

**CITY OF KODIAK  
ORDINANCE NUMBER 1444**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF KODIAK ENACTING  
KODIAK CITY CODE 2.08.062, INTERIM CITY MANAGER**

WHEREAS, Charter of the City of Kodiak Art IV, Sec. 10 provides, in part, that the “appointing or electing authority who may appoint or elect the successor of an officer or employee, may appoint or elect a person to act during the temporary absence, disability, or suspension of such officer or employee or, in case of a vacancy, until a successor is appointed or elected and qualifies;” and

WHEREAS, the selection and appointment of a city manager should occur through a diligent and careful process; and

WHEREAS, an appropriate city manager selection and appointment process may be a lengthy process; and

WHEREAS, the city manager selection process should not be unreasonably constrained by an urgent need for administrative leadership; and

WHEREAS, the public benefits from interim administrative leadership during a vacancy in the office of city manager; and

WHEREAS, council’s power and responsibility for ensuring administrative leadership on an interim basis should be exercised with consistency and flexibility; and

WHEREAS, to satisfy the council’s responsibility for ensuring administrative leadership during vacancy in the office of city manager and until a successor city manager is appointed by the council, it is desirable to have an interim city manager appointed by the council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kodiak, Alaska, as follows:

**Section 1:** This ordinance is of a permanent and general nature and shall be included in the Kodiak City Code.

**Section 2:** **Amendment to Chapter 2.08.** Kodiak City Code Chapter 2.08 is hereby amended by the enactment of a new Section 2.08.062 to read as follows:

**2.08.062 Interim city manager**

(a) During any period of vacancy in the office of city manager, an interim city manager may be appointed by the council by a vote of a majority of all its members. An interim city manager appointment shall terminate upon the earlier of:

(1) removal of the interim city manager by the council;

(2) a city manager taking office; and

(3) nine months from the date of the appointment.

(b) An interim city manager shall be chosen and qualified solely on the basis of executive and administrative qualifications and ability to serve the term of office that the council may specify in accordance with this section.

(c) An interim city manager shall have the powers and duties of the city manager, except that an interim city manager shall not:

(1) without the consent of the council, appoint or remove a finance director, deputy city manager, chief of the fire department, or chief of the police department;

(2) exercise any power of city manager that the council expressly retains at the time of appointing the interim city manager; or

(3) delegate any power of the city manager that the interim city manager does not have power to exercise.

(d) An interim city manager shall assist the council, or persons designated by the council, in the city manager selection process.

**Section 3:** This ordinance shall be effective one month after its final passage and publication in accordance with Kodiak Charter Section 2-13.



ATTEST:

CITY OF KODIAK

MAYOR

CITY CLERK

First Reading: March 28, 2024  
Second Reading: April 11, 2024  
Effective Date: May 17, 2024