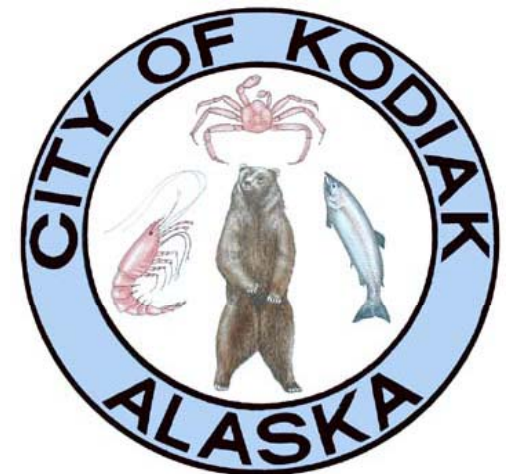


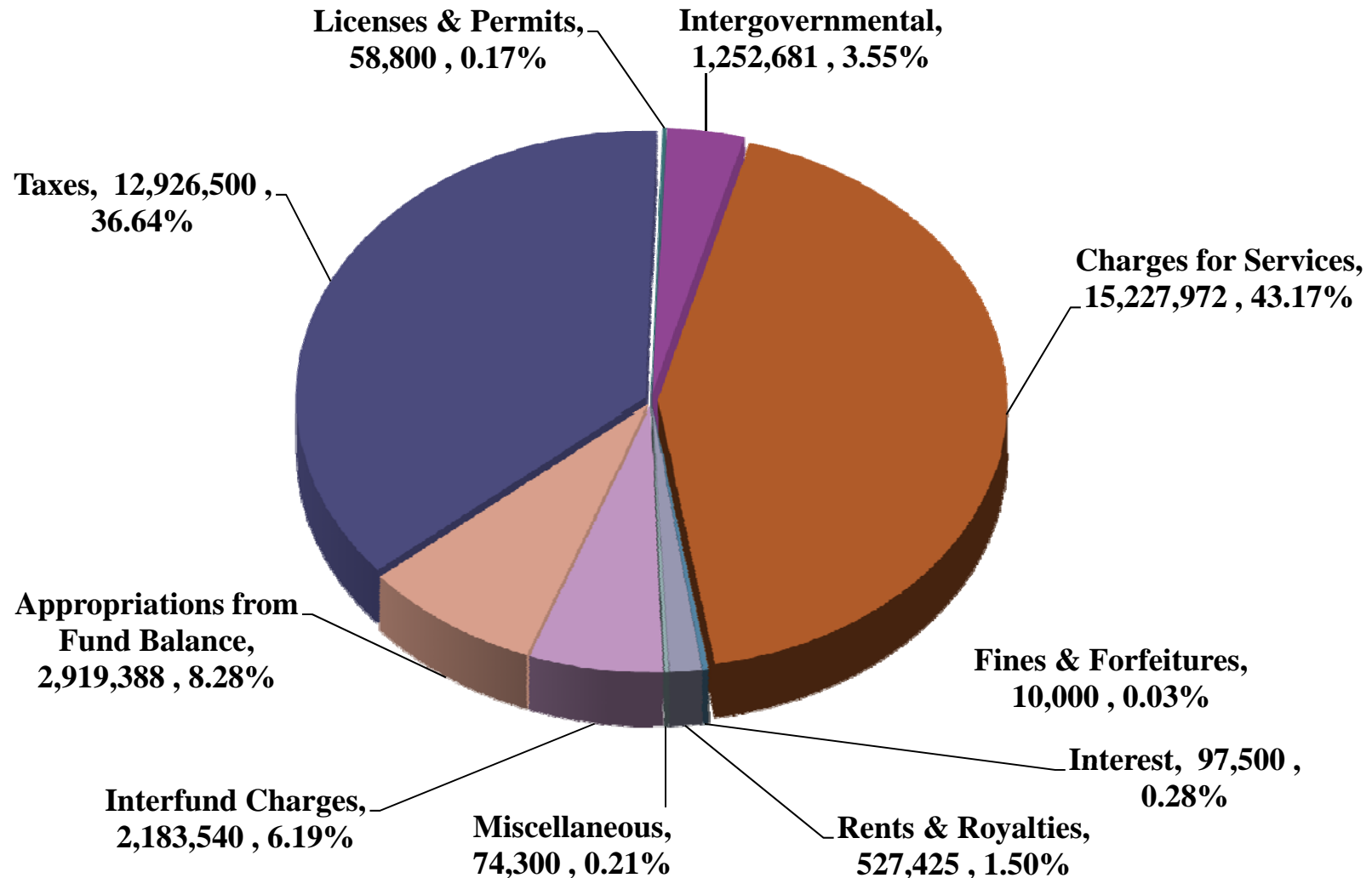
CITY OF KODIAK ANNUAL OPERATING BUDGET

Fiscal Year 2018



FY 2018 Citywide Revenues

Excluding Capital Projects



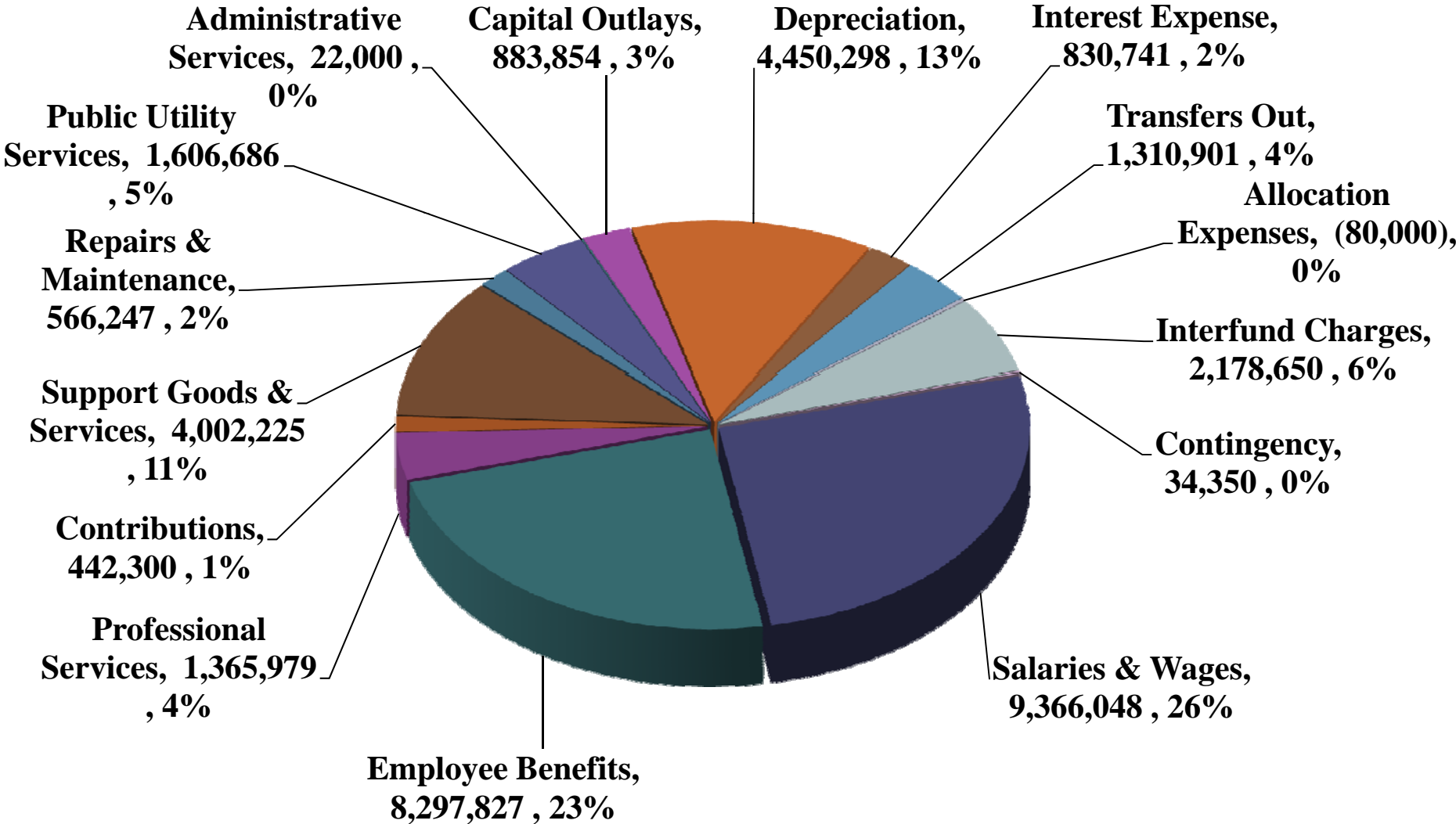
FY 2018 Citywide Revenues

Excluding Capital Projects

Source	FY 2017	FY 2018	% Variance
Taxes	\$ 13,451,500	\$ 12,926,500	-3.90%
Licenses & Permits	\$ 52,300	\$ 58,800	12.43%
Intergovernmental	\$ 3,262,865	\$ 1,252,681	-61.61%
Charges for Services	\$ 14,988,717	\$ 15,227,972	1.60%
Fines & forfeitures	\$ 15,000	\$ 10,000	-33.33%
Interest	\$ 79,500	\$ 97,500	22.64%
Rents & Royalties	\$ 569,100	\$ 527,425	-7.32%
Miscellaneous	\$ 76,300	\$ 74,300	-2.62%
Interfund Charges	\$ 2,178,676	\$ 2,183,540	0.22%
Appropriations	\$ 1,420,781	\$ 2,919,388	105.48%
Total Revenues	\$ 36,094,739	\$ 35,278,106	-2.26%

FY 2018 Citywide Expenses

Excluding Capital Projects



FY 2018 Citywide Expenses

Excluding Capital Projects

Classification	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 9,392,981	\$ 9,366,048	-0.29%
Employee Benefits	\$ 8,135,226	\$ 8,297,827	2.00%
Professional Services	\$ 1,382,465	\$ 1,365,979	-1.19%
Contributions	\$ 467,600	\$ 442,300	-5.41%
Support Goods & Services	\$ 3,740,372	\$ 4,002,225	7.00%
Repairs & Maintenance	\$ 601,297	\$ 566,247	-5.83%
Public Utility Services	\$ 1,599,930	\$ 1,606,686	0.42%
Administrative Services	\$ 30,000	\$ 22,000	-26.67%
Capital Outlays	\$ 1,209,048	\$ 883,854	-26.90%
Depreciation	\$ 4,384,642	\$ 4,450,298	1.50%
Interest Expense	\$ 891,581	\$ 830,741	-6.82%

FY 2018 Citywide Expenses continued

Excluding Capital Projects

Classification	FY 2017	FY 2018	% Variance
Transfers – KCC	\$ 1,000,000	\$ 1,000,000	-0-%
Transfers – Other	\$ 1,038,604	\$ 310,901	-70.07%
Allocated Expenses	\$ -80,000	\$ -80,000	-0-%
Interfund Charges	\$ 2,266,643	\$ 2,178,650	-3.88%
Contingency	\$ 34,350	\$ 34,350	-0-%
Total Expenses	\$ 36,094,739	\$ 35,278,106	-2.26%

