Corey Gronn	Parks & Recreation	cgronn@city.kodiak.ak.us	907-486-8655
Kathleen Baxter	Library	kbaxter@city.kodiak.ak.us	907-486-8688
Lon White	Cargo & Harbor	lwhite@city.kodiak.ak.us	907-486-8080

Elected Officials

<u>Name</u>	<u>Office</u>	<u>Email</u>	<u>Phone</u>
Pat Branson	Mayor	council@city.kodiak.ak.us	907-486-3641
Randall Bishop	Council Member	council@city.kodiak.ak.us	907-486-3364
Charles Davidson	Council Member	council@city.kodiak.ak.us	907-486-3896
Terry Haines	Council Member	council@city.kodiak.ak.us	907-942-0365
Gabriel Saravia	Council Member	council@city.kodiak.ak.us	907-486-5076
John Whiddon	Council Member	council@city.kodiak.ak.us	907-486-8130
Richard Walker	Council Member	council@city.kodiak.ak.us	907-481-3775

Advisory Boards

- Building Code Board of Appeals (as needed)
- Joint Building Code Review Committee (as needed)
- Parks & Recreation Advisory Board
- Personnel Board (as needed)
- Port & Harbor Advisory Board
- Employee Advisory Board (Board members are elected by City employees)
- Kodiak Public Library Association (an independent organization supporting the Library)

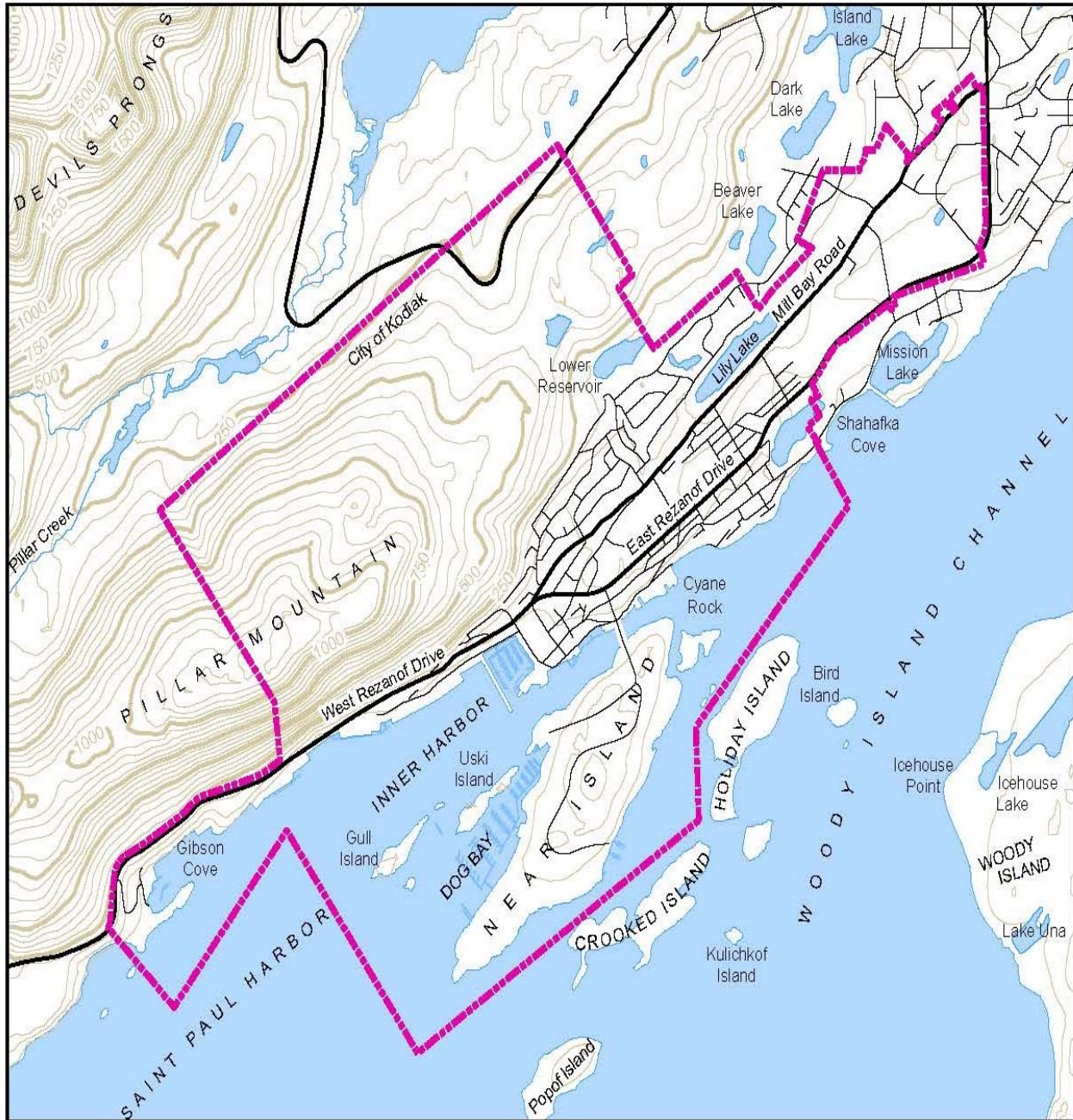


City of Kodiak
Kodiak Island, Alaska





City of Kodiak
City Limits – 6.2 square miles





HISTORY AND ECONOMIC CONDITIONS

The History of Kodiak

Kodiak is located near the northeastern tip of Kodiak Island in the Gulf of Alaska. Kodiak Island, "The Emerald Isle", is the largest island in Alaska, and is second in size only to Hawaii in the U.S. The Kodiak National Wildlife Refuge encompasses nearly 1.9 million acres on Kodiak and Afognak Islands. The City of Kodiak is 252 air miles southwest of Anchorage, a one-hour flight, and is a three-hour flight from Seattle. Two State ferries, the Tustumena and the Kennicott serve the City with a twelve-hour run to the Kenai Peninsula, a two-hour run to the city of Port Lions. The City lies at approximately 57 ° 47' N Latitude, 152 ° and 24' W Longitude. The City encompasses six square miles of land and one square mile of water.

Kodiak Island has been inhabited for at least 8,000 years. The first Non-Native contacts were in 1763, by the Russian Stephen Glotov, and in 1792 by Alexander Baranov, a Russian fur trapper. Sea otter pelts were the primary incentive for Russian exploration, and a settlement was established at Chiniak Bay, the site of present day Kodiak. At that time, there were over 6,500 natives in the area and the Island was called "Kikhtak". It later was known as "Kadiak", the Inuit word for Island. Kodiak became the first capital of Russian America, and Russian colonization had a devastating effect on the local Native population. By the time Alaska became a U.S. Territory in 1867, the Native population had almost disappeared as a viable culture. Alutiiq (Russian-Aleut) is the present day Native language. Sea otter fur harvesting was the major commercial enterprise, and eventually led to the near extinction of the species. However, in 1882 a fish cannery opened at the Karluk spit. This sparked the development of commercial fishing in the area.

The City of Kodiak was incorporated in 1940. During the Aleutian Campaign of World War II, the Navy and the Army built bases on the Island. Fort Abercrombie was constructed in 1939, and later became the first secret radar installation in Alaska. Development continued and the 1960s brought growth in commercial fisheries and fish processing. The 1964 earthquake and subsequent tidal wave virtually leveled downtown Kodiak. The fishing fleet, processing plants, canneries, and 158 homes were destroyed - \$30 million in damage. The infrastructure was rebuilt, and by 1968, Kodiak had become the largest fishing port in the U.S., in terms of dollar value. The Magnusson-Stevens Fisheries Conservation Act adopted by Congress in 1976 extended the U.S. jurisdiction over marine resources to 200 miles offshore, which reduced competition from foreign fleets, and over time, allowed Kodiak to develop a ground fish harvesting and processing industry.

Economic Condition and Outlook

The economic condition of Kodiak remains healthy. Kodiak's role as a center for transportation, governmental offices, timber, and tourism complements its role as one of the Nation's largest producers of seafood. The City of Kodiak has the largest and most diversified fishing port in Alaska and is consistently ranked in the top three largest fishing ports in the U.S. in terms of value landed.

Seafood Industry

Commercial fishing is by far the largest private sector industry in Kodiak. Kodiak is consistently one of the top three fishing ports in the United States. The 2014 ex-vessel value of all fish coming into Kodiak was approximately \$147.4 million as compared to 2013 which was approximately \$164.1 million, a decrease of 10.2%. Volume in 2014 was approximately 458 million pounds an increase from 2013 which was approximately 418 million pounds.

Kodiak is the center of fishing activities for the Gulf of Alaska. Its fishery is among the most diverse in the state with approximately 53 different seafood species being delivered and processed in Kodiak for 2014. Salmon has traditionally been the mainstay of Kodiak's fisheries. Because of the cyclical nature of the salmon fisheries the annual volume and value of Kodiak's salmon catch varies greatly. Increased competition in world markets has also driven prices down. However, in the last few years' prices have been rebounding. During recent years, the ground fish fishery has become increasingly important to Kodiak's economy.



Economic Conditions and Outlook continued

In addition to the fish harvesting and processing sectors, there are also several government and educational institutions that conduct fisheries-related research in Kodiak. The National Marine Fisheries Service Utilization and Research Division, along with the University of Alaska's Fisheries Industrial Technology Center, provide lab services, quality and handling studies, product development assistance and other research efforts.

Visitor Industry

Tourism, like many other Kodiak industries, is based on our natural resources. Tourists come to Kodiak to view the scenic beauty, hike, camp, visit historical and cultural sites, view and photograph wildlife, and hunt and fish. The visitor industry continues to grow in Kodiak.

As is true elsewhere in Alaska, Kodiak's visitor industry is seasonal with approximately 76% of all visitors arriving during the summer months. The total number of annual visitors to the Kodiak region is approximately 30,000, more than double the population of the entire Kodiak Island Borough.

Kodiak's share of the Southwest Alaska visitor market is approximately 31%. According to the Alaska Visitor Statistics Program, visitors to Kodiak and other Southwest Alaska destinations tend to stay longer than the average visitor to the state, and are significantly more likely to be repeat visitors. Additionally these visitors typically spend more than twice as much as the average visitor to other regions in Alaska. In recent years, the cruise ship industry has stopped at Kodiak with ships of up to 1,300 passengers embarking on the island to visit.

According to the 2014 Marine Highway Traffic Report 11,766 disembarked at Kodiak using the Alaska Marine Highway System (AMHS). Since 2001, the number of embarking at Kodiak using AMHS increased approximately 63%.

Aerospace Industry

The mission of the Alaska Aerospace Development Corporation (AADC) includes establishing and operating, in Alaska, a launch facility promoting aerospace-related economic growth and developing corresponding technologies and support services. The Kodiak Launch Complex (KLC) is the nation's first launch facility not located on federal property and is positioned to meet the challenges and define Alaska's future role in a highly competitive launch industry.

The KLC celebrated its first mission November 1998. The second successful launch from KLC lifted off September 1999. The state of the art facility includes a launch control center, payload processing facility, spacecraft assembly building and launch pad. It is designed to handle small to medium sized rockets used to launch low-earth orbit satellites, as well as military, scientific and research missions.

According to the Northern Economic Inc., the economic impacts of AADC's operations and projects in fiscal year 2010 supported 44 local businesses. The total direct, indirect and included local impacts to Kodiak's regional economy alone amounted to \$6.3 million, generating 59 local jobs with \$3.7 million in local payments for wage and salaries. AADC's expenditures for goods and services, including subcontractor services, generated about \$4.6 million in direct payments to businesses operating in Kodiak. This spending was distributed among 44 local businesses and increased business activities in 25 different industries or sectors in the Kodiak regional economy.

Population

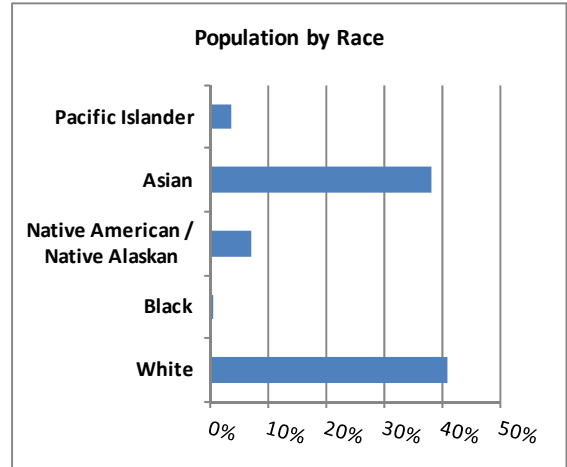
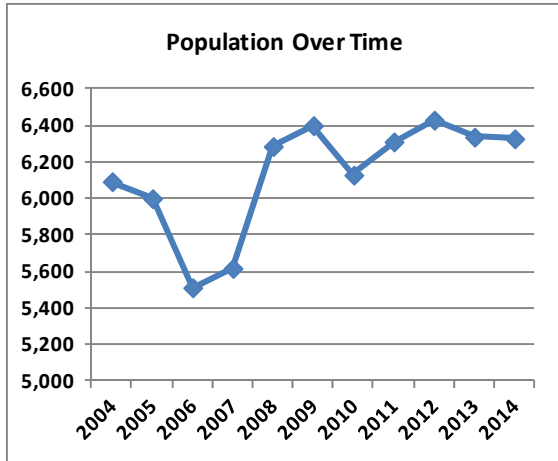
The City of Kodiak is the eighth largest city in Alaska, in terms of population. It ranks behind Anchorage, Fairbanks, Juneau, Sitka, Wasilla, Ketchikan, and Kenai in that order. The estimated population for 2014 was 6,434 in the City of Kodiak and 13,797 in the Kodiak Island Borough.



Economic Conditions and Outlook continued

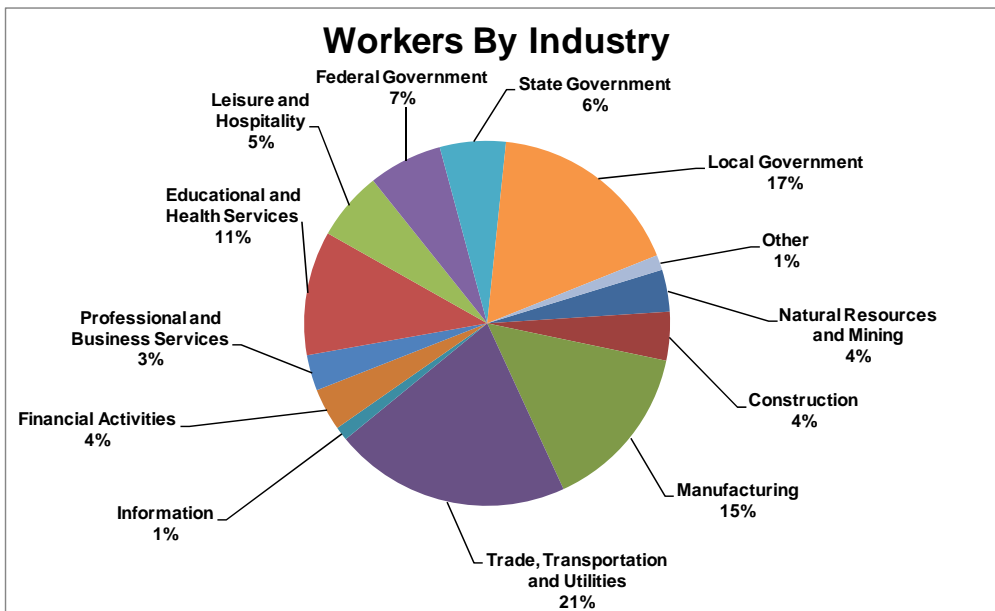
Population continued

Based on the United States Census Bureau 2013 American Community Survey, the median age in Kodiak is 35 years. Approximately 25.4% of the population is under 18 years of age, approximately 0.7% higher than Alaska overall. The population consists of approximately 53.5% male and approximately 46.5% female. Approximately 22.8% of the adults, age 25 and older, hold at least a bachelor's degree, and 91.4% are estimated to have at least a high school diploma.



Labor Force

In 2014, the state estimated the Kodiak region's average monthly employment to be 6,422 excluding fish harvesting and Coast Guard. This figure more accurately depicts the number of full and part-time jobs as opposed to the number of actual workers.

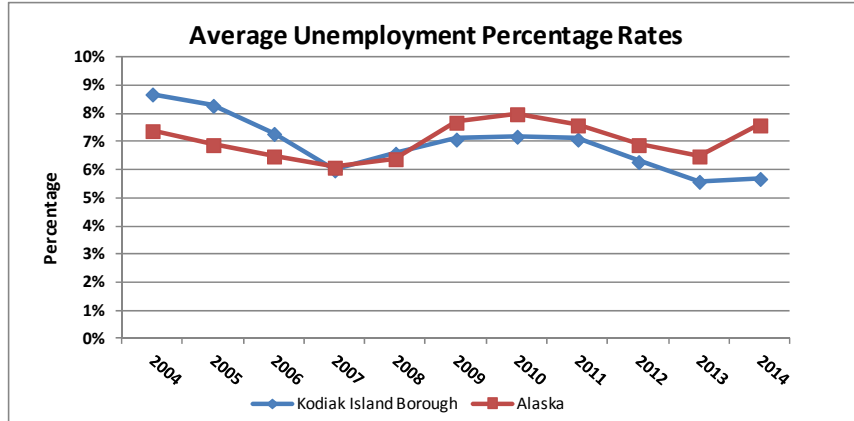




Economic Conditions and Outlook continued

Labor Force continued

Kodiak’s employment varies throughout the year due to the seasonal nature of the fishing industry. Employment usually peaks during the months of July, August, and September when fish harvesting is the busiest, and declines in November and December as yearly fishing quotas are reached. For this reason, Kodiak is characterized by large swings in its monthly unemployment rate throughout the year, from as low as 4.3% (Sep. 2013) to as high as 14.8% (Dec. 2003). The average annual unemployment rate for Kodiak in fiscal year 2014 was 5.7% compared to 7.6% for the state of Alaska.



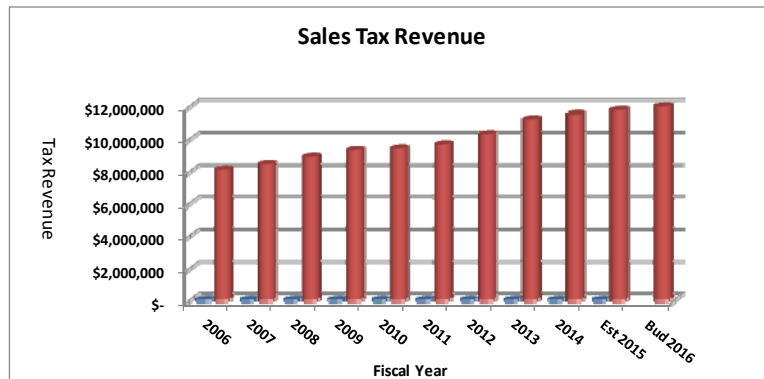
Income

The U.S. Department of Commerce Bureau of Economic Analysis reported the 2013 per capita personal income was \$48,804 and 2013 total salaries and wages of \$360.8 million for the Kodiak Island Borough.

Retail Sales

Total retail sales within the city have increased more than 55% since 2000. There is a close correlation between retail sales and the strength of local fisheries. In 1995, after a record breaking salmon season, retail sales climbed 9%. In the second half of 1996, when the salmon harvest dropped and fish prices fell, retail sales went down approximately 10% to 12%. Retail sales have increased significantly since the opening of a local Wal-Mart store in the spring of 1999.

Sales Tax has increased from \$6.9 million in 2000 to an estimated \$11.8 million in 2015. The City’s sales tax rate is 7% with a maximum sales tax of \$52.50 per transaction. This translates to taxing the first \$750 of a sale and exempting any amount over \$750 in any one transaction. The City also exempts its citizens over the age of 65 from sales tax. Based on current projections, the City of Kodiak will continue to grow and prosper. This growth will positively impact the City. The City will also have to grow to provide the same level of services to its residents.





Economic Conditions and Outlook continued

Kodiak Community Highlights

The Kodiak community offers a wide variety of appeal to its residents by location, services, growth, stability, and outdoors activities. These opportunities are recognized by others outside of the Alaska region. In 2011, Kodiak received national recognition for its livability by Outdoor Life magazine and rated No. 4 in the Top 20 Towns for Sportsmen. Senior editor of Outdoor Life, John Taranto, stated “The towns on this list are the dream places to live for outdoorsmen. They’re all outstanding places to hunt and fish, but they’re also truly livable places where you can raise a family and live comfortably.”

Energy Efficient

According to the EcoWatch article, *Second Largest Island Goes 100% Renewable*, Kodiak Electric Association set a goal to become more energy efficient. Their goal was to have 95% of electrical power based on renewable energy by 2020. During fiscal year 2015, Kodiak Island is now 99.7% renewable energy powered. Through the use of windmills and hydro alternatives, Kodiak Island is now one of the top five islands using renewable energy.

During early fiscal year 2016, Matson, Inc. delivered a new cargo crane to its facilities located on the Pier III Cargo Terminal. Reaching over 350 feet high, the 65-ton gantry crane is the largest in the state of Alaska and will be powered entirely by renewable energy.





FISCAL YEAR 2016 BUDGET CALENDAR

The Budget Calendar outlines specific budget action items that occur in sequential order to appropriately prepare and present the City’s annual operating budget. The following activities are outlined as essential components for the orderly formulation of the fiscal year 2016 City of Kodiak Budget for July 1, 2015 – June 30, 2016.

Date	Budget Action Item	Responsible Party
January 31, 2015	Review City Council Goals and prepare suggested changes	City Manager & City Council
February 10, 2015	City Council Presentation FY 2016 Revenue Projections, & Budget Calendar	City Manager & Finance Director
February 12, 2015	City Council adopts Goals by Resolution	City Manager & City Council
March 11, 2015	Meeting of City Manager & Department Heads to distribute budget packets and provide overview of information in packets.	City Manager & Department Heads
March 31, 2015	Final day for departmental budget requests to be returned to Manager (via Finance Department)	Department Heads
April 6-17, 2015	City Manager & Finance Director reviews departmental budget with respective Department Heads.	City Manager/ Finance Director & Department Heads
April 24, 2015	Distribute Manager's Budget to City Council	City Manager
May 9, 2015	City Council and Manager budget work sessions. Departmental Budget Presentation to City Council	City Manager/ Department Heads & City Council
May 28, 2015	First reading of budget ordinance	City Manager/ Finance Director & City Council
June 1, 2015	Advertisement for overall City Council Agenda including Budget	Clerk
June 11, 2015	Second reading and public hearing of budget ordinance; adoption of budget	City Manager/ Finance Director & City Council
July 1, 2015	Budget Implementation	Finance Director
September 9, 2015	90 day Submittal to Distinguished Budget Presentation Awards Program - Government Finance Officers Association	Finance Director



THE BUDGET PROCESS

The budget process begins in February with the budget guidelines established by the City Manager and City Council. The Capital Improvement Plan (CIP) is reviewed and updated for the fiscal year budget. The CIP is a political and budgetary process, not a technical exercise. This exercise is to start the conversations and look at the big picture as well as the details of policy and funding and community direction. A review takes place of all annual project proposals from all departments with links to the annual budget. Each project is reviewed for the replacement of equipment and facilities and to determine the basis for inclusion of projects in the fiscal year budget. Fund sources are forecasted with the range of taxes to be used as well as other revenues to be allocated or anticipated. The City Council encourages community engagement to demonstrate the dilemma of desired and necessary project versus available funds. At this point the initial budget worksheets are developed based on the guidelines established by the City Council.

The budget worksheets are distributed to all department directors to aid them in preparing their respective requests. The guidelines encompass any salary adjustments for employees, the use of fund balance, increases in utility and harbor rates, staffing levels of permanent personnel, and the delivery and scope of service programs.

All funds of the City of Kodiak are budgeted with the exception of any Special Assessment Districts established by the City Council.

The Department Heads review their respective department's goals, objectives, performance indicators, assigned permanent personnel, and funding levels. Budget worksheets are due to the Manager via the Finance Director in March. Department Heads are instructed to estimate expenses for the upcoming fiscal year. They are required to submit detailed documentation for expenses related to professional services, travel, any additional expenses above the base budget, and any capital projects requested. They are supplied with personnel projections from the Finance Department and are required to document any additions or changes in this area as well as review all information supplied to them.

The Finance Department enters the completed departmental budgets into the City's computerized budgeting system. The information submitted by the Department Heads includes operation and capital outlay dollars, goals, objectives, and performance indicators for the upcoming year. There has been an increased emphasis on developing performance indicators, linking them to goals and objectives and establishing meaningful measurements. All departments have been asked to improve this area of their budgets. Each fiscal year there has been improvement in this area.

The Finance Director is involved in the process of preparing the preliminary revenue forecast for all funds. These projections fluctuate as certain revenues respond to subsequent events. The real property assessment role is final by June 1, causing tax revenue projections to be estimated prior to knowing the actual amounts of the assessment roll. Sales tax revenues are collected on a quarterly basis, causing a lag time in annual projections. The Alaska State legislative session coincides with the City's budgetary calendar, causing estimates to be based on historical data for the State funding levels to local governments. As the State budget is fine-tuned, adjustments are also made to the City's revenue estimates. Other revenues are projected based on historical data and trend analysis.

The City of Kodiak believes that its' own past performance normally is the most relevant context for analyzing current-year financial data. This experience is best expressed in the form of trend data for key financial indicators such as revenues, expenditures and fund balances. The trend data is viewed over the past five years and examined by the percentage relationship among data elements over time. Items that potentially distort trends such as one-time items or changes in underlying assumptions are noted. The City of Kodiak's sales tax revenue is examined as a percentage of total revenue as is the Salaries and Benefit expenses. This method is used to project the City of Kodiak's revenues and expenditures.

The Manager's Budget is submitted to the City Council in May as a result of lengthy meetings between the City Manager, the Department Heads, and the Finance Director as they review, discuss, justify, make any necessary changes, and compile additional information.



THE BUDGET PROCESS continued

The Council reviews the budget with the City Manager and presentations are given by each Department Head to the City Council. Any changes to anticipated revenues and planned expenditures are incorporated into the budget ordinance, which is generally introduced for the first reading at a May council meeting. Again, any changes are incorporated into the document and the budget is revised accordingly for the public hearing at a meeting in May. The City Clerk gives public notice with an announcement in the local newspaper of a hearing on the proposed budget. The budget is formally adopted by the City Council at the second reading and the budget becomes effective July 1.

Once the budget has been formally adopted by the City Council, a detailed line item budget is distributed to all department heads for use in the upcoming fiscal year. The formal budget document is also created at this time for submittal to the Government Finance Officers Association for consideration for the award of a Distinguished Budget Presentation Award for the City of Kodiak, Alaska for its annual budget for the fiscal year beginning July 1.

Budget Amendments

The adoption of the budget through City Council passage puts the budget into effect for the budget year July 1 through June 30. Amendments to the budget can occur anytime during the fiscal year through a supplemental budget ordinance, which is introduced at one Council meeting and typically adopted at the next Council meeting and requires a public hearing. The City Clerk places a notice in the local newspaper informing the public of the supplemental budget hearing.

The following actions are required for the changes described:

1. All new appropriations are authorized by an appropriation ordinance that amends the annual budget ordinance.
2. A resolution of the City Council is required to move (appropriate) amounts between funds, departments and projects.
3. An ordinance of the City Council is required to move (appropriate) amounts to add permanent personnel or granting unscheduled salary increases.

Basis of Accounting

The term “basis of accounting” is used to describe the timing in recognition or when the effects of transactions or events should be recognized.

The City of Kodiak uses the same basis for budgeting as accounting. The annual financial statement shows the status of the City’s finances on the basis of “Generally Accepted Accounting Principles” (GAAP). In all cases this conforms to the way the City prepares its budget.

The budget of the General Government type funds (e.g. the General Fund and Special Revenue Funds) is prepared on a modified accrual basis. This means that obligations of the City are budgeted as expenditures when they are incurred, but revenues are recognized only when they are measurable and available. An exception to this general rule is principal and interest on general long-term debt, which is recognized when due. Prepayment of insurance and similar services extending over more than one year is allocated to the years benefited.

The Enterprise Funds (e.g. Cargo, Harbor, Water and Sewer) also budget obligations when incurred as expenditures. Revenues are recognized when they are obligated to the City. For example, user fees are recognized as revenues when services are provided.

Upon the City Council’s acceptance of the annual financial report, necessary budgetary and accounting entries are recorded in the succeeding fiscal year for all outstanding encumbrances and incurred obligations, as disclosed in the prior fiscal year’s annual financial report. Such entries are in accordance with generally accepted budgeting and accounting principles that increase or decrease appropriations to budget line items in the respective departments, programs, projects, and funds.





CITY OF KODIAK GOALS

Mission

To provide quality services to the public in a fiscally responsible manner while fulfilling City responsibilities and exercising powers authorized by Alaska Statute Title 29 and the City of Kodiak Charter.

Purpose

In order to prepare the City's budget for fiscal year 2016, the City Manger and City Council evaluated City funding requirements and potential sources of revenue. The City annually reviews program and service priorities as part of the budget process each fiscal year. This collaborative approach involves decision-makers and staff in the planning process. The City Council adopted a resolution for budget goals for fiscal year 2016.

Background

Like other local governments in the State of Alaska, the City of Kodiak faces the challenge of fulfilling its responsibilities as traditional sources of revenue are becoming less certain. State law and local ordinances require that the City provide specific services and programs. Other programs and services have been provided either to meet specific needs of the residents of Kodiak or to replace services that were once provided to local residents by the state and federal governments. The City of Kodiak must balance providing service expenditures with available revenue. This balancing process requires decisions on types and levels of services that are provided to the public, including services required by law.

Planning Process

The City of Kodiak conducts an annual budget planning process that includes, at a minimum, two full days of council work sessions. In fiscal year 2015, in preparation for fiscal year 2016 and beyond, the City Council held planning work sessions in the winter of 2014 and the spring of 2015. Prior to these planning sessions, Staff meetings were held to collect input from all City department heads. Specific input included department responsibilities and programs; program and activity expenses; and issues and needs or concerns. This information was then reviewed by the City Council in planning work sessions that culminated with a thorough review of the proposed fiscal year 2016 budget. The planning process is expected to continue with a fall fiscal year 2015 planning workshop scheduled for January 2016.

Government Organization and Services

The City of Kodiak incorporated in December 1940 and adopted a Home Rule Charter on March 16, 1964. As a Home Rule municipality, the City of Kodiak provides services, programs, and activities authorized by the City Charter and Code, and not otherwise prohibited by the State of Alaska. The City operates under a council-manager form of government with the City Council comprised of six Council Members and a Mayor. Council Members and the Mayor are elected at-large for terms of three years and two years, respectively.

The Council appoints a City Manager who, as the chief administrative officer of the City, is responsible for the execution of all laws and ordinances of the City and management of the City's main functions and services. The City Manager is responsible for appointing and supervising the various department heads and other employees, except those appointed by the Council, who are responsible for City operations, annual budget preparation, and oversight, organizational planning, and development and management of capital projects.

The City Manager's responsibilities include eight functional areas: Engineering, Finance / Information Systems, Fire / EMS / Ambulance; Library; Parks & Recreation including all programs and facilities; Police including the jail, dispatch, animal control, and law enforcement; Harbor & Cargo including all port facilities; and Public Works including roads, sewer, water, and airports.



CITY OF KODIAK GOALS continued

Government Organization and Services continued

The City Council appoints the City Clerk, the City Attorney, and the members of various advisory boards. The current advisory boards are, Building Code Board of Appeals, Parks and Recreation Advisory Board, Personnel Board, Port and Harbor Advisory Board, Public Safety Advisory Board, Employee Advisory Board (members are elected by the employees of the City of Kodiak), and the Kodiak Public Library Association (an independent organization serving the library).

A listing of the City Mayor, Council Members, City Manager, and Department Heads can be found in the budget message section of this document

City Council Goals

A general set of long term goals has been adopted by the City Council that provides broad policy statements on budget and service levels to staff and the community. Department Heads develop their own goals and objectives based on department responsibilities, available staff resources and funding, the provision of quality services to the public, and the broad guidelines established by the City Council.

Long Term Goals

1. Essential government services are to be provided at a level equal to or better than the level previously provided. Forecast and plan for revenues and expenses to create a government that is more efficient, less costly and more accountable to ensure a financially sustainable city for future generations.
2. All services are to be constantly examined to ensure that they are provided in an efficient and effective manner and that unnecessary program costs are eliminated.
3. Authorized capital projects are to be completed as soon as possible, consistent with sound engineering design and approved project cost estimates. Maintain a five year Capital Improvement Plan to ensure resources are planned for and available when needed.
4. As a means to ensure that policies of the City Council are observed, and to improve the City's overall management process, a management by objective program has been initiated. Under this program, each City Department Head is required to identify several performance objectives consistent with department goals and to maintain performance indicators, which measure progress toward the achievement of stated objectives. All goals and objectives are reviewed by the City Manager and the Department Heads and then reviewed with the City Council as part of the annual budget process (see each department summary in the budget for goal and objective statements).
5. Each department's progress in achieving their objectives is reviewed and monitored throughout the budget year.
6. All expenses will be reviewed for cost saving measures. All services will be reviewed for efficiency, purpose and need.
7. Ensure structural balance in all areas of City Operations.
 - Develop expenditure habits based on estimated revenues.
 - Minimize disruption to community services.
 - Minimize the disruption of workforce.
 - Create long-term financial and programmatic stability.
 - Focus on impacts of budget decisions and use of fund balances to maintain program levels.
 - A priority on employee safety to reduce expenses related to accidents.
 - Review department and capital projects budgets for corrections on a quarterly basis.
 - Maintain the economy, environment, and the community to create a balance and sustainable atmosphere for the City of Kodiak.



CITY OF KODIAK GOALS continued

Annual Budget Goals

With recommendations from senior management, the City Council also adopts annual budget goals which provide specific budgetary direction for the coming year. The fiscal year 2016 budget is designed to continue the City's efforts to provide efficient operations and maintain basic and essential service levels. There are some changes in these goals as compared to the prior year. As with the fiscal year 2015 budget, the fiscal year 2016 budget is a maintenance budget with no changes to the services provided. However, there is a change to increase the General Fund revenue sources. The City Council adopted Resolution Number 2015-03 on February 12, 2015 approving the City Council's Budget Goals for fiscal year 2016.

Specifically, the following are to be established:

CITY OF KODIAK
RESOLUTION NUMBER 2015-03

A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK APPROVING THE CITY COUNCIL'S BUDGET GOALS FOR FY2016

WHEREAS, budget guidelines help ensure that the City's budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council discussed and selected the list of budget goals at their January 31, 2015 planning meeting; and

WHEREAS, management will use the listed budget goals as guidelines when developing the FY2016 budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the following budget goals will be used in the development of the City of Kodiak's FY2016 budget:

Revenue

Revenues will continue to be estimated conservatively using an analytical and objective approach.

One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues or grants to fund routine City services or positions.

Charges for Fees and Services will be reviewed and updated annually to ensure quality service delivery and adequate revenues.

Operating Expenses

General Fund operating (non-personnel) expenses for FY 2016 will be at a level consistent with FY 2015. Required increases will be justified to the City Manager in writing and, if approved, presented by department heads to the City Council for final consideration during budget presentations.

Review existing programs and services to assess how well budgeted performance indicators met goals and objectives.

City management will continue to examine ways to hold the line on expenditures without significant impact to level and quality of services provided to residents.

Personnel Goals

There will be no increase in the number of employee full-time equivalents (FTEs) of 126.15, providing that revenues remain consistent with FY 2015, and there are no changes in operational needs.

Sections of the PR&R will be reviewed and amended to implement the classification and compensation plan consistent with budgetary resources and improve practices that reflect recognized Human Resources standards.



CITY OF KODIAK GOALS continued

Annual Budget Goals continued

RESOLUTION NUMBER 2015–03 continued

General Fund

Council will review ways to increase revenues in the General Fund to help offset increases in operating expenses, meet infrastructure needs, and increase the fund balance, per the plan outlined in "Setting the Course for the Future," 1/14/12.

General Fund revenues will be forecast conservatively and take into consideration possible state funding policies that may affect City revenues such as, community revenue sharing, shared fisheries and other shared business taxes, pension costs and liabilities, and the required allocation of sales tax.

The General Fund will be budgeted without a deficit through appropriations from the fund balance when/if necessary, and with a goal to maintain up to three months' operating reserves. Council may appropriate additional funds for capital projects.

Enterprise Funds

The major enterprise funds will develop long-term plans to include maintenance and repairs, needed facility replacement or expansion, and a schedule for rate reviews.

Enterprise Funds will continue to conduct rate studies every five years and present them to the City Council for implementation.

The Shipyard will achieve a breakeven point, including adequate revenues through charges for services to meet debt payments and operational expenses without transfers from other funds. The business plan and marketing campaign for services will be refined and evaluated yearly for its effectiveness to capture maximum revenues.

Ensure adequate revenues are established to continue to maintain and improve Harbor facilities that support fisheries and support sector services and activities.

Community Support

The total amount available to fund non-profit requests will continue to follow the Council established level of funding which is based on 1% of General Fund revenues.

Capital

Within resources available, the City will maintain capital assets and infrastructure at a level that is adequate to protect its investment, to minimize future replacement and maintenance costs, and to maintain existing service levels.

The City Manager and management staff will develop and refine the City's formal five-year capital improvement plan (CIP) that identifies and ranks projects for capital and major maintenance projects. The City will utilize the planning document and develop policies and procedures identifying criteria and steps for implementation. Once complete, the capital budget will link to, and flow from, the multi-year capital improvement plan.

Debt Service

The City will not incur new debt without appropriate analysis to:

- Show impacts on rates or taxpayers, or
- Analyze financial capacity for proposed capital projects, or
- Determine if the debt is required for projects mandated by the state or federal government, needed for economic development, environmental, aesthetic or quality of life, or health and safety improvements.

Quality of Life

The City will provide adequate services that meet the community needs, priorities, challenges and opportunities with consideration given to the condition of the economy, the composition of the population, technology, legal or regulatory issues, intergovernmental issues, and physical or environmental issues.



CITY OF KODIAK GOALS continued

Annual Budget Goals continued

RESOLUTION NUMBER 2015–03 continued

Economic Development

The City will work jointly with the Kodiak Island Borough to facilitate community training in business development and expansion through assistance with the State of Alaska and develop a set of steps to identify barriers and opportunities to local business development.

City Council State Capital Improvement Program List

Annually, the City Council will adopt a resolution for the State Capital Improvement Program List. This resolution is part of the overall planning process to identify capital improvement project needs for the community in the upcoming fiscal year. Below is Resolution Number 2014-35, adopted on October 23, 2014, to identify primary projects as part of the Capital Improvements Plan in conjunction with the annual budget process.

CITY OF KODIAK
RESOLUTION NUMBER 2014–35

A RESOLUTION OF THE COUNCIL OF THE CITY OF KODIAK ADOPTING A FY2016 STATE CAPITAL IMPROVEMENTS PROGRAM LIST

WHEREAS, the City of Kodiak uses a Capital Improvements Program planning process to identify the capital improvement project needs of the community; and

WHEREAS, this identification and planning process plays a vital role in directing the City's administration and is utilized as a long-range planning and policy setting tool for City infrastructure maintenance and enhancement; and

WHEREAS, the City of Kodiak is committed to paying its way to the greatest extent possible, but the cost of some of the City's capital project needs are greater than the resources available locally; and

WHEREAS, the Kodiak City Council has identified and prioritized capital improvement projects for submission to the Alaska State Legislature and Governor for funding consideration due to their significance and/or magnitude.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kodiak, Alaska, that the following infrastructure replacement/improvement projects are considered of primary importance and are hereby adopted as the City of Kodiak's FY2016 State capital improvement project list:



CITY OF KODIAK GOALS continued

City Council State Capital Improvement Program List continued

RESOLUTION NUMBER 2014–35 continued

1. Mill Bay Road Pavement Rehabilitation Project: \$3,500,000

Mill Bay Road is a 2.5 mile major arterial that provides access to the City of Kodiak's main business district. It is the most traveled road in Kodiak with approximately 12,000 vehicle trips per day. The City took ownership of Mill Bay Road from the State after it was reconstructed by DOT in 1991. The road surface has developed extreme pavement wear in the driving lanes over the past 23 years. The City has maintained and repaired sections and the driving lanes were milled and overlaid twice, but the overall road condition has not been assessed. The most critical issue is the development of ruts in the driving lanes up to 3" deep in some lanes in major intersections. Ruts create drainage problems which further accelerate wear on the pavement. The need for further pavement rehabilitation is necessary to prevent areas of roadbed failure. The City must plan on full road width pavement rehabilitation for the most traveled 2 mile portion from the main intersection downtown (the "Y") to Island Lake Road (Walmart) and is completing an engineering study to assess the condition of the pavement, address drainage, and review the possibility of updating and reusing the original design segments to help reduce project costs. The total road rehabilitation cost, including engineering and construction, is estimated to be \$4,000,000 with funds coming from a combination of local funds for design & engineering and state funds for the remainder of the project. The City of Kodiak is requesting state funding assistance for permitting, redesign, and construction in the amount of \$3,500,000 to fully rehabilitate Mill Bay Road.

2. Shelikof Street Bulkhead Parking Funding Request: \$1,650,000

In 2009, the City identified the need for pedestrian improvements from Pier II to downtown Kodiak to more safely accommodate pedestrian traffic and to improve facilities for local residents, workers, and businesses that use the pier, street, and access to the City's adjacent 250 slip boat harbor. The first phase of the project, construction of an ADA accessible sidewalk, new retaining walls, improved lighting and parking, and utility work was completed in 2013. The City must plan and design the next parking improvement phase of this project, which is to construct a 30 space bulkhead parking area on the south side of Shelikof Street adjacent to St. Paul Harbor. The roadway area adjacent to the proposed bulkhead parking is dangerously congested. Due to lack of adequate parking, vehicles block walkways, equipment operates in the ROW, and access to businesses is often blocked, forcing pedestrians into the roadway. Construction of additional off-road parking will direct pedestrian traffic out of the congested roadway. The net increase in parking will benefit harbor users and retail businesses along Shelikof Street. It will provide improved and safer pedestrian access from Marine Way to the fish processors in the immediate area. Associated tasks for this phase of the project include geotechnical investigation, design, permitting, mapping, construction, improved lighting, and utility relocates. The City of Kodiak is requesting state funding assistance for planning, permitting, design, and construction in the amount of \$1,650,000 to construct this bulkhead parking project to enhance pedestrian and vehicle safety.

3. Shelikof Street Pedestrian Improvements Pier II to Downtown Funding Request: \$1,100,000

In 2009 the City of Kodiak started work to improve pedestrian and roadway improvements along Shelikof Street (Cannery Row) from Pier II to downtown Kodiak to more safely accommodate cruise ship passengers who walk along the street and to improve the roadway and parking facilities for local residents and businesses that use the highly congested street and pier year round. The first phase, construction of an ADA accessible sidewalk, improved lighting and parking, retaining walls, and utility relocates was completed in 2013. The City wants to begin work on a portion of the next phase of improvements with design and construction of a visitor shelter-information kiosk-public restroom facility at Pier II. The shelter will benefit ferry and cruise ship passengers and visitors with a place to come in out of the weather, a location for the distribution of visitor information, and provide the only public restroom facility at Pier II. The City has 65% engineering design drawings and two drawings showing floor plans and elevations. The City of Kodiak is requesting state funding assistance in the amount of \$1,100,000 through the cruise ship excise tax fund for planning, permitting, design, and construction of this shelter for the community of Kodiak, its visitors, and residents.



CITY OF KODIAK GOALS continued

Departmental Goals to Support the City Council Goals

The City Manager works with the City's various department heads to develop departmental budgets that support City Council's budget goals. With direction from the City Manager, department heads define goals and objectives consistent with Council goals and based on department responsibilities, available staff resources and funding, and the provision of quality services to the public.

General Government

Administration Department:

- There was no increase in the number of full-time equivalent employees, meeting the City Council's goal for number of City personnel.
- Support a stable source of funding for Revenue Sharing, Fish Tax Revenue Sharing and other State aid to City programs.
- Provide information on City's long-term goals and annual budget initiatives to department heads to guide them in reaching budget objectives.
- Ensure positioning of the City as a leader in municipal governance by employing a trained and effective work force.
- Lobby to obtain federal and state funding for needed infrastructure projects and programs.
- Make Kodiak an attractive place to live, work and play by encouraging high quality and diversified development and maintenance of infrastructure.
- Work with the City Council and staff to develop a review and prioritization process for capital projects and major maintenance projects to better utilize the new Capital Improvement Plan.
- Continue discussions on revenue enhancement options for City Council action.
- Develop a balanced budget for fiscal year 2016.
- Ensure cost of service studies and rates reflect the cost of providing services within each City enterprise fund.
- Finalize implementation of the new classification plan for all positions and develop appropriate policies that support the new system.
- Continue the analysis of needs and costs of temporary positions used by the City and ensure the hiring process is consistent with the City's Personnel Rules and Regulations and governmental regulations.
- Administrative steps will be taken to centralize human resource functions to ensure uniform application of policies and to limit liability.
- Selected sections of the Personnel Rules and Regulations will be reviewed and presented to the City Council for amendments or updates.

City Clerk Department:

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Continue to improve the records management program.
- Provide timely services to the City Council and the residents of the City of Kodiak.
- Conduct elections.

Finance Department:

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Revised Sales Tax policies and procedures have been implemented and will be followed in fiscal year 2016 to reduce delinquent sales tax payments.
- Enhance and expand the City of Kodiak's website to improve access to the public and to facilitate communications with the City over the internet.
- Continue to improve and refine long-range financial planning process.
- Utilize local business preference in purchasing goods and services where possible.



CITY OF KODIAK GOALS continued

Departmental Goals to Support the City Council Goals continued

Public Safety

Police Department:

- Personnel Goal: The Police Department has not increased full-time equivalent employees. Staffing in FY 2016 remains unchanged from FY 2015
- General Fund: The Police Department has increased efforts to collect unpaid parking fines. The FY 2016 operating budget meets Council's budgetary goals.
- Capital Fund: The Department will replace the Uninterruptable Power Supply batteries that run the station power in the event of a power outage. Also, staff continues to work with City Information System Division to maintain legacy E-911 infrastructure until a replacement strategy can be developed. This task is becoming increasingly difficult each year as the legacy system has not been supported by the manufacturer for over a decade, and replacement parts, as well as the expertise to maintain the current system is non-existent. In order to maintain a reliable emergency number system it is imperative that the Kodiak Island Borough and the City reach an agreement on governance of the overall system and a strategy for replacing the legacy system.

Fire Department:

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- The department's budget continues to support the Council's long term goal of providing essential government services such as ambulance transport services throughout the City of Kodiak, and the Kodiak road system to include Pasagshak, Chiniak, Antone Larson Bay, Narrow Cape, and Monashka Bay.
- The department's budget continues to support the Council's long term goal of providing essential government services such as fire, rescue, and hazardous materials response services to City of Kodiak. This type of service is also made available to the Kodiak area fire departments by Mutual Aid request.
- The department's budget continues to support the Council's long term goal of providing essential government services such as fire code inspection to the City of Kodiak. This type of service is also made available to the Kodiak Island Borough by memorandum of agreement.

Engineering

- Engineering will continue to pursue budget reduction and strive to become more efficient with the department.
- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Engineering will continue to administer contracts and process pay requests for City capital projects.
- Continue to support the other City of Kodiak departments with engineering review and recommendations.

Public Works

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Ensure that the public facilities owned by the City are well maintained and improved so that they are available now and in the future.
- Ensure water and sewer systems meet community and environmental requirements.
- The Public Works Sub-Departments generally met the Council Goal of providing the same level of service as in the FY 2015 budget.
- In the Street Department we will purchase a sweeper truck to replace our existing one.
- In the Water Fund the overall budget increased slightly in operational expenses. The Councils goals were kept in other areas of the sub-department for FY 2016
- In the Sewer Fund operational needs increase due to increase for bio-solid disposal. The remaining areas of the sub department met the Councils goals for FY 2016.



CITY OF KODIAK GOALS continued

Departmental Goals to Support the City Council Goals continued

Parks & Recreation

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Promote the use of sports facilities in the City to promote recreational activities within the City limits.
- Continue to encourage and promote cultural and recreation programs, events, and activities to improve the quality of life of the City's residents and visitors through the use of City facilities such as parks and museums.
- Work closely with the Kodiak Island School District to promote and cross-utilize facilities for educational and recreational purposes.

Library

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- The library department meets the Council's goal of providing adequate recreational facilities and programs to community residents through a borrowing collection of physical and downloadable books, videos, DVDs, CDs, physical and downloadable audio books, AV equipment, and downloadable music. Programs offered by the library include story times, craft sessions, book discussion groups, movie presentations, school tours, library orientation sessions, family game times and a summer reading program. Services offered by the library include public Internet computers, wireless Internet access, reference assistance, and interlibrary loan.
- Continue to enhance the new library facility.

Community Services

Non-Departmental – Contributions:

- The annual contribution is established by calculating 1% of the total general fund revenues not including use of fund balance. Contributions are based on four categories; Youth Recreation, Adult Recreation, Emergency Support and Emergency Preparedness.
- By Council policy, the community contributions are adopted by resolution annually to establish the amounts and participants that receive these contributions.

Tourism Department:

- Continue to support implementation and operation of the Kodiak Visitor and Convention Center.
- Complete capital projects related to tourism traffic.

Harbor & Cargo Services

- There was no department increase in the number of full-time equivalent employees meeting the Council's goal for number of city personnel.
- Plan, engineer and construct a replacement for Kodiak's cargo terminal, Pier III, by working closely with the City engineer and engineering consultants. Complete construction in early FY 2016.
- Coordinate with the Alaska Department of Transportation and Public Facilities for construction of a new ferry dock at Pier I.
- Ensure that proper maintenance is budgeted for the Kodiak's port and harbor facilities as they are the cornerstone of Kodiak's infrastructure. Without homeport facilities, the fleet could not operate and Kodiak's economy would decline.
- Operate shipyard as a long-term economic development project creating jobs for the marine trades: welders, machinists, mechanics, painters, suppliers, etc.
- The goal of the shipyard is to reduce Kodiak dollars lost for boat maintenance to other communities.



CITY OF KODIAK GOALS continued

Departmental Goals to Support the City Council Goals continued

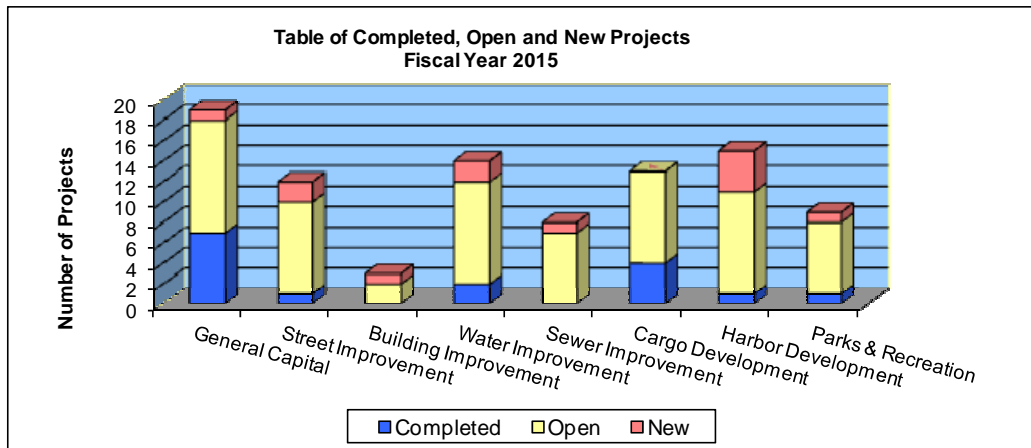
Harbor & Cargo Services continued

- Continue maintenance and improvement of harbor facilities to support and enhance fisheries and support sector services.
- Make recommendations to the City Council to adjust fees so that the shipyard enterprise fund operates without subsidy.

Each department within the City of Kodiak develops goals and objectives, including specific performance measures, that correspond to the overall vision, goals, and functions listed above. Each department will also include the current year’s accomplishments that have been attained and update the specific goals and objectives as relates to their respective departments. The goals, objectives, performance measures, and accomplishments are included in each department throughout this budget document.

The following lists the goals reached and accomplishments attained across the City for fiscal year 2015:

1. The Mill Rate of 2.0 remained the same for fiscal year 2015.
2. The Sales Tax Cap remained at \$750 for fiscal year 2015.
3. The Hotel & Motel tax rate remained at 5% for fiscal year 2015.
4. The fiscal year 2015 budget did not reduce services and all services provided were maintained at consistent levels.
5. The fiscal year 2016 budget includes sixteen projects completed, twelve new projects, and sixty-five open projects. A graph depicting the open, new, and completed projects by fund is shown below. As noted below, the general capital projects comprise the majority of open and completed projects.

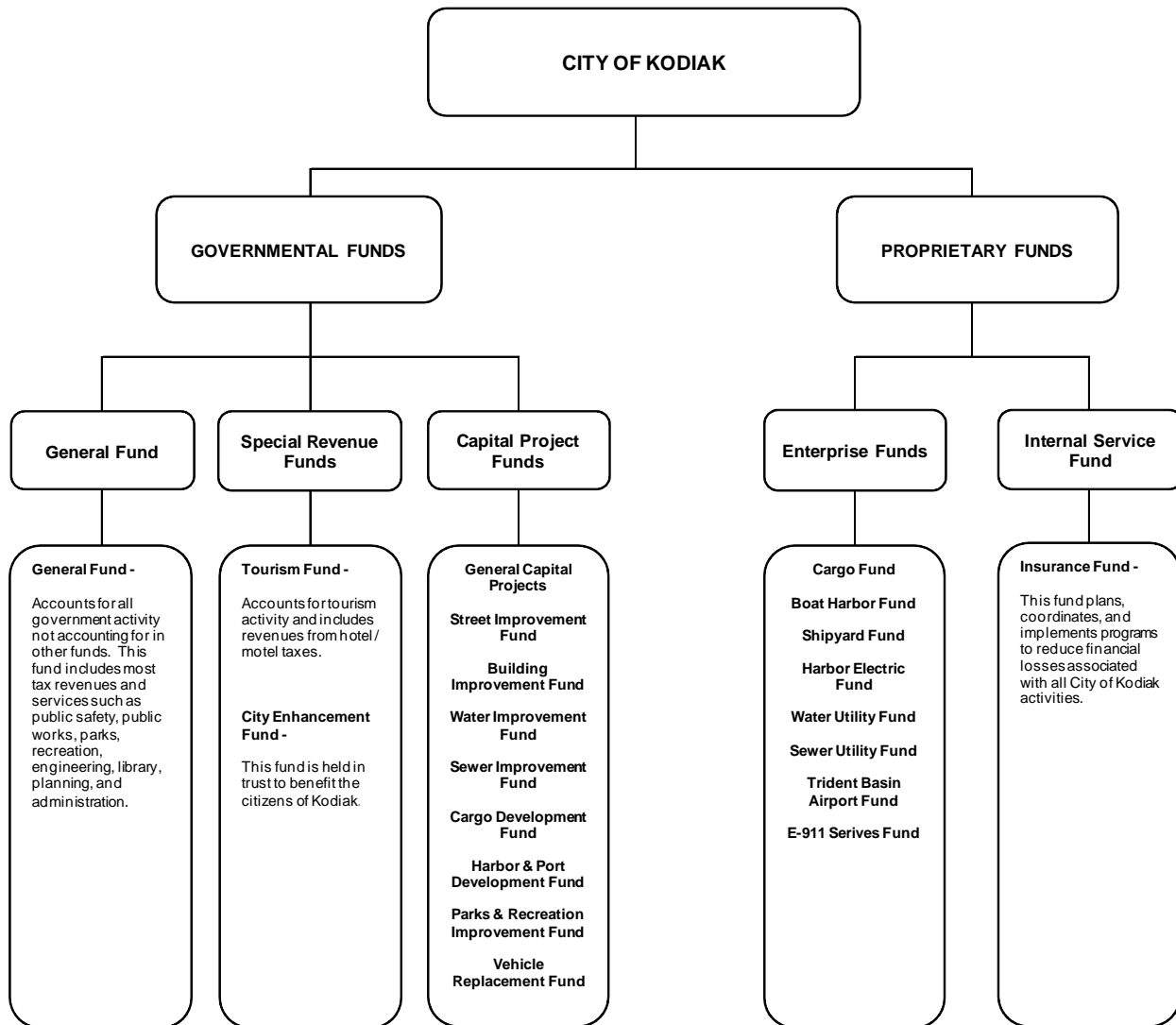




FINANCIAL SUMMARIES

Fund Structure

The City of Kodiak's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. Operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this report are grouped into five generic fund types within two broad fund categories.





Fund Structure continued

The City of Kodiak is comprised of governmental funds and proprietary funds.

The City's governmental funds include the general fund, special revenue funds, and capital project funds. The major funds within governmental fund include the General Fund and the Building Improvement Capital Project Fund. The General Fund is the City's primary operating fund and accounts for all financial resources of the City except those accounted for in another fund.

The City's proprietary funds include enterprise funds and internal service funds. The major funds within the propriety funds include the Cargo Fund, the Harbor Fund, the Shipyard Fund, the Water fund, and the Sewer Fund. The Cargo Fund accounts for all activities of the Cargo pier. The Harbor Fund accounts for all activities of smaller vessels and all boat harbors within the City. The Water Fund accounts for all distribution of water services. The Sewer Fund accounts for the operation of the sewer system. All other proprietary funds are non-major funds.

Governmental Fund Types

The City's governmental funds are noted below.

General Fund – The General Fund is the operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue funds are used to account for the proceeds of specific revenue sources, other than major capital projects, that are legally restricted to expenditures for a specific purpose. The City has two Special Revenue Funds – the Tourism Fund and the Enhancement Fund.

Capital Project Funds – Capital Project Funds are used to account for financial resources to be used for acquisition or construction of major capital facilities and equipment. The City has nine Capital Project Funds – General Capital Projects; Street Improvement Fund; Building Improvement Fund; Water Improvement Fund; Sewer Improvement Fund; Cargo Development Fund; Harbor & Port Development Fund; Parks & Recreation Improvement Fund; and Vehicle Replacement Fund.

Proprietary Fund Types

The City's proprietary funds are noted below.

Enterprise Funds – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has eight Enterprise Funds – Cargo Fund; Boat Harbor Fund; Shipyard Fund; Harbor Electric Fund; Water Utility Fund; Sewer Utility Fund; Trident Basin Airport Fund; and E-911 Services Fund.

Internal Service Fund – Internal Service Funds are used to centralize certain services (i.e. insurance fund) and allocate the cost of those services within the government. They are used to report any activity that provides goods or services to other funds and departments on a cost-reimbursement basis. The City has one Internal Service Fund – the Insurance Fund.



Fund Structure continued

Major and Nonmajor Funds

Based on the City's most recent Comprehensive Annual Financial Report, the major funds are noted below.

Major Governmental Funds – The General Fund, the Building Improvement Capital Project Fund, and the Parks & Recreation Improvement Capital Project Fund.

Non-major Governmental Funds – All remaining governmental funds.

Major Proprietary Funds – The Cargo Fund, the Boat Harbor Fund, the Shipyard Fund, the Water Utility Fund, and the Sewer Utility Fund.

Non-major Proprietary Funds – All remaining proprietary funds.

POLICIES

Fiscal Policies

The following policies are observed by the City of Kodiak in developing and administering the annual budget. All actions must:

1. Contribute significantly to the City's ability to insulate itself from a fiscal crisis;
2. Enhance long term financial credibility by helping to achieve the highest credit ratings possible;
3. Promote long term financial stability by establishing clear and consistent guidelines;
4. Promote the view of linking long-range financial planning with day-to-day operations; and
5. Provide the City Council and the citizens of the City of Kodiak with a framework for measuring the fiscal impact of government services against established fiscal parameters.

Operating Budget Policies

The City of Kodiak's annual operating budget process is a comprehensive process. Specific policies are adhered to throughout all phases of the budget planning and implementation process. These operating budget policies are as follows:

1. The City of Kodiak develops an annual balanced budget in which planned funds available equal planned expenditures. Total revenues allocated will equal total expenditures allocated for each fiscal year.
2. The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.
3. The City's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
4. It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
5. When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive undesignated fund balance and a positive cash balance.



POLICIES continued

Operating Budget Policies continued

6. When possible, the City will integrate performance measurement and productivity indicators within the budget. This is done in an effort to improve the productivity of City programs and employees.
7. The budget must be structured so that the City Council and the general public can readily understand the relationship between expenditures and the achievement of service objectives.
8. The individual department and agency budget submissions are prepared with the basic assumption that the Council will always attempt to maintain the current tax rates.

Budgetary Review by the City Council

As part of the budget policies, the City Council will focus on key concepts within the budget. These key concepts include staff economy, capital construction, program expansions, new programs, existing service costs, and administrative costs.

Staff Economy –

- The size and distribution of staff is a prime concern. The City Council will seek to limit staff increases to areas where program growth and support absolutely requires additional staff and to reduce staff where this can be done without adversely affecting service levels.

Capital Construction –

- Emphasis will be placed upon continued reliance on a viable level of pay as we go construction to fulfill needs in a Council approved comprehensive capital improvements program.

Program Expansions –

- Proposed expansion to existing programs and services must be submitted as budgetary increments requiring detailed justification. Every proposed program or service expansion will be evaluated on the basis of service to the community.

New Programs –

- New programs or services must also be submitted as budgetary increments requiring detailed justification. New programs or services will be evaluated on the same basis as program expansion plus an analysis of long-term fiscal impacts.

Existing Service Costs –

- The justification for base budget costs will be a major factor during budget review.

Administrative Costs –

- The functions of all departments and agencies should be reviewed in an effort toward reducing duplicate activities within the City government.
- The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement. The City defines capital assets as assets with an initial, individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.
- In fiscal year 2015, the City does have major non-routine capital expenditures. These include the replacement of Pier III Cargo Terminal, the Monashka Pump House, and Aleutian Homes Water and Sewer Replacement Phase V.
- The administration will maintain budgetary controls at the character level within each organizational unit. (Characters are broad classifications of expenditures: salaries & wages, professional services, etc.)



POLICIES continued

Operating Budget Policies continued

Budgetary Review by the City Council continued

Administrative Costs continued –

- The preparation and distribution of monthly budget status reports, interim financial statements, and annual financial reports will be maintained.
- The City will remain current in payments to the retirement system.
- The City does not budget for special assessments. After a Special Assessment District is formulated, the cost of the project is funded from sales tax receipts and other special assessment receipts in the Street Improvement Fund. This fund records all costs. After the project is completed, the asset is recorded in the general fixed assets account group and a Special Assessment Fund is established. The property owner is invoiced annually; the actual receipts are transferred to the Street Improvement Fund. The cycle repeats itself, as the dollars received by the Street Improvement Fund are then used for other special assessment projects.

Debt Policies

Noted below are the Debt Policies for the City of Kodiak.

- The City will not fund current operations from the proceeds of borrowed funds.
- The City will confine long-term borrowing to funding of capital improvements or projects that cannot be financed from current revenues.
- When the City finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will follow a policy of full disclosure in every annual financial statement and official bond statement.
- Whenever possible the City will utilize special assessments, revenue or other self-supporting bonds instead of General Obligation Bonds. The City currently has one general obligation debt. This general obligation bond is for the construction of the Public Safety Building. This bond has been approved by the voters of the City of Kodiak, and has been issued.
- The State of Alaska and the City of Kodiak do not establish a legal debt margin. The voters of the City of Kodiak ultimately consider the amount that can be outstanding for general obligation bonds. The residents of the City of Kodiak must pass a ballot question giving the City Council authority to issue general obligation bonds to fund projects.
- The City issued a General Obligation Bond in fiscal year 2008 in the amount of \$8,000,000 for construction of a replacement Public Safety Building. The City has three revenue bonds: A Shipyard Bond in fiscal year 2008 in the amount of \$4,000,000; an additional Shipyard Bond in fiscal year 2009 in the amount of \$1,000,000; and an M & P Float Replacement Bond in fiscal year 2008 in the amount of \$2,000,000.

Revenue Policies

Noted below are the Revenue Policies for the City of Kodiak.

- The City will work to maintain a diversified and stable revenue structure to shelter it from short term fluctuations in any one-revenue source.



POLICIES continued

Revenue Policies continued

- The City will attempt to maintain a diversified and stable economic base by supporting policies that promote fishing, tourism, commercial and industrial employment.
- The City will estimate its annual revenues using an objective and analytical process.
- The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The City will regularly review user fee charges and related expenditures.
- The City will follow an aggressive policy of collecting tax revenues where the annual level of uncollected current sales tax should not exceed two percent (2%).

Investment Policies

Noted below are the Investment Policies for the City of Kodiak.

- The City will maintain an investment policy based on the Government Finance Officers Association (GFOA) model investment policy.
- The City will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- The City will obtain the best possible return on all investments consistent with the underlying criteria of liquidity and safety of principal.
- The City will regularly review contractual opportunities for consolidated banking services.

Accounting, Auditing, and Reporting Policies

Noted below are the Accounting, Auditing, and Reporting Policies for the City of Kodiak.

- The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- Regular monthly financial statements and annual financial reports will present a summary of financial activity by departments within all funds.
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and revenue by fund.
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion.
- The City will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.



POLICIES continued

Capital Budget Policies

Noted below are the Capital Budget Policies for the City of Kodiak.

- The City will make all capital improvements in accordance with an adopted capital improvements program.
- The City will enact an annual capital budget based on the multi-year capital improvements program.
- The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The City will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.
- The City will identify the cash flow needs for all new projects and determine which financing method best meets the cash flow needs of the project.

Reserve Policies

Noted below are the Reserve Policies for the City of Kodiak.

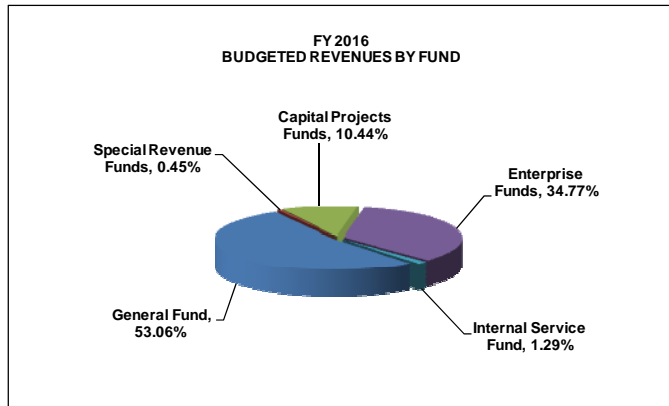
The City will maintain fiscal reserves that will provide sufficient cash flow to minimize the potential of short-term tax anticipation borrowing. The City will maintain appropriated contingencies to provide for unanticipated expenditures. The Fund Balance is the assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unassigned fund balance."



