



City of Kodiak Parks and Recreation Department  
 800 Upper Mill Bay Rd, Kodiak, Alaska 99615  
 General Services & Teen Center 486-8665, Swimming Pool 481-2519, Director 486-8670

# Kodiak School and Community Pool Facility-Use Request

-Not valid until signed by manager

## Rental Rates

\$200 per 2 hour block for up to 40 participants in the water  
 \$100 per hour for facility rentals – 2 hour minimum

## Available Dates/Times

Saturday 12:30 – 2:30 p.m.

Patrons must be cleaned up and out of the facility by 2:30 pm  
 \*\*other times must be approved before payment and reservation\*\*

Date of Activity: \_\_\_\_\_ Time: \_\_\_\_\_ Date Reservation was made: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### Name of Chaperones

1) \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

2) \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

3) \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sponsoring organization and all Chaperones will be present at the event and responsible for care of the facility and actions of all participants

Description of Activity: \_\_\_\_\_

Estimated Number of People Attending: \_\_\_\_\_ Ages Range: \_\_\_\_\_

Estimated Number of People in the Pool: \_\_\_\_\_

**\*\*\*Children 5 and under MUST have an adult in the water at arm's length\*\*\***

Special Arrangement and Conditions needed for event: \_\_\_\_\_

Signature of Pool Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Director: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:			
<b>Charges:</b>	Rental Fee _____	Other _____	Total _____
<b>Amount Paid:</b>	Date: _____	Cash or Check \$ _____	Check No: _____ Staff: _____
	Date: _____	Cash or Check \$ _____	Check No: _____ Staff: _____
<b>Pool Staff on duty for event:</b> _____			
<b>Special Notes:</b> _____			
<b>Comments on Conduct and Clean Up:</b> _____			
_____			

**City of Kodiak  
Parks and Recreation Department**

**FACILITY USE AGREEMENT FOR USE OF  
Kodiak School and Community Pool**

**INDEMNIFY/HOLDHARMLESS AGREEMENT**

To the fullest extent permitted by law, \_\_\_\_\_ agrees to defend, indemnify and hold harmless the City of Kodiak, its elected and appointed officials, employees, and volunteers, KIBSD and Kodiak Island Borough against any and all liabilities, claims, demands, lawsuits, or losses, including costs and attorney fees incurred in defense thereof, arising out of or in any way connected or associated with the use of the Kodiak School and Community Pool.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**POOL FACILITY USE RULES**

1. Signed/completed Use Agreement and Facility-Use Request forms as well as payment must be received two weeks prior to requested event date.
2. Groups are allowed a 2 hour block for their event
3. The 2 hour block is on Saturdays, from 12:30 – 2:30 p.m. (others upon approval)
4. The doors will open for Set up/decorating will be 15 minutes prior to event.
5. Clean up must be complete and all participants must exit the facility by 2:30 pm.
6. Event is limited to 40 participants in the water for \$200.
7. Events anticipating up to 60 participants in the water must be approved by Director and will be \$250.
8. Events requesting the Iceberg will be limited to 40 participants in the water must be approved by Director and will be \$250.
9. Groups are allowed to use the front lobby, locker rooms, pool, tables, chairs, and bleachers. Group chaperones are responsible for set up and restoring of equipment, except the Iceberg. Groups are responsible for any damage to Pool equipment or facilities.
- 10. NO food, beverages (other than water) or glass is allowed anywhere on the pool deck or bleacher areas.**
11. Sponsor and its Chaperones are responsible for making sure all guests are acting appropriately and working with the Pool staff to make sure all rules are followed.
12. There is no smoking allowed in or around the Pool. All smoking must be done at the far end of the facility/parking lot that is not adjacent to the High School facility.
13. No alcohol or drug use is allowed in or around the Pool, and no individuals under the influence of drugs or alcohol are permitted in attendance of the event.
14. Groups must supply all disposable products for their event including: plates, cups, utensils, table covers and decorations.

Signature of Sponsor or Agent: \_\_\_\_\_ Date: \_\_\_\_\_