FY 2018 Citywide Personnel

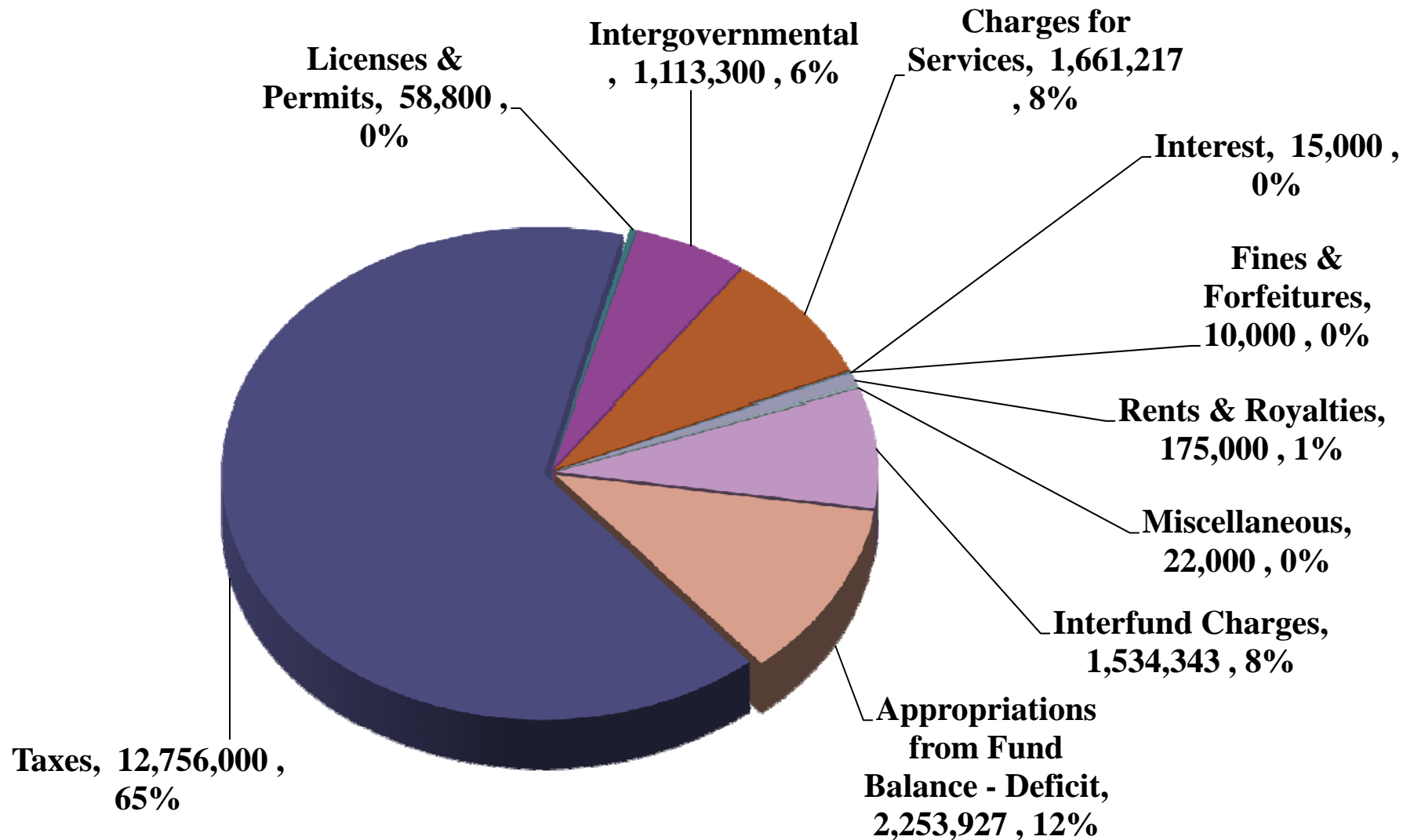
Fund	Department	FY 2016	FY 2017	FY 2018
General	Executive	3.00	4.00	4.00
	City Clerk	3.00	3.00	3.00
	Finance / IT	7.25	7.25	7.25
	Police	42.50	42.50	42.50
	Fire	13.75	13.75	13.75
	Public Works	9.50	9.50	9.50
	Engineering	2.00	2.00	2.00
	Parks & Recreation	5.75	5.75	5.75
	Library	7.00	7.00	7.00
	Total General Fund FTEs	93.75	94.75	94.75

FY 2018 Citywide Personnel continued

Fund	Department	FY 2016	FY 2017	FY 2018
Enterprise	Cargo Terminal	3.00	3.00	3.00
	Boat Harbor	11.40	11.40	11.40
	Ship Yard	2.00	2.00	2.00
	Water Utility	7.60	7.60	7.60
	Sewer Utility	10.35	10.35	10.35
	E911 Services	0.05	0.05	0.05
	Total Enterprise Fund FTEs	34.40	34.40	34.40
	Total Citywide FTEs	128.15	129.15	129.15

- Personnel is shown in allocated totals per fund and department.
- There are 124 regular full time employees and 5.15 regular part time employees.
- All personnel counts have remained the same except for the Executive Administration department in the General Fund. One additional full time employee was added during FY 2017 for the HR Manager position.

FY 2018 General Fund Revenues

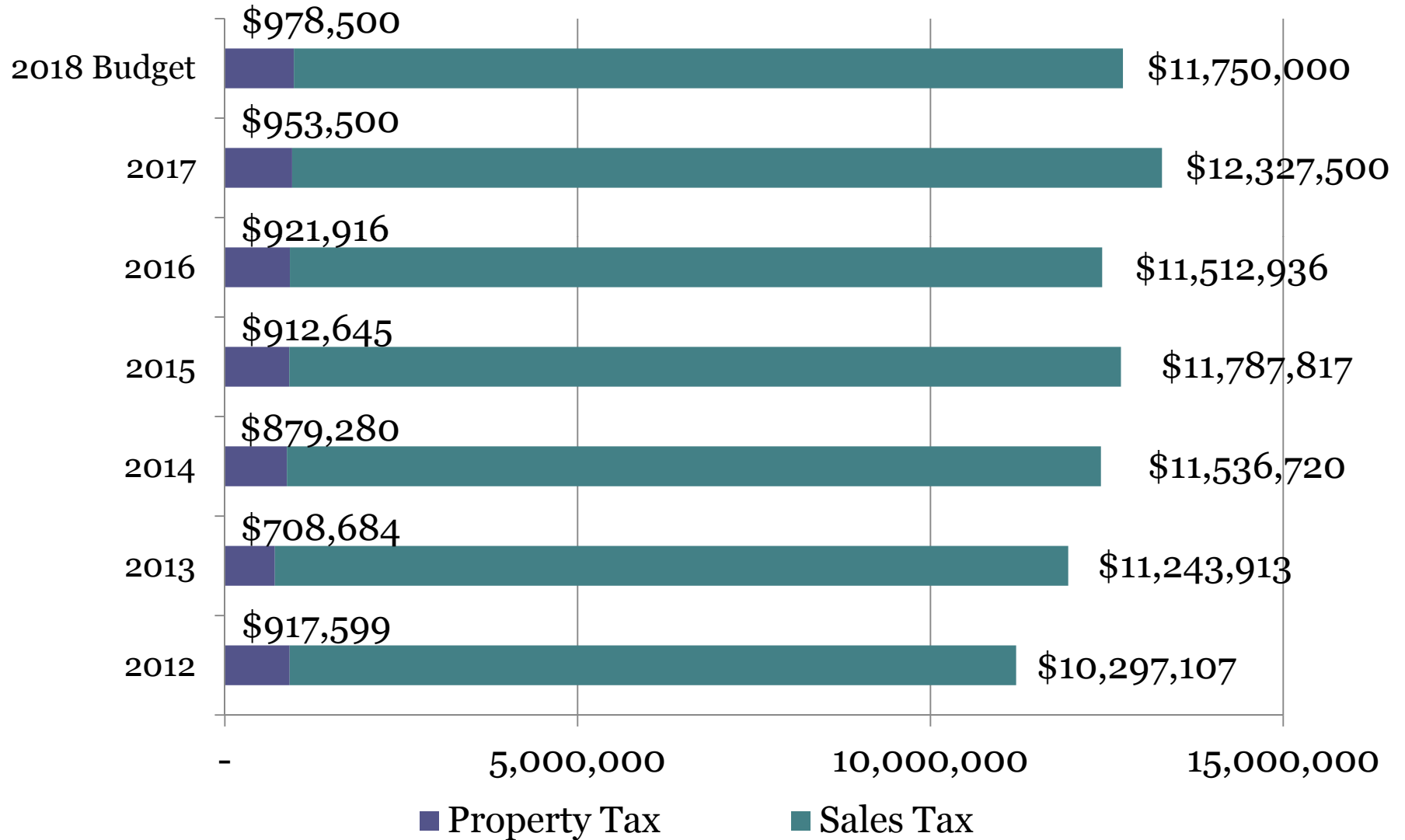


FY 2018 General Fund Revenues

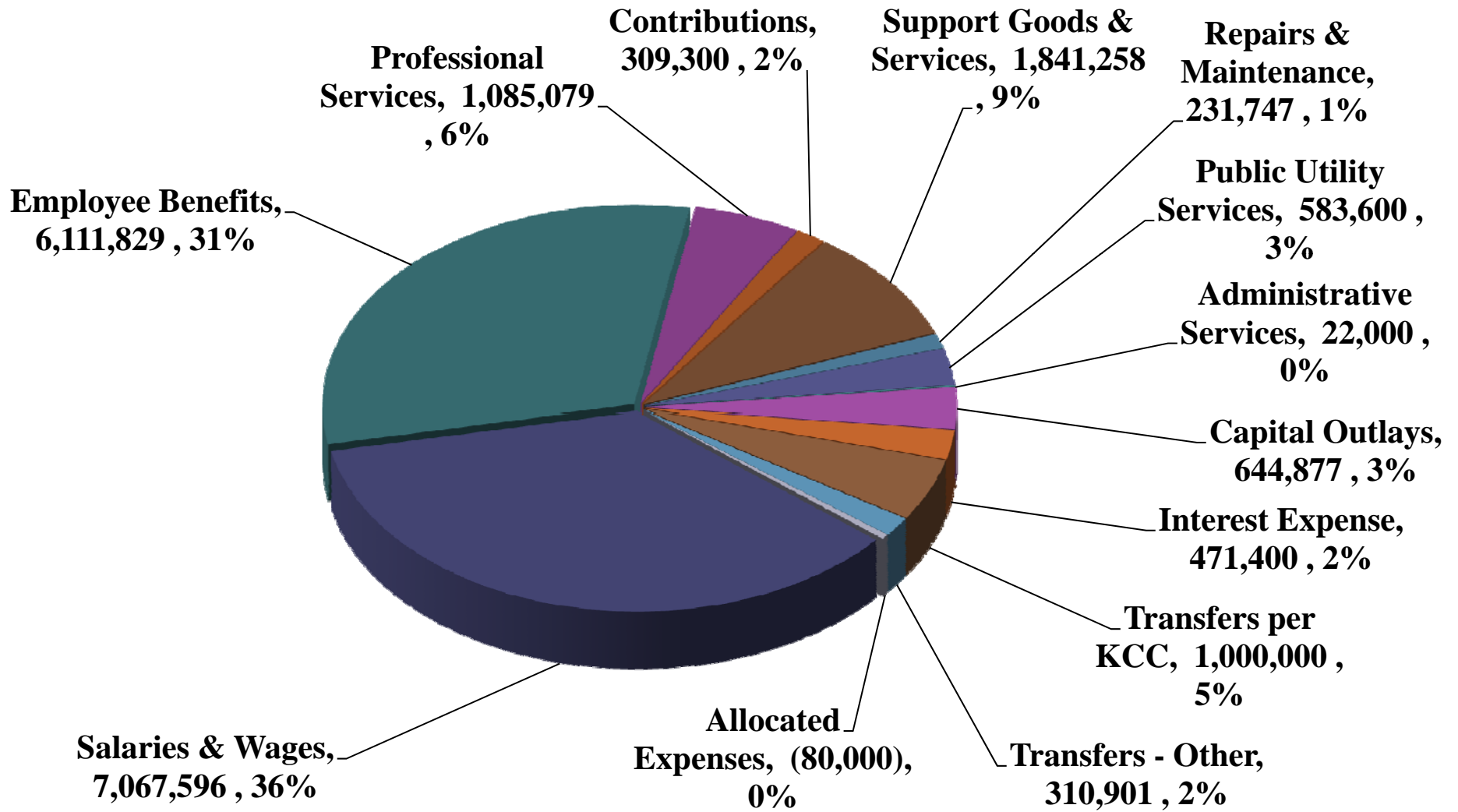
Source	FY 2017	FY 2018	% Variance
Taxes	\$ 13,281,000	\$ 12,756,000	-3.95%
Licenses & Permits	\$ 52,300	\$ 58,800	12.43%
Intergovernmental	\$ 2,813,431	\$ 1,113,300	-60.43%
Charges for Services	\$ 1,661,217	\$ 1,661,217	-0-%
Fines & forfeitures	\$ 15,000	\$ 10,000	-33.33%
Interest	\$ 10,000	\$ 15,000	50.00%
Rents & Royalties	\$ 230,000	\$ 175,000	-23.91%
Miscellaneous	\$ 22,000	\$ 22,000	-0-%
Interfund Charges	\$ 1,565,978	\$ 1,534,343	-2.02%
Appropriations (To) From Fund Balance	(\$ 52,692)	\$ 2,253,927	-4,377.55%
Total Revenues	\$ 19,598,234	\$ 19,599,587	0.01%