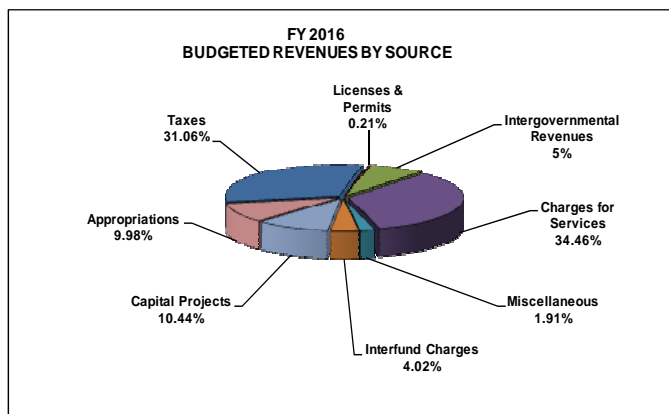
**FINANCIAL SUMMARIES
FY 2016 BUDGETED REVENUES BY FUND**

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Fund	FY 2016 Budget Total	FY 2015 Budget Total
Revenues							
Taxes	\$ 13,031,000	\$ 170,500	\$ -	\$ -	\$ -	\$ 13,201,500	\$ 12,654,000
Licenses & Permits	89,800	-	-	-	-	89,800	102,100
Intergovernmental Revenues	2,948,420	-	-	420,000	-	3,368,420	3,548,559
Charges for Services	1,660,317	-	-	12,987,500	-	14,647,817	14,014,129
Miscellaneous	277,000	106,800	-	386,035	40,500	810,335	818,144
Interfund Charges	1,198,832	-	-	-	508,440	1,707,272	1,478,542
Capital Projects	-	-	4,436,019	-	-	4,436,019	10,506,815
Appropriations	3,346,341	(87,800)	-	983,365	-	4,241,906	8,941,284
Total Revenues	\$ 22,551,710	\$ 189,500	\$ 4,436,019	\$ 14,776,900	\$ 548,940	\$ 42,503,069	52,063,573

The fiscal year 2016 Budgeted Revenues by Fund depict the overall picture for the City in the upcoming year. The City of Kodiak’s fiscal year 2016 budget is comprised of 53.06% General Fund, 34.77% Enterprise Funds, 10.44% capital project funds, and 0.45% Special Revenue Funds.



The City of Kodiak budgeted revenues by source within each fund. The fiscal year 2016 budgeted revenues by source are comprised of 34.46% in Charges for Services, 31.06% in Taxes, 10.44% for Capital Projects, 9.98% in Appropriations, 5% in Intergovernmental Revenues, 4.02% in Interfund Charges, 1.91% from Miscellaneous Sources, and 0.21% from Licenses and Permits.

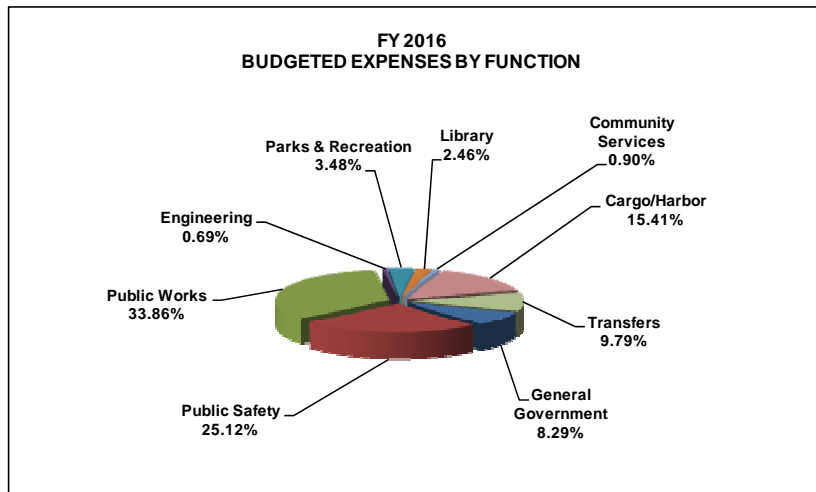




FINANCIAL SUMMARIES
FY 2016 BUDGETED EXPENSES BY FUNCTION

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Enterprise Funds</u>	<u>Internal Service Fund</u>	<u>FY 2016 Budget Total</u>	<u>FY 2015 Budget Total</u>
Expenditures							
General Government	\$ 2,952,471	\$ -	\$ 20,000	\$ -	\$ 548,940	\$ 3,521,411	\$ 3,883,668
Public Safety	9,676,365	-	1,000,000	-	-	10,676,365	9,656,116
Public Works	2,748,851	-	3,416,019	8,227,033	-	14,391,903	20,034,775
Engineering	294,070	-	-	-	-	294,070	315,090
Parks & Recreation	1,479,354	-	-	-	-	1,479,354	1,411,860
Library	1,044,680	-	-	-	-	1,044,680	1,010,833
Community Services	194,900	189,500	-	-	-	384,400	399,000
Cargo/Harbor	-	-	-	6,549,867	-	6,549,867	6,564,900
Transfers	4,161,019	-	-	-	-	4,161,019	8,787,331
Total Expenditures	<u>\$22,551,710</u>	<u>\$ 189,500</u>	<u>\$ 4,436,019</u>	<u>\$ 14,776,900</u>	<u>\$ 548,940</u>	<u>\$ 42,503,069</u>	<u>\$ 52,063,573</u>

The fiscal year 2016 Budgeted Expenses by Function depict the overall picture for the City's expenditures in the upcoming year. The City of Kodiak's fiscal year 2016 budget is comprised of 33.86% Public Works, 25.12% Public Safety, 15.41% Harbor & Cargo, 9.79% Transfers, 8.29% General Government, 3.48% Parks & Recreation, 2.46% Library, 0.90% Community Services, and 0.69% Engineering.

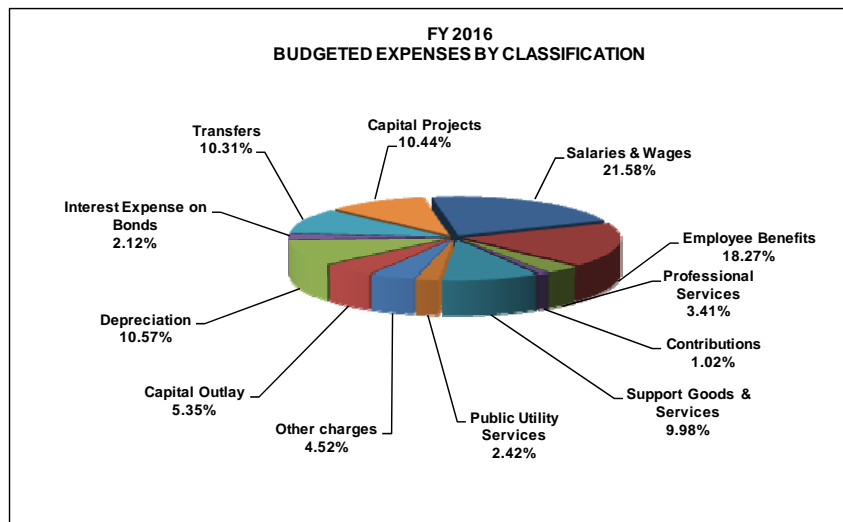




FINANCIAL SUMMARIES
FY 2016 BUDGETED EXPENSES BY CLASSIFICATION

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Fund	FY 2016 Budget Total	FY 2015 Budget Total
Expenditures							
Salaries & Wages	\$ 7,034,170	\$ -	\$ -	\$ 2,139,450	\$ -	\$ 9,173,620	\$ 8,930,873
Employee Benefits	5,827,641	-	-	1,939,010	-	7,766,651	7,461,330
Professional Services	1,140,421	-	-	308,400	-	1,448,821	1,674,985
Contributions	300,750	115,000	-	19,500	-	435,250	452,200
Support Goods & Services	2,060,437	-	-	1,631,547	548,940	4,240,924	4,576,797
Public Utility Services	670,132	-	-	359,341	-	1,029,473	2,081,407
Other charges	(47,500)	74,500	-	1,894,628	-	1,921,628	1,534,125
Capital Outlay	872,650	-	-	1,401,230	-	2,273,880	731,491
Depreciation	-	-	-	4,492,637	-	4,492,637	4,425,445
Interest Expense on Bonds	531,990	-	-	371,157	-	903,147	900,774
Transfers	4,161,019	-	-	220,000	-	4,381,019	8,787,331
Capital Projects	-	-	4,436,019	-	-	4,436,019	10,506,815
Total Expenditures	\$22,551,710	\$ 189,500	\$ 4,436,019	\$ 14,776,900	\$ 548,940	\$ 42,503,069	\$ 52,063,573

The City of Kodiak budgeted expenses by classification within each fund. The fiscal year 2016 budgeted expenses by classification are comprised of 21.58% Salaries & Wages, 18.27% Employee Benefits, 10.57% Depreciation, 10.31% Transfers, 10.44% Capital Projects, 9.98% Support Goods and Services, 5.35% Capital Outlays, 4.52% Other Charges, 3.41% Professional Services, 2.42% Public Utility Services, 2.12% Interest Expense on Bonds, and 1.02% Contributions.





FINANCIAL SUMMARIES
Summary of All Funds

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Revenues					
Taxes	\$ 12,149,283	\$ 12,580,835	\$ 12,654,000	\$ 12,912,691	\$ 13,201,500
Licenses and Permits	237,950	83,254	102,100	135,769	89,800
Intergovernmental Sources	2,774,997	2,582,665	3,548,559	5,003,375	3,368,420
Charges for Services	13,683,662	14,480,861	14,014,129	14,936,182	14,647,817
Miscellaneous	1,053,096	795,137	818,144	742,121	810,335
Interfund Charges	1,763,954	1,810,734	1,467,209	1,467,209	1,707,272
Capital Projects	23,054,005	11,701,304	10,506,815	31,804,331	4,436,019
Total Revenues	\$ 54,716,947	\$ 44,034,790	\$ 43,110,956	\$ 67,001,678	\$ 38,261,163
Expenditures					
Salaries & Wages	\$ 7,522,664	\$ 7,815,251	\$ 8,930,873	\$ 7,768,046	\$ 9,173,620
Employee Benefits	5,962,519	6,151,414	7,461,330	8,004,574	7,766,651
Professional Services	1,035,327	1,658,275	1,674,985	1,381,323	1,448,821
Contributions	348,946	352,389	452,200	395,902	435,250
Support Goods & Services	4,965,302	5,239,772	4,576,797	3,443,655	4,240,924
Public Utility Services	-	-	2,081,407	1,852,522	1,029,473
Other charges	1,785,462	1,811,148	1,534,125	1,694,946	1,921,628
Capital Outlay	376,054	496,913	731,491	661,665	2,273,880
Depreciation	4,449,595	3,466,370	4,425,445	4,413,502	4,492,637
Interest Expense on Bonds	908,673	915,745	900,774	903,919	903,147
Capital Projects	14,908,632	18,158,284	10,506,815	35,498,430	4,436,019
Total Expenditures	\$ 42,263,174	\$ 46,065,561	\$ 43,276,242	\$ 66,018,484	\$ 38,122,050
Net Revenues and Expenditures	12,453,773	(2,030,771)	(165,286)	983,194	139,113
Other Financing Sources (Uses)					
Transfers In	5,035,996	7,550,796	8,787,331	6,094,499	4,381,019
Transfers Out	(5,035,996)	(7,550,796)	(8,787,331)	(6,094,499)	(4,381,019)
Net Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease) in All Funds	\$ 12,453,773	\$ (2,030,771)	\$ (165,286)	\$ 983,194	\$ 139,113
Total Revenues	\$ 47,299,170	\$ 53,616,357	\$ 52,063,573	\$ 72,112,983	\$ 42,503,069
Total Expenses	\$ 47,299,170	\$ 53,616,357	\$ 52,063,573	\$ 72,112,983	\$ 42,503,069
Operating Revenues	\$ 59,752,943	\$ 51,585,586	\$ 51,898,287	\$ 73,096,177	\$ 42,642,182
Operating Expenses	\$ 47,299,170	\$ 53,616,357	\$ 52,063,573	\$ 72,112,983	\$ 42,503,069



FINANCIAL SUMMARIES
Statement of Revenues, Expenditures, and Changes in Fund Balance
Fiscal Year Ending June 30, 2016

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Fund	FY 2016 Budget Total
Revenues						
Taxes	\$13,031,000	\$ 170,500	\$ -	\$ -	\$ -	\$ 13,201,500
Licenses & Permits	89,800	-	-	-	-	89,800
Intergovernmental Revenues	2,948,420	-	-	420,000	-	3,368,420
Charges for Services	1,660,317	-	-	12,987,500	-	14,647,817
Miscellaneous	277,000	106,800	-	386,035	40,500	810,335
Interfund Charges	1,198,832	-	-	-	508,440	1,707,272
Capital Projects	-	-	55,000	-	-	55,000
Total Revenues	\$19,205,369	\$ 277,300	\$ 55,000	\$13,793,535	\$ 548,940	\$ 33,880,144
Expenditures						
Salaries & Wages	\$ 7,034,170	\$ -	\$ -	\$ 2,139,450	\$ -	\$ 9,173,620
Employee Benefits	5,827,641	-	-	1,939,010	-	7,766,651
Professional Services	1,140,421	-	-	308,400	-	1,448,821
Contributions	300,750	115,000	-	19,500	-	435,250
Support Goods & Services	2,060,437	-	-	1,631,547	548,940	4,240,924
Public Utility Services	670,132	-	-	359,341	-	1,029,473
Other charges	(47,500)	74,500	-	1,894,628	-	1,921,628
Capital Outlay	872,650	-	-	1,401,230	-	2,273,880
Depreciation	-	-	-	4,492,637	-	4,492,637
Interest Expense on Bonds	531,990	-	-	371,157	-	903,147
Capital Projects	-	-	4,436,019	-	-	4,436,019
Total Expenditures	\$18,390,691	\$ 189,500	\$ 4,436,019	\$14,556,900	\$ 548,940	\$ 38,122,050
Other Financing Sources (Uses)						
Transfers In	\$ -	\$ -	\$ 4,381,019	\$ -	\$ -	\$ 4,381,019
Transfers Out	(4,161,019)	-	-	(220,000)	-	(4,381,019)
Net Other Financing Sources (Uses)	\$ (4,161,019)	\$ -	\$ 4,381,019	\$ (220,000)	\$ -	\$ -
Net Increase (Decrease) in Fund	\$ (3,346,341)	\$ 87,800	\$ -	\$ (983,365)	\$ -	\$ (4,241,906)
Fund Balance						
Beginning of Year	\$10,098,919	\$ 3,590,387	\$16,143,031	\$91,802,961	\$ 575,125	\$122,210,423
End of Year	\$ 6,752,578	\$ 3,678,187	\$16,143,031	\$90,819,596	\$ 575,125	\$117,968,517
Increase (Decrease) as compared to Prior Year	-33.14%	2.45%	0.00%	-1.07%	0.00%	-3.47%
Budgeted Revenues	\$22,551,710	\$ 189,500	\$ 4,436,019	\$14,776,900	\$ 548,940	\$ 42,503,069
Budgeted Expenditures	\$22,551,710	\$ 189,500	\$ 4,436,019	\$14,776,900	\$ 548,940	\$ 42,503,069



FINANCIAL SUMMARIES
Statement of Revenues, Expenditures, and Changes in Fund Balance
Fiscal Year Ending June 30, 2015

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Fund	FY 2015 Estimated Total
Revenues						
Taxes	\$12,700,462	\$ 212,229	\$ -	\$ -	\$ -	\$ 12,912,691
Licenses & Permits	135,769	-	-	-	-	135,769
Intergovernmental Revenues	4,240,386	-	31,804,331	762,989	-	5,003,375
Charges for Services	1,923,897	-	-	13,012,285	-	14,936,182
Miscellaneous	239,465	74,791	-	412,015	15,850	742,121
Interfund Charges	871,909	-	-	-	595,300	1,467,209
Capital Projects	-	-	-	-	-	31,804,331
Total Revenues	\$20,111,888	\$ 287,020	\$31,804,331	\$14,187,289	\$ 611,150	\$ 67,001,678
Expenditures						
Salaries & Wages	\$ 5,909,107	\$ -	\$ -	\$ 1,858,939	\$ -	\$ 7,768,046
Employee Benefits	5,962,284	-	-	2,042,290	-	8,004,574
Professional Services	1,147,635	-	-	233,688	-	1,381,323
Contributions	267,979	111,000	-	16,923	-	395,902
Support Goods & Services	1,701,567	-	-	1,258,072	484,016	3,443,655
Public Utility Services	462,464	-	-	1,390,058	-	1,852,522
Other charges	32,685	45,150	-	1,617,111	-	1,694,946
Capital Outlay	607,770	-	-	53,895	-	661,665
Depreciation	-	-	-	4,413,502	-	4,413,502
Interest Expense on Bonds	531,240	-	-	372,679	-	903,919
Capital Projects	-	-	35,498,430	-	-	35,498,430
Total Expenditures	\$16,622,731	\$ 156,150	\$35,498,430	\$13,257,157	\$ 484,016	\$ 66,018,484
Other Financing Sources (Uses)						
Transfers In	\$ -	\$ 72,781	\$ 6,021,718	\$ -	\$ -	\$ 6,094,499
Transfers Out	(1,992,355)	(25,000)	(474)	(4,076,670)	-	(6,094,499)
Net Other Financing Sources (Uses)	\$ (1,992,355)	\$ 47,781	\$ 6,021,244	\$ (4,076,670)	\$ -	\$ -
Net Increase (Decrease) in Fund	\$ 1,496,802	\$ 178,651	\$ 2,327,145	\$ (3,146,538)	\$ 127,134	\$ 983,194
Fund Balance						
Beginning of Year	\$ 8,602,117	\$ 3,411,736	\$13,815,886	\$94,949,499	\$ 447,991	\$121,227,229
End of Year	\$10,098,919	\$ 3,590,387	\$16,143,031	\$91,802,961	\$ 575,125	\$122,210,423
Increase (Decrease) as compared to Prior Year	17.40%	5.24%	16.84%	-3.31%	28.38%	0.81%
Total Estimated Revenues	\$18,615,086	\$ 181,150	\$35,498,904	\$17,333,827	\$ 484,016	\$ 72,112,983
Total Estimated Expenditures	\$18,615,086	\$ 181,150	\$35,498,904	\$17,333,827	\$ 484,016	\$ 72,112,983



FINANCIAL SUMMARIES

The City of Kodiak budget includes many factors to determine the overall budgeted revenues and expenses for each fund. Each year, the City Manager and Finance Director will review historical trends; local, state, and federal economic factors; the Capital Improvement Plan; and many additional sources of statistical data to ensure that the overall budget will adhere to management and City Council goals to continue to provide quality services to the Kodiak community.

General fund

The main component of the budget is the General Fund. For fiscal year 2016, the adopted General Fund budget is \$22,551,710, 53.06%, of the total budget. Included in the General Fund budget is \$4,161,019 for transfers to other funds, primarily for active capital projects. Sales tax is the primary source of revenue for the General Fund. Sales tax is levied at 7%, with a maximum taxable amount of \$750 per transaction, or \$52.50 in sales tax. Per Kodiak City Code, sales tax revenues are allocated as follows: 0.45% or maximum proceeds of \$450,000 to the Street Improvement fund, 0.05%, or maximum proceeds of \$50,000 to the Parks & Recreation Improvement Fund; and 0.50% or maximum of \$500,000 to the Port and Harbor funds.

General Fund budgeted expenditures total \$18,390,691. Primary expenditures include salaries and wages, employee benefits, and support goods and services. Currently, the City has three Revenue Bonds and one General Obligation Bond. The general obligation bonds are discussed in detail in the General Fund section of this document. The revenue bonds are discussed in detail in the Enterprise Fund section of this document. The City has not budgeted for additional debt in fiscal year 2016. Overall, the General Fund has decreased 33.14% as compared to fiscal year 2015. This decrease is primarily due to increased transfers for capital projects, capital outlays, and salaries and related expenditures.

The fund balance of the General Fund for the City of Kodiak has been relatively stable since 1998. In fiscal year 2016, the City anticipates that the General Fund will use \$3,346,341 of the fund balance. The City Council's goal is to maintain the unassigned fund balance of the General Fund at a balance of approximately three months of general fund operating expenditures, which is estimated to be approximately \$4 million for fiscal year 2016.

Special Revenue Funds

Special Revenue funds include the Tourism Fund and the Enhancement Fund. Special Revenue funds are \$189,500, or 0.45%, of the total City of Kodiak budget. The City levies transient room taxes at a rate of 5%. Transient room taxes are included in the Tourism fund and are anticipated to be \$170,500. Special Revenue expenditures are primarily contributions to local nonprofit organizations.

Overall, the Special Revenue Funds are anticipated to increase 2.45%, or \$87,800, as compared to prior year. The largest fund of the Special Revenue Funds is the Enhancement Fund. The Enhancement Fund is expected to grow year over year due to investments in marketable securities.

Capital Projects

Capital Projects are \$4,436,019, 10.44%, of the total City of Kodiak fiscal year 2016 budget. Many capital projects are ongoing from prior years with additional funding added during fiscal year 2016. For additional information regarding capital projects, see the Capital Projects section of this document. For fiscal year 2016, the City has large nonrecurring capital projects. These capital projects include replacement of the Pier III Cargo Terminal, the Monashka Pump House project, and the Aleutian Homes Water and Sewer Replacement project. As these non-recurring projects near completion during fiscal year 2016, additional capital projects will continue to evolve through the design, construction, and completion phases.



FINANCIAL SUMMARIES

Enterprise Funds

Enterprise Funds are \$14,776,900, 34.77%, of the total City of Kodiak fiscal year 2016 budget. Cargo and Harbor funds are \$6,549,867, 44.33%, of the total Enterprise funds. Water and Sewer are \$7,908,399, 53.52%, of the total Enterprise Funds. The Trident Basin Float Plane fund is \$305,454, 2.07%, of the total Enterprise Funds. The E-911 Fund is \$13,180, 0.09%, of the total Enterprise Funds. Revenue bonds debt service payments are included in the Enterprise Funds. These debt service payments are shown in the Harbor Fund and the Shipyard Fund budgeted expenses. The Enterprise Funds are estimated to decrease by 1.07%, or \$983,365.

Primary sources of revenue for Enterprise Funds are charges for services. Charges for services are primarily driven by rates for water, sewer, and harbor usage fees. Utility rate increases are necessary to maintain the City's facilities and to comply with regulatory requirements relating to water and sewer. A Water and Sewer Rate Study was presented to the City Council and implemented in fiscal year 2012. Based on the outcome of this rate study, water rates increased by 12% in fiscal year 2012 and fiscal year 2013 and 8% in fiscal year 2014, fiscal year 2015, and fiscal year 2016. Sewer rates were increased by 5% in 2014 and will increase by 5% for each of the next four fiscal years. The bio-solid project will determine the method and costs pertaining to the treatment of sludge. Harbor rate studies will be performed during fiscal year 2016 with anticipated changes in future periods.

Primary expenditures for Enterprise Funds include salaries and wages, employee benefits, and depreciation on capital assets.

Internal Service Funds

The Internal Service fund is \$548,940, 1.29%, of the total City of Kodiak budget. The fiscal year 2016 budgeted amounts are consistent and comparable to fiscal year 2015. The Internal Service Fund is for the insurance policies for the City, the City facilities, and related liability coverage. These expenditures are allocated consistently to all City departments and functions. The Internal Service funds are expected to be consistent with fiscal year 2015.

Overall Budget

Fiscal year 2016 revenues for all funds are anticipated to be \$42,503,069. This is a decrease of \$29,609,914, or 41%, as compared to fiscal year 2015 budgeted amounts. The majority of these increases are related to capital projects and use of fund balance. The largest nonrecurring projects include replacement of the Pier III Cargo Terminal, \$34.5 million added in fiscal year 2015; the Monashka Pump House project, \$4.2 million added in fiscal year 2015; and Aleutian Homes Water and Sewer Replacement Phase V, \$4.3 million added in fiscal year 2015. Other nonrecurring projects are found in the Capital Projects section of this document. The Special Revenue funds are comparable and consistent with prior year. Enterprise Fund revenues are consistent and comparable to prior year however, increases are expected due to rate studies for the harbor, water, and sewer charges for services. The Internal Service fund is consistent and comparable to prior year based on relatively stable insurance costs.

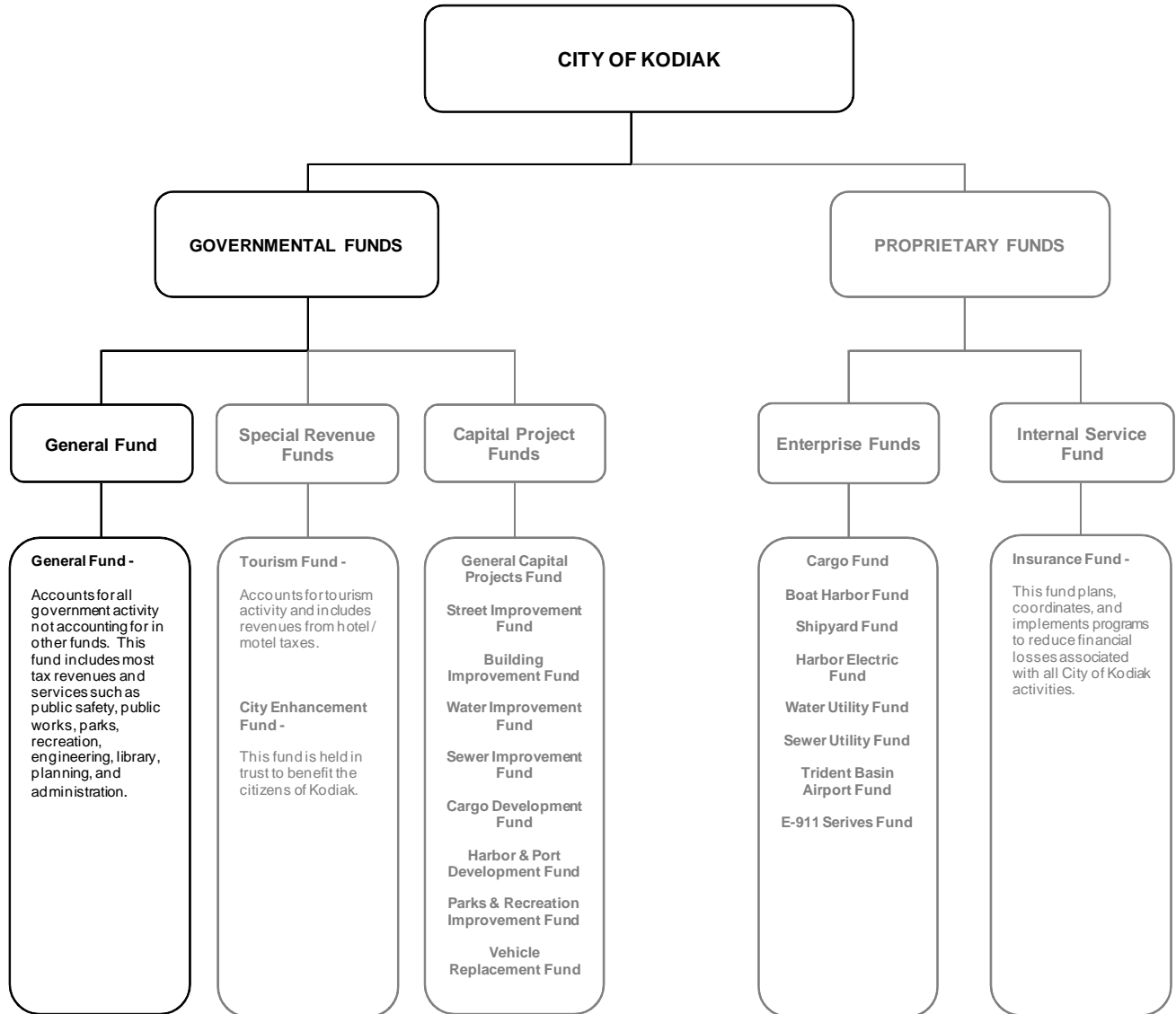
The overall fund balance for fiscal year 2016 is anticipated to be \$117,968,517, a decrease of 3.47%, or \$4,241,906, as compared to prior year.

The City of Kodiak's revenues and expenditures have remained stable over the most recent five-year period. Capital projects will cause fluctuations in revenues and expenditures each year, along with the rising costs of providing services and the economic outlook for the local community. The City of Kodiak has a stable economy and the community continues to grow each year. The City of Kodiak anticipates ending fiscal year 2016 with continued increases to fund balances in order to ensure quality services provided to its citizens.





GOVERNMENTAL FUNDS – GENERAL FUND





GENERAL FUND

The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund. Principal sources of revenue are sales taxes, property taxes, charges for services, and intergovernmental revenue. Primary expenditures are for general government administration, public safety, public works, and leisure activities. The General Fund also contains non-departmental programs which include downtown revitalization and contributions made by the City of Kodiak to others.

The departments within the General Fund include:

- Legislative / Legal
- Executive
- City Clerk
- Finance / Information Systems
- Police
- Fire
- Public Works
- Engineering
- Parks and Recreation
- Library
- Non-Departmental



General Fund – Summary of Revenues and Expenditures

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated FY 2015	Budget FY 2016
REVENUES					
Taxes	\$11,952,597	\$12,415,999	\$12,483,500	\$12,700,462	\$13,031,000
Licenses and Permits	237,950	83,253	102,100	135,769	89,800
Intergovernmental Sources	2,774,997	2,532,888	3,143,847	4,240,386	2,948,420
Charges for Services	1,538,472	1,911,040	1,829,115	1,923,897	1,660,317
Fines and Forfeitures	15,308	9,482	25,834	14,739	15,000
Interest	9,459	16,396	45,000	15,917	10,000
Rents and Royalties	194,099	173,979	195,000	199,411	230,000
Miscellaneous	45,736	59,301	22,000	9,399	22,000
Interfund Charges	865,152	895,876	871,909	871,909	1,198,832
TOTAL REVENUES	\$17,633,770	\$18,098,214	\$18,718,305	\$20,111,889	\$19,205,369
EXPENDITURES					
General Government	\$ 2,134,387	\$ 2,459,776	\$ 2,885,327	\$ 2,462,613	\$ 2,952,471
Public Safety	8,055,614	8,412,893	9,656,116	9,251,439	9,676,365
Public Works	1,854,191	1,836,030	2,515,100	2,185,115	2,748,851
Engineering	189,901	201,581	315,090	244,967	294,070
Public Recreation	1,083,501	1,213,750	1,411,860	1,334,688	1,479,354
Library	825,732	847,134	1,010,833	935,048	1,044,680
Community Services	154,269	163,374	213,500	208,862	194,900
TOTAL EXPENDITURES	\$14,297,595	\$15,134,538	\$18,007,826	\$16,622,732	\$18,390,691
OTHER FINANCING SOURCES (USES)					
Transfers In	\$ 131,847	\$ -	\$ -	\$ -	\$ -
Transfer Out	(1,624,852)	(2,934,396)	(1,955,907)	(1,992,355)	(4,161,019)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (1,493,005)	\$ (2,934,396)	\$ (1,955,907)	\$ (1,992,355)	\$ (4,161,019)
NET INCREASE (DECREASE) IN FUND	\$ 1,843,170	\$ 29,280	\$ (1,245,428)	\$ 1,496,802	\$ (3,346,341)



GENERAL FUND – DETAIL OF REVENUE BY SOURCE

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Taxes					
Property Taxes	\$ 704,525	\$ 875,099	\$ 850,000	\$ 908,455	\$ 1,000,000
PILOT From KIHA	4,158	4,181	3,500	4,190	3,500
Sales Tax	11,215,648	11,509,516	11,600,000	11,759,863	12,000,000
Penalty And Interest	28,266	27,203	30,000	27,954	27,500
Total Taxes	\$11,952,597	\$12,415,999	\$12,483,500	\$12,700,462	\$13,031,000
Licenses & Permits					
Taxi Cab Permits	\$ 1,880	\$ 4,120	\$ 5,800	\$ 5,910	\$ 5,500
Building Permits	202,088	60,414	87,000	110,990	75,000
Electrical Permits	17,772	6,275	2,000	6,080	2,000
Plumbing Permits	12,010	3,649	2,000	5,459	2,000
Animal Licenses	4,050	8,295	5,000	7,210	5,000
Other Licenses	150	500	300	120	300
Total Licenses & Permits	\$ 237,950	\$ 83,253	\$ 102,100	\$ 135,769	\$ 89,800
Intergovernmental Sources					
PERS State Revenues	\$ 765,692	\$ 791,927	\$ 1,279,273	\$ 2,434,826	\$ 1,357,920
State of Alaska Revenue Sharing	572,306	402,490	394,074	397,792	150,000
Raw Fish Tax Sharing	1,252,420	1,189,750	1,283,000	1,164,404	1,283,000
Shared Fisheries Business Tax	90,469	106,436	75,000	90,093	75,000
Fuel Tax Sharing	7,075	5,859	7,500	11,186	7,500
Alcohol Beverage Sharing	19,300	13,500	20,000	28,300	20,000
Utility Revenue Sharing	44,586	-	45,000	89,973	45,000
Grants	23,149	22,926	40,000	23,812	10,000
Total Intergovernmental Sources	\$ 2,774,997	\$ 2,532,888	\$ 3,143,847	\$ 4,240,386	\$ 2,948,420
Charges for Services					
Police - Boarding of Prisoners	\$ 1,134,144	\$ 1,209,652	\$ 1,134,000	\$ 1,240,018	\$ 991,552
State Trooper Comm. Contract	78,750	78,750	120,000	78,750	78,750
Police - Other Police Services	9,447	3,022	15,000	2,604	5,000
Police Protective Custody	1,776	2,035	2,000	150	2,000
KIB - Borough Animal Control	-	72,885	109,415	109,415	109,415
KIB - Borough Building Inspect.	115,378	141,761	100,000	113,849	120,000
Fire - Ambulance Service	51,026	257,737	200,000	220,140	200,000
Fire Miscellaneous	10,000	-	5,000	1,230	5,000
Parks - School Lifeguard Services	16,018	20,300	16,000	17,068	15,000
Parks - Swimming Pool	48,288	42,012	45,000	44,727	45,000
Parks - Adult Sports	20,952	25,155	20,000	29,156	25,000
Parks - Youth Program	15,490	16,928	20,000	14,480	20,000
Parks - Special Events	100	1,165	1,000	-	1,000
Parks - Ice Rink	-	-	-	3,122	7,000
Parks - Teen Center	4,901	1,757	5,000	5,063	3,000
Parks - Racquetball	1,863	1,245	2,000	1,836	2,000
Parks - Snack Bar	401	1,023	500	918	500
Parks - Cemetery Charges	5,650	10,550	7,000	8,750	5,000
Library - Borough Library Contribution	3,000	3,000	3,000	3,000	3,000
Library - Fines	4,138	4,564	5,000	5,895	4,500
Library - Lost Books	1,708	1,661	2,000	2,478	1,400
Library - Copier	4,330	4,918	5,000	7,353	5,000
Library - Fax Machine	1,256	1,305	1,000	1,672	1,100
Library - Other	836	1,631	1,000	2,042	900

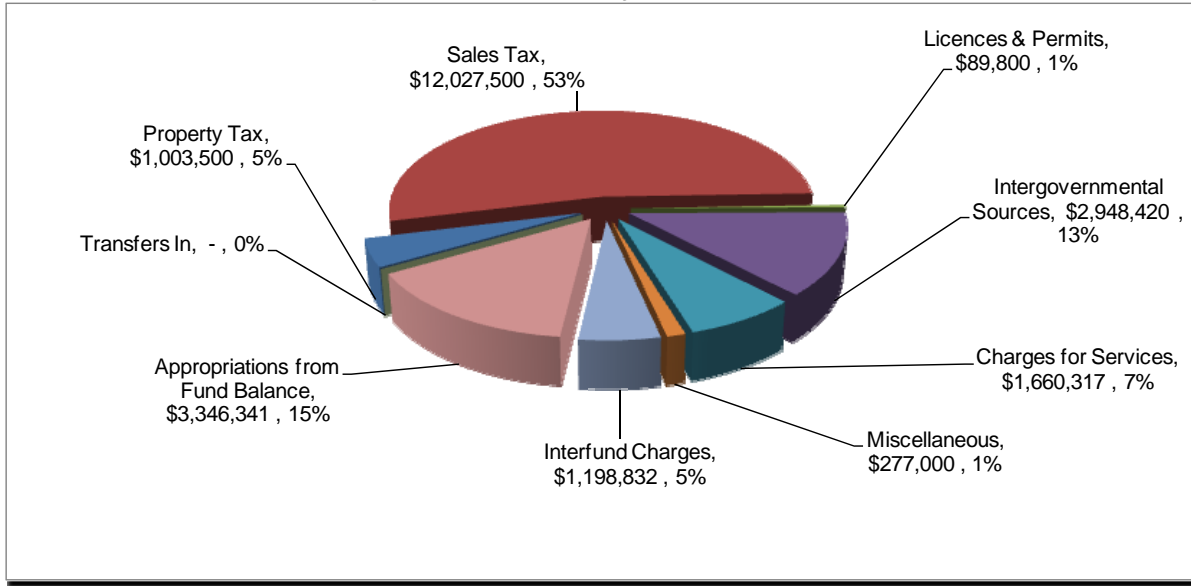


GENERAL FUND – DETAIL OF REVENUE BY SOURCE continued

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Charges for Services continued					
Public Works - Services	-	-	1,500	200	500
Mun. Airport Fees/Charges	8,694	7,560	8,500	9,781	8,500
NSF Check Returns	325	425	200	200	200
Total Charges for Services	\$ 1,538,471	\$ 1,911,041	\$ 1,829,115	\$ 1,923,897	\$ 1,660,317
Fines & Forfeitures					
Fines and Forfeitures	\$ 15,308	\$ 9,482	\$ 25,334	\$ 14,739	\$ 10,000
EMT Services	-	-	500	-	5,000
Total Fines & Forfeitures	\$ 15,308	\$ 9,482	\$ 25,834	\$ 14,739	\$ 15,000
Interest					
Interest on Investments	\$ 21,795	\$ 5,907	\$ 45,000	\$ 12,472	\$ 10,000
Unrealized Gain/Loss on Investments	(12,336)	10,489	-	3,445	-
Total Interest	\$ 9,459	\$ 16,396	\$ 45,000	\$ 15,917	\$ 10,000
Rents & Royalties					
Rentals From Others	\$ 194,099	\$ 173,979	\$ 195,000	\$ 199,411	\$ 230,000
Total Rents & Royalties	\$ 194,099	\$ 173,979	\$ 195,000	\$ 199,411	\$ 230,000
Miscellaneous Revenues					
Restitution - Police Dept	\$ 785	\$ 1,009	\$ 1,000	\$ 987	\$ 1,000
Sales of Fixed Assets	36,811	-	6,000	-	6,000
Soda Vending Machine	-	-	-	-	-
Other Revenues	8,140	58,292	15,000	8,412	15,000
Total Miscellaneous Revenues	\$ 45,736	\$ 59,301	\$ 22,000	\$ 9,399	\$ 22,000
Interfund Charges					
Cargo Terminal Services	\$ 38,820	\$ 85,270	\$ 58,039	\$ 58,039	\$ 86,996
Boat Harbor Services	97,070	85,270	183,554	183,554	211,466
Boat Yard	38,820	85,270	49,585	49,585	59,651
Electric	19,410	63,951	29,347	29,347	38,864
Water Services	97,080	85,260	163,520	163,520	253,506
Sewer Services	97,080	85,260	182,378	182,378	268,048
Trident Basin - Sea Planes	19,410	42,630	7,818	7,818	8,601
Tourism Development Service	36,860	36,860	45,150	45,150	45,150
Public Works Services	253,500	184,503	53,944	53,944	55,531
Capital Projects - Engineering Inspection	100,220	56,290	-	-	-
Vehicle Replacement Fund	66,882	85,312	98,574	98,574	171,019
Total Interfund Charges	\$ 865,152	\$ 895,876	\$ 871,909	\$ 871,909	\$ 1,198,832
Appropriation From Fund Balance					
Appropriation From Fund Balance	\$ -	\$ -	\$ 1,245,428	\$ -	\$ 3,346,341
Total Appropriation from Fund Balance	\$ -	\$ -	\$ 1,245,428	\$ -	\$ 3,346,341
Operating Transfers					
Transfers from Other Funds	\$ 131,847	\$ -	\$ -	\$ -	\$ -
Total Operating Transfers	\$ 131,847	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$17,765,616	\$18,098,215	\$19,963,733	\$20,111,889	\$22,551,710



General Fund – FY 2016 Anticipated Revenues by Source

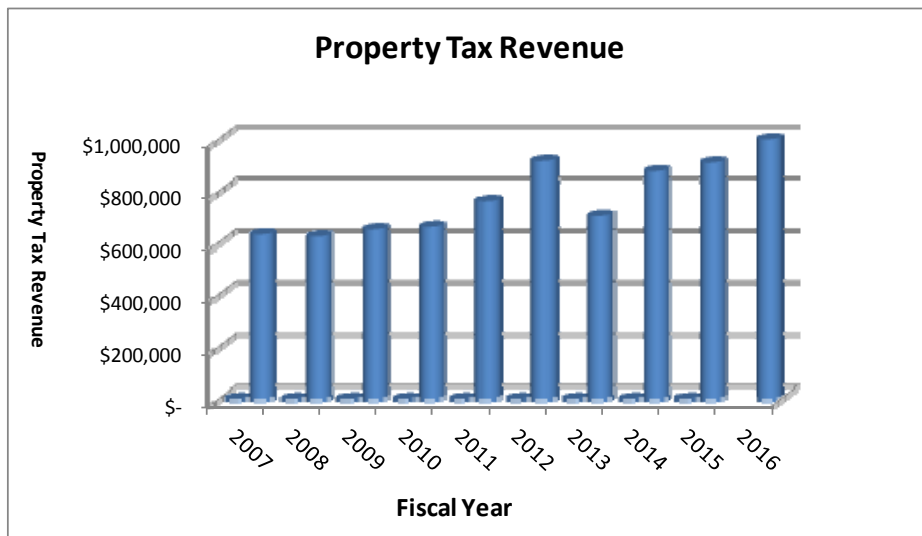


Revenue Sources:

Taxes: Property tax and Sales tax

Property tax (KCC 3.04.010) – These include real property assessments performed on an annual basis, which is final by June 1. Therefore, tax revenue projections are estimated prior to knowing the actual amounts of the assessment tax roll. Property taxes are projected based on historical trends and economic activity in the community.

The net assessed valuation of real property located within the City is estimated to be \$546,459,838 for fiscal year 2016. Currently, the tax levy for property taxes is 2.00 mills. Property tax is collected by the Kodiak Island Borough and remitted to the City. The actual property taxes collected for fiscal year 2015 were \$908,455. Estimated revenue from property tax for fiscal year 2016 is \$1,000,000. The graph below shows the most recent 10 year period of property taxes collected and estimated taxes for fiscal year 2016.

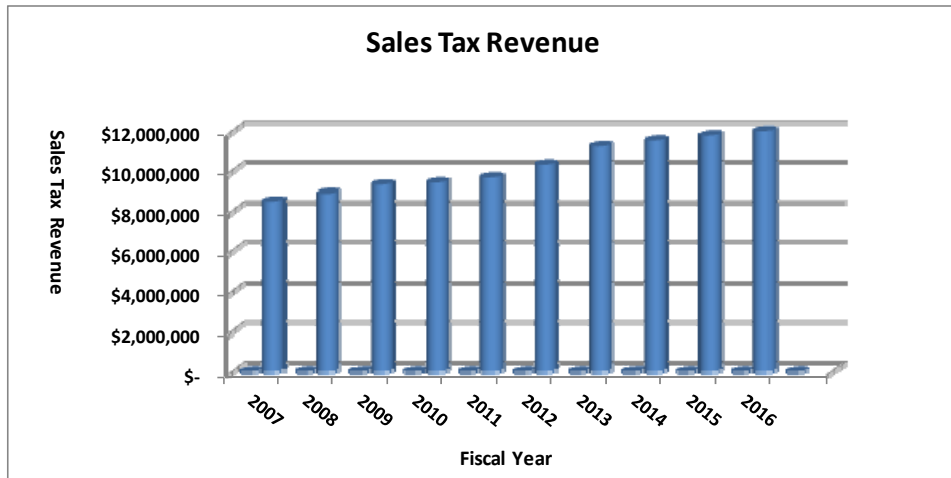




General Fund – Revenue Sources continued

Sales tax (KCC3.08.010) – These include sales taxes and penalties and interest charged on sales tax. Sales tax revenues are collected on a quarterly basis. Budgeted sales tax revenues and sales tax penalties and interest revenues are projected based on historical trends and economic activity in the community.

The City of Kodiak levies a seven percent (7%) sales tax on all sales, rentals, and services made within the City. The budgeted revenues from sales tax for fiscal year 2016 are \$12,000,000. The estimated sales tax collected for fiscal year 2015 was \$11,759,863. The graph below shows the most recent 10 year period of sales tax collected and estimated taxes for fiscal year 2016. Sales tax revenue is the City’s largest tax revenue and has remained consistent over the past four years. The increase from fiscal year 2015 to 2016 was relatively flat. The City Council adopted an ordinance in fiscal year 2013 budget to increase the sales tax from 6% to 7% effective October 1, 2012. The increase was in effect for most of fiscal year 2013.



Sales tax is collected in the General Fund and then transferred to the following funds based on the City of Kodiak’s Code. Sales tax revenues are allocated as follows:

	<u>Percentage</u>	<u>Maximum Proceeds</u>
General Fund	6.00%	N/A
Street Improvement Fund	0.45%	\$ 450,000
Parks Improvement Fund	0.05%	50,000
Port and Harbor Funds	0.50%	500,000
Total	7.00%	\$1,000,000

Penalties and Interest on Delinquent Taxes (KCC 3.08.170) – Penalty on sales tax is levied at five percent (5%) per month up to a total of twenty percent (20%) and interest is levied at fifteen percent (15%) per annum. For fiscal year 2016, the budgeted penalties and interest are \$27,500. The estimated penalties and interest collected during fiscal year 2015 was \$27,954.

Licenses and Permits: Taxicabs, Buildings, Electrical, Plumbing, Animal and Other

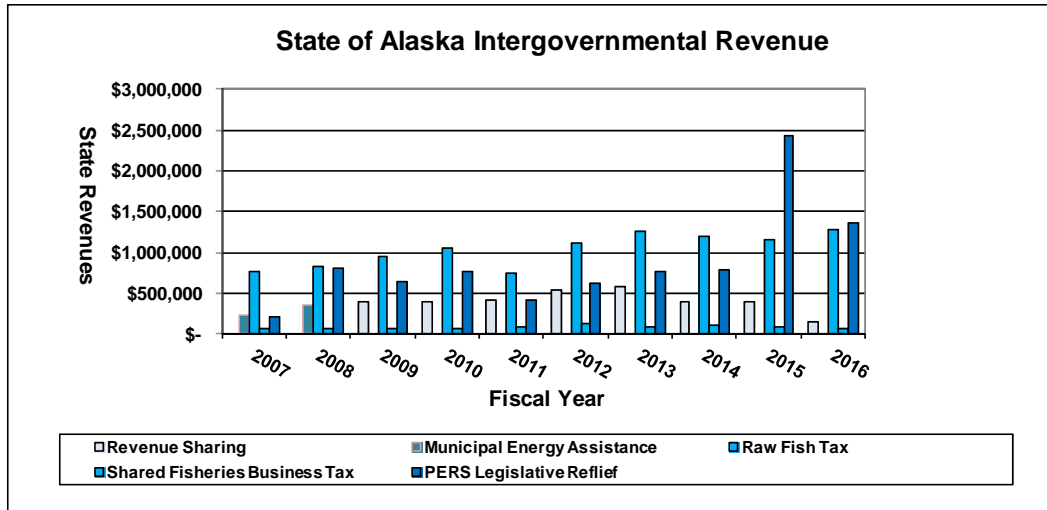
These include various permits and other miscellaneous licenses. These revenues are projected based on historical trends and number of permits issued. Licenses and permits are revenues associated mainly with the building industry. These revenues are primarily derived from building permits. Fiscal year 2015 estimated revenues were \$110,990 for building permits. Other fiscal year 2015 estimated revenues from licenses and permits totaled \$24,779. Fiscal year 2016 budgeted licenses and revenues include \$75,000 for building permits and \$14,800 for all other licenses and permits.



General Fund – Revenue Sources continued

Intergovernmental Sources: Other Government Funding Sources

Intergovernmental sources include State of Alaska Raw Fish Tax Sharing; Shared Fisheries Business Tax; Fuel, Alcohol, and Utility Revenue Sharing; State of Alaska grants; and other miscellaneous sources. The graph below shows the most recent 10 year period of state-sharing revenues received and budgeted state-sharing revenues for fiscal year 2016.



PERS State Revenues – The State of Alaska Division of Retirement and Benefits distributed legislative funding for the Public Employees Retirement System (PERS). PERS on Behalf payments for fiscal year 2015 were estimated at \$2,434,826. The budgeted amount for fiscal year 2016 is \$1,357,920. The amounts are determined based on the State of Alaska budget.

State Revenue Sharing (AS 29.60.010-29.60.030) – State Equalization of Tax Resources for Municipal Services is an equalization entitlement computation based on population, the relative ability to generate revenue, and the local tax burden of the taxing unit. During fiscal year 2015, the estimated amount was \$397,792 for state revenue sharing funds. The budgeted amount for fiscal year 2016 is \$150,000. These amounts are determined based on the State of Alaska budget.

Fish Tax Revenue Sharing (AS 43.75 and AS 43.77) – The State of Alaska is authorized to levy taxes on fisheries businesses. A portion of the tax collected is refunded to the municipalities.

- Fisheries Business Tax (AS 43.75) – The fisheries business tax is levied on businesses and persons who process or export fisheries resources from Alaska. The tax is based on the value paid to commercial fishers. The rate of the tax is based on the processing activity of the business. For the 2015 fiscal year, the estimated raw fish tax sharing revenues is \$1,164,404. The budgeted amount for fiscal year 2016 is \$1,283,000. This estimate is based on historical trends and the value of fisheries landed.
- Fishery Resource Landing Tax (AS43.77) – The State of Alaska levies taxes on processed fishery resources first landed in Alaska. The tax amount is based on the unprocessed value of the resource. The unprocessed value is determined by multiplying the unprocessed weight by a statewide average price per pound, which is determined by the Alaska Department of Fish and Game. The tax is primarily collected from factory trawlers and floating processors that process fishery resources outside the municipal’s boundaries and bring products to Alaska for transshipment. During fiscal year 2015, estimated fish resource landing tax totaled \$90,093. The budgeted amount for fiscal year 2016 is \$75,000. This estimate is based on historical trends.

Fuel Tax Sharing – Certain fuel tax revenue is shared semiannually with those incorporated municipalities in which they were collected. During fiscal year 2015, estimated fuel tax sharing totaled \$5,783. The budgeted amount for fiscal year 2016 is \$7,500. These estimates are based on historical trends.



General Fund – Revenue Sources continued

Alcohol Beverage Sharing (AS 04.11.610) – Certain alcoholic beverage license fees are shared semiannually with those incorporated municipalities in which they were collected. During fiscal year 2015, estimated alcohol beverage sharing revenue totaled \$28,300. The budgeted amount for fiscal year 2016 is \$20,000. These estimates are based on historical trends.

Utility Revenue Sharing – The State of Alaska collects electric and telephone cooperative taxes and shared with municipalities. During fiscal year 2015, estimated utility revenue sharing totaled \$89,873. The budgeted amount for fiscal year 2016 is \$45,000. These estimates are based on historical trends.

Grants – Various grants are award through federal, state, and local grantor agencies. These will vary based on the number of grant applications submitted and awarded throughout the fiscal year. For fiscal year 2015, estimated grants totaled \$23,812. The budgeted amount for fiscal year 2016 is \$10,000.

Charges for Services: Police, Fire, Public Works, Parks & Recreation, Library, and Admin

These include services performed for the public associated with the City's departments and miscellaneous administrative services. These revenues are projected based on historical trends, contracts, and agreements.

Boarding of Prisoners – The City has an agreement with the State of Alaska to board prisoners at the City jail. For fiscal year 2015, estimated revenue for boarding of prisoners totaled \$1,240,018. The budgeted amount for fiscal year 2016 is \$991,552. These amounts are based on updated agreements with the State of Alaska.

Police – The City has a contract with the Alaska State Troopers to operate the jail facility and dispatch communications services. In addition, the police department generates revenue from other miscellaneous sources. For fiscal year 2015, estimate revenue for the police department totaled \$81,504. The budgeted amount for fiscal year 2016 is \$85,750. These amounts are based on the annual contract with the Alaska State Troopers and historical trends.

Kodiak Island Borough – The City performs all building inspections and provides services for animal control. A portion of these services are provided for and paid by the Kodiak Island Borough. For fiscal year 2015, estimated revenues for these services totaled \$223,264. The budgeted amount for fiscal year 2016 is \$229,415.

Ambulance Services – The Fire department provides ambulance services to the public. For fiscal year 2015, estimated revenues for ambulance services totaled \$220,140. The budgeted amount for fiscal year 2016 is \$200,000. These revenues are budgeted based on historical trends and have increased in recent years due to outsourcing of billing and collections.

Fire – The Fire department provides miscellaneous services for a fee. For fiscal year 2015, estimated revenues from miscellaneous services totaled \$1,230. The budgeted amount for fiscal year 2016 is \$5,000.

Parks and Recreation – The Parks and Recreation department facilities are available to the public for a fee. These facilities include the racquetball court, swimming pool, and teen center activities. For fiscal year 2015, estimated revenues from parks and recreation facilities totaled \$125,120. The budgeted amount for fiscal year 2016 is \$123,500.

Library – The Library serves the City and surrounding areas. The Library charges fees for copier, fax usage, lost books, fines and other miscellaneous fees. The Library also receives an annual contribution from the Kodiak Island Borough. For fiscal year 2015, estimated revenues for Library usage charges totaled \$19,440 and the estimated contribution from the Kodiak Island Borough totaled \$3,000. The budgeted amount for fiscal year 2016 is \$12,900 for Library usage charges and \$3,000 for contributions from the Kodiak Island Borough. These budgeted amounts are based on historical trends and known changes from the relocation of the Library to the new building in 2013 and additional program services now offered.

Public Works – The Public Works department maintains the Municipal Airport. Fees for services within the municipal airport are charged to the users. For fiscal year 2015, estimated usage fees totaled \$9,781. The budgeted amount for fiscal year 2016 is \$8,500.



General Fund – Revenue Sources continued

Miscellaneous: Fines & Forfeitures, Interest, Rents & Royalties, and Miscellaneous Revenues

Miscellaneous revenues include fines and forfeitures, interest, rents and royalties, judgments, restitutions, asset sales, and other revenues. These revenues are projected based on historical data and trend analysis.

Fines & Forfeitures – Miscellaneous fines and forfeitures are charged throughout the fiscal year. For fiscal year 2015, estimated fines and forfeitures revenue totaled \$14,739. The budgeted amount for fiscal year 2016 is \$15,000. The budgeted amounts are based on historical trends.

Interest (KCC 3.16 and 3.28) – The City has a central treasury of pooled resources, some of which have been invested in approved investment options. For fiscal year 2015, the estimated interest generated from these investments totaled \$15,917. The budgeted amount for fiscal year 2016 is \$10,000. The budgeted amounts are based on historical trends and known changes in the marketplace.

Rents & Royalties – The City has several rental agreements with various entities. For fiscal year 2015, estimated rents and royalties revenue totaled \$199,411. The budgeted amount for fiscal year 2016 is \$230,000.

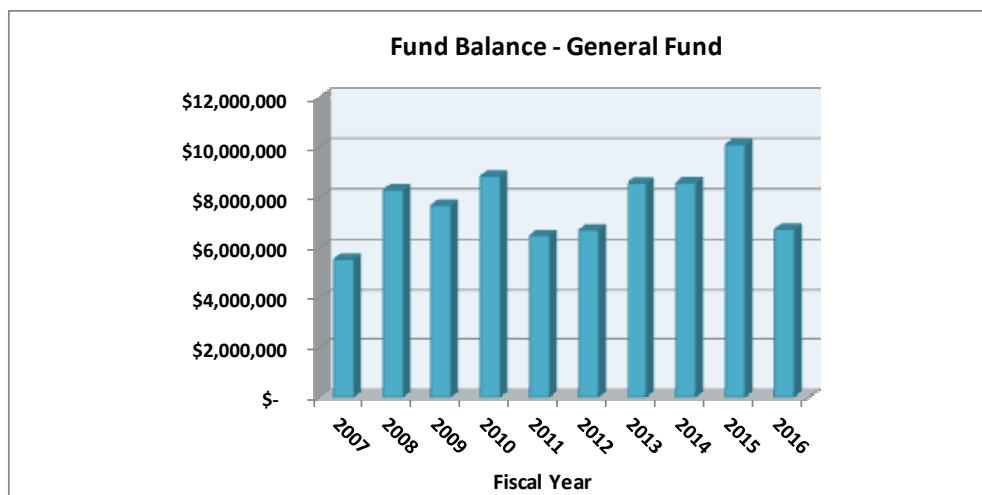
Miscellaneous – Miscellaneous revenue is comprised of sale of fixed assets, soda vending machines, towing services, restitution, and other revenues. For fiscal year 2015, estimated miscellaneous revenues totaled \$9,399. The budgeted amount for fiscal year 2016 is \$22,000

Other: Interfund Charges, Transfers, and Appropriations from Fund Balance

Interfund Charges – These represent the allocation of revenues between funds to cover services rendered. Interfund charges are paid to the General Fund from the Special Revenue and Enterprise funds for administrative and financial services provided for these areas. For fiscal year 2015, estimated interfund charges totaled \$871,909. The budgeted amount for fiscal year 2016 is \$1,198,832.

Appropriations from Fund Balance – These include beginning fund balances and the annual change in fund balance that remains after all expenses have been paid. These are incorporated as part of the subsequent year’s budget, loan proceeds, and other non-revenue adjustments. Any fund balance reserves are shown separately as committed, nonspendable, or assigned.

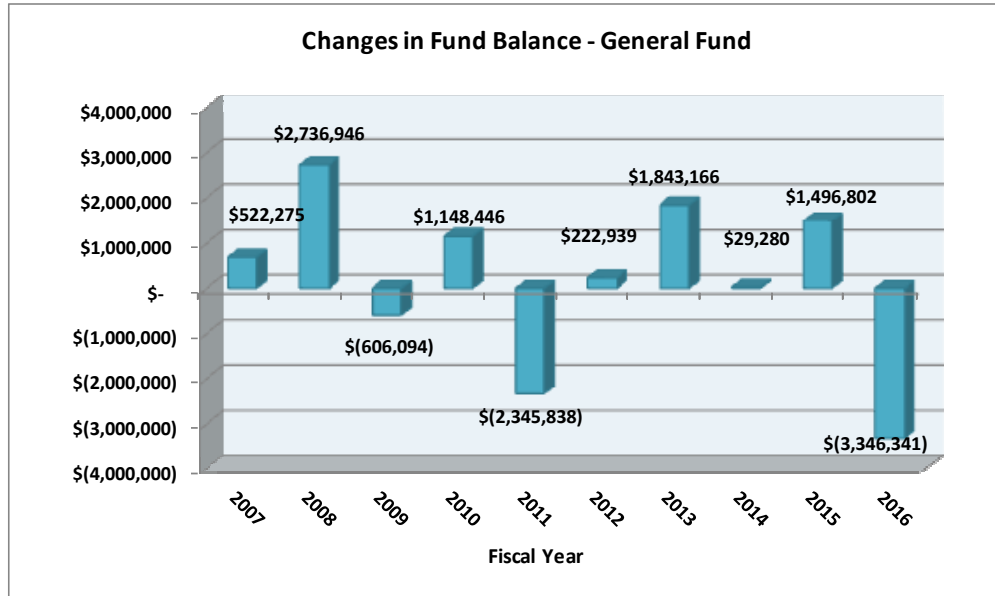
The City’s goal is to maintain the fund balance of the General Fund at approximately \$2 million. The City Council decides when the fund balance of the General Fund can be used to offset declining State of Alaska revenues. As shown in the graph below, the fund balance of the General Fund has remained consistent with the City’s goal over the most recent 10 years.





General Fund – Revenue Sources continued

Historically, the City uses less of the fund balance of the General Fund than the amount budgeted each year. The graph below depicts the changes in the fund balance of the General fund for the most recent ten year period.



For fiscal year 2015, budgeted appropriations from the fund balance of the General Fund were \$1,245,428, however, fiscal year 2015 estimates an increase to the fund balance of the General Fund were \$1,496,802. For fiscal year 2016, budgeted appropriations of the fund balance of the General Fund is \$3,346,341. The budgeted amounts are based upon known changes in contracts and funding with the State of Alaska, historical trends, and anticipated needs for fiscal year 2016.

Transfers – These represent the transfer of monies between funds to pay expenses. The General fund did not recognize any transfers in from other funds during fiscal year 2015 and no amounts were budgeted for fiscal year 2016.



GENERAL FUND – EXPENDITURES BY FUNCTION

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
General Government					
Salaries and Wages	\$ 709,825	\$ 808,068	\$ 830,542	\$ 680,259	\$ 1,041,590
Employee Benefits	525,393	570,142	630,786	670,950	765,291
Professional Services	228,548	256,160	535,187	415,011	365,435
Contributions	52,122	41,470	61,200	9,881	57,200
Support Goods and Services	578,335	647,101	774,827	647,016	667,070
Public Utility Services	31,832	24,061	32,000	25,275	32,000
Other	9	70,412	1,000	-	1,000
Capital Outlay	8,324	42,365	19,785	14,218	22,885
Total General Government	\$ 2,134,388	\$ 2,459,779	\$ 2,885,327	\$ 2,462,610	\$ 2,952,471
Public Safety					
Salaries and Wages	\$ 3,455,311	\$ 3,541,539	\$ 3,963,441	\$ 3,515,711	\$ 3,963,200
Employee Benefits	2,769,904	2,924,441	3,477,323	3,714,361	3,506,860
Professional Services	512,472	587,755	607,998	617,231	604,356
Support Goods and Services	428,635	415,438	657,008	493,986	539,174
Public Utility Services	199,833	171,842	212,532	174,833	212,532
Other	25,079	19,997	20,500	19,542	20,500
Capital Outlay	136,140	221,892	186,074	184,535	297,753
Interest Expense on Bond	528,240	529,990	531,240	531,240	531,990
Total Public Safety	\$ 8,055,614	\$ 8,412,894	\$ 9,656,116	\$ 9,251,439	\$ 9,676,365
Public Works					
Salaries and Wages	\$ 615,725	\$ 563,110	\$ 697,163	\$ 562,121	\$ 740,870
Employee Benefits	547,236	545,448	606,027	700,682	652,390
Professional Services	13,011	29,455	36,500	17,207	22,000
Support Goods and Services	406,589	388,479	551,333	366,358	647,113
Public Utility Services	200,178	196,802	258,350	177,043	238,350
Other	19,397	10,091	10,000	12,360	10,000
Capital Outlay	52,057	102,646	355,727	349,344	438,128
Total Public Works	\$ 1,854,193	\$ 1,836,031	\$ 2,515,100	\$ 2,185,115	\$ 2,748,851
Engineering					
Salaries and Wages	\$ 135,106	\$ 139,764	\$ 190,478	\$ 141,089	\$ 158,600
Employee Benefits	99,931	117,897	125,312	157,833	139,170
Professional Services	9,369	17,217	50,000	18,450	50,000
Support Goods and Services	15,709	11,420	26,300	11,575	26,300
Capital Outlay	1,325	-	3,000	2,468	-
Allocated Expenses	(71,539)	(84,716)	(80,000)	(86,447)	(80,000)
Total Engineering	\$ 189,901	\$ 201,582	\$ 315,090	\$ 244,968	\$ 294,070
Public Recreation					
Salaries and Wages	\$ 500,632	\$ 590,993	\$ 687,463	\$ 608,472	\$ 658,080
Employee Benefits	216,668	296,916	381,813	352,501	413,710
Professional Services	34,496	27,511	15,350	32,189	35,680
Contributions	70,000	77,500	90,000	90,000	93,650
Support Goods and Services	115,362	109,800	121,500	141,037	126,500
Public Utility Service	89,716	103,898	100,000	99,189	102,000
Other	1,160	899	5,000	783	1,000
Capital Outlay	55,466	6,234	10,734	10,518	48,734
Total Public Recreation	\$ 1,083,500	\$ 1,213,751	\$ 1,411,860	\$ 1,334,689	\$ 1,479,354

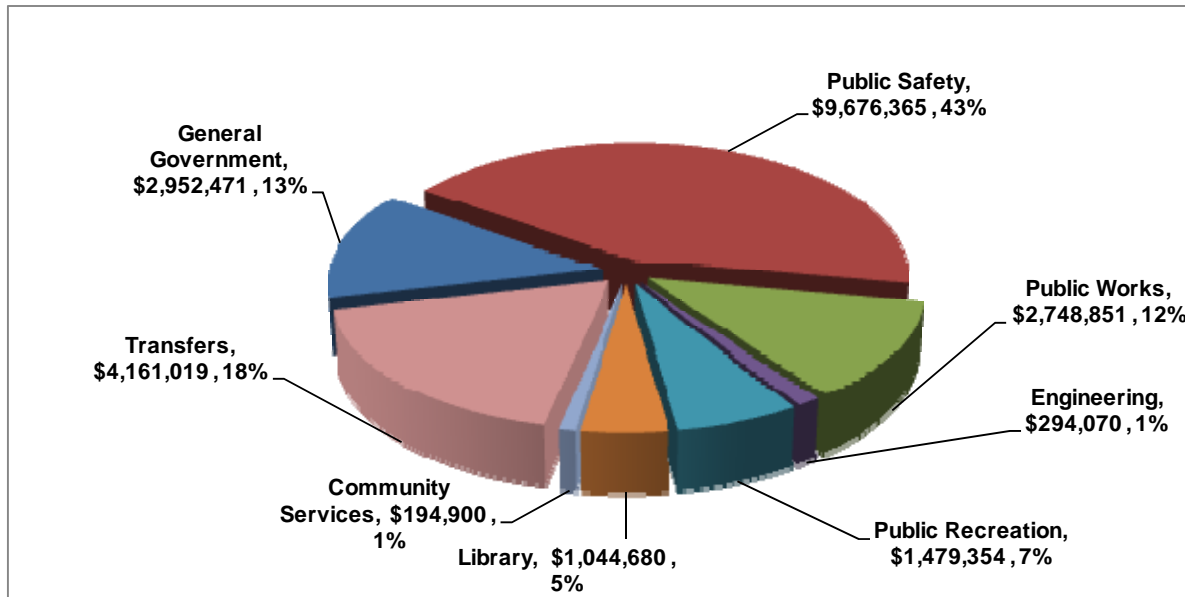


GENERAL FUND – EXPENDITURES BY FUNCTION continued

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Library					
Salaries and Wages	\$ 389,495	\$ 372,547	\$ 439,740	\$ 401,455	\$ 458,830
Employee Benefits	293,359	276,258	342,963	365,957	350,220
Professional Services	18,256	47,590	62,950	36,575	62,950
Support Goods and Services	41,966	38,750	47,280	41,595	47,280
Public Utility Service	25,502	52,495	60,250	42,779	60,250
Capital Outlay	57,153	59,493	57,650	46,687	65,150
Total Library	\$ 825,731	\$ 847,133	\$ 1,010,833	\$ 935,048	\$ 1,044,680
Community Services					
Professional Services	16,057	12,523	13,000	10,972	13,000
Contributions	112,552	120,671	168,500	168,098	149,900
Support Goods and Services	6,646	350	7,000	-	7,000
Public Utility Service	19,014	29,830	25,000	29,792	25,000
Total Community Services	\$ 154,269	\$ 163,374	\$ 213,500	\$ 208,862	\$ 194,900
Other Financing Uses					
Operating Transfers Out	\$ 1,624,852	\$ 2,934,396	\$ 1,955,907	\$ 1,992,355	\$ 4,161,019
Total Other Financing Uses	\$ 1,624,852	\$ 2,934,396	\$ 1,955,907	\$ 1,992,355	\$ 4,161,019
Total Expenditures	<u>\$15,922,448</u>	<u>\$18,068,940</u>	<u>\$19,963,733</u>	<u>\$18,615,086</u>	<u>\$22,551,710</u>



General Fund – FY 2016 Planned Expenditures by Function



Expenditures by Function:

General Government – Executive, Legal and Legislative, City Clerk, Finance, and Nondepartmental

Executive – The executive function implements policies established by the City Council, administers quality cost effective services to the residents of the City of Kodiak, monitors the effectiveness of all City operations, exercises custodianship of the City’s property, and ensures adequate emergency services response. Executive expenditures include salaries and wages, employee benefits, professional services, contributions, support goods and services, and capital outlays.

