



## Request for Bid Proposal

Kodiak Fuel Tanks

November 1, 2019

Owner: City of Kodiak  
710 Mill Bay Road, Room 111  
Kodiak, AK 99615  
Phone: 907.486.8640



Cover Sheet Page 1 of 6

**Invitation to Bid**

1. City of Kodiak reserves the Right to accept or reject bids on any part or all items.
2. Prices quoted must be FOB Kodiak, Alaska to 2410 Mill Bay Road.

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**BIDS RECEIVED BY THE CITY MANAGERS OFFICE AFTER TIME/ DATE SPECIFIED FOR THE OPENING OF BIDS, WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED.**

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**PLEASE RETURN THIS REQUEST FOR PROPOSAL (RFP) BY THE DATE AND TIME SHOWN BELOW OR BID WILL BE REJECTED**

<b>DATE OF INVITATION</b>	<b>TIME AND DATE OF OPENING</b>
November 1, 2019	3 p.m. on December 2, 2019

**REQUEST FOR BID PROPOSAL  
Fuel Tanks Bid # 2020-002**

The City of Kodiak is accepting sealed bids at the time and place specified for the purchase of Two (2) – New and Unused 2000 gallon Above Ground Dispensing Fuel Tanks. One (1) for Diesel and One (1) for Unleaded Fuel. The Bids as set forth in the attached specifications, general requirements, and general information.

Bids will be received at the office of the City Manager, 710 Mill Bay Road, Room 114, Kodiak, Alaska 99615 until 3 p.m. on December 2, 2019 and then publicly opened and read aloud.



**SECTION I – BID SPECIFICATIONS:**

Two (2) – 2000 gallon UL-2085 Fireguard Double Wall Cylindrical Skid Mounted Fuel Dispensing Tanks including the following;

- a) All required openings.
- b) Primary and Secondary emergency vents.
- c) Atmospheric vent.
- d) Exterior sandblasted and coated with white polyurethane including exterior fittings.
- e) All pre plumbed and pre wired.
- f) TANK # 1 labeled DIESEL FUEL.
- g) TANK # 2 labeled UNLEADED FUEL

**Top Fill Package**

- a) Ladder
- b) Overspill containment
- c) Drybreak adapter
- d) Mechanical leak gauge
- e) Fill limiter with drop tube
- f) Clock gauge

**Fleet Fueling Dispensing**

- a) Submersible turbine pumps
- b) Solenoid and Fire safety valve
- c) Isolation Ball valves
- d) Fuel Filters
- e) Flow Meters
- f) 25' of 1" fuel dispensing hose with swivel and breakaway
- g) Manual nozzle
- h) Nozzle boot with ON/OFF switch
- i) Class BC fire extinguisher

**EXHIBIT 'A' SPECIFICATIONS FORM TO BE PROVIDED**

Fuel Tanks must be delivered FOB Kodiak, Public Works Yard, 2410 Mill Bay Road, Kodiak, Alaska no later than March 27, 2020.



## SECTION II – GENERAL REQUIREMENTS:

1. Bids shall be submitted on the “Bid Form” provided and must be manually signed by a responsible member of the firm.
2. In order to ensure consideration, bids must be submitted in a sealed envelope. The envelope must be plainly marked with:

Mike Tvenge, City Manager  
City of Kodiak  
PO Box 1397  
Kodiak AK 99615

Express Mail or Special Delivery Address:  
710 Mill Bay Road, Room 114  
Kodiak, AK 99615

**Bid Documents:**

Fuel Tanks Bid # 2020-002

**To be Opened:**

3 pm on December 2, 2019

No responsibility will attach to any officer for the premature opening of, or the failure to open, a bid properly addressed and identified.

3. Contractor must submit copy of Alaska Business License for current year, or the application to obtain an Alaska Business License for the current year. Local bidders should be registered to collect City Sales Tax if applicable. Contractor shall be current with all sales tax remittance to the City of Kodiak.
4. Inquiries or requests for information pertaining to these specifications should be directed to Craig Walton, Public Works Director at (907) 486-8060

## SECTION III – GENERAL INFORMATION:

**Processing of bids** – Kodiak City Code Section 3.12.050 states: Notwithstanding other provisions of this chapter relating to the award after competitive bid for purchases, sales, and contracts, the city may:

- (a) Reject any defective or non-responsive bids;
- (b) Waive any irregularities in any and all bids;
- (c) Reject all bids;
- (d) Negotiate with two or more of the lowest bidders, if bid prices are in excess of the money available or authorized, for a reduction in the scope, quality, or quantity of the purchase, service, or contract;
- (e) Re-advertise for bids with or without making changes in the plans or specifications.



**Local bid preference** – Kodiak City Code Section 3.12.060 states, in part:

- (a) Notwithstanding section 3.12.040, the council shall direct an award of a contract for the purchase of personal property or services or for the construction, repair, or improvement of city facilities after competitive bidding to a local bidder who is also a responsible bidder, if that bid does not exceed the otherwise lowest responsible bid by more than ten (10) percent or \$30,000, whichever is less.
- (b) For the purposes of this section “local bidder” shall mean a responsible bidder who had, at the time of the bid award, maintained a business office or store within the Borough of Kodiak Island, which was open for business on a substantially full-time basis and staffed by at least one full-time employee for at least one year.

**Lowest responsible bidder** – The bid may be awarded to the lowest responsible bidder. Kodiak City Code Section 3.12.080 states: In determining the lowest responsible bidder factors to be considered shall include, but not necessarily be limited to the following criteria:

- (a) The ability, capacity, and skill of the bidder to perform the contract;
- (b) Whether the bidder can perform the contract within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts;
- (e) The previous and existing compliance by the bidder with laws and ordinances related to the contract;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract; and
- (g) Litigation by the bidder on previous orders or contracts with the city.

**Bid Award.** It is anticipated that bid results will be presented to the City Council for action at its regular scheduled meeting of December 12, 2019.

Respectfully submitted,  
CITY OF KODIAK

Craig Walton  
Public Works Director



**BID FORM**

TO: Mike Tvenge, City Manager  
City of Kodiak  
710 Mill Bay Road, Room 114  
PO Box 1397  
Kodiak AK 99615

Any exceptions to the published bid specifications must be listed by item.

In compliance with your Request for Bid Proposal for the purchase of TWO (2)- 2000 gallon Above Ground Fuel Dispensing Tanks for the Fuel Tanks Bid #2020-002 dated November 1, 2019, the undersigned hereby proposes to provide the following:

Item Unit Bid Price \_\_\_\_\_ Alternate \_\_\_\_\_

Total Bid Price \_\_\_\_\_ (Delivered)

**Price includes all Bid # 2020-002 specifications or listed alternates**



CITY OF KODIAK  
2410 Mill Bay Road, Kodiak, AK 99615  
Engineering Dept.  
(907) 486-8065 Fax: (907) 486-8066

Bid price valid for \_\_\_\_\_ days.

Terms \_\_\_\_\_ Dated \_\_\_\_\_

**Name of Bidder** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized  
Signature** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_