FY 2018 General Fund Taxes

Property Tax and Sales Tax Comparisons



FY 2018 General Fund Expenses



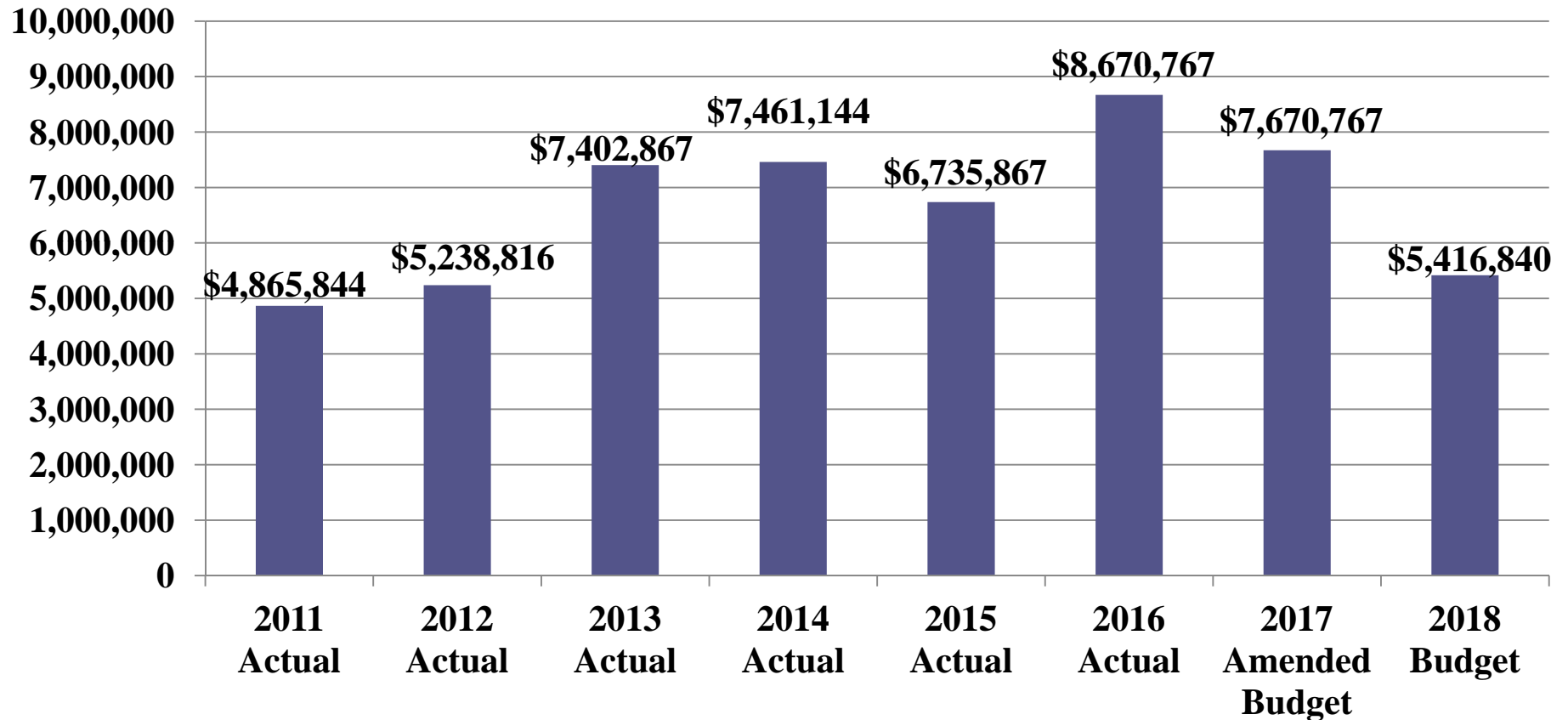
FY 2018 General Fund Expenses

FTEs = 94.75 with 1 FTE addition compared to FY 2017

Classification	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 7,069,027	\$ 7,067,596	-0.02%
Employee Benefits	\$ 5,977,363	\$ 6,111,829	2.25%
Professional Services	\$ 1,055,065	\$ 1,085,079	2.84%
Contributions	\$ 333,100	\$ 309,300	-7.15%
Support Goods & Services	\$ 1,782,582	\$ 1,841,258	3.29%
Repairs & Maintenance	\$ 236,297	\$ 231,747	-1.93%
Public Utility Services	\$ 597,600	\$ 583,600	-2.34%
Administrative Services	\$ 22,000	\$ 22,000	-0-%
Capital Outlays	\$ 849,356	\$ 644,877	-24.07%
Interest Expense	\$ 532,240	\$ 471,400	-11.43%
Transfers per KCC	\$ 1,000,000	\$ 1,000,000	-0-%
Transfers Other	\$ 223,604	\$ 310,901	39.04%
Allocated Expenses	(\$ 80,000)	(\$ 80,000)	-0-%
Total General Fund Expenses	\$ 19,598,234	\$ 19,599,587	0.01%

FY 2018 General Fund

Unassigned Fund Balance



- Estimated one month of operating expenses = \$1,633,299
- Estimated three months of operating expenses = \$4,899,897
- Fund Balance for FY 2018 budget = 3.01 months of operating expenses

Annual Nonprofit Contracts

Nonprofit Grantee	Fund	FY 2017	FY 2018
Kodiak Historical Society*	General Fund – Parks & Rec	\$94,700	\$94,700
Kodiak Humane Society*	General Fund – Police	\$121,500	\$125,000
Discover Kodiak (CVB)*	Tourism Fund	\$112,000	\$108,000
Kodiak Chamber of Commerce – Litter Cleanup	Tourism Fund	\$7,000	\$7,000
Kodiak Chamber of Commerce – AMHS Rent	Harbor Fund	\$16,500	\$16,500
Kodiak Garden Club	General Fund – Parks & Rec	\$1,200	\$1,200

Budget Binder Tab 1

* These are pending contract approvals by Council in the May / June council meetings.

•FY 2018 contract requests include:

Kodiak Historical Society

Kodiak Humane Society increase of \$4,500

Discover Kodiak – for FY 2017 requested an additional one-time funding of \$4,000, therefore, FY 2017 was \$112,000. Budgeted calculation for FY 2018 is \$108,000

FY 2018 General Fund Legislative-Legal

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 100,000	\$ 75,000	-25.00%
Total Legislative-Legal	\$ 100,000	\$ 75,000	-25.00%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pg5

•Legal services - For FY 2017, the legal services budget was \$100,000, pending a supplemental budget increase to \$200,000. These increased legal services were increased during FY 2017 due to City litigation, pending unionization, legal opinions, and records requests. City staff believes that these fees will decrease in FY 2018.

FY 2018 General Fund

Executive - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 418,890	\$ 424,333	1.30%
Employee Benefits	\$ 263,986	\$ 345,731	30.97%
Professional Services	\$ 35,000	\$ 20,000	-42.86%
Contributions	\$ 600	\$ 600	-0-%
Support Goods & Services	\$ 30,600	\$ 30,500	-0.33%
Capital Outlays	\$ 6,527	\$ 6,527	-0-%
Total Executive-Admin	\$ 755,603	\$ 827,691	9.54%
Total FTEs	4.00	4.00	-0-%

Budget Binder Tab 2 Pgs 6

- Decreases in Professional Services are based on the most recent 3-year spending average.
- Capital Outlays include the HR Manager computer replacement and vehicle replacement fund
- Executive-Administration met council goals for FY 2018.

FY 2018 General Fund

Executive - Emergency Preparedness

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 15,000	\$ 15,000	-0-%
Support Goods & Services	\$ 23,000	\$ 23,000	-0-%
Total Emergency Preparedness	\$ 38,000	\$ 38,000	-0-%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pg 7

- City Manager oversees this department.
- This budget is based upon the most recent 3-year and 5-year spending and averages.
- Executive-Emergency Preparedness met council goals for FY 2018.

FY 2018 General Fund

Nondepartmental Administration

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 33,000	\$ 33,000	-0-%
Contributions	\$ 45,000	\$ 45,000	-0-%
Support Goods & Services	\$ 399,557	\$ 318,908	-20.18%
Public Utility Services	\$ 26,000	\$ 26,000	-0-%
Administrative Services	\$ 1,000	\$ 1,000	-0-%
Total Nondept Admin	\$ 504,557	\$ 423,908	-15.98%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pgs 50-51

- This department includes citywide expenses not attributable to specific departments or functions (i.e. rent, old library, Shelikof Street public restrooms, etc.)
- Decreases are attributable to updated Citywide insurance allocations based on PP&E in service by department.

FY 2018 General Fund Nondepartmental Contributions

Expenses	FY 2017	FY 2018	% Variance
Contributions	\$ 184,500	\$ 160,700	-12.90%
Total Nondept Admin	\$ 184,500	\$ 160,700	-12.90%
Total FTEs	0.00	0.00	-0-%

Budget Binder: Calculation located in Tab 1 and Tab 2 Pgs 51

- These amounts are calculated based on 1% of Revenues before Appropriations less Transfers for the FY 2018 budget. These contributions consist of Nonprofit Grants awarded based on policies set forth by the City Council.

FY 2018 General Fund

Nondepartmental Downtown Maintenance

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 13,000	\$ 13,000	-0-%
Repairs & Maintenance	\$ 2,000	\$ 2,000	-0-%
Public Utility Services	\$ 25,000	\$ 25,000	-0-%
Total Downtown Maint	\$ 40,000	\$ 40,000	-0-%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pgs 51-52

- This department includes citywide expenses not attributable to specific departments or functions for maintenance of downtown areas (i.e. dumpster services, etc.)
- Department is comparable to prior year.