Legal and Legislative – The legal and legislative encompasses the mayor, city council, and city attorney. The mayor and city council are elected by the citizens of Kodiak to protect and improve the quality of life for City residents by adopting policies that reflect the needs and desires of the majority of the citizens living within the City. The city attorney is appointed by the city council. The city attorney provides legal services for the City and advises the city council, city manager, and all department directors on matters and procedures that must be in conformity with the law. Legal and legislative expenditures include salaries and wages, employee benefits, professional services, contributions, support goods and services, and capital outlays.

City Clerk – The city clerk is appointed by the city council for an indefinite term. The city clerk conducts municipal elections; records, maintains, and preserves City records; ensures the City’s legislative processes are open and public; provides a link between constituents and government; attests to City documents; and codifies the City Code. City clerk expenditures include salaries and wages, employee benefits, professional services, support goods and services, and capital outlays.

Finance – The finance department ensures that all financial transactions are processed and recorded in a timely manner, promotes sound financial management techniques, and adheres to Generally Accepted Accounting Principles. The finance department ensures that all utility accounts are billed accurately and timely. Finance department expenditures include salaries and wages, employee benefits, professional services, support goods and services, and capital outlays.

Non-departmental – Non-departmental expenditures are general administrative expenditures that are not classified within a single City department. These expenditures include professional services, contributions, support goods and services, administrative services, and capital outlays.



General Fund – Expenditures by Function continued

Public Safety: Information Systems, Police, and Fire

Information Technology – The Information Technology department is a division of the finance department and responsible for the administration and operations of the City's computers, networking, and communications systems. Information systems expenditures include salaries and wages, employee benefits, professional services, support goods and services, and capital outlays.

Police – The Police Department provides services to promote a safe and secure community, enabling citizens to enjoy a life without fear of crime or victimization. Police department expenditures include salaries and wages, employee benefits, professional services, support goods and services, public utility service, other administrative expenditures, capital outlays, and interest expense on general obligation bonds. General obligation bonds are discussed in further detail on page 66, General Fund Debt Service.

Fire – The Fire Department ensures that the fire code is enforced and provides safety to the citizens of Kodiak through emergency services, ambulance services, fire suppression, emergency medical services, hazardous materials services, rescue services, and conducts fire / EMS training and public education. Fire department expenditures include salaries and wages, employee benefits, professional services, support goods and services, public utility services, other administrative services, and capital outlays.

Public Works:

Public Works – The Public Works department ensures that all city vehicles are appropriately serviced and maintained, repairs and maintenance of city streets, performs building inspections, and maintains the municipal airport facilities. Public Works department expenditures include salaries and wages, employee benefits, professional services, support goods and services, public utility services, other administrative services, and capital outlays.

Engineering:

Engineering – The Engineering department performs engineering studies and designs for all other City departments. The Engineering department provides engineering advice regarding the City's facilities and projects, prepares bid documents, provides bidding and contract management services, assists in the selection of architectural and engineering professional consultants, inspects and reviews the work of contractors, maintains the City's standard construction specifications, inspects private construction on public rights-of-way, and provides the public with information regarding the City's projects. Engineering department expenditures include salaries and wages, employee benefits, professional services, support goods and services, and capital outlays. As the engineering department assists with projects within other City departments, these expenses are allocated to the appropriate departments.

Public Recreation: Parks and Recreation

Parks and Recreation – The Parks and Recreation department includes all city parks, leisure activities and facilities, and cemeteries. Parks and Recreation department expenditures include salaries and wages, employee benefits, professional services, contributions, support goods and services, public utility services, other administrative services, and capital outlays.

Library:

Library – The Library department encompasses all library programs and services, including the informational, recreational, educational, and cultural resources to support the citizens of Kodiak. Library expenditures include salaries and wages, employee benefits, professional services, support goods and services, public utility services, and capital outlays.



General Fund – Expenditures by Function continued

Community Services: Downtown Revitalization and Contributions

Downtown Revitalization – Downtown revitalization ensures that the downtown areas are properly maintained, providing for safe and useful space to the citizens of Kodiak. Downtown revitalization expenditures include professional services, support goods and services, and public utility services.

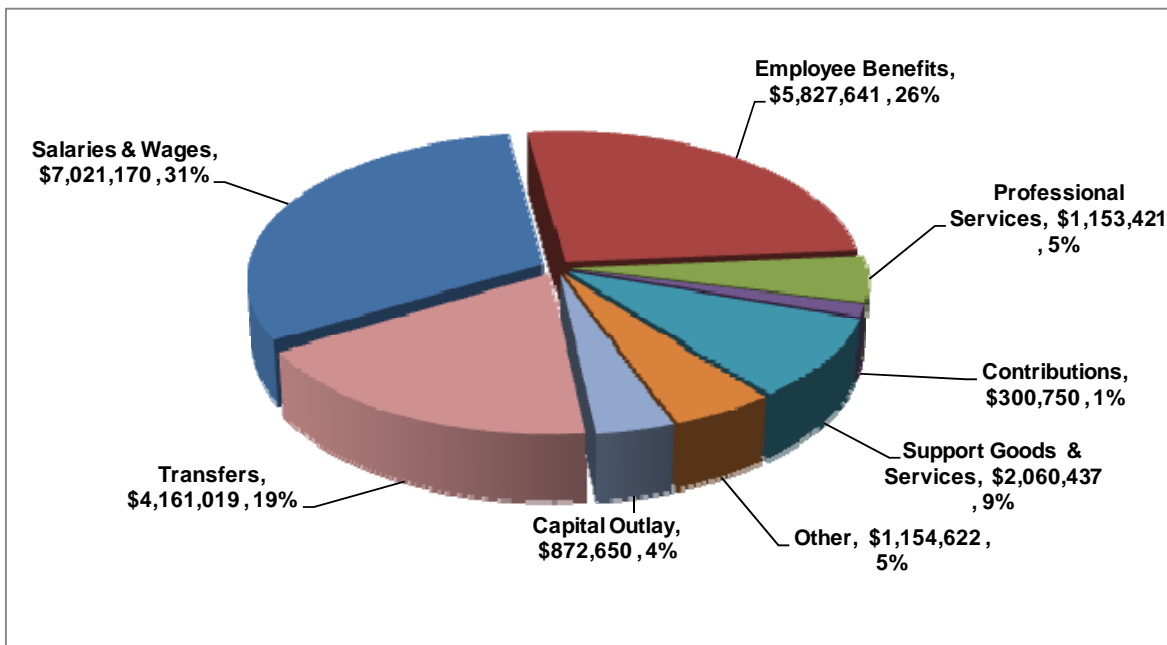
Contributions – Contributions consist of nonprofit grants awarded by the City. Expenditures for contributions include these nonprofit grant awards.

Other Financing Uses: Transfers

Transfers – These represent the transfer of monies between funds to pay expenses.

General Fund – Expenditures by Classification

Each city department will have expenditures grouped by specific classifications. These classifications include salaries and wages, employee benefits, professional services, contributions, support goods and services, public utility services, other administrative expenses including allocated expenses and interest expense on general obligation bonds, and capital outlays. Shown below is a graph of the City’s budgeted expenditures by classification for fiscal year 2016:



Expenditures by Classification:

Salaries and Wages:

Salaries and wages includes all compensation paid to City employees for salaries, hourly wages, overtime, temporary wages, holiday wages, sick leave, and annual leave.

Employee Benefits:

Employee benefits are non-wage and non-salary compensation provided to City employees in addition to their normal compensation. Employee benefits include insurance, payroll taxes, retirement contributions, unemployment compensation, and workers' compensation.



General Fund – Expenditures by Classification continued

Professional Services:

Professional services are fees paid to third-party consultants and tertiary business to provide support services for the City. Professional services expenses include janitorial services, audit services, consulting services, legal services, and various other sources.

Contributions:

Contributions are payments made by the City to nonprofit organizations. Contributions made each year include nonprofit grant applications, annual performance contracts, and other contributions made by specific departments.

Support Goods and Services:

Support goods and services are expenditures made to support the administrative functions of each City function to provide goods and services to the public. Support goods and services include communications, advertising, dues and subscriptions, training, travel, supplies, and equipment rentals.

Other Expenditures: Public Utility Services, Interest Expense on Bonds, Allocated Expenses, and Other

Public Utility Services – Public utility services are fees paid for public utilities. Public utilities include electric, fuel, heating oil, garbage services, and other miscellaneous utilities.

Interest Expense on Bonds – The City has one general obligation bond (“2008 Series One Bond”) for the Public Safety building. Interest and principal payments are made annually based on the original terms of the 2008 Series One Bond. For further information related to the City’s bonds and debt service requirements, see page 66.

Allocated Expenses – Allocated expenses apply to specific City functions that support other City-wide departments. As these departments assist with projects within other City departments, expenses are allocated to the appropriate departments.

Other – Other expenditures are generally miscellaneous and administrative in nature. Other expenditures include administrative costs and other miscellaneous items.

Capital Outlay:

Capital outlays are expenditures for improving, acquiring, or extending the use of existing fixed assets.

Other Financing Uses: Transfers

Transfers – These represent the transfer of monies between funds to pay expenses.



GENERAL FUND – DEBT SERVICE

Debt Administration:

The State of Alaska and the City of Kodiak do not establish a legal debt margin. The voters of the City of Kodiak ultimately determine the amount of debt that can be outstanding. The residents of the City of Kodiak passed a ballot question that allowed the City the authority to issue bonds to fund projects for General Obligation Bonds. There is not a requirement for a ballot question for Revenue Bonds. Currently, the City has three Revenue Bonds and one General Obligation Bond. See Enterprise Funds – Debt Service on page 258 for additional information on the City’s Revenue Bonds.

The necessity to incur debt in order to finance the capital improvement plan carries with it the obligation to manage the debt program effectively. As a result, the level of outstanding debt and the City’s ability to incur and repay additional debt require careful consideration.

Review and analysis of the City’s debt provides a capital financing plan for infrastructure and other improvements. Both available resources and City needs drive the City’s debt issuance program. Long-term projected financing is linked to economic, demographic, and financial resources expected to be available to repay the debt.

Decisions regarding the use of debt are based upon multiple factors including, but not limited to, the long-term needs of the City and the amount of resources available to repay the debt. The City conservatively projects the revenue sources that will be utilized to repay the debt. Included in the City’s capital improvement plan, on an annual basis, the City Council prioritizes and updates the plan to maintain a listing of needed capital improvements. Funds spent on capital projects will result in long-term economic growth beyond the initial capital expenditure by ensuring that the residents of Kodiak will receive future benefits from these capital improvements.

The General Fund derives its revenue primarily through sales tax. The City levies a seven percent sales tax on all sales, rentals, and services made within the City.

Description of Debt:

The City has one general obligation bond, the City of Kodiak Public Safety Bond. The 2008 Series One Bond issuance was obtained for the design and construction of the City of Kodiak’s Police station.

2008 Series One Bond Issuance –

The 2008 Series One Bond issuance was in the amount of \$8,000,000 for the design and construction of the City’s Police Station. Under the terms of the bond issuance, principal payments are due annually and range from \$135,000 to \$480,000 with a final maturity date in 2038, with interest payable semi-annually at a rate ranging from 4.00% to 5.20% over the term.

Shown below is the 2008 Series One Bond repayment schedule.

<u>Fiscal Year</u>	<u>Interest Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009-2016	5.00%	\$ 1,305,000	\$ 2,913,907	\$ 4,218,907
2017-2019	4.00%	610,000	956,920	\$ 1,566,920
2020-2021	4.25%	420,000	596,968	\$ 1,016,968
2022	4.38%	220,000	284,990	\$ 504,990
2023	4.50%	230,000	275,365	\$ 505,365
2024	4.70%	240,000	265,015	\$ 505,015
2025	4.80%	255,000	253,735	\$ 508,735
2026	4.90%	265,000	241,495	\$ 506,495
2027-2029	5.00%	880,000	642,780	\$ 1,522,780
2030-2033	5.10%	1,390,000	636,296	\$ 2,026,296
2034-2039	5.20%	2,185,000	352,040	\$ 2,537,040
Totals		\$ 8,000,000	\$ 7,419,510	\$ 15,419,510



GENERAL FUND – DEBT SERVICE

Description of Debt continued

Debt service for this bond is paid from current year revenues from the General Fund. Below is a schedule of payments for fiscal year 2016.

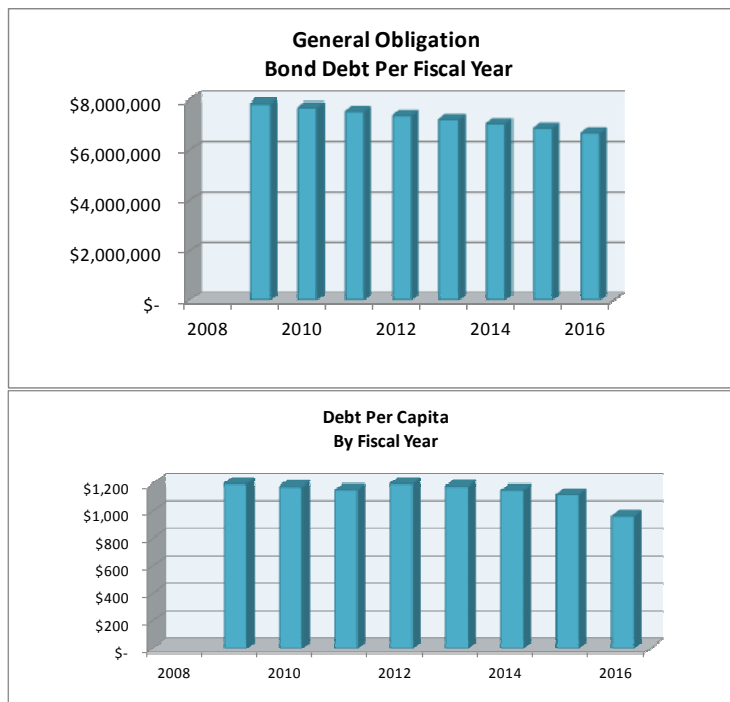
	Bonds Payable 7/1/2015	FY 2016 Additions	FY 2016 Reductions	Bonds Payable 7/1/2016
Public Safety Building - 2008 Series One	\$ 6,890,000	\$ -	\$ 195,000	\$ 6,695,000
Total General Obligation Bonds	\$ 6,890,000	\$ -	\$ 195,000	\$ 6,695,000

The Alaska Municipal Bond Bank Authority General Obligation Bonds, Series 2008 One issued as fully registered bonds, under a book-entry system, registered in the name of CEDE & Co. as nominee of the Depository Trust Company, which will serve as depository of the 2008 Series One Bonds. Individual purchases of the 2008 Series One Bonds were made in principal amounts of \$5,000, or integral multiples thereof within a single maturity, and will be in book-entry form only. The 2008 Series One Bonds are subject to optional and mandatory redemption.

The 2008 Series One bonds were offered when, as and if issued, subject to the approving legal opinion of Wohlforth, Johnson, & Brecht, Cartledge & Brooking, P.C. of Anchorage, Alaska, Bond Counsel, and certain other conditions.

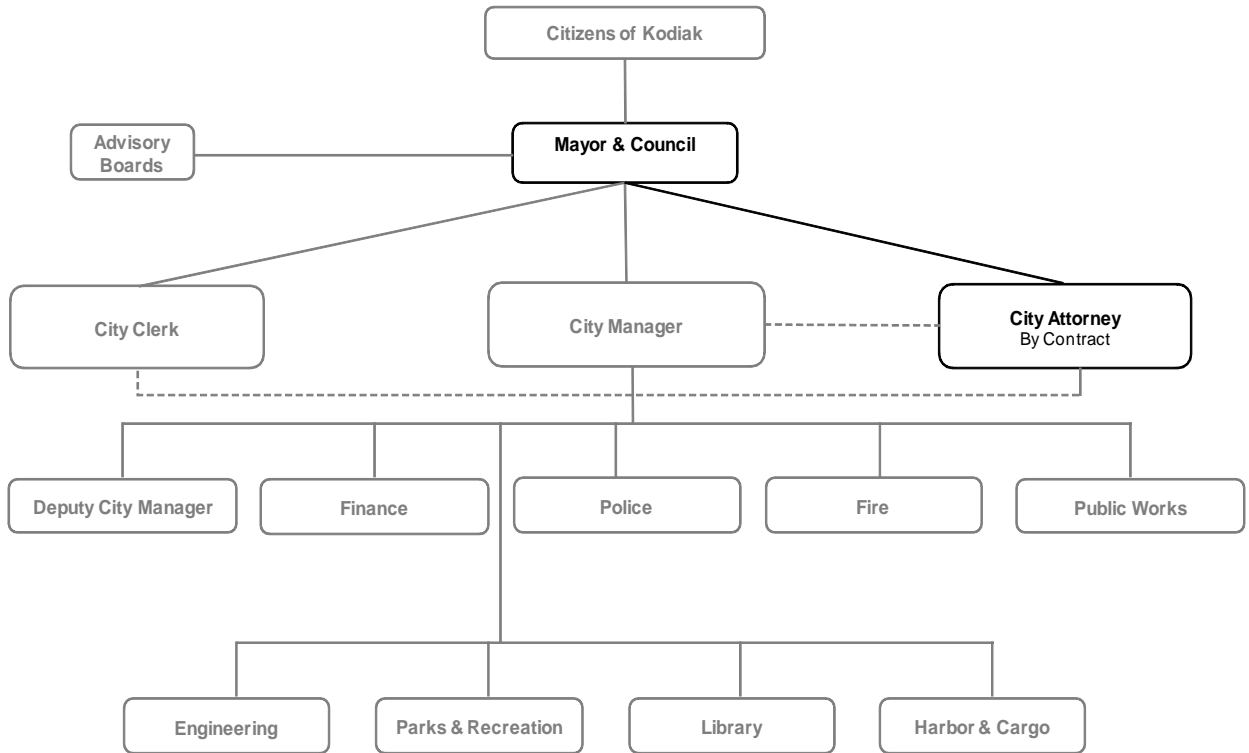
General Obligation Bond Summary –

The City strives to maintain debt at a manageable level considering economic factors such as population, assessed valuation, sales tax, and other current and future revenue streams. Total outstanding debt service required for the general obligation bonds as of fiscal year 2016 totaled \$6,695,000 and the total estimated population of the City of Kodiak is 6,434 residents. The debt per capita is estimated at \$963 per resident. As the general obligation bonds were issued in fiscal year 2008, below is a graph depicting the most recent 9-year period of general obligation bond debt and debt per capita since the 2008 Series One Bond issuance. Since the issuance of general obligation bonds, these have remained consistent year over year with decreases due to debt services payments.





**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – LEGISLATIVE / LEGAL-CITY COUNCIL

Departmental Vision

To protect and improve the quality of life for City residents by adopting policies that reflects the needs and desires of the majority of citizens living within the City.

To assume a leadership role in regional issues of primary importance to the City of Kodiak.

Program Description

In 1965, the voters within the City of Kodiak adopted a City Charter that established a Council-Manager form of government. This form of government combines the abilities of a professionally trained, full-time, manager with the City Council to enhance the safety, livability, and prosperity of the community. The City Manager is hired by the City Council.

The City Council is a body of six individuals, elected at-large by the citizens of the City of Kodiak. The City Council establishes policy for the City and its citizens. The City Mayor is also elected at-large by the citizens of the City of Kodiak. The City Mayor presides at all meetings and work sessions of the City Council. The City Mayor certifies the passage of ordinances and resolutions of the City Council, signs all approved City Council meeting minutes, and issues proclamations on behalf of the City. The City Mayor has the power to veto ordinances and resolutions. In the instance of a three-three tie vote of the City Council, the City Mayor casts the deciding vote.

Planned Accomplishments for Fiscal Year 2016

- To ensure funding levels that reflects the priorities of the residents in the City of Kodiak.
- To monitor policy implementation by examining outcome statistics and financial records.
- To maintain services to the residents of the City of Kodiak.
- To provide City Council involvement in fisheries issues and statewide issues

Goals and Objectives

Goal: To appoint and remove, as necessary, the City Manager, City Clerk, and City Attorney

Objective: To maintain the level of qualified professionals who provide services to the City Council and the City of Kodiak.

Goal: To ensure funding levels that reflects the priorities of the residents of the City of Kodiak.

Objective: To adopt the fiscal year 2016 budget by June 30 and supplemental budget adjustments as needed.

Significant Budget Changes and Accomplishments

- Continued participation in the fisheries workgroup with the Kodiak Island Borough to protect the local economy.
- Continued to authorize contributions of 1% of revenues to nonprofit organizations.
- Received approximately \$3.265 million in capital improvement grants to help fund City capital projects.



GENERAL FUND – LEGISLATIVE / LEGAL-CITY COUNCIL

FUND: General
FUNCTION: General Government

DEPARTMENT: Legislative
COST CENTER: Legislative

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 21,425	\$ 21,425	\$ 42,900	\$ 33,025	\$ 42,900
Employee Benefits	2,828	2,818	7,431	5,763	7,431
Professional Services	104,192	95,895	117,200	107,139	117,935
Contributions	6,522	8,620	15,600	9,281	11,600
Support Goods & Services	49,685	62,360	140,470	80,789	114,930
Capital Outlay	-	7,566	1,658	699	1,658
Total Expenditures	\$ 184,652	\$ 198,684	\$ 325,259	\$ 236,696	\$ 296,454

Elected Officials

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Mayor	1	1	1	1
Council Members	6	6	6	6
Total	7	7	7	7

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Council Meetings	19	29	22	20
Work Sessions	27	19	23	22
Ordinances Effected	12	10	17	10
Resolutions Adopted	38	40	30	38



GENERAL FUND – LEGISLATIVE / LEGAL-LEGAL SERVICE

Departmental Vision

To provide professional legal services and assistance to the City of Kodiak.

To prosecute and defend the City of Kodiak's interests in court actions.

Program Description

The City Attorney is under contract with the City of Kodiak. The City Attorney provides legal services to the City of Kodiak through the City Manager. The City Attorney provides services in the form of legal counsel and advice regarding procedural matters. The City Attorney is responsible for prosecuting all actions and represents the City in lawsuits brought by or against the City. The City Attorney is also responsible for reviewing or preparing contract documents and reviewing resolutions and ordinances presented to the City Council for consideration. The City also relies on the services of personnel attorneys to provide needed legal advice on all labor and personnel related matters.

Planned Accomplishments for Fiscal Year 2016

- To provide expert legal counseling to the City Manager in a timely manner.
- To prosecute actions and defend the City of Kodiak in state and federal courts.
- To ensure the City of Kodiak's interest are protected within its regional environment.

Goals and Objectives

Goal: To ensure that the actions taken by the City are consistent with federal, state, and local laws and regulations and to maintain the highest professional standards.

Objective: To use appropriate legal counsel to ensure the City uses the best practices and avoids unnecessary litigation.

Significant Budget Changes and Accomplishments

Municipal and personnel attorneys have provided the City with timely and adequate legal advice and assistance.



GENERAL FUND – LEGISLATIVE / LEGAL-LEGAL SERVICE

FUND: General
 FUNCTION: General Government

DEPARTMENT: Legislative
 COST CENTER: Legal

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 31,754	\$ 40,059	\$ 100,000	\$ 57,350	\$ 50,000
Total Expenditures	\$ 31,754	\$ 40,059	\$ 100,000	\$ 57,350	\$ 50,000

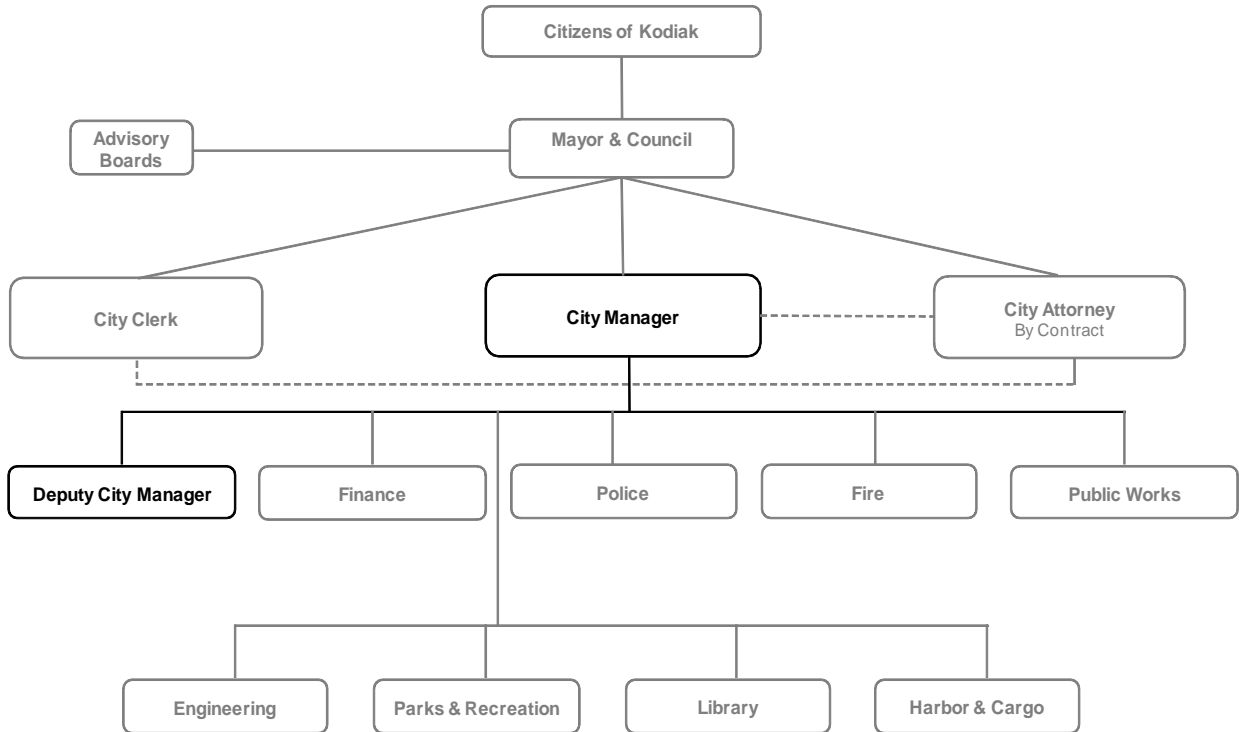
Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – EXECUTIVE-ADMINISTRATION

Departmental Vision

To implement all laws and ordinances, to implement policies established by the City Council, and to administer quality cost effective services to the residents of the City of Kodiak. To implement all of the duties defined in the City of Kodiak Code 2.08.060. To implement, within the constraints of time, limited staff, and available funds, the goals of the City Council. To monitor the effectiveness of all City operations and to exercise custodianship of City property. To manage personnel. To ensure adequate emergency services response.

Program Description

The City Manager is the chief administrative officer and head of the City government. The City Manager is responsible for the executive of city laws and the administration of the City of Kodiak. The City Manager currently serves as at the city's Personnel Director and responsible for oversight of all personnel matters. The City Manager is required to serve as the Emergency Services Director for the City and the Kodiak Island Borough. The City Manager as Emergency Services Director is responsible for management of the local emergency services organization and training of its members for optimum response. The City Manager is responsible for developing the annual budget, submitting the annual budget to the City Council, and administering the annual budget after it is approved. The City Manager ensures City representation and community outreach through membership and participation in the following boards: Chamber of Commerce Board, Kodiak Fisheries Advisory Committee, and Kodiak Regional Workforce Advisory Council.

Planned Accomplishments for Fiscal Year 2016

- To administer government of the City of Kodiak and policies of the City Council to provide residents with equal access to City services and promote the well being of citizens.
- To manage the budget to be consistent with City Council budget goals and to provide optimum services.
- To revise the City's Personnel Rules and Regulations to ensure compliance with state and federal personnel laws and best practices.
- To provide management direction and oversight to the City's departments and operations.
- To manage the City's active capital projects to ensure completion on time and within budget
- To actively administer local emergency response organization, to ensure adequate training for responder, and to provide all hazards outreach and education to the public.
- To seek out and secure federal and state assistance to fund new and ongoing capital projects
- To finish developing and to implement the capital improvement program.
- To assist the Mayor in the Downtown Revitalization plan

Goals and Objectives

Goal: To provide professional and consistent management and oversight for the City of Kodiak, its departments, and its residents.

Objective: To maintain and, when needed, to improve services to all City of Kodiak residents and to ensure Kodiak remains a viable community.

Significant Budget Changes and Accomplishments

The City Manager maintained a deficit free budget and used less fund balance in the General Fund than anticipated, resulting in a higher fund balance at year end. The City Manager assisted the City Council and departments in defining and identifying fiscal year capital improvement projects' needs and resources. As Emergency Services Director, the City Manager identified training needs within the emergency services organization, facilitated, and provided local training for all responders. The City Manager ensured the availability of resources through the application and administration of state and federal grants. The City Manager continued to work with City Council to establish a fiscal plan to fully address revenue shortfalls and prepare implementation of the 5-year capital improvement plan. The City manager hired three directors and one Deputy City Manager.



GENERAL FUND – EXECUTIVE-ADMINISTRATION

FUND: General
FUNCTION: General Government

DEPARTMENT: Executive
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 163,535	\$ 184,569	\$ 220,583	\$ 184,391	\$ 340,470
Employee Benefits	112,648	127,148	193,552	178,027	244,070
Professional Services	1,693	18,014	40,000	4,818	40,000
Contributions	600	600	600	600	600
Support Goods & Services	19,602	23,434	26,000	22,259	28,400
Capital Outlay	927	33,389	11,527	10,331	9,527
Total Expenditures	\$ 299,005	\$ 387,154	\$ 492,262	\$ 400,426	\$ 663,067

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Administrative Assistant	1	1	1	1
Total	3	3	3	3

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Fund Balances in line with Council Goals	Yes	Yes	Yes	Yes
Successful Completion of Capital Projects	Yes	Yes	Yes	Yes
Successful Management of Grants	Yes	Yes	Yes	Yes
Number of Staff Meetings	23	34	38	40
Number of Staff Turn Over	23	18	17	16
Number of FTEs	126.15	126.15	126.15	126.15
Number of Community Outreach Meetings	52	40	40	36



GENERAL FUND – EXECUTIVE-EMERGENCY PREPAREDNESS

Departmental Vision

To provide direction and management of the Kodiak Emergency Services Organization and Emergency Services Council in a manner that, to the extent possible, will: prevent disasters; reduce the vulnerability of Kodiak Island residents to any disasters that cannot be prevented; establish capabilities for protecting citizens from the effects of disasters; respond effectively to the actual occurrence of disasters; provide for recovery in the aftermath of any emergency involving extensive damage or other debilitating influence on the normal pattern of life.

Program Description

The City Manager serves as the Emergency Services Director for the Emergency Preparedness program. The Emergency Preparedness program provides for the direction, professional management, and general administration of the Kodiak Emergency Services Organization and Emergency Services Council as well as the Kodiak Island Borough's Local Emergency Planning Committee (LEPC). The areas of concentration include education, planning, training, hazard identification, and exercises.

Planned Accomplishments for Fiscal Year 2016

- To educate Kodiak area residents about potential hazards and proper course of action.
- To organize and conduct meetings of the Emergency Services organization and to implement the Emergency Operations Plan in accordance with state and federal guidelines.
- To participate in regularly scheduled emergency preparedness training by the Incident Management Team and City of Kodiak staff
- To participate in exercises in accordance with state and federal guidelines
- To increase the depth of qualified Incident Management Team members
- Train and prepare for Alaska Shield 2016

Goals and Objectives

Goal: To be prepared with a trained Incident Management team to respond to emergency incidents.

Objective: Successful collaboration with all agencies through the emergency operations center for a positive outcome.

Significant Budget Changes and Accomplishments

Continued annual assessment of warning sirens and maintenance performed as needed. Ensured, through exercises and reviews a well-planned, comprehensive, citywide approach to solving community safety issues in relation to disaster situations. The City provided National Incident Management System (NIMS) Incident Command Systems training to the City and to the Kodiak Island Borough staff to ensure that all team members were current in position-specific ongoing training in preparation for Alaska Shield 2014. Worked to identify Incident Management Team members due to the loss of several trained positions. Responded to the local emergency from the heavy rains in January. Completed the update of the Emergency Operations Plan. In conjunction with the state, developed and trained annex to the Emergency Operations Plan covering the State Health Department Point of Dispensing Plan.



GENERAL FUND – EXECUTIVE-EMERGENCY PREPAREDNESS

FUND: General
FUNCTION: General Government

DEPARTMENT: Executive
COST CENTER: Emergency Preparedness

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 2,120	\$ 3,105	\$ 21,000	\$ 2,168	\$ 21,000
Support Goods & Services	26,749	28,566	35,500	30,005	35,500
Total Expenditures	\$ 28,869	\$ 31,671	\$ 56,500	\$ 32,173	\$ 56,500

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
ESO/LEPC Meetings *	3	4	4	4
ESC Meetings **	3	4	4	4
EOP Revisions/Updates ***	1	2	2	1
Training Programs	5	5	5	7
Exercise Programs	2	2	2	6
Emergency Events	3	1	1	1
Tsunami Siren Tests	52	52	52	52
Incident Management Team/Working Group	4	4	4	6

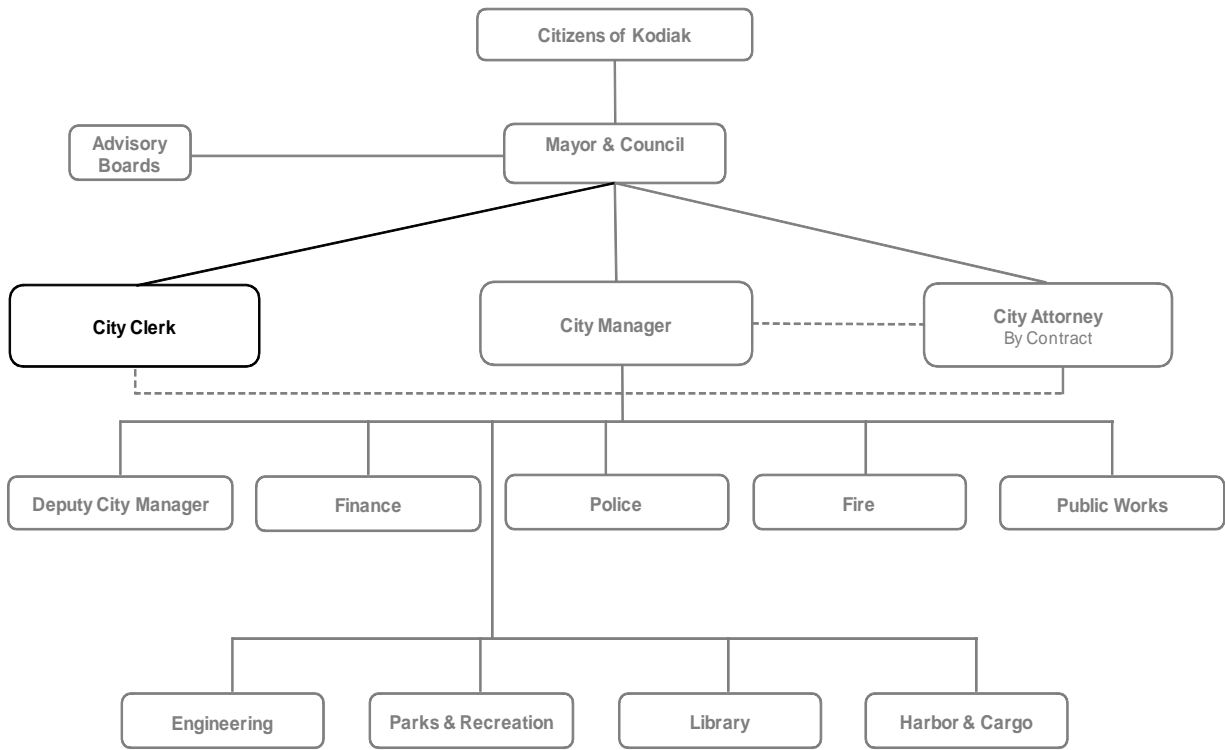
* ESO/LEPC Emergency Services Organization/Local Emergency Planning Committee

** ESC Emergency Services Council

*** EOP Emergency Operations Planning



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – CITY CLERK-ADMINISTRATION

Departmental Vision

The City Clerk-Administration (“Clerk”) provides efficient and effective administrative support to the governing body. The Clerk administers elections according to local, state, and federal statutes. The Clerk provides a uniform method for the management, preservation, retention, and disposal of City records. The Clerk administers certain City contracts. The Clerk provides accurate and timely information on City Council actions and City services to the public. The Clerk increases accessibility of public documents via the internet.

Program Description

The City Clerk’s office is comprised of the City Clerk, the Deputy City Clerk, and City Clerk Administrative Assistant. The City Clerk serves as the Clerk of the City Council. The City Clerk provides public access to City records, administration to the City Council, and the administration of the policy-making process. The City Clerk directs the City’s records management program. The City Clerk provides contract administration. The City Clerk codifies the City Code. The City Clerk preserves the legislative history of the City. The City Clerk serves as the custodian of the City Seal and official City documents. The City Clerk serves as a conduit between the City Council, administration, and the public. The City Clerk coordinates City Council meetings and work sessions, produces meeting packets, and provides records of the proceedings. The City Clerk drafts ordinances, resolutions, and contracts. The City Clerk manages municipal elections and voter registration. The City Clerk administers programs assigned by the City Council. The City Clerk issues burial permits and administers City cemetery records. The City Clerk administers public information services.

Planned Accomplishments for Fiscal Year 2016

- To perform all duties required by the City Charter, City Code, and State Statutes.
- To administer City of Kodiak elections.
- To coordinate all City Council meetings and provide complete and accurate records of proceedings
- To ensure that ordinances, resolutions, and other actions of the City Council are correct and reflect the intent of the governing body.
- To codify all adopted ordinances and to process and issue City Code supplements to subscribers
- To review and recommend changes to the City Code
- To update the City Clerk’s internet site for providing City of Kodiak forms, adopted legislation, minutes, and other items of interest
- To manage the City of Kodiak’s property leases
- To update the City Code as needed

Goals and Objectives

Goals: To provide accurate and timely services to the City Council.

Objectives: To serve as a conduit between the public and the City Council.

Significant Budget Changes and Accomplishments

The Deputy City Clerk and City Clerk Administrative Assistant attended training as part of the Clerk Certification process. There were no significant budget changes.



GENERAL FUND – CITY CLERK-ADMINISTRATION

FUND: General
FUNCTION: General Government

DEPARTMENT: City Clerk
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 115,209	\$ 142,497	\$ 157,942	\$ 144,579	\$ 165,670
Employee Benefits	90,155	112,467	113,602	177,543	117,940
Professional Services	3,128	1,113	4,000	1,233	3,000
Support Goods & Services	28,866	31,449	36,700	31,072	37,600
Capital Outlay	2,462	-	5,000	3,188	-
Total Expenditures	\$ 239,821	\$ 287,526	\$ 317,244	\$ 357,615	\$ 324,210

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
City Clerk	0.8	0.8	0.8	0.8
Deputy Clerk	0.5	0.5	0.5	0.5
Administrative Assistant	0.5	0.5	0.5	0.5
Total	1.8	1.8	1.8	1.8

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Council Meetings				
97% of minutes approved by Council / no corrections	100%	100%	100%	100%
Post agendas 5 days before meeting	100%	100%	100%	100%
Post agenda packet to Internet 3 days before meeting	100%	100%	100%	100%
Legislative actions posted to the Internet within 24 hours of adoption	100%	100%	100%	100%
Elections				
Petitions packets provided to 100% of eligible candidates	100%	100%	100%	100%
Ballot eligibility determined	100%	100%	100%	100%
Pamphlet created and mailed to registered voter households	100%	100%	100%	100%



GENERAL FUND – CITY CLERK-RECORDS MANAGEMENT

Departmental Vision

To provide a uniform method for the management, preservation, retention, and disposal of City records.

Program Description

The City Clerk is responsible for the citywide records management program. This program is administered by the Deputy City Clerk and City Clerk Administrative Assistant. The records management program defines records, retention of records, and disposition of records for all City departments.

Planned Accomplishments for Fiscal Year 2016

- To effectively and efficiently administer the citywide records management program that includes records management framework; employee training and awareness programs; a records management committee; a corporate records inventory; a corporate records retention schedule; and compliance controls.
- To implement the Electronic Records Management System in all City buildings.
- To redesign the records management website
- To administer a vital records program and to obtain off-island records backup facilities
- To administer social media policies

Goals and Objectives

Goal: To maintain a legally defensible records management program.

Objective: To maintain a records retention schedule, monitor compliance with the records retention policies, and ensure eligible records are destroyed in a timely manner.

Significant Budget Changes and Accomplishments

Approximately 3,500 records were created in the record management program and all records eligible for destruction were appropriately destroyed. A revised record retention schedule was implemented. Continued administering the vital records program. Records Coordinator Committee meetings were held to assess departmental needs.



GENERAL FUND – CITY CLERK-RECORDS MANAGEMENT

FUND: General
FUNCTION: General Government

DEPARTMENT: City Clerk
COST CENTER: Records Management

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 58,464	\$ 77,786	\$ 84,515	\$ 79,207	\$ 89,740
Employee Benefits	34,415	46,262	64,156	43,321	66,770
Professional Services	-	120	4,000	4,105	4,000
Support Goods & Services	6,961	7,268	8,250	6,951	8,250
Total Expenditures	\$ 99,841	\$ 131,436	\$ 160,921	\$ 133,584	\$ 168,760

Personnel

Number of Employees

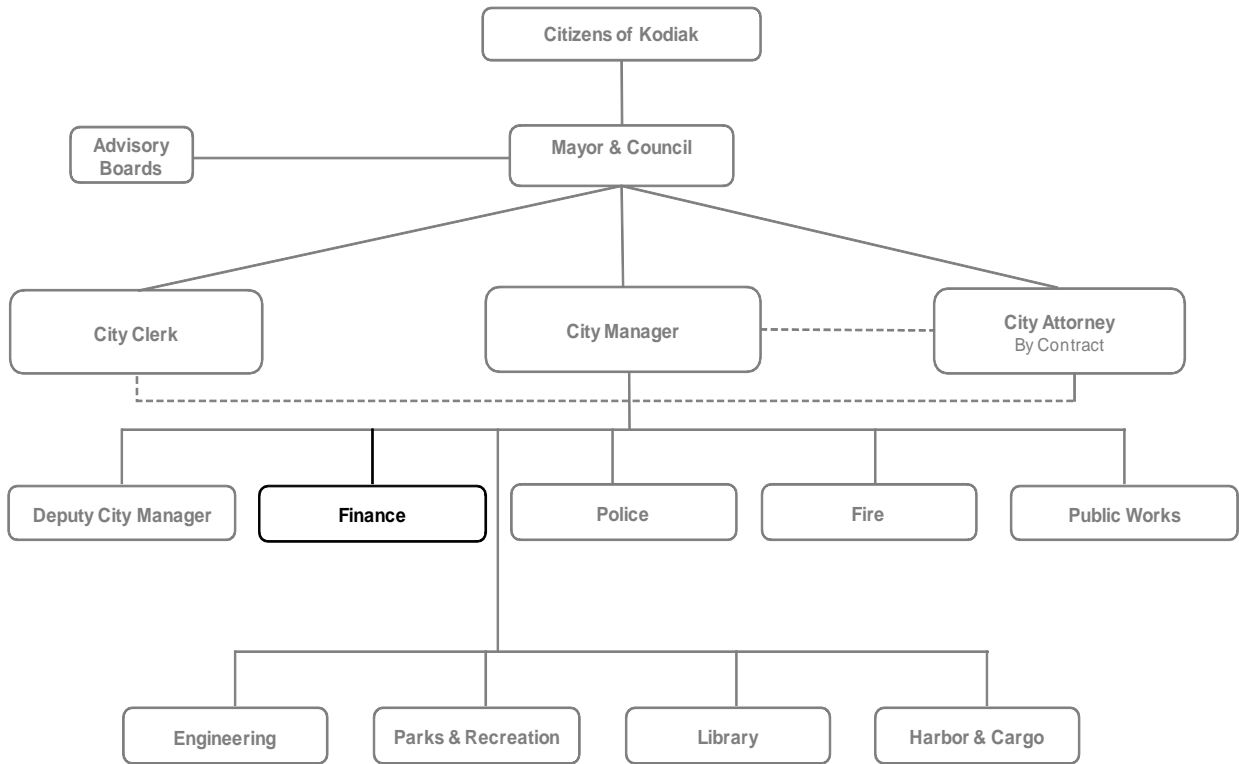
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
City Clerk	0.2	0.2	0.2	0.2
Deputy Clerk	0.5	0.5	0.5	0.5
Administrative Assistant, Part-time	0.0	0.0	0.0	0.0
Administrative Assistant, Full-time	0.5	0.5	0.5	0.5
Total	1.2	1.2	1.2	1.2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Enforce records retention schedule	100%	100%	100%	100%
Provide staff awareness/training to records records coordinators	100%	100%	100%	100%
Meeting of City-wide records management committee bi-annually	100%	100%	100%	100%
Destroy eligible records housed in the Records Center	100%	100%	100%	100%
Relocate inactive files to Records Center	100%	100%	100%	100%
Respond to Public Records Request within 10 days	100%	100%	100%	100%



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – FINANCE-ADMINISTRATION

Departmental Vision

To ensure all financial transactions are processed and recorded in a timely manner consistent with Generally Accepted Accounting Principles and sound financial management techniques. The finance department continually monitors and evaluates the condition of all City funds and accounts. The Finance Director invests available City funds to provide for high returns on investments while minimizing risks. The finance department continues to improve internal systems to maximize efficiency and deliver quality customer service.

Program Description

The Finance department is responsible for recording and accounting for all financial transactions of the City. These transactions include, but are not limited to, processing payroll, collecting accounts receivable, administering sales tax, processing accounts payable, administering special assessment billing and collections, grants administration, risk management, preparation of the annual budget and annual audit. The Finance Director is responsible for preparing various internal and external financial reports, investing available City funds, and advising management on all aspects of the financial operations of the City.

Planned Accomplishments for Fiscal Year 2016

- To generate and collect revenues to fund City operations.
- To complete timely and accurate processing of financial transactions.
- To complete the Annual Operating Budget and Comprehensive Annual Financial Report within time constraints
- To perform prudent management of state and federal grant awards
- To maintain a stable and well-trained work force
- To achieve the highest rate of return on invested funds while limited risk and complying with the City Code
- To distribute monthly and annual financial statements timely
- To support financial strategies aimed at enhancing the City's economic base
- To document and review all customer complaints and track issues for improvement

Goals and Objectives

Goal: To ensure accurate and timely financial reporting for the City of Kodiak in compliance with all regulations.

Objective: To maintain accurate financial statement audits and audits of federal and state awards programs.

Significant Budget Changes and Accomplishments

There were no significant budget changes. The finance department completed the annual audit without management comments. The finance department received the Distinguished Budget Presentation Award for fiscal year 2015 from the Government Finance Officers Association (GFOA) and received a Certificate of Achievement for Excellence in Financial Reporting for the City's fiscal year 2014 Comprehensive Annual Financial Report. The finance department held weekly staff meetings to review policies and procedures and to improve the quality of service delivered to customers.



GENERAL FUND – FINANCE-ADMINISTRATION

FUND: General
FUNCTION: General Government

DEPARTMENT: Finance
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 340,866	\$ 369,575	\$ 310,567	\$ 225,937	\$ 387,710
Employee Benefits	276,859	265,602	239,039	252,336	318,240
Professional Services	55,274	79,383	215,987	219,582	96,500
Support Goods & Services	37,843	30,681	48,353	23,619	49,000
Capital Outlay	4,935	1,410	1,600	-	3,000
Total Expenditures	\$ 715,777	\$ 746,651	\$ 815,546	\$ 721,474	\$ 854,450

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Finance Director	1	1	1	1
Senior Accountant	1	1	1	1
General Accountant	1	1	1	1
Accounting Technician/Sales Tax	1	1	1	1
Accounting Technician/Accounts Payable	1	1	1	1
Total	5	5	5	5

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Sales Tax Delinquent for Period				
Active Sales Tax Accounts	\$ 39,964	\$ 84,162	\$ 90,662	\$ 90,000
Inactive Sales Tax Accounts	\$ 799	\$ 10,124	\$ 15,604	\$ 8,000
Annual revenues as a percentage of projected revenues within 5%	90%	90%	90%	90%
Grant Reports Submitted Timely	100%	100%	100%	100%
Completed CAFR within 90 days of year end audit	Yes	Yes	Yes	Yes
Completed 90% of general ledger reconciliations within 30 days of month end	100%	100%	100%	100%



GENERAL FUND – FINANCE-UTILITY ACCOUNTING

Departmental Vision

To provide accurate and timely billing and collection of all utility accounts and to maintain accurate records of all transactions.

Program Description

The Finance Department-Utility Accounting division is responsible for all financial transactions related to water and sewer services within the City of Kodiak. The Finance Department-Utility Accounting division is responsible for all recordkeeping, invoicing, billing, collection, and customer service.

Planned Accomplishments for Fiscal Year 2016

- To maintain the current high rate of utility bill collections.
- To serve the public in a courteous and professional manner.
- To improve the internal systems to maximize efficiency and deliver quality customer service.
- To provide specialized training to meet the needs of the employees and customers.
- To complete a customer satisfaction survey to all water and sewer customers on billing issues

Goals and Objectives

Goal: To accurately collect and maintain all water and sewer utility accounts while improving customer satisfaction through excellent customer service.

Objective: To continue to maintain the high rate of utility bill collections while serving the public in a courteous and professional manner.

Significant Budget Changes and Accomplishments

There were no significant budget changes. The Finance Department-Utility Accounting division continues to provide customer satisfaction in a professional manner. The Utility Accounting division has been cross-trained throughout several Finance Department employees to ensure timely and accurate billing.



GENERAL FUND – FINANCE-UTILITY ACCOUNTING

FUND: General
FUNCTION: General Government

DEPARTMENT: Finance
COST CENTER: Utility

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 10,325	\$ 12,216	\$ 14,035	\$ 13,120	\$ 15,100
Employee Benefits	8,488	15,845	13,006	13,960	10,840
Professional Services	-	-	-	789	-
Support Goods & Services	28,183	30,800	40,360	27,298	40,500
Capital Outlay	-	-	-	-	8,700
Total Expenditures	\$ 46,996	\$ 58,861	\$ 67,401	\$ 55,167	\$ 75,140

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Accounting Technician/Cashier-Utilities	0.3	0.3	0.3	0.3
Total	0.3	0.3	0.3	0.3

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Monthly bills mailed within 1 day of target date	12 times	12 times	12 Times	12 Times
Total Utility Revenue Billed	\$ 7,253,430	\$ 7,932,517	\$ 8,261,475	\$ 7,344,640
Percentage of accounts billed accurately	99%	99%	99%	100%
Number of Bank Draft accounts	612	630	659	650



GENERAL FUND – FINANCE-INFORMATION SYSTEMS

Departmental Vision

To provide the City of Kodiak employees with a reliable, fast, and secure network and to maintain communications systems for the City departments.

Program Description

The Finance Department-Information Systems division is responsible for the administration and operations of the City's computers and networking systems. This includes the designing, implementing, maintaining, recordkeeping procurement and purchasing of all equipment and accessories. The department provides systems security, virus protection, backup procedures, and disaster recovery operations. The Finance-Information Systems division maintains and upgrades 911 systems. This division is also responsible for the overall maintenance of the City's communications equipment.

Planned Accomplishments for Fiscal Year 2016

- To maintain the citywide disaster recovery plan for computer systems.
 - To maintain and upgrade currently installed specialty applications.
 - To maintain the information on the City's website
 - To keep the E911 system online 24 hours a day / 7 days a week
 - To provide all network documentation
 - To maintain the City's phone system and voicemail
 - To maintain all City workstations, servers, and networking equipment
 - To plan and implement network upgrades
-

Goals and Objectives

Goal: To maintain computers, networks, and communications systems through proactive maintenance and troubleshooting to prevent service interruption in a timely and efficient manner.

Objective: To lower the likelihood of service interruptions and proactively maintain all current systems for the City and the City's website.

Significant Budget Changes and Accomplishments

There were no significant budget changes. The Finance-Information Systems division maintained the virtualization of servers and desktops for energy efficiency and cost reductions. The Information Systems division maintained and updated net applications such as the financial .NET system, Management Solutions for Government (MSGovern), Waste Water and UV Treatment System, Kodiak Police Department systems, and server backup systems. The Information Systems division performed proactive networking and systems management and provided timely services to the City of Kodiak departments. The Information Systems division performs an annual inventory of computer, networking, and communications equipment to determine upcoming replacement needs.



GENERAL FUND – FINANCE-INFORMATION SYSTEMS

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Finance
COST CENTER: Information Systems

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 121,456	\$ 117,658	\$ 145,811	\$ 145,671	\$ 151,340
Employee Benefits	94,673	117,170	140,793	164,969	142,780
Professional Services	139,356	143,174	166,130	158,360	173,150
Support Goods & Services	54,259	51,387	58,300	49,648	52,300
Capital Outlay	3,046	-	9,000	6,778	80,000
Total Expenditures	\$ 412,790	\$ 429,389	\$ 520,034	\$ 525,426	\$ 599,570

Personnel

Number of Employees

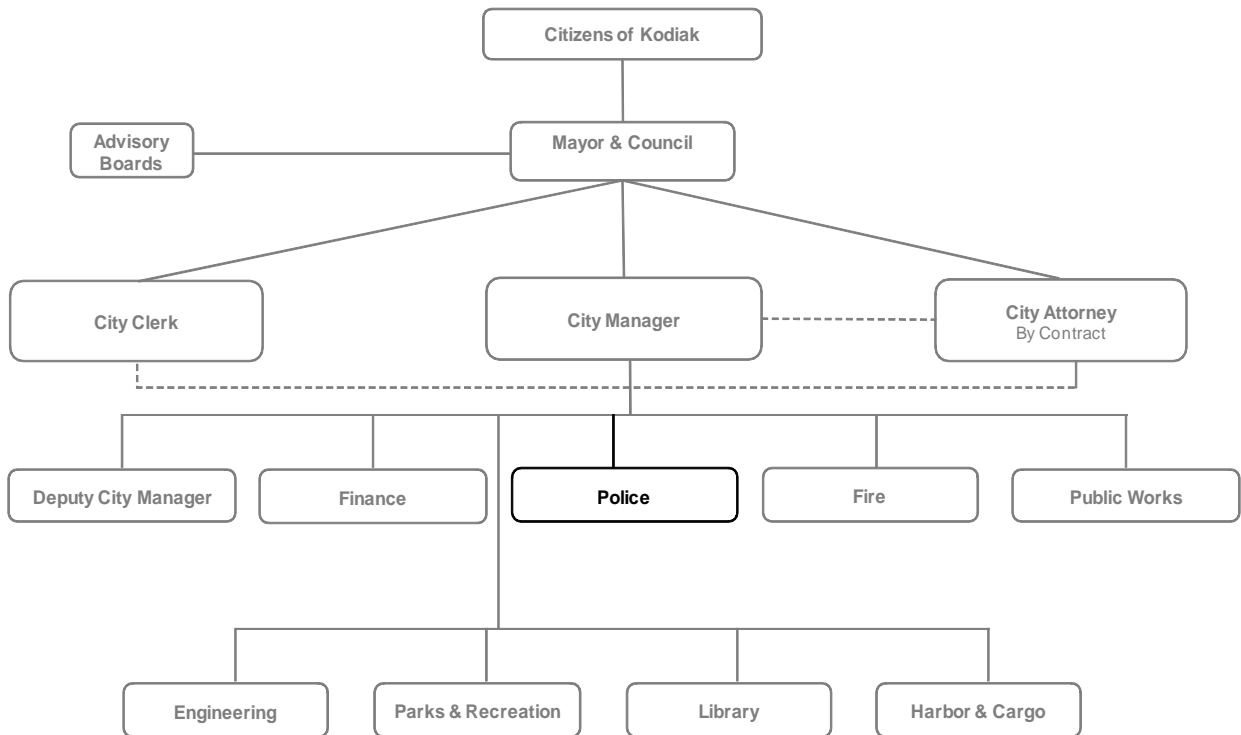
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Information Systems Administrator	1.95	1.95	1.95	1.95
Total	1.95	1.95	1.95	1.95

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Network Users Supported	145	145	154	148
Network Workstations	147	150	150	149
Network Printers	40	31	37	36
Network Servers - Physical	24	23	26	24
Network Servers - Virtual	54	58	76	63
Network Devices (other)	52	54	58	55
Internet connections maintained 95% of the time	95%	95%	96%	95%
Web site updated with current information	99%	99%	99%	99%
911 System Online Greater Than 99%	100%	98%	99%	99%
80% of priority 1 calls resolved within 24 hrs	95%	95%	95%	95%



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – POLICE-ADMINISTRATION

Departmental Vision

The Kodiak Police Department is committed to providing the highest quality of police services to the people who live, work, and visit the City. The Kodiak Police Department constantly evaluates and improves the public safety services with the goal of improving the quality of life in the City of Kodiak by hiring and promoting talented officers and professional staff, employing the highest standards of performance, performing contemporary policing practices and accountability.

Program Description

The principal mission of the Kodiak Police Department is to promote a safe and secure community, enabling citizens to enjoy a life without fear of crime or victimization. The Chief of Police strives to accomplish this mission by delegating duties and responsibilities to functional units within the Police Department. These functional units are assigned specific tasks that contribute to the accomplishment of this mission. The Kodiak Police Department links internal production with external demand for services by creating an organizational order that supports department members, monitors activities, and measures results.

The Kodiak Police Department provides core services and direct services. Core services are fundamental functions which include protection of life, property, and maintenance of order. Direct services are routine actions performed to meet core services. Direct services include law enforcement, crime prevention, investigations, service referrals, and response to emergencies and disasters.

Planned Accomplishments for Fiscal Year 2016

- To improve the Kodiak Police Department's capital

Goals and Objectives

Goal: To improve the Kodiak Police Department's capital.

Objective: To improve leadership development and enhance training.

Goal: To improve the communities' perception of the Kodiak Police Department

Objective: To maintain engagement with media services. To enhance dissemination efforts through the use of the Kodiak Police Department's Facebook page, Nixle messaging services, and crime reports. To reinforce the Kodiak Police Department's commitment to customer service.

Goal: To enhance the Kodiak Police Department's performance

Objective: To improve internal communications and internal procedures to support law enforcement operations. To refine systems that management and analyze overtime and workload. To encourage problem solving at the lowest levels of the organization.

Goal: To advance the use of technology in support of law enforcement operations.

Objective: To improve the Kodiak Police Department's use of technology.

Significant Budget Changes and Accomplishments

The Kodiak Police Department met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees for fiscal year 2015 as fiscal year 2014. The Kodiak Police Department met the City Council's operating expenditure goals for fiscal year 2015. The Kodiak Police Department partnered with the FBI to form the Kodiak Safe Streets Task Force and the department's heating system was converted to water from glycol.



GENERAL FUND – POLICE-ADMINISTRATION

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 325,364	\$ 291,020	\$ 374,715	\$ 342,657	\$ 383,570
Employee Benefits	251,419	237,079	295,130	339,230	308,010
Professional Services	94,120	125,643	100,977	98,723	106,615
Support Goods & Services	20,476	25,281	135,185	118,877	44,496
Public Utility Services	101,957	84,092	100,000	86,619	100,000
Capital Outlay	-	1,410	68,975	64,965	6,000
Interest Expense on Bond	528,240	529,990	531,240	531,240	531,990
Total Expenditures	\$ 1,321,576	\$ 1,294,515	\$ 1,606,222	\$ 1,582,311	\$ 1,480,681

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Chief of Police	1	1	1	1
Deputy Chief of Police/Lieutenant	2	2	2	2
Administrative Assistant	1.5	1.5	1.5	1.5
Total	4.5	4.5	4.5	4.5

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
UCR Part 1 Crimes Reported	286	289	282	286
UCR Part 2 Crimes Reported	1471	1528	1468	1489

UCR = Unified Crime Report



GENERAL FUND – POLICE-UNIFORM PATROL

Departmental Vision

To maintain a safe community in which the residents of Kodiak will have a high level of confidence that law enforcement services will be available at a time of need and will be delivered efficiently, effectively, and professionally.

Program Description

Police officers assigned to this functional unit provide direct services to the community. These direct services are provided through interaction with the citizens in a variety of situations which include preventing crime, conducting investigations, maintaining or restoring order, aiding persons in need of assistance, resolving conflicts, enforcing traffic laws, making arrests, writing reports, and using physical or deadly force when protecting human life.

Planned Accomplishments for Fiscal Year 2016

- To maintain organization effectiveness through efficient deployment of police resources.
- To promote community safety and livability by emphasizing proactive policing and problem solving.
- To mitigate reckless or unsafe driving behavior by emphasizing traffic enforcement.
- To establish Drug Recognition Experts (“DRE”) for advanced roadside impairment traffic enforcement.

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Uniform Patrol functional unit met the City Council’s personnel goals and operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-UNIFORM PATROL

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Uniformed Patrol

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 663,509	\$ 660,532	\$ 709,569	\$ 570,789	\$ 705,340
Employee Benefits	522,817	566,602	703,660	694,694	670,255
Professional Services	4,408	4,809	6,000	3,578	6,000
Support Goods & Services	43,993	47,138	62,300	41,372	56,300
Administrative Services	397	507	500	207	500
Capital Outlay	79,473	60,326	19,428	25,218	16,428
Total Expenditures	\$ 1,314,597	\$ 1,339,914	\$ 1,501,457	\$ 1,335,858	\$ 1,454,823

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Sergeants/Detectives	3	3	3	3
Police Officers/Detectives	8	8	8	8
Total	11	11	11	11

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Calls for Service	13,856	15,135	14,168	14,386
Cases Investigated	897	914	793	868
Cases Forwarded to Prosecution	457	515	530	501
Impaired Driving Arrests made	48	41	35	41
Motor Vehicle Collision Reports	155	118	124	132
Alcohol Retail Sales Compliance Checks	3,212	2,467	2,231	2,637



GENERAL FUND – POLICE-CORRECTIONS

Departmental Vision

To create a safer Kodiak by effectively managing prisoners held at the Kodiak Jail.

Program Description

The Kodiak Jail maintains a secure environment and sustains constitutional conditions for confinement in ways that are efficient, effective, and promotes safety.

Planned Accomplishments for Fiscal Year 2016

- To detain all prisoners in a safe environment where they are provided with those amenities required by state and federal laws.
 - To promote positive change within prisoners by allowing participation and interaction with community support groups such as Alcoholics Anonymous, Celebrate Recover, etc.
 - To maintain prisoner family engagement by allowing visitation with prisoners incarcerated at the Kodiak Jail.
 - To incorporate video conferencing to mitigate the amount of prisoner transports in and out of the Kodiak Jail.
 - To continue the successful operation of the Inmate Community Work Service program and the Inmate Commissary program
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Corrections functional unit met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees for fiscal year 2015 as fiscal year 2014. The Kodiak Police Department-Corrections functional unit did not meet the City Council's expenditure goals for fiscal year 2015 due to the amended contract for the Regional and Community Jail Services. The State of Alaska renegotiated the five-year Regional and Community Jail Services contract for fiscal year 2016 and amended this contract to total \$991,552, resulting in the City receiving only 80% funding than previous year.



GENERAL FUND – POLICE-CORRECTIONS

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Corrections

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 565,461	\$ 558,470	\$ 578,242	\$ 539,202	\$ 590,200
Employee Benefits	437,177	470,492	512,114	595,650	557,000
Professional Services	108,696	171,870	147,993	198,777	147,993
Support Goods & Services	20,135	32,935	49,517	34,675	49,517
Public Utility Services	67,244	56,942	87,532	57,831	87,532
Capital Outlay	5,661	19,891	6,964	6,698	9,964
Total Expenditures	\$ 1,204,373	\$ 1,310,600	\$ 1,382,362	\$ 1,432,833	\$ 1,442,206

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Corrections Sergeant	1	1	1	1
Corrections Corporal	1	1	1	1
Corrections Officers	8	8	8	8
Total	10	10	10	10

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Jail Bookings (Criminal)	1,030	973	1,196	1,066
Man Days Served	6,485	7,411	10,405	8,100
Protective Custody Detention	68	59	44	57
Prisoners Transported/Court	934	1,042	1,106	1,027
Prisoners Transported Trips/Court	507	494	558	351
Prisoners Transported/Medical	15	15	15	15
Summons/Subpoenas Served	496	430	344	423
Visits/Family	810	1,082	1,586	1,159
Visits/Support Groups	229	291	723	414



GENERAL FUND – POLICE-INVESTIGATIONS

Departmental Vision

To improve the quality of life through the delivery of investigative services.

Program Description

The Investigations functional unit initiates proactive criminal investigations and conducts follow-up investigations on major crimes. A detective may be assigned to a specialized section such as drug enforcement, computer forensics, and sexual assault. As a result of this specialization, detectives develop a high level of expertise in responding to specific types of crime.

Planned Accomplishments for Fiscal Year 2016

- To investigate all crimes that falls under the purview of the Investigations functional unit.
 - To collaborate with other local, state, and federal law enforcement agencies, including the District Attorney's office, on criminal investigations in which the department has a mutual interest.
 - To support the patrol unit with additional investigative assets.
 - To provide crime prevention training.
 - To support the Drug Enforcement Unit with the Kodiak Safe Streets Task Force as a Task Force Officer.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Investigations functional unit met the City Council's personnel goals and operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-INVESTIGATIONS

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Investigations

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 98,597	\$ 84,599	\$ 154,762	\$ 85,595	\$ 158,330
Employee Benefits	89,001	74,835	153,717	95,823	155,295
Professional Services	29,236	5,456	11,200	2,369	11,200
Support Goods & Services	6,419	18,863	21,300	13,194	16,300
Capital Outlay	3,295	1,410	-	-	14,500
Total Expenditures	\$ 226,547	\$ 185,163	\$ 340,979	\$ 196,981	\$ 355,625

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Sergeant/Detective	1	1	1	1
Police Officer/Detective	1	1	1	1
Total	2	2	2	2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Investigations Conducted	293	299	271	223
Adult Sexual Assault Investigations	5	5	9	6
Death Investigations	3	8	6	5
Agency Assist	11	16	23	16
Fraud & Theft type crimes	63	10	5	26
Patrol Assists	57	39	56	50
Child Sexual Assaults	11	9	11	10
Drug Enforcement Unit Assist	7	19	14	13
Child Pornography Crimes	4	3	1	3
Computer Forensic Exams	10	11	13	11
Defendants Charged	16	26	23	22
CVSA (Truth Verification) Exams	4	1	4	3
Search Warrants Served	69	67	35	57
Cellular Telephone Exams	33	109	48	63
Crime Stopper Reports Received	168	231	437	279



GENERAL FUND – POLICE-POLICE DISPATCH / EVIDENCE

Departmental Vision

To support accomplishment of the Kodiak Police Department's mission by processing emergency and nonemergency calls for service in a prompt and efficient manner. To effectively and efficiently perform all collateral unit responsibilities.

