



CITY OF KODIAK  
POST OFFICE BOX 1397, KODIAK, ALASKA 99615

Finance  
907-486-8656 Voice  
907-486-8600 Fax

Cover Sheet Page 1 of 6

**Invitation to Bid**

(1) City of Kodiak reserves the Right to accept or reject bids on any part or all items.

(2) Prices quoted must be FOB Kodiak, Alaska.

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BIDS RECEIVED BY THE CITY MANAGERS OFFICE AFTER TIME/ DATE SPECIFIED FOR THE OPENING OF BIDS, WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED.

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PLEASE RETURN THIS INVITATION TO BID BY THE DATE AND TIME SHOWN BELOW OR BID WILL BE REJECTED

DATE OF INVITATION

TIME AND DATE OF OPENING

Bid No.

**May 13, 2020**

**4:00 P.M. June 12, 2020**

**2020-006**

**Bid No.: 2020-006**

**Sodium Chloride FY 2021**

The City of Kodiak is accepting sealed bids at the time and place specified for the purchase of One hundred fifty (150) tons of sodium chloride as set forth in the attached specifications, general requirements, and general information.

Bids will be opened in the City Conference Rm #116, 710 Mill Bay Road, Kodiak, Alaska.

**LEGAL AD:**

**Bid No. 2020-006  
Sodium Chloride FY 2021**

Sealed bids for the purchase of 150 tons of Sodium Chloride for the fiscal year 2021 will be received by the City of Kodiak, 710 Mill Bay Road, Rm # 114, Kodiak, Alaska, 99615 until Friday, June 12, 2020 by 4:00 p.m. Then publicly opened and read aloud. Bid forms and specifications are available in Room 211 at the above address or at the City of Kodiak Website. [www.city.kodiak.ak.us/rfps](http://www.city.kodiak.ak.us/rfps). The City reserves the right to waive any informality or to reject any and all bids. Minority/Women's Business Enterprise participation is encouraged.

May 13, 2020  
Date of Invitation

City of Kodiak

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Mike Tvenge, City Manager

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**ATTN:** - Legal Ad Department –  
**Publish:** May 13, 2020; May 26, 2020

Bill to: ATTN: Accounts Payable  
City of Kodiak  
PO Box 1397  
Kodiak AK 99615

Any questions regarding this ad, please contact Victoria Ellis at 486-8656 or Craig Walton, Public Works Director at 486-8060.

Invitation to Bid 2020-006

May 13, 2020

## Section I – BID SPECIFICATIONS:

**Sodium Chloride:** for ice and snow removal, shall meet the requirements outlined below and shall be obtained from natural deposits or man produced. A minimum of 95% NaCl chemical composition is needed.

Sieve Size	Percent Passing
12.5 (1/2")	100
9.5 (3/8")	90 to 100
4.75 (No.4)	10 to 70
2.36 (No.8)	5 to 30
.600 (No.30)	0 to 10

### Packaging Requirements:

- a) To be palletized and packaged in 2,500 lb. Bulk bags with 3 mil polyethylene liner that shall be adequately secured to provide a waterproof closure. Body of bag shall be made of 6 oz./sq. yd. Uncoated woven polypropylene containing U.V. inhibitor, fill and discharge spouts shall be made of 3 oz./sq. yd. Uncoated woven polypropylene containing U.V. inhibitor. Top filling inlet of bag shall be 14 to 18" diameter. Bags are to have four top lifting loops (minimum 5,000 lb. Tensile strength nylon webbing). All bladders to be new and unused.
- b) Or, bidder may submit an alternate package system suitable for outdoor storage. Alternate packaging systems are subject to approval by the City. Bidder must supply descriptive information on an alternate packaging system with this bid.

### Bidder must specify which type of packaging will be provided

Salt must be delivered FOB Kodiak, Public Works Yard, 2410 Mill Bay Road, Kodiak, Alaska **no later than October 1, 2020.**

**SECTION II – GENERAL REQUIREMENTS:**

1. Bids shall be submitted on the “Bid Form” provided and must be manually signed by an authorized representative of the firm.
2. In order to ensure consideration, bids must be submitted in a sealed envelope, identified with the name “Bid No. 2020-006” and time and date of opening, and addressed as follows:

Mike Tvenge, City Manager  
City of Kodiak  
710 Mill Bay Road, Rm #114  
Kodiak AK 99615

Bid No. 2020-006  
4:00 p.m., June 12, 2020

No responsibility will attach to any officer for the premature opening of, or the failure to open, a bid properly addressed and identified.