FY 2018 General Fund

Nondepartmental Transfers to Other Funds

Expenses	FY 2017	FY 2018	% Variance
Transfers to Enhancement	\$ -0	\$ -0-	-0-%
Transfers to General Cap Projects	\$ 20,010	\$ 50,000	149.88%
Transfers to Street Cap Projects	\$ 450,000	\$ 450,000	-0-%
Transfers to Building Cap Projects	\$ -0-	\$ -0-	-0-%
Transfers to Harbor Cap Projects	\$ 500,000	\$ 500,000	-0-%
Transfers to Parks Cap Projects	\$ 50,000	\$ 50,000	-0-%
Transfers to Vehicle Replacement	\$ 203,594	\$ 260,901	28.15%
Total Nondept Transfers	\$ 1,223,604	\$ 1,310,901	7.13%

Budget Binder Tab 2 Pgs 52

- Per KCC 3.08, allocations of Sales Tax Proceeds are as follows:
 - Streets Improvement Fund - \$450,000
 - Harbor Improvement Fund - \$500,000
 - Parks & Recreation Improvement Fund - \$ 50,000
- Transfer to General Capital Projects for KFD Deferred Maintenance Project # 4015

FY 2018 General Fund Clerks - Legislative

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 42,900	\$ 42,900	-0-%
Employee Benefits	\$ 7,431	\$ 7,431	-0-%
Professional Services	\$ 115,935	\$ 112,439	-3.02%
Contributions	\$ 8,300	\$ 8,300	-0-%
Support Goods & Services	\$ 112,180	\$ 110,880	-1.16%
Capital Outlays	\$ 1,658	\$ 1,658	-0-%
Total Clerks-Legislative	\$ 288,404	\$ 283,608	-1.66%

Budget Binder Tab 2 Pgs 4-5

- The legislative budget includes the Mayor and 6 City Council Members.
- Professional Services include: DC lobbyist; Juneau lobbyist; Fisheries analyst; and miscellaneous items such as photos, meeting room rentals, etc. The decrease is attributable to a reduction to the Fisheries Analyst contract.
- Contributions include Community Promotions for various receptions and conferences.
- Support Goods and Services includes Training & Travel for various conferences. Overall Training and Travel was reduced by \$1,300.

FY 2018 General Fund

Clerks - Legislative - Community Promotions

- Newspaper Ads - \$1,500
 - Holiday, USCG, Comfish, Native Roots, etc. advertising
- Local Receptions / Sponsorships - \$2,000
- City of Kodiak Promotion Items / City Pins / Silent Auction Contributions - \$1,000
- SWAMC Conference Sponsorship - \$1,500
- Discover Kodiak Annual Publication - \$1,300
- USCG Appreciation Dinner, Cruise Ship Plaques, Misc - \$1,000

FY 2018 General Fund

Clerks - Legislative - Travel

- **Mayor Travel** - \$17,800 (Decrease of \$750 compared to FY 2017)
 - AML Summer Meeting & Conference of Mayors (August) – Haines, AK \$2,300
 - AML Fall Conference & Conference of Mayors (November) – Anchorage, AK \$ 1,600
 - AML Winter Fly In & Conference of Mayors (February) - \$1,700
 - SWAMC Winter Conference (Feb / March) – Anchorage, AK \$1,500
 - Juneau Lobbying (March) - \$1,400
 - D.C. Constituent Trip (April / May) – Washington, D.C. \$ 4,500
 - Lobbying (Unscheduled) - \$1,800
 - NPFMC Meeting: 2 @ \$1,500 – \$3,000

FY 2018 General Fund

Clerks - Legislative - Travel

- **Council Travel** - \$46,900 (Decrease of \$550 compared to FY 2017)
 - AML Summer Legislative Meetings (August) : Haines, AK – 2 @ \$2,300=\$4,600
 - AML Fall Conference (November) : Anchorage, AK – 3 @ \$1,600=\$ 4,800
 - AML NEO (November): Anchorage, AK – 1@ \$1,200 = \$1,200
 - NLC Winter Conference (November) : Charlotte, NC – 2 @ \$4,600 = \$9,200
 - AML Winter Fly In (February): Juneau, AK – 1 @ \$1,700 = \$1,700
 - SWAMC Winter Conference (Feb / March): Anchorage, AK – 3 @ \$1,500 = \$4,500
 - NLC Spring Conference (March): Washington, D.C. – 2 @ \$4,600 = \$ 9,200
 - Juneau Lobbying (March): Juneau, AK – 3 @ \$1,400 = \$4,200
 - D.C. Constituent Trip (April / May): Washington, D.C. – 1 @ \$ 4,500
 - NPFMC Meeting: 2 @ \$1,500 = \$3,000

FY 2018 General Fund

Clerks - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 171,486	\$ 176,509	2.93%
Employee Benefits	\$ 139,604	\$ 146,096	4.65%
Professional Services	\$ 3,000	\$ 3,000	-0-%
Support Goods & Services	\$ 33,800	\$ 33,800	-0-%
Repairs & Maintenance	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 2,500	\$ -0-	-100.00%
Total Clerks-Legislative	\$ 350,890	\$ 359,905	2.57%
Total FTEs	1.80	1.80	-0-%

Budget Binder Tab 2 Pgs 7-8

- Increases in employee benefits are attributable to a change in personnel during FY 2017-2018 and known annual increases.
- Clerks-Administration met council goals for FY 2018.

FY 2018 General Fund Clerks - Records Management

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 92,340	\$ 95,555	3.48%
Employee Benefits	\$ 84,816	\$ 89,310	5.30%
Professional Services	\$ 4,000	\$ 4,000	-0-%
Support Goods & Services	\$ 8,250	\$ 8,250	-0-%
Total Clerks-Records Mgmt	\$ 189,406	\$ 197,115	4.07%
Total FTEs	1.20	1.20	-0-%

Budget Binder Tab 2 Pgs 8-9

- FY 2018 budget is comparable to prior year. The only increases are attributable to a change in personnel during FY 2017-2018 and known annual increases.
- Clerks-Records Management met council goals for FY 2018.

FY 2018 General Fund

Finance - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 363,925	\$ 413,701	13.68%
Employee Benefits	\$ 299,513	\$ 291,653	-2.62%
Professional Services	\$ 96,500	\$ 85,000	-11.92%
Support Goods & Services	\$ 34,500	\$ 30,000	-13.04%
Repairs & Maintenance	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 1,500	\$ 2,300	53.33%
Total Finance-Admin	\$ 796,438	\$ 823,154	3.35%
Total FTEs	7.25	7.25	-0-%

Budget Binder Tab 2 Pgs 9-10

- FY 2017 Adopted Budget for Salaries & Wages was reduced from \$380,608 to \$363,925 due to transfer of funds for the HR Manager. Therefore, due to personnel changes and annual increases, the FY 2017 salaries & wages is comparable to FY 2018.
- Decreases in Professional Services are based on a 3-year spending average for audit fees. The city's audit is currently out for RFP.
- Capital Outlays include one computer and AC for the server room for FY 2018.
- Finance-Administration met council goals for FY 2018.

FY 2018 General Fund

Finance - Utility

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 15,978	\$ 13,791	-13.69%
Employee Benefits	\$ 11,519	\$ 19,903	72.78%
Support Goods & Services	\$ 36,100	\$ 36,100	-0-%
Repairs & Maintenance	\$ 500	\$ 500	-0-%
Capital Outlays	\$ -0-	\$ -0-	-0-%
Total Finance - Utility	\$ 64,097	\$ 70,294	9.67%
Total FTEs	0.30	0.30	-0-%

Budget Binder Tab 2 Pgs 10-11

- Salaries and wages and related benefits have fluctuated due to personnel changes in FY 2017.
- This department was budgeted based upon the most recent 3-year spending average.
- Finance-Utility met council goals for FY 2018.

FY 2018 General Fund

Finance - Information Systems

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 158,039	\$ 161,125	1.95%
Employee Benefits	\$ 137,244	\$ 144,156	5.04%
Professional Services	\$ 178,200	\$ 265,730	49.12%
Support Goods & Services	\$ 47,300	\$ 76,800	62.37%
Repairs & Maintenance	\$ 7,500	\$ 7,500	-0-%
Capital Outlays	\$ 15,500	\$ 128,000	725.81%
Total Finance-IT	\$ 543,783	\$ 783,311	44.05%
Total FTEs	1.95	1.95	-0-%

Budget Binder Tab 2 Pgs 11-12

- Increase in Professional Services is due to the new E911 subscriptions for \$12,500 per month. As this will begin in December 2017, only 7 months of this subscription has been budgeted.
- Capital Outlays include SQL, Server licenses, backup software, and server replacements for FY 2018.
- Finance-Information Systems met council goals for FY 2018.

FY 2018 General Fund

Police - Summary

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 2,820,402	\$ 2,794,933	-0.90%
Employee Benefits	\$ 2,639,770	\$ 2,620,378	-0.73%
Professional Services	\$ 283,055	\$ 291,065	2.83%
Support Goods & Services	\$ 441,329	\$ 473,942	7.39%
Repairs & Maintenance	\$ 32,897	\$ 32,947	0.15%
Administrative Services	\$ 500	\$ 500	-0-%
Public Utility Services	\$ 159,000	\$ 154,000	-3.14%
Capital Outlays	\$ 209,217	\$ 74,075	-64.59%
Bond Principal & Interest	\$ 532,240	\$ 471,400	-11.43%
Total Police	\$ 7,118,410	\$ 6,913,240	-2.88%
Total FTEs	42.50	42.50	-0-%

Budget Binder Tab 2 Pgs 13-32

•Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for these decreases shown above. Therefore, KPD met council goals for FY 2018.

FY 2018 General Fund

Police - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 390,998	\$ 370,301	-5.29%
Employee Benefits	\$ 321,032	\$ 323,232	0.69%
Professional Services	\$ 107,562	\$ 122,615	13.99%
Support Goods & Services	\$ 31,666	\$ 38,841	22.66%
Repairs & Maintenance	\$ 7,000	\$ 7,000	-0-%
Public Utility Services	\$ 90,000	\$ 85,000	-5.56%
Capital Outlays	\$ -0-	\$ -0-	-0-%
Bond Principal & Interest	\$532,240	\$471,400	-11.43%
Total Police – Admin	\$ 1,480,498	\$ 1,418,389	-4.20%
Total FTEs	4.50	4.50	-0-%

Budget Binder Tab 2 Pgs 13-15

- Salaries & wages and related benefits decreased due to changes in personnel during FY 2017.
- Professional Services increased due to the Johnson Controls annual agreement, body camera maintenance and services, and updated Evidence.com storage fees and video.
- Support Goods & Services increases due to increased Training & Travel for Taser recertification.
- Bond Principal & Interest reduction is due to lower interest rates under Bond Refunding.
- Police-Administration met council goals for FY 2018.