Program Description

The principal mission of Police-Police Dispatch / Evidence functional unit is to provide 24-hour emergency and nonemergency telephone answering and dispatch services for all local, state, and federal public safety organizations operating within the Kodiak Archipelago. Collateral unit responsibilities include, but are not limited to, managing police records, facilitating the City Chauffeur Licensing program, and overseeing Property and Evidence room operations for the Kodiak Police Department.

Planned Accomplishments for Fiscal Year 2016

- To review and evaluate operational procedures to ensure accuracy, efficiency, and competency.
 - To implement a new PowerPhone Total Response System to allow public safety dispatchers to quickly and efficiently find the appropriate line of questioning based on incident-specific information gathered.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Police Dispatch / Evidence functional unit met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees during fiscal year 2015 as fiscal year 2014. The Kodiak Police Department-Police Dispatch / Evidence functional unit met the City Council's operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-POLICE DISPATCH / EVIDENCE

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Police Dispatch / Evidence

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 498,516	\$ 515,667	\$ 599,866	\$ 541,119	\$ 600,050
Employee Benefits	404,668	416,587	496,073	534,161	511,040
Professional Services	4,246	4,252	10,000	5,229	10,000
Support Goods & Services	60,207	61,160	80,502	68,113	84,634
Capital Outlay	4,508	37,771	-	-	16,100
Total Expenditures	\$ 972,145	\$ 1,035,437	\$ 1,186,441	\$ 1,148,622	\$ 1,221,824

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Communications Sergeant	1	1	1	1
Communications Officers	9	9	9	9
Total	10	10	10	10

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Non-emergency Calls Received	23,855	23,940	24,060	23,952
Emergency Calls Received	4,496	5,200	6,037	5,244
Walk-in Reports (Lobby Visits)	5,267	5,448	5,447	5,584
Service Calls Received/Dispatched	13,855	15,135	14,202	14,397



GENERAL FUND – POLICE-ANIMAL CONTROL

Departmental Vision

To deliver animal control services in an efficient and humane manner.

Program Description

The Animal Control Officer is responsible for investigating all animal complaints occurring within the City of Kodiak. Efforts are accomplished through proactive patrolling and response to complaints filed with the Police Department. The Animal Control Officer issues citations for violations of City ordinances, impounds animals and employs humane methods to capture loose or stray animals. The Animal Control Officer also oversees the City Animal Shelter which is managed under contract with the Humane Society of Kodiak.

Planned Accomplishments for Fiscal Year 2016

- To patrol the City of Kodiak and Kodiak Island Borough to identify violations of codes and ordinances that pertain to animals.
 - To increase community awareness of City ordinances that pertain to animals through public education.
 - To perform timely investigations of all vicious and abused animal complaints.
 - To encourage community-wide participation in animal registration and vaccination.
 - To encourage ethical and humane treatment of animals by their owners through education and enforcement of City ordinances.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Animal Control functional unit met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees during fiscal year 2015 as fiscal year 2014. The Kodiak Police Department-Animal Control functional unit met the City Council's operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-ANIMAL CONTROL

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Animal Control

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 29,568	\$ 32,879	\$ 45,090	\$ 42,930	\$ 46,350
Employee Benefits	41,854	23,876	35,573	43,582	36,220
Professional Services	105,039	108,037	114,200	114,029	117,200
Support Goods & Services	2,622	1,944	7,000	3,835	7,897
Capital Outlay	-	3,516	44,541	44,433	5,101
Total Expenditures	\$ 179,083	\$ 170,252	\$ 246,404	\$ 248,809	\$ 212,768

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Animal Control Officer	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Animal Control Officer				
Calls for Service - Officer Initiated	468	709	794	657
Animals Impounded - Officer	123	173	180	159
Citations Issued	17	19	13	16
Animal Shelter Statistics				
Animals Reclaimed by Owner	144	124	106	125
Animals Adopted	191	187	233	204
Animals Euthanized	16	10	26	17
Animal Licenses Issued	96	175	193	155



GENERAL FUND – POLICE-DRUG ENFORCEMENT

Departmental Vision

To reduce the availability of illegal drugs in the City of Kodiak.

Program Description

The Drug Enforcement functional unit is tasked with identifying, investigating, and apprehending suspects that are involved with the importation, manufacturing, distribution, and sales of illegal drugs in the City of Kodiak.

Planned Accomplishments for Fiscal Year 2016

- To collaborate with local, state, and federal law enforcement agencies on investigations in which the department has a mutual interest.
 - To identify, investigate, and apprehend drug offenders.
 - To intercept drugs shipped to Kodiak by all various means.
 - To encourage anonymous reporting of information about drugs and drug dealers to Crime Stoppers.
 - To collaborate with FBI for the successful operation of the Kodiak Safe Streets program.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

There were no significant budget changes for fiscal year 2015. During fiscal year 2015, six drug related arrests were made in which 9.5 ounces of methamphetamine; 4.5 ounces of heroine; and \$30,000 in cash were seized. Additionally, multiple legal and illegal weapons have been seized as part of drug investigations.



GENERAL FUND – POLICE-DRUG ENFORCEMENT

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Drug Enforcement

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 81,998	\$ 68,000	\$ 72,585	\$ 70,585	\$ 72,350
Employee Benefits	72,994	43,003	45,281	64,633	48,190
Professional Services	3,345	440	4,598	135	7,298
Support Goods & Services	5,709	11,184	19,124	7,075	14,800
Capital Outlay	4,150	3,815	3,814	3,815	3,815
Total Expenditures	\$ 168,197	\$ 126,442	\$ 145,402	\$ 146,243	\$ 146,453

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Police Officers/Detectives	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Investigations Conducted	204	334	153	230
Cases Referred to Prosecution	29	43	15	29
Persons Arrested	21	36	6	21
Crime Stoppers Reports Received	168	231	437	277
General Investigation Unit Assists	4	5	20	10



GENERAL FUND – POLICE-COMMUNITY SERVICES

Departmental Vision

To enhance quality of life through effective enforcement of noncriminal ordinances.

Program Description

The Community Services functional unit's primary responsibility is to support the Kodiak Police Department's public safety mission by performing a variety of noncriminal enforcement duties. These noncriminal enforcement duties include animal control, code enforcement, parking and litter enforcement. Collateral duties include, but are not limited to, serving as the department fleet manager and purchasing agent for the Kodiak Police Department.

Planned Accomplishments for Fiscal Year 2016

- To patrol the City of Kodiak to identify violations that pertain to parking, litter, junk and abandoned vehicles, and animal complaints.
 - To increase community awareness of the City ordinances through public education.
 - To utilize efficient scheduling practices for routine and non-routine vehicle maintenance to minimize vehicle unavailability.
 - To employ preventative maintenance measures to increase vehicle service life.
 - To monitor and evaluate the approved City Council Parking Plan to identify strengths and weaknesses.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Community Services functional unit met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees during fiscal year 2015 as fiscal year 2014. The Kodiak Police Department-Community Services functional unit met the City Council's operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-COMMUNITY SERVICES

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Community Services

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 51,856	\$ 41,904	\$ 47,615	\$ 43,443	\$ 49,430
Employee Benefits	47,893	55,272	60,432	64,390	61,690
Professional Services	199	-	500	10	500
Support Goods & Services	78,266	69,816	116,000	65,922	105,000
Capital Outlay	5,829	5,829	5,829	5,829	5,829
Total Expenditures	\$ 184,042	\$ 172,821	\$ 230,376	\$ 179,594	\$ 222,449

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Communications Services Officer	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Calls of Service	665	549	473	562
Citations Issued	340	10*	9*	120
Vehicles Impounded	47	54	81	61
Vehicle Work Orders Completed	276	185	232	231

* Amended City Code to allow for City of Kodiak officers to give citations. The decrease from fiscal year 2013 to fiscal year 2014 was due to the State of Alaska amending the State Statute to take away the ability for parking citations to be left on property. During fiscal year 2015, the State Statute was repealed, allowing officers to once again leave parking citations on personal property.



GENERAL FUND – POLICE-POLICE CANINE SERVICES

Departmental Vision

To enhance the police mission through the utilization of a highly trained police canine team to perform specialized functions.

Program Description

The Police Canine functional unit is designed to enhance and augment field and special operations by utilizing a police dog and handler that are trained in scent detection, tracking, search operations, suspect apprehensions, and handler protection.

Planned Accomplishments for Fiscal Year 2016

- Handler and canine Kira to work within the Drug Enforcement functional unit offering additional assistance and resources.
 - Handler and canine Kira to obtain national certification in scent detection, tracking, and patrol work.
-

Goals and Objectives

Goal: To provide scent detection, tracking, search operations, apprehensions, and handler protection.

Objective: To continue to participate in weekly, monthly, and quarterly training to maintain skills. To continue regular health checkups of the canine to ensure the animal remains fit for duty.

Significant Budget Changes and Accomplishments

The Kodiak Police Department-Police Canine Services functional unit met the City Council's personnel goals for fiscal year 2015 and maintained the same number of fulltime employees during fiscal year 2015 as fiscal year 2014. The Kodiak Police Department-Police Canine Services functional unit met the City Council's operating expenditure goals for fiscal year 2015.



GENERAL FUND – POLICE-POLICE CANINE SERVICES

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: Police Canine Services

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 87,224	\$ 114,855	\$ 101,249	\$ 84,586	\$ 97,060
Employee Benefits	73,052	89,530	64,116	76,215	62,775
Professional Services	132	2,150	2,300	865	2,300
Support Goods & Services	7,204	8,712	9,530	9,401	9,680
Capital Outlay	-	35,106	-	(500)	-
Total Expenditures	\$ 167,612	\$ 250,353	\$ 177,195	\$ 170,567	\$ 171,815

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Police Officer/Detective	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
All Canine Deployments	67	44	44	52
Scent Detection Deployments	61	33	34	43
Apprehensions / Track / Searches (non-drug related)	7	3	10	7
Training Hours	126	140	156	141
Public Appearances	24	44	5	24



GENERAL FUND – POLICE-POLICE SCHOOL RESOURCES

Departmental Vision

To reduce crime on campus and foster positive relationships with youth.

Program Description

The School Resource Officer (SRO) is a component of the department's overall community policing plans and crime prevention efforts within the City of Kodiak. The SRO program focuses on reducing crime in the City's schools and fostering positive relationships with the City's youth.

Planned Accomplishments for Fiscal Year 2016

- To maintain a highly visible profile at Kodiak High School; Kodiak Middle School; Main, East, and North Star Elementary Schools.
 - To investigate crimes occurring on any campus within the City of Kodiak.
 - To provide instruction to students that emphasize a decision-making model that develops, refines, and empowers students to make positive decisions.
 - To be an available resource to the City's youth and the Kodiak Island Borough School District staff for the law and law enforcement procedures.
-

Goals and Objectives

Goals and objectives for this functional unit of the Kodiak Police Department are included with the Police-Administration section.

Significant Budget Changes and Accomplishments

There were no significant budget changes for fiscal year 2015. The Kodiak Police Department-Police School Resources functional unit did not meet the City Council's goals for expenditures during fiscal year 2015. These goals were not met due to the SRO having to work additional patrol shifts to cover staff shortages. The Kodiak Police Department-Police School Resources functional unit implemented the Drunk Buster Program. This program is sponsored by Healthy Tomorrows to educate students on the consequences of driving impaired.



GENERAL FUND – POLICE-POLICE SCHOOL RESOURCES

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Police
COST CENTER: School Resources

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 66,758	\$ 77,467	\$ 89,815	\$ 78,728	\$ 84,530
Employee Benefits	42,101	47,652	53,844	79,820	69,635
Support Goods & Services	3,282	2,041	5,250	2,174	5,250
Total Expenditures	\$ 112,141	\$ 127,160	\$ 148,909	\$ 160,722	\$ 159,415

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Police Officer/Detective	1	1	1	1
Total	1	1	1	1

Performance Indicators

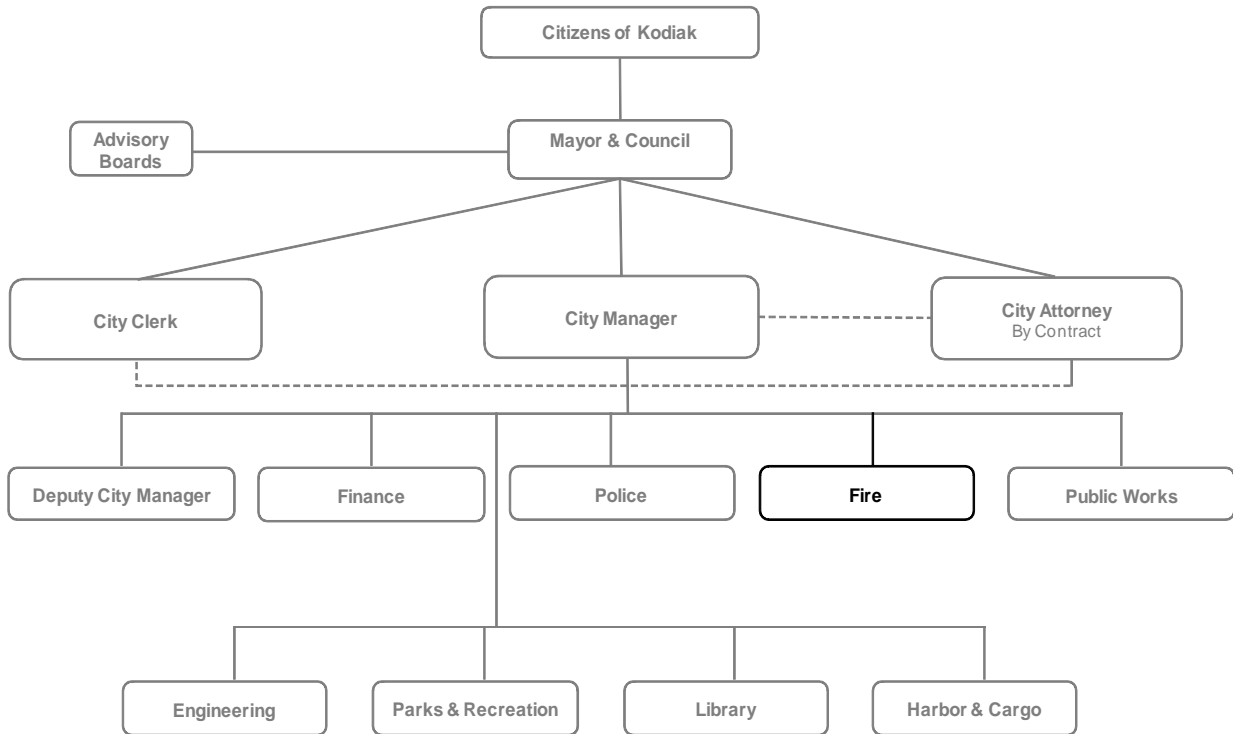
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
School Based Complaints	406	400	1**	269
Investigations Completed	36	38	1**	25
Investigations Forwarded to Prosecution	22	23	1**	15
D.A.R.E (Drug Abuse Resistance Education) Students Instructed	146	148	117	137
Drunk Busters Impaired Driving Program**	0	0	200	200

* The Drunk Busters Impaired Driving Program is new for fiscal year 2015.

** The decrease in these categories are due to staff shortages and the SRO working patrol shifts throughout fiscal year 2015.



GENERAL FUND
DEPARTMENTAL BUDGETS





GENERAL FUND – FIRE ADMINISTRATION / OPERATIONS

Departmental Vision

The Kodiak Fire Department strives to provide the highest level of service possible in the present while planning for a sustainable future. The Kodiak Fire Department aims to protect the lives and property of all persons within our community and to convey this commitment in a professional manner. The Kodiak Fire Department supports education, training, developing skills, and to use these opportunities to further enhance the quality of life for City of Kodiak citizens and visitors.

Program Description

The Fire Department provides fulltime all hazards emergency response to meet the needs of the citizens of Kodiak. These duties include fire fighting operations advanced life support medical services and ambulance transport, emergency rescue services, fire code enforcement, Level A hazardous materials response, Fire / EMS training, and public education. The Fire Chief is responsible for and oversees all aspects of Fire Department operations. The Fire Chief also provides contracted Fire Marshall services to the Kodiak Island Borough.

Planned Accomplishments for Fiscal Year 2016

- To complete a response coverage analysis for the City of Kodiak.
- To develop a five year strategic plan for the Kodiak Fire Department.
- To provide employee training in expected performance areas.
- To begin Phase 1 of 3 to replace the existing fire station.
- To meet National Fire Protection Agency standards for response times.
- To plan for equipment replacement that meets the current National Fire Project Agency standards and General Services Administration KKK-1822F.
- To maintain positive employee relationships.
- To maintain effective and ongoing relationships with other agencies.
- To maintain a progressive advanced medical treatment and ambulance transport service.
- To provide Fire Prevention Training to the community.
- To maintain Level A Hazardous Materials Response Team.

Goals and Objectives

Goal: To ensure departmental readiness by providing effectively and efficient personnel, equipment, and systems service through certification training, physical fitness, equipment maintenance, fire inspections, pre-incident planning, and other nonemergency service programs.

Objective: To serve the City of Kodiak in ways that the Fire Department is uniquely qualified based on training and equipment.

Goal: To enhance departmental performance.

Objective: To improve internal training for officer development. To complete the rewrite of the departmental operations manual. To encourage problem-solving at all levels of the department.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout fiscal year 2015.



GENERAL FUND – FIRE ADMINISTRATION / OPERATIONS

FUND: General
FUNCTION: Public Safety

DEPARTMENT: Fire
COST CENTER: Administration / Operations

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 865,004	\$ 978,488	\$ 1,044,122	\$ 970,406	\$ 1,024,650
Employee Benefits	692,256	782,343	916,590	961,194	883,970
Professional Services	23,695	21,924	44,100	35,156	22,100
Support Goods & Services	126,064	84,977	93,000	79,700	93,000
Public Utility Services	30,633	30,808	25,000	30,383	25,000
Administrative Services	24,682	19,490	20,000	19,335	20,000
Capital Outlay	30,178	52,818	27,523	27,299	140,016
Total Expenditures	\$ 1,792,511	\$ 1,970,848	\$ 2,170,335	\$ 2,123,473	\$ 2,208,736

Personnel

Number of Employees

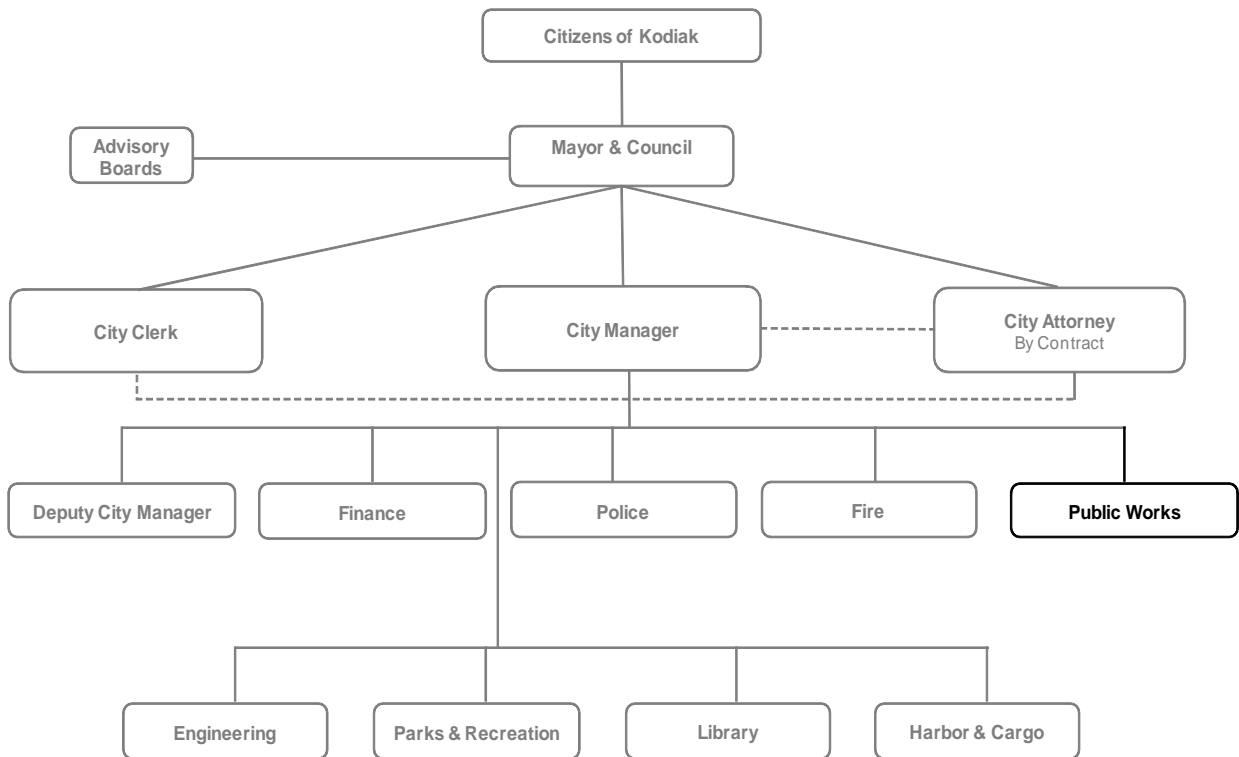
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Captain	3	3	3	3
Firefighter/EMT III	6	6	6	6
Firefighter/EMT II	1	1	1	1
Firefighter/EMT I	1	1	1	1
Department Assistant (PT)	0.75	0.75	0.75	0.75
Total	13.75	13.75	13.75	13.75

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Workload: # Calls Received				
Fire Responses	206	229	210	215
Ambulance Responses:				
Kodiak Road System	749	754	719	740
Inside city limits-Code 3 responses only	353	378	327	352
Hazardous Materials Responses	36	35	22	31
Rescue Responses	4	8	7	6
Efficiency: # Calls responded in 5 min				
Fire	107	196	188	193
Ambulance Inside City Limits - Code 3 Only	305	328	283	317
Hazmat	25	30	20	28
Rescue	3	4	6	5
Outcome: 90% Calls responded in 5 min				
Fire	51%	86%	86%	90%
EMS	86%	86%	86%	90%
Hazmat	69%	85%	90%	90%
Rescue	75%	50%	85%	90%



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – PUBLIC WORKS-ADMINISTRATION

Departmental Vision

To contribute to the health, welfare, and safety of the City by ensuring a safe and practical program for the efficient repair and maintenance of streets, the delivery of high quality potable water, the collection and treatment of sewage, and to provide a productive building inspection program. To provide the necessary management skills and techniques to affect a total program that brings to fruition all public projects in a timely manner while simultaneously encouraging the free flow of information between the City government and its citizens on proposed projects.

Program Description

The Public Works Administration is responsible for the overall supervision and administration of the Public Works department.

Planned Accomplishments for Fiscal Year 2016

- To minimize the need for additional personnel by utilizing the appropriate technology and equipment to accomplish expanded workloads.
- To provide forward-looking management for the Public Works department that reflects the policies and long term objectives of the City of Kodiak.
- To respond to questions, complaints, and requests for information from the public or other agencies in a timely manner.

Goals and Objectives

Goal: To continue the level of service that is being provided to the sub-departments.

Objective: To maintain the operations of the Public Works department while minimizing costs.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout fiscal year 2015.

The administration is responsible for the design, construction, and maintenance of quality streets, storm drains, sewer, and water, as well as City owned airports. Efficient and accurate processing of quality projects was ensured through the completion of the Phase V Segment B, Aleutian Homes Water and Sewer Replacement project. In fiscal year 2015, the design to refurbish Lift Station # 1 and Lift Station # 2 in the downtown area, as well as award the design of Phase VI of the Aleutian Homes Water and Sewer Replacement project are expected to be completed.

The award to construct the new Composting Facility was approved in April 2015 and substantial completion is expected in October 2015. The new Monashka Pump House is expected to be substantially completed in July 2015 with project completion by the end of August 2015. The design to refurbish Lift Station # 1 and Lift Station # 2 is expected to be completed by November 2015 with the project bidding by February 2016. The design of Aleutian Homes Water and Sewer Replacement project is expected to be finished by fall 2015. Construction will commence when funding support is available through grants or loans.



GENERAL FUND – PUBLIC WORKS-ADMINISTRATION

FUND: General
FUNCTION: Public Works

DEPARTMENT: Public Works
COST CENTER: Administration

Expenditures

	FY 2013 <u>Actual</u>	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimated</u>	FY 2016 <u>Budget</u>
Salaries & Wages	\$ 50,781	\$ 56,925	\$ 61,357	\$ 56,975	\$ 64,000
Employee Benefits	45,535	49,948	47,111	82,814	48,400
Professional Services	315	1,990	2,000	370	2,000
Support Goods & Services	5,850	7,843	10,500	7,295	9,500
Capital Outlay	-	-	-	-	1,500
Total Expenditures	\$ 102,481	\$ 116,706	\$ 120,968	\$ 147,454	\$ 125,400

Personnel

Number of Employees

	FY 2013 <u>Actual</u>	FY 2014 <u>Actual</u>	FY 2015 <u>Estimated</u>	FY 2016 <u>Budget</u>
Public Works Director	0.5	0.5	0.5	0.5
Total	0.5	0.5	0.5	0.5

Performance Indicators

	FY 2013 <u>Actual</u>	FY 2014 <u>Actual</u>	FY 2015 <u>Estimated</u>	FY 2016 <u>Budget</u>
Total Public Works Employees	25	25	25	25



GENERAL FUND – PUBLIC WORKS-STREETS

Departmental Vision

To perform quality maintenance of streets and drainage facilities for the City of Kodiak, its citizens and its visitors.
To provide safe, year round, driving conditions.

Program Description

The Public Works-Streets division is responsible for the surface repair and preventative maintenance of all street surfaces, extending the street life by reducing environmental decay and providing timely repairs. The Public Works-Streets division maintains street surfaces and public parking lots to a degree that will provide safe surface conditions over which vehicles travel. The Public Works-Streets division performs drainage work, maintaining all drainage structures and ditches. The Public Works-Streets division also maintains all street signs.

Planned Accomplishments for Fiscal Year 2016

- To maintain safe driving conditions on all streets year round.
 - To remove snow from the downtown core within 24 hours after a storm.
 - To continue to clean a portion of the storm drainage system annually.
 - To keep streets and sidewalks clean.
 - To maintain traffic signs.
 - To respond to road condition complaints within 24 hours.
 - To replace the 1996 Champion grader with a new Cat 160 Grader by attaching to the State bid for snow removal.
-

Goals and Objectives

Goal: To maintain and improve the quality of City owned streets and parking lots.

Objective: To ensure that the current state of the streets and / or parking lots are at a satisfactory or above conditions.

Significant Budget Changes and Accomplishments

The Public Works-Streets division bid and replaced the sweeper with a new 2015 Elgin Whirlwind sweeper.



GENERAL FUND – PUBLIC WORKS-STREETS

FUND: General
FUNCTION: Public Works

DEPARTMENT: Public Works
COST CENTER: Streets

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 306,318	\$ 247,028	\$ 330,249	\$ 239,602	\$ 381,590
Employee Benefits	282,451	262,385	287,613	320,063	352,350
Professional Services	2,580	9,084	5,500	2,994	3,000
Support Goods & Services	347,175	343,859	475,250	304,748	571,150
Public Utility Service	172,233	168,889	220,000	159,206	200,000
Capital Outlay	46,351	98,033	349,227	342,631	427,128
Total Expenditures	\$ 1,157,108	\$ 1,129,278	\$ 1,667,839	\$ 1,369,244	\$ 1,935,218

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Public Works Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Public Works Maintenance Worker	2	2	2	2
Utility Worker	0	0	0	0
Total	5	5	5	5

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Lane Miles of Street Maintained	46.8	46.8	46.8	46.8
Time Spent on Snow Removal - man hours	5,000	2,066	693	3,000
Time Spent on Street Cleaning - man hours	1,100	482	980	1,000
Snow Removed within 24 Hours	Yes	Yes	Yes	Yes
Respond to road complaints within 24 hours	15	20	6	10
Time Spent on Drainage System Maintenance - man hours	700	1,554	2,049	1,000



GENERAL FUND – PUBLIC WORKS-GARAGE

Departmental Vision

To provide a quality preventative equipment and vehicle maintenance and repair program that extends the useful life of the City fleet.

Program Description

The Public Works-Garage division is responsible for the maintenance of all Public Works equipment and other City vehicles. This includes preventative maintenance as well as emergency repairs and equipment modifications. The Public Works-Garage division assists other City departments with major vehicle maintenance. The Public Works-Garage personnel also supplement the street crews as needed for snow removal.

Planned Accomplishments for Fiscal Year 2016

- To provide a comprehensive preventative maintenance program.
 - To reduce downtime associated with equipment repair.
 - To complete major equipment modifications and rehabilitation on schedule.
 - To perform comprehensive mechanical evaluation on equipment that is scheduled to be replaced.
-

Goals and Objectives

Goal: To reduce equipment downtime so that it can be used when needed for support of City functions.

Objective: To maximize the life expectancy of all City owned equipment.

Significant Budget Changes and Accomplishments

There were no significant budget changes for fiscal year 2015. The Public Works-Garage division ensured the City of Kodiak's vehicle fleet was maintained and replaced as necessary. All vehicles remained functional.



GENERAL FUND – PUBLIC WORKS-GARAGE

FUND: General
FUNCTION: Public Works

DEPARTMENT: Public Works
COST CENTER: Garage

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 110,274	\$ 104,116	\$ 127,245	\$ 105,915	\$ 115,030
Employee Benefits	94,187	93,817	115,593	122,916	95,030
Professional Services	1,500	2,767	1,500	204	1,500
Support Goods & Services	29,442	16,387	37,000	33,097	37,000
Public Utility Service	27,516	27,479	37,750	17,414	37,750
Capital Outlay	5,706	4,613	6,500	6,713	6,500
Total Expenditures	\$ 268,625	\$ 249,179	\$ 325,588	\$ 286,259	\$ 292,810

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Shop Supervisor	1	1	1	1
Automotive Mechanic	1	1	1	1
Total	2	2	2	2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Preventative Maintenance Checks	130	79	117	115
Equipment Repairs	316	360	351	315
Equipment Modifications/Refurbishment	46	18	22	20



GENERAL FUND – PUBLIC WORKS-BUILDING INSPECTIONS

Departmental Vision

To provide an effective plan review and code enforcement program for the community. To recommend code changes to the governing bodies to keep codes current and appropriate. To maintain continuity with the State of Alaska adopted codes. To maintain the Insurance Services Organization (ISO) rating that the community has in place. To retain qualified personnel with certifications in relevant fields. To maintain the community exemptions from the State Fire Marshal's office.

Program Description

The Public Works-Building Inspections division is responsible for the review of plans and code compliance inspections for structures constructed within the City and on the road system of the Kodiak Island Borough. The Public Works-Building Inspections division is also responsible for zoning compliance for activities associated with permitted structures and for providing code information to the public.

Planned Accomplishments for Fiscal Year 2016

- To complete residential plan reviews within 7 working days.
- To complete commercial plan reviews within 20 working days.
- To increase the knowledge of personnel through continuing education.
- To conduct thorough and efficient inspections within 24 hours if requested.
- To stay current with new construction techniques and trends.

Goals and Objectives

Goal: To ensure that the community of Kodiak as well as the residential areas on the road system are up to date and in compliance with adopted building codes.

Objective: To ensure that the structures are seismically appropriate for the geographic area and compliant with life safety standards for commercial and residential construction.

Significant Budget Changes and Accomplishments

There were no significant budget changes for fiscal year 2015. The completion of residential plan reviews within 7 working days was met 100% of the time. The completion of commercial plan reviews within 20 working days was met 100% of the time. The Public Works-Building Inspections division maintained ISO Building Code Enforcement Evaluation Report Class 4 for 1 and 2 family dwellings and Class 3 for all other dwellings.



GENERAL FUND – PUBLIC WORKS-BUILDING INSPECTIONS

FUND: General
FUNCTION: Public Works

DEPARTMENT: Public Works
COST CENTER: Building Inspection

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 148,352	\$ 155,041	\$ 178,312	\$ 159,629	\$ 180,250
Employee Benefits	125,063	139,298	155,710	174,889	156,610
Professional Services	5,640	15,171	22,500	13,639	10,500
Support Goods & Services	14,333	13,417	18,583	14,828	18,813
Capital Outlay	-	-	-	-	3,000
Total Expenditures	\$ 293,388	\$ 322,927	\$ 375,105	\$ 362,985	\$ 369,173

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Building Official	1	1	1	1
Assistant Building Official	1	1	1	1
Total	2	2	2	2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Plan Reviews Completed	49	37	60	45
Building Permits Issued	223	158	193	150
Electrical Permits Issued	130	123	120	100
Plumbing Permits Issued	95	48	62	50
Number of Inspection Trips	876	917	1,123	1,000



GENERAL FUND – PUBLIC WORKS-MUNICIPAL AIRPORT / LILY LAKE

Departmental Vision

To provide safe and usable facilities for aircraft users.

Program Description

The Public Works-Municipal Airport / Lily Lake division accounts for all maintenance and repair of the Municipal Airport facility. The Public Works personnel perform weekly patrols and any maintenance issues noted are scheduled for repair.

Planned Accomplishments for Fiscal Year 2016

- To provide prompt snow removal and ice control.
 - To provide maintenance and repair activities for the runway and taxiways.
-

Goals and Objectives

Goal: To provide prompt and efficient service at affordable costs to the airports.

Objective: To keep the airport environment safe at all times.

Significant Budget Changes and Accomplishments

There were no significant budget changes for fiscal year 2015. Public Works is continuing to work on adoption of new City of Kodiak airport codes and a leasing process.



GENERAL FUND – PUBLIC WORKS-MUNICIPAL AIRPORT / LILY LAKE

FUND: General
FUNCTION: Public Works

DEPARTMENT: Public Works
COST CENTER: Municipal Airport / Lilly Lake

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 2,976	\$ 443	\$ 5,000	\$ -	\$ 5,000
Support Goods & services	9,789	6,973	10,000	6,390	10,650
Public Utility Services	429	434	600	423	600
Administrative Services	19,397	10,091	10,000	12,360	10,000
Total Expenditures	\$ 32,591	\$ 17,941	\$ 25,600	\$ 19,173	\$ 26,250

Personnel

Number of Employees

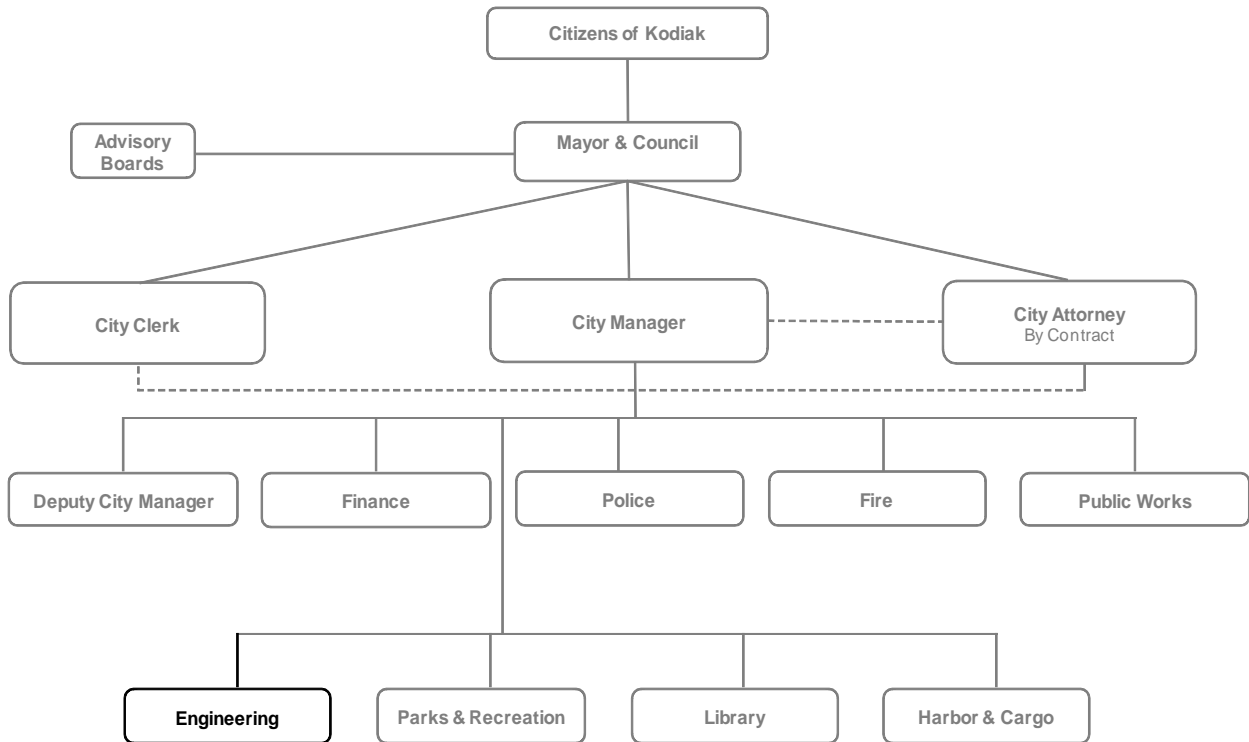
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Maintenance Effort (man/equipment hours)	120	143	240	150



GENERAL FUND DEPARTMENTAL BUDGETS





GENERAL FUND – ENGINEERING-ADMINISTRATION

Departmental Vision

To maintain the City of Kodiak Standard Construction Specifications and Standard Details to be compliance with current state regulations and accepted construction practices. To maintain and improve an archive of institutional knowledge to be an available resource when experienced staff is unavailable.

Program Description

The Engineering Department performs engineering studies and research, and administers engineering designs, in support of all City departments. The Engineering Department provides engineering advice regarding City facilities and projects, prepares bid documents, and provides bidding and contract management services. The Engineering Department also assists in the selection of architectural and engineering (A/E) consulting professionals and coordinates and reviews the work of consultants. The Engineering Department inspects and tests the work of contractors, inspects all private construction in the public rights of way, maintains the City of Kodiak's Standard Construction Specifications, and provides the City Council and the public with information regarding City capital projects.

Planned Accomplishments for Fiscal Year 2016

- To continue to document all department standard operating procedures.
- To use engineering consultants as supplements for minor project support and to support existing capital projects.
- To monitor City Compost Facility construction.
- To monitor the construction of the Pier III Replacement Project.
- To monitor the construction of the Monashka Pump House Replacement Project.

Goals and Objectives

Goal: To support all City departments pertaining to engineering issues.

Objective: To perform duties at a minimized cost with a maximized positive output while remaining within the department's budget.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the Aleutian Homes Phase V Segment B was completed; the pre-design of the new Fire Station was negotiated and approved; and the Parks and Recreation Skate Park improvements were completed. In addition, the St. Herman Quarry permits were revised and reissued.



GENERAL FUND – ENGINEERING-ADMINISTRATION

FUND: General
FUNCTION: Engineering

DEPARTMENT: Engineering
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 135,106	\$ 139,764	\$ 190,478	\$ 141,089	\$ 158,600
Employee Benefits	99,931	117,897	125,312	157,833	139,170
Professional Services	9,369	17,217	50,000	18,450	50,000
Support Goods & Services	15,709	11,420	26,300	11,575	26,300
Capital Outlay	1,325	-	3,000	2,468	-
Allocated Expenses	(71,539)	(84,716)	(80,000)	(86,447)	(80,000)
Total Expenditures	\$ 189,901	\$ 201,582	\$ 315,090	\$ 244,968	\$ 294,070

Personnel

Number of Employees

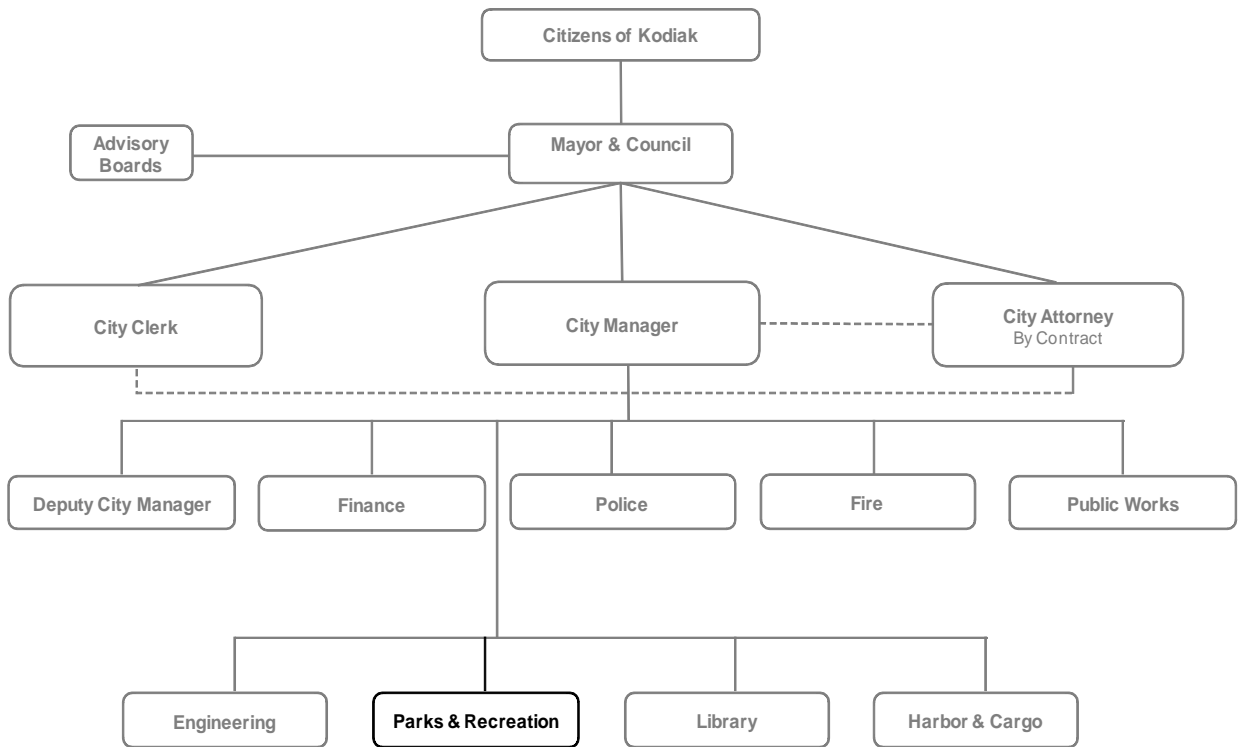
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
City Engineer	1	1	1	1
Administrative Assistant	1	1	1	1
Total	2	2	2	2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Use of Standard Construction Specifications and Standard Details Edition	2000	2000	2012	2012
Projects completed in compliance with specifications	100%	100%	100%	100%
Projects completed on schedule	100%	100%	100%	100%
Projects completed within budget	100%	100%	100%	100%



GENERAL FUND DEPARTMENTAL BUDGETS





GENERAL FUND – PARKS AND RECREATION-ADMINISTRATION

Departmental Vision

To provide direction and management of Parks and Recreation in a manner that is consistent with the policies and direction of the City Council as well as the goals of the community. These goals will be administered to ensure safe, resourceful, and effective leisure service programs, facilities, and related resources.

Program Description

Parks and Recreation-Administration is responsible for the direction, professional management, and general administration of the City's leisure service programs and resources. Areas of concentration within Parks and Recreation include management of cemeteries, swimming pool, ice rink, city parks, recreation programs, park maintenance and planning, capital improvements, and facility design, development, and maintenance. Recreation programming and maintenance includes City facilities as well as Kodiak Island Borough and Kodiak Island School facilities operated by the City under a joint-use agreement between the City, Borough, and School District.

Planned Accomplishments for Fiscal Year 2016

- To adjust staffing levels to an appropriate mix to ensure quality of service and responsible facility management within budgetary levels. Create depth of bench by cross training Recreation Coordinators in the duties of their coworkers.
- To negotiate minor changes to the Facility Joint Use Agreement with the Kodiak Island Borough School District and Kodiak Island Borough.
- To establish classification and compensation guidelines that create a motivated part-time and seasonal workforce capable of sustaining quality work. To align processes to convert many of our one talent/interest seasonal hires to multi-talent/interest part-time employees, thereby reducing the number of annual temporary staff.
- To meet payroll challenges through activating business / organizational partnerships, community volunteerism, and modeling relatively high cost programs toward successful low cost programs.
- To broaden regular and temporary work hours to create evening and weekend coverage while maintaining regular hours on a department annual basis.
- To review City policy and department procedures related to commercial and nonprofit uses of City assets to find ways to encourage partnerships that are cohesive and increase community benefits.
- To address adjacency challenges at the Kodiak Cemetery created by the construction of the Long Term Care Facility, including the removal of wind susceptible trees and access driveway.
- To increase recreation opportunity through maximizing scheduling, developing additional playing surfaces, and diversifying facility use.
- To build grooming equipment storage building.
- To install a leash-free Dog Park.
- To increase the level of cross-training across the department as well as safety training and protocols to include planning and conducting road races.
- To increase summer and winter adult athletic leagues.

Goals and Objectives

Goal: To continue to support sub-department goals and objectives.

Objective: To provide safe, resourceful, and effective leisure service programs, facilities, and related resources in a manner consistent with the polices and direction of administration.

Significant Budget Changes and Accomplishments

During fiscal year 2015, Parks and Recreation completed Phase I of the Skate Park and installed new fencing at the Skate Park. Parks and Recreation also installed a new locking system to aid in tracking and managing keys.



GENERAL FUND – PARKS AND RECREATION-ADMINISTRATION

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 232,915	\$ 278,523	\$ 339,286	\$ 278,641	\$ 321,370
Employee Benefits	97,190	141,756	200,027	197,181	223,700
Professional Services	25,574	19,953	-	23,710	20,000
Support Goods & Services	81,961	77,284	82,000	85,749	77,000
Public Utility Services	7,968	6,237	8,000	11,211	10,000
Capital Outlay	55,466	6,234	7,734	7,544	45,734
Total Expenditures	\$ 501,074	\$ 529,987	\$ 637,047	\$ 604,036	\$ 697,804

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Parks & Recreation Director	1	1	1	1
Recreation Supervisor	1.5	1.5	1.5	1.5
Parks & Recreation Specialist	0	0	0	0
Parks Maintenance Worker	0.75	0.75	0.75	0.75
Total	3.25	3.25	3.25	3.25

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
City League Basketball Teams	30	28	26	26
City League Basketball Players	296	325	316	295
City League Volleyball Teams	10	13	18	16
City League Volleyball Players	93	111	123	120
Womens League Volleyball Teams	8	13	11	12
Womens League Volleyball Players	60	84	76	80
City League Softball Teams*	5	10	11	12
City League Softball Players*	70	160	160	170
Races (contestants)				
Earth Day Triathlon	63	40	38	40
Pillar Mountain Classic	76	86	64	75
Pasagshak to Kodiak Bike Ride	23	33	27	25
Marathon	12	4	4	2

*New performance indicator beginning FY2013



GENERAL FUND – PARKS AND RECREATION-MUSEUM

Departmental Vision

The Kodiak Historical Society is responsible for the overall operation of the Baranov Museum, which is located in the Erskine House on Marine Way. The museum is open to the public, year-round, for a total of 1,200 hours.

Program Description

The Kodiak Historical Society conducts tours, provides historical information, classifies historical objects, and maintains security of the Erskine House. The City of Kodiak owns the museum and has an agreement with the Kodiak Historical Society to operate the museum.

Planned Accomplishments for Fiscal Year 2016

- To complete a new permanent exhibit design that will better share the full and complex history of the Kodiak region, its culture, and its people.
 - To develop new and expanded education programs and events, including a spring lecture series, monthly events to share traditional Kodiak crafts and art, and a monthly story time to encourage early literacy and a love of history.
 - To continue the care and preservation of objects, photographs, and documents related to the history of Kodiak.
 - To continue maintenance and renovation of the Baranov Museum Building.
-

Goals and Objectives

Goal: To continue cooperation with the Kodiak Historical Society by maintaining the level of service provided by Parks and Recreation.

Objective: To provide a museum for the educational and cultural benefit of the community of Kodiak as well as to promote the tourism industry.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the museum developed and installed an exhibit exploring the impact of the 1964 earthquake and tsunami that occurred in Kodiak. On the 50th anniversary of the earthquake and tsunami, this exhibit was completed for presentation to the public. The educational programs and events served over 1,000 residents and visitors.



GENERAL FUND – PARKS AND RECREATION-MUSEUM

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Museum

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Contributions	\$ 70,000	\$ 77,500	\$ 90,000	\$ 90,000	\$ 93,650
Public Utility Services	14,827	13,714	15,000	11,708	15,000
Total Expenditures	\$ 84,827	\$ 91,214	\$ 105,000	\$ 101,708	\$ 108,650

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Visitors Annually	8,500	8,500	9,014	9,500
Number of Historical Artifacts	1,120	4,000	4,052	4,100
Number of Archives (Photos, Maps, Etc.)	27,000	45,000	48,000	19,500
Cost Per Unit of Participation	\$ 10.88	\$ 11.40	\$ 10.12	\$ 10.12



GENERAL FUND – PARKS AND RECREATION-TEEN CENTER

Departmental Vision

To provide the Kodiak community with a variety of activities that supports all cultural diversities. To provide programs and services that promote a sense of belonging to the Kodiak community, a sense of self-worth as a community, and a sense of competency to everyone of all ages. To provide healthy choices for teens / youth in the Kodiak community.

Program Description

The Parks and Recreation-Teen Center provides sustainable drug-free options of recreational leisure to the community of Kodiak and abroad. The Parks and Recreation-Teen Center is responsible for providing reasonably priced sports events to the Kodiak community and offering the community diverse opportunities of leisure. These programs include sustainable afterschool activities that are educational, fun, and exciting and offer youth and adult programs within the Teen Center.

Planned Accomplishments for Fiscal Year 2016

- To provide a variety of activities on a monthly basis that includes art, sports, leisure afterschool activities, and teen-adult programs.
- To reach out to different organizations within the Kodiak community to provide multiple support networks to the Kodiak community.
- To forge relationships with different agencies and businesses within the Kodiak community that supports children's needs and provides a reasonable base for those that need it.
- To be an advocate for diversity, equality, family values, and community values.
- To develop marketing avenues that is fiscally responsible and viable to the Kodiak community.
- To install new flooring in the Teen Center.
- To continue developing a fitness room with training opportunities.
- To create protocols in the area of financial cash management, safety and maintenance, fee registration, patron registration, patron activity logs, and database management.
- To evaluate items for repairs and maintenance and replace items as necessary.

Goals and Objectives

Goal: To continue providing the level of services that the Parks and Recreation-Teen Center currently offers, through maximizing the use of facilities and minimizing costs, and providing community involvement through employment.

Objective: To build the Kodiak community by providing a place where people can play and socialize together as equal members.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the Parks and Recreation-Teen Center has been able to maintain operations by utilizing only temporary and part-time staff.



GENERAL FUND – PARKS AND RECREATION-TEEN CENTER

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Teen Center

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 93,767	\$ 118,806	\$ 144,799	\$ 149,233	\$ 140,820
Employee Benefits	47,800	53,447	73,776	80,818	75,410
Professional Services	-	-	-	400	6,330
Support Goods & Services	9,058	13,814	13,500	10,982	17,500
Public Utility Services	20,744	19,692	17,000	21,204	17,000
Administrative Services	1,160	899	5,000	783	1,000
Capital Outlay	-	-	1,500	1,488	1,500
Total Expenditures	\$ 172,529	\$ 206,658	\$ 255,575	\$ 264,908	\$ 259,560

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Recreation Supervisor	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Boy Dribblers Teams	16	17	10	11
Boy Dribblers Participants	96	85	73	80
Girl Dribblers Teams	15	12	14	14
Girl Dribblers Participants	92	75	83	80
Spring Soccer Teams	16	16	13	14
Spring Soccer Participants	213	90	165	149
Morning Program/Days	32	32	32	27
Morning Program/Attendance	236	155	162	264
Total Teen Center Attendance	16,054	16,054	17,408	14,900
Monthly Teen Center Attendance	1,334	1,334	1,450	1,242



GENERAL FUND – PARKS AND RECREATION-AQUATICS

Departmental Vision

To provide a complete aquatics program that meets the needs of all citizens of Kodiak, to maintain optimal water quality in the swimming pool, and to provide structured and instructional use of the high school gym.

Program Description

Parks and Recreation-Aquatics are responsible for the overall supervision of the public use of the swimming pool and high school gym facilities, staff, patrons, and programs. Parks and Recreation-Aquatics is responsible for the water quality of the swimming pool, the custodial care of the swimming pool area, execution of recreational programs, providing of data for compilation of reports and budgets, and selection, training, evaluation, promotion, and discipline of staff. The City provides these services through an agreement with the Kodiak Island Borough and the Kodiak Island Borough School District.

Planned Accomplishments for Fiscal Year 2016

- To develop a fee schedule that is both affordable and equitable to both the Kodiak Island Borough School District and the City of Kodiak to recover costs for classroom events.
- To represent the Kodiak Island Borough, City of Kodiak, and Kodiak Island Borough School District as the agency in charge of the overall use and operation of the swimming pool.
- To monitor and operate pool chemical equipment, water temperature, and air handling units.
- To partner with Kingfishers to develop a swim lesson plan that would allow for lessons continuously throughout the year.
- To plan, organize, and implement an aquatics program for all ages on a year-round basis.
- To coordinate the entire use by all community and school groups.

Goals and Objectives

Goal: To provide a safe and affordable facility for the community and swim teams to maximize and use; to maximize the use of the Kodiak High School gymnasium.

Objective: To build the Kodiak community by providing a place where people can play and socialize together as equal members.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the Parks and Recreation-Aquatics have been able to maintain operations by utilizing only temporary and part-time staff.



GENERAL FUND – PARKS AND RECREATION-AQUATICS

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Aquatics

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 147,113	\$ 149,412	\$ 157,388	\$ 144,534	\$ 150,930
Employee Benefits	68,192	73,733	74,503	59,539	80,180
Professional Services	38	140	850	609	850
Support Goods & Services	4,051	3,916	5,000	4,965	5,000
Total Expenditures	\$ 219,394	\$ 227,201	\$ 237,741	\$ 209,647	\$ 236,960

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Recreation Supervisor	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Individuals Participating				
Morning Lap	2,723	2,597	1,626	2,154
Noon Lap Swim	4,269	4,015	3,340	3,601
Evening Lap	3,389	3,213	2,251	2,748
Open Swim	16,210	12,687	9,306	13,695
Aerobics	2,432	1,757	2,000	2,104
Family Swim	3,291	3,224	3,564	2,316
Youth Lessons	3,000	3,000	3,000	2,758
Total number of Participants	35,314	30,493	25,087	29,376



GENERAL FUND – PARKS AND RECREATION-ICE RINK

Departmental Vision

To provide programs to the Kodiak community for ice skating and other winter activities. To provide facilities for use when the ice rink is closed for other sporting and community events.

Program Description

The Parks and Recreation-Ice Rink operates seasonally from mid-November through the end of March. The Parks and Recreation-Ice Rink features a refrigeration system and a Zamboni to resurface ice, ensuring that the quality of ice is reliable. Ice skating programs include schedules for free skating times to the public, hockey, and broomball. In addition, there are figure skating and hockey clinics held during Christmas and spring break holidays. The youth hockey league program operates mid February through the end of March. A Learn-To-Skate program is held in two five-week sessions beginning in early January. When not in use for ice skating, the facility is covered and serves as a multipurpose play-court area used for tennis, basketball, roller hockey, soccer, and community events.

Planned Accomplishments for Fiscal Year 2016

- To plan, organize, schedule, and supervise recreational activities and programs within the community to include coordinating volunteers, determining appropriate sites for events and activities, and locating and solidifying instructors and/or volunteers.
- To coordinate the use of the Parks and Recreation-Ice Rink with community groups and the Kodiak Island Borough School District.
- To maintain an inventory of maintenance tools, machinery, manuals, and reports.
- To expand the Parks and Recreation-Ice Rink oversight to include all of Baranof facilities and other outdoor recreation venues.
- To send staff to the Parks and Recreation-Ice Rink facility for oversight and operational training.

Goals and Objectives

Goal: To provide a safe and affordable facility for the community to maximize the use of the Parks and Recreation-Ice Rink.

Objective: To build the Kodiak community by providing a place where people can play and socialize together as equal members.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the Parks and Recreation-Ice Rink functional unit performed numerous repairs to the ice rink system to assist in energy conservation. In addition, significant repairs were made to the boiler system. These repairs allowed for proactive responses to failing equipment.



GENERAL FUND – PARKS AND RECREATION-ICE RINK

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Ice Rink

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 26,837	\$ 44,252	\$ 45,990	\$ 36,064	\$ 44,960
Employee Benefits	3,486	27,980	33,507	14,963	34,420
Professional Services	745	2,786	2,500	2,739	2,500
Support Goods & Services	16,756	14,652	17,000	34,651	17,000
Public Utility Services	46,177	64,255	60,000	55,066	60,000
Capital Outlay	-	-	1,500	1,486	1,500
Total Expenditures	\$ 94,001	\$ 153,925	\$ 160,497	\$ 144,969	\$ 160,380

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Parks Supervisor	0	0.5	0.5	0.5
Total	0	0.5	0.5	0.5

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Individuals Participating				
Public Skate	1,982	7,200	1,181	2,600
Rental	330	500	5,726	7,000
Broomball	210	300	-	-
Stick & Puck	469	500	16	200
Youth Hockey League	1,697	1,700	431	600
Women's Hockey	418	800	6,400	7,000
Men's Hockey	1,334	1,200	781	1,000
Total number of Participants	6,440	12,200	14,535	18,400



GENERAL FUND – PARKS AND RECREATION-BEAUTIFICATION PROGRAM

Departmental Vision

To provide a beautification program to improve the visual effects of downtown Kodiak and to supply the necessary resources through the purchase of supplies and flowers.

Program Description

The Parks and Recreation-Beautification Program provides for the procurement and maintenance of hanging flower baskets and maintenance of St. Paul Plaza, AC Parking Lot, the Russian Well, Y Intersection Island, the Kodiak Police Department, and the Parks and Recreation-Teen Center. The Parks and Recreation-Beautification Program also provides holiday lighting within the downtown Kodiak area.

Planned Accomplishments for Fiscal Year 2016

- To maintain flower baskets through daily watering, weekly weeding, and biweekly fertilization.
 - To purchase, install, and maintain winter lights on mall trees and use LED lighting and timers for minimal electrical use.
-

Goals and Objectives

Goal: To beautify Kodiak and make it an enjoyable place for visitors and citizens of Kodiak.

Objective: To maintain the flower baskets and maintenance of various community areas.

Significant Budget Changes and Accomplishments

During fiscal year 2015, the Parks and Recreation-Beautification Program spent significant time and resources in the St. Paul Plaza area cleaning and trimming shrubs and trees that limited visibility.



GENERAL FUND – PARKS AND RECREATION-BEAUTIFICATION PROGRAM

FUND: General
FUNCTION: Public Recreation

DEPARTMENT: Parks and Recreation
COST CENTER: Beautification Program

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 8,139	\$ 4,632	\$ 12,000	\$ 4,731	\$ 6,000
Support Goods & Services	3,536	134	4,000	4,690	10,000
Total Expenditures	\$ 11,675	\$ 4,766	\$ 16,000	\$ 9,421	\$ 16,000

Personnel

Number of Employees

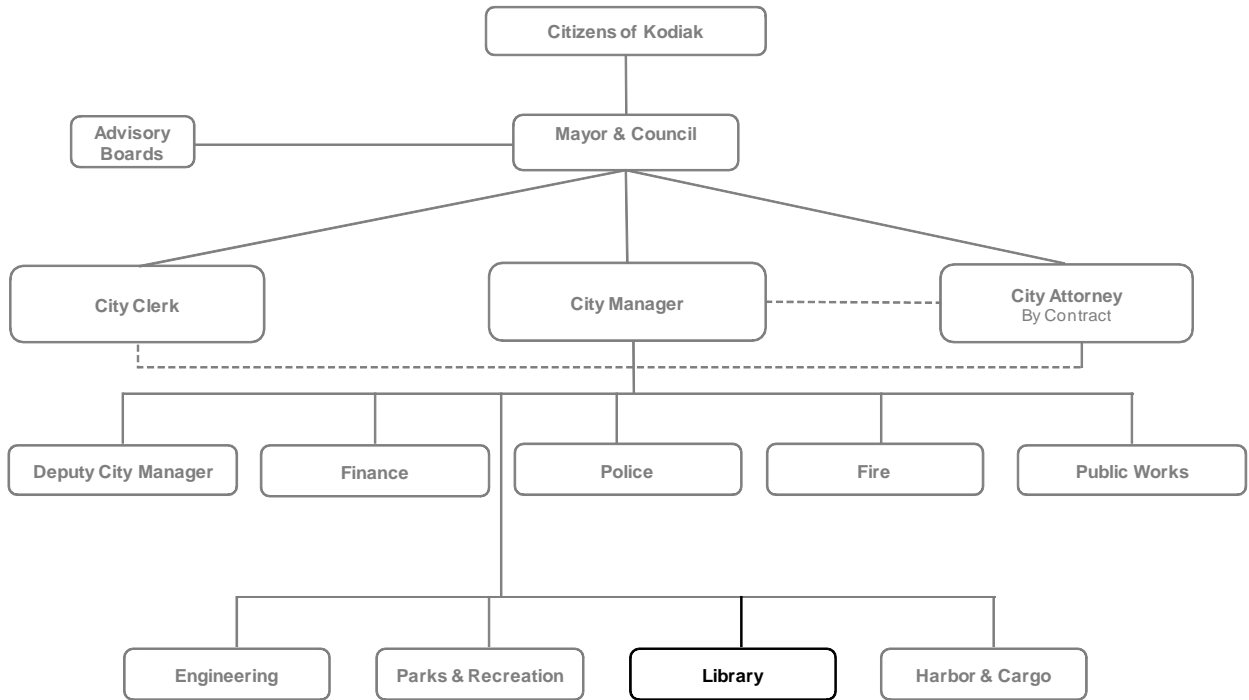
	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Flower Baskets	114	100	108	100
Winter lights on trees in downtown shopping area	16	16	16	16



**GENERAL FUND
DEPARTMENTAL BUDGETS**





GENERAL FUND – LIBRARY-ADMINISTRATION/OPERATIONS

Departmental Vision

As a crossroads of information services, resources, and enrichment programs and community events, the Kodiak Public Library plans, improves, and delivers library services by efficiently managing and coordinating staff and fiscal resources, providing access to a balanced collection of materials, and offering diverse library programs that will improve the quality of life of community residents.

Program Description

The Library is responsible for fulfilling the informational, recreational, educational, and cultural resources to support the well being of the Kodiak community. The Library's core values are the safe, service, and wellness of patrons and staff; the stewardship of City assets; and the legacy of cultural and educational enrichment to Kodiak's future generations.

Planned Accomplishments for Fiscal Year 2016

- To address the landscape maintenance, equipment, and furnishing needs of the Library's exterior grounds.
- To continue modifying space, furnishings, and equipment needs in the new Library building.
- To incorporate adult programs and video conferencing into the Library's calendar of offerings.
- To infuse youth services programs with literacy enhancements.
- To collaborate with local and state entities to broaden patron and staff access to informational, technology, cultural, and support and resource services.
- To work with Kodiak Island's private and public school communities.

Goals and Objectives

Goal: To continue to maintain the level of services provided to ensure that library patrons can maximize the potential use of the library while keeping costs for these services as minimal as possible. These services include, but are not limited to, library cards, computer usage, library programs, and the availability of resources for patrons to borrow.

Objective: To ensure that the Library patrons receive services that are equal to those provided for in past fiscal years.

Significant Budget Changes and Accomplishments

The Library met each planned accomplishment for fiscal year 2015. There were no significant budget changes for fiscal year 2016. The Library received the final amount of \$42,000 from the Kodiak Public Library Association campaign, who raised money in support of the new public Library building. The Library received a federal internet rate discount coordinated through the Alaska State Library and the state's Online With Libraries program. The Library's Youth Services division received a state Early Literacy Playspace mini-grant to enhance the learning environment of the Children's Room.



GENERAL FUND – LIBRARY-ADMINISTRATION/OPERATIONS

FUND: General
FUNCTION: Library

DEPARTMENT: Library
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 389,495	\$ 372,547	\$ 439,740	\$ 401,455	\$ 458,830
Employee Benefits	293,359	276,258	342,963	365,957	350,220
Professional Services	18,256	47,590	62,950	36,575	62,950
Support Goods & Services	41,966	38,750	47,280	41,595	47,280
Public Utility Services	25,502	52,495	60,250	42,779	60,250
Capital Outlay	57,153	59,493	57,650	46,687	65,150
Total Expenditures	\$ 825,731	\$ 847,133	\$ 1,010,833	\$ 935,048	\$ 1,044,680

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Library Director	1	1	1	1
Library Specialist - Nonsupervisor	3	3	3	3
Library Technician - Nonsupervisor	1	1	1	1
Administrative Assistant	0.75	0.75	0.75	0.75
Assistant	1.25	1.25	1.25	1.25
Total	7	7	7	7

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Total Circulation**	126,798	56,999	67,981	75,000
Library Cards Issued	729	850	1,090	1,000
Program Attendance	4,400	2,800	4,480	4,400
	0	0	62	70
ListenAlaska Downloads	3,132	4,100	4,617	5,000
Computer Sessions-Wired	19,574*	68,000	20,390	20,000
Computer Sessions-Wireless	9,084	9,100	37,341	38,000
Materials Purchased	3,593	2,698	3,846	4,000
Materials Withdraw	3,502	1,146	1,121	1,350
Library Visitors	149,000	150,000	152,000	153,000

2 months of FY2014 the Library facility was in transition from the old facility to the new facility.

*No J-1 program in FY13

** Prior to 2015, total circulation included statistics in conjunction with circulation. Fiscal year 2015 is based on check-out circulation only.



GENERAL FUND – NONDEPARTMENTAL PROGRAMS AND OPERATIONS

The nondepartmental programs and operations of the general fund are specific programs or operations that cannot be reasonably allocated to specific departments. These programs and operations include the following:

- Downtown Revitalization
- Administration
- Contributions
- Operating Transfers



GENERAL FUND – NONDEPARTMENTAL-DOWNTOWN REVITALIZATION

Departmental Vision

To ensure that the downtown core area is maintained as a safe and useful space to the general public and to increase the sense of community ownership.

Program Description

The Downtown Revitalization program is a maintenance program to address decriminalization of disorderly behaviors, improved lighting, and assessment of downtown parking and retention of St. Paul Plaza as the centerpiece of downtown pocket parks.