3. Contractor **must** submit **copy of Alaska Business License** for current year, **or the application to obtain an Alaska Business License** for the current year. Local Bidders should be **register to collect City Sales Tax if applicable**. **Contractor shall be current with all sales tax to the City of Kodiak.**
4. Inquiries or requests for information pertaining to these specifications should be directed to Craig Walton, Public Works Director, no later than June 5, 2020 by 5:00 p.m. (907) 486-8060.

**SECTION III – GENERAL INFORMATION:**

**Processing of bids** – Kodiak City Code Section 3.12.050 states: Notwithstanding other provisions of this chapter relating to the award after competitive bid for purchases, sales, and contracts, the city may:

- (a) Reject any defective or non-responsive bids;
- (b) Waive any irregularities in any and all bids;
- (c) Reject all bids;

- (d) Negotiate with two or more of the lowest bidders, if bid prices are in excess of the money available or authorized, for a reduction in the scope, quality, or quantity of the purchase, service, or contract;
- (e) Re-advertise for bids with or without making changes in the plans or specifications.

**Local bid preference** – Kodiak City Code Section 3.12.060 states, in part:

- (a) Notwithstanding section 3.12.040, the council shall direct an award of a contract for the purchase of personal property or services or for the construction, repair, or improvement of city facilities after competitive bidding to a local bidder who is also a responsible bidder, if that bid does not exceed the otherwise lowest responsible bid by more than ten (10) percent or \$30,000, whichever is less.
- (b) For the purposes of this section “local bidder” shall mean a responsible bidder who had, at the time of the bid award, maintained a business office or store within the Borough of Kodiak Island, which was open for business on a substantially full-time basis and staffed by at least one full-time employee for at least one year.

**Lowest responsible bidder** – The bid may be awarded to the lowest responsible bidder. Kodiak City Code Section 3.12.080 states: In determining the lowest responsible bidder factors to be considered shall include, but not necessarily be limited to the following criteria:

- (a) The ability, capacity, and skill of the bidder to perform the contract;
- (b) Whether the bidder can perform the contract within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgement, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts;
- (e) The previous and existing compliance by the bidder with laws and ordinances related to the contract;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract; and
- (g) Litigation by the bidder on previous orders or contracts with the city.
- (h) Attendance at and compliance with any requirements associated with or arising out of mandatory prebid or preaward meetings or conferences. [Ord. 1029 §2, 1996; Ord. 745 §1, 1985; Ord. 479 §1, 1976]

**Bid Award.** It is anticipated that bid results will be presented to the City Council for action at its regular scheduled meeting of June 25, 2020.

Respectfully submitted  
CITY OF KODIAK, Public Works Department

# BID FORM

TO: Mike Tvenge, City Manager  
City of Kodiak  
710 Mill Bay Road, Rm #114  
Kodiak AK 99615

Any exceptions to the published bid specifications must be listed by item.

In compliance with your Invitation to bid for Bid No. 2020-006 for Sodium Chloride FY 2021 dated May 13, 2020, the undersigned hereby proposes to provide the following:

<b>Item</b>	<b>Total Bid amount</b>
1. 150 Tons of Sodium Chloride (Country of Origin)	1. _____
2. If the City requires additional quantity over the 150 Tons, will Vendor guarantee the same unit cost per ton through June 30, 2021 As stated in item number above? Yes_____No_____	

If no, please explain:

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Type of packaging (circle):    A    or    B

Alternate Explain

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**(Turn in Page 5 & 6 in as part of your bid)**

**Copy of current Business License and City Sales Tax Registration enclosed.**

**Bid price valid for \_\_\_\_\_ days.**

**Terms \_\_\_\_\_ Dated \_\_\_\_\_**

**Submitted by: \_\_\_\_\_ Dated: \_\_\_\_\_**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
City, State, Zip