FY 2018 General Fund

Police - Uniform Patrol

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 708,094	\$692,783	-2.16%
Employee Benefits	\$ 716,818	\$ 728,372	1.61%
Professional Services	\$ 6,000	\$ 5,950	-0.83%
Support Goods & Services	\$ 51,300	\$ 61,135	19.17%
Repairs & Maintenance	\$ -0-	\$ 50	100%
Administrative Services	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 111,448	\$ 26,675	-76.07%
Total Police-Uniform Patrol	\$ 1,594,160	\$ 1,515,465	-4.94%
Total FTEs	11.00	11.00	-0-%

Budget Binder Tab 2 Pgs 15-16

- Support Goods and Services increase attributable to increased training due to personnel changes.
- Repairs & Maintenance added for vehicle tag renewals.
- Capital Outlays include the vehicle replacement fund costs for FY 2018. Additional requests for a Patrol Vehicle / replacement purchases were suspended by the City Manager's office.
- Police-Uniform Patrol met council goals for FY 2018.

FY 2018 General Fund

Police - Corrections

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 598,776	\$ 613,083	2.39%
Employee Benefits	\$ 596,111	\$ 591,008	-0.86%
Professional Services	\$ 22,993	\$ 12,500	-45.64%
Support Goods & Services	\$ 163,484	\$ 164,932	0.89%
Repairs & Maintenance	\$ 3,000	\$ 3,000	-0-%
Public Utility Services	\$ 69,000	\$ 69,000	-0-%
Capital Outlays	\$ 5,464	\$ 21,175	287.54%
Total Police-Corrections	\$ 1,458,828	\$ 1,474,698	1.09%
Total FTEs	10.00	10.00	-0-%

Budget Binder Tab 2 Pgs 17-20

- Professional Services decreases are attributable to review of most recent 3-year and 5-year spending averages.
- Capital Outlays include replacing the electronic dead latch, the jail mattresses, the portable radio batteries, the ballistic vests, and the vehicle replacement fund.
- Police-Corrections met council goals for FY 2018.

FY 2018 General Fund

Police - Investigations

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 161,473	\$ 153,767	-4.77%
Employee Benefits	\$ 165,297	\$ 138,874	-15.99%
Professional Services	\$ 8,000	\$ 8,000	-0-%
Support Goods & Services	\$ 15,500	\$ 17,885	15.39%
Capital Outlays	\$ -0-	\$ 1,500	100.00%
Total Police-Investigations	\$ 350,270	\$ 320,026	-8.63%
Total FTEs	2.00	2.00	-0-%

Budget Binder Tab 2 Pgs 21-22

- Decreases in salaries & wages and related benefits are attributable to personnel changes during FY 2017.
- Support Goods and Services increased due to increased training and travel.
- Capital Outlays include a computer replacement for FY 2018.
- Police-Investigations met council goals for FY 2018.

FY 2018 General Fund

Police - Support Services

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 618,891	\$ 618,875	-0-%
Employee Benefits	\$ 514,697	\$ 497,946	-3.25%
Professional Services	\$ 7,000	\$ 7,000	-0-%
Support Goods & Services	\$ 80,149	\$ 84,894	5.92%
Repairs & Maintenance	\$ 1,000	\$ 1,000	-0-%
Capital Outlays	\$ 3,000	\$ 3,300	10.00%
Total Police-Support Svcs	\$ 1,224,737	\$ 1,213,015	-0.96%
Total FTEs	10.00	10.00	-0-%

Budget Binder Tab 2 Pgs 22-25

- Decreases in Employee Benefits are attributable to changes in personnel during FY 2017.
- Support Goods and Services increases are attributable to increased dues & subscriptions and increased training & travel.
- Capital Outlays include replacing chairs in the front lobby.
- Police-Support Services met council goals for FY 2018.

FY 2018 General Fund

Police - Animal Control

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 48,491	\$ 44,894	-7.42%
Employee Benefits	\$ 38,169	\$ 37,890	-0.73%
Professional Services	\$ 121,700	\$ 125,200	2.88%
Support Goods & Services	\$ 4,000	\$ 4,000	-0-%
Repairs & Maintenance	\$ 3,897	\$ 3,897	-0-%
Capital Outlays	\$ 5,101	\$ 5,101	-0-%
Total Police-Animal Control	\$ 221,358	\$ 220,982	-0.17%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 25-27

- Department is comparable to prior year. The only item that increased was due to the pending renewal of the Nonprofit Contract with the Kodiak Humane Society, which includes a \$4,500 increase.
- Police-Animal Control met council goals for FY 2018.

FY 2018 General Fund

Police - Drug Enforcement

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 75,508	\$ 65,906	-12.72%
Employee Benefits	\$ 51,308	\$ 60,108	17.15%
Professional Services	\$ 7,000	\$ 7,000	-0-%
Support Goods & Services	\$ 14,300	\$ 15,725	9.97%
Repairs & Maintenance	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 3,815	\$ 3,815	-0-%
Total Police-Drug Enforcement	\$ 152,431	\$ 153,054	0.41%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 27-29

- Salaries and Wages and related benefits are due to changes in personnel during FY 2017.
- Support Goods & Services increases are attributable to increased training & travel.
- Police-Drug Enforcement met council goals for FY 2018.

FY 2018 General Fund

Police - Community Services

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 51,492	\$ 52,770	2.48%
Employee Benefits	\$ 66,826	\$ 71,010	6.26%
Professional Services	\$ 500	\$ 500	-0-%
Support Goods & Services	\$ 66,000	\$ 71,000	7.58%
Repairs & Maintenance	\$ 17,500	\$ 17,500	-0-0%
Capital Outlays	\$ 5,829	\$ 5,829	-0-%
Total Police-Community Svcs	\$ 208,147	\$ 218,609	5.03%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 29-30

- Salaries & Wages and related benefits are due to annual increases and changes in personnel during FY 2017.
- Support Goods and Services increases are attributable to an increase in towing expenses.
- Capital Outlays include the vehicle replacement fund costs for FY 2018. Additional requests for a Community Services vehicle / replacement purchases were suspended by the City Manager's office.
- Police-Community Services met council goals for FY 2018.

FY 2018 General Fund

Police - Canine

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 78,772	\$ 93,530	18.74%
Employee Benefits	\$ 94,961	\$ 94,288	-0.71%
Professional Services	\$ 2,300	\$ 2,300	-0-%
Support Goods & Services	\$ 9,680	\$ 9,680	-0-%
Capital Outlays	\$ 74,560	\$ 6,680	-91.04%
Total Police-Canine	\$ 260,273	\$ 206,478	-20.67%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 30-31

- The new canine officer was not in place until mid-year FY 2017. During that time, in order to fund the new HR Manager position for the remainder of FY 2017, the unfilled position salaries & wages were utilized to hire the HR Manager and are reflected in the amended FY 2017 budget. The FY 2018 salaries & wages are consistent with the adopted budget for FY 2017.
- Capital Outlays include the Vehicle Replacement Fund for FY 2018.
- Police-Canine met council goals due for FY 2018.

FY 2018 General Fund

Police - School Resources

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 87,907	\$ 89,024	1.27%
Employee Benefits	\$ 74,551	\$ 77,650	4.16%
Support Goods & Services	\$ 5,250	\$ 5,850	11.43%
Total Police-School Resources	\$ 167,708	\$ 172,524	2.87%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 31-32

- Department is comparable to prior periods.
- Salaries & Wages and related benefits are due to annual merit increases and related benefits.
- Police-School Resources met council goals for FY 2018.

FY 2018 General Fund

Fire - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 1,042,579	\$ 1,004,084	-3.69%
Employee Benefits	\$ 899,351	\$ 905,117	0.64%
Professional Services	\$ 47,745	\$ 53,165	11.35%
Support Goods & Services	\$ 86,798	\$ 143,680	65.53%
Repairs & Maintenance	\$ 20,000	\$ 20,000	-0-%
Public Utility Services	\$ 25,000	\$ 30,000	20.00%
Administrative Services	\$ 20,000	\$ 20,000	-0-%
Capital Outlays	\$268,898	\$282,430	5.03%
Total Fire – Admin	\$ 2,410,371	\$ 2,458,476	2.00%
Total FTEs	13.75	13.75	-0-%

Budget Binder Tab 2 Pgs 33-34

- Department is comparable to prior year. Increase in Professional Services is due to additional service costs and required physical exams for firefighter / EMTs. Increases in Support Goods & Services include purchases required for health and safety supplies, replacement turnouts, replacement of SCBA Bottles. Increases in Capital Outlays include various health/safety, operational equipment, and training equipment replacement.
- Fire-Administration met council goals for FY 2018.

FY 2018 General Fund

Public Works - Summary

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 657,038	\$ 703,522	7.07%
Employee Benefits	\$ 638,936	\$ 683,276	6.94%
Professional Services	\$ 17,000	\$ 16,500	-2.94%
Support Goods & Services	\$ 315,688	\$ 330,238	4.61%
Repairs & Maintenance	\$ 129,600	\$ 124,300	-4.09%
Public Utility Services	\$ 210,600	\$ 200,600	-4.75%
Capital Outlays	\$238,799	\$ 129,914	-45.60%
Total Public Works	\$ 2,207,661	\$ 2,188,350	-0.87%
Total FTEs	9.50	9.50	-0-%

Budget Binder Tab 2 Pgs 34-41

- Budget was prepared reviewing the most recent 3-year and 5-year spending averages. Small reductions were made in various line items to allow for these decreases shown above. Increases in salaries & wages and related benefits are primarily due to changes in personnel during FY 2017 and annual merit increases.
- Public Works met council goals for FY 2018.

FY 2018 General Fund

Public Works - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 65,698	\$ 88,237	34.31%
Employee Benefits	\$ 51,131	\$ 48,007	-6.11%
Professional Services	\$ 2,000	\$ 2,000	-0-%
Support Goods & Services	\$ 7,300	\$ 7,300	-0-%
Repairs & Maintenance	\$ 1,500	\$ 1,000	-33.33%
Capital Outlays	\$-0-	\$-0-	-0-%
Total Public Works–Admin	\$ 127,629	\$ 146,544	14.82%
Total FTEs	0.50	0.50	-0-%

Budget Binder Tab 2 Pgs 34-35

- Salaries & Wages increases are attributable to the succession planning of the Public Works director.
- Decreases in employee benefits are related to personnel changes on their respective insurance plans.
- Public Works-Administration met council goals for FY 2018.

FY 2018 General Fund

Public Works - Streets

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 354,245	\$ 349,644	-1.30%
Employee Benefits	\$ 340,589	\$ 355,796	4.46%
Professional Services	\$ 3,500	\$ 3,000	-14.29%
Support Goods & Services	\$ 268,500	\$ 278,500	3.72%
Repairs & Maintenance	\$ 97,500	\$ 92,500	-5.13%
Public Utility Services	\$190,000	\$180,000	-5.26%
Capital Outlays	\$233,799	\$119,914	-48.71%
Total Public Works–Streets	\$ 1,488,133	\$ 1,379,354	-7.31%
Total FTEs	5.00	5.00	-0-%

Budget Binder Tab 2 Pgs 35-37

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for these decreases shown above.
- Capital Outlays include the vehicle replacement fund costs for FY 2018. Additional requests for a Salter Truck, Flusher Truck, and Case Loader vehicle / replacement purchases were suspended by the City Manager's office.
- Public Works-Streets met council goals for FY 2018.