Planned Accomplishments for Fiscal Year 2016

- To allocate funds for indigent criminal prosecution and defense counsel costs associated with certain disorderly offences.
- To work closely with the Kodiak Chamber of Commerce to promote the vitality of downtown Kodiak.

Goals and Objectives

Goal: To maintain an attractive downtown area that can be used by the visitors and residents of Kodiak.

Objective: To continue to offer services to make the downtown area safe and functional.

Significant Budget Changes and Accomplishments

There were no significant budget changes during the fiscal year.



GENERAL FUND – NONDEPARTMENTAL-DOWNTOWN REVITALIZATION

FUND: General
FUNCTION: Community Services

DEPARTMENT: Non-Departmental
COST CENTER: Downtown Revitalization

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 16,057	\$ 12,523	\$ 13,000	\$ 10,972	\$ 13,000
Support Goods & Services	6,646	350	7,000	-	7,000
Public Utility Services	19,014	29,830	25,000	29,792	25,000
Total Expenditures	\$ 41,717	\$ 42,703	\$ 45,000	\$ 40,764	\$ 45,000

PERSONNEL

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0



GENERAL FUND – NONDEPARTMENTAL-ADMINISTRATION

Departmental Vision

To finance general fund expenses that cannot be reasonably allocated to a specific department.

Program Description

Nondepartmental-Administration provides for expenditures which are not applicable to any specific City department or which cannot be readily allocated to an individual department. These expenditures are primarily for administrative activities such as mandatory employee drug testing, administrative copier charges, payment of the rental lease for City Hall office space, and the economic development contract with the Kodiak Chamber of Commerce.

Planned Accomplishments for Fiscal Year 2016

- To allocate funds to cover expenses that will benefit all general fund departments.
-

Goals and Objectives

Goal: To minimize expenses in a cost effective manner.

Objective: To maintain costs while providing the structure to administer general fund departments.

Significant Budget Changes and Accomplishments

There were no significant budget changes during the fiscal year.



GENERAL FUND – NONDEPARTMENTAL-ADMINISTRATION

FUND: General
FUNCTION: General Government

DEPARTMENT: Non-Departmental
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 30,387	\$ 18,471	\$ 33,000	\$ 17,827	\$ 33,000
Contributions	45,000	32,250	45,000	-	45,000
Support Goods & Services	380,446	432,543	439,194	425,023	352,890
Public Utility Service	31,832	24,061	32,000	25,275	32,000
Administrative Services	9	70,412	1,000	-	1,000
Total Expenditures	\$ 487,674	\$ 577,737	\$ 550,194	\$ 468,125	\$ 463,890

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0



GENERAL FUND – NONDEPARTMENTAL-CONTRIBUTIONS

Departmental Vision

To provide financial assistance to nonprofit organizations that support programs, activities, and services to the citizens and visitors of Kodiak.

Program Description

Nondepartmental-Contributions provide additional funding to nonprofit organizations by the City of Kodiak.

Planned Accomplishments for Fiscal Year 2016

- To fund programs that supplement the services provided by the City of Kodiak for the benefit of the residents and visitors to the community.
-

Goals and Objectives

Goal: To provide contributions to nonprofit organizations by allocating 1% of the total general fund budgeted revenue.

Objective: To maintain contributions while adhering to the parameters developed by the City Council.

Significant Budget Changes and Accomplishments

The annual contribution amount is established by calculating 1% of the total general fund budgeted revenues not including appropriations from fund balance. Contributions continue to be based on four categories in fiscal year 2015: Youth Recreation, Adult Recreation, Emergency Support, and Emergency Preparedness.



GENERAL FUND – NONDEPARTMENTAL-CONTRIBUTIONS

FUND: General
FUNCTION: Community Services

DEPARTMENT: Non-Departmental
COST CENTER: Contributions

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Contributions	\$ 112,552	\$ 120,671	\$ 168,500	\$ 168,098	\$ 149,900
Total Expenditures	<u>\$ 112,552</u>	<u>\$ 120,671</u>	<u>\$ 168,500</u>	<u>\$ 168,098</u>	<u>\$ 149,900</u>

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Non-profits assisted	<u>16</u>	<u>17</u>	<u>20</u>	<u>21</u>



GENERAL FUND – NONDEPARTMENTAL-OPERATING TRANSFERS

Departmental Vision

Not applicable.

Program Description

Nondepartmental-Operating Transfers represents the transfer of monies between funds to pay expenses.

Planned Accomplishments for Fiscal Year 2016

- Not applicable
-

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes during the fiscal year.



GENERAL FUND – NONDEPARTMENTAL-OPERATING TRANSFERS

FUND: General
FUNCTION: Transfers

DEPARTMENT: Non-Departmental
COST CENTER: Transfers

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Operating Transfers	\$ 1,624,852	\$ 2,934,396	\$ 1,955,907	\$ 1,992,355	\$ 4,161,019
Total Expenditures	\$ 1,624,852	\$ 2,934,396	\$ 1,955,907	\$ 1,992,355	\$ 4,161,019

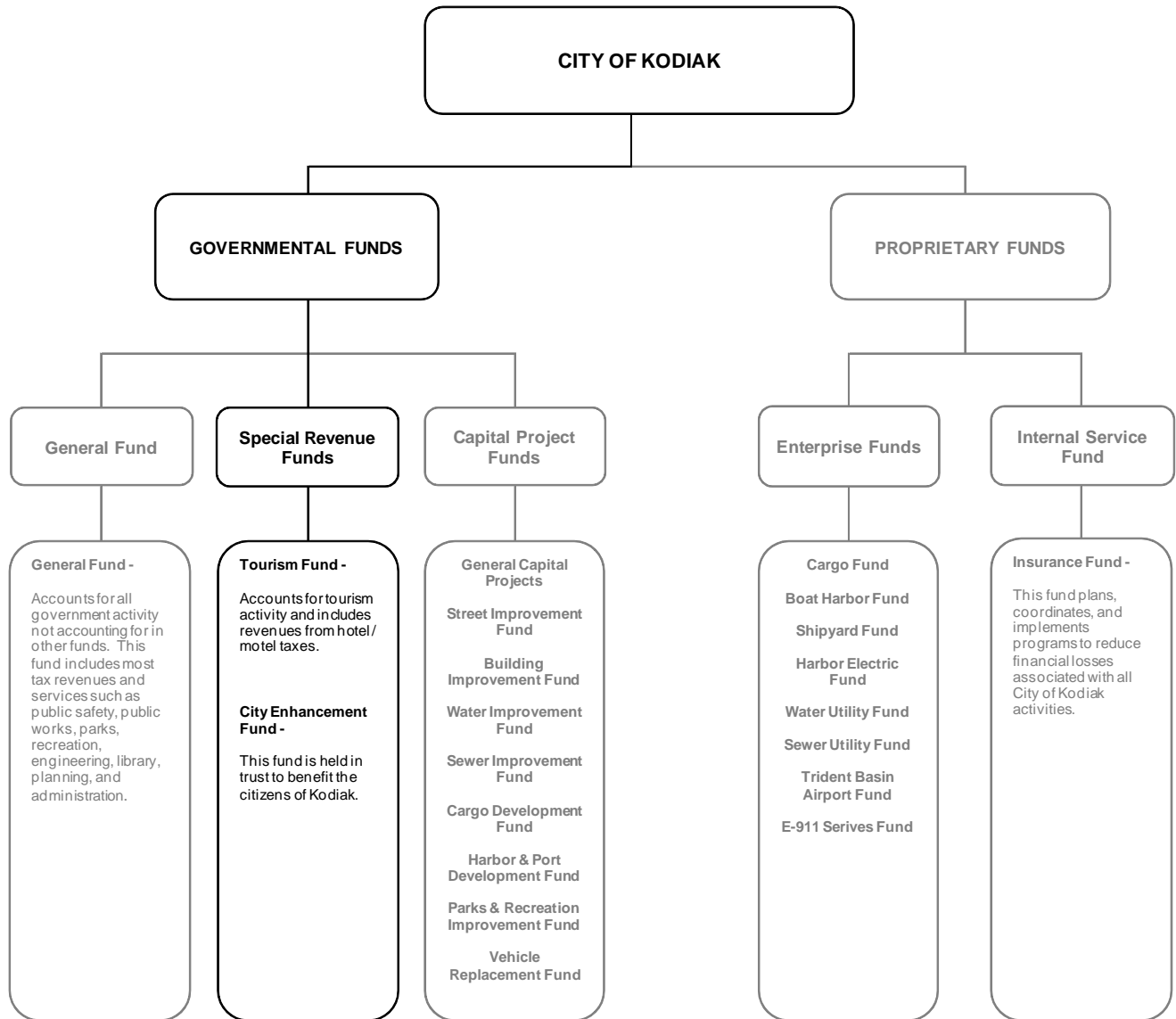
Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



SPECIAL REVENUE FUNDS – NONMAJOR FUNDS





SPECIAL REVENUE FUNDS – NONMAJOR FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. The two special revenue funds for the City of Kodiak include the Tourism Fund and the Enhancement Fund. The Tourism fund is comprised of hotel and motel tax revenues. This fund is for the promotion of tourism within the City of Kodiak. The Enhancement Fund is comprised of invested funds held in trust for the benefit of the residents within the City of Kodiak. This fund provides financial stability of the City of Kodiak.

- Tourism
- Enhancement



SPECIAL REVENUE FUNDS – SUMMARY OF REVENUES AND EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Revenues					
Hotel & Motel Tax	\$ 197,029	\$ 188,298	\$ 170,500	\$ 212,229	\$ 170,500
Interest on Investments	43,882	19,956	50,000	10,664	40,000
Rents	41,685	57,802	50,000	64,127	66,800
Total Revenues	<u>\$ 282,596</u>	<u>\$ 266,056</u>	<u>\$ 270,500</u>	<u>\$ 287,020</u>	<u>\$ 277,300</u>
Expenses					
Contributions	\$ 96,000	\$ 96,000	\$ 111,000	\$ 111,000	\$ 115,000
Administrative Charges	36,860	36,860	45,150	45,150	45,150
Contingency	-	-	29,350	-	29,350
Total Expenses	<u>\$ 132,860</u>	<u>\$ 132,860</u>	<u>\$ 185,500</u>	<u>\$ 156,150</u>	<u>\$ 189,500</u>
Other Financing Sources (Uses)					
Transfers In	\$ 111,470	\$ 921,584	\$ 36,333	\$ 72,781	\$ -
Transfer Out	(131,847)	-	(25,000)	(25,000)	-
Net Other Financing Sources (Uses)	<u>\$ (20,377)</u>	<u>\$ 921,584</u>	<u>\$ 11,333</u>	<u>\$ 47,781</u>	<u>\$ -</u>
Net Increase (Decrease)	<u>\$ 129,359</u>	<u>\$ 1,054,780</u>	<u>\$ 96,333</u>	<u>\$ 178,651</u>	<u>\$ 87,800</u>

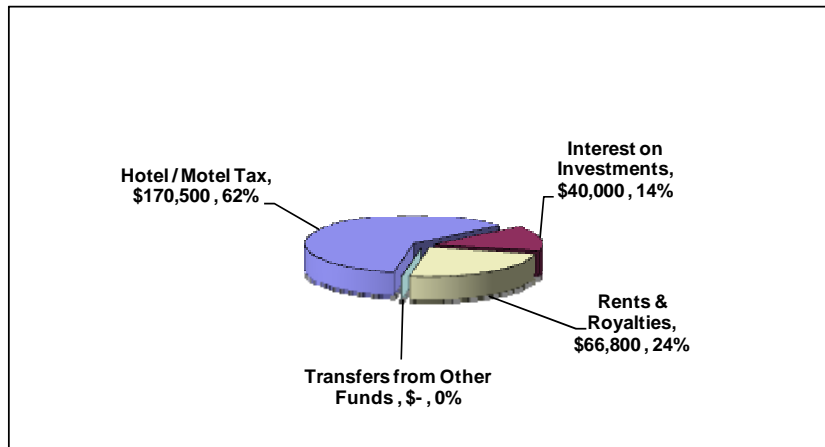


SPECIAL REVENUE FUND – DETAIL OF REVENUES AND EXPENSES BY FUND

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Revenues					
Tourism					
Hotel & Motel Tax	\$ 197,029	\$ 188,298	\$ 170,500	\$ 212,229	\$ 170,500
Interest on Investments	407	540	-	686	-
Enhancement					
Interest on Investments	43,475	19,416	50,000	9,978	40,000
Rents	41,685	57,802	50,000	64,127	66,800
Total Revenues	\$ 282,596	\$ 266,056	\$ 270,500	\$ 287,020	\$ 277,300
Expenses					
Tourism					
Contributions	96,000	96,000	111,000	111,000	115,000
Administrative Charges	36,860	36,860	45,150	45,150	45,150
Contingency	-	-	29,350	-	29,350
Enhancement					
	-	-	-	-	-
Total Expenses	\$ 132,860	\$ 132,860	\$ 185,500	\$ 156,150	\$ 189,500
Appropriations (to) from Fund Balance					
Tourism					
	\$ -	\$ -	\$ 40,000	\$ -	\$ 19,000
Enhancement					
	-	-	(136,333)	-	(106,800)
Net Appropriations (to) from Fund Balance	\$ -	\$ -	\$ (96,333)	\$ -	\$ (87,800)
Operating Transfers					
Tourism					
Transfer Out	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ -
Enhancement					
Transfers In	111,470	921,584	36,333	72,781	-
Transfer Out	(131,847)	-	-	-	-
Total Operating Transfers	\$ (20,377)	\$ 921,584	\$ 11,333	\$ 47,781	\$ -
Net Increase (Decrease)	\$ 129,359	\$ 1,054,780	\$ -	\$ 178,651	\$ -



SPECIAL REVENUE FUNDS – ANTICIPATED REVENUES BY SOURCE



Revenues by Source –

The anticipated revenues for fiscal year 2016 are consistent with fiscal year 2015. Hotel / Motel tax revenues are projected based on the data provided by the Kodiak Chamber of Commerce for tourists visiting the Kodiak community. Interest rates have been projected as slightly lower than fiscal year 2015 based on historical trends in the marketplace. Revenues in the Special Revenue Funds are projected based on historical trends, economic activity in the community, and contracts and leases. These revenues remain consistent year over year.

Hotel / Motel Tax (KCC 3.08.010) – A five percent (5%) tax is levied on all transient room rentals within the City. The receipts are allocated to the Tourism Fund to be appropriated and utilized for the increased development of the tourism industry. During fiscal year 2015, estimated revenues totaled \$212,229. For fiscal year 2016, budgeted revenues totaled \$170,500. These budgeted amounts are based on the anticipated growth in the tourism industry within the Kodiak community and historical trends.

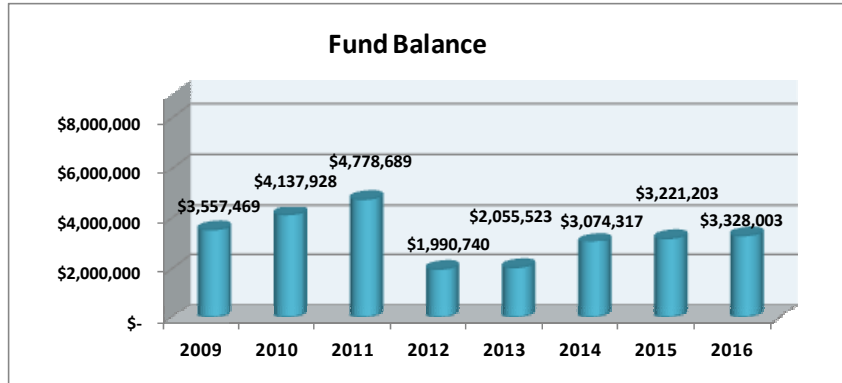
Interest on Investments – This amount represents monies earned on investments. The Enhancement Fund investments comprise the majority of the interest earned. During the fiscal year, estimated interest on investment revenues totaled \$10,664. For fiscal year 2016, budgeted interest on investments totaled \$40,000. The budgeted amount is lower than in previous years based on historical trends in the marketplace and low interest rates.

Rents and Royalties – Rents and royalties represent contracts and leases with the City. Gibson Cove Cannery lease agreement totals \$50,000 and various other lease agreements that total \$60,000. During fiscal year 2015, estimated rents and royalties revenues totaled \$64,127. For fiscal year 2016, budgeted revenues totaled \$66,800. The budgeted amounts are based upon lease agreements with the City.



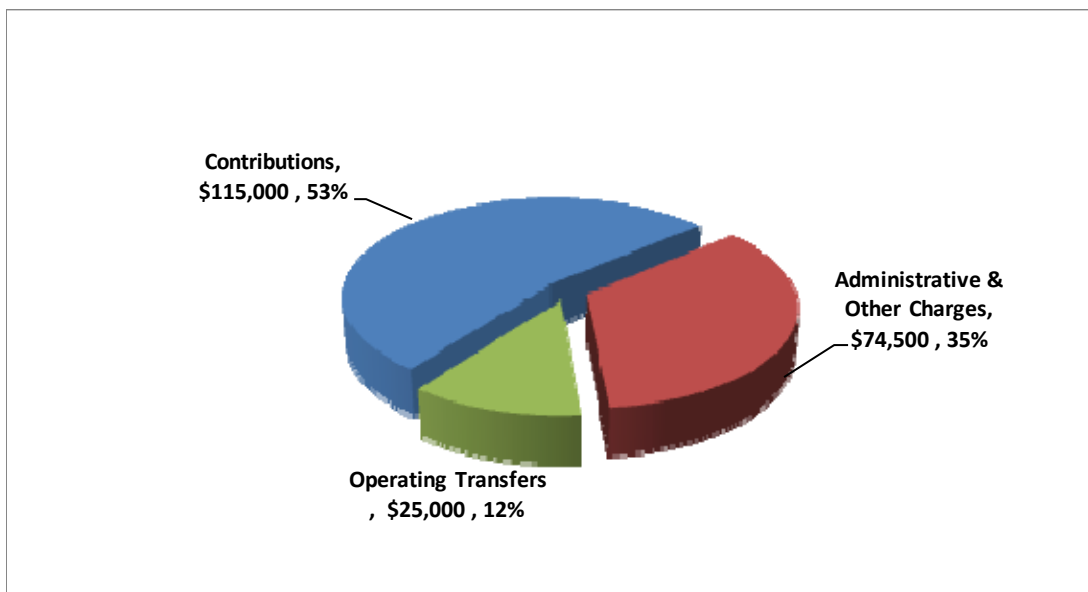
SPECIAL REVENUE FUNDS – REVENUE BY SOURCE continued

Appropriations to (from) Fund Balance – These include beginning fund balances and the annual change in fund balance that remains after all expenses have been paid. During the fiscal year 2015, estimated appropriations to replenish fund balance for the Tourism Fund totaled \$31,765 and the Enhancement Fund replenished fund balance by 146,886. For fiscal year 2016, budgeted appropriations from fund balance from the Tourism Fund totaled \$19,000 and estimated appropriations to replenish fund balance for the Enhancement Fund \$106,800. Shown below is the historical trend for the Special Revenue fund balance for the most recent ten-year period. The City has budgeted appropriations to use or replenish fund balance and actual uses are typically lower than budgeted amounts.



Other Financing Sources – Transfers In – These amounts represent transfers from other funds. For fiscal year 2015, the Tourism Fund did not recognize any transfers in from other funds and total estimated transfers in for the Enhancement Fund totaled \$72,781. There were no budgeted transfers for fiscal year 2016. The City Council has been replenishing the Enhancement Fund over the past few years. Any uses of the Enhancement Fund would be authorized by the City Council.

SPECIAL REVENUE FUNDS – PLANNED EXPENDITURES BY CLASSIFICATION





SPECIAL REVENUE FUNDS – PLANNED EXPENDITURES BY CLASSIFICATION continued

Expenditures by Classification

The budgeted expenses for fiscal year 2016 are consistent with fiscal year 2015. The Enhancement Fund did not recognize any transfers during fiscal year 2015 and does not anticipate any operating transfers for fiscal year 2016. The Tourism Fund expenses are based on Kodiak City Code for contributions, administration, and other miscellaneous charges. Overall budgeted expenses for the Special Revenue funds have remained consistent year over year.

Contributions (KCC 3.08.010) – Based on Kodiak City Code, a portion of the receipts from the Hotel / Motel tax is allocated to the Kodiak Island Convention and Visitors Center for the development of the tourism industry and various smaller nonprofit organizations whose mission strives to promote tourism. For fiscal year 2015, estimated contributions totaled \$ 111,000. Budgeted tourism contributions for fiscal year 2016 total \$115,000. The Kodiak Island Convention and Visitors Center will receive \$108,000 and the Chamber of Commerce will receive \$7,000.

Administrative and Other Charges – For the Tourism Fund, these expenditures represent administration, public works, and beautification services performed. For fiscal year 2015, the estimated amounts for these services totaled \$45,150. Budgeted administrative and other expenditures for fiscal year 2016 totaled \$74,500.

Other Financing Uses – Transfers Out – These amounts represent transfers to other funds. For fiscal year 2015, total estimated transfers out for the Tourism Fund totaled \$25,000. The Enhancement Fund did not experience any transfers out to other funds during fiscal year 2015. The City Council has been replenishing the Enhancement Fund over the past few years. Any uses of the Enhancement Fund would be authorized by the City Council. There were no budgeted transfers for fiscal year 2016.



SPECIAL REVENUE FUNDS – TOURISM DEVELOPMENT FUND

Departmental Vision

To expand the City of Kodiak economy by attracting and retaining visitors to the Kodiak community.

Program Description

The Tourism Development Fund was established to assist in promoting tourism to the City of Kodiak. In previous years, monies from this fund have been part of nonprofit organization contributions to the Kodiak Island Convention and Visitors Center, the Chamber of Commerce, and various nonprofit organizations that strive to promote tourism within their respective missions.

Planned Accomplishments for Fiscal Year 2016

- To attract tourists to Kodiak.
 - To attract conventions, meetings, and events to be held in the City of Kodiak.
 - To enhance the City of Kodiak through beautification projects.
 - To fund and implement the Downtown Revitalization Committee short-term project.
-

Goals and Objectives

Goal: To promote tourism to increase revenues that help fund tourism programs.

Objective: To continue to fund tourism projects.

Significant Budget Changes and Accomplishments

The Tourism Development Fund did not have any significant budget changes. The Tourism Development Fund established the Downtown Revitalization Committee and began small beautification projects.



SPECIAL REVENUE FUNDS – TOURISM DEVELOPMENT FUND

FUND: Special Revenue
FUNCTION: Special Revenue

DEPARTMENT: Tourism
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Contributions	\$ 96,000	\$ 96,000	\$ 111,000	\$ 111,000	\$ 115,000
Administrative Charges	36,860	36,860	45,150	45,150	45,150
Other	-	-	29,350		29,350
Transfers Out	-	-	25,000	25,000	-
Total Expenditures	\$ 132,860	\$ 132,860	\$ 210,500	\$ 181,150	\$ 189,500

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Conventions/Meetings/Events	49	118	141	160
Number of Visitor Inquiries	1,579	7,792	7,953	8,200
Number of Visitors at Visitor Center	8,200	5,699	14,233	15,000
Number of Cruise Ships Visits	4	10	12	14



SPECIAL REVENUE FUNDS – CITY ENHANCEMENT FUND

Departmental Vision

To provide the highest returns on investments possible while minimizing risks in the marketplace in order to safeguard the funds.

Program Description

The City Enhancement Fund was established to promote the financial stability of the City and to provide long term tax relief for the provision of public service. The City Enhancement Fund is intended to be held in perpetually in trust for the benefit of present and future obligations.

Planned Accomplishments for Fiscal Year 2016

- To achieve the highest rates of return on investments within the parameters set by the City of Kodiak municipal code.
 - To ensure funds are inflation proofed with the earnings of the fund.
 - To ensure that 50% of the gross proceeds from the sale or lease of the municipal real property will be deposited in the City Enhancement Fund.
 - To ensure that 50% of the prior fiscal years' general fund surplus will be deposited into this fund.
-

Goals and Objectives

Goal: To maintain a fund balance as required by the City of Kodiak municipal code.

Objective: To maximize investments and replenish fund balance.

Significant Budget Changes and Accomplishments

The City Enhancement Fund did not have any significant budget changes. The City Enhancement Fund met the City Council's goal by not utilizing this fund in order to replenish the fund.



SPECIAL REVENUE FUNDS – CITY ENHANCEMENT FUND

FUND: Special Revenue
FUNCTION: Special Revenue

DEPARTMENT: Enhancement Fund
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Budget
Operating Transfers					
General Fund	\$ 131,847	\$ -	\$ -	\$ -	\$ -
Library Fund	-	-	-	-	-
Parks&Recreation Capital	-	-	-	-	-
Total Expenditures	\$ 131,847	\$ -	\$ -	\$ -	\$ -

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

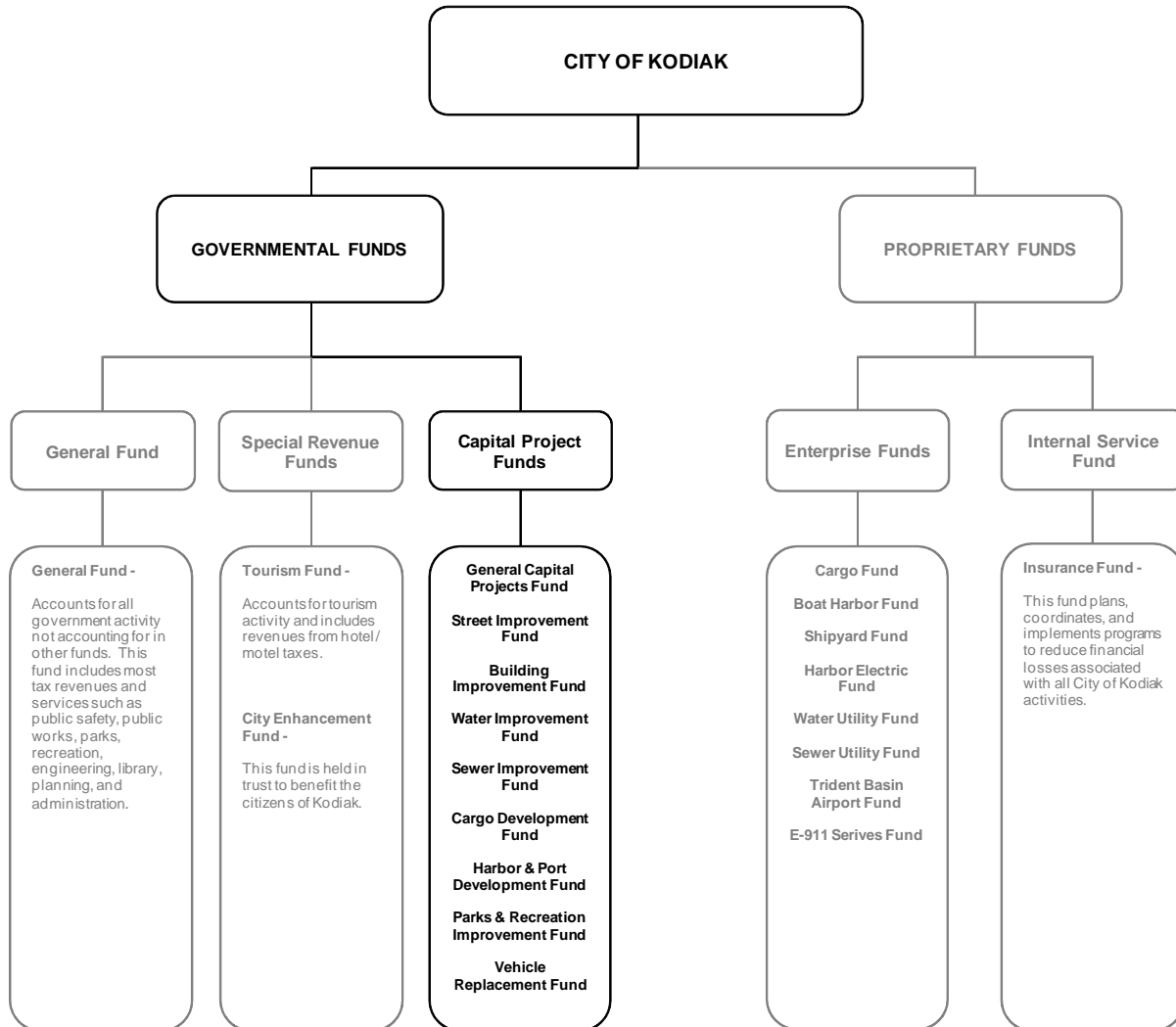
Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget
Interest Earnings	\$ 43,475	\$ 19,416	\$ 9,978	\$ 40,000
City Enhancement Fund - Fund Balance	\$ 2,055,523	\$ 3,074,317	\$ 3,221,203	\$ 3,328,003





GOVERNMENTAL FUNDS – CAPITAL PROJECT FUNDS





CAPITAL PROJECT FUNDS

The Capital Project Funds account for construction projects, capital improvements to facilities and utilities, and performance of feasibility studies not accounted for in other funds. Financing is provided from various funds within the City's operating budget, State of Alaska grants, and federal grants for capital improvement projects. Each year, the City's administration will present the capital improvement plan to the City Council. The priority of projects is set by the City Council and will be based on availability of funds, compliance regulation issues, public comments on projects, and the overall need for the project.

The Capital Project funds include both capital expenditures and capital projects. A capital expenditure includes charges for the acquisition of equipment, land, building, or improvements to land or buildings, fixtures, and other permanent improvements with a value in excess of \$5,000 and a useful life expectancy of more than one year. A capital project has a specific objective, is easily distinguishable from other work being performed, has a definite beginning and end, is non-routine, and typically has a total cost in excess of \$5,000.

While capital projects do not include routine maintenance, these do include renovations, major repairs, or reconstruction of damaged or deteriorated facilities. Capital projects may include items not usually included in a capital project such as furniture and equipment. These items may be included in a capital project's overall cost if they are clearly associated with a new constructed or renovated facility.

Goals and Objectives –

The Capital Improvement Plan implements the City's policy to preserve physical assets, minimize future maintenance and replacement costs, and plan for future capital investments.

Capital assets are essential to the delivery and support of the City's core services. The City attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition, and equipment needs that support and enhance the City's infrastructure, cultural environment, and recreational opportunities for the citizens of Kodiak. Capital projects are viewed in the context of how much the projects will cost and the impact that the project will have on the City's current and future operating budgets.

The objectives of the Capital Improvement Plan are to ensure timely completion of budgeted projects; and to administer projects, whether professional services contracts or construction contracts, in a manner that is consistent with the appropriate legal requirements, City policies, and department needs for each project.

Budget Process –

During the budget process each year, City administration will identify all projects. City administration will analyze all project proposals for costs, benefits, and impacts to future operating budgets. Available capital resources and funding strategies are identified for each project. These proposed projects are prioritized and submitted with the annual operating budget.

The planning process includes ensuring that capital resources are allocated to the City's highest priority projects. The highest priority projects typically include those that are specifically for general government departments. Based on City of Kodiak municipal code, the City allocates a portion of sales tax proceeds to certain capital project funds on an annual basis. These specific allocations are \$450,000 to the Street Capital Improvement Fund; \$500,000 to the Harbor and Port Capital Improvement Fund; and \$50,000 to the Parks and Recreation Capital Improvement Fund. Other funding sources include state and federal grants; state loan programs; the sale of bonds; charges for services for water, sewer, and harbor usage fees; investments; and land sales.

Once projects are identified, capital expenditures can be authorized as part of the current operating budget or during the fiscal year through a supplemental budget amendment.



CAPITAL PROJECT FUNDS

The following is a list of the various capital project funds:

- **General Capital Project Fund – Non-major Fund (Fund 300)**
The General Capital Project fund accounts for projects that include the purchase of new equipment, the development of land, or a feasibility study that is within the scope of the general City operations.
- **Street Improvement Fund – Non-major Fund (Fund 301)**
The Street Improvement fund accounts for projects that include new road construction, paving, and major road maintenance for the City's road system.
- **Building Improvement Fund – Major Fund (Fund 302)**
The Building Improvement fund accounts for projects that include construction for new City facilities and repairs to existing City facilities.
- **Water Improvement Fund – Major Fund (Fund 305)**
The Water Improvement fund accounts for projects that include new construction, major maintenance, and improvements related to the water collection, water treatment facility, and water delivery system.
- **Sewer Improvement Fund – Non-major Fund (Fund 306)**
The Sewer Improvement fund accounts for projects that include the new construction, major maintenance, and improvements related to the sewer collection system and wastewater treatment plant facilities.
- **Cargo Development Fund – Major Fund (Fund 307)**
The Cargo Development fund accounts for projects that include the new construction and improvements of the cargo piers and port facilities.
- **Harbor and Port Improvement Fund – Non-major Fund (Fund 308)**
The Harbor and Port Improvement fund accounts for projects that include the new construction and improvements of the floats, docks, and breakwater within the harbor facilities.
- **Parks and Recreation Improvement Fund – Major Fund (Fund 309)**
The Parks and Recreation Improvement fund accounts for projects that include the new construction and improvements of City-owned parks, trails, and recreational facilities.
- **Vehicle Replacement Capital Fund – Non-major Fund (Fund 315)**
The Vehicle Replacement Capital fund accounts for projects that include the replacement of vehicles within the City of Kodiak's vehicle fleet.



CAPITAL PROJECT FUNDS – SUMMARY OF BUDGETED REVENUES AND EXPENSES

	<u>FY 2015 LTD Budget</u>	<u>Completed Projects</u>	<u>FY 2016 Additions</u>	<u>FY 2016 LTD Budget</u>
Revenues				
General Capital Projects Fund (Fund 300)	\$ 5,028,989	\$ 1,675,333	\$ 20,000	\$ 3,373,656
Street Improvement Fund (Fund 301)	3,603,032	70,000	2,190,000	5,723,032
Building Improvement Fund (Fund 302)	12,558,372	-	1,000,000	13,558,372
Water Improvement Fund (Fund 305)	30,323,897	970,000	315,000	29,668,897
Sewer Improvement Fund (Fund 306)	8,851,000	-	235,000	9,086,000
Cargo Development Fund (Fund 307)	39,283,700	312,000	-	38,971,700
Harbor & Port Development Fund (Fund 308)	4,185,000	20,000	475,000	4,640,000
Parks & Recreation Improvement Fund (Fund 309)	7,532,094	73,000	30,000	7,489,094
Vehicle Replacement Fund (Fund 315)	272,580	-	171,019	443,599
Total Revenues	<u>\$ 111,638,664</u>	<u>\$ 3,120,333</u>	<u>\$ 4,436,019</u>	<u>\$ 112,954,350</u>
Expenses				
General Capital Projects Fund (Fund 300)	\$ 5,028,989	\$ 1,675,333	\$ 20,000	\$ 3,373,656
Street Improvement Fund (Fund 301)	3,603,032	70,000	2,190,000	5,723,032
Building Improvement Fund (Fund 302)	12,558,372	-	1,000,000	13,558,372
Water Improvement Fund (Fund 305)	30,323,897	970,000	315,000	29,668,897
Sewer Improvement Fund (Fund 306)	8,851,000	-	235,000	9,086,000
Cargo Development Fund (Fund 307)	39,283,700	312,000	-	38,971,700
Harbor & Port Development Fund (Fund 308)	4,185,000	20,000	475,000	4,640,000
Parks & Recreation Improvement Fund (Fund 309)	7,532,094	73,000	30,000	7,489,094
Vehicle Replacement Fund (Fund 315)	272,580	-	171,019	443,599
Total Expenses	<u>\$ 111,638,664</u>	<u>\$ 3,120,333</u>	<u>\$ 4,436,019</u>	<u>\$ 112,954,350</u>



**Annual Operating Budget
July 1, 2015 – June 30, 2016**

**CAPITAL PROJECT FUNDS – SUMMARY OF BUDGETED REVENUES AND EXPENSES
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	<u>FY 2015 LTD Activity</u>	<u>FY 2015 Balance</u>	<u>FY 2016 Budget</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
Revenues							
General Capital Projects Fund (Fund 300)	\$ 3,701,104	\$ 382,795	\$ 452,795	\$ -	\$ -	\$ -	\$ -
Street Improvement Fund (Fund 301)	3,063,032	223,000	2,660,000	-	-	-	-
Building Improvement Fund (Fund 302)	11,602,651	955,721	1,955,721	-	-	-	-
Water Improvement Fund (Fund 305)	22,699,241	6,490,442	792,274	477,274	3,887,387	2,112,613	-
Sewer Improvement Fund (Fund 306)	8,851,000	-	295,000	-	-	-	-
Cargo Development Fund (Fund 307)	37,794,387	2,025,013	1,177,313	-	-	-	-
Harbor & Port Development Fund (Fund 308)	2,165,000	2,000,000	2,475,000	-	-	-	-
Parks & Recreation Improvement Fund (Fund 309)	7,494,470	1,906	50,000	-	-	-	-
Vehicle Replacement Fund (Fund 315)	272,580	171,019	171,019	-	-	-	-
Total Revenues	<u>\$ 97,643,465</u>	<u>\$ 12,249,896</u>	<u>\$ 10,029,122</u>	<u>\$ 477,274</u>	<u>\$ 3,887,387</u>	<u>\$ 2,112,613</u>	<u>\$ -</u>
Expenses							
General Capital Projects Fund (Fund 300)	\$ 3,654,530	\$ 1,237,039	\$ 1,113,579	\$ 91,985	\$ 25,737	\$ 25,737	\$ -
Street Improvement Fund (Fund 301)	2,438,787	2,114,245	3,247,753	26,623	26,623	26,623	26,623
Building Improvement Fund (Fund 302)	10,952,068	1,606,304	2,606,304	-	-	-	-
Water Improvement Fund (Fund 305)	19,784,073	10,589,824	2,873,667	3,772,494	2,796,298	1,140,415	-
Sewer Improvement Fund (Fund 306)	2,011,896	7,014,104	5,927,375	1,146,728	-	-	-
Cargo Development Fund (Fund 307)	35,296,232	3,987,468	3,987,468	-	-	-	-
Harbor & Port Development Fund (Fund 308)	475,048	3,709,952	1,449,563	925,182	600,000	600,000	600,000
Parks & Recreation Improvement Fund (Fund 309)	7,436,914	95,179	85,272	9,608	9,608	9,608	9,608
Vehicle Replacement Fund (Fund 315)	-	443,599	443,599	-	-	-	-
Total Expenses	<u>\$ 82,049,548</u>	<u>\$ 30,797,714</u>	<u>\$ 21,734,580</u>	<u>\$ 5,972,620</u>	<u>\$ 3,458,266</u>	<u>\$ 1,802,383</u>	<u>\$ 636,231</u>



**GENERAL CAPITAL PROJECTS FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
Interest on Investments	\$ -	\$ -	\$ -	\$ -
State Grants	1,142,332	760,860	-	381,472
Federal Grants	438,657	110,973	-	327,684
Appropriation from Fund Balance	51,500	1,500	-	50,000
Total Revenues	\$ 1,632,489	\$ 873,333	\$ -	\$ 759,156
Other Financing Sources				
General Fund Operating Transfer	\$ 3,181,500	\$ 802,000	\$ 20,000	\$ 2,399,500
Tourism Fund Operating Transfer	25,000	-	-	25,000
Land Development Operating Transfer	70,000	-	-	70,000
Enhancement Fund Operating Transfer	100,000	-	-	100,000
Harbor Fund Operating Transfer	20,000	-	-	20,000
Total Other Financing Sources	\$ 3,396,500	\$ 802,000	\$ 20,000	\$ 2,614,500
Total Revenues	\$ 5,028,989	\$ 1,675,333	\$ 20,000	\$ 3,373,656
Projects				
4002 City Land Development	\$ 170,000	\$ -	\$ -	\$ 170,000
4009 Comprehensive Records Management	275,000	-	-	275,000
4013 Museum Building - Phase I	250,000	-	-	250,000
4014 Municipal Airport Improvements	700,000	700,000	-	-
4015 Fire Station Deferred Maintenance	550,000	-	-	550,000
4027 AK Shield Hazmat Exercise/Anchorage	14,500	14,500	-	-
4028 Financial Software Upgrade	530,000	-	-	530,000
4029 E-911 Upgrade System	656,472	-	-	656,472
4030 Classification & Compensation Study	100,000	-	-	100,000
4032 Fire Department Engine Replacement	450,000	450,000	-	-
4033 Fire Department Ambulance Replacement	201,000	201,000	-	-
4034 Paving Police Station Parking Lot	248,500	248,500	-	-
4035 Demolition of Old Police Station	545,500	-	-	545,500
4037 Homeland Security	11,360	11,360	-	-
4038 Homeland Security	49,973	49,973	-	-
4039 Downtown Revitalization Project	175,000	-	-	175,000
4040 Assistance to Firefighters Grant	81,684	-	-	81,684
4041 City Website Development Project	20,000	-	-	20,000
4042 Long-Term Records Storage	-	-	20,000	20,000
Total Projects	\$ 5,028,989	\$ 1,675,333	\$ 20,000	\$ 3,373,656



**GENERAL CAPITAL PROJECTS FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	707,776	381,472	381,472	-	-	-	-
Federal Grants	348,828	1,323	1,323	-	-	-	-
Appropriation from Fund Balance	50,000	-	50,000	-	-	-	-
Total Revenues	\$1,106,604	\$ 382,795	\$ 432,795	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
General Fund Operating Transfer	\$2,379,500	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Tourism Fund Operating Transfer	25,000	-	-	-	-	-	-
Land Development Operating Transfer	70,000	-	-	-	-	-	-
Enhancement Fund Operating Transfer	100,000	-	-	-	-	-	-
Harbor Fund Operating Transfer	20,000	-	-	-	-	-	-
Total Other Financing Sources	\$2,594,500	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$3,701,104	\$ 382,795	\$ 452,795	\$ -	\$ -	\$ -	\$ -
Projects							
4002 City Land Development	\$ 67,051	\$ 102,949	\$ 25,737	\$ 25,737	\$ 25,737	\$ 25,737	\$ -
4009 Comprehensive Records Management	250,307	24,693	12,347	12,347	-	-	-
4013 Museum Building - Phase I	248,677	1,323	1,323	-	-	-	-
4014 Municipal Airport Improvements	695,516	-	-	-	-	-	-
4015 Fire Station Deferred Maintenance	476,422	73,578	36,789	36,789	-	-	-
4027 AK Shield Hazmat Exercise/Anchorage	8,045	-	-	-	-	-	-
4028 Financial Software Upgrade	495,776	34,224	17,112	17,112	-	-	-
4029 E-911 Upgrade System	-	656,472	656,472	-	-	-	-
4030 Classification & Compensation Study	83,062	16,938	16,938	-	-	-	-
4032 Fire Department Engine Replacement	449,478	-	-	-	-	-	-
4033 Fire Department Ambulance Replacement	99,247	-	-	-	-	-	-
4034 Paving Police Station Parking Lot	248,215	-	-	-	-	-	-
4035 Demolition of Old Police Station	416,063	129,437	129,437	-	-	-	-
4037 Homeland Security	4,260	-	-	-	-	-	-
4038 Homeland Security	33,152	-	-	-	-	-	-
4039 Downtown Revitalization Project	1,234	173,766	173,766	-	-	-	-
4040 Assistance to Firefighters Grant	70,525	11,159	11,159	-	-	-	-
4041 City Website Development Project	7,500	12,500	12,500	-	-	-	-
4042 Long-Term Records Storage	-	-	20,000	-	-	-	-
Total Projects	\$3,654,530	\$1,237,039	\$1,113,579	\$ 91,985	\$ 25,737	\$ 25,737	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4002: City Land Development

The City Land Development project accounts for activity and costs associated with the disposal of City land other than land located at Near Island.

Source of funding consists of \$70,000 transfer from the Land Development Fund and \$100,000 transferred from the General Fund.

The project is non-recurring and estimated completion is scheduled for five years from inception date.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 120,000	\$ 32,865	\$ 87,135	\$ 21,784	\$ 21,784	\$ 21,784	\$ 21,784	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	50,000	34,186	15,814	3,953	3,953	3,953	3,953	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 170,000	\$ 67,051	\$ 102,949	\$ 25,737	\$ 25,737	\$ 25,737	\$ 25,737	\$ -

Project Operating Impact

The City Land Development project would record proceeds from land sales as follows: 50% to the General Fund and 50% to the Enhancement Fund. Projected future operating costs would consist of personnel staff time and costs related to the sale of property.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 2,500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Other Operating Costs	5,000	1,000	1,000	1,000	1,000	1,000
Totals	\$ 7,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4009: Comprehensive Records Management

The City Comprehensive Records Management project accounts for activity and costs associated with the records management within all City departments.

Source of funding consists of \$275,000 transfer from the General Fund.

After the initial software and implementation, this project is recurring in nature. The estimated initial setup and implementation is scheduled for five years from inception date.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 275,000	\$ 250,307	\$ 24,693	\$ 12,347	\$ 12,347	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 275,000	\$ 250,307	\$ 24,693	\$ 12,347	\$ 12,347	\$ -	\$ -	\$ -

Project Operating Impact

The City Comprehensive Records Management project will incur administration costs for the implemented records management system and an annual service maintenance agreement. Projected future operating costs would consist of personnel staff time of 50% of the Deputy Clerk's duties, or \$32,500 per year, and an annual service maintenance agreement for \$11,000 per year.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 162,500	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500
Other Operating Costs	55,000	11,000	11,000	11,000	11,000	11,000
Totals	\$ 217,500	\$ 43,500	\$ 43,500	\$ 43,500	\$ 43,500	\$ 43,500



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4013: Museum Building Phase I

The Museum Building Phase I project consists of restoration repairs to the historic Baranov Museum building, which is owned by the City. The Baranov Museum is operated through a contract with the Kodiak Historical Society.

Source of funding consists of \$250,000 through a federal grant.

The project is non-recurring and estimated completion is scheduled for five years from inception date. This project is scheduled for completion during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 2,000	\$ 1,337	\$ 663	\$ 663	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	59,636	58,976	660	660	-	-	-	-
Construction	188,364	188,364	-	-	-	-	-	-
Totals	\$ 250,000	\$ 248,677	\$ 1,323	\$ 1,323	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Museum Building Phase I project will provide restoration to the museum building and thus lower utility costs by approximately 2%. As the City does not operate the facility, this will not have an impact on the City's operating budget. Therefore, all operating costs would be expensed by the Kodiak Historical Society.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4015: Fire Station Deferred Maintenance

The Fire Station Deferred Maintenance project consists of repairs and maintenance to the Fire Station building. These repairs would include replacing the existing furnace, new doors, drainage repairs, and other required maintenance.

Source of funding consists of \$500,000 transferred from the General Fund and \$50,000 use of fund balance from the General Capital Projects Fund.

The project is non-recurring and estimated completion is scheduled for two years from inception date. This project is scheduled for completion during fiscal year 2018.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 5,000	\$ 1,907	\$ 3,093	\$ 1,547	\$ 1,547	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	545,000	474,515	70,485	35,243	35,243	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 550,000	\$ 476,422	\$ 73,578	\$ 36,789	\$ 36,789	\$ -	\$ -	\$ -

Project Operating Impact

The Fire Station Deferred Maintenance project consists of routine repairs and maintenance to the existing Fire Station. Due to the nature of these repairs, the impact would result in a decrease in future operating costs.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4028: Financial Software Upgrade to .NET

The Financial Software Upgrade to .NET project consists of upgrading the current systems to a server-based system for financial accounting software and sales tax software.

Source of funding consists of \$510,000 transferred from the General Fund and \$20,000 transferred from the Harbor Fund.

The project is non-recurring and estimated completion is scheduled for two years from inception date. This project is scheduled for completion during fiscal year 2018.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 530,000	\$ 495,776	\$ 34,224	\$ 17,112	\$ 17,112	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 530,000	\$ 495,776	\$ 34,224	\$ 17,112	\$ 17,112	\$ -	\$ -	\$ -

Project Operating Impact

The Financial Software Upgrade to .NET project will remove the AS400 software systems and upgrade the sales tax software. The operating impact would include an increase in department users of the software and result in additional software maintenance fees.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	170,000	34,000	34,000	34,000	34,000	34,000
Totals	\$ 170,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4029: E-911 Upgrade

The E-911 Upgrade project consists of upgrading the current Enhanced-911 system with a VoIP-based 911 system. The upgraded VoIP-911 system will meet, or exceed, the applicable standards of the Electronic Industries Association (EIA) and the Federal Communications Commission. The VoIP-911 system will be totally responsible to the needs of users and capable of delivering maximum performance with high reliability.

Source of funding consists of \$381,472 grant from the State of Alaska and \$275,000 transferred from the General Fund.

The project is non-recurring and estimated completion is scheduled for five years from inception date. This project is currently in the design phase.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	631,472	-	631,472	631,472	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 656,472	\$ -	\$ 656,472	\$656,472	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The E-911 Upgrade project will remove the Enhanced-911 system with a VoIP-911 system. The VoIP-based 911 system will require annual hardware and software maintenance. As this program is still in the design phase, the operating impact has yet to be determined.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4030: Classification and Compensation Study

The Classification and Compensation Study project is directed by the City Council and consists of a study performed to review all job descriptions, job duties, and personnel responsibilities to determine any changes to classifications and compensation of City employees.

Source of funding consists of \$100,000 transferred from the Enhancement Fund.

The project is non-recurring and estimated completion is scheduled for five years from inception date. This project is in the implementation phases.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 100,000	\$ 83,062	\$ 16,938	\$ 16,938	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 100,000	\$ 83,062	\$ 16,938	\$ 16,938	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Classification and Compensation Study project will result in a study performed to review all job descriptions, job classifications, and compensation to ensure that compensation is competitive and commensurate with responsibilities. This project is in the final implementation phases and the City does not anticipate further operating impact as a result of this project.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4035: Demolition of Old Police Station

The Demolition of Old Police Station project consists of performing a feasibility study to determine costs of demolition of the old police station building.

Source of funding consists of \$545,500 transferred from the General Fund.

The project is non-recurring and estimated completion is scheduled during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 6,929	\$ 6,929	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	35,000	34,720	280	280	-	-	-	-
Construction	503,571	374,414	129,157	129,157	-	-	-	-
Totals	\$ 545,500	\$ 416,063	\$ 129,437	\$129,437	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Demolition of Old Police Station project consisted of performing a feasibility study to determine the costs of demolition of the old police station building. Once demolished, there will be no impact to the operating budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4039: Downtown Revitalization

The Downtown Revitalization project consists of beautification and landscaping to revitalize downtown Kodiak.

Source of funding consists of \$150,000 transferred from the General Fund and \$25,000 transferred from the Tourism Fund.

The project is recurring and landscaping and beautification maintenance will continue to be performed in downtown Kodiak.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 20,000	\$ 798	\$ 19,202	\$ 19,202	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	155,000	436	154,564	154,564	-	-	-	-
Totals	\$ 175,000	\$ 1,234	\$ 173,766	\$173,766	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Downtown Revitalization project consists of beautification and landscaping of the downtown Kodiak area. These functions will continue to be performed and result in lower repairs and maintenance to the downtown area, thus resulting in lower operating costs.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4040: Assistance to Firefighters Grant

The Assistance to Firefighters Grant project consists of grants awarded for the purchase of Fire Department operations and safety equipment purchases.

Source of funding consists of \$77,684 federal grant and \$4,000 transferred from the General Fund.

The project is non-recurring and will be completed during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 1,684	\$ -	\$ 1,684	\$ 1,684	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	80,000	70,525	9,475	9,475	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 81,684	\$ 70,525	\$ 11,159	\$ 11,159	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Assistance to Firefighters Grant project consists of purchases of operations and safety equipment for the Fire Department. Therefore, there will not be an operating impact to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4041: City Website Development

The City Website Development project consists of obtaining professional services to design and develop a new website for the City and City services.

Source of funding consists of \$20,000 transferred from the General Fund.

The project is non-recurring and will be completed during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 20,000	\$ 7,500	\$ 12,500	\$ 12,500	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 20,000	\$ 7,500	\$ 12,500	\$ 12,500	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The City Website Development project will reduce website maintenance time, therefore lowering operating costs. The City does not anticipate any operating impact to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL CAPITAL PROJECTS (FUND 300)

Project 4042: Long-Term Records Storage

The Long-Term Records Storage project consists of contracting with a vendor to obtain long-term storage for City records.

Source of funding consists of \$20,000 transferred from the General Fund.

The project is non-recurring and will be completed during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Long-Term Records Storage project will not have an operating impact to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**STREET IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	<u>FY 2015 Budget</u>	<u>Completed Projects</u>	<u>FY 2016 Additions</u>	<u>FY 2016 LTD Budget</u>
Revenues				
Interest on Investment	\$ 120,000	\$ -	\$ -	\$ 120,000
State Grants	-	-	-	-
Federal Grants	-	-	-	-
Appropriation from Fund Balance	653,000	-	(450,000)	203,000
Total Revenues	<u>\$ 773,000</u>	<u>\$ -</u>	<u>\$ (450,000)</u>	<u>\$ 323,000</u>
Other Financing Sources				
General Fund Operating Transfer	\$2,031,000	\$ 70,000	\$2,420,000	\$4,381,000
Cargo Fund Operating Transfer	5,000			5,000
Shipyard Fund Operating Transfer	11,000			11,000
Water Utility Fund Operating Transfer	684,032	-	110,000	794,032
Sewer Utility Fund Operating Transfer	99,000	-	110,000	209,000
Total Other Financing Sources	<u>\$2,830,032</u>	<u>\$ 70,000</u>	<u>\$2,640,000</u>	<u>\$5,400,032</u>
Total Revenues	<u><u>\$3,603,032</u></u>	<u><u>\$ 70,000</u></u>	<u><u>\$2,190,000</u></u>	<u><u>\$5,723,032</u></u>
Projects				
5003 Annual Sidewalk & Curb	\$ 720,032	\$ -	\$ 30,000	\$ 750,032
5025 Pavement Repairs	1,600,000	-	-	1,600,000
5030 Preliminary Design of Snow Dump Storage Yard	570,000	-	500,000	1,070,000
5031 Storm Drainage Repair on Shelikof	70,000	70,000	-	-
5032 Storm Drainage Repair on Simeonof	465,000	-	450,000	915,000
5033 Pillar Mountain Waste Material Dump Site	60,000	-	-	60,000
5034 Public Works Rock for Maintenance	60,000	-	-	60,000
5035 SPCC Spill Prevention	58,000	-	-	58,000
5036 Mill Bay Road Rebuild	-	-	1,200,000	1,200,000
5037 Underground Storage Tank Inspection, Testing and Maintenance	-	-	10,000	10,000
Total Projects	<u><u>\$3,603,032</u></u>	<u><u>\$ 70,000</u></u>	<u><u>\$2,190,000</u></u>	<u><u>\$5,723,032</u></u>



**STREET IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	<u>FY 2015 LTD Activity</u>	<u>FY 2015 Balance</u>	<u>FY 2016 Budget</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
Revenues							
Interest on Investment	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-
Appropriation from Fund Balance	203,000	203,000	-	-	-	-	-
Total Revenues	<u>\$ 323,000</u>	<u>\$ 203,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Financing Sources							
General Fund Operating Transfer	\$1,961,000	\$ -	\$2,420,000	\$ -	\$ -	\$ -	\$ -
Cargo Fund Operating Transfer	5,000	-	-	-	-	-	-
Shipyards Fund Operating Transfer	11,000	-	-	-	-	-	-
Water Utility Fund Operating Transfer	664,032	20,000	130,000	-	-	-	-
Sewer Utility Fund Operating Transfer	99,000	-	110,000	-	-	-	-
Total Other Financing Sources	<u>\$2,740,032</u>	<u>\$ 20,000</u>	<u>\$2,660,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues	<u><u>\$3,063,032</u></u>	<u><u>\$ 223,000</u></u>	<u><u>\$2,660,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Projects							
5003 Annual Sidewalk & Curb	\$ 616,917	\$ 103,115	\$ 26,623	\$ 26,623	\$ 26,623	\$ 26,623	\$ 26,623
5025 Pavement Repairs	1,588,765	11,235	11,235	-	-	-	-
5030 Preliminary Design of Snow Dump Storage Yard	124,218	945,782	945,782	-	-	-	-
5031 Storm Drainage Repair on Shelikof	70,000	-	-	-	-	-	-
5032 Storm Drainage Repair on Simeonof	-	915,000	915,000	-	-	-	-
5033 Pillar Mountain Waste Material Dump Site	30,738	29,262	29,262	-	-	-	-
5034 Public Works Rock for Maintenance	-	60,000	60,000	-	-	-	-
5035 SPCC Spill Prevention	8,149	49,851	49,851	-	-	-	-
5036 Mill Bay Road Rebuild	-	-	1,200,000	-	-	-	-
5037 Underground Storage Tank Inspection, Testing and Maintenance	-	-	10,000	-	-	-	-
Total Projects	<u><u>\$2,438,787</u></u>	<u><u>\$2,114,245</u></u>	<u><u>\$3,247,753</u></u>	<u><u>\$ 26,623</u></u>	<u><u>\$ 26,623</u></u>	<u><u>\$ 26,623</u></u>	<u><u>\$ 26,623</u></u>



STREET IMPROVEMENT (FUND 301)

Project 5003: Annual Sidewalk & Curb

The Annual Sidewalk & Curb project consists of replacing sections of curb, gutter, or sidewalks that are a hazard or in need of replacement.

Source of funding consists of \$355,000 transferred from the General Fund; \$120,000 interest on investments; \$230,032 transferred from the Water Fund; and \$45,000 transferred from the Sewer Fund.

The project is recurring and will be evaluated each year for annual improvements to sections of curb, gutters, or sidewalks.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 50,000	\$ 32,599	\$ 17,401	\$ 3,480	\$ 3,480	\$ 3,480	\$ 3,480	\$ 3,480
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	50,000	36,469	13,531	\$ 2,706	\$ 2,706	\$ 2,706	\$ 2,706	\$ 2,706
Construction	650,032	547,849	102,183	\$ 20,437	20,437	20,437	20,437	20,437
Totals	\$ 750,032	\$ 616,917	\$ 133,115	\$ 26,623	\$ 26,623	\$ 26,623	\$ 26,623	\$ 26,623

Project Operating Impact

The Annual Sidewalk & Curb project consists of replacement of failed and deteriorated sections of sidewalk and reduces the repairs and maintenance efforts in the areas that have been replaced. However, the existing infrastructure requires continuous repairs and maintenance, and when needed replacement, to keep the sidewalks, curbs, and gutters safe for use.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Other Operating Costs	-	-	-	-	-	-
Totals	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000



STREET IMPROVEMENT (FUND 301)

Project 5025: Pavement Repairs

The Pavement Repairs project consists of overlay or removal and replacement of portions of failing asphalt on City streets or in City parking lots.

Source of funding consists of \$979,000 transferred from the General Fund and \$621,000 from the fund balance of the Capital Project fund.

The project is recurring and will be evaluated each year for annual improvements, repairs, and maintenance for asphalt located on City streets or City parking lots.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 2,000	\$ 2,776	\$ (776)	\$ (776)	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	1,598,000	1,585,989	12,011	12,011	-	-	-	-
Totals	\$ 1,600,000	\$ 1,588,765	\$ 11,235	\$ 11,235	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Pavement Repairs project consists of continued maintenance of the asphalt on City streets and in City parking lots. The overall operating impact will result in minimal repairs and maintenance costs year over year.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 2,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Other Operating Costs	798,000	1,000	1,000	1,000	1,000	1,000
Totals	\$ 800,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500



STREET IMPROVEMENT (FUND 301)

Project 5030: Preliminary Design of Snow Dump

The Preliminary Design of Snow Dump project consists of identifying three potential sites that could be used for snow dump. The cost of these sites and downstream drainage impacts will be determined during the design phase.

Source of funding consists of \$1,070,000 transferred from the General Fund.

The project is non-recurring and design phases are 95% completed. This project is expected to be finalized within five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 1,000	\$ 1,822	\$ (822)	\$ (822)	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	569,000	122,396	446,604	446,604	-	-	-	-
Construction	500,000	-	500,000	500,000	-	-	-	-
Totals	\$1,070,000	\$ 124,218	\$ 945,782	\$ 945,782	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Preliminary Design of Snow Dump project consists of identifying, designing, and constructing an area for snow dump. This project is currently 95% completed in the design phases. Construction is anticipated to be awarded and begin during fiscal year 2016. Final completion of this project is anticipated within the next two years. As this project is currently in the design phases, the operating impact has yet to be determined.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STREET IMPROVEMENT (FUND 301)

Project 5032: Storm Drainage Repair on Simeonof

The Storm Drainage Repair on Simeonof project consists of preventing wash out underneath the pavement due to sink holes in the area. During 2001, the City replaced a large section of the drainage system that crossed East Addition Park. Sink holes are now forming in the section where the drainage system stopped to the edge of the street. These repairs include sections of Oak Street and Simeonof Street.

Source of funding consists of \$480,000 transferred from the General Fund and \$435,000 transferred from the Water Fund.

The project is non-recurring and construction is expected to be awarded and begin during late fiscal year 2016. This project is expected to be finalized within five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	10,000	-	10,000	10,000	-	-	-	-
Construction	905,000	-	905,000	905,000	-	-	-	-
Totals	\$ 915,000	\$ -	\$ 915,000	\$915,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Storm Drainage Repair on Simeonof project consists of repairs to Simeonof Street and Oak Street. These repairs will offset future road repairs and maintenance due to improved conditions. Therefore, the City does not anticipate any operating impact to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STREET IMPROVEMENT (FUND 301)

Project 5033: Pillar Mountain Material Dump Site

The Pillar Mountain Material Dump Site project is located at the previous rock quarry on Pillar Mountain Road. This site will be designed to establish a site for disposal of waste soil from City capital improvement projects and will include the fill profiles, grade, and establish SWPP for this site.

Source of funding consists of \$20,000 transferred from the Water Fund, \$20,000 transferred from the Sewer Fund, and \$20,000 use of fund balance of the Street Improvement fund.

The project is non-recurring and preliminary design phases are 35% complete. This project is expected to be completed within five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 60,000	\$ 30,738	\$ 29,262	\$ 29,262	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 60,000	\$ 30,738	\$ 29,262	\$ 29,262	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Pillar Mountain Dump Site project will reduce the overall capital project costs that require disposal of waste soils. As this project is currently in the preliminary stages, the operating impact to the budget has yet to be determined.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STREET IMPROVEMENT (FUND 301)

Project 5034: Public Works Rock for Maintenance

The Public Works Rock for Maintenance project consists of purchasing rock on an annual basis for repairs and maintenance to roads, streets, and other Street Improvement fund capital projects.

Source of funding consists of \$24,000 transferred from the Water Fund, \$24,000 transferred from the Sewer Fund, and \$12,000 use of fund balance of the Street Improvement fund.

The project is recurring and reviewed each year for annual repairs and maintenance to City streets.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	60,000	-	60,000	60,000	-	-	-	-
Totals	\$ 60,000	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Public Works Rock for Maintenance project consists of purchasing rock for repairs and maintenance and Street Improvement capital projects. As these projects are anticipated to lower repairs and maintenance in future years, there will not be an operating impact on the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STREET IMPROVEMENT (FUND 301)

Project 5035: SPCC Spill Prevention Plan

The SPCC Spill Prevention Plan project is based on mandatory requirements by the EPA for any facilities that store greater than approximately 1,300 gallons of petroleum above ground. The Police Department, Public Works department, and the Harbor meet these regulations. Based on EPA requirements, these facilities must have written plans and trained personnel for inspections, spill prevention, and spill-related emergencies.

Source of funding consists of \$7,000 transferred from the General Fund; \$5,000 transferred from the Cargo Fund; \$11,000 transferred from the Shipyard Fund; \$15,000 transferred from the Water Fund; and \$20,000 transferred from the Sewer Fund.

The project is non-recurring and expected to be completed within the next two years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 58,000	\$ 8,149	\$ 49,851	\$ 49,851	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 58,000	\$ 8,149	\$ 49,851	\$ 49,851	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The SPCC Spill Prevention project will consist of monthly inspections and ongoing personnel training. Projected future operating costs would consist of personnel staff time related to inspections and training.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	7,500	1,500	1,500	1,500	1,500	1,500
Expenditures	\$ 7,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500



STREET IMPROVEMENT (FUND 301)

Project 5036: Mill Bay Road Rebuild

The Mill Bay Road Rebuild project consists of grading, paving, and striping to Mill Bay Road for street repairs and improvements.

Source of funding consists of \$1,000,000 transferred from the General Fund; \$100,000 transferred from the Water Fund; \$100,000 transferred from the Sewer fund.

The project is recurring for different sections of Mill Bay Road. The first section of Mill Bay Road is scheduled for completion at the beginning of fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	1,200,000	-	1,200,000	1,200,000	-	-	-	-
Totals	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Mill Bay Road Rebuild project will consist of routine repairs and maintenance. Projected future operating costs would consist of professional services and personnel staff time related to routine annual repairs and maintenance.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Other Operating Costs	10,000	2,000	2,000	2,000	2,000	2,000
Expenditures	\$ 60,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000



STREET IMPROVEMENT (FUND 301)

Project 5037: Underground Storage Tank Inspection, Testing, and Maintenance

The Underground Storage Tank Inspection, Testing, and Maintenance project consists of maintenance and regulatory compliance for underground fuel storage tanks at the Public Works department.

Source of funding consists of \$10,000 transferred from the General Fund.

The project is recurring based on 3-year inspections and testing to occur in the spring of 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	10,000	-	10,000	10,000	-	-	-	-
Totals	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Underground Storage Tank Inspection, Testing, and Maintenance project will consist of annual testing and maintenance, and 3-year inspections and testing, for the underground fuel tanks located at the Public Works department. Projected future operating costs would consist of personnel staff time related to testing and maintenance.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	30,000	10,000	5,000	5,000	5,000	5,000
Expenditures	\$ 30,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000



**BUILDING IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
Interest on Investment	\$ 1,185	\$ -	\$ -	\$ 1,185
State Grants	6,900,000	-	-	6,900,000
Local Grant - Rasmuson	500,000	-	-	500,000
Other Grant Funding	46,763	-	-	46,763
Capital Campaign Contributions	750,000	-	-	750,000
In Kind City Owned Land	650,000	-	-	650,000
In Kind Pre-Development	85,000	-	-	85,000
Total Revenues	\$ 8,932,948	\$ -	\$ -	\$ 8,932,948
Other Financing Sources				
	-			
General Fund Operating Transfer	\$ 1,110,000	\$ -	\$ 1,000,000	\$ 2,110,000
New Library Fund Operating Transfer	5,424	-	-	5,424
Enhancement Fund Operating Transfer	2,510,000	-	-	2,510,000
Total Other Financing Sources	\$ 3,625,424	\$ -	\$ 1,000,000	\$ 4,625,424
Total Revenues	\$ 12,558,372	\$ -	\$ 1,000,000	\$ 13,558,372
Projects				
6012 New Library	\$ 12,448,372	\$ -	\$ -	\$ 12,448,372
6015 New Fire Station	110,000	-	1,000,000	1,110,000
Total Projects	\$ 12,558,372	\$ -	\$ 1,000,000	\$ 13,558,372



**BUILDING IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
Interest on Investment	\$ -	\$ 1,185	\$ 1,185	\$ -	\$ -	\$ -	\$ -
State Grants	6,900,000	-	-	-	-	-	-
Local Grant - Rasmuson	500,000	-	-	-	-	-	-
Other Grant Funding	-	46,763	46,763	-	-	-	-
Capital Campaign Contributions	687,227	62,773	62,773	-	-	-	-
In Kind City Owned Land	-	650,000	650,000	-	-	-	-
In Kind Pre-Development	-	85,000	85,000	-	-	-	-
Total Revenues	\$ 8,087,227	\$ 845,721	\$ 845,721	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
General Fund Operating Transfer	\$ 1,000,000	\$ 110,000	\$ 1,110,000	\$ -	\$ -	\$ -	\$ -
New Library Fund Operating Transfer	5,424	-	-	-	-	-	-
Enhancement Fund Operating Transfer	2,510,000	-	-	-	-	-	-
Total Other Financing Sources	\$ 3,515,424	\$ 110,000	\$ 1,110,000	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 11,602,651	\$ 955,721	\$ 1,955,721	\$ -	\$ -	\$ -	\$ -
Projects							
6012 New Library	\$ 10,951,759	\$ 1,496,613	\$ 1,496,613	\$ -	\$ -	\$ -	\$ -
6015 New Fire Station	309	109,691	1,109,691	-	-	-	-
Total Projects	\$ 10,952,068	\$ 1,606,304	\$ 2,606,304	\$ -	\$ -	\$ -	\$ -



BUILDING IMPROVEMENT (FUND 302)

Project 6012: New Library

The New Library project consists of design and construction of a new City-owned Public Library.

Source of funding consists of \$1,000,000 transferred from the General Fund; \$2,510,000 transferred from the Enhancement Fund; \$1,000 interest earned on investments; \$5,424 transferred from the Library fund; \$6,900,000 in state grants; \$500,000 from local grants; \$46,763 in other grants; \$750,000 from capital campaign contributions; \$650,000 received from City-in-kind donations; and \$85,185 received from pre-development stage in-kind donations.

The project is non-recurring and in the final stages of completion.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 837,096	\$ 846,288	\$ (9,192)	\$ (9,192)	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	1,090,000	392,841	697,159	697,159	-	-	-	-
Engineering/Inspection	1,083,000	1,074,720	8,280	8,280	-	-	-	-
Construction	9,438,276	8,637,910	800,366	800,366	\$ -	\$ -	\$ -	\$ -
Totals	\$12,448,372	\$10,951,759	\$ 1,496,613	\$ 1,496,613	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The New Library project consists of improving the public library and services offered to the community. Projected future operating costs would consist of increases in personnel and operating expenses based on the size of the building.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 837,096	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Other Operating Costs	11,611,276	35,000	35,000	35,000	35,000	35,000
Totals	\$12,448,372	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000



BUILDING IMPROVEMENT (FUND 302)

Project 6012: New Fire Station

The New Fire Station project consists of design and construction of a new City-owned Fire Station.

Source of funding consists of \$1,100,000 transferred from the General Fund.

The project is non-recurring and in the beginning design phases, therefore, estimated completion dates have yet to be determined.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 110,000	\$ 309	\$ 109,691	\$ 109,691	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	1,000,000	-	1,000,000	1,000,000	-	-	-	-
Construction	-	-	-	-	\$ -	-	-	-
Totals	\$ 1,110,000	\$ 309	\$ 1,109,691	\$ 1,109,691	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The New Fire Station project consists of professional services related to engineering and design for a new fire station building. As this project is in the early design phases, the operating impact to the budget has yet to be determined.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	1,000,000	-	-	-	-	-
Totals	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -



**WATER IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
State Grants	\$ 14,225,407	\$ 683,860	\$ -	\$ 13,541,547
Federal Grants	768,000			768,000
Appropriation from Fund Balance	750,246	286,140	-	464,106
Total Revenues	\$ 15,743,653	\$ 970,000	\$ -	\$ 14,773,653
Other Financing Sources				
Alaska Drinking Water Loan	\$ 7,284,890	\$ -	\$ -	\$ 7,284,890
Alaska Clean Water Loan	341,930	-	-	341,930
Street Improvement Fund Operating Transfer	78,000	-	-	78,000
Water Utility Fund Operating Transfer	4,427,712	-	315,000	4,742,712
Sewer Utility Fund Operating Transfer	2,447,712	-	-	2,447,712
Total Other Financing Sources	\$ 14,580,244	\$ -	\$ 315,000	\$ 14,895,244
Total Revenues	\$ 30,323,897	\$ 970,000	\$ 315,000	\$ 29,668,897
Projects				
7021 Phase II Downtown Comprehensive Water, Sewer, & Storm Drain	\$ 850,000	\$ 850,000	\$ -	\$ -
7023 UV Water Treatment Facility Construction	6,859,589	-	-	6,859,589
7024 Utility Rate Study	96,000	-	-	96,000
7026 Aleutian Homes Water & Sewer Replacement Project: Phase V	10,001,792	-	-	10,001,792
7029 Monashka Pump House Feasibility Study	11,530,986	-	-	11,530,986
7030 Replace Chlorine Solution Feasibility Study	120,000	120,000	-	-
7031 Monashka Watershed Survey	250,000	-	-	250,000
7033 Pillar Creek Dam Spillway Repair Work Dam 2B & 3	100,000	-	-	100,000
7036 Annual Electric Maintenance	50,000	-	50,000	100,000
7037 Aleutian Homes Water & Sewer Replacement Project: Phase VI	465,530	-	-	465,530
7038 Monashka Transmission Line	-	-	205,000	205,000
7039 Dam Safety	-	-	60,000	60,000
Total Projects	\$ 30,323,897	\$ 970,000	\$ 315,000	\$ 29,668,897



**WATER IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
State Grants	12,638,577	490,442	245,221	245,221	-	-	-
Federal Grants	768,000	-	-	-	-	-	-
Appropriation from Fund Balance	750,246	-	232,053	232,053	-	-	-
Total Revenues	\$ 14,156,823	\$ 490,442	\$ 477,274	\$ 477,274	\$ -	\$ -	\$ -
Other Financing Sources							
Alaska Drinking Water Loan	\$ 323,017	\$ 6,000,000	\$ -	\$ -	\$ 3,887,387	\$ 2,112,613	\$ -
Alaska Clean Water Loan	323,017	-	-	-	-	-	-
Street Improvement Fund Operating Transfer	78,000	-	-	-	-	-	-
Water Utility Fund Operating Transfer	5,325,672	-	315,000	-	-	-	-
Sewer Utility Fund Operating Transfer	2,492,712	-	-	-	-	-	-
Total Other Financing Sources	\$ 8,542,418	\$ 6,000,000	\$ 315,000	\$ -	\$ 3,887,387	\$ 2,112,613	\$ -
Total Revenues	\$ 22,699,241	\$ 6,490,442	\$ 792,274	\$ 477,274	\$ 3,887,387	\$ 2,112,613	\$ -
Projects							
7021 Phase II Downtown Comprehensive Water, Sewer, & Storm Drain	\$ 646,187	\$ 203,813	\$ -	\$ -	\$ -	\$ -	\$ -
7023 UV Water Treatment Facility Construction	5,726,954	1,132,635	1,132,635	-	-	-	-
7024 Utility Rate Study	49,289	46,711	46,711	-	-	-	-
7026 Aleutian Homes Water & Sewer Replacement Project: Phase V	6,565,340	3,436,452	859,113	2,061,871	515,468	-	-
7029 Monashka Pump House Feasibility Study	6,574,058	4,956,928	495,693	1,487,078	1,982,771	991,386	-
7030 Replace Chlorine Solution Feasibility Study	51,864	68,136	-	-	-	-	-
7031 Monashka Watershed Survey	350	249,650	24,965	74,895	99,860	49,930	-
7033 Pillar Creek Dam Spillway Repair Work Dam 2B & 3	37,934	62,066	6,207	18,620	24,826	12,413	-
7036 Annual Electric Maintenance	-	100,000	10,000	30,000	40,000	20,000	-
7037 Aleutian Homes Water & Sewer Replacement Project: Phase VI	132,097	333,433	33,343	100,030	133,373	66,687	-
7038 Monashka Transmission Line	-	-	205,000	-	-	-	-
7039 Dam Safety	-	-	60,000	-	-	-	-
Total Projects	\$ 19,784,073	\$ 10,589,824	\$ 2,873,667	\$ 3,772,494	\$ 2,796,298	\$ 1,140,415	\$ -



WATER IMPROVEMENT (FUND 305)

Project 7023: UV Water Treatment Facility Construction

The UV Water Treatment Facility Construction project consists of design and construction of an ultraviolet light drinking water disinfection facility and the purchase of UV disinfection units.

Source of funding consists of \$5,088,629 in state grants; \$768,000 in federal grants; \$942,960 in Alaska Drinking Water loans; and \$60,000 transferred from the Water Fund.

The project is non-recurring and in the final completion phases. The construction was complete and this facility has been issued an interim certificate to operate. This project will be completed during the fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 160,000	\$ 43,082	\$ 116,918	\$ 116,918	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	382,000	381,692	308	308	-	-	-	-
Engineering/Inspection	-	12	(12)	(12)	-	-	-	-
Construction	6,317,589	5,302,168	1,015,421	1,015,421	-	-	-	-
Totals	<u>\$ 6,859,589</u>	<u>\$ 5,726,954</u>	<u>\$ 1,132,635</u>	<u>\$ 1,132,635</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The UV Water Treatment Facility Construction project consists of construction of a new facility and purchase of UV disinfection units. Projected future operating costs would consist of increases in personnel, utilities, and depreciation on the facility.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ 21,000	\$ 1,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Other Operating Costs	442,000	42,000	100,000	100,000	100,000	100,000
Totals	<u>\$ 463,000</u>	<u>\$ 43,000</u>	<u>\$ 105,000</u>	<u>\$ 105,000</u>	<u>\$105,000</u>	<u>\$105,000</u>



WATER IMPROVEMENT (FUND 305)

Project 7024: Utility Rate Study

The Utility Rate Study project consists of rate studies performed for water and sewer rates over a five-year period to determine the applicable rates charged for utilities.

Source of funding consists of \$40,000 transferred from the Water Fund; \$40,000 transferred from the Sewer Fund; and \$16,000 from the fund balance of the Water Improvement Fund.

The project recurs on a five-year basis for independent studies performed for water utilities and sewer utilities. The sewer utility rate study was performed during fiscal year 2012.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 96,000	\$ 49,289	\$ 46,711	\$ 46,711	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 96,000</u>	<u>\$ 49,289</u>	<u>\$ 46,711</u>	<u>\$ 46,711</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Utility Rate Study project consists of professional services to perform the independent rate studies for water and sewer utilities. Projected future operating costs would include professional services.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7026: Aleutian Homes Phase V

The Aleutian Homes Phase V project consists of survey, design, and construction of the Aleutian Homes Water and Sewer Replacement Phase V segment. This segment includes Thorsheim Street to Oak Street to Maple Street and encompasses new water and sewer main lines, new service connections to the edge of the ROW, new drainage, and replacements of curb, gutter, sidewalks, and street pavement.

Source of funding consists of \$4,255,792 in state grants; \$78,000 transferred from the Street Improvement Capital Project Fund; \$2,241,500 transferred from the Sewer Fund; \$3,421,500 transferred from the Water Fund and \$5,000 from the fund balance of the Capital Project fund.

The project is non-recurring and in the final stages of completion. This project is expected to be completed during the fall of fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 172,800	\$ 187,796	\$ (14,996)	\$ (3,749)	\$ (8,998)	\$ (2,249)	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	277,200	562,156	(284,956)	(71,239)	(170,974)	(42,743)	-	-
Construction	9,551,792	5,815,388	3,736,404	934,101	2,241,842	560,461	-	-
Totals	<u>\$ 10,001,792</u>	<u>\$ 6,565,340</u>	<u>\$ 3,436,452</u>	<u>\$ 859,113</u>	<u>\$ 2,061,871</u>	<u>\$ 515,468</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Aleutian Homes Phase V project consists of replacing water and sewer main lines, drainage, and service connections, which includes repairs and maintenance to sidewalks, streets, curbs, and gutters within the area specified within this segment. As this project reduces future maintenance for deteriorated water and sewer services and surrounding asphalt, the City anticipates a reduction in repairs and maintenance for this area. Therefore, the City does not anticipate an operating impact to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7029: Monashka Pump House Feasibility Study

The Monashka Pump House Feasibility Study project consists of survey, design, and construction of the Monashka Pump House facility upgrades to include building structure, seismic activity and life safety, and electrical systems upgrades.

Source of funding consists of \$4,880,986 in state grants; \$6,000,000 in Alaska Drinking Water Loans; and \$650,000 transferred from the Water Fund.

The project is non-recurring and in the final stages of completion. This project is expected to be completed during the fall of fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 35,000	\$ 40,751	\$ (5,751)	\$ (575)	\$ (1,725)	\$ (2,300)	\$ (1,150)	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	841,239	1,275,687	(434,448)	(43,445)	(130,334)	(173,779)	(86,890)	-
Construction	10,654,747	5,257,620	5,397,127	539,713	1,619,138	2,158,851	1,079,425	-
Totals	<u>\$ 11,530,986</u>	<u>\$ 6,574,058</u>	<u>\$ 4,956,928</u>	<u>\$ 495,693</u>	<u>\$ 1,487,078</u>	<u>\$ 1,982,771</u>	<u>\$ 991,386</u>	<u>\$ -</u>

Project Operating Impact

The Monashka Pump House Feasibility Study project consists of facility upgrades. Projected future operating costs would include operating personnel, utilities, inspections, and depreciation related to the facility.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	2,375,000	475,000	475,000	475,000	475,000	475,000
Totals	<u>\$ 2,375,000</u>	<u>\$ 475,000</u>	<u>\$ 475,000</u>	<u>\$ 475,000</u>	<u>\$ 475,000</u>	<u>\$ 475,000</u>



WATER IMPROVEMENT (FUND 305)

Project 7031: Monashka Watershed Survey

The Monashka Watershed Survey project consists of surveying the watershed to define the perimeter and boundaries for the purpose of land ownerships transfer from the Kodiak Island Borough to the City of Kodiak.

Source of funding consists of \$250,000 use of the fund balance of the Water Improvement fund.

The project is non-recurring and in the preliminary phases. Due to the early phases of this project, the completion date is not readily determinable.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 250,000	\$ 350	\$ 249,650	\$ 24,965	\$ 74,895	\$ 99,860	\$ 49,930	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 250,000</u>	<u>\$ 350</u>	<u>\$ 249,650</u>	<u>\$ 24,965</u>	<u>\$ 74,895</u>	<u>\$ 99,860</u>	<u>\$ 49,930</u>	<u>\$ -</u>

Project Operating Impact

The Monashka Watershed Survey project consists of surveying the Monashka Watershed. Therefore, the City does not anticipate any impacts to the operating budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7033: Pillar Creek Dam Spillway Repair Work for Dam 2B & 3

The Pillar Creek Dam Spillway Repair Work for Dam 2B & 3 project consists of engineering inspection and repairs to the eroded bank behind the spillway of Dam 2B and evaluate and repair the spillway for Dam 3 at the Pillar Creek Dam complex.

Source of funding consists of \$100,000 use of the fund balance of the Water Improvement Fund.

The project is non-recurring and in the final completion phases. Anticipated completion for this project is in the fall of 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 10,000	\$ 1,467	\$ 8,533	\$ 853	\$ 2,560	\$ 3,413	\$ 1,707	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	10,000	4,092	5,908	591	1,772	2,363	1,182	-
Construction	80,000	32,375	47,625	4,763	14,288	19,050	9,525	-
Totals	<u>\$ 100,000</u>	<u>\$ 37,934</u>	<u>\$ 62,066</u>	<u>\$ 6,207</u>	<u>\$ 18,620</u>	<u>\$ 24,826</u>	<u>\$ 12,413</u>	<u>\$ -</u>

Project Operating Impact

The Pillar Creek Dam Spillway Repair Work for Dam 2B & 3 project consists of engineering inspection and repairs to the spillways behind Dam 2B and Dam 3 at the Pillar Creek Dam complex. As these repairs will lower future repairs and maintenance costs, the City does not anticipate any impacts to the operating budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7036: Annual Electric Maintenance

The Annual Electric Maintenance project consists of establishing a professional service contract to provide 24-hour a day electrical support for systems operations at the Public Works and Waste Water Treatment Plant facilities.

Source of funding consists of \$75,000 transferred from the Water Fund and \$25,000 transferred from the Sewer Fund.

The project is non-recurring and in the preliminary phases. Due to the early phases of this project, the completion date is not readily determinable.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 100,000	\$ -	\$ 100,000	\$ 10,000	\$ 30,000	\$ 40,000	\$ 20,000	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 10,000</u>	<u>\$ 30,000</u>	<u>\$ 40,000</u>	<u>\$ 20,000</u>	<u>\$ -</u>

Project Operating Impact

The Annual Electric Maintenance project consists of acquiring a professional electrical services contract for Public Works and the Waste Water Treatment Plant facilities. Therefore, the City does not anticipate any impacts to the operating budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7037: Aleutian Homes Water & Sewer Replacement Phase VI

The Aleutian Homes Water & Sewer Replacement Phase VI project consists of survey, design, and construction of the Aleutian Homes Water and Sewer Replacement Phase VI segment. This segment includes Hemlock Street and Birch Street and encompasses new water and sewer main lines, new service connections to the edge of the ROW, new drainage, and replacements of curb, gutter, sidewalks, and street pavement.

Source of funding consists of \$186,212 transferred from the Sewer Fund; \$186,212 transferred from the Water Fund; and \$93,106 from the fund balance of the capital project.

The project is non-recurring and in final design phases. This project is expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	465,530	132,097	333,433	33,343	100,030	133,373	66,687	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 465,530	\$ 132,097	\$ 333,433	\$ 33,343	\$ 100,030	\$ 133,373	\$ 66,687	\$ -

Project Operating Impact

The Aleutian Homes Water & Sewer Replacement Phase VI project consists of replacing water and sewer main lines, drainage, and service connections, which includes repairs and maintenance to sidewalks, streets, curbs, and gutters within the area specified within this segment. As this project reduces future maintenance for deteriorated water and sewer services and surrounding asphalt, the City anticipates a reduction in repairs and maintenance for this area. Therefore, the City does not anticipate an operating impact to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



WATER IMPROVEMENT (FUND 305)

Project 7038: Monashka Transmission Line

The Monashka Transmission Line project consists of a feasibility study to investigate the internal and external conditions of the transmission lines from the Monashka Pump House as well as design and routing of a second transmission line from the Monashka Pump House to the Pillar Creek area.

Source of funding consists of \$205,000 transferred from the Water Fund.

The project is non-recurring and in preliminary design phases. The feasibility and investigation project is expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	5,000	-	5,000	5,000	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 205,000</u>	<u>\$ -</u>	<u>\$ 205,000</u>	<u>\$ 205,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Monashka Transmission Line project consists of a feasibility study and investigation into the internal and external transmission lines. Therefore, the City does not anticipate an operating impact to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



WATER IMPROVEMENT (FUND 305)

Project 7039: Dam Safety Inspections

The Dam Safety Inspections project consists of dam safety inspections for three reservoirs and nine dams. These inspections are required by the ADNR Dam Safety Inspection Program.

Source of funding consists of \$60,000 transferred from the Water Fund.

The project is recurring on a 3-year cycle based on the ADNR Dam Safety Inspection Program. This project is expected to be completed within fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	60,000	-	60,000	60,000	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Dam Safety Inspections project consists of regulatory requirements for the dams to be inspected every three years by a Dam Safety Division engineer. Therefore, the City does not anticipate an operating impact to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**SEWER IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	<u>FY 2015 Budget</u>	<u>Completed Projects</u>	<u>FY-2016 Additions</u>	<u>FY 2016 LTD Budget</u>
Revenues				
Sewer Utility Sales (10%)	\$ 26,000	\$ -	\$ -	\$ 26,000
Appropriation from Fund Balance	1,610,000	-	235,000	1,845,000
Total Revenues	<u>\$ 1,636,000</u>	<u>\$ -</u>	<u>\$ 235,000</u>	<u>\$ 1,871,000</u>
Other Financing Sources				
Street Improvement Fund Operating Transfer	\$ 15,000	\$ -	\$ -	\$ 15,000
Water Utility Fund Operating Transfer	1,200,000	-	20,000	1,220,000
Sewer Utility Fund Operating Transfer	6,000,000	-	40,000	6,040,000
Total Other Financing Sources	<u>\$ 7,215,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 7,275,000</u>
Total Revenues	<u>\$ 8,851,000</u>	<u>\$ -</u>	<u>\$ 295,000</u>	<u>\$ 9,146,000</u>
Projects				
7508 Lift Station Electrical Repairs (5)	\$ 26,000	\$ -	\$ -	\$ 26,000
7509 Upgrade Lift Station #1 NAPA, #2 KEA #3 KEA, #4 Father Herman	1,050,000	-	175,000	1,225,000
7512 Aeration Basin Air Control System	150,000	-	-	150,000
7513 Inflow & Infiltration Repair Materials	25,000	-	-	25,000
7514 Rehabilitate Press Pump Station	400,000	-	-	400,000
7517 Bio-Solid Management Project	7,200,000	-	-	7,200,000
7518 APDES Permit Renewal	-	-	60,000	60,000
Total Projects	<u>\$ 8,851,000</u>	<u>\$ -</u>	<u>\$ 235,000</u>	<u>\$ 9,086,000</u>



**SEWER IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
Sewer Utility Sales (10%)	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation from Fund Balance	1,610,000	-	235,000	-	-	-	-
Total Revenues	\$1,636,000	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
Street Improvement Fund Operating Transfer	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Utility Fund Operating Transfer	1,200,000	-	20,000	-	-	-	-
Sewer Utility Fund Operating Transfer	6,000,000	-	40,000	-	-	-	-
Total Other Financing Sources	\$7,215,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$8,851,000	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -
Projects							
7508 Lift Station Electrical Repairs (5)	\$ 1,079	\$ 24,921	\$ 19,936	\$ 4,984	\$ -	\$ -	\$ -
7509 Upgrade Lift Station #1 NAPA, #2 KEA #3 KEA, #4 Father Herman	71,562	1,153,438	1,153,438	-	-	-	-
7512 Aeration Basin Air Control System	-	150,000	120,000	30,000	-	-	-
7513 Inflow & Infiltration Repair Materials	5,443	19,557	12,646	6,911	-	-	-
7514 Rehabilitate Press Pump Station	-	400,000	400,000	-	-	-	-
7517 Bio-Solid Management Project	1,933,812	5,266,188	4,161,355	1,104,833	-	-	-
7518 APDES Permit Renewal	-	-	60,000	-	-	-	-
Total Projects	\$2,011,896	\$7,014,104	\$5,927,375	\$1,146,728	\$ -	\$ -	\$ -



SEWER IMPROVEMENT (FUND 305)

Project 7508: Lift Station Electrical Repairs

The Lift Station Electrical Repairs project consists of electrical repairs for lift stations # 1, # 2, # 3, # 4, and # 6 and replacing the two mainline valves in lift station # 5.

Source of funding consists of \$26,000 transferred from the Sewer Fund.

The project is recurring and expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	26,000	1,079	24,921	19,936	4,984	-	-	-
Totals	<u>\$ 26,000</u>	<u>\$ 1,079</u>	<u>\$ 24,921</u>	<u>\$ 19,936</u>	<u>\$ 4,984</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Lift Station Electrical Repairs project consists of electrical repairs for lift stations which will increase efficiency and reduce repairs and maintenance costs. Projected future operating impacts to the budget would include personnel staff time for internal inspections.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	5,000	1,000	1,000	1,000	1,000	1,000
Totals	<u>\$ 5,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>



SEWER IMPROVEMENT (FUND 305)

Project 7509: Upgrade Lift Station # 1, # 2, # 3, and # 4

The Upgrade Lift Station # 1, # 2, # 3, and # 4 project consists of two components. The first component encompasses replacing Lift Station # 1 and # 2 including any necessary repairs and maintenance to the underground work, curbs, gutters, and sidewalks surrounding these lift stations. The second component encompasses replacing Lift Station # 3 and # 4 including any necessary repairs and maintenance to the underground work, curbs, gutters, and sidewalks surrounding these lift stations.

Source of funding consists of \$1,050,000 from the fund balance of the Sewer Improvement Fund and \$175,000 transferred from the Sewer Fund.

The project is non-recurring and expected to be completed within the next five years. Lift Stations # 1 is in the final completion stages. Lift Station # 2 design phase has been completed and construction is expected to begin during fiscal year 2016. Lift Stations # 3 and # 4 are in the design phases.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 5,000	\$ 1,642	\$ 3,358	\$ 3,358	-	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	440,000	54,413	385,587	385,587	-	-	-	-
Construction	780,000	15,507	764,493	764,493	-	-	-	-
Totals	\$ 1,225,000	\$ 71,562	\$ 1,153,438	\$ 1,153,438	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Upgrade Lift Station # 1, # 2, # 3, and # 4 project consists of replacing lift stations and related peripheral repairs and maintenance. Projected future operating impacts to the budget would include additional professional services.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -



SEWER IMPROVEMENT (FUND 305)

Project 7512: Aeration Basin Air Control System

The Aeration Basin Air Control System project consists of installation of additional controls and valves to regulate air quantities and introduce the aeration basin treatment process at the Waste Water Treatment Plant.

Source of funding consists of \$150,000 from the fund balance of the Sewer Improvement Fund.

The project is non-recurring and expected to be completed within the next five years. As this project is in the early design phases, an estimated completion date has yet to be determined.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	150,000	-	150,000	120,000	30,000	-	-	-
Totals	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$120,000</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Aeration Basin Air Control System project consists of installation of additional controls and valves to regulate air quantities and introduce the aeration basin treatment process at the Waste Water Treatment Plant. Since this project is still within the early design phases, future operating impacts to the budget have not been determined.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



SEWER IMPROVEMENT (FUND 305)

Project 7513: Inflow and Infiltration Repair Materials

The Inflow and Infiltration Repair Materials project consists of purchasing and replacing of materials for specialized projects such as chemical grout, rapid seal for grade ring, barrels, and external joint wraps.

Source of funding consists of \$15,000 transferred from the Street Improvement fund and \$10,000 from the fund balance of the Sewer Improvement Fund.

The project is recurring for internal repairs and maintenance for specialized areas.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 15,000	\$ -	\$ 15,000	\$ 9,000	\$ 6,000	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	10,000	5,443	4,557	3,646	911	-	-	-
Totals	<u>\$ 25,000</u>	<u>\$ 5,443</u>	<u>\$ 19,557</u>	<u>\$ 12,646</u>	<u>\$ 6,911</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Inflow and Infiltration Repair Materials project consists of materials used in repairs and maintenance for specialized areas. Projected future operating impacts to the budget would include these construction materials and professional services for repairs and maintenance.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	25,000	5,000	5,000	5,000	5,000	5,000
Totals	<u>\$ 25,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>



SEWER IMPROVEMENT (FUND 305)

Project 7514: Rehabilitate Press Pump Station

The Rehabilitate Press Pump Station project consists of determining whether the Press Pump Station will be rehabilitated or replaced to offset the deterioration caused by corrosion. The Press Pump Station returns the wastewater from the belt press operation and from the thickener.

Source of funding consists of \$400,000 from the fund balance of the Sewer Improvement Fund.

The project is non-recurring and expected to be completed within the next five years. As this project is in the early design phases, an estimated completion date has yet to be determined.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	50,000	-	50,000	50,000	-	-	-	-
Construction	345,000	-	345,000	345,000	-	-	-	-
Totals	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Rehabilitate Press Pump Station project consists of rehabilitating or replacing the Press Pump Station. Since this project is still within the early design phases, future operating impacts to the budget have not been determined.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



SEWER IMPROVEMENT (FUND 305)

Project 7517: Bio-Solid Management Project

The Bio-Solid Management project consists of determining the best methods and processes to facilitate the City's bio-solid disposal in future periods. This project will also encompass design and construction of a new facility. Currently, the Kodiak Island Borough landfill accepts bio-solid disposals.

Source of funding consists of \$6,000,000 transferred from the Sewer fund and \$1,200,000 transferred from the Water Fund.

The project is non-recurring and expected to be completed within the next two years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 450,000	\$ 407,740	\$ 42,260	\$ 25,356	\$ 16,904	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	200,000	415,715	(215,715)	(215,715)	-	-	-	-
Construction	6,550,000	1,110,357	5,439,643	4,351,714	1,087,929	-	-	-
Totals	<u>\$7,200,000</u>	<u>\$ 1,933,812</u>	<u>\$5,266,188</u>	<u>\$4,161,355</u>	<u>\$ 1,104,833</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Bio-Solid Management project consists of design and construction of a new facility to facilitate the City's bio-solid disposal. Future operating impacts to the budget would include an annual contract of \$330,000 for professional services and depreciation over the life of the new facility.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$1,675,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 335,000
Other Operating Costs	750,000	150,000	150,000	150,000	150,000	150,000
Totals	<u>\$2,425,000</u>	<u>\$ 485,000</u>	<u>\$ 485,000</u>	<u>\$ 485,000</u>	<u>\$ 485,000</u>	<u>\$ 485,000</u>



SEWER IMPROVEMENT (FUND 305)

Project 7518: APDES Permit Renewal

The APDES Permit Renewal project consists of a five-year renewal process for discharge permits at the Wastewater Treatment Plant.

Source of funding consists of \$60,000 use of the fund balance of the Sewer Improvement Fund.

The project is non-recurring and expected to be completed during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 60,000	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The APDES Permit Renewal project consists of inspections related to discharge permit renewals at the Wastewater Treatment Plant. The City does not anticipate operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**CARGO DEVELOPMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
State Grants	\$35,784,000	\$ -	\$ -	\$35,784,000
Appropriation from Fund Balance	1,159,700	312,000	-	847,700
Total Revenues	\$36,943,700	\$ 312,000	\$ -	\$36,631,700
Other Financing Sources				
Cargo Fund Operating Transfer	\$ 2,240,000	\$ -	\$ -	\$ 2,240,000
General Fund Operating Transfer	100,000	-	-	100,000
Total Other Financing Sources	\$ 2,340,000	\$ -	\$ -	\$ 2,340,000
Total Revenues	<u>\$39,283,700</u>	<u>\$ 312,000</u>	<u>\$ -</u>	<u>\$38,971,700</u>
Projects				
8016 Shelikof Street Pedestrian Improvements	\$ 2,400,000	\$ -	\$ -	\$ 2,400,000
8017 Inspection Pier II & Inner Harbor Docks	85,700	-	-	85,700
8018 Security Improvements	50,000	-	-	50,000
8019 Oscar's Dock Electric	150,000	150,000	-	-
8020 Decking for Dock I	100,000	100,000	-	-
8021 Zinc Replacement	50,000	50,000	-	-
8022 Data Station - Weather / Ocean Observation	12,000	12,000	-	-
8023 Pedestrian Pathway	384,000	-	-	384,000
8024 Pier III Replacement	36,052,000	-	-	36,052,000
Total Projects	<u>\$39,283,700</u>	<u>\$ 312,000</u>	<u>\$ -</u>	<u>\$38,971,700</u>



**CARGO DEVELOPMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
State Grants	\$34,606,687	\$ 1,177,313	\$ 1,177,313	\$ -	\$ -	\$ -	\$ -
Appropriation from Fund Balance	847,700	847,700	-	-	-	-	-
Total Revenues	\$35,454,387	\$ 2,025,013	\$ 1,177,313	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
Cargo Fund Operating Transfer	\$ 2,240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund Operating Transfer	100,000	-	-	-	-	-	-
Total Other Financing Sources	\$ 2,340,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$37,794,387	\$ 2,025,013	\$ 1,177,313	\$ -	\$ -	\$ -	\$ -
Projects							
8016 Shelikof Street Pedestrian Improvements	\$ 2,359,163	\$ 40,837	\$ 40,837	\$ -	\$ -	\$ -	\$ -
8017 Inspection Pier II & Inner Harbor Docks	64,347	21,353	21,353	-	-	-	-
8018 Security Improvements	11,500	38,500	38,500	-	-	-	-
8019 Oscar's Dock Electric	150,000	-	-	-	-	-	-
8020 Decking for Dock I	100,000	-	-	-	-	-	-
8021 Zinc Replacement	50,000	-	-	-	-	-	-
8022 Data Station - Weather / Ocean Observation	12,000	-	-	-	-	-	-
8023 Pedestrian Pathway	-	384,000	384,000	-	-	-	-
8024 Pier III Replacement	32,549,222	3,502,778	3,502,778	-	-	-	-
Total Projects	\$35,296,232	\$ 3,987,468	\$ 3,987,468	\$ -	\$ -	\$ -	\$ -



CARGO DEVELOPMENT (FUND 307)

Project 8016: Shelikof Street Pedestrian Improvements

The Shelikof Street Pedestrian Improvements project consists of pedestrian improvements from Pier II, the cruise ship dock, and downtown Kodiak.

Source of funding consists of \$2,300,000 in state grants and \$100,000 transferred from the General Fund.

The project is non-recurring and expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 101,000	\$ 95,495	\$ 5,505	\$ 5,505	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	315,275	279,943	35,332	35,332	-	-	-	-
Construction	1,983,725	1,983,725	-	-	-	-	-	-
Totals	\$ 2,400,000	\$ 2,359,163	\$ 40,837	\$ 40,837	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Shelikof Street Pedestrian Improvements project consists of constructing sidewalks from the Pier II cruise ship dock and downtown Kodiak. The City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CARGO DEVELOPMENT (FUND 307)

Project 8017: Inspection Pier II & Inner Harbor Docks

The Inspection Pier II & Inner Harbor Docks project consists of required periodic inspections to Pier II and the inner Harbor docks.

Source of funding consists of \$85,700 from the fund balance of the capital projects fund.

The project is recurring each year. Selected docks are inspected each year to ensure that Pier II and inner harbor docks are inspected every three-to-five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 85,700	\$ 64,347	\$ 21,353	\$ 21,353	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 85,700	\$ 64,347	\$ 21,353	\$ 21,353	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Inspection Pier II & Inner Harbor Docks project consists of periodic inspections of selected Harbor facilities. The City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CARGO DEVELOPMENT (FUND 307)

Project 8018: Security Improvements

The Security Improvements project consists of periodic inspection and upgrades to security equipment at the Harbor offices.

Source of funding consists of \$50,000 from the fund balance of the capital projects fund.

The project is recurring each year. Routine inspections and periodic upgrades are performed as needed throughout the fiscal year.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	30,000	11,500	18,500	18,500	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	20,000	-	20,000	20,000	-	-	-	-
Totals	\$ 50,000	\$ 11,500	\$ 38,500	\$ 38,500	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Security Improvements project consists of routine inspections and periodic upgrades to the security equipment at the Harbor offices. The City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CARGO DEVELOPMENT (FUND 307)

Project 8023: Pedestrian Pathways

The Pedestrian Pathways project consists of design of a pathway to benefit cruise ship passengers.

Source of funding consists of \$384,000 from state grants.

The project is non-recurring each year. This project is in the early phases and design is expected to be completed within the next fiscal year.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	382,000	-	382,000	382,000	-	-	-	-
Totals	\$ 384,000	\$ -	\$ 384,000	\$384,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Pedestrian Pathways project consists of design of a pathway to benefit cruise ship passengers. The City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CARGO DEVELOPMENT (FUND 307)

Project 8024: Pier III Replacement

The Pier III Replacement project consists of design and construction of a new cargo pier and facilities located at Pier III.

Source of funding consists of \$33,100,000 from state grants, \$2,240,000 transferred from the Cargo Fund, and \$712,000 from the fund balance of the Cargo Development Fund.

The project is non-recurring each year. This project is in the final construction phases and expected completion is anticipated during fiscal year 2016.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 1,338,805	\$ 3,034,690	\$ (1,695,885)	\$ (1,695,885)	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	1,307,195	943,540	363,655	363,655	-	-	-	-
Construction	33,406,000	28,570,992	4,835,008	4,835,008	-	-	-	-
Totals	<u>\$36,052,000</u>	<u>\$32,549,222</u>	<u>\$ 3,502,778</u>	<u>\$ 3,502,778</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Pier III Replacement project consists of design and construction of a new cargo pier at Pier III. Future projected operating impacts include professional services related to the annual lease agreement specifications, personnel time, and depreciation on the new facility.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$100,000	\$100,000
Other Operating Costs	750,000	150,000	150,000	150,000	150,000	150,000
Totals	<u>\$ 1,250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$250,000</u>	<u>\$250,000</u>



**HARBOR & PORT DEVELOPMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
State Grants	\$1,500,000	\$ -		\$1,500,000
Appropriation from Fund Balance	905,000	20,000	(25,000)	860,000
Total Revenues	\$2,405,000	\$ 20,000	\$ (25,000)	\$2,360,000
Other Financing Sources				
General Fund Operating Transfer	\$ 780,000	\$ -	\$ 500,000	\$1,280,000
Boat Harbor Operating Transfer	1,000,000	-	-	1,000,000
Total Other Financing Sources	\$1,780,000	\$ -	\$ 500,000	\$2,280,000
Total Revenues	\$4,185,000	\$ 20,000	\$ 475,000	\$4,640,000
Projects				
8516 Boat Launch SPH Floats	\$ 150,000	\$ -	\$ -	\$ 150,000
8517 Restrooms, Fisherman's Hall	200,000	-	-	200,000
8519 SPH Ladders	20,000	20,000	-	-
8520 SHH Repairs	745,000	-	-	745,000
8521 Channel Transient Float/Bull Rails	25,000	-	-	25,000
8523 Oscar's Dock/Fender Piling Replace	45,000	-	-	45,000
8525 Channel Transient Float Replacement	3,000,000	-	-	3,000,000
8526 Oscar's Dock Electric	-	-	150,000	150,000
8527 Decking for Dock 1	-	-	100,000	100,000
8528 Security Cameras	-	-	25,000	25,000
8529 St. Herman Harbor Parking Improvement	-	-	200,000	200,000
Total Projects	\$4,185,000	\$ 20,000	\$ 475,000	\$4,640,000



**HARBOR & PORT DEVELOPMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
State Grants	\$ -	\$1,500,000	\$1,500,000	\$ -	\$ -	\$ -	\$ -
Appropriation from Fund Balance	885,000	-	475,000	-	-	-	-
Total Revenues	\$ 885,000	\$1,500,000	\$1,975,000	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
General Fund Operating Transfer	\$ 280,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Boat Harbor Operating Transfer	1,000,000	-	-	-	-	-	-
Total Other Financing Sources	\$1,280,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Total Revenues	<u>\$2,165,000</u>	<u>\$2,000,000</u>	<u>\$2,475,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Projects							
8516 Boat Launch SPH Floats	14,863	135,137	67,568	67,568	-	-	-
8517 Restrooms, Fisherman's Hall	53	199,947	99,974	99,974	-	-	-
8519 SPH Ladders	9,792	10,208	-	-	-	-	-
8520 SHH Repairs	429,721	315,279	157,640	157,640	-	-	-
8521 Channel Transient Float/Bull Rails	9,699	15,301	15,301	-	-	-	-
8523 Oscar's Dock/Fender Piling Replace	10,920	34,080	34,080	-	-	-	-
8525 Channel Transient Float Replacement	-	3,000,000	600,000	600,000	600,000	600,000	600,000
8526 Oscar's Dock Electric	-	-	150,000	-	-	-	-
8527 Decking for Dock 1	-	-	100,000	-	-	-	-
8528 Security Cameras	-	-	25,000	-	-	-	-
8529 St. Herman Harbor Parking Improvement	-	-	200,000	-	-	-	-
Total Projects	<u>\$ 475,048</u>	<u>\$3,709,952</u>	<u>\$1,449,563</u>	<u>\$ 925,182</u>	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 600,000</u>



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8516: Boat Launch SPH Floats

The Boat Launch SPH Floats project consists of repairs to the floats and the boat launch at St. Paul Harbor.

Source of funding consists of \$150,000 transferred from the General Fund.

The project is non-recurring each year. This project is in the preliminary design phases and expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 2,000	\$ 1,062	\$ 938	\$ 469	\$ 469	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	148,000	13,801	134,199	67,099	67,099	-	-	-
Totals	<u>\$ 150,000</u>	<u>\$ 14,863</u>	<u>\$ 135,137</u>	<u>\$ 67,568</u>	<u>\$ 67,568</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Boat Launch SPH Floats project consists of repairs to the floats and boat launch at St. Paul Harbor. As this project is in the preliminary phases, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8517: Restrooms, Fisherman's Hall

The Restrooms, Fisherman's Hall project consists of refurbishing the restrooms and showers at Fisherman's Hall.

Source of funding consists of \$30,000 transferred from the General Fund and \$170,000 from the fund balance of the Harbor & Port Development Fund.

The project is non-recurring each year. This project is in the preliminary design phases and expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 2,000	\$ 53	\$ 1,947	\$ 974	\$ 974	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	\$ -	-	-	-
Construction	198,000	-	198,000	99,000	\$ 99,000	-	-	-
Totals	<u>\$ 200,000</u>	<u>\$ 53</u>	<u>\$ 199,947</u>	<u>\$ 99,974</u>	<u>\$ 99,974</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Restrooms, Fisherman's Hall project consists of refurbishing the restrooms and showers at Fisherman's Hall. As this project is in the preliminary phases, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8520: SHH Repairs

The SHH Repairs project consists of major repairs and renovations to St. Herman's Harbor.

Source of funding consists of \$100,000 transferred from the General Fund and \$645,000 from the fund balance of the Harbor & Port Development Fund.

The project is non-recurring each year. This project is in the preliminary design phases and expected to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 2,279	\$ 2,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	742,721	427,442	315,279	157,640	157,640	-	-	-
Totals	\$ 745,000	\$ 429,721	\$ 315,279	\$157,640	\$157,640	\$ -	\$ -	\$ -

Project Operating Impact

The SHH Repairs project consists of major repairs and renovations to St. Herman Harbor. As this project is in the preliminary phases, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8521: Channel Transient Float / Bull Rails

The Channel Transient Float / Bull Rails project consists of replacing the bull rails at the Channel Transient Float.

Source of funding consists of \$25,000 from the fund balance of the Harbor & Port Development Fund.

The project is recurring each year and includes routine repairs and maintenance to the bull rails.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	25,000	9,699	15,301	15,301	-	-	-	-
Totals	<u>\$ 25,000</u>	<u>\$ 9,699</u>	<u>\$ 15,301</u>	<u>\$ 15,301</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Channel Transient Float / Bull Rails project consists of routine repairs and maintenance to the bull rails at the Channel Transient Float. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8523: Oscar's Dock Fender Piling Replacement

The Oscar's Dock Fender Piling Replacement project consists of replacing broken fender piles at Oscar's Dock.

Source of funding consists of \$45,000 from the fund balance of the Harbor & Port Development Fund.

The project is recurring each year and includes routine repairs and maintenance to the bull rails.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	45,000	10,920	34,080	34,080	-	-	-	-
Totals	\$ 45,000	\$ 10,920	\$ 34,080	\$ 34,080	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Oscar's Dock Fender Piling Replacement project consists of replacing broken fender piles at Oscar's Dock. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8525: Channel Transient Float Replacement

The Channel Transient Float Replacement project consists of design and construction to replace the Channel Transient Float.

Source of funding consists of \$1,500,000 from state grants; \$500,000 transferred from the General Fund; and \$1,000,000 transferred from the Harbor Fund.

The project is non-recurring each year. This project is anticipated to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	1,000,000	-	1,000,000	200,000	200,000	200,000	200,000	200,000
Construction	2,000,000	-	2,000,000	400,000	400,000	400,000	400,000	400,000
Totals	\$ 3,000,000	\$ -	\$ 3,000,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

Project Operating Impact

The Channel Transient Float Replacement project consists of design and construction to replace the Channel Transient Float. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8526: Oscar's Dock Electric

The Oscar's Dock Electric project consists of upgrading the electric system for 110/20 50-100 amp service.

Source of funding consists of \$150,000 from the fund balance of the Harbor & Port Development Fund.

The project is non-recurring each year. This project is anticipated to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	150,000	-	150,000	150,000	-	-	-	-
Totals	\$ 150,000	\$ -	\$ 150,000	\$150,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Oscar's Dock Electric project consists of replacing outdated and deteriorated electrical systems at Oscar's Dock. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8527: Decking for Dock I

The Decking for Dock I project consists of replacing the decking on Dock I.

Source of funding consists of \$100,000 from the fund balance of the Harbor & Port Development Fund.

The project is non-recurring each year. This project is anticipated to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	95,000	-	95,000	47,500	47,500	-	-	-
Totals	\$ 100,000	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -

Project Operating Impact

The Decking for Dock I project consists of replacing the decking at Dock I. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8528: Security Cameras

The Security Cameras project consists of replacing the security equipment at St. Herman’s Harbor.

Source of funding consists of \$25,000 transferred from the General Fund.

The project is non-recurring each year. This project is anticipated to be completed within the upcoming fiscal year.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	20,000	-	20,000	20,000	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Security Cameras project consists of upgrading the security equipment at St. Herman’s Harbor. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



HARBOR & PORT DEVELOPMENT (FUND 308)

Project 8529: SHH Parking Improvements

The SHH Parking Improvements project consists of repairing and upgrading the parking areas at St. Herman's Harbor in conjunction with EPA regulatory requirements.

Source of funding consists of \$200,000 transferred from the General Fund.

The project is non-recurring each year. This project is anticipated to be completed within the next two years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	150,000	-	150,000	150,000	-	-	-	-
Totals	<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The SHH Parking Improvements project consists of repairing the parking facilities at St. Herman's Harbor. As this project lower repairs and maintenance each year, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**PARKS & RECREATION IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Revenues				
State Grants	\$ 5,850,000	\$ -	\$ -	\$ 5,850,000
Local Grant	500,000	-	-	500,000
Appropriation from Fund Balance	380,629	49,629	(20,000)	311,000
Total Revenues	\$ 6,730,629	\$ 49,629	\$ (20,000)	\$ 6,661,000
Other Financing Sources				
General Fund Operating Transfer	\$ 301,465	\$ 23,371	\$ 50,000	\$ 328,094
Enhancement Fund Operating Transfer	500,000	-	-	500,000
Total Other Financing Sources	\$ 801,465	\$ 23,371	\$ 50,000	\$ 828,094
Total Revenues	\$ 7,532,094	\$ 73,000	\$ 30,000	\$ 7,489,094
Projects				
9001 Baranof Track & Field Engineering	\$ 7,015,000	\$ -	\$ (16,001)	\$ 6,998,999
9004 Playground Improvements - Larch and Spruce Streets	73,000	73,000	-	-
9007 Storage Building - Baranof Park	115,000	-	-	115,000
9012 Baranof Baseball Field Improvements	48,094	-	-	48,094
9013 Major Park Maintenance	121,000	-	-	121,000
9014 Building Improvement (Weatherization)	50,000	-	-	50,000
9015 Skate Park Improvements	110,000	-	16,001	126,001
9016 Teen Center Floor Replacement	-	-	30,000	30,000
Total Projects	\$ 7,532,094	\$ 73,000	\$ 30,000	\$ 7,489,094



**PARKS & RECREATION IMPROVEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES CONTINUED
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Revenues							
State Grants	\$5,850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Grant	555,376	-	-	-	-	-	-
Appropriation from Fund Balance	311,000	-	-	-	-	-	-
Total Revenues	\$6,716,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources							
General Fund Operating Transfer	\$ 278,094	1,906	50,000	\$ -	\$ -	\$ -	\$ -
Enhancement Fund Operating Transfer	500,000	-	-	-	-	-	-
Total Other Financing Sources	\$ 778,094	\$ 1,906	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$7,494,470	\$ 1,906	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Projects							
9001 Baranof Track & Field Engineering	\$6,998,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9004 Playground Improvements - Larch and Spruce Streets	71,523	1,477	-	-	-	-	-
9007 Storage Building - Baranof Park	96,963	18,037	18,037	-	-	-	-
9012 Baranof Baseball Field Improvements	48,094	-	-	-	-	-	-
9013 Major Park Maintenance	99,249	21,751	4,350	4,350	4,350	4,350	4,350
9014 Building Improvement (Weatherization)	22,373	27,627	27,627	-	-	-	-
9015 Skate Park Improvements	99,714	26,287	5,257	5,257	5,257	5,257	5,257
9016 Teen Center Floor Replacement	-	-	30,000	-	-	-	-
Total Projects	\$7,436,914	\$ 95,179	\$ 85,272	\$ 9,608	\$ 9,608	\$ 9,608	\$ 9,608



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9001: Baranof Park Improvements

The Baranof Park Improvements project consists of major renovations and repairs to Baranof Park and the surrounding areas.

Source of funding consists of \$5,850,000 from state grants; \$500,000 from the Kodiak Island Borough; \$100,000 transferred from the General Fund; \$500,000 transferred from the Enhancement Fund; and \$48,998 from the fund balance of the capital projects fund.

The project is non-recurring each year. This project is in the final completion phases and expected to be completed within the next fiscal year.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 18,961	\$ 18,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	9,720	9,720	-	-	-	-	-	-
Engineering/Inspection	442,135	442,135	-	-	-	-	-	-
Construction	6,528,182	6,528,182	-	-	-	-	-	-
Totals	<u>\$ 6,998,998</u>	<u>\$ 6,998,998</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Baranof Park Improvements project consists of major renovations and repairs to the Baranof Park and surrounding areas. Projected future operating impact would include routine repairs and maintenance to the Baranof Park facilities each year.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	25,000	5,000	5,000	5,000	5,000	5,000
Totals	<u>\$ 25,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9007: Storage Building – Baranof Park

The Storage Building – Baranof Park project consists of improvements to the storage building at Baranof Park and construction of a new storage facility at the City’s impound lot.

Source of funding consists of \$80,000 transferred from the General Fund and \$35,000 from the fund balance of the capital projects fund.

The project is non-recurring each year. This project is in the final completion phases and expected to be completed within the two years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	15,000	14,887	113	113	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	100,000	82,076	17,924	17,924	-	-	-	-
Totals	\$ 115,000	\$ 96,963	\$ 18,037	\$ 18,037	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Storage Building – Baranof Park project consists of repairs to the existing storage building at Baranof Park and construction of a new storage building at the City’s impound lot. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9012: Baranof Baseball Field Improvements

The Baranof Baseball Field Improvements project consists of replacing the area near the flag pole, the access rail, the gate, and repairs to the drainage of the field.

Source of funding consists of \$48,094 transferred from the General Fund

The project is non-recurring each year. This project is in the final completion phases and expected to be completed within the two years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	48,094	48,094	-	-	-	-	-	-
Totals	<u>\$ 48,094</u>	<u>\$ 48,094</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Baranof Baseball Field Improvements project consists of repairs to the area around the baseball field at Baranof Park. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9013: Major Park Maintenance

The Major Park Maintenance project consists of routine repairs and maintenance performed at each of the City's parks.

Source of funding consists of \$121,000 from the fund balance of the Parks & Recreation Improvement Fund.

The project is recurring each year. Annual repairs and maintenance are performed on a routine basis for the City's major parks.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	121,000	99,249	21,751	4,350	4,350	4,350	4,350	4,350
Totals	\$ 121,000	\$ 99,249	\$ 21,751	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350

Project Operating Impact

The Major Park Maintenance project consists of routine repairs and maintenance performed on an annual basis for each of the City's parks. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9014: Building Improvement (Weatherization)

The Building Improvement (Weatherization) project consists of improvements made to the Parks & Recreation facilities for weatherization.

Source of funding consists of \$50,000 from the fund balance of the Parks & Recreation Improvement Fund.

The project is non-recurring each year. As this project is in the final improvement phases, the City anticipates the project to be completed within the next fiscal year.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	50,000	22,373	27,627	27,627	-	-	-	-
Totals	\$ 50,000	\$ 22,373	\$ 27,627	\$ 27,627	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

The Building Improvement (Weatherization) project consists of improvements to the Parks & Recreation facilities. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9015: Skate Park Improvements

The Skate Park Improvements project consists of improvements made to the Skate Park and surrounding areas.

Source of funding consists of \$50,000 transferred from the General Fund and \$76,001 from the fund balance of the capital projects fund.

The project is non-recurring each year. As this project is in the construction phases, the City anticipates the project to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	20,000	2,119	17,881	3,576	3,576	3,576	3,576	3,576
Construction	106,001	97,595	8,406	1,681	1,681	1,681	1,681	1,681
Totals	\$ 126,001	\$ 99,714	\$ 26,287	\$ 5,257	\$ 5,257	\$ 5,257	\$ 5,257	\$ 5,257

Project Operating Impact

The Skate Park Improvements project consists of improvements to the Skate Park and surrounding areas. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



PARKS & RECREATION IMPROVEMENT (FUND 309)

Project 9016: Teen Center Floor Replacement

The Teen Center Floor Replacement project consists of replacing the floor of the Teen Center facility.

Source of funding consists of \$30,000 transferred from the General Fund.

The project is non-recurring each year. As this project is in the construction phases, the City anticipates the project to be completed within the next five years.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	<u>Estimated Total Cost</u>	<u>Prior Years Expenditures</u>	<u>Project Balance</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures								
Professional Services	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	25,000	-	25,000	25,000	-	-	-	-
Totals	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Project Operating Impact

The Teen Center Floor Replacement project consists of replacing the floor of the Teen Center facility. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	<u>Estimated Total Cost</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**VEHICLE REPLACEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES**

	FY 2015 Budget	Completed Projects	FY 2016 Additions	FY 2016 LTD Budget
Other Financing Sources				
General Fund Operating Transfer	\$ 272,580	\$ -	\$ 171,019	\$ 443,599
Total Other Financing Sources	<u>\$ 272,580</u>	<u>\$ -</u>	<u>\$ 171,019</u>	<u>\$ 443,599</u>
Total Revenues	<u>\$ 272,580</u>	<u>\$ -</u>	<u>\$ 171,019</u>	<u>\$ 443,599</u>
Projects				
4900 Vehicle Replacement	\$ 272,580	\$ -	\$ 171,019	\$ 443,599
Total Projects	<u>\$ 272,580</u>	<u>\$ -</u>	<u>\$ 171,019</u>	<u>\$ 443,599</u>

**VEHICLE REPLACEMENT FUND
SUMMARY OF BUDGETED REVENUES AND EXPENSES
LIFE-TO-DATE ACTIVITY AND FIVE-YEAR OPERATING BUDGET PROJECTIONS**

	FY 2015 LTD Activity	FY 2015 Balance	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Other Financing Sources							
General Fund Operating Transfer	\$ 272,580	\$ 171,019	\$ 171,019	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources	<u>\$ 272,580</u>	<u>\$ 171,019</u>	<u>\$ 171,019</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues	<u>\$ 272,580</u>	<u>\$ 171,019</u>	<u>\$ 171,019</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Projects							
4900 Vehicle Replacement	\$ -	\$ 443,599	\$ 443,599	\$ -	\$ -	\$ -	\$ -
Total Projects	<u>\$ -</u>	<u>\$ 443,599</u>	<u>\$ 443,599</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



VEHICLE REPLACEMENT (FUND 315)

Project 4900: Vehicle Replacement

The Vehicle Replacement project consists of replacing City vehicles. This project started in fiscal year 2010 and will fluctuate based on new vehicles purchased and vehicles scheduled for replacement.

Source of funding consists of \$443,599 transferred from the General Fund.

The project is recurring each year and includes the vehicles scheduled for replacement.

Project Expenditures

The following table outlines the total life-to-date estimated costs, prior expenditures to date, the project balance to date, and the 5-year projected expenditures.

	Estimated Total Cost	Prior Years Expenditures	Project Balance	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures								
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Machinery & Equipment	443,599	-	443,599	443,599	-	-	-	-
Engineering/Inspection	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Totals	\$ 443,599	\$ -	\$ 443,599	\$443,599	\$ -	\$ -	\$ -	\$ -

Project Operating Impact

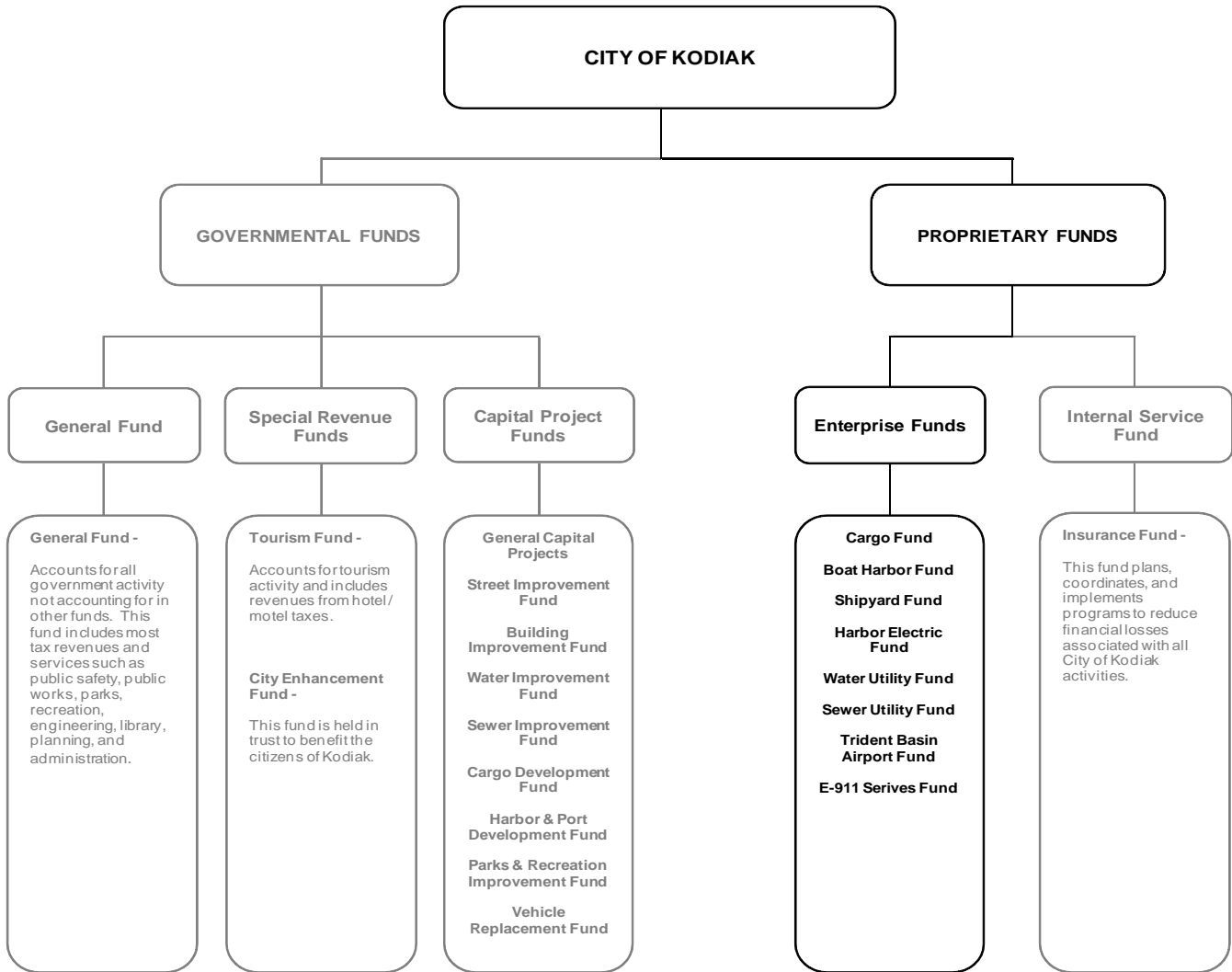
The Vehicle Replacement project consists of replacing City vehicles. As this project would lower repairs and maintenance costs, the City does not anticipate any operating impacts to the budget.

	Estimated Total Cost	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Expenditures						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





PROPRIETARY FUNDS – ENTERPRISE FUNDS





ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise funds are determined by accounting principles generally accepted in the United States and based upon determination by the City Council. The costs of providing goods and services under these funds are recovered or financed primarily through charges for services. The following is a list of the City of Kodiak Enterprise Funds:

- **Cargo Terminal Fund – Major Fund**
The Cargo Terminal Fund accounts for all activity of the City owned and operated cargo terminal. This includes a warehouse and piers.
- **Boat Harbor Fund – Major Fund**
The Boat Harbor Fund accounts for all activity for the City owned and operated Port of Kodiak. This includes two harbors.
- **Shipyards Fund – Major Fund**
The Shipyards Fund accounts for all activity for the City owned and operated Shipyards Facility.
- **Harbor Electric Fund – Major Fund**
The Harbor Electric Fund accounts for the use of electrical power for the Boat Harbor.
- **Water Utility Fund – Major Fund**
The Water Utility Fund accounts for all activity of the City owned and operated water utilities.
- **Sewer Utility Fund – Major Fund**
The Sewer Utility Fund accounts for all activity of the City owned and operated sewer utilities.
- **Trident Basin Airport Fund – Non-Major Fund**
The Trident Basin Airport Fund accounts for all activity of the City owned and operated floatplane facility.
- **E-911 Services Fund – Non-Major Fund**
The E-911 Services Fund accounts for funds collected from telephone charges and accounts for operations of the 911 emergency systems.



ENTERPRISE FUNDS – SUMMARY OF REVENUES AND EXPENSES

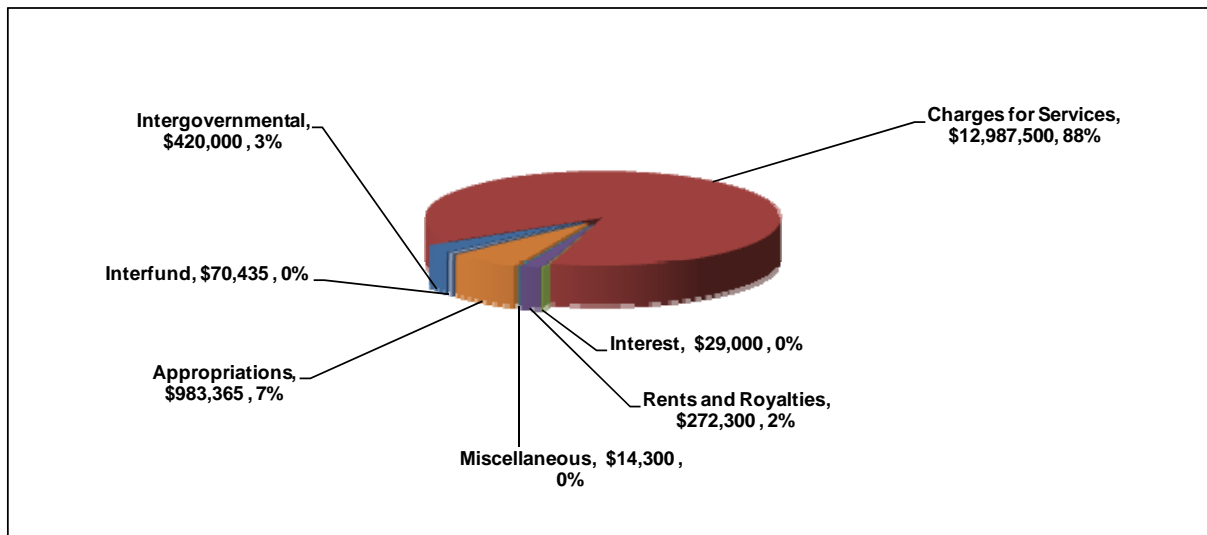
	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ 224,771	\$ 247,211	\$ 404,712	\$ 762,989	\$ 420,000
Charges for Services	12,144,964	12,531,981	12,185,014	13,012,285	12,987,500
Interest	43,069	44,662	44,000	37,450	29,000
Rents & Royalties	263,057	267,252	264,220	268,150	272,300
Miscellaneous	192,307	210,206	81,090	106,415	84,735
TOTAL REVENUES	\$12,868,168	\$13,301,312	\$12,979,036	\$14,187,289	\$13,793,535
EXPENSES					
Salaries & Wages	\$ 1,788,110	\$ 1,883,946	\$ 2,122,046	\$ 1,858,939	\$ 2,139,450
Employee Benefits	1,510,029	1,649,618	1,897,106	2,042,290	1,939,010
Professional Services	191,527	671,969	354,000	233,688	308,400
Contributions	18,271	16,747	21,500	16,923	19,500
Support Goods & Services	1,287,637	1,301,959	1,725,899	1,258,072	1,631,547
Public Utility Services	1,007,750	1,230,630	1,473,275	1,390,058	1,401,230
Other Charges	1,671,319	1,927,183	1,452,475	1,617,111	1,894,628
Capital Outlay	65,589	43,313	98,521	53,895	371,157
Depreciation Expense	4,449,595	4,444,647	4,425,445	4,413,502	4,492,637
Interest Expense on Bonds	380,433	377,876	369,534	372,679	359,341
TOTAL EXPENSES	\$12,370,260	\$13,547,888	\$13,939,801	\$13,257,157	\$14,556,900
OTHER FINANCING SOURCES (USES)					
Transfers In	\$ 819,768	\$ -	\$ -	\$ -	\$ -
Transfer Out	(8,342,328)	(4,616,400)	(6,831,424)	(4,076,670)	(220,000)
NET OTHER FINANCING SOURCES (USES)	\$ (7,522,560)	\$ (4,616,400)	\$ (6,831,424)	\$ (4,076,670)	\$ (220,000)
NET INCREASE (DECREASE) IN FUND	\$ (7,024,652)	\$ (4,862,976)	\$ (7,792,189)	\$ (3,146,538)	\$ (983,365)



ENTERPRISE FUNDS – SUMMARY OF REVENUES BY FUND

	FY 2016 Cargo	FY 2016 Harbor	FY 2016 Shipyard	FY 2016 Electric	FY 2016 Water	FY 2016 Sewer	FY 2016 Trident	FY 2016 E-911	FY 2016 Total
REVENUES									
Intergovernmental	\$ 33,570	\$ 144,670	\$ 22,220	\$ -	\$ 80,280	\$ 138,190	\$ -	\$ 1,070	\$ 420,000
Charges for Services	955,500	2,179,500	693,000	673,000	4,442,000	3,994,800	13,000	36,700	12,987,500
Interest	7,000	14,000	1,000	1,000	2,000	4,000	-	-	29,000
Rents and Royalties	222,500	16,500	-	-	-	-	33,300	-	272,300
Miscellaneous	-	7,300	2,000	-	5,000	-	-	-	14,300
Appropriations	(167,041)	1,172,628	558,495	(57,410)	(1,191,234)	433,363	259,154	(24,590)	983,365
Interfund Charges	-	70,435	-	-	-	-	-	-	70,435
TOTAL REVENUES	\$1,051,529	\$3,605,033	\$1,276,715	\$ 616,590	\$3,338,046	\$4,570,353	\$ 305,454	\$ 13,180	\$ 14,776,900

ENTERPRISE FUNDS – REVENUES BY SOURCE



Revenue Sources:

Intergovernmental Sources: PERS on Behalf

The State of Alaska Division of Retirement and Benefits distributed legislative funding for the Public Employees Retirement System (PERS). PERS on Behalf payments are determined by the State of Alaska Budget. The City of Kodiak allocates these payments to the appropriate enterprise funds. Total PERS on Behalf payments budgeted for fiscal year 2016 totaled \$420,000.