FY 2018 General Fund

Public Works - Garage

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 116,356	\$ 119,591	2.78%
Employee Benefits	\$ 99,139	\$ 121,963	23.02
Professional Services	\$ 1,500	\$ 1,500	-0-%
Support Goods & Services	\$ 16,000	\$ 16,000	-0-%
Repairs & Maintenance	\$ 21,000	\$ 21,000	-0-%
Public Utility Services	\$20,000	\$20,000	-0-%
Capital Outlays	\$5,000	\$10,000	100.00%
Total Public Works–Garage	\$ 278,995	\$ 310,054	11.13%
Total FTEs	2.00	2.00	-0-%

Budget Binder Tab 2 Pgs 37-39

- Department is comparable to FY 2017. Salaries & Wages and related benefits are attributable to changes in personnel during FY 2017 and annual merit increases.
- Capital Outlays include various small tools and a computer scheduled for replacement.
- Public Works-Garage met council goals for FY 2018.

FY 2018 General Fund

Public Works - Building Inspectors

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 120,739	\$ 146,050	20.96%
Employee Benefits	\$ 148,077	\$ 157,510	6.37%
Professional Services	\$ 10,000	\$ 10,000	-0-%
Support Goods & Services	\$ 10,938	\$ 11,438	4.57%
Repairs & Maintenance	\$ 4,600	\$ 4,800	4.35%
Capital Outlays	\$-0-	\$-0-	-0-%
Total Public Works–Building	\$ 294,354	\$ 329,798	12.04%
Total FTEs	2.00	2.00	-0-%

Budget Binder Tab 2 Pgs 39-40

- Building Inspectors have had one vacant position since the beginning of FY 2017. To fund the HR Manager position for the remainder of FY 2017, the budget was amended to transfer salaries & wages due to this vacancy to the HR manager position. The FY 2018 salaries & wages are comparable to the adopted FY 2017 budget.
- Support Goods & Services increase is attributable to increased training and travel for FY 2018.
- Repairs & Maintenance increase is attributable to increased software support & maintenance fees for FY 2018.
- Public Works-Building Inspectors met council goals for FY 2018.

FY 2018 General Fund

Public Works - Muni Airport

Expenses	FY 2017	FY 2018	% Variance
Support Goods & Services	\$ 12,950	\$ 17,000	31.27%
Repairs & Maintenance	\$ 5,000	\$ 5,000	-0-%
Public Utility Services	\$600	\$600	-0-%
Total Public Works—Muni Airport	\$ 18,550	\$ 22,600	21.83%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pgs 40-41

- Support Goods and Services increased due to increased property insurance based on the updated insurance allocation. In addition, there was a reallocation of accounts between administrative in FY 2016 and Security Patrols and Repairs & Maintenance in FY 2017 and FY 2018. For budget and financial reporting purposes, these accounts have been reallocated for clarification purposes.
- Public Works-Muni Airport met council goals for FY 2018.

FY 2018 General Fund Engineering - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 169,488	\$ 173,343	2.27%
Employee Benefits	\$ 149,663	\$ 157,571	5.28%
Professional Services	\$ 20,000	\$ 12,500	-37.50%
Support Goods & Services	\$ 15,000	\$ 14,000	-6.67%
Repairs & Maintenance	\$ 6,300	\$ 4,500	-28.57%
Allocated Expenses	(\$80,000)	(\$ 80,000)	-0-%
Total Engineering–Admin	\$ 280,451	\$ 281,914	0.52%
Total FTEs	2.00	2.00	-0-%

Budget Binder Tab 2 Pgs 41-42

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for these decreases shown above.
- Engineering-Administration met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Summary

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 659,109	\$ 661,549	0.37%
Employee Benefits	\$ 392,961	\$ 378,718	-3.62%
Contributions	\$ 94,700	\$ 94,700	-0-%
Professional Services	\$ 40,680	\$ 40,680	-0-%
Support Goods & Services	\$ 99,000	\$ 111,150	12.27%
Repairs & Maintenance	\$ 21,500	\$ 24,000	11.63%
Public Utility Services	\$ 102,000	\$ 103,000	0.98%
Administrative Services	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 103,257	\$19,973	-80.66%
Total Parks & Recreation	\$ 1,513,707	\$ 1,434,270	-5.25%
Total FTEs	5.75	5.75	-0-%

Budget Binder Tab 2 Pgs 42-48

•Parks & Recreation met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 317,301	\$ 320,678	1.06%
Employee Benefits	\$ 191,165	\$ 199,278	4.24%
Professional Services	\$ 23,850	\$ 23,850	-0-%
Support Goods & Services	\$ 62,000	\$ 70,000	12.90%
Repairs & Maintenance	\$ 9,000	\$ 9,000	-0-%
Public Utility Services	\$ 12,000	\$ 12,000	-0-%
Capital Outlays	\$ 101,757	\$16,973	-83.32%
Total Parks & Rec – Admin	\$ 717,073	\$ 651,779	-9.11%
Total FTEs	3.25	3.25	-0-%

Budget Binder Tab 2 Pgs 56-57

- Salaries and Wages include all full time, part time, and temporary staff wages.
- Support Goods and Services increases are attributable to separating vehicle fuel from supplies purchases for budget and financial reporting purposes.
- Capital Outlays are for the Vehicle Replacement Fund for FY 2018.
- Parks & Rec-Administration met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Museum

Expenses	FY 2017	FY 2018	% Variance
Contributions*	\$ 94,700	\$ 94,700	-0-%
Repairs & Maintenance	\$-0-	\$ 2,500	100.00%
Public Utility Services	\$ 15,000	\$ 10,000	-33.33%
Total Parks & Rec – Museum	\$ 109,700	\$ 107,200	-2.28%
Total FTEs	0.00	0.00	-0-%

Budget Binder Tab 2 Pgs 43-44

- Pending contract approval at the May City Council meetings.
- Due to the age of the facility, repairs & maintenance was added for FY 2018.
- Based on the most recent 3-year spending average, public utility services were decreased for FY 2018.
- Parks & Recreation-Museum met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Teen Center

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 140,172	\$ 137,641	-1.81%
Employee Benefits	\$ 81,315	\$ 53,340	-34.40
Professional Services	\$ 11,330	\$ 11,330	-0-%
Support Goods & Services	\$12,500	\$ 12,500	-0-%
Repairs & Maintenance	\$ 5,000	\$ 5,000	-0-%
Public Utility Services	\$ 15,000	\$ 15,000	-0-%
Administrative Services	\$ 500	\$ 500	-0-%
Capital Outlays	\$ 1,500	\$ -0-	-100.00%
Total Parks & Rec-Teen Center	\$ 267,317	\$ 235,311	-11.97%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 44-45

- Salaries and Wages include all full time, part time, and temporary staff wages.
- Overall decreases are attributable to changes in personnel during FY 2017.
- Parks & Rec-Teen Center met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Aquatics

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 154,565	\$ 155,224	0.43%
Employee Benefits	\$ 83,060	\$ 86,925	4.65%
Support Goods & Services	\$ 5,000	\$ 5,150	3.00%
Capital Outlays	\$ -0-	\$ 3,000	100.00%
Total Parks & Rec – Aquatics	\$ 242,625	\$ 250,299	3.16%
Total FTEs	1.00	1.00	-0-%

Budget Binder Tab 2 Pgs 45-46

- Salaries and Wages include all full time, part time, and temporary staff wages.
- Support Goods and Services increased due to increased dues & subscriptions.
- Capital Outlays include two computers scheduled for replacement.
- Parks & Rec - Aquatics met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Ice Rink

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 47,071	\$ 48,006	1.99%
Employee Benefits	\$ 37,421	\$ 39,175	4.69%
Professional Services	\$ 500	\$ 500	-0-%
Support Goods & Services	\$ 11,500	\$ 15,500	34.78%
Repairs & Maintenance	\$ 7,500	\$ 7,500	-0-%
Public Utility Services	\$60,000	\$ 66,000	10.00%
Capital Outlays	\$ -0-	\$ -0-	-0-%
Total Parks & Rec – Ice Rink	\$ 163,992	\$ 176,681	7.74%
Total FTEs	0.50	0.50	-0-%

Budget Binder Tab 2 Pgs 46-47

- Salaries and Wages include all full time, part time, and temporary staff wages.
- Salaries & Wages and related benefits are due to changes in personnel during FY 2017 and annual merit increases.
- Increases in Temp Salaries, Support Goods & Services and Public Utilities are attributable to the pending Ice Skating camp to be offered in September, causing the rink to be open a few additional weeks.
- Parks & Rec - Ice Rink met council goals for FY 2018.

FY 2018 General Fund

Parks & Recreation - Beautification Program

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 5,000	\$ 5,000	-0-%
Support Goods & Services	\$ 8,000	\$ 8,000	-0-%
Total Parks & Rec-Beautification	\$ 13,000	\$ 13,000	-0-%
Total FTEs	0.50	0.50	-0-%

Budget Binder Tab 2 Pgs 48

- Department is comparable to FY 2017.
- Parks & Rec - Beautification Program met council goals for FY 2018.

FY 2018 General Fund

Library - Administration

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 456,853	\$ 402,251	-11.95%
Employee Benefits	\$ 312,569	\$ 322,489	3.17%
Professional Services	\$ 52,950	\$ 45,000	-15.01%
Support Goods & Services	\$ 41,410	\$ 47,410	14.49
Repairs & Maintenance	\$ 15,000	\$ 15,000	-0-%
Public Utility Services	\$ 50,000	\$ 45,000	-10.00%
Books & Materials	\$ 58,070	\$ 52,600	-9.42%
Capital Outlays	\$ 1,500	\$-0-	-100.00%
Total Library – Admin	\$ 988,352	\$ 929,750	-5.93%
Total FTEs	7.00	7.00	-0-%

Budget Binder Tab 2 Pgs 49-50

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for these decreases shown above.
- Salaries & Wages and related benefits are attributable to changes in personnel during FY 2017.
- Library-Administration met council goals for FY 2018.

FY 2018 Special Revenue Fund

Tourism Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Taxes	\$ 170,500	\$ 170,500	-0-%
Appropriation (To) From Fund Balance	\$ 19,000	\$ 19,000	-0-%
Total Tourism Revenues	\$ 189,500	\$ 189,500	-0-%

Budget Binder Tab 1 Tourism Calculation page; Tab 3 Pgs 53

- Based on projections and review of the most recent 3-year period, the FY 2018 budget for Tourism revenues has remained unchanged as compared to FY 2017.

FY 2018 Special Revenue Fund

Tourism Fund - Expenses-Administration

Expenses	FY 2017	FY 2018	% Variance
Contributions	\$ 115,000	\$ 115,000	-0-%
Interfund Charges	\$ 45,150	\$ 45,150	-0-%
Contingency	\$ 29,350	\$ 29,350	-0-%
Total Tourism Expenses-Admin	\$ 189,500	\$ 189,500	-0-%

Budget Binder Tab 1 Tourism Calculation page; Tab 3 Pgs 53

- Tourism budgeted expenses for FY 2018 have remained unchanged as compared to FY 2017.
- Contributions are based on criteria within the City of Kodiak municipal code whereas no more than 70% is allocated to a Council approved tourism program; at least 20% or greater to Tourism enhancement projects; and 10% for administration costs associated with these programs. Contributions include the following:
 - \$108,000 to Discover Kodiak
 - \$7,000 to the Chamber of Commerce
- Interfund charges are allocated for the Tourism enhancement projects which include services provided by various City departments (i.e. Public Works and Parks & Recreation) and the beautification program.
- Contingency funds include administrative costs associated with the tourism programs and small awards available to nonprofits at Council's discretion.