Charges for Services:

Revenues for the Enterprise Funds are based on historical trends, rate increases, customer usage, and the economic activity of the Kodiak community. The main industry for Kodiak is commercial fishing. The fishing industry in the Kodiak area began in the early 1800's and is one of the oldest fishing communities. As Kodiak consistently ranks as one of the top three fishing ports in the United States, all of the City of Kodiak's Enterprise Funds are impacted by the fishing industry. Rate studies are used to evaluate the current and future revenue needs in order to stay compliant with all state and federal regulations related to water, sewer, and harbor facilities. In addition, rates are also reviewed to allow for planned capital projects.



ENTERPRISE FUNDS – REVENUES BY SOURCE continued

Charges for Services continued:

Harbor revenues are estimated based on the number of fishing vessels moored in the two harbors. Historically the number of vessels moored in Kodiak is consistent year over year.

The Shipyard Enterprise Fund estimated revenues are derived from estimated usage for the shipyard. These projections are based on a feasibility study that includes vessels preferring to stay in Kodiak rather than travel to shipyards on the mainland. The Shipyard rates were adjusted based on various methods and additional fees for hang times.

Water and sewer revenues are impacted on the usage of water from the fishing processing industries located within the City of Kodiak. Canneries are the largest users of water and sewer services. Fishing projections are used to determine the water and sewer usage for the fiscal year. A Water and Sewer Rate Study was presented to the City Council and implemented in 2012. Based on the outcome of this rate study, water rates increased by 12% in fiscal year 2012 and fiscal year 2013; 8% in fiscal year 2014, fiscal year 2015, and 2016. Sewer rates were increased by 5% in 2014 and will increase by 5% for each of the next four fiscal years. The bio-solid project will determine the method and costs pertaining to the treatment of sludge.

Charges for services for all enterprise funds for fiscal year 2016 were budgeted at \$12,987,500. A detailed summary of charges for services by fund is shown for each enterprise fund on the following pages.

Interest:

Interest (KCC 3.16 and 3.28) – The City has a central treasury of pooled resources, some of which have been invested in approved investment options. The budgeted amount for fiscal year 2016 is \$29,000. The budgeted amounts are based on historical trends and known changes in the marketplace.

Rents and Royalties:

The City has several rental agreements with various entities. Based on these agreements, the budgeted amount for fiscal year 2016 is \$272,300.

Miscellaneous:

Miscellaneous revenue is comprised of sale of fixed assets, soda vending machines, towing services, restitution, and other revenues. The budgeted amount for fiscal year 2016 is \$14,300.

Appropriations from Fund Balance:

These include beginning fund balances and the annual change in fund balance that remains after all expenses have been paid. These are incorporated as part of the subsequent year's budget, loan proceeds, and other non-revenue adjustments. Any fund balance reserves are shown separately as committed, nonspendable, or assigned. Total budgeted appropriations from fund balance totaled \$983,365 for fiscal year 2016.

Interfund Charges:

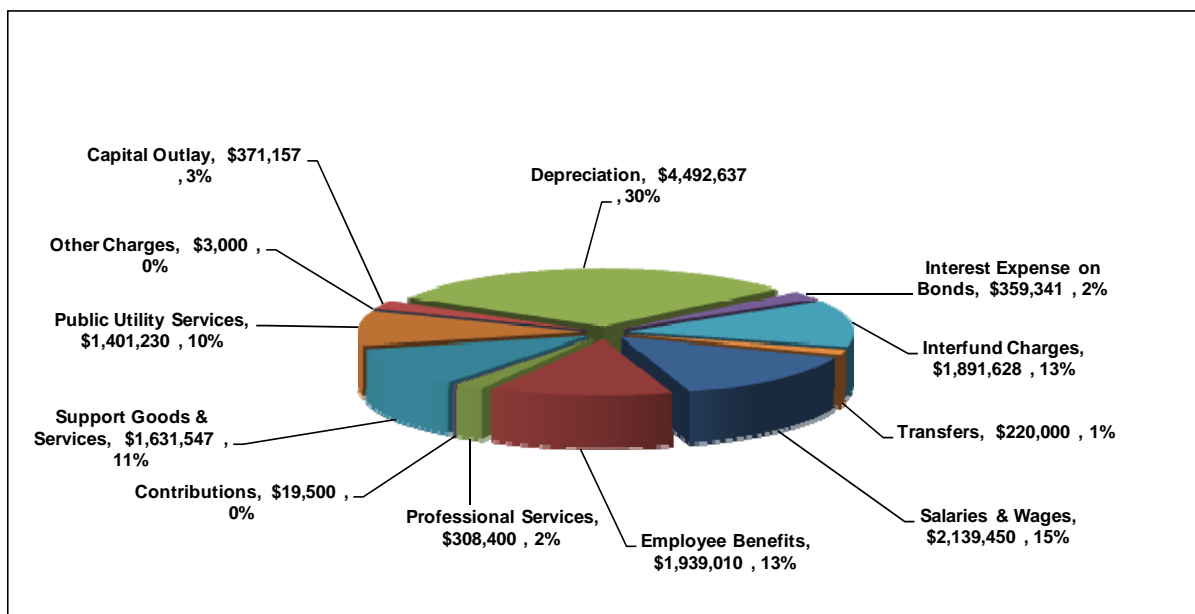
These represent the allocation of revenues between funds to cover services rendered. The Enterprise Funds budgeted amount of interfund charges for fiscal year 2016 totaled \$70,435.



ENTERPRISE FUNDS – SUMMARY OF EXPENSES BY FUND

	FY 2016 Cargo	FY 2016 Harbor	FY 2016 Shipyard	FY 2016 Electric	FY 2016 Water	FY 2016 Sewer	FY 2016 Trident	FY 2016 E-911	FY 2016 Total
EXPENSES									
Salaries & Wages	\$ 175,480	\$ 754,460	\$ 109,790	\$ -	\$ 392,340	\$ 703,140	\$ -	\$ 4,240	\$ 2,139,450
Employee Benefits	160,000	654,240	97,340	-	354,060	669,540	-	3,830	1,939,010
Professional Services	16,500	108,000	60,000	2,000	53,400	48,500	15,000	5,000	308,400
Contributions	-	19,500	-	-	-	-	-	-	19,500
Support Goods & Services	114,140	263,720	109,840	545,640	285,689	300,218	12,190	110	1,631,547
Public Utility Services	26,780	162,700	44,500	-	477,250	680,000	10,000	-	1,401,230
Other Charges	-	-	-	-	-	-	3,000	-	3,000
Capital Outlay	-	36,232	-	5,000	172,425	157,500	-	-	371,157
Depreciation	435,526	1,303,111	529,981	10,402	755,320	1,209,567	248,730	-	4,492,637
Interest Expense on Bonds	-	83,671	229,506	-	28,190	17,974	-	-	359,341
Interfund Charges	123,103	219,399	95,758	53,548	709,372	673,914	16,534	-	1,891,628
Transfers	-	-	-	-	110,000	110,000	-	-	220,000
TOTAL EXPENSES	\$1,051,529	\$3,605,033	\$1,276,715	\$ 616,590	\$3,338,046	\$4,570,353	\$ 305,454	\$ 13,180	\$14,776,900

ENTERPRISE FUNDS – EXPENSES BY CLASSIFICATION



Expenditures by Classification:

Salaries and Wages:

Salaries and wages includes all compensation paid to City employees for salaries, hourly wages, overtime, temporary wages, holiday wages, sick leave, and annual leave. For fiscal year 2016, budgeted salaries and wages for all enterprise funds totaled \$2,139,450.



Enterprise Funds – Expenditures by Classification continued

Employee Benefits:

Employee benefits are non-wage and non-salary compensation provided to City employees in addition to their normal compensation. Employee benefits include insurance, payroll taxes, retirement contributions, unemployment compensation, and workers' compensation. For fiscal year 2016, budgeted employee benefits for all enterprise funds totaled \$1,939,010.

Professional Services:

Professional services are fees paid to third-party consultants and tertiary businesses to provide support services for the City. Professional services expenses include janitorial services, audit services, consulting services, legal services, and various other sources. For fiscal year 2016, budgeted professional services for all enterprise funds totaled \$308,400.

Contributions:

Contributions are payments made by the City to nonprofit organizations. Contributions made each year include nonprofit grant applications, annual performance contracts, and other contributions made by specific departments. For fiscal year 2016, budgeted contributions for all enterprise funds totaled \$19,500.

Support Goods and Services:

Support goods and services are expenditures made to support the administrative functions of each City function to provide goods and services to the public. Support goods and services include communications, advertising, dues and subscriptions, training, travel, supplies, and equipment rentals. For fiscal year 2016, budgeted support goods and services for all enterprise funds totaled \$1,631,547.

Public Utility Services:

Public utility services are fees paid for public utilities. Public utilities include electric, fuel, heating oil, garbage services, and other miscellaneous utilities. For fiscal year 2016, budgeted Public Utility Services for all enterprise funds totaled \$1,401,230.

Other:

Other expenses are generally miscellaneous and administrative in nature. Other expenses include administrative costs and other miscellaneous items. For fiscal year 2016, budgeted Other Charges for all enterprise funds totaled \$3,000.

Capital Outlay:

Capital outlays are expenditures for improving, acquiring, or extending the use of existing fixed assets. For fiscal year 2016, budgeted Capital Outlays for all enterprise funds totaled \$371,157.

Depreciation:

Depreciation is calculated by the cost of a fixed asset, less any salvage value, divided by the estimated useful life of the asset. Each period is charged with a portion of the cost. Through this process, the entire cost of the asset less the salvage value is ultimately charged to expense. For fiscal year 2016, budgeted Depreciation for all enterprise funds totaled \$4,492,637.

Interest Expense on Bonds:

The City currently has three revenue bonds. Interest and principal payments are made annually based on the original terms of these bonds. For further information related to the City's bonds and debt service requirements, see page 258. Interest Expense on Bonds is included in Harbor, Shipyard, Water, and Sewer enterprise fund expenses. For fiscal year 2016, budgeted Interest Expense on Bonds for all enterprise funds totaled \$359,341.

Interfund Charges:

These represent the allocation of revenues and expenses between funds to cover services rendered. For fiscal year 2016, budgeted Interfund Charges for all enterprise funds totaled \$1,891,628.



Enterprise Funds – Expenditures by Classification continued

Transfers:

Transfers – These represent the transfer of monies between funds to pay expenses. For fiscal year 2016, budgeted Transfers for all enterprise funds totaled \$220,000.

ENTERPRISE FUNDS – DEBT SERVICE

Debt Administration:

The State of Alaska and the City of Kodiak do not establish a legal debt margin. The voters of the City of Kodiak ultimately determine the amount of debt that can be outstanding. The residents of the City of Kodiak passed a ballot question that allowed the City the authority to issue bonds to fund projects for General Obligation Bonds. There is not a requirement for a ballot question for Revenue Bonds. Currently, the City has three Revenue Bonds and one General Obligation Bond. See General Fund – Debt Service on page 66 for General Obligation Bonds.

The necessity to incur debt in order to finance the capital improvement plan carries with it the obligation to manage the debt program effectively. As a result, the level of outstanding debt and the City's ability to incur and repay additional debt require careful consideration.

Review and analysis of the City's debt provides a capital financing plan for infrastructure and other improvements. Both available resources and City needs drive the City's debt issuance program. Long-term projected financing is linked to economic, demographic, and financial resources expected to be available to repay the debt.

Decisions regarding the use of debt are based upon multiple factors including, but not limited to, the long-term needs of the City and the amount of resources available to repay the debt. The City conservatively projects the revenue sources that will be utilized to repay the debt. Included in the City's capital improvement plan, on an annual basis, the City Council prioritizes and updates the plan to maintain a listing of needed capital improvements. Funds spent on capital projects will result in long-term economic growth beyond the initial capital expenditure by ensuring that the residents of Kodiak will receive future benefits from these capital improvements.

Water, Sewer, and Harbor Enterprise Funds derive their revenue sources primarily through charges for services. These charges for services are rate-driven based upon the service provided. The City completed a Utility Rate Study project and Harbor Rate Study project and implemented rate increases with the least impact upon users. The rate increase allowed the City to fund future projects needed in the Water, Sewer, and Harbor Enterprise Funds. These rate studies are typically performed every five years to ensure the appropriate rates are charged for these services and to ensure that debt service requirements can be met.

Description of Debt:

Harbor Revenue bonds are comprised of three projects over two bond issuances. The 2007 Series Five Bond issuance comprises of the M&P Floats project and the Boat Yard / Lift Project. The 2009 Series One Bond issuance is an addition to the Boat Yard / Lift project.

2007 Series Five Bond Issuance –

The 2007 Series Five Bond issuance was in the amount of \$6,000,000 and covers the M&P Floats project for \$2,000,000 and the Boat Yard / Lift project for \$4,000,000. Under the terms of the bond issuance, principal payments are due annually and range from \$80,000 to \$420,000 with a final maturity date in 2038, with interest payable semi-annually at a rate ranging from 4.00% to 6.00% over the term.



ENTERPRISE FUNDS – DEBT SERVICE continued

Description of Debt continued

Shown below are the 2007 Series Five Bond repayment schedules for each project.

2007 Series five – M & P Floats Project (\$2,000,000)

<u>Fiscal Year</u>	<u>Interest Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009		\$ -	\$ 121,213	\$ 121,213
2010-2019	6.00%	400,000	868,213	1,268,213
2020	4.00%	55,000	72,521	127,521
2021	4.13%	55,000	70,287	125,287
2022	4.25%	60,000	67,878	127,878
2023	4.30%	60,000	65,313	125,313
2024	4.40%	65,000	62,593	127,593
2025-2027	4.50%	210,000	169,763	379,763
2028-2030	4.63%	240,000	138,950	378,950
2031-2038	4.75%	855,000	172,306	1,027,306
Totals		<u>\$ 2,000,000</u>	<u>\$ 1,809,035</u>	<u>\$ 3,809,035</u>

Debt service payments for these bonds are paid from current year revenues from the Harbor Enterprise Funds. Below is a schedule of payments for fiscal year 2016.

	<u>Bonds Payable 7/1/2015</u>	<u>FY 2016 Additions</u>	<u>FY 2016 Reductions</u>	<u>Bonds Payable 7/1/2016</u>
M & P Floats-2007 Series Five	\$ 1,790,000	\$ -	\$ 40,000	\$ 1,750,000
Totals	<u>\$ 1,790,000</u>	<u>\$ -</u>	<u>\$ 40,000</u>	<u>\$ 1,750,000</u>

2007 Series Five – Boat Yard / Lift (\$4,000,000)

<u>Fiscal Year</u>	<u>Interest Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009		\$ -	\$ 241,293	\$ 241,293
2010-2019	6.00%	675,000	1,756,850	2,431,850
2020	4.00%	90,000	152,030	242,030
2021	4.13%	95,000	148,271	243,271
2022	4.25%	100,000	144,186	244,186
2023	4.30%	105,000	139,804	244,804
2024	4.40%	110,000	135,126	245,126
2025-2027	4.50%	360,000	374,269	734,269
2028-2030	4.63%	465,000	320,497	785,497
2031-2038	4.75%	2,000,000	403,988	2,403,988
Totals		<u>\$ 4,000,000</u>	<u>\$ 3,816,313</u>	<u>\$ 7,816,313</u>



ENTERPRISE FUNDS – DEBT SERVICE continued

Description of Debt continued

Debt service payments for these bonds are paid from current year revenues from the Shipyard Enterprise Fund. Below is a schedule of payments for fiscal year 2016.

	<u>Bonds Payable 7/1/2015</u>	<u>FY 2016 Additions</u>	<u>FY 2016 Reductions</u>	<u>Bonds Payable 7/1/2016</u>
Boat Yard / Lift-2007 Series Five	\$ 3,635,000	\$ -	\$ 70,000	\$ 3,565,000
Totals	<u>\$ 3,635,000</u>	<u>\$ -</u>	<u>\$ 70,000</u>	<u>\$ 3,565,000</u>

The Alaska Municipal Bond Bank Authority Bonds, Series 2007 Five issued as fully registered bonds, under a book-entry system, registered in the name of CEDE & Co. as nominee of the Depository Trust Company, which will serve as depository of the 2007 Series Five Bonds. Individual purchases of the 2007 Series Five Bonds were made in principal amounts of \$5,000, or integral multiples thereof within a single maturity, and will be in book-entry form only. The 2007 Series Five Bonds are subject to optional and mandatory redemption.

The 2007 Series Five bonds were offered when, as and if issued, subject to the approving legal opinion of Wohlforth, Johnson, & Brecht, Cartledge & Brooking, P.C. of Anchorage, Alaska, Bond Counsel, and certain other conditions.

2009 Series One Bond Issuance –

The 2009 Series One bond issuance was in the amount of \$1,000,000 and for the purpose of the Boat Yard / Lift project. Under the terms of the bond issuance, principal payments are due annually and range from \$15,000 to \$65,000 with a final maturity date in 2037, with interest payable semi-annually at a rate ranging from 3.00% to 5.875% over the term.

The 2009 Series One Bond repayment schedule is shown below.

2009 Series One – Boat Yard / Lift (\$1,000,000)

<u>Fiscal Year</u>	<u>Interest Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009		\$ -	\$ 5,901	\$ 5,901
2010-2012	3.00%	50,000	157,238	207,238
2013-2015	4.00%	60,000	151,238	211,238
2016-2023	5.00%	200,000	356,700	556,700
2024-2025	5.20%	60,000	75,275	135,275
2026	5.38%	35,000	35,122	70,122
2072-2029	5.50%	115,000	93,331	208,331
2030	5.63%	40,000	26,731	66,731
2031-2034	5.75%	195,000	81,006	276,006
2035-2037	5.88%	245,000	29,816	274,816
Totals		<u>\$ 1,000,000</u>	<u>\$ 1,012,358</u>	<u>\$ 2,012,358</u>

Debt service payments for these bonds are paid from current year revenues from the Shipyard Enterprise Funds. A schedule of payments for fiscal year 2016 for the 2009 Series One bonds is shown next.



ENTERPRISE FUNDS – DEBT SERVICE continued

Description of Debt continued

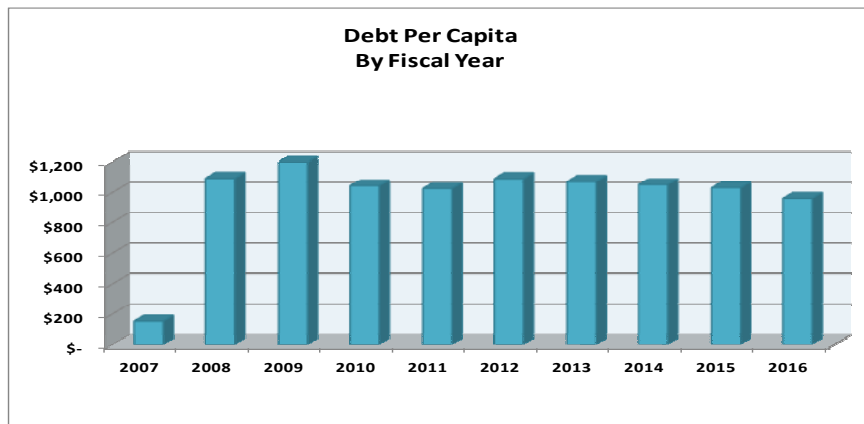
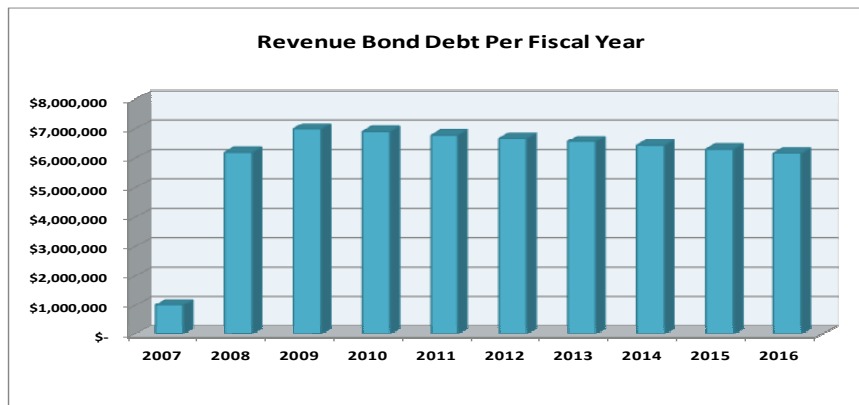
	<u>Bonds Payable 7/1/2015</u>	<u>FY 2016 Additions</u>	<u>FY 2016 Reductions</u>	<u>Bonds Payable 7/1/2016</u>
Boat Yard / Lift-2009 Series One	\$ 890,000	\$ -	\$ 20,000	\$ 870,000
Totals	\$ 890,000	\$ -	\$ 20,000	\$ 870,000

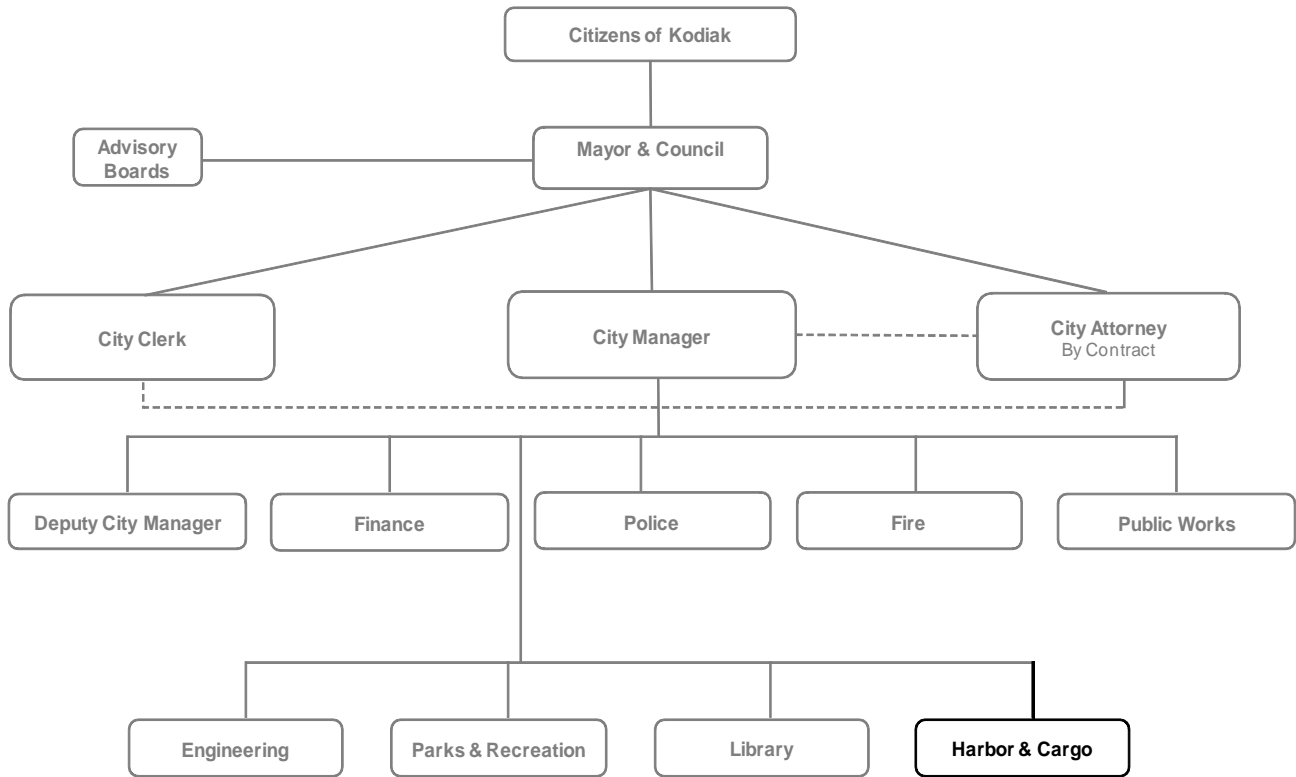
The Alaska Municipal Bond Bank Authority Bonds, Series 2009 One issued as fully registered bonds, under a book-entry system, registered in the name of CEDE & Co. as nominee of the Depository Trust Company, which will serve as depository of the 2009 Series Five Bonds. Individual purchases of the 2009 Series Five Bonds were made in principal amounts of \$5,000, or integral multiples thereof within a single maturity, and will be in book-entry form only. The 2009 Series One Bonds are subject to optional and mandatory redemption.

The 2009 Series One bonds were offered when, as and if issued, subject to the approving legal opinion of Wohlforth, Johnson, & Brecht, Cartledge & Brooking, P.C. of Anchorage, Alaska, Bond Counsel, and certain other conditions.

Revenue Bond Summary –

The City strives to maintain debt at a manageable level considering economic factors such as population, assessed valuation, sales tax, and other current and future revenue streams. Total outstanding debt service required for the revenue bonds as of fiscal year 2016 totaled \$6,185,000 and the total estimated population of the City of Kodiak is 6,434 residents. The debt per capita is estimated at \$963 per resident. Below is a graph depicting the most recent 10-year period of revenue bond debt and debt per capita. Since the issuance of revenue bonds, these have remained consistent year over year with decreases due to debt services payments.







Annual Operating Budget
July 1, 2015 – June 30, 2016

CARGO TERMINAL FUND – SUMMARY OF REVENUES AND EXPENSES

	<u>FY 2013</u> Actual	<u>FY 2014</u> Actual	<u>FY 2015</u> Budget	<u>FY 2015</u> Estimated	<u>FY 2016</u> Budget
REVENUES					
Intergovernmental	\$ 20,275	\$ 20,936	\$ 30,684	\$ 67,662	\$ 33,570
Charges for Services	1,007,247	966,831	975,000	1,054,471	955,500
Interest	8,796	12,773	7,000	10,195	7,000
Rents & Royalties	215,372	217,972	214,420	214,649	222,500
Miscellaneous	210	18,673	-	1,841	-
TOTAL REVENUES	<u>\$ 1,251,900</u>	<u>\$ 1,237,185</u>	<u>\$ 1,227,104</u>	<u>\$ 1,348,818</u>	<u>\$ 1,218,570</u>
EXPENSES					
Salaries & Wages	\$ 143,402	\$ 148,456	\$ 170,240	\$ 161,317	\$ 175,480
Employee Benefits	134,364	141,425	152,541	179,706	160,000
Professional Services	1,520	485,764	31,500	33,393	16,500
Support Goods & Services	70,924	30,838	201,832	43,348	114,140
Public Utility Services	20,981	22,420	28,000	25,975	26,780
Other Charges	173,270	189,613	93,298	93,743	123,103
Capital Outlay	1,636	547	4,000	3,660	-
Depreciation Expense	444,427	442,662	437,890	437,890	435,526
TOTAL EXPENSES	<u>\$ 990,524</u>	<u>\$ 1,461,725</u>	<u>\$ 1,119,301</u>	<u>\$ 979,032</u>	<u>\$ 1,051,529</u>
OTHER FINANCING USES					
Capital Transfers Out	\$ -	\$ -	\$ (2,245,000)	\$ (2,245,000)	\$ -
NET OTHER FINANCING USES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,245,000)</u>	<u>\$ (2,245,000)</u>	<u>\$ -</u>
NET INCREASE (DECREASE) IN FUND	<u>\$ 261,376</u>	<u>\$ (224,540)</u>	<u>\$ (2,137,197)</u>	<u>\$ (1,875,214)</u>	<u>\$ 167,041</u>



Annual Operating Budget
July 1, 2015 – June 30, 2016

CARGO TERMINAL FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS State Revenues	\$ 20,275	\$ 20,936	\$ 30,684	\$ 67,662	\$ 33,570
Total Intergovernmental	20,275	20,936	30,684	67,662	33,570
Charges for Services					
Dockage Pier III	133,078	135,266	130,000	125,281	130,000
Cruise Ship	95,786	46,525	70,000	96,491	70,000
Pier III Lease	300,073	303,778	300,000	295,930	280,500
Wharfage and Handling	478,310	481,263	475,000	536,769	475,000
Total Charges for Services	1,007,247	966,832	975,000	1,054,471	955,500
Interest					
Interest on Investmets	8,796	12,773	7,000	10,195	7,000
Total Interest	8,796	12,773	7,000	10,195	7,000
Rents and Royalties					
Warehouse Rental	203,401	204,968	202,420	202,381	202,500
Van Storage Rental	11,971	13,004	12,000	12,268	20,000
Total Rents and Royalties	215,372	217,972	214,420	214,649	222,500
Miscellaneous					
Other Revenues	210	18,673	-	1,841	-
Total Miscellaneous	210	18,673	-	1,841	-
Appropriation from Fund Balance					
Appropriation From Fund Balance	-	-	2,137,197	-	(167,041)
Total Appropriation from Fund Balance	-	-	2,137,197	-	(167,041)
TOTAL REVENUES	\$ 1,251,900	\$ 1,237,186	\$ 3,364,301	\$ 1,348,818	\$ 1,051,529
EXPENSES					
Salaries & Wages	\$ 143,402	\$ 148,456	\$ 170,240	\$ 161,317	\$ 175,480
Employee Benefits	134,364	141,425	152,541	179,706	160,000
Professional Services	1,520	485,764	31,500	33,393	16,500
Support Goods & Services	70,924	30,838	201,832	43,348	114,140
Public Utility Services	20,981	22,420	28,000	25,975	26,780
Other Charges	173,270	189,613	93,298	93,743	123,103
Capital Outlay	1,636	547	4,000	3,660	-
Depreciation Expense	444,427	442,662	437,890	437,890	435,526
TOTAL EXPENSES	\$ 990,524	\$ 1,461,725	\$ 1,119,301	\$ 979,032	\$ 1,051,529
OTHER FINANCING USES					
Capital Transfers Out	-	-	(2,245,000)	(2,245,000)	-
NET OTHER FINANCING USES	\$ -	\$ -	\$(2,245,000)	\$(2,245,000)	\$ -
NET INCREASE (DECREASE) IN FUND	\$ 261,376	\$ (224,539)	\$ -	\$(1,875,214)	\$ -



ENTERPRISE FUND-CARGO TERMINAL FUND – ADMINISTRATION

Departmental Vision

To provide deep-draft terminal facilities that meets the needs of the maritime and fishing industries. To build and maintain port facilities. To participate in marketing the Port of Kodiak as a transportation hub for western Alaska, the Far East, and domestic markets.

Program Description

The Cargo Terminal Fund-Administration division operates and maintains three multi-purpose deep draft docks: Pier I (the ferry dock), Pier II (the fisherman's terminal), and Pier III (the cargo terminal).

The Alaska Marine Highway System's ferries, the Tustemena and the Kennicott, make approximately 300 calls annually at Pier I and Pier II. These piers are also used by commercial fishing vessels, research vessels, and cruise vessels. In addition, the National Oceanic and Atmospheric Association's research vessel, the R/V Oscar Dyson, also berths at Pier II. These facilities are also utilized by many local fishing vessels and a wide variety of other vessels including processors and tug boats.

Pier III is primarily used by Matson, Inc. Matson, Inc. provides bi-weekly containership service to and from various locations including Dutch Harbor, Alaska and Tacoma, Washington on an annual basis.

The Cargo Terminal Fund-Administration responsibilities include billing and collections, budgeting, records management, port development, and planning. The Harbormaster negotiates and administers lease agreements with major tenants and implements port tariffs. In conjunction with the Harbor department, the Cargo Terminal Fund Administration division also provides security, scheduling, repairs and maintenance of Harbor facilities, and monitors dockings and departures for deep draft vessels.

Planned Accomplishments for Fiscal Year 2016

- To maintain a financially sound, self-supporting port enterprise fund.
- To keep charges for services, rates, and tariffs reasonable and competitive.
- To provide the necessary port services for the shipping, cruise ship, and commercial fishing industries.
- To assist in the Pier I (ferry dock) replacement schedule to begin during fiscal year 2016.

Goals and Objectives

Goal: To continue management of the piers, contracts, and lease agreements ensuring that users and tenants receive the services per their agreements.

Objective: To continue to maintain facilities, Pier I, Pier II, and Pier III in a usable condition to allow for uninterrupted and safe dockage.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the fiscal year.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-CARGO TERMINAL FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 143,402	\$ 148,456	\$ 170,240	\$ 161,317	\$ 175,480
Employee Benefits	134,364	141,425	152,541	179,706	160,000
Professional Services	470	485,529	29,500	32,108	14,500
Support Goods & Services	44,919	27,197	37,832	32,487	35,140
Administrative	-	7,879	-	445	-
Capital Outlay	-	-	4,000	3,660	-
Total Expenditures	\$ 323,155	\$ 810,486	\$ 394,113	\$ 409,723	\$ 385,120

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Senior Harbor Officer	1	1	1	1
Harbor Officer	1	1	1	1
Fiscal Specialist	1	1	1	1
Total	3	3	3	3

Performance Indicators

Leases and Agreements

Pier II:	Maintain Warehouse Lease
	Maintain Kodiak Oil Sales, Inc. Lease
	Maintain Van Parcel Storage Leases
	Maintain Reception Facilities Marine Debris and Used Oil Collection
Pier III:	Maintain Preferential Use Agreement
	Maintain State of Alaska Tideland Lease
	Maintain Tariff #12
	Maintain National Oceanic and Atmosphere Administration (NOAA)



ENTERPRISE FUND-CARGO TERMINAL FUND – WAREHOUSE

Departmental Vision

To maintain the warehouse and keep it in good operating condition. To ensure that the warehouse tenants adhere to the lease agreement terms. To maintain the port maintenance shop as a safe working environment for City maintenance staff.

Program Description

The Cargo Terminal Fund-Warehouse facility is located at Pier II. The warehouse is leased by Matson, Inc. and NOAA for administrative offices, freight, warehouse operations, and teamster operations. In conjunction with the Harbor department, the Cargo Terminal Fund-Warehouse division is responsible for monitoring the lease agreements with the tenants, repairs and maintenance of the warehouse roof, exterior walls, foundation, plumbing, fire suppression system, and boiler. The City's port maintenance shop is located in the northeast corner, ground level, of the warehouse and is not included in any lease agreements.

Planned Accomplishments for Fiscal Year 2016

- To maintain positive working relationships with Matson, Inc. and NOAA employees as well as other users of the facilities.
-

Goals and Objectives

Goal: To continue management and maintenance of the facility.

Objective: Not applicable to this section.

Significant Budget Changes and Accomplishments

During fiscal year 2015, support goods and services included repairs and maintenance to the facilities. Due to updated terms in the lease agreements, repairs and maintenance for portions of the facility will now fall to the lessee. Therefore, budgeted amounts for fiscal year 2016 have been reduced as compared to fiscal year 2015. The fiscal year 2016 budgeted amounts are consistent with years prior to 2015.



ENTERPRISE FUND-CARGO TERMINAL FUND – WAREHOUSE

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Warehouse

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 1,050	\$ 235	\$ 2,000	\$ 1,285	\$ 2,000
Support Goods & Services	6,952	2,029	125,000	6,733	40,000
Total Expenditures	\$ 8,002	\$ 2,264	\$ 127,000	\$ 8,018	\$ 42,000

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Warehouse Lease Agreements	\$ 203,401	\$ 204,968	\$ 202,381	\$ 202,500



ENTERPRISE FUND-CARGO TERMINAL FUND – PIER II

Departmental Vision

To provide a safe mooring for vessels and working areas for crews. To maintain the dock and fender system to keep in optimal condition. To provide various port services such as water, used oil disposal, and marine debris removal.

Program Description

The Cargo Terminal Fund-Pier II division is responsible for the administration and operations of the multi-use marine terminal. Pier II is primarily for commercial fishing vessels, Alaska Marine Highway System ferries, and the NOAA research vessel, R/V Oscar Dyson, and to stage and work on fishing equipment. Pier II is also used to facilitate deep-draft vessel moorage on an as-needed basis for passenger, cargo, and government vessels. Pier II services include dockage, marine debris removal, used oil collection, potable water, fuel, and other services upon request.

Planned Accomplishments for Fiscal Year 2016

- To continue providing the necessary services to the fishing fleet and other users.
- To provide security to regulated passenger vessels (i.e. cruise ships).

Goals and Objectives

Goal: To maintain and improve the lease agreements and property rentals; to provide a dock for the fishing vessels to load and unload fishing equipment.

Objective: To provide first class dockage and uplands facilities for customer use.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the fiscal year.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-CARGO TERMINAL FUND – PIER II

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Pier II

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Support Goods & Services	\$ 18,978	\$ 1,096	\$ 22,000	\$ 1,357	\$ 22,000
Public Utility Services	19,751	21,385	26,000	24,350	24,780
Capital Outlay	1,636	547	-	-	-
Depreciation Expense	444,427	442,662	437,890	437,890	435,526
Total Expenditures	\$ 484,792	\$ 465,690	\$ 485,890	\$ 463,597	\$ 482,306

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Cruise Ship Revenues	\$ 95,786	\$ 46,524	\$ 96,491	\$ 70,000
Van Storage Revenues	\$ 11,971	\$ 13,004	\$ 12,268	\$ 20,000



ENTERPRISE FUND-CARGO TERMINAL FUND – PIER III

Departmental Vision

To ensure that Pier III (the container terminal) is in serviceable, operating condition until replacement has been completed. To monitor lease agreements and tariffs.

Program Description

The Cargo Terminal Fund-Pier III division is responsible for the administration and operations of all non-Matson, Inc. shipping and vessel activity. The Cargo Terminal Fund-Pier III provides the following: vessel traffic control by monitoring arrivals and departures; repair and maintenance of the dock fender system, underground utilities, blacktop common roadways, and van parking parcels; administration of the preferential use agreement with Matson, Inc.

Planned Accomplishments for Fiscal Year 2016

- To provide the necessary services and maintain a safe working environment.
 - To cultivate positive working relationships with tenants and other users.
 - To work jointly with the Engineering department and project manager to complete the replacement of Pier III.
-

Goals and Objectives

Goal: To complete the replacement of Pier III.

Objective: To update the tariffs for fiscal year 2016.

Significant Budget Changes and Accomplishments

The Pier III replacement project was 70% complete at the end of fiscal year 2015. The Preferential Use Agreement and Terminal Operating Contract were both renewed under long-term agreements during fiscal year 2015.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-CARGO TERMINAL FUND – PIER III

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Pier III

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Support Goods & Services	\$ 75	\$ 516	\$ 17,000	\$ 2,771	\$ 17,000
Public Utility Services	1,230	1,035	2,000	1,625	2,000
Total Expenditures	\$ 1,305	\$ 1,551	\$ 19,000	\$ 4,396	\$ 19,000

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Authorized Personnel	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Wharfage	\$ 478,310	\$ 481,263	\$ 536,769	\$ 475,000
Dockage Pier III	\$ 133,078	\$ 135,266	\$ 125,281	\$ 130,000



ENTERPRISE FUND-CARGO TERMINAL FUND – INTERFUND CHARGES

Departmental Vision

Not applicable.

Program Description

The Cargo Terminal Fund-Interfund Charges represent the allocation of revenues and expenses between funds to cover services rendered.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-CARGO TERMINAL FUND – INTERFUND CHARGES

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Interfund Charges

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Administrative	\$ 38,820	\$ 85,270	\$ 58,039	\$ 58,039	\$ 86,996
Public Works	50,700	30,751	6,743	6,743	7,933
Engineering	27,840	10,230	-	-	-
Harbor	55,910	55,483	28,516	28,516	28,174
Total Expenditures	\$ 173,270	\$ 181,734	\$ 93,298	\$ 93,298	\$ 123,103

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



ENTERPRISE FUND-CARGO TERMINAL FUND – TRANSFERS

Departmental Vision

Not applicable.

Program Description

The Cargo Terminal Fund-Transfers represents the transfer of monies between funds for capital projects.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-CARGO TERMINAL FUND – TRANSFERS

FUND: Enterprise
FUNCTION: Cargo

DEPARTMENT: Cargo Terminal
COST CENTER: Transfers

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Capital Projects Transfers	\$ -	\$ -	\$ 2,245,000	\$ 2,245,000	\$ -
Total Expenditures	\$ -	\$ -	\$ 2,245,000	\$ 2,245,000	\$ -

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



Annual Operating Budget
July 1, 2015 – June 30, 2016

BOAT HARBOR FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ 88,494	\$ 92,354	\$ 145,647	\$ 293,117	\$ 144,670
Charges for Services	2,406,696	2,160,661	2,172,000	2,261,736	2,179,500
Fines and forfeitures	225	-	-	-	-
Interest	17,116	17,130	14,000	13,821	14,000
Rents & Royalties	15,609	15,765	16,500	15,765	16,500
Miscellaneous	12,729	1,385	7,300	22,206	7,300
Interfund Charges	167,730	166,449	71,290	71,290	70,435
TOTAL REVENUES	\$ 2,708,599	\$ 2,453,744	\$ 2,426,737	\$ 2,677,935	\$ 2,432,405
EXPENSES					
Salaries & Wages	\$ 675,941	\$ 681,767	\$ 778,284	\$ 679,517	\$ 754,460
Employee Benefits	531,137	564,500	647,538	728,544	654,240
Professional Services	77,978	69,388	108,000	66,636	108,000
Contributions	18,271	16,747	21,500	16,923	19,500
Support Goods & Services	214,846	230,885	256,657	207,995	263,720
Public Utility Services	160,137	169,047	160,000	179,946	162,700
Other Charges	175,803	145,668	190,297	190,048	219,399
Capital Outlay	12,751	18,328	32,089	22,625	36,232
Depreciation	1,320,097	1,324,132	1,312,245	1,315,684	1,303,111
Interest Expense on Bonds	90,171	88,421	86,222	86,221	83,671
TOTAL EXPENSES	\$ 3,277,132	\$ 3,308,883	\$ 3,592,832	\$ 3,494,139	\$ 3,605,033
OTHER FINANCING USES					
Capital Transfers Out	\$ (819,768)	\$ -	\$ (1,000,000)	\$ (1,000,000)	\$ -
NET OTHER FINANCING USES	\$ (819,768)	\$ -	\$ (1,000,000)	\$ (1,000,000)	\$ -
NET DECREASE IN FUND	\$(1,388,301)	\$ (855,139)	\$(2,166,095)	\$(1,816,204)	\$(1,172,628)



Annual Operating Budget
July 1, 2015 – June 30, 2016

BOAT HARBOR FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS State Revenues	\$ 88,494	\$ 92,354	\$ 145,647	\$ 293,117	\$ 144,670
Total Intergovernmental	88,494	92,354	145,647	293,117	144,670
Charges for Services					
Dockages AMHS	53,216	68,156	65,000	71,642	65,000
Exclusive Moorage	1,256,320	1,195,826	1,240,000	1,216,601	1,240,000
Transient Moorage	526,354	515,205	525,000	526,930	525,000
Harbormaster Services	19,785	6,459	10,000	6,902	10,000
Tidal Grid Fees	15,520	16,160	15,000	17,246	15,000
Pier / Dock Fees	311,816	176,337	175,000	202,419	175,000
Used Oil Fees	9,465	11,014	10,000	18,987	15,000
Waiting List Fees	2,900	2,925	3,000	2,700	3,000
Trailer Parking Fees	37,376	28,620	35,000	30,457	35,000
Bulk Oil Sales	52,855	55,189	20,000	57,227	20,000
Gear Storage	90,625	55,558	45,000	84,608	50,000
Parking Meters	11,347	6,845	10,000	5,971	7,500
Launch Ramp Permits	19,117	22,367	19,000	20,046	19,000
Total Charges for Services	2,406,696	2,160,661	2,172,000	2,261,736	2,179,500
Fines and Forfeitures					
Fines and Forfeitures	225,000	-	-	-	-
Total Fines and Forfeitures	225,000	-	-	-	-
Interest					
Interest on Investments	17,116	17,130	14,000	13,821	14,000
Total Interest	17,116	17,130	14,000	13,821	14,000
Rents and Royalties					
AMHS Office Rent	15,609	15,765	16,500	15,765	16,500
Total Rents and Royalties	15,609	15,765	16,500	15,765	16,500
Miscellaneous					
Other Revenues	12,729	1,385	7,300	22,206	7,300
Total Miscellaneous	12,729	1,385	7,300	22,206	7,300
Interfund Charges					
Harbormaster Services	167,730	166,449	71,290	71,290	70,435
Total Interfund Charges	167,730	166,449	71,290	71,290	70,435
Appropriation from Fund Balance					
Appropriation From Fund Balance	-	-	2,166,095	-	1,172,628
Total Appropriation from Fund Balance	-	-	2,166,095	-	1,172,628
TOTAL REVENUES	\$ 2,933,374	\$ 2,453,744	\$ 4,592,832	\$ 2,677,935	\$ 3,605,033



Annual Operating Budget
July 1, 2015 – June 30, 2016

BOAT HARBOR FUND – DETAIL OF REVENUES AND EXPENSES continued

	<u>FY 2013</u> Actual	<u>FY 2014</u> Actual	<u>FY 2015</u> Budget	<u>FY 2015</u> Estimated	<u>FY 2016</u> Budget
EXPENSES					
Salaries & Wages	\$ 675,941	\$ 681,767	\$ 778,284	\$ 679,517	\$ 754,460
Employee Benefits	531,137	564,500	647,538	728,544	654,240
Professional Services	77,978	69,388	108,000	66,636	108,000
Contributions	18,271	16,747	21,500	16,923	19,500
Support Goods & Services	214,846	230,885	256,657	207,995	263,720
Public Utility Services	160,137	169,047	160,000	179,946	162,700
Other Charges	175,803	145,668	190,297	190,048	219,399
Capital Outlay	12,751	18,328	32,089	22,625	36,232
Depreciation Expense	1,320,097	1,324,132	1,312,245	1,315,684	1,303,111
Interest Expense on Bonds	90,171	88,421	86,222	86,221	83,671
TOTAL EXPENSES	<u>\$ 3,277,132</u>	<u>\$ 3,308,883</u>	<u>\$ 3,592,832</u>	<u>\$ 3,494,139</u>	<u>\$ 3,605,033</u>
OTHER FINANCING USES					
Capital Transfers Out	\$ (819,768)	\$ -	\$ (1,000,000)	\$ (1,000,000)	\$ -
NET OTHER FINANCING USES	<u>\$ (819,768)</u>	<u>\$ -</u>	<u>\$ (1,000,000)</u>	<u>\$ (1,000,000)</u>	<u>\$ -</u>
NET DECREASE IN FUND	<u>\$(1,163,526)</u>	<u>\$ (855,139)</u>	<u>\$ -</u>	<u>\$(1,816,204)</u>	<u>\$ -</u>



ENTERPRISE FUND-BOAT HARBOR FUND – ADMINISTRATION

Departmental Vision

To provide secure moorage and the necessary services for one of the largest commercial fishing fleets in Alaska. To monitor the aging of the Boat Harbor's accounts received in accordance with City policy and to pursue the appropriate procedures for collection. To market the Port of Kodiak as having premier harbor facilities to support the fishing industry. To serve both pleasure and commercial fleets with efficiently managed harbor operations.

Program Description

The Boat Harbor Fund-Administration division operates two large boat harbors, the St. Paul Harbor and the St. Herman Harbor, Pier I (the ferry dock), and the transient boat dock. All of these facilities operate 24 hours a day throughout the entire year. The Boat Harbor Fund-Administration is responsible for moorage, dock scheduling, emergency pumping, VHF radio communication, and used oil collection. In addition to these services, this division is also responsible for scheduling use of all of the port facilities, boat docks and gridirons, stages transient vessels, rents exclusive moorage, registering of vessels, and routine patrols. Routine patrols include foot patrols, vessel patrols and vehicle patrols to enforce the City code in the waterways, docks, grids, parking lots, and loading zones.

Planned Accomplishments for Fiscal Year 2016

- To create an additional sub-division for Pier I (the ferry dock) activity per the Alaska Marine Highway System memorandum of agreement.
 - To monitor and work with the Alaska Department of Transportation and the Alaska Marine Highway System through the construction phase of the replacement for Pier I (the ferry dock).
-

Goals and Objectives

Goal: To maintain the level of service and quality to each facility.

Objective: To efficiently manage costs to allow for a maximization of revenues.

Significant Budget Changes and Accomplishments

There were no significant budget changes during fiscal year 2015.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-BOAT HARBOR FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Harbor

DEPARTMENT: Harbor
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 675,941	\$ 681,767	\$ 778,284	\$ 679,517	\$ 754,460
Employee Benefits	531,137	564,500	647,538	728,544	654,240
Professional Services	77,978	69,388	108,000	66,636	108,000
Contributions	18,271	16,747	21,500	16,923	19,500
Support Goods & Services	214,846	230,885	256,657	207,995	263,720
Public Utility Services	160,137	169,047	160,000	179,946	162,700
Administrative Services	193	19,417	-	(249)	-
Capital Outlay	12,751	18,328	32,089	22,625	36,232
Depreciation Expense	1,320,097	1,324,132	1,312,245	1,315,684	1,303,111
Bond Expense	90,171	88,421	86,222	86,221	83,671
Total Expenditures	\$ 3,101,522	\$ 3,182,632	\$ 3,402,535	\$ 3,303,842	\$ 3,385,634

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Harbormaster	1	1	1	1
Deputy Harbormaster	1	1	1	1
Senior Harbor Officer	3	3	3	4
Harbor Officer	2	2	2	1
Port & Harbor Maintenance Mechanic	2	2	2	2
Harbor Dispatcher	0.4	0.4	0.4	1.4
Administrative Secretary	2	2	2	1
Total	11.4	11.4	11.4	11.4

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Vehicle, Boat and Foot Patrol Hours	7,000	7,611	8,464	9,141
Number of Citizens Assists	4,626	1,559	4,623	5,316
Used Oil Collected (Gallons)	10,000	11,014	18,987	28,481
Maintained Petro Marine Lease	Yes	Yes	Yes	Yes



ENTERPRISE FUND-BOAT HARBOR FUND – INTERFUND CHARGES

Departmental Vision

Not applicable.

Program Description

The Boat Harbor Fund-Interfund Charges represent the allocation of revenues and expenses between funds to cover services rendered.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-BOAT HARBOR FUND – INTERFUND CHARGES

FUND: Enterprise
FUNCTION: Harbor

DEPARTMENT: Harbor
COST CENTER: Interfund Charges

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Administrative	\$ 97,070	\$ 85,270	\$ 183,554	\$ 183,554	\$ 211,466
Public Works	50,700	30,751	6,743	6,743	7,933
Engineering	27,840	10,230	-	-	-
Total Expenditures	\$ 175,610	\$ 126,251	\$ 190,297	\$ 190,297	\$ 219,399

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



ENTERPRISE FUND-BOAT HARBOR FUND – TRANSFERS

Departmental Vision

Not applicable.

Program Description

The Boat Harbor Fund-Transfers represents the transfer of monies between funds for capital projects.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-BOAT HARBOR FUND – TRANSFERS

FUND: Enterprise
FUNCTION: Harbor

DEPARTMENT: Harbor
COST CENTER: Transfers

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Capital Projects Transfers	\$ 819,768	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
Total Expenditures	\$ 819,768	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



Annual Operating Budget
July 1, 2015 – June 30, 2016

SHIPYARD FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ 13,012	\$ 13,572	\$ 21,625	\$ 31,695	\$ 22,220
Charges for Services	639,682	718,923	693,000	743,949	693,000
Interest	1,539	1,396	1,000	331	1,000
Miscellaneous	2,338	3,742	2,000	2,053	2,000
TOTAL REVENUES	\$ 656,571	\$ 737,633	\$ 717,625	\$ 778,028	\$ 718,220
EXPENSES					
Salaries & Wages	\$ 93,677	\$ 95,668	\$ 106,388	\$ 68,713	\$ 109,790
Employee Benefits	83,580	84,341	97,264	87,297	97,340
Professional Services	31,822	29,540	54,000	26,680	60,000
Support Goods & Services	81,918	89,142	104,084	84,039	109,840
Public Utility Services	42,579	36,612	46,000	39,100	44,500
Other Charges	159,350	182,093	84,844	86,112	95,758
Depreciation Expense	529,981	529,981	529,981	529,981	529,981
Interest Expense on Bonds	244,631	239,284	223,542	235,302	229,506
TOTAL EXPENSES	\$ 1,267,538	\$ 1,286,661	\$ 1,246,103	\$ 1,157,224	\$ 1,276,715
OTHER FINANCING SOURCES (USES)					
Capital Transfers In (Out)	\$ 819,768	\$ -	\$ (11,000)	\$ (11,000)	\$ -
NET OTHER FINANCING SOURCES (USES)	\$ 819,768	\$ -	\$ (11,000)	\$ (11,000)	\$ -
NET INCREASE (DECREASE) IN FUND	\$ 208,801	\$ (549,028)	\$ (539,478)	\$ (390,196)	\$ (558,495)



Annual Operating Budget
July 1, 2015 – June 30, 2016

SHIPYARD FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS	\$ 13,012	\$ 13,572	\$ 21,625	\$ 31,695	\$ 22,220
Total Intergovernmental	13,012	13,572	21,625	31,695	22,220
Charges for Services					
Haul / Launch / Block	284,483	338,674	323,000	342,232	323,000
Pressure Wash	13,125	19,750	20,000	20,550	20,000
Yard Services	58,794	54,449	55,000	55,491	55,000
Container Storage	4,951	5,846	4,000	-	4,000
Lay Days	201,454	193,744	192,000	189,740	192,000
Electricity	45,329	46,772	40,000	68,225	40,000
Vendor Fees	8,000	6,250	15,000	9,500	15,000
Hang Time	8,400	36,230	32,000	40,363	32,000
Environmental Surcharges	15,156	17,208	12,000	17,848	12,000
Total Charges for Services	639,692	718,923	693,000	743,949	693,000
Interest					
Interest on Investments	1,539	1,396	1,000	331	1,000
Total Interest	1,539	1,396	1,000	331	1,000
Miscellaneous					
Other Revenues	2,338	3,742	2,000	2,053	2,000
Total Miscellaneous	2,338	3,742	2,000	2,053	2,000
Appropriation from Fund Balance					
Appropriation from Fund Balance	-	-	539,478	-	558,495
Total Appropriation from Fund Balance	-	-	539,478	-	558,495
TOTAL REVENUES	\$ 656,581	\$ 737,633	\$ 1,257,103	\$ 778,028	\$ 1,276,715
EXPENSES					
Salaries & Wages	\$ 93,677	\$ 95,668	\$ 106,388	\$ 68,713	\$ 109,790
Employee Benefits	83,580	84,341	97,264	87,297	97,340
Professional Services	31,822	29,540	54,000	26,680	60,000
Support Goods & Services	81,918	89,142	104,084	84,039	109,840
Public Utility Services	42,579	36,612	46,000	39,100	44,500
Other Charges	159,350	182,093	84,844	86,112	95,758
Depreciation Expense	529,981	529,981	529,981	529,981	529,981
Interest Expense on Bonds	244,631	239,284	223,542	235,302	229,506
TOTAL EXPENSES	\$ 1,267,538	\$ 1,286,661	\$ 1,246,103	\$ 1,157,224	\$ 1,276,715
OTHER FINANCING SOURCES (USES)					
Capital Transfers In (Out)	\$ 819,768	\$ -	\$ (11,000)	\$ (11,000)	\$ -
NET OTHER FINANCING SOURCES (USES)	\$ 819,768	\$ -	\$ (11,000)	\$ (11,000)	\$ -
NET INCREASE (DECREASE) IN FUND	\$ 208,811	\$ (549,028)	\$ -	\$ (390,196)	\$ -



ENTERPRISE FUND-SHIPYARD FUND – ADMINISTRATION

Departmental Vision

To promote, operate, and maintain the shipyard and the 660-ton Marine Travel lift effectively and efficiently to meet the needs of both local and non-local vessel owners. To provide excellent service that optimizes customer loyalty and increases the number of vessels utilizing the facility.

Program Description

The Shipyard Fund-Administration division, in conjunction with the Harbor department, is responsible for administration, operation, and maintenance of the shipyard and Marine Travel lift in St. Herman harbor. Vessels, up to a maximum of 660 tons, can be lifted for maintenance and repairs. This division provides lift operators, labor, and management oversight including other services such as a wash down pad and electrical service.

Planned Accomplishments for Fiscal Year 2016

- To manage the operations of the shipyard and vessel lift efficiently and professionally.
- To increase the number of vessels lifted annually.

Goals and Objectives

Goal: To provide safe and efficient shipyard services for Kodiak and the surrounding community.

Objective: To maximize the number of vessels lifted each year while increasing revenue to sufficiently meet operating and fixed asset costs, including debt service payments.

Significant Budget Changes and Accomplishments

During fiscal year 2015, user fees, including lay day fees, increased by 30% to sustain operations and minimize utilization of the Boat Harbor fund.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-SHIPYARD FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Shipyard

DEPARTMENT: Shipyard
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 93,677	\$ 95,668	\$ 106,388	\$ 68,713	\$ 109,790
Employee Benefits	83,580	84,341	97,264	87,297	97,340
Professional Services	31,822	29,540	54,000	26,680	60,000
Support Goods & Services	81,918	89,142	104,084	84,039	109,840
Public Utility Services	42,579	36,612	46,000	39,100	44,500
Administrative Services	-	359	-	1,268	-
Depreciation Expense	529,981	529,981	529,981	529,981	529,981
Bond Expense	244,631	239,284	223,542	235,302	229,506
Total Expenditures	\$ 1,108,188	\$ 1,104,927	\$ 1,161,259	\$ 1,072,380	\$ 1,180,957

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Harbor Maintenance Mechanic	2	2	2	2
Total	2	2	2	2

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Boats Serviced	48	53	51	56
Number of Lay Days	809	701	811	749
Average Number of Lay Days per Boat	17	13	16	15
Haul, Launch, Block Revenue	\$ 284,473	\$ 338,674	\$ 342,233	\$ 323,000
Lay Day Revenue	\$ 201,454	\$ 193,744	\$ 189,740	\$ 192,000



ENTERPRISE FUND-SHIPYARD FUND – INTERFUND CHARGES

Departmental Vision

Not applicable.

Program Description

The Shipyard Fund-Interfund Charges represent the allocation of revenues and expenses between funds to cover services rendered.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-SHIPYARD FUND – INTERFUND CHARGES

FUND: Enterprise
FUNCTION: Shipyard

DEPARTMENT: Shipyard
COST CENTER: Interfund Charges

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Administrative	\$ 38,820	\$ 85,270	\$ 49,585	\$ 49,585	\$ 59,651
Public Works	50,700	30,751	6,743	6,743	7,933
Engineering	13,920	10,230	-	-	-
Harbormaster	55,910	55,483	28,516	28,516	28,174
Total Expenditures	\$ 159,350	\$ 181,734	\$ 84,844	\$ 84,844	\$ 95,758

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



ENTERPRISE FUND-SHIPYARD FUND – TRANSFERS

Departmental Vision

Not applicable.

Program Description

The Shipyard Fund-Transfers represents the transfer of monies between funds for capital projects.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-SHIPYARD FUND – TRANSFERS

FUND: Enterprise
FUNCTION: Shipyard

DEPARTMENT: Shipyard
COST CENTER: Transfers

Expenditures

	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
Capital Projects Transfers	\$ -	\$ -	\$ 11,000	\$ 11,000	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,000</u>	<u>\$ 11,000</u>	<u>\$ -</u>

Personnel

Number of Employees

	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
None	0	0	0	0
Total	0	0	0	0



Annual Operating Budget
July 1, 2015 – June 30, 2016

ELECTRIC UTILITY FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Charges for Services	\$ 724,632	\$ 674,425	\$ 673,000	\$ 617,571	\$ 673,000
Interest	949	1,383	1,000	1,458	1,000
TOTAL REVENUES	\$ 725,581	\$ 675,808	\$ 674,000	\$ 619,029	\$ 674,000
EXPENSES					
Professional Services	\$ -	\$ 10	\$ 2,000	\$ -	\$ 2,000
Support Goods & Services	553,402	526,917	545,649	516,513	545,640
Public Utility Services	-	-	-	16	-
Other Charges	92,220	134,809	43,605	43,605	53,548
Capital Outlay	-	3,336	5,000	4,725	5,000
Depreciation	11,759	10,402	10,410	10,402	10,402
TOTAL EXPENSES	\$ 657,381	\$ 675,474	\$ 606,664	\$ 575,261	\$ 616,590
NET INCREASE IN FUND	\$ 68,200	\$ 334	\$ 67,336	\$ 43,768	\$ 57,410



ELECTRIC UTILITY FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Charges for Services					
Non-Meter Charges	\$ 12,818	\$ 14,774	\$ 15,000	\$ 14,670	\$ 15,000
Customer Charges - Recurring	111,075	107,415	115,000	109,953	115,000
Con / Disc / Trans Fees	9,050	7,960	7,000	8,510	7,000
Energy Charge Fees	587,438	541,654	530,000	479,165	530,000
Record Fees	495	300	1,000	330	1,000
Electric Service Calls	3,756	2,322	5,000	4,944	5,000
Total Charges for Services	724,632	674,425	673,000	617,572	673,000
Interest					
Interest on Investments	949	1,383	1,000	1,458	1,000
Total Interest on Investments	949	1,383	1,000	1,458	1,000
Appropriations from Fund Balance					
Appropriations from Fund Balance	-	-	(67,336)	-	(57,410)
Total Appropriations from Fund Balance	-	-	(67,336)	-	(57,410)
TOTAL REVENUES	\$ 725,581	\$ 675,808	\$ 606,664	\$ 619,030	\$ 616,590
EXPENSES					
Professional Services	\$ -	\$ 10	\$ 2,000	\$ -	\$ 2,000
Support Goods & Services	553,402	526,917	545,649	516,513	545,640
Public Utility Services	-	-	-	16	-
Other Charges	92,220	134,809	43,605	43,605	53,548
Capital Outlay	-	3,336	5,000	4,725	5,000
Depreciation Expense	11,759	10,402	10,410	10,402	10,402
TOTAL EXPENSES	\$ 657,381	\$ 675,474	\$ 606,664	\$ 575,261	\$ 616,590
NET INCREASE IN FUND	\$ 68,200	\$ 334	\$ -	\$ 43,769	\$ -



ENTERPRISE FUND-ELECTRIC UTILITY FUND – ADMINISTRATION

Departmental Vision

To operate and maintain the electric distribution system on the floats and docks in the St. Paul Harbor and St. Herman Harbor as effectively and efficiently as possible.

Program Description

The Electric Utility Fund-Administration division is responsible for the administration, operations, and maintenance of the City's electrical service at the City's harbor facilities.

Planned Accomplishments for Fiscal Year 2016

- To operate the electric utilities at the harbor facilities in a manner that will provide customers electricity as cost efficiently as possible while maintaining the electric distribution system.
-

Goals and Objectives

Goal: To maintain the electricity to users.

Objective: To ensure that customers have safe and reliable electricity.

Significant Budget Changes and Accomplishments

There were no significant budget changes during fiscal year 2015.



Annual Operating Budget
July 1, 2015 – June 30, 2016

ENTERPRISE FUND-ELECTRIC UTILITY FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Electric

DEPARTMENT: Electric Utility
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	-	10	2,000	-	2,000
Support Goods & Services	553,402	526,917	545,649	516,513	545,640
Public Utility Services	-	-	-	16	-
Capital Outlays	-	3,336	5,000	4,725	5,000
Depreciation Expense	11,759	10,402	10,410	10,402	10,402
Total Expenditures	\$ 565,161	\$ 540,665	\$ 563,059	\$ 531,656	\$ 563,042

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Deputy Harbormaster (2 Days / month)	0	0	0	0
Administrative Supervisor (3 Days / month)	0	0	0	0
Total	0	0	0	0



ENTERPRISE FUND-ELECTRIC UTILITY FUND – INTERFUND CHARGES

Departmental Vision

Not applicable.