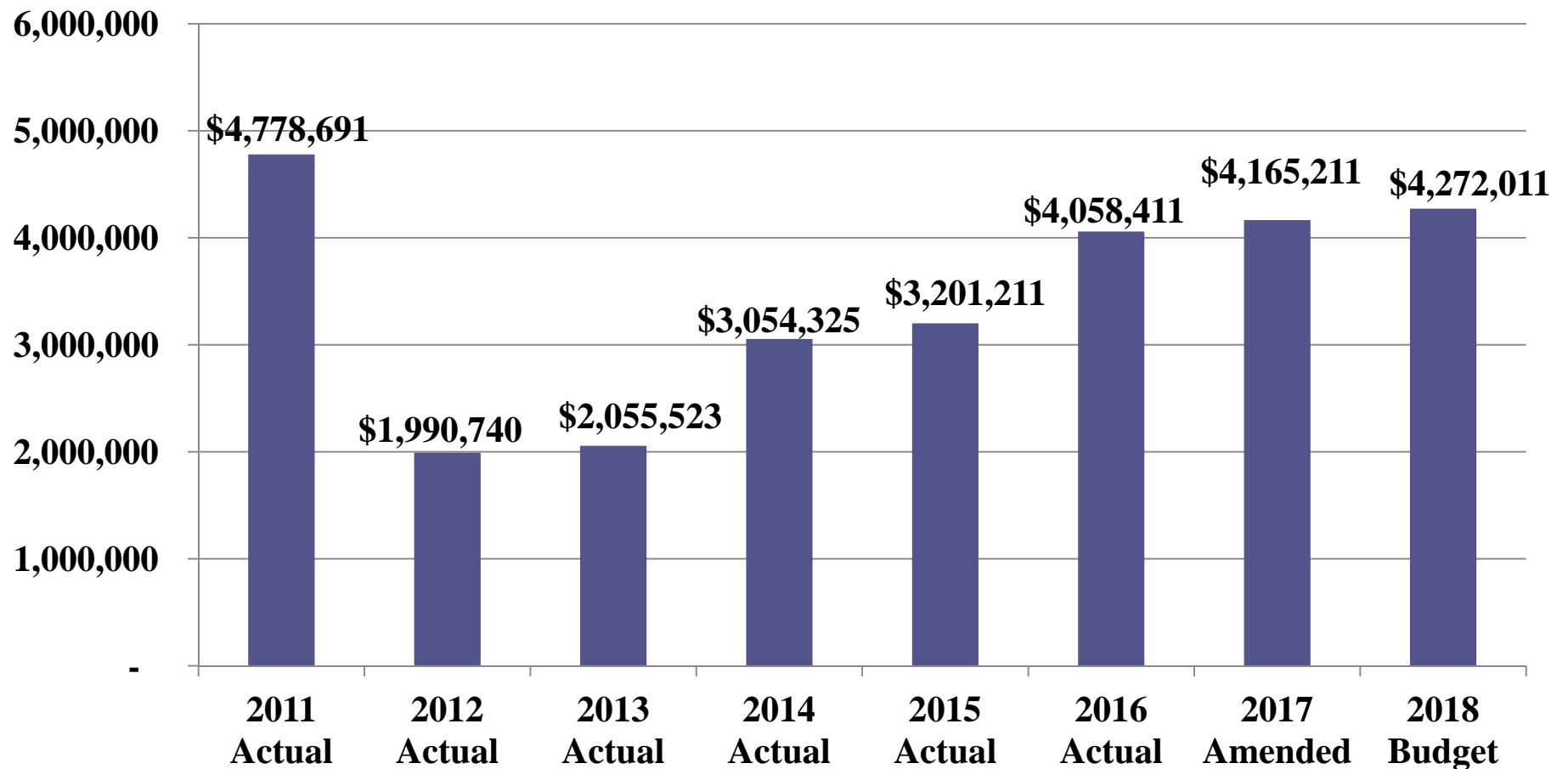
FY 2018 Special Revenue Fund Enhancement Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Interest on Investments	\$ 40,000	\$ 40,000	-0-%
Rents & Royalties	\$ 66,800	\$ 66,800	-0-%
Transfers from General Fund	\$ -0-	\$-0-	-0-%
Appropriation (To) From Fund Balance	(\$ 106,800)	(\$ 106,800)	-0-%
Total Enhancement Fund Revenues	\$ -0-	\$ -0-	-0-%

Budget Binder Tab 3 Pgs 54

- Per City of Kodiak municipal code, ½ of General Fund surplus is transferred to the Enhancement fund at the completion of the audit. The FY 2016 General Fund recognized a deficit, therefore, supplemental budget amendments were not made to transfer funds to the Enhancement Fund. As this amount is not readily available, these amounts are not budgeted for FY 2018.
- Based on projections and review of the most recent 3-year period, current market performance, and the newly developed investment strategy, the FY 2018 budget for Enhancement Fund revenues has remained unchanged as compared to FY 2017.
- The FY 2018 Enhancement Fund budget is comparable to FY 2017.

FY 2018 Special Revenue Fund Enhancement Fund - Fund Balance



FY 2018 Enterprise Fund

Cargo Terminal Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Intergovernmental	\$ 35,017	\$ 15,000	-57.16%
Charges for Services	\$ 995,500	\$ 1,095,000	9.99%
Interest	\$ 7,000	\$ 12,000	71.43%
Rents & Royalties	\$ 222,500	\$ 235,825	5.99%
Appropriation (To) From Fund Balance	\$ 621,177	(\$ 67,470)	-110.86%
Total Cargo Fund Revenues	\$ 1,881,194	\$ 1,290,355	-31.41%

Budget Binder Tab 5 Pgs 55-56

- Cargo Terminal Fund includes: wharfage, cruise ship fees, dockage, Pier II & Pier III leases, and storage rental.
- Increases in revenue are based on FY 2017 projected revenues and FY 2016 actual revenues. These increases are primarily attributable to Cruise Ship revenue and Matson contract rate increases.
- Appropriations for FY 2018 are based on the most recent 3-year and 5-year spending and averages. Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for decreases in expenses as compared to prior year.

FY 2018 Enterprise Fund

Cargo Terminal Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 183,165	\$ 187,221	2.21%
Employee Benefits	\$ 173,304	\$ 182,252	5.16%
Professional Services	\$ 16,000	\$ 16,000	-0-%
Support Goods & Services	\$ 37,140	\$ 112,202	202.11%
Repairs & Maintenance	\$ 62,500	\$ 62,500	0-0%
Public Utility Services	\$ 26,780	\$ 29,536	10.29%
Capital Outlays	\$-0-	\$ 20,000	100.00%
Depreciation Expense	\$ 425,619	\$ 532,006	25.00%
Interfund Charges	\$ 141,686	\$ 148,638	4.91%
Transfers Out	\$ 815,000	\$ -0-	-100.00%
Total Cargo Fund Expenses	\$ 1,881,194	\$ 1,290,355	-31.41%
FTEs	3.00	3.00	-0-%

Budget Binder Tab 5 Pgs 56-60

•Cargo fund met council goals for FY 2018.

FY 2018 Enterprise Fund

Boat Harbor Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Intergovernmental	\$ 147,365	\$ 50,000	-66.07%
Charges for Services	\$ 2,162,500	\$ 2,513,265	16.22%
Interest	\$ 14,000	\$ 21,000	50.00%
Rents & Royalties	\$ 16,500	\$ 16,500	-0-%
Miscellaneous	\$ 7,300	\$ 7,300	-0-%
Interfund Charges	\$ 74,258	\$ 75,218	1.29%
Appropriation (To) From Fund Balance	\$ 1,369,696	\$ 1,124,153	-17.93%
Total Boat Harbor Fund Revenues	\$ 3,791,619	\$ 3,807,436	0.42%

Budget Binder Tab 5 Pgs 61-64

- Boat Harbor Fund includes exclusive and transient moorage, fees for docks, grid and other harbor services.
- Increased Charges for Services are attributable to the new rates which will be in effect July 1, 2017 for the full FY 2018 year.
- Appropriations have decreased from prior year primarily due to increased revenues.

FY 2018 Enterprise Fund

Boat Harbor Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 786,232	\$ 800,161	1.77%
Employee Benefits	\$ 693,666	\$ 684,035	-1.39%
Professional Services	\$ 109,000	\$ 114,000	4.59%
Contributions	\$ 19,500	\$ 18,000	-7.69%
Support Goods & Services	\$ 200,720	\$ 205,190	2.23%
Repairs & Maintenance	\$ 100,000	\$ 100,000	-0-%
Public Utility Services	\$ 166,500	\$ 195,000	17.12%
Administrative Services	\$ 5,000	\$ -0-	-100.00%

Budget Binder Tab 5 Pgs 64-70

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for decreases in expenses as compared to prior year.
- Increases for Support Goods & Services are primarily related to insurance allocations. Public Utility Services increases are primarily related to increased dumpster service and used oil disposal fees.

FY 2018 Enterprise Fund

Boat Harbor Fund - Expenses continued

Expenses	FY 2017	FY 2018	% Variance
Capital Outlays	\$ 80,232	\$ 80,240	0.01%
Depreciation	\$ 1,299,014	\$ 1,279,565	-1.50%
Interest	\$ 83,671	\$ 83,671	-0-%
Interfund Charges	\$ 248,084	\$ 247,574	-0.21%
Total Boat Harbor Fund Expenses	\$ 3,791,619	\$ 3,807,436	0.42%
FTEs	11.40	11.40	-0-%

Budget Binder Tab 5 Pgs 64-70

- Capital Outlays include new Harbor marina software, handheld radios, AED's and vehicle replacement fund costs. NOTE: no vehicles are budgeted for FY18.
- Boat Harbor fund met council goals for FY 2018.

FY 2018 Enterprise Fund

Shipyard Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Intergovernmental	\$ 23,235	\$ 13,500	-41.90%
Charges for Services	\$ 688,000	\$ 616,000	-10.47%
Interest	\$ 1,000	\$ 1,000	-0-%
Miscellaneous	\$ 2,000	\$ -0	-100.00%
Appropriation (To) From Fund Balance	\$ 569,163	\$ 600,867	5.57%
Total Shipyard Fund Revenues	\$ 1,283,398	\$ 1,231,367	-4.05%

Budget Binder Tab 5 Pgs 70

- Shipyard Fund includes activity in the shipyard and operations related to the marine travel lift.
- Decrease in Charges for Services are primarily attributable to fewer vessels in the boat yard. This reduction is based on the FY 2017 actual revenues to date, FY 2018 projections and FY 2016 actual revenues received.
- Appropriations have increased due to fewer revenues anticipated for FY 2018.

FY 2018 Enterprise Fund

Shipyard Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 114,874	\$ 107,340	-6.56%
Employee Benefits	\$ 105,040	\$ 98,511	-6.22%
Professional Services	\$ 50,000	\$ 25,000	-50.00%
Support Goods & Services	\$ 75,840	\$ 71,935	-5.15%
Repairs & Maintenance	\$ 25,000	\$ 24,500	-2.00%
Public Utility Services	\$ 42,000	\$ 41,500	-1.19%
Depreciation	\$ 529,981	\$ 526,860	-0.59%
Interest	\$ 229,506	\$ 229,506	-0-%
Interfund Charges	\$ 111,157	\$ 106,215	-4.45%
Total Shipyard Fund Expenses	\$ 1,283,398	\$ 1,231,367	-4.05%
FTEs	2.00	2.00	-0-%

Budget Binder Tab 5 Pgs 71-73

•Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for decreases in expenses as compared to prior year.

•Shipyard Fund met council goals for FY 2018.

FY 2018 Enterprise Fund

Electric Utility - Revenues

Sources	FY 2017	FY 2018	% Variance
Charges for Services	\$ 673,000	\$ 674,500	0.22%
Interest	\$ 1,000	\$ 1,000	-0-%
Appropriation (To) From Fund Balance	(\$ 36,116)	(\$ 48,592)	34.54%
Total Electric Utility Fund Revenues	\$ 637,884	\$ 626,908	-1.72%

Budget Binder Tab 5 Pgs 74

- Electric Utility Fund includes activity to provide electrical power to the boat harbors.
- Revenues have remained comparable to prior year. The increase in Appropriations To Fund Balance are attributable to fluctuations in expenses.

FY 2018 Enterprise Fund

Electric Utility Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Professional Services	\$ 15,000	\$ 15,000	-0-%
Support Goods & Services	\$ 535,640	\$ 534,240	0.26%
Repairs & Maintenance	\$ 10,000	\$ 10,000	-0-%
Capital Outlays	\$ 5,000	\$ 5,000	-0-%
Depreciation	\$ 10,402	\$ 864	-91.69%
Interfund Charges	\$ 61,842	\$ 61,804	-0.06%
Total Electric Utility Fund Expenses	\$ 637,884	\$ 626,908	1.72%
FTEs	0.00	0.00	-0-%

Budget Binder Tab 5 Pgs 74-75

- Decreases in depreciation are due to Equipment being to be fully depreciated during FY 2018.
- Electric Utility Fund expenses are comparable to FY 2017. Electric Tariff rate study recommended FY 2018.
- Electric Utility fund met council goals for FY 2018.

FY 2018 Enterprise Fund

Water Utility Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Intergovernmental	\$ 91,563	\$ 20,000	-78.16%
Charges for Services	\$ 4,569,000	\$ 4,219,000	-7.66%
Interest	\$ 2,000	\$ 2,000	-0-%
Miscellaneous	\$ 5,000	\$ 5,000	-0-%
Appropriation (To) From Fund Balance	(\$ 1,301,575)	(\$ 958,762)	-28.00%
Total Water Utility Fund Revenues	\$ 3,365,988	\$ 3,287,238	-2.34%

Budget Binder Tab 6 Pgs 77

- Intergovernmental PERS On Behalf payments from the State of Alaska have declined based on the most recent 3-year average.
- The Water Utility rates underwent a Cost of Service study during FY 2017. Flat rate payers remained unchanged and industrial metered rate payers were increased. As such, based on the slower fishing season during FY 2017, revenues have been adjusted to reflect these changes.
- Whereas revenues have remained comparable to prior year, Appropriations To Fund Balance have decreased due to reductions in revenues.

FY 2018 Enterprise Fund

Water Utility Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 448,992	\$ 465,334	3.64%
Employee Benefits	\$ 430,764	\$ 493,283	14.51%
Professional Services	\$ 48,400	\$ 48,400	-0-%
Support Goods & Services	\$ 197,490	\$ 243,762	23.43%
Repairs & Maintenance	\$ 66,000	\$ 41,000	-37.88%
Public Utility Services	\$ 477,250	\$ 477,250	-0-%
Capital Outlays	\$ 189,835	\$ 43,193	-77.25%
Depreciation	\$ 644,159	\$ 652,780	1.34%

Budget Binder Tab 6 Pgs 77-81

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for decreases in expenses as compared to prior year.
- Capital Outlays consist of vehicle replacement fund costs for FY 2018.

FY 2018 Enterprise Fund

Water Utility Fund - Expenses continued

Expenses	FY 2017	FY 2018	% Variance
Interest	\$ 28,190	\$ 28,190	-0-%
Interfund Charges	\$ 834,908	\$ 794,046	-4.89%
Transfers Out	\$ -0-	\$ -0-	-0-%
Total Water Utility Fund Expenses	\$ 3,365,988	\$ 3,287,238	-2.34%
FTEs*	7.60	7.60	-0-%

Budget Binder Tab 6 Pgs 77-81

- Water Utility fund met council goals for FY 2018.

FY 2018 Enterprise Fund

Sewer Utility Fund - Revenues

Sources	FY 2017	FY 2018	% Variance
Intergovernmental	\$ 151,373	\$ 40,000	-73.58%
Charges for Services	\$ 4,189,800	\$ 4,399,290	5.00%
Interest	\$ 4,000	\$ 5,000	25.00%
Appropriation (To) From Fund Balance	\$ 137,905	(\$ 129,078)	-193.60%
Total Sewer Utility Fund Revenues	\$ 4,483,078	\$ 4,315,212	-3.74%

Budget Binder Tab 6 Pgs 82

- Intergovernmental PERS On Behalf payments from the State of Alaska have declined based on the most recent 3-year average.
- The Sewer Utility rates include a 5% increase in Charges for Services based on the most recent rate study performed in 2012. All other charges for services remained comparable to prior year.
- Whereas revenues have remained comparable to prior year, Appropriations From Fund Balance have decreased to show an Appropriation To Fund Balance due to increased revenues and comparable Sewer Utility expenses.

FY 2018 Enterprise Fund

Sewer Utility Fund - Expenses

Expenses	FY 2017	FY 2018	% Variance
Salaries & Wages	\$ 786,281	\$ 733,922	-6.66%
Employee Benefits	\$ 750,998	\$ 723,620	-3.65%
Professional Services	\$ 76,500	\$ 56,500	-26.14%
Support Goods & Services	\$ 354,720	\$ 371,108	4.62%
Repairs & Maintenance	\$ 101,500	\$ 86,500	-14.78%
Public Utility Services	\$ 274,800	\$ 264,800	-3.64%
Capital Outlays	\$ 84,625	\$ 90,544	6.99%
Depreciation	\$ 1,226,737	\$ 1,209,493	-1.41%

Budget Binder Tab 6 Pgs 82-88

- Overall decreases are attributable to review of most recent 3-year and 5-year spending and averages. Small reductions were made in various line items to allow for decreases in expenses as compared to prior year.
- Capital Outlays include small tools and equipment and vehicle replacement fund costs.

FY 2018 Enterprise Fund

Sewer Utility Fund - Expenses continued

Expenses	FY 2017	FY 2018	% Variance
Interest	\$ 17,974	\$ 17,974	-0-%
Interfund Charges	\$ 808,943	\$ 760,751	-5.96%
Transfers Out	\$ -0-	\$ -0-	-0-%
Total Sewer Utility Fund Expenses	\$ 4,483,078	\$ 4,315,212	-3.74%
FTEs**	10.35	10.35	-0-%

Budget Binder Tab 6 Pgs 82-88

•Sewer Utility fund met council goals for FY 2018.

FY 2018

Capital Project Requests

Description	Funding Source	Cost
General Capital Projects		
KFD Deferred Maintenance – Addition	General Fund Transfer	\$ 50,000
Total General Capital Projects	FY 2018 Additions	\$ 50,000
Streets Capital Projects		
Annual Sidewalk, Curb, & Gutter - Addition	Sales Tax Allocations - \$10,000 Water Fund - \$10,000 Sewer Fund - \$10,000	\$ 30,000
Underground Storage Tank	Sales Tax Allocations	\$ 10,000
Installation of Above Ground Storage Tanks	Sales Tax Allocations	\$ 35,000
Annual Pavement Repairs	Sales Tax Allocations	\$250,000
Total Streets Capital Projects	FY 2018 Additions	\$ 325,000

Budget Binder Tab 4 Capital Projects - Citywide, by Capital Improvement Fund, and Citywide Capital Improvement Plan.

- The Streets Improvement fund receives sales tax allocations in the amount of \$450,000 per year.

FY 2018

Capital Project Requests continued

Description	Funding Source	Cost
Parks & Recreation Capital Projects		
Major Building Maintenance	Sales Tax Allocations	\$ 25,000
Total Parks & Recreation Capital Projects	FY 2018 Additions	\$ 25,000
Water Capital Projects		
Annual Water Main Replacement	Appropriations	\$ 500,000
Seismic Activity Analysis	Appropriations	\$ 100,000
Total Water Capital Projects	FY 2018 Additions	\$ 600,000

Budget Binder Tab 4 Capital Projects - Citywide, by Capital Improvement Fund, and Citywide Capital Improvement Plan.

FY 2018

Capital Project Requests continued (2)

Description	Funding Source	Cost
Sewer Capital Projects		
WWTP Upgrade	DEC Loans – Pending	\$ 600,000
Total Sewer Capital Projects	FY 2018 Additions	\$ 600,000
Harbor Capital Projects		
Oscar’s Dock Crane	Appropriations	\$ 243,000
Total Harbor Capital Projects	FY 2018 Additions	\$ 243,000
Total General Fund – Vehicle Replacement Fund	FY 2018 Additions	\$ 260,901
Total All Capital Project Funds	FY 2018 Additions	\$ 2,103,901

Budget Binder Tab 4 Capital Projects - Citywide, by Capital Improvement Fund, and Citywide Capital Improvement Plan.

FY 2018 Budget Open Items

- Council approval of 3 nonprofit contracts
 - Discover Kodiak
 - Kodiak Humane Society
 - Kodiak Historical Society
- Vehicle Requests
 - Vehicle Requests were removed from the budget. Discuss consideration for these for FY 2018
- Changes to budget
 - Items to be amended to the budget -
 - Adjustment to training for Fire Department - \$1,500 quote for confined space training for KFD and PW was not finalized until after budget preparations
 - \$10,000 transfer from Water to Streets Improvement Fund for Sidewalk, Curb, & Gutter FY 2018 repairs
 - \$10,000 transfer from Sewer to Streets Improvement Fund for Sidewalk, Curb, & Gutter FY 2018 repairs
 - Any changes per the Nonprofit Contracts noted above

FY 2018 Citywide Budget Overview

Resolution Number 2017-05 Council Budget Goals

- Revenues
 - All revenues were forecasted and estimated conservatively.
 - Charges for Fees & Services were reviewed at a detail level
- Operating Expenses
 - All operating expenses are comparable to prior year and known increases were appropriately justified to the City Manager and presented before Council
 - Existing programs and services were reviewed and assessed appropriately per departmental goals & objectives
- Personnel Goals
 - Personnel FTEs are comparable to prior year. One addition for the HR Manager was added to the Executive Admin Department during FY 2017 and approved by Council.
- General Fund
 - General Fund revenues were forecasted conservatively
 - The General Fund deficit was budgeted through appropriations
 - Fund Balance of the General Fund maintains a balance equal to 3.0 months of operating expenses

FY 2018 Citywide Budget Overview

Resolution Number 2017-05 Council Budget Goals

- **Enterprise Funds**
 - Enterprise funds are continuing long term maintenance and replacement of infrastructure through capital projects
 - All enterprise funds are undergoing rate studies at least every 5 years
 - The Shipyard Fund continues to meet debt service obligations
 - The Boat Harbor Fund completed a rate study to maintain adequate revenues to support facilities and related activities.
- **Community Support**
 - Nonprofit Grant award contributions continue to be budgeted in FY 2018.
- **Capital - Citywide**
 - 9 new capital project requests or additions to existing projects for FY 2018
 - 19 capital projects closed during FY 2017
 - 53 open capital projects during FY 2018
- **Debt Service**
 - Debt service levels have remained consistent to prior year.
- **Quality of Life**
 - The City developed the FY 2018 budget to enhance the quality of life for the citizens of Kodiak.
- **Economic Development**
 - The City developed the FY 2018 budget to help ensure a sustainable and healthy economy for Kodiak.