Program Description

The Electric Utility Fund-Interfund Charges represent the allocation of revenues and expenses between funds to cover services rendered.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-ELECTRIC UTILITY FUND – INTERFUND CHARGES

FUND: Enterprise
FUNCTION: Electric

DEPARTMENT: Electric Utility
COST CENTER: Interfund Charges

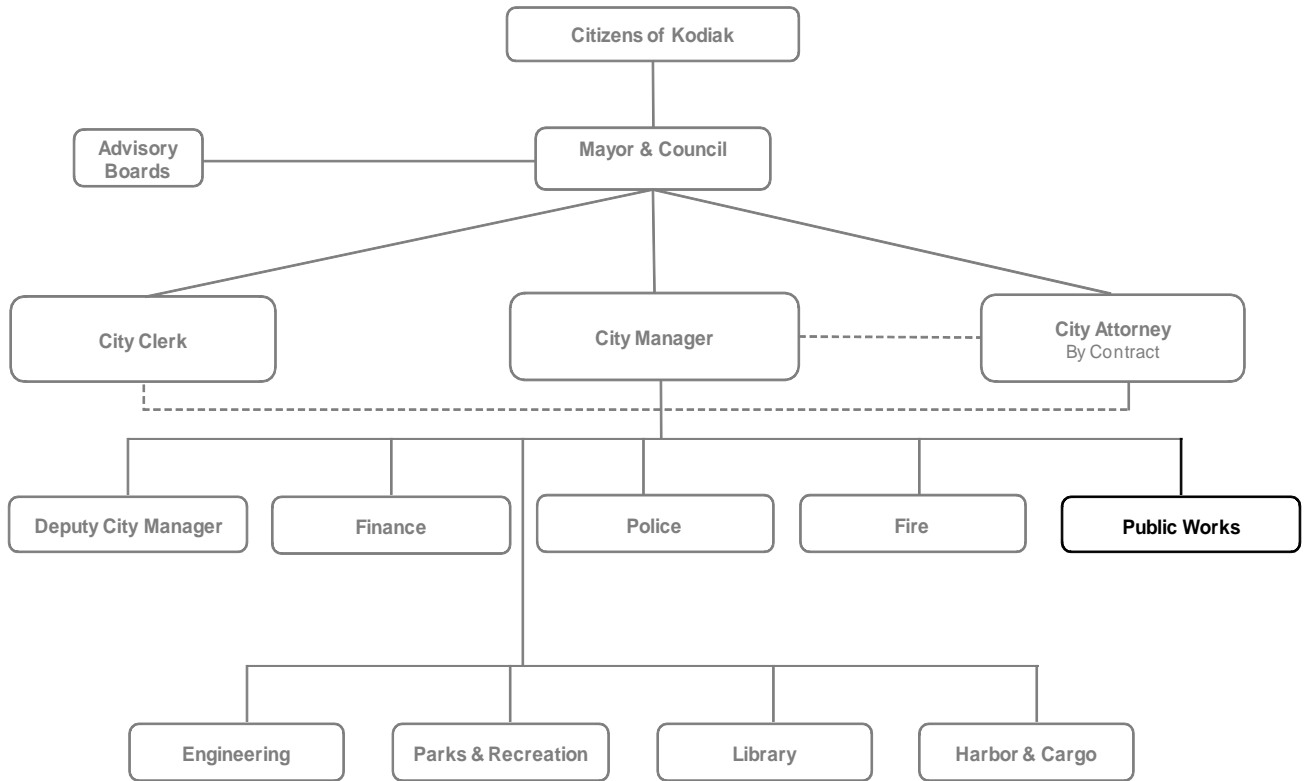
Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Administrative	\$ 19,410	\$ 63,951	\$ 29,347	\$ 29,347	\$ 39,461
Public Works	16,900	15,375	-	-	-
Harbormaster	55,910	55,483	14,258	14,258	14,087
Total Expenditures	\$ 92,220	\$ 134,809	\$ 43,605	\$ 43,605	\$ 53,548

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0





Annual Operating Budget
July 1, 2015 – June 30, 2016

WATER UTILITY FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ 42,937	\$ 40,054	\$ 77,729	\$ 123,975	\$ 80,280
Charges for Services	3,590,882	4,256,883	3,993,481	4,428,088	4,442,000
Interest	9,196	11,174	10,000	11,335	2,000
Miscellaneous	6,795	15,065	500	4,661	5,000
TOTAL REVENUES	<u>\$ 3,649,810</u>	<u>\$ 4,323,176</u>	<u>\$ 4,081,710</u>	<u>\$ 4,568,059</u>	<u>\$ 4,529,280</u>
EXPENSES					
Salaries & Wages	313,057	328,047	382,376	327,077	392,340
Employee Benefits	268,707	298,383	363,023	361,700	354,060
Professional Services	24,013	31,270	47,000	20,099	53,400
Support Goods & Services	165,286	184,280	287,611	173,693	285,689
Public Utility Services	395,530	442,077	477,250	424,008	477,250
Administrative Charges	-	20,944	-	-	-
Capital Outlays	12,035	12,720	41,432	8,473	172,425
Depreciation	648,966	644,523	642,914	642,914	755,320
Interest Expense on Bonds	15,103	24,153	24,770	29,657	28,190
Interfund Charges	499,087	544,810	477,006	615,141	709,372
TOTAL EXPENSES	<u>\$ 2,341,784</u>	<u>\$ 2,531,207</u>	<u>\$ 2,743,382</u>	<u>\$ 2,602,762</u>	<u>\$ 3,228,046</u>
OTHER FINANCING USES					
Capital Transfers Out	<u>\$(4,014,060)</u>	<u>\$(2,891,400)</u>	<u>\$ (315,212)</u>	<u>\$ (437,835)</u>	<u>\$ (110,000)</u>
TOTAL OTHER FINANCING USES	<u>\$(4,014,060)</u>	<u>\$(2,891,400)</u>	<u>\$ (315,212)</u>	<u>\$ (437,835)</u>	<u>\$ (110,000)</u>
NET INCREASE (DECREASE) IN FUND	<u>\$(2,706,034)</u>	<u>\$(1,099,431)</u>	<u>\$ 1,023,116</u>	<u>\$ 1,527,462</u>	<u>\$ 1,191,234</u>



WATER UTILITY FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS	\$ 42,937	\$ 40,054	\$ 77,729	\$ 123,975	\$ 80,280
Total Intergovernmental	42,937	40,054	77,729	123,975	80,280
Charges for Services					
Water Sales - Metered	1,434,137	1,915,934	1,681,344	1,921,671	1,900,000
Water Sales - City	1,258,848	1,351,679	1,378,823	1,466,382	1,500,000
Water Sales - Borough	850,210	917,991	896,518	993,073	1,000,000
Water Service Hookup	15,837	42,684	12,796	18,017	15,000
Penalties and Interest	31,850	28,595	24,000	28,945	27,000
Total Charges for Services	3,590,882	4,256,883	3,993,481	4,428,088	4,442,000
Interest					
Interest on Investments	9,196	11,175	10,000	11,335	2,000
Total Interest on Investments	9,196	11,175	10,000	11,335	2,000
Miscellaneous					
Other Revenues	6,795	15,065	500	4,661	5,000
Total Miscellaneous	6,795	15,065	500	4,661	5,000
Appropriations from Fund Balance					
Appropriations from Fund Balance	-	-	(1,023,116)	-	(1,191,234)
Total Appropriations from Fund Balance	-	-	(1,023,116)	-	(1,191,234)
TOTAL REVENUES	<u>\$ 3,649,810</u>	<u>\$ 4,323,177</u>	<u>\$ 3,058,594</u>	<u>\$ 4,568,059</u>	<u>\$ 3,338,046</u>
EXPENSES					
Salaries & Wages	\$ 313,057	\$ 328,047	\$ 382,376	327,077	\$ 392,340
Employee Benefits	268,707	298,383	363,023	361,700	354,060
Professional Services	24,013	31,270	47,000	20,099	53,400
Support Goods & Services	165,286	184,280	287,611	173,693	285,689
Public Utility Services	395,530	442,077	477,250	424,008	477,250
Administrative Charges	-	20,944	-	-	-
Capital Outlays	12,035	12,720	41,432	8,473	172,425
Depreciation Expense	648,966	644,523	642,914	642,914	755,320
Bond Interest Expense	15,103	24,153	24,770	29,657	28,190
Interfund Charges	499,087	544,810	477,006	615,141	709,372
TOTAL EXPENSES	<u>\$ 2,341,784</u>	<u>\$ 2,531,207</u>	<u>\$ 2,743,382</u>	<u>\$ 2,602,762</u>	<u>\$ 3,228,046</u>
OTHER FINANCING USES					
Capital Transfers Out	\$(4,014,060)	\$(2,891,400)	\$ (315,212)	\$ (437,835)	\$ (110,000)
TOTAL OTHER FINANCING USES	<u>\$(4,014,060)</u>	<u>\$(2,891,400)</u>	<u>\$ (315,212)</u>	<u>\$ (437,835)</u>	<u>\$ (110,000)</u>
NET INCREASE (DECREASE) IN FUND	<u>\$(2,706,034)</u>	<u>\$(1,099,430)</u>	<u>\$ -</u>	<u>\$ 1,527,462</u>	<u>\$ -</u>



ENTERPRISE FUND-WATER UTILITY FUND – ADMINISTRATION

Departmental Vision

To supply adequate water to the City of Kodiak with minimal interference of services in compliance with all local, state, and federal ordinances and laws.

Program Description

The Water Utility Fund-Administration division is responsible for the delivery of high quality potable water to the citizens, businesses, and industries of the City and the surrounding area. The Water Fund-Administration division operates and maintains the reservoirs, dams, pump stations, and distribution systems. This division also operates and installs new water hookups, reads meters, and performs minor system improvements.

Planned Accomplishments for Fiscal Year 2016

- To continue to meet all federal requirements to maintain our filtration avoidance status.
 - To meet all local, state, and federal water regulations.
 - To complete and bring operational the new Monashka Pump House.
-

Goals and Objectives

Goal: To maintain Environmental Protection Agency and Alaska Department of Environmental Conservation water treatment regulations and to continue the community filtration avoidance status.

Objective: To meet all water treatment regulations.

Significant Budget Changes and Accomplishments

The new Monashka pump house was substantially completed in July 2015. The previous pump house is expected to be removed by August 2015.



ENTERPRISE FUND-WATER UTILITY FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Water

DEPARTMENT: Water Utility
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 313,057	\$ 328,047	\$ 382,376	\$ 327,077	\$ 392,340
Employee Benefits	268,707	298,383	363,023	361,700	354,060
Professional Services	18,986	21,503	35,000	14,400	35,000
Support Goods & Services	106,684	104,326	177,422	87,708	175,500
Public Utility Services	346,158	388,727	411,250	362,081	411,250
Administrative Charges	-	20,944	-	-	-
Capital Outlays	7,904	9,453	36,432	8,473	87,425
Depreciation Expense	648,966	644,523	642,914	642,914	755,320
Bond Interest Expense	15,103	24,153	24,770	29,657	28,190
Interfund Charges	426,687	481,685	388,503	526,638	574,686
Total Expenditures	\$ 2,152,252	\$ 2,321,744	\$ 2,461,690	\$ 2,360,648	\$ 2,813,771

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Equipment Operator	1	1	1	1
Heavy Equipment Mechanic	1	1	1	1
Utility Worker	1	1	1	1
Public Works Maintenance Worker	3	3	3	3
Public Works Director	0.25	0.25	0.25	0.25
Accounting Technician / Cashier-Utilities	0.35	0.35	0.35	0.35
Total	6.6	6.6	6.6	6.6

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of times responded to all after hours emergency call outs within 30 minutes	12	10	5	10
Number of water leaks located and repaired	3	23	18	15



ENTERPRISE FUND-WATER UTILITY FUND – WATER TREATMENT

Departmental Vision

To supply potable water that meets state and federal requirements 100% of the time. To track services to determine that the level of service is equal to or better than previously provided.

Program Description

The Water Utility Fund-Water Treatment division encompasses the entire treatment process, meeting all local, state, and federal ordinances and laws. The Water Fund-Water Treatment division operates and maintains the two treatment buildings, tanks, and the computer systems that control the treatment system.

Planned Accomplishments for Fiscal Year 2016

- To continue to meet all necessary regulatory requirements and meet goals set by the City Council.
 - To maintain continuous operation of potable water disinfection system.
 - To perform a water rate study to evaluate current water rates to support and maintain the water system and planned capital improvements.
-

Goals and Objectives

Goal: To meet all federal and state water treatment regulations.

Objective: To provide a continuous and adequate supply of potable water to the Kodiak community.

Significant Budget Changes and Accomplishments

The new UV Water Treatment facility is currently in service and operating under an interim Certificate To Operate from the Alaska Department of Environmental Conservation.



ENTERPRISE FUND-WATER UTILITY FUND – WATER TREATMENT

FUND: Enterprise
FUNCTION: Water

DEPARTMENT: Water Utility
COST CENTER: Water Treatment

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 5,027	\$ 9,767	\$ 12,000	\$ 5,699	\$ 18,400
Support Goods & Services	58,602	79,954	110,189	85,985	110,189
Public Utility Services	49,372	53,350	66,000	61,927	66,000
Capital Outlays	4,131	3,267	5,000	-	85,000
Interfund Charges	72,400	63,125	88,503	88,503	134,686
Total Expenditures	\$ 189,532	\$ 209,463	\$ 281,692	\$ 242,114	\$ 414,275

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Met all state of Alaska and U.S. Environmental Protection Agency water treatment regulations	100%	100%	100%	100%
Respond to all water quality complaints within 1 hour during regular working hours and within 24 hours during non-regular working hours	100%	100%	100%	100%
Number of times responded to all after-hours emergency call outs and alarms	5	6	9	5



ENTERPRISE FUND-WATER UTILITY FUND – TRANSFERS

Departmental Vision

Not applicable.

Program Description

The Water Utility Fund-Transfers represents the transfer of monies between funds for capital projects.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.
-

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-WATER UTILITY FUND – TRANSFERS

FUND: Enterprise
FUNCTION: Water

DEPARTMENT: Water Utility
COST CENTER: Transfers

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Capital Projects Transfers	\$ 4,014,060	\$ 2,891,400	\$ 315,212	\$ 437,835	\$ 110,000
Total Expenditures	\$ 4,014,060	\$ 2,891,400	\$ 315,212	\$ 437,835	\$ 110,000

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



SEWER UTILITY FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ 60,053	\$ 80,295	\$ 127,163	\$ 246,540	\$ 138,190
Charges for Services	3,694,398	3,704,230	3,630,335	3,862,292	3,994,800
Interest	5,473	800	10,000	248	4,000
Miscellaneous	2,505	4,892	-	4,364	-
TOTAL REVENUES	<u>\$ 3,762,429</u>	<u>\$ 3,790,217</u>	<u>\$ 3,767,498</u>	<u>\$ 4,113,444</u>	<u>\$ 4,136,990</u>
EXPENSES					
Salaries & Wages	\$ 558,581	\$ 626,349	\$ 679,641	\$ 618,013	\$ 703,140
Employee Benefits	490,302	557,988	631,651	682,365	669,540
Professional Services	41,146	41,141	91,500	83,495	48,500
Support Goods & Services	192,461	228,571	294,579	220,619	300,218
Public Utility Services	387,680	558,566	752,025	707,394	680,000
Administrative Charges	-	3,489	-	-	-
Capital Outlays	39,167	8,382	16,000	14,412	157,500
Depreciation	1,214,885	1,213,467	1,212,525	1,212,526	1,209,567
Interest Expense on Bonds	30,528	26,018	35,000	21,499	17,974
Interfund Charges	529,691	484,163	545,864	571,093	673,914
TOTAL EXPENSES	<u>\$ 3,484,441</u>	<u>\$ 3,748,134</u>	<u>\$ 4,258,785</u>	<u>\$ 4,131,416</u>	<u>\$ 4,460,353</u>
OTHER FINANCING USES					
Capital Transfers Out	<u>\$(3,508,500)</u>	<u>\$(1,725,000)</u>	<u>\$(3,260,212)</u>	<u>\$ (382,835)</u>	<u>\$ (110,000)</u>
TOTAL OTHER FINANCING USES	<u>\$(3,508,500)</u>	<u>\$(1,725,000)</u>	<u>\$(3,260,212)</u>	<u>\$ (382,835)</u>	<u>\$ (110,000)</u>
NET DECREASE IN FUND	<u>\$(3,230,512)</u>	<u>\$(1,682,917)</u>	<u>\$(3,751,499)</u>	<u>\$ (400,807)</u>	<u>\$ (433,363)</u>



SEWER UTILITY FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS	\$ 60,053	\$ 80,295	\$ 127,163	\$ 246,540	\$ 138,190
Total Intergovernmental	60,053	80,295	127,163	246,540	138,190
Charges for Services					
Sewer Services - City	2,325,006	2,313,065	2,340,723	2,416,295	2,500,000
Sewer Services - Borough	1,263,900	1,266,060	1,215,512	1,335,992	1,400,000
Sewer Services - Hookup	16,819	34,841	6,300	7,579	9,800
Septic Tank Discharge	67,088	67,983	42,800	78,456	62,000
Lab Testing Fees	21,585	22,280	25,000	23,970	23,000
Total Charges for Services	3,694,398	3,704,229	3,630,335	3,862,292	3,994,800
Interest					
Interest on Investments	5,473	800	10,000	248	4,000
Total Interest on Investments	5,473	800	10,000	248	4,000
Miscellaneous					
Other Revenues	2,505	4,892	-	4,364	-
Total Miscellaneous	2,505	4,892	-	4,364	-
Appropriations from Fund Balance					
Appropriations from Fund Balance	-	-	3,751,499	-	433,363
Total Appropriations from Fund Balance	-	-	3,751,499	-	433,363
TOTAL REVENUES	\$ 3,762,429	\$ 3,790,216	\$ 7,518,997	\$ 4,113,444	\$ 4,570,353
EXPENSES					
Salaries & Wages	\$ 558,581	\$ 626,349	\$ 679,641	\$ 618,013	\$ 703,140
Employee Benefits	490,302	557,988	631,651	682,365	669,540
Professional Services	41,146	41,141	91,500	83,495	48,500
Support Goods & Services	192,461	228,571	294,579	220,619	300,218
Public Utility Services	387,680	558,566	752,025	707,394	680,000
Administrative Charges	-	3,489	-	-	-
Capital Outlays	39,167	8,382	16,000	14,412	157,500
Depreciation Expense	1,214,885	1,213,467	1,212,525	1,212,526	1,209,567
Bond Interest Expense	30,528	26,018	35,000	21,499	17,974
Interfund Charges	529,691	484,163	545,864	571,093	673,914
TOTAL EXPENSES	\$ 3,484,441	\$ 3,748,134	\$ 4,258,785	\$ 4,131,416	\$ 4,460,353
OTHER FINANCING USES					
Capital Transfers Out	\$(3,508,500)	\$(1,725,000)	\$(3,260,212)	\$(382,835)	\$ (110,000)
TOTAL OTHER FINANCING USES	\$(3,508,500)	\$(1,725,000)	\$(3,260,212)	\$(382,835)	\$ (110,000)
NET DECREASE IN FUND	\$(3,230,512)	\$(1,682,918)	\$ -	\$ (400,807)	\$ -



ENTERPRISE FUND-SEWER UTILITY FUND – ADMINISTRATION

Departmental Vision

To maintain the sanitary sewer system in stable condition to minimize sewage backups and overflow.

Program Description

The Sewer Utility Fund-Administration division is responsible for maintaining the sanitary sewer system by routine cleaning; sewage operation and maintenance; and clearing of sewer stoppages. This division also installs new sewer hookups and coordinates with the Engineering department to determine line and manhole conditions for inflow and infiltration reduction.

Planned Accomplishments for Fiscal Year 2016

- To eliminate chronic sewer line problems.
 - To complete the design of Lift Station # 1 and Lift Station # 2 for rehabilitation. Replacement or refurbishment is expected to be completed in the construction season of fiscal year 2016.
 - To begin design of rehabilitation of Lift Station # 3 and Lift Station # 4.
-

Goals and Objectives

Goal: To continue to perform the required maintenance in order to avoid sewage overflows and stoppages.

Objective: To efficiently manage costs to the City while ensuring uninterrupted sewer service to the residents.

Significant Budget Changes and Accomplishments

The Sewer Rate Study was completed and a new 5-year rate schedule was adopted by the City Council.



ENTERPRISE FUND-SEWER UTILITY FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Sewer

DEPARTMENT: Sewer Utility
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 67,208	\$ 66,817	\$ 87,816	\$ 65,901	\$ 89,440
Employee Benefits	59,962	65,429	78,759	84,456	76,680
Professional Services	18,898	19,690	21,500	11,446	21,500
Support Goods & Services	43,497	50,550	63,341	34,433	73,341
Administrative Charges	-	3,489	-	-	-
Capital Outlays	-	3,105	5,000	2,262	35,000
Interfund Charges	457,291	421,038	447,932	473,161	531,957
Total Expenditures	\$ 646,856	\$ 630,118	\$ 704,348	\$ 671,659	\$ 827,918

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Equipment Operator	1	1	1	1
Total	1	1	1	1

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Problem Areas Eliminated	1	3	3	2
Number of Infiltration and Inflow locations Eliminated	1	1	8	5
Number of sewer mains or services unplugged*	0	33	17	15

* New performance indicator for FY 2014



ENTERPRISE FUND-SEWER UTILITY FUND – WASTEWATER TREATMENT

Departmental Vision

To provide water and wastewater treatment with 100% compliance with federal and state standards.

Program Description

The Sewer Utility Fund-Wastewater Treatment division, in conjunction with the Water Treatment division, is responsible for the treatment and discharge of sanitary sewage. This division maintains and operates twenty-two sewage lift stations, a Supervisory Control and Data Acquisition Software System, and the laboratory. The Sewer Utility Fund-Wastewater Treatment division, in conjunction with the Water Treatment division, provides maintenance and operations for both the Water Treatment facility and the Wastewater Treatment facility.

Planned Accomplishments for Fiscal Year 2016

- To rehabilitate Lift Station # 1 and Lift Station # 2.
-

Goals and Objectives

Goal: To rehabilitate the station prior to deterioration requiring replacement due to environmental conditions. This project is expected to solicit bids by February 2016 and construction in the summer of 2016.

Objective: To efficiently manage costs to the City while ensuring operational capabilities while undergoing rehabilitation.

Significant Budget Changes and Accomplishments

There were no significant budget changes during fiscal year 2015.



ENTERPRISE FUND-SEWER UTILITY FUND – WASTEWATER TREATMENT

FUND: Enterprise
FUNCTION: Sewer

DEPARTMENT: Sewer Utility
COST CENTER: Waste Water Treatment

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	\$ 491,373	\$ 559,532	\$ 591,825	\$ 552,112	\$ 613,700
Employee Benefits	430,340	492,559	552,892	597,909	592,860
Professional Services	22,248	21,451	70,000	72,049	27,000
Support Goods & Services	148,964	178,021	231,238	186,186	226,877
Public Utility Services	387,680	558,566	752,025	707,394	680,000
Capital Outlays	39,167	5,277	11,000	12,150	122,500
Depreciation Expense	1,214,885	1,213,467	1,212,525	1,212,526	1,209,567
Bond Interest Expense	30,528	26,018	35,000	21,499	17,974
Interfund Charges	72,400	63,125	97,932	97,932	141,957
Total Expenditures	\$ 2,837,585	\$ 3,118,016	\$ 3,554,437	\$ 3,459,757	\$ 3,632,435

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Public Works Director	0.25	0.25	0.25	0.25
Account Technician / Cashier	0.35	0.35	0.35	0.35
Administrative Assistant	0	0.75	0.75	0.75
Treatment Plant Operators	6	6	6	6
Treatment Plant Supervisors	1	1	1	1
Total	7.6	8.35	8.35	8.35

Performance Indicators

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
State of Alaska and U.S. Environmental Protection Agency treatment standards met	Yes	Yes	Yes	Yes
Discharge effluent limits, per APDES permit met	Yes	Yes	Yes	Yes
Number of times responded to all after-hours emergency call outs within 30 minutes, including Wastewater Treatment Plant and Lift Station responses	27	59	28	30



ENTERPRISE FUND-SEWER UTILITY FUND – TRANSFERS

Departmental Vision

Not applicable.

Program Description

The Sewer Utility Fund-Transfers represents the transfer of monies between funds for capital projects.

Planned Accomplishments for Fiscal Year 2016

- Not applicable.
-

Goals and Objectives

Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes throughout the year.



ENTERPRISE FUND-SEWER UTILITY FUND – TRANSFERS

FUND: Enterprise
FUNCTION: Sewer

DEPARTMENT: Sewer Utility
COST CENTER: Transfers

Expenditures

	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
Capital Projects Transfers	<u>\$ 3,508,500</u>	<u>\$ 1,725,000</u>	<u>\$ 3,260,212</u>	<u>\$ 382,835</u>	<u>\$ 110,000</u>
Total Expenditures	<u><u>\$ 3,508,500</u></u>	<u><u>\$ 1,725,000</u></u>	<u><u>\$ 3,260,212</u></u>	<u><u>\$ 382,835</u></u>	<u><u>\$ 110,000</u></u>

Personnel

Number of Employees

	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Estimated</u>	<u>FY 2016 Budget</u>
None	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



TRIDENT BASIN AIRPORT FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Charges for Services	\$ 12,285	\$ 13,309	\$ 11,600	\$ 13,309	\$ 13,000
Interest	-	-	1,000	-	-
Rents and Royalties	32,076	33,515	33,300	37,736	33,300
TOTAL REVENUES	\$ 44,361	\$ 46,824	\$ 45,900	\$ 51,045	\$ 46,300
EXPENSES					
Professional Services	15,048	14,856	15,000	3,385	15,000
Support Goods & Services	8,300	11,215	12,231	11,755	12,190
Public Utility Services	843	1,908	10,000	13,619	10,000
Administrative Charges	2,808	2,808	3,000	2,808	3,000
Depreciation	279,480	279,480	279,480	264,105	248,730
Interfund Charges	39,090	63,125	14,561	14,561	16,534
TOTAL EXPENSES	\$ 345,569	\$ 373,392	\$ 334,272	\$ 310,233	\$ 305,454
NET DECREASE IN FUND	\$ (301,208)	\$ (326,568)	\$ (288,372)	\$ (259,188)	\$ (259,154)



TRIDENT BASIN AIRPORT FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Charges for Services					
Sea Plane Moorage	12,285	13,309	11,600	13,309	13,000
Total Charges for Services	12,285	13,309	11,600	13,309	13,000
Interest					
Interest on Investments	-	-	1,000	-	-
Total Interest on Investments	-	-	1,000	-	-
Rents and Royalties					
Rentals from Others	32,076	33,515	33,300	37,736	33,300
Total Miscellaneous	32,076	33,515	33,300	37,736	33,300
Appropriations from Fund Balance					
Appropriations from Fund Balance	-	-	288,372	-	259,154
Total Appropriations from Fund Balance	-	-	288,372	-	259,154
TOTAL REVENUES	\$ 44,361	\$ 46,824	\$ 334,272	\$ 51,045	\$ 305,454
EXPENSES					
Professional Services	15,048	14,856	15,000	3,385	15,000
Support Goods & Services	8,300	11,215	12,231	11,755	12,190
Public Utility Services	843	1,908	10,000	13,619	10,000
Administrative Charges	2,808	2,808	3,000	2,808	3,000
Depreciation	279,480	279,480	279,480	264,105	248,730
Interfund Charges	39,090	63,125	14,561	14,561	16,534
TOTAL EXPENSES	\$ 345,569	\$ 373,392	\$ 334,272	\$ 310,233	\$ 305,454
NET DECREASE IN FUND	\$ (301,208)	\$ (326,568)	\$ -	\$ (259,188)	\$ -



ENTERPRISE FUND-TRIDENT BASIN AIRPORT FUND – ADMINISTRATION

Departmental Vision

To provide safe and usable facilities for aircraft users.

Program Description

The Trident Basin Airport Fund-Administration division is responsible for all maintenance and repair of the Trident Basin Float Plane facility. Public Works personnel perform weekly patrols. During these patrols, if any maintenance issues are noticed, these repairs are scheduled to be performed.

Planned Accomplishments for Fiscal Year 2016

- To provide maintenance and repairs for the Trident Basin Float Plane facility.
-

Goals and Objectives

Goal: To maintain the facility for public use.

Objective: Not applicable.

Significant Budget Changes and Accomplishments

There were no significant budget changes during fiscal year 2015.



ENTERPRISE FUND-TRIDENT BASIN AIRPORT FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: Trident Basin Airport

DEPARTMENT: Trident Basin Airport
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Professional Services	\$ 15,048	\$ 14,856	\$ 15,000	\$ 3,385	\$ 15,000
Support Goods & Services	8,300	11,215	12,231	11,755	12,190
Public Utility Services	843	1,908	10,000	13,619	10,000
Administrative Charges	2,808	2,808	3,000	2,808	3,000
Depreciation	279,480	279,480	279,480	264,105	248,730
Interfund Charges	39,090	63,125	14,561	14,561	16,534
Total Expenditures	\$ 345,569	\$ 373,392	\$ 334,272	\$ 310,233	\$ 305,454

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0



EMERGENCY 911 SERVICES FUND – SUMMARY OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental	\$ -	\$ -	\$ 1,864	\$ -	\$ 1,070
Charges for Services	69,142	36,719	36,598	30,869	36,700
Interest	-	6	-	62	-
TOTAL REVENUES	\$ 69,142	\$ 36,725	\$ 38,462	\$ 30,931	\$ 37,770
EXPENSES					
Salaries & Wages	3,452	3,659	5,117	4,302	4,240
Employee Benefits	1,939	2,981	5,089	2,678	3,830
Professional Services	-	-	5,000	-	5,000
Support Goods & Services	500	111	23,256	110	110
Administrative Charges	-	152,172	-	-	-
TOTAL EXPENSES	\$ 5,891	\$ 158,923	\$ 38,462	\$ 7,090	\$ 13,180
NET INCREASE (DECREASE) IN FUND	\$ 63,251	\$ (122,198)	\$ -	\$ 23,841	\$ 24,590



EMERGENCY 911 SERVICES FUND – DETAIL OF REVENUES AND EXPENSES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
REVENUES					
Intergovernmental					
PERS	\$ -	\$ -	\$ 1,864	\$ -	\$ 1,070
Total Intergovernmental	-	-	1,864	-	1,070
Charges for Services					
E911 Fees	69,142	36,719	36,598	30,869	36,700
Total Charges for Services	69,142	36,719	36,598	30,869	36,700
Interest					
Interest on Investments	-	6	-	62	-
Total Interest	-	6	-	62	-
Appropriations from Fund Balance					
Appropriations from Fund Balance	-	-	-	-	(24,590)
Total Appropriations from Fund Balance	-	-	-	-	(24,590)
TOTAL REVENUES	\$ 69,142	\$ 36,725	\$ 38,462	\$ 30,931	\$ 13,180
EXPENSES					
Salaries & Wages	3,452	3,659	5,117	4,302	4,240
Employee Benefits	1,939	2,981	5,089	2,678	3,830
Professional Services	-	-	5,000	-	5,000
Support Goods & Services	500	111	23,256	110	110
Administrative Charges	-	152,172	-	-	-
TOTAL EXPENSES	\$ 5,891	\$ 158,923	\$ 38,462	\$ 7,090	\$ 13,180
NET INCREASE (DECREASE) IN FUND	\$ 63,251	\$ (122,198)	\$ -	\$ 23,841	\$ -



ENTERPRISE FUND-EMERGENCY 911 SERVICES FUND – ADMINISTRATION

Departmental Vision

To process emergency calls through the Kodiak Police Department and Public Safety Answering Point for service in a prompt and efficient manner, ensuring that appropriate resources and equipment are dispatched to routine and non-routine requests for services.

Program Description

The Emergency 911 Services Fund-Administration division is responsible for all maintenance and repair of the emergency 911 services. This division provides 24-hour telephone, enhanced 911 and dispatch services for the City of Kodiak Police Department and the Kodiak Fire Department. This service is provided throughout the Kodiak road system.

Planned Accomplishments for Fiscal Year 2016

- To process 90% of all emergency calls for service with 90 seconds.
 - To track the work product of the division by totaling calls processed through the dispatch center.
 - To perform a comprehensive review of E911 equipment to ensure compatibility and long-range sustainability of the system with the City's new communication system and identify upgrades as needed.
-

Goals and Objectives

Goal: To generate funding to maintain the operation of the E911 services.

Objective: To continue to provide E911 services to the City and the Kodiak Island Borough residents on the road system.

Significant Budget Changes and Accomplishments

The Emergency 911 Services fund was setup during 2010. As these services had been previously accounted for by the Kodiak Island Borough, this fund was setup for the anticipation of the Kodiak Island Borough turning over the authority to the City for emergency 911 services.



ENTERPRISE FUND-EMERGENCY 911 SERVICES FUND – ADMINISTRATION

FUND: Enterprise
FUNCTION: E-911

DEPARTMENT: E-911
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Salaries & Wages	3,452	3,659	5,117	4,302	4,240
Employee Benefits	1,939	2,981	5,089	2,678	3,830
Professional Services	-	-	5,000	-	5,000
Support Goods & Services	500	111	23,256	110	110
Administrative Charges	-	152,172	-	-	-
Total Expenditures	\$ 5,891	\$ 158,923	\$ 38,462	\$ 7,090	\$ 13,180

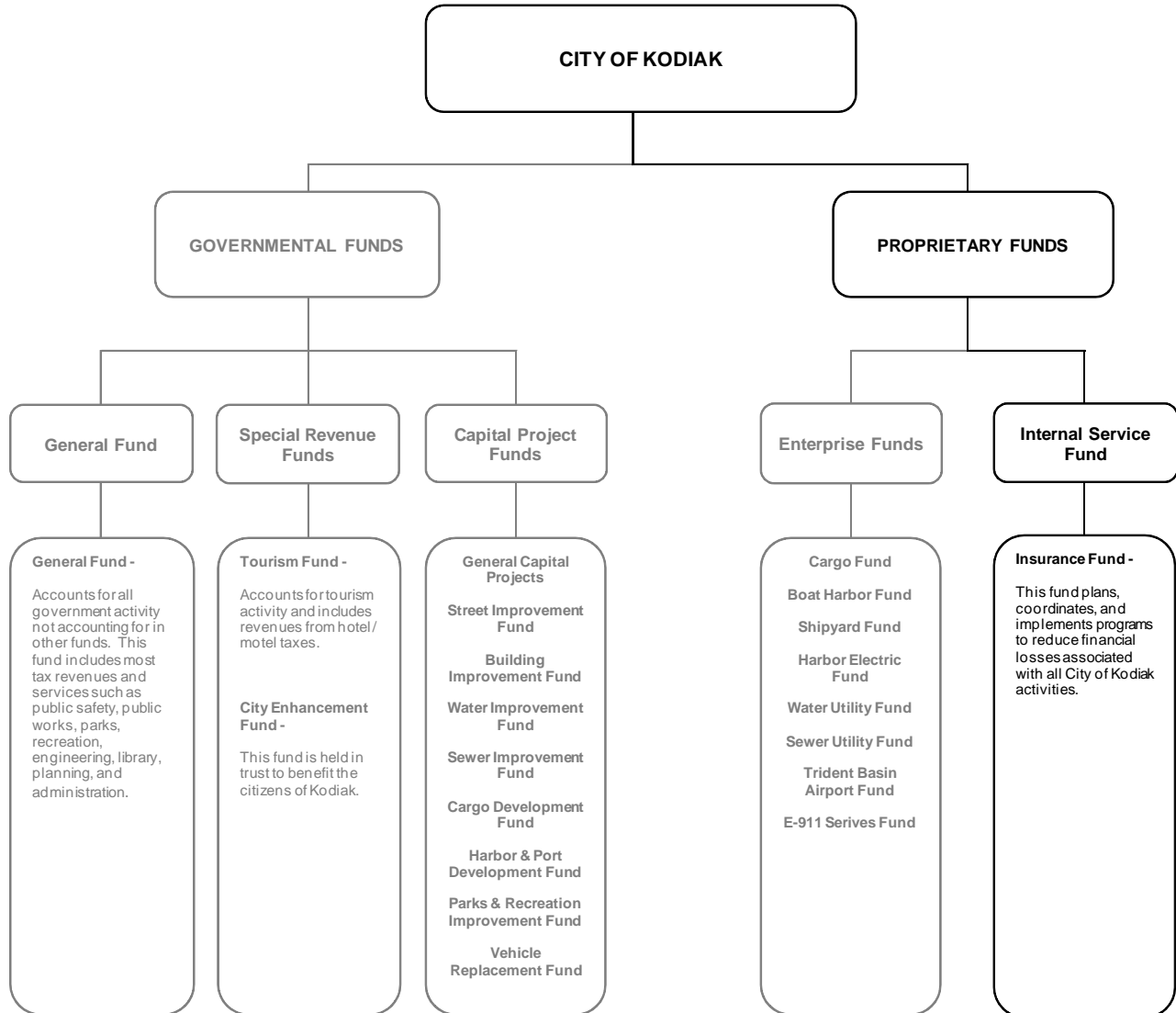
Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Information Systems Administrator	0.05	0.05	0.05	0.05
Total	0.05	0.05	0.05	0.05



PROPRIETARY FUNDS – INTERNAL SERVICE FUND





PROPRIETARY FUNDS – INTERNAL SERVICE FUND

The Internal Service Funds are used to centralize certain services and then allocate the cost of those services within the government. These funds are used to report any activity that provides goods or services to other funds and departments on a cost-reimbursement basis.

- Insurance Fund – Non-major

This fund plans, implements, and coordinates programs to reduce financial losses associated with all City activities.



**INTERNAL SERVICE FUNDS
SUMMARY OF REVENUES AND EXPENSES**

	<u>FY 2013</u> Actual	<u>FY 2014</u> Actual	<u>FY 2015</u> Budget	<u>FY 2015</u> Estimated	<u>FY 2016</u> Budget
Revenues					
Interest on Investments	\$ 749	\$ 322	\$ 1,000	\$ 1,173	\$ 500
Insurance Refund	293,023	16,170	40,000	14,677	40,000
Interfund Charges					
Charges to General Fund	276,900	317,931	320,494	320,494	234,840
Charges to Trident Basin Fund	8,300	11,215	11,731	11,731	11,690
Charges to Cargo Fund	65,500	25,606	27,832	27,832	25,140
Charges to Boat Harbor Fund	98,800	95,218	101,657	101,657	114,720
Charges to Shipyard Fund	1,500	20,267	22,084	22,084	19,840
Charges to Electric Fund	1,000	136	149	149	140
Charges to Water Utility Fund	16,300	49,535	53,962	53,962	49,040
Charges to Sewer Fund	37,500	53,482	57,281	57,281	52,920
Charges to E-911 Fund	500	111	110	110	110
Total Interfund Charges	<u>506,300</u>	<u>573,501</u>	<u>595,300</u>	<u>595,300</u>	<u>508,440</u>
Total Revenues	<u>\$ 800,072</u>	<u>\$ 589,993</u>	<u>\$ 636,300</u>	<u>\$ 611,150</u>	<u>\$ 548,940</u>
Expenses					
Support Goods and Services	\$ 506,491	\$ 506,284	\$ 631,300	\$ 484,016	\$ 543,940
Contingency	-	1,989	5,000	-	5,000
Total Expenses	<u>\$ 506,491</u>	<u>\$ 508,273</u>	<u>\$ 636,300</u>	<u>\$ 484,016</u>	<u>\$ 548,940</u>
Other Financing Sources (Uses)					
Operating Transfers In					
General Fund	\$ 37,000	\$ -	\$ -	\$ -	\$ -
Sewer Fund	10,000	-	-	-	-
Operating Transfers Out					
General Capital Projects	(311,000)	-	-	-	-
Net Other Financing Sources (Uses)	<u>(264,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Fund	<u>\$ 29,581</u>	<u>\$ 81,720</u>	<u>\$ -</u>	<u>\$ 127,134</u>	<u>\$ -</u>



PROPRIETARY FUNDS – INTERNAL SERVICE FUND-INSURANCE

Departmental Vision

To minimize the City's exposures to risk by securing insurance and liability coverage in a cost effective manner while providing a high degree of protection to the City.

Program Description

The Finance Department plans, implements, and coordinates programs to reduce financial losses associated with all City property and operations. The Finance Department also recommends dispositions on claims against the City and coordinates the City's claim programs.

Planned Accomplishments for Fiscal Year 2016

- To develop procedures for analyzing risk for determining the most cost-beneficial method of handling risk.
- To develop risk identification procedures.
- To develop written reports and special analyses, including schedules of insured property or loss records, to aid in the interpretation of the results of the risk management programs.
- To establish timely goals for claims processing to aid in identifying problem areas, to aid in the claim settlements, and to reduce the time and cost of claims.

Goals and Objectives

Goal: To reduce insurance risk and maintain sufficient coverage.

Objective: To ensure that all City property and functions are fully insured.

Significant Budget Changes

There were no significant budget changes.



PROPRIETARY FUND – INTERNAL SERVICE FUND-INSURANCE

FUND: Internal Service
FUNCTION: Insurance

DEPARTMENT: Insurance
COST CENTER: Administration

Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Support Goods & Services	\$ 506,491	\$ 506,284	\$ 631,300	\$ 484,016	\$ 543,940
Contingency	-	1,989	5,000	-	5,000
Operating Transfers	311,000	-	-	-	-
Total Expenditures	\$ 817,491	\$ 508,273	\$ 636,300	\$ 484,016	\$ 548,940

Personnel

Number of Employees

	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
None	0	0	0	0
Total	0	0	0	0





APPENDIX

City of Kodiak Personnel Summary
Fiscal Year 2010 – Fiscal Year 2016
Comparison of Authorized Permanent Personnel

Department	FTEs				
	2012 Approved	2013 Approved	2014 Approved	2015 Approved	2016 Approved
General Fund					
Executive	2.00	3.00	3.00	3.00	3.00
City Clerk	3.00	3.00	3.00	3.00	3.00
Finance	7.25	7.25	7.25	7.25	7.25
Police	41.50	41.50	41.50	42.50	42.50
Fire	13.75	13.75	13.75	13.75	13.75
Public Works	9.50	9.50	9.50	9.50	9.50
Engineering	2.00	2.00	2.00	2.00	2.00
Parks & Recreation	5.75	5.75	5.75	5.75	5.75
Library	7.00	7.00	7.00	7.00	7.00
Total General Fund	91.75	92.75	92.75	93.75	93.75
Enterprise Funds					
Cargo Terminal	3.00	3.00	3.00	3.00	3.00
Boat Harbor	11.40	11.40	11.40	11.40	11.40
Shipyards	2.00	2.00	2.00	2.00	2.00
Water Utility	6.60	6.60	6.60	6.60	6.60
Sewer Utility	9.35	9.35	9.35	9.35	9.35
Emergency Preparedness	0.05	0.05	0.05	0.05	0.05
Total Enterprise Funds	32.40	32.40	32.40	32.40	32.40
Total All Funds	124.15	125.15	125.15	126.15	126.15

FTE: Full Time Equivalent



APPENDIX continued

Decision Band Method (DBM) / Job Evaluation

Job Analysis

DBM ratings address internal equity and support development of pay structures. Decision Bands within DBM include:

- Band A – Defined Decisions
- Band B – Operational Decisions
- Band C – Process Decisions
- Band D – Interpretive Decisions
- Band E – Programming Decisions

Bands are further subdivided into “grades” based on leadership responsibilities and “sub-grades” based on areas such as complexity and difficulty of the work.

Three Step DBM Method

Step 1: Banding –

The DBM method is a three step process that begins with the categorization of job classes into one of five broad decision “Bands” as shown below. These five Bands represent the decision-making requirements of all job classes in an organization (from entry-level clerical support to the leadership positions).

- Band A Defined – Determines manner and speed to perform defined steps of an operation.
- Band B Operational – Determines and how and when to perform steps of process.
- Band C Process – Selects the appropriate process to accomplish operations of programs.
- Band D Interpretive – Interprets programs into the operational plans and deploys resources.
- Band E Programming – Plans, strategies, programs, and allocates resources to meet goals.

Step 2: Grading –

Once a job has been placed into one of the five decision Bands, the next step in the DBM process is called “Grading”. In this process each job is graded into one of the ten possible band/grade ratings based on its level of supervisory responsibility. Jobs with supervisory responsibility for other jobs within the same Band are placed in the higher of two Grades. If a job does not have supervisory responsibility for other jobs within the same Band, it would fall into the lower of two Grades.

Grade Assignment –

- Jobs with coordinating or supervisory responsibility within the same band are placed in the higher grade.
- Jobs without this responsibility within the same band are placed in the lower grade.

Example Band B –

- Grade 3 – Coordinating or Supervisory Jobs
- Grade 2 – Non-coordinating or Non-supervisory Jobs



Step 3: Sub-grading

The final step in the DBM process involves the subdivision of jobs into different Sub-grades within each Band/Grade combination. It is important to note that the margin for error during the Sub-grading process is limited to within each Band/Grade rating. Sub-grading is based on the following principles:

- The greater the difficulty of the decision-making requirements of the job within a Band/Grade.
- The more valuable the contribution of the job to the organization, the higher the Sub-grade of the job.
- The higher the market value of the job, the higher the Sub-grade.

The Sub-grading of City jobs is accomplished by integrating the broad classifications with market compensation data. Once the Sub-grades have been initially established for all classifications and career levels, adjustments may be necessary based on available market data. This is accomplished by matching the market value of a job (through the process of market pricing) to the nearest DBM salary range in the market compensation structure.

STEP 1: BAND	STEP 2: GRADE	STEP 3: SUB-GRADE
A - DEFINED	0 – Non-Supervisory	A01
		A02
		A03
	1 – Non-Supervisory	A11
		A12
		A13
B - OPERATIONAL	2 – Non-Supervisory	B21
		B22
		B23
	3 - Supervisory	B24 or B31
		B25 or B32
C - PROCESS	4 – Non-Supervisory	C41
		C42
		C43
	5 - Supervisory	C44 or C51
		C45 or C52
D - INTERPRETIVE	6 – Non-Supervisory	D61
		D62
		D63
	7 - Supervisory	D64 or D71
		D65 or D72
E - PROGRAMMING	8 – Non-Supervisory	E81
		E82
		E83
	9 - Supervisory	E84 or E91
		E85 or E92



DECISION BAND METHOD SALARY MATRIX
Regular Employees and Fire Department Employees

General Per Hour Salary Structure			
2080 Hours Regular Employees	Min to Max 50% Increase		
	Min to Mid 25% Increase		
	Mid to Max 20% Increase		
DBM	Minimum	Midpoint	Maximum
A11	\$ 15.10	\$ 18.88	\$ 22.65
A12	\$ 16.18	\$ 20.23	\$ 24.27
A13	\$ 17.26	\$ 21.58	\$ 25.89
B21	\$ 18.34	\$ 22.93	\$ 27.52
B22	\$ 19.43	\$ 24.28	\$ 29.14
B23	\$ 20.50	\$ 25.63	\$ 30.76
B24/B31	\$ 21.59	\$ 26.99	\$ 32.38
B25/B32	\$ 22.67	\$ 28.34	\$ 34.00
C41	\$ 24.83	\$ 31.04	\$ 37.25
C42	\$ 25.91	\$ 32.39	\$ 38.87
C43	\$ 26.99	\$ 33.74	\$ 40.49
C44/C51	\$ 28.08	\$ 35.09	\$ 42.11
C45/C52	\$ 29.16	\$ 36.44	\$ 43.73
D61	\$ 31.32	\$ 39.15	\$ 46.98
D62	\$ 32.40	\$ 40.50	\$ 48.60
D63	\$ 33.48	\$ 41.85	\$ 50.22
E81	\$ 37.81	\$ 47.26	\$ 56.71
E82	\$ 38.89	\$ 48.61	\$ 58.33
E83	\$ 39.97	\$ 49.96	\$ 59.95

Fire Department Employees on Platoon System Per Hour Salary Structure			
2764 Hours Fire Department Employees	Min to Max 50% Increase		
	Min to Mid 25% Increase		
	Mid to Max 20% Increase		
DBM	Minimum	Midpoint	Maximum
A11	\$ 11.36	\$ 14.21	\$ 17.05
A12	\$ 12.18	\$ 15.22	\$ 18.27
A13	\$ 12.99	\$ 16.24	\$ 19.48
B21	\$ 13.80	\$ 17.26	\$ 20.71
B22	\$ 14.62	\$ 18.27	\$ 21.93
B23	\$ 15.43	\$ 19.29	\$ 23.15
B24/B31	\$ 16.25	\$ 20.31	\$ 24.37
B25/B32	\$ 17.06	\$ 21.32	\$ 25.59
C41	\$ 18.69	\$ 23.36	\$ 28.03
C42	\$ 19.50	\$ 24.37	\$ 29.25
C43	\$ 20.31	\$ 25.39	\$ 30.47
C44/C51	\$ 21.13	\$ 26.41	\$ 31.69
C45/C52	\$ 21.94	\$ 27.43	\$ 32.91
D61	\$ 23.57	\$ 29.46	\$ 35.35
D62	\$ 24.38	\$ 30.48	\$ 36.57
D63	\$ 25.19	\$ 31.49	\$ 37.79
E81	\$ 28.45	\$ 35.56	\$ 42.67
E82	\$ 29.26	\$ 36.58	\$ 43.89
E83	\$ 30.08	\$ 37.59	\$ 45.11



EMPLOYEE FACT SHEET
Fiscal Year 2016

Social Security

Social Security – 6.2% of gross wages
Medicare – 1.45% of gross wages
Wage base – Social Security - \$117,000 - Medicare – No Limit

PERS (State Retirement) Contributions

Percentage of gross wages up to Social Security Wage Base (not subject to Federal tax)
All employee (except temporary hires) Tier I - III 6.75%, Police & Fire – 7.5%.; Tier IV Employees - 8%
Employer – 22.0%

Insurance – Medical, Dental, and Vision - Aetna

City pays these monthly premiums for employees and dependents (except temporary hires):
Single - \$929.65, Employee with spouse - \$2,160.70, Employee with child/children - \$1,780.38 Family rate - \$3,011.13.

Life Insurance

City provides \$2,000 Life and \$5,000 AD&D policy (except temporary hires).

Deferred Compensation

All employees (except temporary hires) are eligible to enroll in the voluntary retirement deferred compensation plan. Up to 100% of taxable compensation, not to exceed \$17,500 per year, can be deferred from federal income tax.

Pay Ranges – Rate, Day, and Place of Pay

See Schedules on previous pages for City pay rates. Employees are paid every other Friday except on holidays, which will be paid on the closest regular workday. The Department Head will distribute the checks. Hourly rate is the current rate noted on the employee's change of status form.

Merit Step Increase – Personnel Rules & Regulations (PR&R) Chapter 4: 406,407, & 420

After a probationary period of satisfactory performance from six months to one year, merit increases will be at annual intervals upon successful evaluations. Effective date of approved merit increase shall be the actual date of the change (except temporary hires).



EMPLOYEE FACT SHEET continued

HOLIDAYS –PR&R Chapter 12:

- January 1, New Years Day
- January (3rd Monday), Martin Luther King Jr. Day
- February (3rd Monday), President’s Day
- March (last Monday), Seward’s Day
- May (last Monday), Memorial Day
- July 4, Independence Day
- September (1st Monday), Labor Day
- October 18, Alaska Day
- November 11, Veterans Day
- November (4th Thursday), Thanksgiving Day
- December 25, Christmas
- Employee’s Birthday

Platoon system employees will be paid 10.6 hours for each holiday – PR&P 1604

Annual Leave - PR&R Chapter 10:

Employees (except temporary hires) accrue leave hours per pay period. Employees working less than 40 hours per week accrue annual leave based on actual hours worked.

<u>Months Worked</u>	<u>Hours Earned Per Pay Period</u>	<u>Hours - Fire Department (Platoon System)</u>
1-24	4.62	6.14
25-60	6.47	8.59
61-120	7.39	9.84
Over 120	8.31	11.04

Sick Leave – PR&R Chapter 11:

Employees (except temporary hires) accrue sick leave at the rate of 3.7 hours per pay period. Employees working less than 40 hours per week accrue sick leave based on actual hours worked. Fire Department Employees accrued sick leave at the rate of 4.9 hours per pay period. The City also manages a sick leave bank on behalf of employees.

**THE CITY OF KODIAK IS AN
EQUAL OPPORTUNITY EMPLOYER
WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY**

**Each Department has an Employee Representative
On the Employee Advisory Board (EAB)**



Government Organization and Services

The City of Kodiak incorporated in December 1940, and adopted a Home Rule Charter on March 16, 1964. The City operates under a Council-Manager form of government with the City Council comprising of six Council Members and a Mayor. Council Members and the Mayor are elected at-large for terms of three years and two years, respectively.

The Council appoints the City Manager who is responsible for appointing and supervising the various department heads and other employees (except those appointed by the council) and prepares and administers the annual budget and the capital improvement program.

Under the City Manager's general direction are eight functional areas, each of which is supervised by a department head. These areas include police, fire, cargo terminal and boat harbor, public works, engineering, parks and recreation, library and finance. An administrative function and certain non-departmental activities are supervised directly by the City Manager.

City services include police and fire protection, street maintenance, building inspection services, water and sewer services, library services, recreation, parks operations and maintenance, a boat harbor and a port facility. The City also supplies water and accepts discharge to the wastewater treatment facility for Service District #1 located in the Kodiak Island Borough.

The City Council appoints the City Clerk, the City Attorney, and the members of various advisory boards.



STATISTICAL DATA

	2012	2013	2014	2015	2016 Estimated
Taxes					
Real property	2.00 mills	2.00 mills	2.00 mills	2.00 mills	2.00 mills
Personal Property	none	none	none	none	none
Sales Tax	6%	7%	7%	7%	7%
Transient Room Tax	5%	5%	5%	5%	5%
Population of City	6,130	6,312	6,130	6,130	6,434
Population of the Kodiak Island Borough	13,592	13,870	13,592	13,592	13,797
Total Number of Municipal Employees	126.15	126.15	126.15	126.15	126.15
Sales Tax Collected	\$ 10,259,515	\$ 10,574,144	\$ 11,546,559	\$ 11,759,863	12000000
Assessed Property Values	\$ 390,794,900	\$ 415,089,700	\$ 439,584,331	\$ 459,530,522	\$ 546,459,838
Number of Building Permits	200	261	172	172	200
Port & Harbor Services					
Number of Harbors	2	2	2	2	2
Pier I - Ferry Dock	1	1	1	1	1
Pier II - City Dock	1	1	1	1	1
Pier III Container Terminal	1	1	1	1	1
Number of Employees	16.40	16.40	16.40	16.40	16.40
Moorage Rates Per Feet					
Vessel length 0-40 feet	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
Vessel length 41-60 feet	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00
Vessel length 61-80 feet	\$ 61.00	\$ 61.00	\$ 61.00	\$ 61.00	\$ 61.00
Vessel length 81-100 feet	\$ 71.50	\$ 71.50	\$ 71.50	\$ 71.50	\$ 71.50
Vessel length 101-120 feet	\$ 82.00	\$ 82.00	\$ 82.00	\$ 82.00	\$ 82.00
Vessel length 121-150 feet	\$ 89.00	\$ 89.00	\$ 89.00	\$ 89.00	\$ 89.00
Vessel length 151 feet & over	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Public Works Services					
Number of Treatment Plants	1	1	1	1	1
Number of Employees	25.45	25.45	25.45	25.45	25.45
Monthly Water Rates - Single Family	\$ 39.14	\$ 43.84	\$ 47.35	\$ 51.14	55.23
Monthly Sewer Rate - Single Family	\$ 62.81	\$ 62.81	\$ 62.81	\$ 65.95	69.25
Airport Services					
Municipal Airport	1	1	1	1	1
Float Plane Facility	1	1	1	1	1
Parks & Recreation Services					
Number of Parks	5	5	5	5	5
Number of Employees	5.75	5.75	5.75	5.75	5.75
Fire Protection					
Number of Fire Stations	1.00	1.00	1.00	1.00	1.00
Number of Employees	13.75	13.75	13.75	13.75	13.75
Ambulance Service/EMS	Yes	Yes	Yes	Yes	Yes
Police Protection					
City Jail	1	1	1	1	1
Number of Employees	41.50	41.50	41.50	42.50	42.50
Library Services					
Number of Libraries	1	1	1	1	1
Number of Employees	7.00	7.00	7.00	7.00	7.00

**CITY OF KODIAK
ORDINANCE NUMBER 1334**

AN ORDINANCE OF THE COUNCIL OF THE CITY OF KODIAK LEVYING TAXES AND APPROPRIATING FUNDS FOR THE EXPENSES AND LIABILITIES OF THE CITY OF KODIAK FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JULY 2015 AND ENDING ON THE THIRTIETH DAY OF JUNE 2016

BE IT ORDAINED by the Council of the City of Kodiak as follows:

- Section 1:** A tax in the amount of 2.0 mills is hereby levied against all taxable real property within the City of Kodiak for the fiscal year commencing on the first day of July 2015 and ending on the thirtieth day of June 2016.
- Section 2:** The following sums of money are hereby appropriated for corporate purposes and objects of the City of Kodiak for the fiscal year commencing on the first day of July 2015 and ending on the thirtieth day of June 2016 to defray expenses and liabilities of the City during the fiscal year.

FY2016 BUDGET SUMMARY

GENERAL FUND

	Anticipated Revenues	
Taxes	\$ 13,031,000	
Licenses & Permits	89,800	
Intergovernmental Revenues	2,948,420	
Charges for Services	1,660,317	
Fines & Forfeitures	15,000	
Interest	10,000	
Rents & Royalties	230,000	
Miscellaneous	22,000	
Interfund Charges	1,198,832	
Appropriation from Fund Balance	3,346,341	
Operating Transfers In	-	
Total Anticipated Revenues	22,551,710	
		Planned Expenditures
Legislative		\$ 296,454
Legal		50,000
Executive-Administration		663,067
Executive-Emergency Preparedness		56,500

GENERAL FUND EXPENDITURES CONTINUED

City Clerk-Administration	324,210
City Clerk-Records Management	168,760
Finance	1,529,160
Police	6,868,059
Fire	2,208,736
Public Works	2,748,851
Engineering	294,070
Parks & Recreation	1,479,354
Library	1,044,680
Non-Departmental	4,819,809
Total Planned Expenditures	22,551,710

SPECIAL REVENUE FUND

	Anticipated
	Revenues
Tourism Fund	\$ 189,500
City Enhancement Fund	-
Total Anticipated Revenues	189,500

	Planned
	Expenditures
Tourism Fund	\$ 189,500
City Enhancement Fund	-
Total Planned Expenditures	189,500

CAPITAL PROJECTS FUND

	Anticipated
	Revenues
General Capital	\$ 20,000
Street Improvements	2,190,000
Building Improvement Fund	1,000,000
Water Capital Fund	315,000
Sewer Capital Fund	235,000
Cargo Development Fund	-
Harbor Development Fund	475,000
Parks & Recreation Fund	30,000
Vehicle Replacement Fund	171,019
Total Anticipated Revenues	4,436,019

CAPITAL PROJECTS FUND CONTINUED

	Planned Expenditures
General Capital	\$ 20,000
Street Improvements	2,190,000
Building Improvement Fund	1,000,000
Water Capital Fund	315,000
Sewer Capital Fund	235,000
Cargo Development Fund	-
Harbor Development Fund	475,000
Parks & Recreation Fund	30,000
Vehicle Replacement Fund	171,019
Total Planned Expenditures	4,436,019

ENTERPRISE FUNDS

	Anticipated Revenues
Cargo Fund	\$ 1,051,529
Harbor Fund	3,605,033
Boat Yard Lift	1,276,715
Harbor Electric Fund	616,590
Water Utility Fund	3,338,046
Sewer Utility Fund	4,570,353
Trident Basin Fund	305,454
E-911 Services	13,180
Total Anticipated Revenues	14,776,900

	Planned Expenditures
Cargo Fund	\$ 1,051,529
Harbor Fund	3,605,033
Boat Yard Lift	1,276,715
Harbor Electric Fund	616,590
Water Utility Fund	3,338,046
Sewer Utility Fund	4,570,353
Trident Basin Fund	305,454
E-911 Services	13,180
Total Planned Expenditures	14,776,900

INTERNAL SERVICE FUNDS

	Anticipated Revenues	
Self Insurance Fund	\$	548,940
Total Anticipated Revenues		548,940

		Planned Expenditures
Self Insurance Fund	\$	548,940
Total Planned Expenditures		548,940

Grand Total Anticipated Revenues	\$	42,503,069
Grand Total Planned Expenditures	\$	42,503,069

Non- Projects	38,067,050
Non- Projects	38,067,050
Projects	4,436,019
Projects	4,436,019
Total	42,503,069
Total	42,503,069

Section 3: All unexpended appropriation balances, with the exception of capital project fund appropriations, shall lapse to the appropriate fund as of June 30, 2016.

Section 4: This ordinance shall go into effect July 1, 2015.

CITY OF KODIAK



 MAYOR

ATTEST:



 CITY CLERK

First Reading: May 28, 2015
 Second Reading: June 11, 2015
 Effective Date: July 1, 2015





BUDGET GLOSSARY

Accounting System - The total methods and records established to identify, assemble, analyze record, classify, and report information on the financial position and results of operations of a government or any of its funds, fund types, account groups, or organizational components.

Accounts Payable - A short-term liability account reflecting amounts on an open account owing to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts owing on an open account from private persons or organizations for goods and services furnished by a government (but not including amounts due from other funds or other governments.)

Accrual Basis - The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period of which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the entity.

Activity - A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible.

Adopted Budget - Refers to the budget amounts as originally approved by the City Council at the beginning of the fiscal year. Also the budget document, which consolidates all beginning of the year operating appropriations and new capital project appropriations.

Allocation - A part of a lump-sum appropriation, which is designed for expenditure by specific organization units and/or for the special purposes, activities, or objects.

Amended Budget - Refers to the budget amounts as adjusted by Council approved supplements throughout the year.

Annual Budget - A budget developed and enacted to apply to a single fiscal year.

Appropriation - The legal authorization granted by the Council, which permits officials to incur obligations and make expenditures of governmental resources for specific purposes. Appropriations are usually limited in amounts and time it may be expended.

Assets - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit - A systematic collection of the sufficient, competent evidential matter to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observations, inquiries, and confirmations with third parties.

Available Fund Balance - The difference between fund assets and fund liabilities of governmental and proprietary fund types that is not reserved for specific purposes.

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.



BUDGET GLOSSARY continued

Bond Ordinance - An ordinance authorizing a bond issue.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document - The official written statement prepared by the City's staff to present a comprehensive financial program to the City Council.

Budget Message - A general discussion of the proposed budget presented in writing by the City Manager to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City's experience during the past period, its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budget Process - The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Budget - A plan of proposed capital outlays and the means of financing them.

Capital Improvement Plan - A plan that identifies: (1) all capital improvements which are proposed to be undertaken during a five year period; (2) The cost estimate of each improvement; (3) method of financing each improvement; and (4) the recommended time schedule for each project.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Projects Funds - Funds created to account for financial resources to be used for the acquisition or construction of major capital facilities.

Capital Outlay - A type of expenditure which results in the acquisition and/or construction of a fixed asset.

Capital Project - A specific and identifiable improvement or purpose for which expenditures are proposed within the capital budget or capital improvement program.

Collateral - Assets pledged to secure deposits, investments, or loans.

Comprehensive Annual Financial Report (CAFR) - The official annual report of a government. It includes (a) the five combined financial statements in the combined statement-overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

Contingency - Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

Contractual Services - Items of expenditure for services the City receives primarily from an outside company.



BUDGET GLOSSARY continued

Credit Risk - The risk that a counter party to an investment transaction will not fulfill its obligations. Credit risk can be associated with the issuer of a security, with a financial institution holding deposits, or with parties holding securities or collateral. Credit risk exposure can be affected by a concentration of deposits or investments in any one-investment type or with any one-counter party.

Current Year Objectives - Specific, often measurable, things to be accomplished in the current fiscal year.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit - The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - The City Administration is divided into departments, while a department may refer to a single activity; it usually indicates a grouping of related activities.

Depreciation - In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of the asset. Each period is charged with a portion of the cost. Through this process, the entire cost of the asset less the salvage value is ultimately charged off as an expense.

Division - A major organization unit within a department. Usually divisions are responsible for carrying out a major component of the department.

Employee Benefits - Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included is the City's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrances - Commitments related to unperformed contracts for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount to expenditures that will result if unperformed contracts in process are completed.

Enterprise Fund - A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Entitlement - The amount of payment to which a State or Local government is entitled pursuant to an allocation formula contained in applicable statutes.

Entity - (1) The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and account entity is the individual fund and account group. (2) That combination of funds and account groups that constitutes the reporting entity for the financial reporting purposes.

Expenditure - Decreases in net financial resources. Expenditures include current operating expenses, requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Expenses - Outflows or other consumption of assets or occurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entities' on-going major or central operation.



BUDGET GLOSSARY continued

Fiduciary Fund Types - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units, and/or other funds.

Financial Resources - Cash and other assets that in the normal course of operations, become cash.

Fiscal Year - The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operation. The City's fiscal year extends from July 1 through the following June 30.

Fixed Assets - Long-lived tangible assets obtained as a result of past transactions, events or circumstances. Fixed Assets include buildings, equipment, improvements other than buildings and land.

Function - A group of related activities aimed at accomplishing a major service for which a government is responsible.

Fund - An accounting entity with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balance, revenues, and expenditures.

Fund Balance - The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unrestricted fund balance."

Fund Type - Anyone of seven categories into which all funds are classified in government accounting. The seven types are: general, special revenue, debt services, capital projects, enterprises, internal service, and trust and agency.

General Fund - A fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that are backed by full faith and credit of government; i.e., the government's general taxing power, to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes, the term is also used to refer to bonds, which are to be repaid from taxes and other general revenues. A GO bond is typically used for long-term financing of capital projects and represents a written promise to pay to the bond purchaser a specified sum of money at a specified future date along with periodic interest paid at a specified interest percentage.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial account and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Governmental Fund Types - Funds used to account for the acquisition, use, and balances of expendable financial resources and the related current liabilities - accept those accounted for in proprietary funds and fiduciary funds.

Grants - Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity or facility. Typically, these contributions are made to Local governments from the State and Federal governments.

Interfund Transfers - Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers and operating transfers.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.



BUDGET GLOSSARY continued

Investment - Securities held for the production of income in the form of interest or dividends. The term does not include fixed assets used in government operations.

Lapse - As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

Levy - To impose taxes, special assessments or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments or service charges imposed by a government.

Liabilities - Debt or other legal obligations, arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

Measure - An absolute indicator of the attainment of an objective. May be simply a determinable result, or may consist of statistical data.

Measurement Focus - The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported and (2) whether an operating statement presents information on the flow of financial reoccurrences (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Mill - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

Millage Rate - The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

Modified Accrual Basis of Accounting - A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All Governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Non-departmental - Refers to a group of governmental activities, which are not associated with and cannot be allocated to any particular department.

Obligations - Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operation budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets. Annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Transfers - All interfund transfers other than residual equity transfers.

Ordinance - A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges universally require ordinance.



BUDGET GLOSSARY continued

Organizational Unit - A responsibility center within a government.

Other Financing Sources - Governmental fund general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

Performance Indicators - Specific quantitative measures of work performed within a city department.

Personal Services - Items of expenditures in the Operating Budget for salaries and wages paid for services performed by city employees, including employee benefits cost, such as the city's contribution for retirement, social security, and health and life insurance.

Program - An organized set of related work activities, which are directed toward a common purpose or goal and represent a well-defined expenditure of city resources.

Program Budget - A budget which structures budget choices and information in terms of programs and their related activities, (i.e. repairing roads, treating water, etc.), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Program Goal - A program goal is a general statement on the intended effect or purpose of the program's activities. It includes terms such as: To provide (a service), to supply (a given need), to control, reduce or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes the essential reason for the program's existence.

Program Objective - Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable, and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities, and make staff assignments. Objectives should be quantifiable and are addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

Property Tax - A tax levied on the assessed value of property.

Proprietary Funds - A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the city include the enterprise funds.

Purchase Order - A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called encumbrances.

Recommended Budget - The budget proposed by the City Manager to the City Council for adoption.

Replacement Cost - The amount of cash or other consideration that would be required today to obtain the same asset or its equivalent.

Reserve for Working Capital - A portion of the General Fund balance set aside to provide the necessary cash flow to fund the day-to-day operations of the city. This reserve is not available for appropriation.

Residual Equity Transfers – Non-recurring and non-routine transfers of equity between funds.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.



BUDGET GLOSSARY continued

Retained Earnings - An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenue - Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers in are classified as "other financing sources."

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Risk - In the context of insurance, defined variously as uncertainty of loss, change of loss or variance of actual from expected results. Also, the subject matter of an insurance contract.

Risk Management - All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

Sales Tax - A tax levied on the sales price or charge on all sales, rentals and services made within the city.

Self-insurance - The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

Shared Revenues - Revenues levied by one government are shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

Single Audit - An audit performed in accordance with the Single Audit Act of 1984 and the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of Federal assistance received) to have one audit performed to meet the needs of all Federal grantor agencies.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Rate - The level at which taxes are levied. For example, a sales tax may be proposed at 6% of sale.

Tax Levy - The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

Transient Room Tax - A tax levied on the rental of a room in a hotel, motel, bunkhouse or bed and breakfast establishment to a person or company for a period of less than 30 days.

Unfunded Liability – Excess of the actuarial accrued liability over the actuarial value of assets.

Workload - A measure of quantity produced, processed, handled, or otherwise acted upon or with, by an organizational unit. Workload is preferably indicated with respect to a specific, identifiable period of time.



BUDGET ABBREVIATIONS & ACRONYMS

ABADE – The Alaska Bureau of Alcohol and Drug Enforcement

CBRNE – Chemical Biological Radiological Nuclear Emergency

CVSA - Computer Voice Stress Analyzer, Truth Verification Exam

D.A.R.E. – Drug Abuse Resistance Education

EAB – Employee Advisory Board

EMS - Emergency Management System

EPA/ADEC - Environmental Protection Agency and the Alaska Department of Environmental Conservation.

EOP- Emergency Operations Planning

ESC - Emergency Services Council

ESO/LEPC - Emergency Services Organization/Local Emergency Planning Committee

ESWTR – Enhanced Surface Water Treatment Rule

FTE – Full Time Equivalent

F/V – Fishing Vessel

GIU - General Investigation Unit

GOB – General Obligation Bond

I & I – Inflow and Infiltration

ISTEA - Intermodal Surface Transportation Efficiency Act. A portion of Federal highway funds will be given to the State of Alaska to be used on local roads.

LEPC - Local Emergency Planning Committee.

MARPOL - Marine pollution.

NOAA – National Oceanic and Atmospheric Administration.

NPDES - National Pollutant Discharge Elimination System.

PERS - Public Employees Retirement System

PILOT - Payment in lieu of taxes.

PHAB – Port and Harbor Advisory Board

PPB - Prevention policy board.

RMS – Records Management System

R/V - Research Vessel.



BUDGET ABBREVIATIONS & ACRONYMS

SHH – Saint Herman Harbor

SPCC – Spill Prevention Control and Counter Measure

SPH – Saint Paul Harbor

UCR – Unified Crime Report

UV – Ultraviolet

WWTP – Waste Water Treatment Plant.

